

REGULAR CITY COUNCIL MEETING

November 14, 2023, 7:00 p.m. at City Hall, 100 W Halsey St., Halsey, OR

**This hybrid meeting was also conducted as a teleconference, with external participation available via phone or video link.*

MEETING CALLED TO ORDER

Meeting called to order at 7 p.m.

ROLL CALL

Present: Councilor Stacy Strauss, Council President Michelle Isom, Councilor Ken Lorensen, , Mayor Jerry Lachenbruch, Councilor Gabriel Flores, Councilor Scott LaCoste

Absent: Councilor Jeremy Romer

Staff Present: Interim City Administrator Wes Hare, Municipal Clerk Amber Murray, Municipal Clerk Librarian Abi Vinson, Municipal Clerk Audrey Whiddon

Guests: Sgt. Steve Frambes LCSO,

Remote

Participants: Public Works Lead Andy Ridinger, Tia Parrish, Briana Parra

PLEDGE OF ALLEGIANCE

COUNCIL MINUTES

The council was asked to review and approve the minutes from the October 10, 2023 Council Meeting.

Motion: I move that the Governing Body of the City of Halsey approve the October 10, 2023, City Council Minutes as submitted

Motion by: Councilor Isom, Seconded by Councilor Lorensen

Vote:

Ayes: Unanimous

Motion Carries

FINANCIAL REPORTS

Council was asked to review and approve the Financial Reports and Journal Entries for September and October 2023

Motion: I move that the Governing Body of the City of Halsey approve the October 2023 Financial Reports and Journal Entries as Submitted

Motion by: Councilor Lorensen, Seconded by Councilor Strauss

Vote:

Ayes: Unanimous
Motion Carries

AGENDA ADJUSTMENTS

There were no agenda adjustments.

DELEGATIONS

Linn County Sheriff's Office: Sargeant Frambes

Sergeant Frambes provided the following overview of the October Sheriff's Report.

- There were two traffic citations, six traffic warnings, three arrests, and thirty-six complaints made during the month of October 2023.
- Deputies are receiving medical training to be able to help the local Fire Departments. This came in handy when a 18 month old child was burned by hot grease from the stove.
- Deputies responded to a structure alarm. One employee was arrested on a outstanding warrant.
- 58-year-old resident was arrested for online Sexual Corruption of a child. A relative was arrested at the same location and time for other charges. (Question from Council LaCoste- Is there anything that can be done about a sex offender so close to a school. Sgt Frambes advised that there was nothing to be done as there has not been a conviction. Also, the crime needed to be a measure 11 conviction for a ban to be put in place.)
- Parking violations-Education first and Citations are a last resort.
- A vehicle was broken into near the Halsey Post Office. The gas cap was damaged when someone tried to siphon gas from the vehicle. (Council Flores asked if there was more that could be done to stop the early morning gas siphoning. Sgt Frambes advised that people need to call when they see something strange. No extra patrols at this time.

Honey Hole: Tim Brandvolo and James Walter

- *Tim Brandvolo advised that if the OLCC permit was granted they would close on the purchase of Julies Tavern Nov 19th. They hoped to keep the current staff and make some renovations to include a outdoor seating area. Tim has been a mortician for 28 years and has had a dream to own a bar and grill.*
- *Jim Walter is a Disabled Veteran and a stay-at-home dad. He has a background in food preparation. He will be bringing his expertise in smoking meats to the Honey Hole.*

Central Linn Community Foundation: Chenoweth Robertson

- *Councilor Flores commended the Foundation for its good works.*
- *Robertson advised that the grants to the applicants will be awarded in April.*
- *The council granted a \$500 donation to the Foundation.*

CITIZEN COMMENTS

There were no citizen comments.

REPORTS TO COUNCIL

Interim City Administrator: Wes Hare

- Well-69R is funded by grants and loans. The city is waiting for Job bids to proceed. A bid could come as early as next week.
- I and I Project needs to have the project planning (paid for by loans) done before they know how much the building phase will cost. There is also an issue with ORPD removing some trees. The mayor and Wes will work on getting this done.
- The Clean Water State Fund Project is part of well 69R.
- Administrator recruitment: There are currently 6 applicants. Council to review the applications.
- Public Works Vactor truck is down. Repair assessment is ongoing. A decision will need to be made after the assessment is complete. Does the City repair the current truck or replace it. Andy Ridinger will address the Council later in the session.
- The City Hall will be getting a new phone system. Wes wanted to thank Amber Murray for her work on this project. It will bring the City's phone system up to date and save the city some money at the same time. (Councilor Isom asked that the staff make sure the company involved had good customer service. She knows a business who had their new phone system go down for 1 month due to bad customer service.)

