



AGENDA

GARDNER CITY COUNCIL

City Hall – 120 East Main Street -- Gardner, Kansas
Monday, April 20, 2026, 7:00 p.m.

If you wish to provide written public comment regarding any items below by email (please limit comment to 500 words), please provide them by noon on April 20, 2026 to cityclerk@gardnerkansas.gov.

*Watch this meeting live on the City's YouTube channel at
<https://www.youtube.com/user/CityofGardnerKS> *

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Earth Day Proclamation
2. Arbor Day Proclamation

PUBLIC HEARING

PUBLIC COMMENTS

Members of the public are welcome to use this time to make comments about City matters or items on the agenda that are not part of a public hearing

CONSENT AGENDA

1. Standing approval of the minutes as written for the regular meeting on April 6, 2026
2. Standing approval of City expenditures prepared March 31, 2026 in the amount of \$1,765,598.83; April 2, 2026 in the amount of \$816,839.16; and April 9, 2026, in the amount of \$3,670,868.50
3. Consider authorizing the City Administrator to enter into an agreement with City Wide Facilities Solutions to provide janitorial services at multiple City of Gardner facilities
4. Approval of Opioid Settlement Fund Expenditure for Youth Drug Prevention Educational Materials
5. Consider authorizing the City Administrator to execute a contract with RED Equipment, LLC for the purchase of a CCTV Sanitary Sewer Mounted Camera Van
6. Consider a recommendation to authorize the City Administrator to execute a contract for the waterline replacement at Center Street to Elm Street Alley Project, CIP Project No. WA7007
7. Consider a recommendation to acquire five (5) Evergy accounts and transfer them to the City of Gardner's Electric Utility
8. Consider a recommendation to authorize the City Administrator to execute a service contract with Allied Power Group (APG) for the Unit 1 Major Inspection and Upgrade

PLANNING & ZONING CONSENT AGENDA

COMMITTEE RECOMMENDATIONS

1. Consider adopting an ordinance approving a conditional use permit for a short-term rental at 642 E Bluebird Street
2. Consider authorizing the Utilities Director to begin negotiations with the Grand River Dam Authority (GRDA) and Kansas Municipal Energy Agency (KMEA) to purchase an additional 7MW of firm electric capacity and energy

OLD BUSINESS

NEW BUSINESS

1. Consider appointment of Chief of Police

COUNCIL UPDATES – Oral presentation unless otherwise noted

EXECUTIVE SESSION

ADJOURNMENT



In compliance with the Americans with Disabilities Act, the City of Gardner will provide reasonable accommodations for all public meetings. Persons requiring accommodations in attending any of our public meetings should contact the City Clerk's Office at 913-856-0945 a minimum of 48 hours prior to the meeting.

PROCLAMATION

WHEREAS, Earth Day was created 56 years ago, recognizing the importance for everyone to protect the planet on which we live; and

WHEREAS, the theme remains “Our Power, Our Planet,” but its application reflects current global economic, environmental, and civic conditions; and

WHEREAS, in 2026, “Our Power, Our Planet,” refers to the role of people and communities worldwide in sustaining environmental protections that affect the cost of living, public health, infrastructure reliability, and long-term stability; and

WHEREAS, since the first Earth Day in 1970, civic action has helped establish and strengthen environmental institutions, laws, and international norms; and

WHEREAS, these measures have been associated with reductions in pollution-related illness, improved access to clean water, and long-term public health and economic benefits in many parts of the world.

NOW, THEREFORE BE IT RESOLVED, that I, Todd Winters, Mayor of the City of Gardner, Kansas, do hereby proclaim April 22, 2026 as

Earth Day

in the City of Gardner, Kansas and encourage all citizens to take action to support clean air, clean water, clean energy, protected natural resources, and climate stability.

In witness whereof, I have hereunto set my hand and caused the Seal of the City of Gardner, Kansas to be affixed this 20th day of April 2026.

CITY OF GARDNER, KANSAS

Todd Winters, Mayor

Attest:

Renee Rich, City Clerk

(SEAL)

PROCLAMATION

WHEREAS, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can be a solution to combating climate change by reducing the erosion of precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees—wherever they are planted—are a source of joy and spiritual renewal.

NOW, THEREFORE BE IT RESOLVED, that I, Todd Winters, Mayor of the City of Gardner, Kansas, do hereby proclaim April 24, 2026 as

Arbor Day

in the City of Gardner, Kansas and urge all citizens to celebrate and support efforts to protect our trees and woodlands.

