

**I. CALL TO ORDER**

The Regular Meeting of the Houston Planning and Zoning Commission was held on Thursday, February 24, 2022, at 13878 W. Armstrong Rd, Houston, Alaska. Chair Rein called the meeting to order at 6:01 p.m.

II. ROLL CALL**Commissioners present and establishing a quorum were:**

- Commissioner – David Roberts
- Commissioner – Shanie Heger
- Vice Chair – Deb Meister
- Chair – Rebecca Rein

*Participated telephonically

Commissioner absent was:

- Commissioner – John Siivola

City of Houston Staff and Officials in Attendance:

- Amy Hansen – Deputy City Clerk
- Ray Russell – Public Works Director

III. INVOCATION AND PLEDGE OF ALLEGIANCE

There was no invocation. Commissioner Heger led the Pledge of Allegiance.

IV. APPROVAL OF THE AGENDA

MOTION: Commissioner Meister moved to approve the Regular Meeting Agenda of February 24, 2022.

DISCUSSION: There was no discussion.

VOTE: There were none opposed and the agenda was approved.

V. PUBLIC COMMENTS:

There were no public comments.



VI. SPECIAL ORDERS OF THE DAY

Chair Rein opened nominations for the office of the chair.

1). Election of Officer: Chair

Nominations

- Commissioner Meister nominated Commissioner Rein for Chair.
- Commissioner Rein accepted the nomination.

There were no other nominations. Chair Rein closed the nominations for chair.

Election by Verbal Vote

Commissioner Rein received 4 votes. Commissioner

Commissioner Siivola was absent.

Commissioner Rein received the greatest number of votes for the Chair.

There were no objections and Rebecca Rein was elected as Chair.

2). Election of Officer: Vice-Chair

Nominations

- Commissioner Rein nominated Commissioner Meister as Vice Chair.
- Commissioner Meister accepted the nomination

There were no other nominations. Chair Rein closed the nomination s for Vice Chair.

Election by Verbal Vote

Commissioner Meister received 4 votes.

Commissioner Siivola was absent.

Commissioner Meister received the greatest number of votes for Vice- Chair. There were no objections and Commissioner Meister was elected as Vice-Chair.

- The City Clerk administered the Oath of Office to Chair Rein.
- The City Clerk administered the Oath of Office to Vice Chair Meister



VII. REPORTS

1. **Mayor's Report** – No report was provided.
2. **Clerk's Report** – A written report was provided.
3. **Chair's Report** – No report was provided.
4. **Public Works Report** – A verbal report was provided.
5. **Parks & Recreation Advisory Commission Report** – There were no members present to give a report.
6. **Land Use Advisory Committee**
 - a. December 8, 2021 Regular Meeting Minutes
7. **MSB Planning Commission** – A written report was given.
 - a. Mat-Su Borough Planning Commission Agenda for November 15, 2021.
 - b. Mat-Su Borough Planning Commission Agenda for December 6, 2021.

VIII. MINUTES OF THE PREVIOUS MEETING

1. December 30, 2021, Regular Planning and Zoning Commission Meeting Minutes

MOTION: Vice Chair Meister moved to approve of the December 30, 2021, Meeting Minutes.

DISCUSSION: There was no discussion.

VOTE: There were none opposed and the motion to approve the minutes was approved.

IX. PERSONS TO BE HEARD: There were no persons to be heard.

X. PUBLIC HEARING:

Resolution No. 21-PC-06 - A Resolution of the Houston Planning & Zoning Commission forwarding findings of facts and recommendations to the Houston City Council on three land use map amendment requests for the three (3) parcels identified in the table labeled attachment (a) be rezoned. (Introduction December 30, 2021. Recommended for public hearing on January 27, 2022.)

XI. COMMITTEE OF THE WHOLE:

Entered Committee of the Whole at 6:14 p.m.



- 1) Discussion/Review of 2022 Meeting Dates
 - a. Notice of Regular Scheduled Meeting
 - b. Notice of City Holidays

- 2) Training on Due Process
 - a. Commission Hand Book

Exited Committee of the Whole at 7:00 p.m.

XII. UNFINISHED BUSINESS:

Resolution No. 21-PC-06 - A Resolution of the Houston Planning & Zoning Commission forwarding findings of facts and recommendations to the Houston City Council on three land use map amendment requests for the three (3) parcels identified in the table labeled attachment (a) be rezoned. (*Introduction December 30, 2021. Recommended for public hearing on January 27, 2022.*)

MOTION: Chair Rein moved to approve Resolution No. 21-PC-06.

DISCUSSION: There was no discussion.

VOTE: There were none opposed and the motion to approve Resolution No 21-PC-06 was approved.

XIII. NEW BUSINESS:

Review of changes to Resolution 22-01 Amending CIP FY23-FY29

Review of changes to Resolution 21-26 Confirming State Legislative Priorities FY23

XIV. PUBLIC COMMENTS: There were no public comments.

XV. COMMISSION AND COMMISSION STAFF COMMENTS

- Commissioner Roberts – No Comment.
- Commissioner Heger – No Comment.
- Commissioner Meister – Thanked the commission and staff for being here and working as a team
- Chair Rein – Thanked the commissioners for attending the meeting. Thanked staff for their hard work.

XVI. ADJOURNMENT

MOTION: Chair Rein moved to adjourn the meeting at 7:28 p.m.



DISCUSSION: There was no discussion.

VOTE: There were none opposed and the meeting was adjourned at 7:28 p.m.

Rebecca Rein, Chair

ATTEST:

Marilyn Bell, Public Works Clerk

Pending