



MUNICIPAL TAX CERTIFICATION/LIEN LETTER REQUEST

Borough of Green Tree

10 W. Manilla Avenue, Pittsburgh, PA 15220
 412.921.1110 | www.greentreeboro.com

NO RUSH ORDERS:
 Two Week Notice Required

Make checks payable to:
GREEN TREE BOROUGH

<input type="checkbox"/>	Tax Certification	\$15.00
<input type="checkbox"/>	Lien Letter <i>(Includes Sewage Certification)</i>	\$35.00
<input type="checkbox"/>	Occupancy Permit <i>(Residential Sales Only)</i>	\$10.00
Total Enclosed		

Requested by	Company Name			
	Address	Street Address		
		City	State	Zip Code
	Contact No.			
	Contact Person			
Email				

Property Information	Owner's Name(s)			
	Property Address	Street Address		
		City	State	Zip Code
Lot & Block No.				

New Owner <i>(if applicable)</i>	Name(s)		
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<input type="checkbox"/> Refinance	<input type="checkbox"/> Sale	Closing Date	
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- ◆ **Include self-addressed, stamped envelope with request, copies will not be faxed or emailed.**
 - ◆ Lien letters, tax certifications, and occupancy permits will not be released until the dye/lateral test is complete. For information on requesting a "Dye/Lateral Test & Inspection Report, please visit our website at www.greentreeboro.com.
 - ◆ Commercial occupancy permits will only be issued after an inspection of the property.
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