



I. CALL TO ORDER

The Regular Meeting of the Houston Planning and Zoning Commission was held on Thursday, August 31, 2023 at 13878 W. Armstrong Rd, Houston, Alaska. Chair Meister called the meeting to order at 6:03 p.m.

II. ROLL CALL

Commissioners present and establishing a quorum were:

- Chair- Deb Meister
- Vice Chair- Shanie Heger
- Commissioner- David Roberts
- Commissioner – Jon Siivola

*Participated telephonically

Commissioners absent were:

- Commissioner David Johnson

City of Houston Staff and Officials in Attendance:

- Rebecca Rein – City Clerk

III. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Heger led the Invocation. Commissioner Siivola led the Pledge of Allegiance.

IV. APPROVAL OF THE AGENDA

MOTION: Chair Meister moved to approve the Regular Meeting Agenda of July 28, 2023.

MOTION: Chair Meister moved to amend the agenda by adding the minutes of July 28, 2023 under item number 8, Minutes of the Previous Meeting.

VOTE: APPROVED

YES: Meister, Roberts, Siivola, Heger (4)

NO: NONE (0)

ABSENT: Johnson (1)



DISCUSSION: There was no discussion.

VOTE: **APPROVED**

YES: Meister, Roberts, Siivola, Heger (4)

NO: NONE (0)

ABSENT: Johnson (1)

V. PUBLIC COMMENTS:

None

VI. SPECIAL ORDERS OF THE DAY

None

VII. REPORTS

1. **Clerk’s Report** – A verbal report was provided.
2. **Chair’s Report** – A verbal report was provided.
3. **Mayor’s Report** – No report was provided.
4. **Public Works Report** – A verbal report was provided.
5. **Parks & Recreation Advisory Commission Report** – There were no members present to give a report.
6. **MSB Planning Commission** – There were no members present to give report.

VIII. MINUTES OF THE PREVIOUS MEETING

Minutes of July 28, 2023 Regular PARC Commission

MOTION: Chair Meister moved to approve the Regular Meeting Minutes of July 28, 2023.

DISCUSSION: There was no discussion.

VOTE: **APPROVED**

YES: Meister, Roberts, Siivola, Heger (4)

NO: NONE (0)

ABSENT: Johnson (1)

IX. PERSONS TO BE HEARD:



Robert Hall – Request for extension on requirements of HMC 10.03.110(f)

X. PUBLIC HEARING:

There was no public hearing.

XI. COMMITTEE OF THE WHOLE:

- 1) Transportation Improvements in Houston

Chair Meister moved to not enter into Committee of the Whole and to postpone further discussion on Transportation Improvements in Houston.

XII. UNFINISHED BUSINESS:

There was no unfinished business.

XIII. NEW BUSINESS:

There was no new business.

- **PUBLIC COMMENTS:**

Robert Hall- Spoke about the need for an extension for the landscaping at his business, Gorilla Fireworks LLC.

XIV. COMMISSION AND COMMISSION STAFF COMMENTS

- Commissioner Johnson – No comment.
- Commissioner Roberts– No comment.
- Commissioner Heger – No comment.
- Chair Meister – Spoke to plans of future meetings.

XV. ADJOURNMENT

MOTION: Chair Meister moved to adjourn the meeting at 6:53 p.m.

DISCUSSION: There was no discussion.



VOTE: There were none opposed, and the meeting was adjourned at 6:53 p.m.

Deb Meister, Chair

ATTEST:

Marilyn Bell, Deputy City Clerk

Pending