

## PROCEEDINGS OF THE HAMILTON COUNTY BOARD OF SUPERVISORS REGULAR MEETING

The Hamilton County Board of Supervisors met in regular session on Tuesday January 14, 2025, at 9:00 A.M. in the Basement Conference Room of the Hamilton County Courthouse, Webster City, Iowa. Unless otherwise noted, all actions were approved unanimously.

**CALL TO ORDER:** Called to order by Chair Rick Young.

**PLEDGE OF ALLEGIANCE:** The Board led the Pledge of Allegiance.

**MEMBERS PRESENT:** Mary Clausen, April Ely, and Rick Young.

**OTHERS PRESENT:** Ryan Weidemann, Kim Anderson, Cindy Im, Brian Lammers, Alex Jones, Jill Coons, Patrick Coons, Ryan Sawyer, Tim Zahn, Ottie Maxey, Matt Matteson, Pam Harklau, Julie Edwards, Alex Pruismann, and Kim Schaa.

**AGENDA:** **Motion Clausen, second Ely to approve the agenda as presented.**

**MINUTES:** **Motion Ely, second Clausen to approve the minutes of the December 24, 2024, Regular session and the January 2, 2025 Organizational Meeting.**

**CLAIMS:** General Basic Fund \$252,113.96; General Basic (Public Health) Fund \$40,840.58; General Basic (Conservation) Fund \$45,601.87; American Rescue Plan Fund \$68,737.50; General Supplemental Fund \$25,036.69; General Supplemental Fund (Public Health) \$2,598.83; General Supplemental Fund (Conservation) \$1,638.55; Rural Basic Fund \$92,452.47; Secondary Roads Fund \$129,938.06; Briggs Woods Conference Center Fund \$41,847.95; Conservation Capital Projects Expense Trust \$1,723.26; Total \$702,529.72. **Motion Clausen, second Ely to approve payment of claims.**

**REPORTS:** **UPPER DES MOINES OPPORTUNITY, INC:** Julie Edwards, Executive Director, gave the Board the annual update of funding for the quality, cost effective UDMO services provided to residents of Hamilton County. UDMO is requesting \$16,000 of financial support in FY26.

**CLERK OF COURT:** Motion Ely, second Clausen to approve the December 2024 Report from the Clerk of Court.

**QUARTERLY REPORTS:** Motion Clausen, second Ely to approve the Quarterly Reports for the quarter ending December 31, 2024 from the Auditor, Sheriff, and Veterans Affairs.

**TREASURER'S SEMI-ANNUAL REPORT:** Motion Ely, second Clausen to accept the Treasurer's Semi-Annual Report and Settlement of Assets as presented by Hamilton County Treasurer, Matt Matteson.

**PERSONNEL:** **SHERIFF:** Motion Clausen, second Ely to approve the termination of Guadalupe Cacari effective December 24, 2024; the hiring of Brandon Pritchard as a Deputy Sheriff effective January 20, 2025 at a rate of \$35.85 per hour and Debra Belthius as a dispatcher/jailer effective December 30, 2024 at a rate of \$23.21 per hour.

The Board acknowledged change of status for Val Dodge and Lisa Balsley both reducing their hours to 32 hours per week.

**28E AGREEMENT:** **JOINT PUBLIC SERVICE AGREEMENT:** Motion Ely, second Clausen to approve and authorize the Chairperson to sign the Joint Public Service Agreement for providing the division of fees for engineering and construction cost for HMA resurfacing project HSIP-SWAP-CO40(113)—FJ-40 on Hamilton County Route R21, Hamilton County, Iowa.

**SET DATE & TIME:** Motion Clausen, second Ely to set February 11, 2025 at the 9:00 a.m. Regular Board Meeting as the date and time for a FY 25 Budget Amendment Hearing.

**ADJOURN:** Motion Clausen, second Ely to adjourn. Meeting adjourned at 9:42 A.M.

See "Claims Listing" for claims paid.

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Kim Schaa  
Hamilton County Auditor

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Rick Young, Chairperson  
Hamilton County Board of Supervisors