

REGULAR CITY COUNCIL MEETING

June 13, 2023, 7:00 p.m. at City Hall, 100 W Halsey St., Halsey, OR

**This hybrid meeting was also conducted as a teleconference, with external participation available via phone or video link.*

MEETING CALLED TO ORDER

Meeting called to order at 7:00 p.m.

ROLL CALL

Present: Mayor Jerry Lachenbruch, Councilor Scott LaCoste, Councilor Stacy Strauss, Councilor Jeremy Romer, Council President Michelle Isom, Councilor Ken Lorensen

Absent:

Staff Present: City Administrator Hilary Norton, Assistant City Recorder Larissa Gangle, Municipal Clerk Amber Murry, Librarian Abi Vinson

Guests: Brianna Parra, Sergeant Frambes

Remote

Participants: Public Works Lead Andy Ridinger

PLEDGE OF ALLEGIANCE

PUBLIC HEARING(S)

Public Hearing – Proposed Uses of State Shared Revenues

Council must hold a Public Hearing on the proposed uses of State Shared Revenues before adopting the FY 2023-2024 Budget.

Mayor Lachenbruch opened the floor for public comment.

Public Hearing Opened: 7:03 pm

There was no public comment.

Public Hearing Closed: 7:04 pm

Public Hearing – Fiscal Year 2023-2024 Budget

Council must hold a Public Hearing on the approved Fiscal Year (FY) 2023-2024 Budget prior to adoption.

Councilor LaCoste declared conflict of interest.

Mayor Lachenbruch opened the floor for public comment.

Public Hearing Opened: 7:05 pm

There was no public comment.

Public Hearing Closed: 7:06 pm

Public Hearing – Proposed Utility Rate Increases.

Council must hold a Public Hearing on any proposed utility rate increases prior to adoption.

Mayor Lachenbruch opened the floor for public comment.

Public Hearing Opened: 7:07 pm

There was no public comment.

Public Hearing Closed: 7:08 pm

Public Hearing - Ordinance 2023-445 – Amending City of Halsey Municipal Code and Adding Chapter 5.60 Public Camping

Council is holding a public hearing prior to adoption of Ordinance 2023-445– An Ordinance Amending the City of Halsey Municipal Code and Adding Chapter 5.60 – Public Camping.

Mayor Lachenbruch opened the floor for public comment.

Public Hearing Opened: 7:08 pm

There was no public comment.

Public Hearing Closed: 7:09 pm

Council Minutes

Council Meeting Minutes – May 9, 2023

Motion: I move that the Governing Body of the City of Halsey approve the May Council Meeting Minutes as submitted.

Motion by: Councilor Strauss, Seconded by Council President Isom

Vote:

Ayes: Unanimous

Motion Carries

FINANCIAL REPORTS

Approving the May Financial Report includes approving check numbers 20217-20335 in the amount of \$20,825.74. The prior month's final check number was 20216.

Motion: I move that the Governing Body of the City of Halsey approve the May 2023 Financial Reports and Journal Entries as submitted.

Motion by: Council President Isom, Seconded by Councilor Strauss

Vote:

Ayes: Unanimous
Motion Carries

AGENDA ADJUSTMENTS

There were none.

DELEGATIONS

Linn County Sheriff's Office: Sergeant Frambes

There were 10 traffic stops in Halsey during the month of May. Many of them were educational stops. There were 37 calls for service, many generated by LCSO. There was a theft at Diamond K, investigation is still ongoing. One call involved a trailer losing cows at an intersection.

Mayor Lachenbruch thanked LCSO for the foot patrol at the park.

CITIZEN COMMENTS

Brianna Parra addressed council to applaud Council on their work regarding the new ordinance work regarding public camping.

REPORTS TO COUNCIL

City Administrator: Hilary Norton

Administrator Norton introduced Amber Murry, the City's new Municipal Clerk.

The RARE Program process is moving forward and the interview process begins the week of June 26th.

Georgia Pacific donated \$500 to the Library. Administrator Norton thanked them for their donation. Georgia Pacific has continually donated to the Library since it's opening.

The City received nothing but positive feedback after moving the City Wide Garage Sale to later in the year. With Council's permission Administrator Norton asked Council to continue with that date in future years. There was consensus.

The City's Annual Summer BBQ and Movie night is scheduled for August 18th and the Fire Department will be cooking again this year. The movie showing will be Luca. All sides this year will be shelf stable so they can be donated to Sharing Hands after the event.

The Summer Reading Program is starting next month. Administrator Norton asked council to help spread the word.

Jennie Gilbert had a great turn out from the Intro to Food Preservation Workshop. She has decided to host a series in the Community Center. Classes will be \$10 each.

Julia and Administrator Norton has set a date to present the ORPD grant.

The DEQ Planning Loan for the Waste Water Facilities Plan is completed and we should receive a loan agreement later in June. This loan “might qualify for 100% loan forgiveness.”

Public Works: Andy Ridinger

Wildish ran over an irrigation box just north of City Hall that needed to be replaced and the leak was repaired. GSI came to the shop to look at potential well locations and received information about the piping needed in that area.

