

**CITY OF HIRAM COUNCIL MEETING  
WORK SESSION MINUTES  
Tuesday, March 28, 2023**

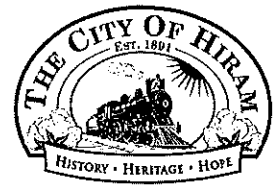


**Councilmembers in Attendance:** Mayor Frank Moran, Mayor Pro Tem Teresa Philyaw, Councilmember Melissa R. Bayardelle, Councilmember Derrick Battle, Councilmember Doris Devey.  
**Staff in Attendance:** Jody Palmer, J. Jayson Phillips, Chief Michael Turner, Melissa Chosewood, Clifford McGrady, Leo Parker, Chris Shafer, Timothy Brown, Jeffery Durham, Isabella Orr.

**The Work Session for March 28, 2023 was called to order by Mayor Frank Moran at 6:00pm in the Municipal Annex.**

- Invocation and Pledge of Allegiance by Clifford McGrady.
- Mayor and Council recognized Hiram Elementary School Citizenship Award recipients:
  - Kindergarten – Maya Nathan and Londyn Lewis
  - First Grade – Baylor Hickerson and Jordyn Bennett
  - Second Grade – Erica Wood and Noah Smith
  - Third Grade – Brandon Brown and Richard Stone
  - Fourth Grade – Nadia Carroll
  - Fifth Grade – Jakob Reynoso-Escobedo
- Mayor and Council recognized Hiram Elementary School Staff Member of the Year, Mrs. Gina Baklini, Rookie Teacher of the Year, Ms. Hannah Walker, and Teacher of the Year, Ms. Mandi Kirk.
- Mayor Moran read the Safe Digging Month Proclamation and presented it to Leo Parker, Chris Shafer, Timothy Brown, and Jeffery Durham from Public Works.
- Mayor Moran read the Public Hearing procedures.
- The City of Hiram held a Public Hearing to receive public comment regarding the Land Use Permit Application 2023-01-LUP (CoH) at 590 Hiram Douglasville Highway.
- Clifford McGrady presented the staff recommendation, to approve the application with the suggested stipulations.
- Ed Ceccarelli, attorney for the applicant Janet McMillen, spoke in support of the application.
- No one spoke in opposition to the application.
- Public Hearing was closed.
- Discussed Land Use Permit 2023-01-LUP (CoH) at 590 Hiram Douglasville Highway.
- Mayor Pro Tem Philyaw complimented the applicant/owner Janet McMillen for satisfying the complaints of citizens after the last public hearing regarding her land use permit.
- Discussed quote and Intergovernmental Agreements with Paulding County Board of Commissioners for conducting of the 2023 City of Hiram Municipal Election.
- Discussed request from the American Foundation for Suicide Prevention to hold their Out of the Darkness Walk event at Gray's Mill Park on October 21, 2023.
- Discussed The Events Place.
- Discussed renovations of 76 Seaboard Street.
- Discussed Parking Lot Expansion Soil Inspections.
- Discussed City of Ethics re-certification.
- Discussed changing the April Regular Session from April 4 to April 11, 2023.
- Discussed updated Employee Handbook policies regarding cash handling and online media usage.
- Discussed adoption of the Paulding County Comprehensive Transportation Plan update for 2022-2050.
- Discussed cyclist safety.

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- Reviewed Consent Agenda with City Clerk:
  - IGAs with Paulding County Board of Commissioners for 2023 Hiram Municipal Election
  - Request from American Foundation for Suicide Prevention to hold their Out of the Darkness Walk event at Gray's Mill Park on October 21, 2023
  - Adoption of Resolution for City of Ethics re-certification
  - Adoption of Cash Handling Policy into the Employee Handbook

**23-035:** Councilmember Devey made a motion to move the April Regular Session from April 4, 2023 to April 11, 2023. Councilmember Battle seconded the motion.

Post 1, Philyaw – Yes	Post 2, Bookout – Absent
Post 3, Bayardelle – Yes	Post 4, Battle – Yes
Post 5, Devey – Yes	

Motion passes: 4-0

**23-036:** Councilmember Bayardelle made a motion to select Contractors of West Georgia as the lowest, most responsive bidder, for the 76 Seaboard Street project, in the amount of \$150,235.45, with a 10% contingency of \$15,023.50, for a total of \$165,258.95, to be funded by Recreation SPLOST. Councilmember Battle seconded the motion.

Post 1, Philyaw – Yes	Post 2, Bookout – Absent
Post 3, Bayardelle – No	Post 4, Battle – Yes
Post 5, Devey – Yes	

Motion passes: 3-1

**23-037:** Councilmember Bayardelle made a motion to authorize the Mayor to enter into an agreement with ECS to perform soil inspections on the new parking lot area. Councilmember Battle seconded the motion.

Post 1, Philyaw – Yes	Post 2, Bookout – Absent
Post 3, Bayardelle – Yes	Post 4, Battle – Yes
Post 5, Devey – Yes	

Motion passes: 4-0

- Mayor mentioned the upcoming Regular Session to be held on April 11 at 6pm in the Municipal Annex.
- Melissa Chosewood mentioned upcoming events:
  - Tomorrow is the deadline to turn in GMA Convention materials for those planning to attend
  - New website launch: March 31 at 9am
  - Easter Scavenger Hunt: April 3-6 around town
- Clifford McGrady provided an update on the sidewalks that are part of the Highway 92 widening project and also thanked the citizens of Arnold Lane for their continued patience during the waterline replacement/road improvement project.

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**23-038:** Councilmember Battle made a motion to adjourn the Work Session. Councilmember Bayardelle seconded the motion.

Post 1, Philyaw – Yes

Post 2, Bookout – Absent

Post 3, Bayardelle – Yes

Post 4, Battle – Yes

Post 5, Devey – Yes

Motion passes: 4-0

A handwritten signature in cursive script that reads "Melina Crosewood".

City Clerk

Approved: April 11, 2023

