

**MINUTES OF THE CITY COUNCIL MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

March 26, 2019

Joint Workshop with Planning and Zoning Commission: 4:00 PM

Regular Meeting: 5:00 PM

Hayden City Hall, Council Chambers

8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER

Council President Saterfiel called the meeting to order at 4:04 p.m.

ROLL CALL OF COUNCIL MEMBERS

Council President Saterfiel and Council Members Panabaker and DeLange were present. Mayor Griffiths and Council Member Roetter were absent.

Planning and Zoning Commission (PZC) members present: Chair Brian Peterson, Vice-Chair Michael Cramer, Corey Anderson, and Alan Davis.

Also present were City Attorney John Cafferty, Community Development Director Melissa Cleveland, City Engineer Rob Wright, Senior Planner Donna Phillips, City Administrator Brett Boyer, Hayden Lake Irrigation District Administrator Brandon Rose, and City Clerk Abbi Sanchez.

1. JOINT WORKSHOP WITH PLANNING AND ZONING COMMISSION – 4:00 PM

A. Comprehensive Plan Update

Mr. Boyer and Ms. Cleveland stated that City staff are working to update four master plans that are currently out of date including the Comprehensive Plan, Parks and Recreation Plan, Transportation Plan and Sewer Plan. The plans reference each other so it makes sense to update them concurrently with the goal to have them work together with a common vision for the future of Hayden. By updating the plans concurrently, public comment will be received once with relevance to all plans. Staff would like to contract with someone for public engagement assistance. The timeframe to complete the updates is estimated to be twelve to fifteen months.

B. Utility Infrastructure Zone Text Amendment

Ms. Phillips explained that the Federal Communications Commission (FCC) has new rules for treatment of telecommunication (particularly wireless) facilities that state that they shall be treated the same as other utility infrastructure and have placed strict timelines for review of an application and final decision. If a final decision is not made within the timeframe allowed by the FCC then the application is considered granted. Ms. Phillips informed Council and PZC that the City has had a request for a zone text amendment since September 2018. After reviewing the City of Coeur d'Alene (CDA) and City of Post Falls' (PF) codes, along with the new FCC rules, staff is recommending to separate code sections in Title 8 for Minor/Major Utilities (8-5) and Wireless Communication (8-6). She explained the current definitions for major and minor utility infrastructure with includes cell towers as a major utility and the current zoning districts utility infrastructure is allowed in. She explained further that the proposed code changes would be similar to CDA and PF, would apply to all utility infrastructure, identify design standards in all zone districts, and identify the preference that the utility be enclosed in a structure, concealed, camouflaged, or placed underground. The proposed changes would also require a utility compliance permit that would be reviewed concurrently with other permits for all utility infrastructure, and an eligible facility request that establishes the type of wireless communication facility and determine the tolling period requirements.

After reviewing the purpose for the proposed code sections, the applicability, preferred locations, utilities compliance permits, eligible facilities request, design standards (including examples of camouflaged design), height restrictions, setback requirements, appeal process, and the desire for wireless communication facilities to collocate facilities whenever possible; the consensus of the Council and PZC was to move forward with the proposed code amendments.