

**HALSEY CITY COUNCIL MEETING**  
**Tuesday, May 14<sup>th</sup>, 2024 – 7:00 P.M.**  
***Halsey City Hall – Council Chambers***  
***100 Halsey Street, Halsey, OR 97348***  
(541) 369-2522 / TTY: 1-800-735-2900

**AGENDA**

**A. MEETING CALLED TO ORDER**

**C. ROLL CALL**

**D. PLEDGE OF ALLEGIANCE**

**E. COUNCIL MINUTES**

1. Council Meeting Minutes – April 9, 2024

**F. FINANCIAL REPORTS AND JOURNAL ENTRIES**

1. Financial Reports and Journal Entries – April 2024

**G. AGENDA ADJUSTMENTS**

**H. DELEGATIONS**

1. Linn County Sheriff's Office

**I. CITIZEN COMMENTS (Non-Agenda items)**

*This is the time for interested citizens and anyone in the audience to address the Council on any items of concern.*

**J. REPORTS TO COUNCIL**

1. Employee Reports
  - a. City Administrator – Briana Parra
  - b. Public Works Department – Andy Ridinger
  - c. Library – Abi Vinson
2. Council Reports
  - a. Mayor's Report
  - b. Central Linn School District – Michelle Isom

**K. OLD BUSINESS**

1. Livestock Ordinance – Schedule council work session

**L. NEW BUSINESS**

1. Natural Hazard Mitigation Plan Agreement
2. Employee Handbook Updates – first read
  - a. Employee Reimbursement Policy
  - b. Overtime and Employee Weekend Duty policy
3. OLCC License Renewal
  - a. 7 Stars
  - b. Honey Hole
4. Employee Wage Scale 2024-2025

**M. ORDINANCES & RESOLUTIONS**

1. RESOLUTION 2024-734 – Acceptance of American Library Association Grant
2. RESOLUTION 2024-735 – A Resolution for the City of Halsey Proclaiming May 2024 as Mental Health Awareness Month

**N. ADJOURNMENT**

### **MEETING LOCATION AND FORMAT**

The Halsey City Council will meet in person in the Council Chambers upstairs in City Hall. Members of the public may attend in person or remotely via telephone or Zoom.

**Please use the following phone number:**

**1-253-215-8782**

**Meeting ID: 350-516-0831**

Please contact city staff in advance for an invitation link to be emailed to you if you prefer to log in via computer or another device. An audio recording of the meeting will be posted on the website within 48 hours of the meeting.

### **SUBMISSION OF PUBLIC COMMENT**

Please submit comment to [Contact@HalseyOR.gov](mailto:Contact@HalseyOR.gov) or by delivering written comment to City Hall.

**Deadline to submit comment is 5pm the Monday before the monthly Council Meeting**

Email or written public comment is limited to 400 characters.

To have public comment included in, commentor must provide their name and address for verification purposes.

**Please let city hall staff know if you would like your name removed from public materials.**

Address information will never be shared.

*The Halsey City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660 but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.*

All City Council meetings are recorded. Audio recordings of past meetings are available at [www.cityofhalsey.com](http://www.cityofhalsey.com). The location of this meeting is accessible to the disabled. If you have a disability that requires accommodation, please notify the City Hall office at least 48 hours in advance of the meeting: [cityrecorder@cityofhalsey.com](mailto:cityrecorder@cityofhalsey.com) | 541-369-2522/ TTY 1-800-735-2900