In witness whereof, I have hereunto set my hand and caused the Seal of the City of Gardner, Kansas to be affixed this 20th day of April 2026.

CITY OF GARDNER, KANSAS

Todd Winters, Mayor

Attest:

Renee Rich, City Clerk

(SEAL)

RECORD OF PROCEEDINGS OF THE GOVERNING BODY CITY OF GARDNER, KANSAS

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April 6, 2026

The City Council of the City of Gardner, Kansas met in regular session on April 6, 2026, at 7:00 p.m. in the Council Chambers at Gardner City Hall, 120 East Main Street, Gardner, Kansas, with Mayor Todd Winters presiding. Present were Councilmembers Mark Baldwin, Kacy Deaton, Mark Wiehn, Steve McNeer, and Kelly Johnson. City staff present were City Administrator Jim Pruetting; Deputy City Administrator Amy Nasta; Finance Director Matt Wolff; Police Chief Pam Waldeck; Parks Director Jason Bruce; Community Development Director David Knopick; Public Works Director Kellen Headlee; Utility Director David Hunter; City Attorney Ryan Denk; City Clerk Renee Rich. Others present included those listed on the sign-in sheet and others who did not sign in.

There being a quorum of Councilmembers present, Mayor Winters called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Winters led those present in the Pledge of Allegiance.

PRESENTATIONS

1. **Autism Awareness Proclamation**
2. **Fair Housing Month Proclamation**
3. **Presentation of GFOA Awards**
4. **Gardner Chamber of Commerce Update**
5. **Outside Agency Budget Requests**
6. **2027-2031 Capital Improvement Program**

PUBLIC HEARING

PUBLIC COMMENT

Aaron McNeer, Copper Springs, discussed construction at Tallgrass Apartments continuing late into the evening. There is also the concern of excessive dust due to rocks being dug up and later crushed. There was also a promise of barriers between the housing development and the transient housing. There was supposed to be a 50-foot barrier and the trees were to stay in place. Not it is essentially two yards touching. Would like the city to recognize the issues that come up from all of the new developments and the traffic.

CONSENT AGENDA

1. **Standing approval of the minutes as written for the regular meeting on March 16, 2026**
2. **Standing approval of City expenditures prepared March 12, 2026 in the amount of \$2,261,962.68; March 19, 2026 in the amount of \$743,442.03; and March 27, 2026, in the amount of \$291,753.12**
3. **Consider authorizing the execution of an agreement with Every Missouri West, Inc. to reimburse their incurred cost to relocate electric facilities due to the planned 175th Street Roadway Improvements Project, between I-35 and Clare Road**
4. **Consider authorizing the execution of a contract with McAnany Construction Inc to construct the Old 56 Hwy Mill & Overlay, Main St to East City Limits**
5. **Consider approving Opioid Settlement Fund Expenditure for Youth Drug Prevention Educational Materials**

Councilmember Deaton made a motion to approve the Consent Agenda.

Councilmember Johnson Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

PLANNING & ZONING CONSENT AGENDA

1. **Consider accepting the dedication of right-of-way and easements on the revised final plat for Lone Star Prairie 2nd Plat**
2. **Consider accepting the dedication of right-of-way and easements on the revised final plat for Hilltop Ridge 2nd Plat**

Councilmember Deaton made a motion to approve the Consent Agenda.

Councilmember McNeer Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

COMMITTEE RECOMMENDATIONS

OLD BUSINESS

NEW BUSINESS

1. Consider accepting voluntary annexation with landowner consent

City Administrator Pruetting said this is a housekeeping item. At the last meeting we adopted an ordinance annexing several properties. One of the property owners decided she did not want to annex. This revised ordinance will take that property out.

Councilmember Deaton made a motion to accept the Voluntary Consent Annexation Agreements and Consent Annexation Requests from the property owners identified within and adopt Ordinance No. 2876, an Ordinance amending Ordinance 2874.

Councilmember McNeer Seconded.

With a majority of the Councilmembers voting in favor of the motion, the Ordinance passed and was assigned number 2876.

Johnson: Yes

McNeer: Yes

Baldwin: Yes

Deaton: Yes

Wiehn: Yes

COUNCIL UPDATES

City Engineer McEldowney said the code does allow work until 10 pm, but contracts with the city typically only allow work until 7 pm. Since this is a development, there is no contract with the city and it will be looked at the land disturbance permits. The city also did discuss with the contractor about ways to keep the dust down because this is a unique situation.

Administrator Pruetting thanks Beth from the Chamber for the presentation. Discussion last week at the downtown group meeting was to look at narrowing the road in the historic downtown area and add angled parking which would add parking and slow traffic down.

