



I. CALL TO ORDER

The Regular Meeting of the Houston Planning and Zoning Commission was held on Thursday, July 28, 2022, at 13878 W. Armstrong Rd, Houston, Alaska. Chair Russell called the meeting to order at 6:00 p.m.

II. ROLL CALL

Commissioners present and establishing a quorum were:

- Chair Russell – Ray Russell
- Vice Chair – Deb Meister
- Commissioner – John Siivola

*Participated telephonically

Commissioner absent was:

- Commissioner – David Roberts
- Commissioner – Shanie Heger

Clerk Note: Chair Russell stated for the record that Commissioner Heger and Commissioner Roberts were unexcused absences.

City of Houston Staff and Officials in Attendance:

- Marilyn Bell – Deputy City Clerk

III. INVOCATION AND PLEDGE OF ALLEGIANCE

There was no invocation. Commissioner Siivola led the Pledge of Allegiance.

IV. APPROVAL OF THE AGENDA

MOTION: Commissioner Meister moved to approve the Regular Meeting Agenda of July 28, 2022.

DISCUSSION: There was no discussion.

VOTE: There were none opposed and the agenda was approved.

V. PUBLIC COMMENTS:

There were no public comments.



VI. SPECIAL ORDERS OF THE DAY

There were no special orders of the day.

VII. REPORTS

1. **Mayor Report** – No report was provided.
2. **Clerk Report** – No report was provided.
3. **Chair’s Report** – No report was provided.
4. **Public Works Report** – No report was provided.
5. **Parks & Recreation Commission Report** – No report was provided.
6. **MSB Planning Commission** – No report was provided.

VIII. MINUTES OF THE PREVIOUS MEETING

1. June 30, 2022, Regular Planning and Zoning Commission Meeting Minutes

MOTION: Vice Chair Meister moved to approve the June 30, 2022, Meeting Minutes.

DISCUSSION: There was no discussion.

VOTE: There were none opposed and the motion to approve the minutes were approved.

IX. PERSONS TO BE HEARD: There were no persons to be heard.

X. PUBLIC HEARING:

Chair Russell opened the Public Hearing for Resolution 22-PC-01 at 6:05 p.m.

Resolution 22-PC-01: A Resolution of the Houston Planning and Zoning Commission forwarding findings of fact and recommendations to the Houston City Council City as the City Zoning Board on a land use map amendment request for 977 S Kenlar Road to be rezoned from R-1 (Single Family and Two Family Residential) District to MFR (Multi-Family Residential) District.

There were no written or public comments.

Chair Russell closed the Public Hearing for Resolution 22-PC-01 at 6:06 p.m.



XI. COMMITTEE OF THE WHOLE:

Entered Committee of the Whole at 6:07 p.m.

Draft Ordinance Amending Houston Municipal Code Chapter 5.06 Public Vending Licenses.

Exited Committee of the Whole at 6:44 p.m.

XII. UNFINISHED BUSINESS:

There was no unfinished business.

XIII. NEW BUSINESS:

Resolution 22-PC-01: A Resolution of the Houston Planning and Zoning Commission forwarding findings of fact and recommendations to the Houston City Council City as the City Zoning Board on a land use map amendment request for 977 S Kenlar Road to be rezoned from R-1 (Single Family and Two Family Residential) District to MFR (Multi-Family Residential) District.

MOTION: Chair Russell moved to approve Resolution No. 22-PC-01

DISCUSSION: Discussion ensued.

MOTION: Chair Russell made a motion to amend Resolution 22-PC-01 by adding on line 35 "Whereas, 977 S Kenlar Road is 9.98 acres and".

DISCUSSION: Discussion ensued.

VOTE: Approved

MOTION: Chair Russell made a motion to amend Resolution 22-PC-01 by adding Exhibit A, Findings of Facts as page three of the Resolution.

DISCUSSION: Discussion ensued.

VOTE: Approved

VOTE: There were none opposed and the motion to approve Resolution No. 22-PC-01 as amended was approved.

XIV. PUBLIC COMMENTS: There were no public comments.

XV. COMMISSION AND COMMISSION STAFF COMMENTS



- Deputy City Clerk Bell – Stated that the deadline for declaration of candidacy for City Council is July 29, 2022 at 5:00 p.m.
- Commissioner Siivola – No Comment.
- Vice Chair Meister – Stated that she is excited that Chair Russell is our new Planning and Zoning Chair.
- Chair Russell – Stated that he is very thankful for the Commissioners that are here tonight. The planning powers for the City are granted to us by the Matsu Borough. If the Borough does not see that we as the planning Commission are carrying out duties the borough can take the planning powers back. Unless a commissioner has called in and let staff and the Chair know that they will be absent; I Chair Russell will make record of these individuals as an unexcused absence.

XVI. ADJOURNMENT

MOTION: Chair Russell moved to adjourn the meeting at 7:09 p.m.

DISCUSSION: There was no discussion.

VOTE: There were none opposed and the meeting was adjourned at 7:09 p.m.


Raymond Russell, Planning and Zoning Chair

ATTEST:


Mariflyn Bell, Public Works Clerk