



Point of Beginning

Scott Jelle, Building Inspector Phone: 608.963.0652
1610 Fairplay • PO Box 367 • Hazel Green, WI 53811

BUILDING PERMIT APPLICATION INSTRUCTIONS FOR NEW HOMES

WI ACT 211 now requires **ALL** new home building permit applications to be filed with the state. An online application **MUST** be used when applying for a building permit for a new home.

It is the responsibility of the permit puller to complete the application on line.

All plans and other documentation required for a permit will be given to the inspector; this includes two (2) sets of plans, heat loss calculations, erosion control plans, and site plans.

BELOW ARE THE INSTRUCTIONS TO ACCESS THE FORM ON LINE

1. Log in to www.dsps.wi.gov
2. Click on “programs” on blue banner near top of the page.
3. Select A-Z program list.
4. Scroll down to One & Two Family (Uniform Dwelling Code)
Click on it.
5. Scroll down to eSLA Instructions for Permit Requestors Click on
How to file for UDC permit, including FAQ’s
6. Click on first blue link in FAQ’s.
<https://esla.wi.gov/PortalCommunityLogin>
7. In the blue banner at the top of the page, click on uniform
Dwelling Code Permits. **DO NOT SET UP AN Esla account.**
8. Read instructions, scroll to the bottom and click box I read and
understood contents.
9. Click blue banner “Click here to start the permit request”.
10. Complete application.