Councilmember Wiehn also thanks the chamber for their presentation and others involved in the downtown that bring ideas to get people to come downtown. Also thanks to Mr. Stockton for his ideas and unique businesses. Congrats to the finance department.

Councilmember Deaton asks if we are on track for the basketball court as it looks like things are moving at the park. Renderings were just received and will be previewed at State of the City. Believe everything is still on track and hoping to have it all complete by Memorial Day. Thanks for the city meeting regarding 167th because it was very well attended. Thanks for the invitation to participate in the Citizen's Police Academy. Gardner Gold is currently doing their fundraiser for the duck race. There is a competition between the Police Department and Fire District #1 so if you want to see your favorite agency on the shirt, go buy some ducks.

Winters said thank you to the chamber. They are getting a good group going for downtown. Thanks to Mr. Stockton for his unique businesses.

EXECUTIVE SESSION

1. Consider entering into executive session to discuss matters of attorney-client privilege.

Councilmember Deaton made a motion to recess into executive session to discuss matters of attorney-client privilege relating to data centers pursuant to K.S.A. 75-4319(b)(2) beginning at 8:10 pm; returning to regular session at 8:30 pm.

Councilmember McNeer Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

Councilmember Deaton made a motion to resume regular session at 8:30 pm.

Councilmember McNeer Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

2. Consider entering into executive session to discuss matters of attorney-client privilege.

Councilmember Deaton made a motion to recess into executive session to discuss matters of attorney-client privilege relating to and agreement with KDOT pursuant to K.S.A. 75-4319(b)(2) beginning at 8:30 pm; returning to regular session at 8:35 pm.

Councilmember Johnson Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

Councilmember Deaton made a motion to resume regular session at 8:35 pm.

Councilmember Baldwin Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

ADJOURNMENT

There being no further business to come before the Council, on a motion duly made by Councilmember McNeer and seconded by Councilmember Deaton the meeting adjourned at 8:36 pm.

