

REGULAR CITY COUNCIL MEETING

January 9th, 7:00 p.m. at City Hall, 100 W Halsey St., Halsey, OR

**This hybrid meeting was also conducted as a teleconference, with external participation available via phone or video link.*

MEETING CALLED TO ORDER

Meeting called to order at 7:00 p.m.

ROLL CALL

Present: Councilor Stacy Strauss, Council President Michelle Isom, Councilor Gabriel Flores, Councilor Jeremy Romer, Mayor Jerry Lachenbruch

Absent: Councilor Scott LaCoste

Staff Present: Interim City Administrator Wes Hare, Municipal Clerk Audrey Whiddon,

Guests: Briana Parra, Jerry Gillson, Anne Sunday, Holly Parrish, Tia Parrish, Joselyn Morales, TJ Gillson

Remote

Participants: Librarian Abi Vinson, Public Works Lead Andy Ridinger, Admin Assistant Amber Murray,

PLEDGE OF ALLEGIANCE

COUNCIL MINUTES

Council is asked to review and approve the minutes from the Council Meeting on November 14, 2023.

Motion: I move that the Governing Body of the City of Halsey approve November 14th City Council Minutes as submitted.

Motion by: Council President Isom, Seconded by Councilor Strauss

Vote: Ayes: Unanimous

Motion Carries

Council is asked to review and approve the minutes from the Council Meeting on December 12, 2023.

Motion: I move that the Governing Body of the City of Halsey approve December 12th City Council Minutes as submitted

Motion by: Council President Isom, Seconded by Councilor Strauss

Vote: Ayes: Unanimous

Motion Carries

FINANCIAL REPORTS

Reconciliation has not been completed for November or December 2023. There will be a professional bookkeeper coming in to help reconcile the books. She will also be helping with year-end tax information. The current Financial Statement was included in the packet, showing the budget and what has been spent from the budget.

AGENDA ADJUSTMENTS

Joselyn Morales with Central Linn High School:

The school is trying to purchase a new camera. The camera would be used to help promote the school through social media, documenting activities that are happening at the school. The price for the camera is \$1,900. They are asking for donations to help reach their goal. Council approved a donation of \$450 to Central Linn High School.

NEW BUSINESS

Filling the vacant councilor seat. There were two applications, Jerry Gillson and Anne Sunday.

Motion: I move that the Governing Body of the City of Halsey appoint Jerry Gillson to the vacant seat of City Council

Motion by: Council President Isom, Seconded by Councilor Strauss

Vote: Ayes: Unanimous

Motion Carries

DELEGATIONS

Linn County Sheriff's Office: Sargent Frambes

There was One arrest made, thirty-two incidents were made during the month of December. Sargent Frambes provided the following overview of the December Sheriff's Report

- Halsey was just one of several Cities in Oregon that received a bomb threat, it was nationwide. The threat originated from outside of the country. The FBI is involved.
- The tavern was broken into. Cash and alcohol were stolen. Currently do not have any suspects.

Mayor Lachenbruch commented that the City was not notified when the bomb threat occurred. Would like the City to be on the notification phone tree for Linn County Emergency Services. Sargent Frambes will be looking into getting the City added.

Briana Para Introduction

Briana is the new City Administrator. She has been a resident of Halsey for a little over 7 years, she has been involved in the Budget Committee. Briana graduated from the University of Oregon with a master's degree in public administration. Start date is January 22,2024.

CITIZEN COMMENTS

There were no citizen comments.

REPORTS TO COUNCIL

Interim City Administrator: Wes Hare

- Paid Leave Grant- Received one grant from Oregon Paid Leave and approved for the second grant. This helps offset the substitute labor, during leaves. Each grant is for \$3,000.
- City Administrator Recruitment Update – Briana Parra has been chosen as the new City Administrator.
- Creating Budget Calendar- Will be created with the new City Administrator.
- Appointing Budget Officer- This is the job of the City Administrator, should occur in February.
- Sharing Hands Board- Would the council like to appoint a new liaison for Sharing Hands?
- Panic Button Installation- The library will be getting a panic button installed. It is \$55 a month.

Public Works: Andy Ridinger

- Water Quality Report- Was completed in December.
- Well 69 Project- Civil engineers came out to the water plant to plan for new system controls when the well is installed.
- Water Plant- A new controller board and solenoid for the cla-vale for the backwash filters was installed.
- Sewer- Getting equipment ready for discharge season at the wastewater treatment plant. Gathering intel on what the cost would be to change the gas chlorine to liquid or tablets.
- Blue Heron- Installed pump #1. Had issues with floats and controller going bad. Got new weights for the floats as well.

Library: Abi Vinson

- Leak- The a.c. unit had caused a leak. It was repaired and now is working. 7 books need to be taken out of circulation.
- Patrons- There were a total of 77 patrons for the month of December. Three new library cards were issued.
- Collection Update- 30 new books were added to the library collection.
- Sharing Hand Food Drive- 3 tubs full of food was donated.
- Library Transforming Communities Grant- Submitted the application for the grant. Waiting to hear back. Hoping this grant will fund the new door.
- Story Time- Librarian Abi has been in contact with someone who does story time professionally and they may be interested in coming in monthly.
- 5k- Working on inviting vendors to the event. Should be ready to start advertising for the event soon. It will be held on April 13th.
- Grant Writing Courses – Librarian Abi is halfway done with the course.
- Grants- Received news that the Ready to Read grant was approved. Will be using the money for a reading program. Working on several other grants as well.

Mayor's Report: Jerry Lachenbruch

- Small Rual Resources Department- There is a new grant available to provide funding for parks, the grant amount is double what it was last year.
- National Law Enforcement Appreciation Day- Today is national law enforcement appreciation day.
- If I Was Mayor- Trying to get the elementary, middle, and high school involved this year. The deadline for submissions is April 5th.
- Central Linn Bond- Mayor Lachenbruch was asked to be on the bond committee. Will be meeting January-December of 2024.

Central Linn School District: Michelle Isom

- Community Engagement- There has been a lot of engagement from families. The pie auction for the girls' basketball team raised \$11,000.
- School Lunches- They are making changes to the lunch service. Hoping to get some locally sourced meats and produce. All the schools in the district now qualify for free lunches.
- Literature Night- Will be held in March for elementary school.

Oregon Cascades West Council of Governments Board: Jeremy Romer

There is nothing new to report this month.

OLD BUSINESS

There was no old business.

ORDINANCES & RESOLUTIONS

There was not ordinances or resolutions.

ADJOURNMENT

Meeting adjourned at 7: 55pm.

Admin Assistant, Amber Murray

Mayor Jerry Lachenbruch