



# Yard Sale Permit

APPLICATION DATE: \_\_\_\_\_ Rcvd by: \_\_\_\_\_ (City Employee Initials)

**TO ALL PARTIES REQUESTING A YARD SALE PERMIT, THE FOLLOWING MUST BE COMPLETED AND THE REQUIREMENTS MUST BE MET AND UNDERSTOOD:**

**APPLICANT MUST COMPLETE PERSONAL INFORMATION:**

Applicant's Name: \_\_\_\_\_  
Address of Sale: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Parcel ID No. for property: \_\_\_\_\_ (you must provide this number in order for permit to be considered)  
Dates of Sale: From \_\_\_\_\_ To \_\_\_\_\_ Times of Sale: From \_\_\_\_\_ To \_\_\_\_\_

1. The applicant must be the owner or lawful tenant of the property.
2. The applicant must have paid for and acquired a Yard Sale Permit by noon the day before the sale (currently, the fee is \$0)
3. The applicant must submit this application along with all the required documentation as follows:
  - a. Proof of ownership; if you do not own the property, a copy of your lease/rental agreement
  - b. Copy of your driver's license
4. Sales are limited to two (2) per calendar year, per residential lot.
5. No such sales shall be conducted for a longer period than 72 hours consecutively.
6. No wares, goods, or merchandise shall be advertised or offered for sale, or swap, or given away, except goods, wares, and merchandise owned by the property owner or the tenant conducting the sale.
7. No goods, wares, or merchandise shall be purchased by the owner or tenant for the purpose of selling, swapping, or giving away same at such a sale.
8. Each yard sale may erect a maximum of three signs, one on the property where the sale is to occur and two additional signs for directional purposes. All such signs shall be erected only on private property with the approval of the owner or occupant of that property.
9. Permits issued should be maintained on site for the duration of the sale so that it is available for inspection by City of Hiram staff.

**YOU WILL BE CALLED WHEN YOUR PERMIT IS READY FOR PICKUP.**

**By signing this page, you understand the requirements above and agree to abide by all current Ordinances and State Laws regulating your activity.**

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ IN THE YEAR \_\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature:

\_\_\_\_\_  
My Commission Expires:

\_\_\_\_\_  
Seal:

**City Clerk:** Approve / Deny

Signature: \_\_\_\_\_ Date: \_\_\_\_\_