Spraying occurred around the lagoon and pond treatments. Spraying and mowing occurred around town to keep the maintenance under control.

The service truck needed a new fuel injector, that has been replaced, and it is running effectively now.

Library: Abi Vinson

106 total patrons came into the Library in the month of May. Librarian Abi has continued to order new books to add to the collection. The Summer Reading Program is beginning next month. All events are planned and ready, events will be every Saturday in July starting July 8th.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Councilor McMillen’s Resignation

Councilor Randy McMillen has resigned from his City Council seat effective immediately.

Councilor McMillen’s resignation creates a vacancy on the City Council.

The Council needs to declare the vacancy. City staff will post the vacancy, and anyone interested can apply by filling out an application. Council will then review those applications at an upcoming City Council Meeting and may appoint a replacement.

Motion: I move that the Governing Body of the City of Halsey declare the City Councilor position that has been held by Councilor McMillen to be vacant.

Motion by:

Vote: Councilor Romer, Seconded by Council President Isom

Ayes: Unanimous

2023-2024 Wage Scale

The Council is asked to approve the 2023-2024 Wage Scale.

Councilor LaCoste declared a conflict of interest and will not vote on this matter.

Motion: I recommend that the Governing Body of the City of Halsey approve the 2023-2024 Wage Scale as submitted.

Motion by:

Vote: Councilor Romer, Seconded by Council President Isom

Ayes: Unanimous
Motion Carries

ORDINANCES & RESOLUTIONS

RESOLUTION 2023-724 – A Resolution of the City of Halsey Adopting the Budget for the 2023-24 Fiscal Year and Imposing the Tax Rate of 5.6014 per \$1,000 and \$55,761 for Bonded Debt

Council must adopt a Resolution for appropriations of funds and imposing the tax for the 2023-2024 Fiscal Year.

Motion: I move that the Governing Body of the City of Halsey adopt RESOLUTION 2023-724 – A Resolution Adopting the Budget for the 2023-2024 Fiscal Year and Imposing the Tax Rate of 5.6014 per \$1,000 and \$55,761 for Bonded Debt

Motion by: Councilor Strauss, Seconded by Councilor LaCoste

Vote: Council President Isom, Seconded by Councilor Lorensen

Ayes: Unanimous

Motion Carries

RESOLUTION 2023-725 – A Resolution Certifying the Eligibility of the City of Halsey to Receive State Shared Revenues

Council must adopt this Resolution for the City of Halsey to be eligible to receive State Shared Revenue Funds

Motion: I move that the Governing Body of the City of Halsey adopt RESOLUTION 2023-725 – A Resolution Certifying the Eligibility of the City of Halsey to Receive State Shared Revenues

Motion by: Councilor Strauss, Seconded by Councilor Romer

Vote:

Ayes: Unanimous

Motion Carries

RESOLUTION 2023-726 – A Resolution of the City of Halsey Declaring the City’s Election to Receive State Revenues

Council must adopt this Resolution for the City of Halsey to receive State Shared Revenue Funds

Motion: I move that the Governing Body of the City of Halsey adopt RESOLUTION 2023-726 – A Resolution Declaring the City of Halsey’s Election to Receive State Shared Revenues

Motion by: Councilor Romer, Seconded by Councilor LaCoste

Vote:

Ayes: Unanimous

Motion Carries

RESOLUTION 2023-723 – A Resolution Updating City Hall Operating Fees, Fees in Connection with Land Use Planning Requests, Water Services, Sewer Services, Facilities Reservation Rates, and Repealing Resolution 2022-712

This resolution adopts the City of Halsey fee Schedule for the 2023-2024 fiscal year.

Motion: I recommend that the Governing Body of the City of Halsey adopt Resolution 2023-723 A Resolution Updating City Hall Operating Fees, Fees in Connection with Land Use Requests, Water Services, Sewer Services, Facilities Reservation Rates and Repealing Resolution 2022-712.

Motion by: Councilor Romer, Seconded by Councilor Lorensen

Vote:
Ayes: Unanimous
Motion Carries

ORDINANCE 2023-445 – An Ordinance Amending the Halsey Municipal Code and Adding Chapter 5.60 Public Camping

This Ordinance amends the Halsey Municipal Code to add a Chapter on public camping.

Motion: I recommend that the Governing Body of the City of Halsey adopt ORDINANCE 2023-445 – An Ordinance Amending the Halsey Municipal Code and Adding Chapter 5.60 Public Camping

Motion by: Council President Isom, Seconded by Councilor LaCoste

Vote:
Ayes: Unanimous
Motion Carries

ORDINANCE 2023-446– An Ordinance amending the Halsey Municipal Code Chapter 6.15 Traffic

This ordinance removes the old language about RV camping in the residential zone from the traffic ordinance, so that all rules about public camping will be in the same place.

This is the first reading of the ordinance.

EXECUTIVE SESSION

*Pursuant to ORS 192.660(i) to discuss the annual evaluation of the City Administrator, Halsey City Council entered Executive Session at **7:54pm**. The Council exited the Executive Session at **8:15pm***

ADJOURNMENT

Meeting adjourned at 8:16 pm

Municipal Clerk, Madison LaCoste

Mayor Jerry Lachenbruch