

PROCEEDINGS OF THE HAMILTON COUNTY BOARD OF SUPERVISORS REGULAR MEETING

The Hamilton County Board of Supervisors met in regular session on Tuesday March 11, 2025, at 9:00 A.M. in the Basement Conference Room of the Hamilton County Courthouse, Webster City, Iowa. Unless otherwise noted, all actions were approved unanimously.

CALL TO ORDER: Called to order by Chair, Rick Young.

PLEDGE OF ALLEGIANCE: The Board led the Pledge of Allegiance.

MEMBERS PRESENT: Mary Clausen, April Ely and Rick Young.

OTHERS PRESENT: Ryan Weidemann, Kim Anderson, Ryan Sawyer, Tim Zahn, Pam Harklau, Amanda Kalkwarf, Alex Pruismann, Marydith Hudson, Pat Powers, Jane Curtis, and Kim Schaa.

PUBLIC COMMENT: None

AGENDA: Motion Clausen, second Ely to approve the agenda as presented.

MINUTES: Motion Ely, second Clausen to approve the minutes of the February 25, 2025, Regular session.

CLAIMS: General Basic Fund \$192,355.98; General Basic (Public Health) Fund \$35,085.54; General Basic (Conservation) Fund \$33,650.59; General Supplemental Fund \$44,240.94; General Supplemental Fund (Public Health) \$8,409.19; General Supplemental Fund (Conservation) \$6,152.86; Rural Basic Fund \$53,342.71; Hotel/Motel Tax Fund \$379.37; Secondary Roads Fund \$96,665.83; Briggs Woods Conference Center Fund \$32,857.69; Debt Service Fund \$8312.30; Conservation Capital Projects Expense Trust \$301.46; Total \$511,754.46. Motion Clausen, second Ely to approve payment of claims.

REPORTS: **CLERK OF COURT:** Motion Ely, second Clausen to approve the February 2025 Report from the Clerk of Court.

PERSONNEL: **CONSERVATION:** Motion Ely, second Clausen to acknowledge the following change of status requests from Hamilton County Conservation. Kelly Yates with an increase in pay from \$17.90 per hour to \$20.00 per hour effective February 21, 2025 and for Dave Louk to from \$17.00 per hour to \$20.00 per hour effective January 1, 2025. Louk is considered part-time temporary/seasonal.

FY'24 BUDGET AMENDMENT HEARING:

OPEN PUBLIC HEARING: Chairman Young opened the public hearing on the FY'25 Budget Amendment.

PROOF OF PUBLICATION: Proof of Publication of the hearing notice was provided by Auditor Kim Schaa.

PRESENTATION: Presentation of Proposed Fiscal Year 2025 Budget Amendment was given by the Chairman Young.

PUBLIC SUPPORT OR OPPOSITION: None.

CLOSING OF PUBLIC HEARING: Chairman Young closed the public hearing.

RESOLUTION 2025-13: **FY'25 HAMILTON COUNTY BUDGET AMENDMENT:** Motion Clausen, second Ely to adopt Resolution 2025-13 adopting FY'25 Budget Amendment. Roll call vote: Clausen, Ely, and Young all voting aye.

RESOLUTION 2025-13
ADOPTION OF FISCAL YEAR 2024-2025
HAMILTON COUNTY BUDGET AMENDMENT

BE IT HERBY RESOLVED that the proposed Hamilton County Budget Amendment for Fiscal Year 2024-2025 as published in the county's official newspapers on February 26, 2025 be approved and adopted as published.

Passed and adopted this 11th day of March, 2025

/s/ Rick Young, Chairman
/s/ April Ely
/s/ Mary Clausen

ATTEST:
/s/ Kim Schaa,
Hamilton County Auditor

***RESOLUTION 2025-14:** **RESOLUTION 2025-14 FY'25 APPROPRIATIONS:** Motion Ely, second Clausen to approve said resolution authorizing appropriations for FY'25. Roll call vote: Ely, Clausen, and Young all voting aye.

DEPT. NUMBER	DEPARTMENT NAME	AMOUNT APPROPRIATED PER PRIOR RESOLUTION 2024-27	APPROPRIATION ADJUSTMENT	APPROPRIATION PER THIS RESOLUTION	
				PER THIS RESOLUTION	PER THIS RESOLUTION
01	Auditor	262,685	17,231	279,916	
02	County Attorney	378,887	500	379,387	
03	Courthouse Maintenance	288,235	7,511	295,746	
04	General Services	1,957,850	1,100,000	3,057,850	
07	Recorder	285,244	2,752	287,996	
08	Sheriff	2,028,642	15,875	2,044,517	
19	Shashi Station	504,553	26,702	531,255	
24	Social Services	125,025	11,846	136,871	
25	Human Services	68,292	1,490	69,782	
26	Veteran Affairs	152,201	9,391	161,592	
40	Elections	248,086	2,946	251,032	
44	Nurses	1,583,764	27,000	1,610,764	
81	Jail	1,703,785	15,488	1,719,273	
86	Preliminary Drainage	73,339	3,600	76,939	
87	Economic Development	241,832	26,619	268,451	
90	Conservation	2,374,826	117,700	2,492,526	
91	Briggs Woods Conference Center	1,204,365	25,779	1,230,144	
95	Secondary Roads	7,257,006	284,000	7,541,006	
		20,738,617	1,696,430	22,435,047	

/s/ Rick Young, Chairman
Hamilton County Board of Supervisors

Attest:
/s/ Kim Schaa
Hamilton County Auditor

SECONDARY ROADS DOT BUDGET AMENDMENT:

Motion Clausen, second Ely to approve an amendment to the Hamilton County Secondary Roads DOT budget to reflect the amendment to the Hamilton County FY25 Budget.

AGREEMENTS/APPLICATIONS/CONTRACTS:

HAMILTON COUNTY CELLULAR TELEPHONE REIMBURSEMENT AUTHORIZATION FORM: Motion Ely, second Clausen to approve the use of a new Cellular Telephone Reimbursement Authorization Form to use to establish guidelines for the approval and reimbursement of work-related cell phone expenses incurred by Hamilton County employees.

MOWING/TRIMMING AND SPRAYING BIDS: The board announced that the County will be taking bids on mowing/trimming and spraying at the three county buildings-DHS building at 1900 Superior Street, Shashi Station at 1610 Collins Street, and the Hamilton County Courthouse at 2300 Superior Street. Bid forms may be picked up at the Auditor's Office in the Courthouse and must be returned by 4:00 p.m. on April 4, 2025.

SET DATE & TIME:

PUBLIC HEARING ON PROPOSED PROPERTY TAX LEVY: Motion Clausen, second Ely to set March 24, 2025 at 9:00 a.m.

ADJOURN:

Motion Young, second Clausen to adjourn. Meeting adjourned at 9:22 A.M.

See "Claims Listing" for claims paid.