

**MINUTES OF THE PLANNING AND ZONING COMMISSION  
CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

**October 21, 2019**

**Regular Meeting: 5:00 PM  
Council Chambers**

**Hayden City Hall, 8930 N. Government Way, Hayden, ID 83835**

**CALL TO ORDER**

Chair Petersen called the meeting to order at 5:00 p.m.

**ROLL CALL OF COMMISSION MEMBERS**

Brian Petersen, Chair	Present
Michael Cramer, Vice-Chair	Present
Corey Andersen	Not –Present arrived at 5:03
Alan Davis	Present
Gavin Mobraten	Present
Benjamin Prickett	Present
Shawn Taylor	Present

**STAFF PRESENT**

Melissa Cleveland, Community Development Director  
Caitlin Kling, Legal Counsel  
Donna Phillips, Senior Planner  
Elizabeth Allen, Planner  
Heather McNulty, Commission Clerk

**FLAG SALUTE**

Caitlyn Kling led the meeting in the Pledge of Allegiance.

**CALL FOR CONFLICTS OF INTEREST**

No conflicts were reported.

**CONSENT CALENDAR**

The consent calendar included the approval of the meeting minutes for October 7, 2019 with the amendment to the staff recommended conditions of approval number 4 to read, "As long as only one access point is approved to the site, no more than 30 units shall be constructed." and the written decision in Case No. PZE-19-0242, a request by the McCarthy Corporation for a special use permit. Commissioner Davis moved to approve the consent calendar and Commissioner Taylor second the motion. All were in favor, none were opposed.

**NEW BUSINESS**

**Review Ordinance 604, Hayden City Code 2-0-1 Meeting Absences**

Chair Petersen recited the ordinance for the Commission. Ms. Cleveland stated that this ordinance was a decision by the Clerks Department in order to help all City Commissions and Boards to understand the expectation of members when dealing with a member's absentee count. The group as a whole stated they enjoy working together and moving forward will work on the availability of each meeting and each member voicing when they are able or not able to attend each meeting in advance.