

BUILDING PERMIT APPLICATION

PROJECT ADDRESS _____

SUBDIVISION _____ **LOT #** _____

Residential ☐ Commercial ☐ If applying for new utility service, an account will be established in your name. To avoid usage charges please contact Utility Billing @ 913-856-7535

☐	New Single Family Residence	☐	Solar	☐	Re-Roof
☐	New Commercial	☐	Interior Remodel	☐	Deck
☐	Mobile Home Set-Up	☐	Pool – In or Above Ground	☐	Fence
☐	Basement Finish	☐	Foundation Repair	☐	Accessory Structure (≥ 120 sf)
☐	Addition	☐	Backflow Prevention	☐	Covered Patio/Porch/Pergola
☐	Mechanical Only	☐	Plumbing Or Sewer	☐	Electrical Only

PROJECT INFORMATION _____

Project Est. Cost _____ **Size(add./deck/structure)** _____ Sq. Ft. **Irrigation System** Y ☐ N ☐

PROPERTY OWNER _____ **Height Above Grade** _____ Ft. **Basement Finish** Y ☐ N ☐

Name(s) _____

Email _____ Phone _____

Property owner as contractor? ☐ * ☐ * If yes, a signed owner occupant form is required. Property owner must occupy the dwelling.

GENERAL CONTRACTOR

Company Name _____ Contact Name _____

Email _____ Phone _____ License # _____ Class _____

MECHANICAL CONTRACTOR

Company Name _____ Contact Name _____

Email _____ Phone _____ License # _____ Class _____

PLUMBING CONTRACTOR

Company Name _____ Contact Name _____

Email _____ Phone _____ License # _____ Class _____

ELECTRICAL CONTRACTOR

Company Name _____ Contact Name _____

Email _____ Phone _____ License # _____ Class _____

ROOFING CONTRACTOR

Company Name _____ Contact Name _____

Email _____ Phone _____ License # _____ Class _____

APPLICANT SIGNATURE _____ **DATE** _____

FOR STAFF USE ONLY

Approved by _____ Date _____ Total Permit Cost \$ _____ Permit # _____

TO BE COMPLETED BY STAFF

BUILDING INFORMATION

☐ Residential ☐ Commercial

Use _____ Construction Type _____

Occupancy Type _____ Occupant Load _____

SqFt Building Above Grade _____ SqFt Garage _____

SqFt Basement Finished _____ SqFt Basement Unfinished _____

Number Of Bedrooms _____

PERMIT FEES

Deck ☐	
Pergola/ Covering ☐	
Com Or Res Irrigation/Backflow Prevention ☐	
Accessory Building ☐	
Interior Finish/ Remodel/ Addition M.E.P ☐	
Building ☐	
Plan Review (Residential 10% Commercial 60%) ☐	
Electric ☐	
Mechanical ☐	
Plumbing ☐	
Water Meter ☐ Size	
Water System Development ☐	
Water Tap ☐	
Sewer System Development ☐	
Sewer Tap ☐	
Temporary Electric ☐	
Electric Meter ☐	
Com or Res Park Fee In Lieu Of ☐	
Other	
PERMIT #	TOTAL