Public Works: Andy Ridinger Via Remote

- *Water Distribution: Produced 2,013,00 gallons.*
- *Water Distribution: Water Produced 2,013,000 gallons.*
- *Daily Average 65,000 gallons*
- *Wastewater collected: 3-water leaks, all were water services. The leaks were on W. H. st, 600 block of W G st, 200 block of Cormorant. Installed a new service to 813 W. 2nd St. Flushed all dead-end water lines throughout town.*
- *Sewer: This is the 3rd time we have had the Vactor truck in the shop for transmission issues. The last two transmission problems, the failure reported indicated the input shaft was broken, and the cause was a shock overload. The list of probable causes did not match the way we operate or drive the truck. With that being said, the report indicated nothing in the transmission is the*

cause of the failure and deemed unwarrantable on this last transmission issue. For them to find the external probable cause they need a transmission. As of now we are having them do a bottom end diagnostic on the motor to eliminate or confirm a probable cause. We find the external problem or make plans to replace the vector truck. The cost of the transmission and approximately 10 hours of time to troubleshoot the problem is \$7500. We will have this topic in his report as well. I wanted to add that this piece of equipment is very valuable for the operations and maintenance of the Public Works.

- Streets: 2 trees were cut down on the east side of town, public works cleaned up the sights.
- Drainage: We installed #2 pump that we had in the shop at the Blue Heron drainage pump station. We installed some new level floats and had to pull #1 pump out and take it into the shop because a thermal switch was out. Installed a section of drainage pipe on the 100 block of E. C St.
- Miscellaneous: Replaced the hot water tank at the shop. Hopper mower repair (new starter).

Library: Abi Vinson

- We had a total of 88 visitors with an average of 4.4 per day. 58 items were checked out in the month of October and 15 were renewed. 4 library cards were issued to new patrons.
- We added 51 books to the collection in September. We received a donation of Spanish books from the Sweet Home library that will be in circulation soon.
- Banned Book Week and the Halloween art workshop both went well. I am currently planning events for the Holiday season.
- I am working on an application for the Accessible Small and Rural Communities grant from ALA. We could potentially receive \$10,00 to \$20,000 to use towards making our library more accessible to people with disabilities. If we win this grant, I would like to use it to join Libby. I am currently researching grants to go toward expanding the library. (Update from the council packet: Abi advised that she did not think the money from the grant would be well spent to join the Libby organization. The fees and such would be cost prohibitive. She would rather use the money to update the entrance to comply with ADA standards.)
- We are hosting a food drive at the library to benefit Sharing Hands. We are accepting non-perishable foods at the library and city hall will be accepting perishable foods.

Sharing Hands: Ken Lorenzen

- The current focus is on the new building. The current rental building is not laid out well and is not very effective. The new building is more like a warehouse and can hold more in the store. The building is ½ funded. In 1 week, the foundation for the new building will be started.
- Volunteers are needed to help with the building and with the store.

- Sharing Hands started by helping feed 30 families and has grown to 300 families.

Central Linn School District: Michelle Isom

- *She was unable to attend the Monday meeting.*
- *She left tonight's meeting early to come to the Council meeting. Discussed at the meeting was the school going back to 5 days a week instead of 4. The difficulty is the lack of bus drivers.*
- *The number of school hours is very close to State minimums. They need to have more hours for attendance in case they need to close schools for weather and such. The difficulty in extending hours is with bus drivers. The staggered start and 1 less day a week is because they do not have enough drivers.*
- *Solutions are being discussed.*

Oregon Cascades West Council of Governments Board: Jeremy Romer

There was no report this month.

OLD BUSINESS

There was no Old Business

NEW BUSINESS

1. *OLCC: liquor License request for the Honey Hole Bar and Grill*

Motion by: Councilor Isom, Seconded by Councilor Lorensen

Vote:

Ayes: Unanimous

Motion Carries

2. *Adopt terms of the Wastewater Planning Agreement loan.*

Motion by: Councilor Lorensen, Seconded by Councilor LaCoste

Vote:

Ayes: Unanimous

Motion Carries

3. *Waiste Water Building Project*

Motion by: Councilor Lorensen, Seconded by Councilor LaCoste

Vote:

Ayes: Unanimous

Motion Carries

Short discussion on the City Council becoming more involved with the light parade.

ORDINANCES & RESOLUTIONS

ADJOURNMENT

Meeting adjourned at 8:10 pm

Municipal Clerk Audrey Whiddon

Mayor Jerry Lachenbruch