



HENDRY COUNTY BUILDING & LICENSING

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BUILDING PERMIT APPLICATION

Current: 2023 8th Edition Florida Building Code

PERMIT Number _____

Permit Tech _____

☐ CLEW ☐ LAB

Date: _____ ☐ Check if Private Provider* Address: _____ Parcel I.D. _____	VALUATION: \$ _____ (ALL WORK INCLUDING FAIR MARKET VALUE OF DESIGN FEES, SITE PREP, LABOR, MATERIALS, SUB-TRADES [MECHANICAL, ELECTRICAL, ROOFING, & PLUMBING] BUT EXCLUDES ANY ITEMS THAT REQUIRES A SEPARATE PERMIT).
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PROPERTY TYPE (FLU): ☐ Commercial ☐ Duplex ☐ Multi-Family ☐ Single-Family ☐ Townhouse				
CHECK THE APPLICABLE BOX:	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> ☐ Addition ☐ Aluminum Structure ☐ W/New Slab ☐ Awning ☐ Change of use ☐ Communication Tower ☐ Demolition ☐ Energy Generated Device (solar) </td> <td style="width: 33%; vertical-align: top;"> ☐ Generator ☐ W/Liq. Gas ☐ Land Clearing ☐ Mobile Home (Mobile home installer only) ☐ Moving a Building ☐ New Construction ☐ SFD ☐ Comm ☐ Res Alteration ☐ Roof Over ☐ Re-Roof </td> <td style="width: 33%; vertical-align: top;"> ☐ Shed/Utility Structure ☐ Shutters w/Electric ☐ Yes OR ☐ No ☐ Trades ☐ Electrical ☐ Mechanical ☐ Plumbing ☐ Swimming Pool ☐ Above Ground pool ☐ Trailer - ☐ Office/Sales ☐ Windows/Doors ☐ Other: _____ </td> </tr> </table>	☐ Addition ☐ Aluminum Structure ☐ W/New Slab ☐ Awning ☐ Change of use ☐ Communication Tower ☐ Demolition ☐ Energy Generated Device (solar)	☐ Generator ☐ W/Liq. Gas ☐ Land Clearing ☐ Mobile Home (Mobile home installer only) ☐ Moving a Building ☐ New Construction ☐ SFD ☐ Comm ☐ Res Alteration ☐ Roof Over ☐ Re-Roof	☐ Shed/Utility Structure ☐ Shutters w/Electric ☐ Yes OR ☐ No ☐ Trades ☐ Electrical ☐ Mechanical ☐ Plumbing ☐ Swimming Pool ☐ Above Ground pool ☐ Trailer - ☐ Office/Sales ☐ Windows/Doors ☐ Other: _____
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DESCRIPTION OF WORK: _____

If applicable, total square footage: _____

CONTRACTOR	☐ Check if Owner-Builder QUALIFIER: _____ LICENSE #: _____ PHONE: _____ COMPANY NAME: _____ EMAIL: _____ CONTACT: _____	PROPERTY OWNER PER HENDRY COUNTY APPRAISER	NAME: _____ ADDRESS: _____ CITY/STATE/ZIP: _____ PHONE: _____ EMAIL: _____
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Application is hereby made to obtain a permit to do work and installations as indicated. **I certify that no work or installation has commenced prior to the issuance of a permit** and that all work will be performed to meet the Standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for but not limited to electrical work, all detached structures, dumpster enclosures, walls not attached to building, fences, site improvements, commercial irrigation, signs, fire alarm/sprinklers, walk-in cooler/freezer, hood, etc. **I certify that I have read, understand, and will comply with the requirements outlined in the Solid Waste Affidavit, Land Clearing/Plan Review Guidelines, and Permit Checklist if applicable.**

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning. **WARNING TO OWNER: FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY.** IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

*****SIGN IN PRESENCE OF NOTARY PUBLIC*****

NOTE: If owner is acting as own contractor, FS 489.103(7)(c) requires the owner to personally appear to sign the application. Application must be signed by contractor/agent or owner builder.

Contractor/Agent or Owner-Builder signature: _____

State of _____, County of _____, SWORN TO (OR AFFIRMED) AND SUBSCRIBED BEFORE ME BY MEANS OF
☐ PHYSICAL PRESENCE OR ☐ ONLINE NOTARIZATION THIS ____ DAY OF _____, 20____, BY THE
 CONTRACTOR/AGENT OR OWNER/BUILDER WHO IS PERSONALLY KNOWN TO ME OR WHO HAS PRODUCED
 _____ AS IDENTIFICATION.

Notary Stamp

Signature of Notary Taking Acknowledgement _____

☐ The non-refundable application fee of \$65 is required at submittal.

*Include with the application the Notice to Building Official, Job Site Identification form, and Plan Compliance Form.

SUB-CONTRACTOR LIST

Each contractor and/or subcontractor must sign this form prior to permits being issued for that trade. By signing this form, the contractor accepts responsibility for work performed by authorization of the permit issued for this project and agrees to comply with all applicable laws, codes, ordinances, and regulations that govern the work.

Permit Type	Contractor Print Name Clearly	License Number	Contractor's Signature/Date
Building			
Mobile Home			
Electrical			
Plumbing			
Mechanical			
Aluminum			
Gas			
Roofing			
Drywall			
Carpentry			
Masonry			
Concrete			

PERMIT CHECKLIST

- _____ 1. Did you provide the documentation of ownership as recorded in public records? Documentation may be a tax bill, or recorded deed (warranty, mortgage or contract for deed).
- _____ 2. If applicable, did you provide the written authorization for the potable water connection to the local utility?
- _____ 3. Are there any zoning regulations that will require the zoning department to approve?
- _____ 4. Have you provided the driveway connection approval or construction authorization permit from Hendry County Engineering, Central County Water District, FL Dept. of Transportation, Pt. LaBelle Community, or Gerber Groves Water Control District as required?
- _____ 5. Have you provided a copy of a signed Waste Connection contract (if applicable) for the storage and removal of all construction debris or sludge from this project? Have you arranged to have a portable toilet provided, in the absence of other accessible sanitary facilities?
- _____ 6. Have you completed the list of sub-contractors that you have contracted with for work on this project? All applicable lines must be identified, even if provided by same contractor.
- _____ 7. Have you provided a signed and sealed boundary survey with Flood Zone information with the application?
- _____ 8. Does your site plan contain the following minimum information? All existing structures. **Proposed Finish Floor Elevation (FFE)**. Also show proposed new construction, proposed phases, future projects, etc. with overall dimensions; indicate all proposed or existing ponds, drainage systems, or retention ponds; Identify the points of the compass, utilities, demolition; Indicate fire hydrants, standpipe connections, fire pump locations, mains, branches and other potable water system sizes that are to be dedicated to use for fire suppression systems (if provided). Indicate all valve locations; Indicate names and locations of adjacent county, city and/or state or federal road systems. Indicate connections to these roads. Indicate size and location of sanitary sewage piping and potable water lines. Indicate other pressurized piping (Gas, steam, non-potable water, fuel, etc.)
- _____ 9. Have you provided a complete set of plans plus one electronic copy and specifications that include the proposed FFE on the foundation page? Or have you provided the set-up information for mobile homes?