



**Charter Township of Harrison
Waterfront Pavilion Rental Agreement**

Kenneth Verkest, Supervisor
Stephanie Mittelstedt, Deputy Supervisor
(586) 466-1445

The Charter Township of Harrison agrees to rent the **pavilion** at Waterfront Park to _____
("Renter") on _____ from _____ am/pm to _____ am/pm upon the following terms and
conditions:

1. Renter will use premises only for (bday party etc.) _____

*** Office Use Only***

2. Renter will pay rent of \$150.00 resident fee / \$300.00 non-resident fee to guarantee reservation

101.000.000-668.000 RECEIPT NO. _____

3. Renter will pay a \$100.00 refundable security deposit upon the signing of this agreement

101.000.000-281.000 RECEIPT NO. _____

4. Renter agrees to all of the additional terms on the back of this agreement

RENTER INFORMATION

First Name: _____ Middle Initial: _____ Last Name: _____

Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Home #: _____ Cell #: _____ Work #: _____

Drivers License #: _____ D.O.B.: _____

Please list any special requests you may have along with any non-traditional activites you may be using (inflatable toys, disc jockey, etc.):

EMERGENCY Contact Info:

Signature of Renter: _____ Date: _____

STAFF APPROVAL _____ DATE _____

Fill out pages 1 & 2 and return to the Supervisors office- smittelstedt@harrisontownshipmi.gov

Please Contact MACOMB COUNTY SHERIFF DEPARTMENT AT 911 with any emergencies



**Charter Township of Harrison
Township Waterfront Pavilion Rental
Agreement**

1. Yearly Rental Reservations for Harrison Township Residents will begin January 1st. Non-Residents can begin to make reservations on April 1st.
2. A rental fee and security deposit is required for each Pavilion rental. All fees MUST be paid to guarantee reservation.
3. If the renter wishes to cancel this Rental Agreement, the security deposit will be refunded in full, but ALL rental fees WILL BE FORFEITED to the Charter Township of Harrison. The rental cost WILL NOT BE REFUNDED for any reason.
4. Non-Profit groups may rent the pavilion free of charge Monday, Tuesday, Wednesday and Thursday only.
5. The renter agrees to hold harmless the Charter Township of Harrison and its employees/volunteers for any and all damages, claims or other liability resulting from the renter's use of said premises.
6. **An applicant must show proof of additional insured for all non-traditional activities held on the premises.** These activities include but are not limited to: Disc Jockeys, Inflatable Toys and all other large items contracted through commercial companies. Insurance coverage MUST show: *Harrison township, 38151 L'Anse Creuse, Harrison Township, MI 48045 as the certificate holder and needs to read "Charter Township of Harrison, it's Employees, Staff, Agents and Volunteers, is added for additional insured for an event on ____ (date) at Township Park."* Insurance policies MUST be received at the Harrison Township Supervisor's Office at least one week prior to event day. Proof of insurance can be delivered to the Harrison Township Office or faxed to 586-466-1470, Attn: Supervisor's Office. If the insurance policies ARE NOT RECIEVED, equipment WILL NOT be allowed on the premises and there will be NO REFUNDS for rentals.
7. Use of recreation courts and play area is on a first-come, first serve basis.
8. Pets, glass, alcohol, swimming, wading, mooring or docking of boats or personal watercrafts, fireworks and excessive loud noise or music are not allowed at any Township Park.
9. The lessee agrees not to use this area for any purpose that violates any existing Federal, State or Municipal laws or ordinances including but not limited to:
 - A) Alcoholic beverages are not to be sold.
 - B) Possession and/or use of illegal drugs prohibited inside of the Parks and their buildings. Violators WILL BE reported to the police without warning.
 - C) The lessee will NOT sell merchandise in the parks or their buildings
 - D) Gambling or any game of chance for money is regulated by the State of Michigan Lottery Division in Lansing and it's not allowed.
 - E) No lewd activities of any type.

All rules and regulations stated in this agreement, in the park, and through the Charter Township of Harrison apply to everyone in the park. Groups shall use all facilities within and including the park, subject and according to all applicable codes, restrictions and regulations of the Charter Township of Harrison. All local, state and federal laws must be adhered to. Any violations will be forward to authorities for legal action. All security deposits will be forfeited.

10. Renter's WILL NOT be permitted to drive out to their site to unload equipment. PERSONAL VEHICLES ARE NOT ALLOWED on the lawn at any time.
11. The applicant WILL BE responsible for all repairs and clean up of the facility. The park must be left in a condition equal to the condition when it was first occupied. Groups shall maintain the subject area and structure in a clean, safe, and sightly condition at all times. Damages WILL be deducted from the security deposit if deemed appropriate by Township staff. Applicants WILL BE billed for any damages incurred.
12. Park hours are 8:00AM - Dusk. Entrance gate, restrooms, booth and all other - open facilities are locked PROMPTLY at dusk.
13. Harrison Township reserves the right to cancel or alter this rental agreement at any time. We reserve the right to cancel approved functions when judged in the best interest of the Township without liability.

This lessee has read, understands and agrees to abide by all of the rules and regulations of the Harrison Township Pavilion Rental Agreement listed above.

SIGNATURE OF RENTER: _____ DATE: _____

Fill out pages 1 & 2, sign, and return to the Supervisor's office for approval - smittelstedt@harrisontownshipmi.gov