

## REGULAR CITY COUNCIL MEETING

October 11, 2022, 7:00 p.m. at City Hall, 100 W Halsey St., Halsey, OR

*\*This hybrid meeting was also conducted as a teleconference, with external participation available via phone or video link.*

### MEETING CALLED TO ORDER

Meeting called to order at 7:00 p.m.

### ROLL CALL

Present: Mayor Jerry Lachenbruch, Councilor Jerry Gillson, Councilor Randy McMillen, Councilor Stacy Strauss, Councilor Michelle Isom

Absent: Council President Ken Lorensen

Staff Present: Assistant City Recorder Larissa Gangle, Municipal Clerk Madison LaCoste, Librarian Sara Cooper

Guests: Jeremy Romer, Anne Sunday

Remote

Participants: City Administrator Hilary Norton, Public Works Andy Ridinger

### PLEDGE OF ALLEGIANCE

### CONSENT AGENDA

Council Meeting Minutes – August 9, 2022

**Motion:** I move that the Governing Body of the City of Halsey approve the business items in the consent agenda as submitted.

**Motion by:** Councilor Strauss, Seconded by Councilor Isom

**Vote:**

**Ayes:** Unanimous

**Motion Carries**

### FINANCIAL REPORTS

Council reviewed the Financial Reports and Journal Entries for August 2022 and September 2022. The August Financial Report includes approving check numbers 19851-19915 in the amount of \$49,837.50.

Approving the September Financial Report includes approving check numbers 19916-19954 in the amount of \$21,628.19. The prior month's final check number was 19954.

**Motion:** I move that the Governing Body of the City of Halsey approve the August 2022 Financial Reports and Journal Entries and the September 2022 Financial Reports and Journal Entries as submitted.

**Motion by:** Councilor McMillen, Seconded by Councilor Gillson

**Vote:**

**Ayes:** Unanimous

**Motion Carries**

## **AGENDA ADJUSTMENTS**

Administrator Norton requested to add Blake Nightingale to the Park Committee Applications.

## **DELEGATIONS**

Linn County Sheriff's Office: Sergeant Frambes

Sergeant Frambes reported that traffic violations have slowed down due to the Highway 99 Project. The month of August had an increased amount of theft as well as the Month of September. Sergeant Frambes explained the procedure when a vehicle is recovered. A question was raised about the increased traffic on the side streets due to the Highway 99 project. There was consensus to add extra patrol on the side streets. A request was made to have the speed sign camera brought in for 3<sup>rd</sup> street by the park or school. Sergeant Frames agreed to put a request in for it.

## **CITIZEN COMMENTS**

There were no citizen comments.

## **REPORTS TO COUNCIL**

City Administrator: Hilary Norton

Administrator Norton introduced Julia Fox, a RARE member working with the City for the next 11 months.

Administrator Norton also discussed the RAIN "Power Hours" that will be occurring on the Third Saturday of every month. They will be available to members of the community wishing to start or grow their businesses.

The city is participating in the "If I Were a Mayor Contest" and partnering with the School District to get the projects out to the students. There are three age groups, Elementary School, Middle School, and High School. There will be prizes for the local winners and at the State Level.

Administrator Norton asked the Councilors to sign up to host at next six months of the Third Thursday events- there was some discussion.

Administrator Norton reviewed an energy efficiency study done in 2018 and asked council if they would be interested in updating that study, as well as researching adding solar energy to the water plant, budget permitting, or budgeted into a future year. Council consensus was to proceed.

The Central Linn School District lost parking due to the Highway 99 project. Administrator Norton asked Council if they would support the City donating \$1000 from the Community Partners Donation fund to

help with the cost of gravel to find replacement parking solutions, as well as offer Public Works labor to assist in repairing a water leak. Council consensus was to proceed.

The interim Director of the LOC responded positively to Halsey's letter of concern and will be traveling down to meet with Administrator Norton and the Mayor. Administrator Norton encouraged any Councilors to attend that are interested.

Administrator Norton asked council if there were any objections to a coffee food truck and doughnut truck parking in the City Hall parking lot one Saturday a month. There were no objections.

Public Works: Andy Ridinger

Two water leaks that occurred from the Highway 99 Project were repaired. The water distribution pump needs repaired. Sewer lines were cleaned on 5<sup>th</sup> St and 3<sup>rd</sup> streets. Tree trimming was done at stop signs around town and at the park. Public Works removed a stump from the Elementary School's parking lot to help prepare the area for the additional parking lot. Public Works has received compliments on the tree trimming at the park.

