**HOUSTON CITY HALL**
PO Box 940027
13878 W Armstrong Rd
Houston AK 99694

Carter Cole Mayor Seat C
Jeff Brasel Dep. Mayor Seat B
Lisa Johansen Seat A
Kent Mitchell Seat D
Jason Kahn Seat E
Callie Courtney Seat F
Dan Lewis Seat G

# Regular City Council Meeting Minutes

## October 8, 2026, at 6:00 pm

1. Call to Order: 6:00pm by Mayor Cole

2. Roll Call: Present: Johansen, Lewis, Mitchell, Brasel, Cole
   Telephonic: Courtney, Kahn

3. Invocation & Pledge of Allegiance: Cole/Lewis

4. Approval of Agenda

   Cole moved to approve; Brasel seconded the motion.
   Vote: Roll Call; Passed unanimously.

5. Special Orders of the Day: None

6. Reports/Correspondence

   A. State Legislators: Senator Rauscher gave verbal report.
   B. Mat-Su Borough Assembly District Representative
   C. Mayor's Report:
      Alaska Housing: Daniel Delfino, and Stacy Barnes gave a presentation.
      Representative McCabe gave a verbal report.
   D. Commission/Committee Reports

      - Parks & Recreation
      - Planning & Zoning Commission

   E. Department Reports

      - City Clerk: Handbook, Policy Manual
      - Finance Director
      - Public Works Director

- Public Safety Director

** 10 Minute Recess*

7. Public Participation

A. Persons to be Heard: *Presentations* from Citizens/Businesses who requested to be on the agenda prior to the meeting.

**Public Hearings on Ordinances in section 7.B. – 3 minutes per person – A member of the public may address the council on Ordinances 26-20, 26-21, Resolution 26-23, and for a maximum of 3 minutes before Council discussion and action on the Ordinances.**

B. Public Hearing, Thursday October 8 , 2026, at Houston City Hall Regular Council Meeting at 6:00pm. Comments from Citizens, Council, and an Action Vote by the Council:

1. ORDINANCE NO. 26-20: AN ORDINANCE OF THE HOUSTON CITY COUNCIL ESTABLISHING A TEMPORARY TWO-YEAR MORATORIUM ON THE ACCEPTANCE, PROCESSING, APPROVAL, OR ISSUANCE OF PERMITS AS WELL AS CONSTRUCTION, ESTABLISHMENT, AND OPERATION OF DATA CENTERS WITHIN THE CITY LIMITS OF HOUSTON, ALASKA; PROVIDING FOR ENFORCEMENT AND PENALTIES; AND PROVIDING FOR AN EFFECTIVE DATE AND EXPIRATION.

Public Hearing opened at 7:30pm, closed at 7:31pm
Mitchell moved to approve; Johansen seconded the motion.
Vote: Roll Call; Passed unanimously.

2. ORDINANCE NO. 26-21: AN ORDINANCE OF THE HOUSTON CITY COUNCIL AMENDING THE FISCAL YEAR 2027 BUDGET BY APPROPRIATING $7,000.00 FROM AMERICAN HEART ASSOCIATION TO THE ACCOUNT E-01-104-5305 FOR THE PURPOSE OF CREATING A CARDIAC EMERGENCY RESPONSE PLAN, PURCHASING AUTOMATED EXTERNAL DEFIBRILLATORS(S) AND BECOME CERTIFIED AS AN AMERICAN HEART ASSOCIATION AUTHORIZED TRAINING SITE.

Public Hearing opened at 7:35pm, closed at 7:36pm.
Brasel moved to approve; Lewis seconded the motion.
Vote: Roll Call; Passed unanimously.

3. RESOLUTION NO. 26-23: A RESOLUTION OF AUTHORIZING SUBMISSION OF AN FY26 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION (AN-CDBG-002 / PG-CDBG-0001) AS THE MATCHING GRANT TO THE CITY'S USDA COMMUNITY FACILITIES PROJECT FOR THE PUBLIC WORKS AND FIRE STATION 9-3 JOINT 3SSENTIAL PUBLIC

FACILITY, INCLUDING CONSTRUCTION MATCH AND ADDITIONAL FUNDING FOR DESIGN.

Public Hearing opened at 7:40pm, closed at 7:41pm.
Vote: Roll Call; Kahn-Y, Johansen-N, Mitchell-Y, Courtney-N, Lewis-Y, Brasel-Y, Cole-Y, Passed 5 Yea's, 2 Nay's.

C. Audience Comments (Sign-In Sheet): *Three minutes per person on other matters.*

Shawn Darnell
Tony Wohlers
Bonnie Church
Peter Bauer
Don Grimes
John Ferri
Patty Fischer
Tam Bovee

8. Consent Agenda: *With one vote everything under the consent agenda can be approved and or an item may be removed and placed elsewhere on the agenda.*

*A.* Introduction of Ordinances: *Council introduces the ordinances and sets public hearing for November 12, 2026*

1. ORDINANCE NO. 26-22: AN ORDINANCE4 OF THE HOUSTON CITY COUNCIL TO ACCEPT THE DONATION AND APPROPRIATE $1,425.00 FROM THE HOUSTON ALASKA CHAMBER OF COMMERCE.

B. Minutes of Previous Meeting:

1. September 10, 2026

Mitchell moved to approve; Cole seconded the motion.
Vote: Roll Call; Passed unanimously.

9. Unfinished Business:

1. RESOLUTION NO. 26-01: A RESOLUTION OF THE HOUSTON CITY COUNCIL SITTING AS THE CITY ZONING BOARD APPROVING THE FINDINGS AND RECOMMENDATIONS FROM THE PLANNING AND ZONING COMMISSION FOR A CONDITIONAL USE PERMIT APPLICATION FOR ALASKA PLASTIC RECOVERY AT 11809 W PARKS HIGHWAY FROM PATRICK SIMPSON OWNER OF ALASKA PLASTIC RECOVERY AS APPLICANT.

Patrick Simpson and Ryan Kingsbury gave a verbal report of their findings on water samples and soil samples and answered questions from the Councilmembers.
A vote was taken to approve Resolution 26-01 and passed unanimously.

**10 Minute Recess*

10. New Business:

A. RESOLUTION NO. 26-20: A RESOLUTION OF THE HOUSTON CITY COUNCIL REVISING THE CITY'S PERSONNEL POLICIES AND PROCEDURES HANDBOOK BY AMENDING ALL CHAPTERS TO MEET LEGAL REQUIREMENTS AND CLEAR INTERPRETATION.

Cole moved to approve; Lewis seconded the motion.
Vote: Roll Call; Passed unanimously

B. RESOLUTION NO. 26-21: A RESOLUTION OF THE HOUSTON CITY COUNCIL ADOPTING THE CITY OF HOUSTON SOCIAL MEDIA POLICY (OFFICIAL COMMUNICATIONS POLICY NO. COM-01).

Cole moved to approve; Lewis seconded the motion.
Cole moved to amend adding the word **Generally**

C. RESOLUTION NO. 26-22: A RESOLUTION OF THE HOUSTON CITY COUNCIL CONFIRMING THE APPOINTMENT OF JENNIFER JENNER TO THE PARKS AND RECREATION ADVISORY COMMISSION SEAT E.

11. Record of Items Placed on the Table:

12. Audience Comments – *3 minutes per person on any subject.*

13. Executive Session:

A. Employee Tani Schoneman Annual Review: Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion.

14. Clerk Comments

15. Council, & Mayor Comments

16. Adjournment

THE CITY OF HOUSTON, ALASKA

Carter R. Cole, Mayor

ATTEST:

Tani R. Schoneman, CMC, City Clerk