Library: Sara Cooper

The daily threshold count was 5 patrons. Librarian Cooper added 28 books to the collection. The statistical report for the library is due at the end of the month. The rotating art exhibit has started and there will be a new artist featured every quarter. There will be a Bookmobile sale on November 19<sup>th</sup>. The 5K will occur in April. The time and date are not yet set.

Central Linn School District: Michelle Isom

Councilor Isom reported the that new parking lot is complete. The Elementary School has implemented a Positive Behavior Program. There will be a community and alumni Pep Rally and Bonfire for Homecoming. Eleven FFA students are traveling to the national conference in Kentucky.

## NEW BUSINESS

Appoint a City Councilor

City Council has a vacancy due to the resignation of Councilor Raven. Anne Sunday and Jeremy Romer applied for the open Council position. Applicants addressed council and answered their questions.

**Motion:** I move that the Governing Body of the City of Halsey appoint Jeremy Romer to the position of City Councilor to serve the remainder of the current term.

**Motion by:** Councilor McMillen, Seconded by Councilor Gillson

**Vote:**

**Ayes:** Councilor Strauss, Councilor McMillen, Councilor Gillson

**Nay:** Councilor Isom

**Motion Carries**

*Assistant City Recorder Larissa Gangle administered Councilor Romer's Oath of Office.*

Appoint Park Committee Members

Three members of the community submitted applications to be members of the Parks Committee. Gabriel Flores, Daphne Sampson, and Blake Nightingale. Applicants addressed council and answered their questions.

**Motion:** I move that the governing body of the City of Halsey appoint Gabriel Flores, Daphne Sampson, and Blake Nightingale to the Park Committee.

**Motion by:** Councilor Isom, Seconded by Councilor Gillson

**Vote:**

**Ayes:** Unanimous

**Motion Carries**

Administrator Norton asked council if any councilors would be interested in serving on the Parks Committee, Councilor Isom and Councilor Strauss volunteered.

Appoint Representatives to the Oregon Cascades West Council of Government Board

The Council was asked to appoint a representative and an alternate to the Oregon Cascades West Council of Governments (OCWCOG) Board. There was some discussion.

**Motion:** I move that the governing body of the City of Halsey appoint Jeremy Romer as the Oregon Cascades West Council of Governments representative.

**Motion by:** Councilor Isom, Seconded by Councilor Gillson

**Vote:**

**Ayes:** Unanimous

**Motion Carries**

**Motion:** I move that the governing body of the City of Halsey appoint Jerry Lachenbruch as the Cascades West Council of Governments alternate representative.

**Motion by:** Councilor Isom, Seconded by Councilor Gillson

**Vote:**

**Ayes:** Unanimous

**Motion Carries**

Appoint Representative to the Cascades West Area commission on Transportation

The Council is asked to appoint a representative and an alternate to the Cascade West Area on Transportation (CWACT). There was some discussion.

**Motion:** I move that the governing body of the City of Halsey appoint Randy McMillen as the Cascades West Area Commission on Transportation representative.

**Motion by:** Councilor Isom, Seconded by Councilor Gillson

**Vote:**

**Ayes:** Unanimous

### **Motion Carries**

**Motion:** I move that the governing body of the City of Halsey appoint Stacy Strauss as the Cascades West Area Commission on Transportation alternate representative.

**Motion by:** Councilor Isom, Seconded by Councilor Gillson

**Vote:**

**Ayes:** Unanimous

**Motion Carries**

#### Well 69 Update

Administrator Norton is still researching funding options. At the state level IJA funds will be funneled through existing programs. This would involve a loan, which could then pay part off immediately with some or all the ARPA funds. The loan could include a large amount of loan forgiveness. At this time this is the only way to get “grant” funds for infrastructure. The City is not obligated to accept the loan. An opportunity for USDA funds and grants may be a possibility in the future. A \$20,000 grant has been applied for through Business Oregon to help with pre-engineering costs.

#### Inflow & Infiltration Study

Administrator Norton presented the I&I study, which identifies and prioritizes needed I&I repairs. She informed Council that the State Revolving Loan Fund now includes up to 50% loan forgiveness, which would allow the project to be done all at once as opposed to every other year. There was some discussion about the structure of the loan and financing. Consensus was to apply for financing to see the amount of loan forgiveness granted to The City and move forward based on the amount of loan forgiveness granted.

### **ADJOURNMENT**

Meeting adjourned at 8:23 pm

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**Municipal Clerk, Madison LaCoste**

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**Mayor Jerry Lachenbruch**