City Clerk

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004828	00	AMERICAN NATIONAL BANK						
350062295	0326	001622	00	03/31/2026	301-9100-491.70-01	2018 LEASE GOLF COURSE	CHECK #: 127	68,000.00
350062295	0326	001623	00	03/31/2026	301-9100-491.70-02	2018 LEASE GOLF COURSE	CHECK #: 127	10,153.85
VENDOR TOTAL *							.00	78,153.85
0099999	00	BRUSH, DAVID & ALICIA						
000030575		UT	00	12/04/2025	501-0000-229.00-00	FINAL BILL REFUND	CHECK #: 133945	79.00-
VENDOR TOTAL *							.00	79.00-
0004449	00	FIRST OPTION BANK						
18632 0326		001620	00	03/31/2026	301-9100-491.70-01	2018 LAND LEASE	CHECK #: 122	37,000.00
18632 0326		001621	00	03/31/2026	301-9100-491.70-02	2018 LAND LEASE	CHECK #: 122	1,147.00
VENDOR TOTAL *							.00	38,147.00
0099999	00	GOMEZ, EDUARDO						
000076027		UT	00	12/18/2025	501-0000-229.00-00	FINAL BILL REFUND	CHECK #: 133985	40.10-
VENDOR TOTAL *							.00	40.10-
0000332	00	KANSAS STATE TREASURER						
R1260401133427		001583	00	03/31/2026	117-9100-491.71-02	2016A STREETS PHASE 1	CHECK #: 100	2,325.00
R1260401133424		001586	00	03/31/2026	117-9100-491.71-02	2017A STREETS PHASE 2	CHECK #: 100	3,562.50
R1260401133416		001587	00	03/31/2026	117-9100-491.71-02	2018A STREETS PHASE 3	CHECK #: 100	10,000.00
R1260401133423		001591	00	03/31/2026	117-9100-491.71-02	2019E STREETS PHASE 4	CHECK #: 100	4,150.00
R1260401133411		001576	00	03/31/2026	301-9100-491.71-02	2014A USD SCHOOL SHARE	CHECK #: 100	9,010.94
R1260401133411		001577	00	03/31/2026	301-9100-491.71-02	2014A USD CITY SHARE	CHECK #: 100	7,659.30
R1260401133411		001578	00	03/31/2026	301-9100-491.71-02	2014A USD CITY SHARE	CHECK #: 100	450.55
R1260401133411		001579	00	03/31/2026	301-9100-491.71-02	2014A USD CITY SHARE	CHECK #: 100	901.09
R1260401133425		001581	00	03/31/2026	301-9100-491.71-02	2014B KDOT REF TR0101	CHECK #: 100	3,225.00
R1260401133425		001582	00	03/31/2026	301-9100-491.71-02	2014B KDOT REF TR0106	CHECK #: 100	13,275.00
R1260401133427		001584	00	03/31/2026	301-9100-491.71-02	2016A REF 2008B	CHECK #: 100	7,275.00
R1260401133416		001588	00	03/31/2026	301-9100-491.71-02	2018A JUSTICE CENTER	CHECK #: 100	161,675.01
R1260401133416		001589	00	03/31/2026	301-9100-491.71-02	2018A POOL IMPROVEMENTS	CHECK #: 100	1,000.00
R1260401133423		001592	00	03/31/2026	301-9100-491.71-02	2019E SANTA FE IMPROVEMNT	CHECK #: 100	7,725.00
R1260401133422		001596	00	03/31/2026	301-9100-491.71-02	2020B I-35 & GARDNER RD	CHECK #: 100	19,225.00
R1260401133422		001597	00	03/31/2026	301-9100-491.71-02	2020B REFUNDING 2010A	CHECK #: 100	8,950.00
R1260401133418		001599	00	03/31/2026	301-9100-491.71-02	2021A CURR REF 2011A	CHECK #: 100	4,535.00
R1260401133418		001600	00	03/31/2026	301-9100-491.71-02	2021A CURR REF 2012A	CHECK #: 100	15,108.75
R1260401133418		001601	00	03/31/2026	301-9100-491.71-02	2021A CURR REF 2019C	CHECK #: 100	5,242.50
R1260401133419		001602	00	03/31/2026	301-9100-491.71-02	2021B WVRLY PLZ DEV SHARE	CHECK #: 100	13,898.85
R1260401133419		001603	00	03/31/2026	301-9100-491.71-02	2021B WAVERLY PL CITY SHR	CHECK #: 100	4,782.40
R1260401133417		001604	00	03/31/2026	301-9100-491.71-02	2022A TUSCAN FARMS PH 1	CHECK #: 100	18,696.88
R1260401133417		001605	00	03/31/2026	301-9100-491.71-02	2022A TUSCAN FARMS A/W	CHECK #: 100	35,578.13
R1260401133417		001608	00	03/31/2026	301-9100-491.71-02	2022A WAVERLY ROAD	CHECK #: 100	25,625.00
R1260401133417		001609	00	03/31/2026	301-9100-491.71-02	2022A MAIN STREET	CHECK #: 100	50,625.00
R1260401133420		001610	00	03/31/2026	301-9100-491.71-02	2024A HILLTOP SWR/167TH	CHECK #: 100	20,271.87
R1260401133420		001611	00	03/31/2026	301-9100-491.71-02	2024A HILLTOP 1ST PLAT	CHECK #: 100	10,665.63
R1260401133421		001612	00	03/31/2026	301-9100-491.71-02	2024B LONESTAR PRAIRIE	CHECK #: 100	21,100.00
R1260401133414		001616	00	03/31/2026	301-9100-491.71-02	2025B TUSCAN FARMS 1B BD	CHECK #: 100	13,521.25
R1260401133426		001585	00	03/31/2026	501-9100-491.71-02	2016B TXBL ELEC TRANSFRMR	CHECK #: 100	1,543.75
R1260401133412		001595	00	03/31/2026	501-9100-491.71-02	2020A ELEC SMART METERS	CHECK #: 100	24,675.00

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR	
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	HAND-ISSUED	
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT	AMOUNT	
0000332	00	KANSAS STATE	TREASURER							
R1260401133412	001593			00	03/31/2026	521-9100-491.71-02	2020A WATER TRTMT PLANT	CHECK #:	100	277,356.25
R1260401133412	001594			00	03/31/2026	521-9100-491.71-02	2020A WATER SMART METERS	CHECK #:	100	8,225.00
R1260401133417	001606			00	03/31/2026	521-9100-491.71-02	2022A PRAIRIE TRACE WATER	CHECK #:	100	24,456.25
R1260401133411	001580			00	03/31/2026	531-9100-491.71-02	2014A WHITE DR SEWER	CHECK #:	100	4,265.63
R1260401133415	001590			00	03/31/2026	531-9100-491.71-02	2019B WW CRANE/STR TANK	CHECK #:	100	7,940.00
R1260401133418	001598			00	03/31/2026	531-9100-491.71-02	2021A WW SYSTEM IMPROV	CHECK #:	100	4,863.75
R1260401133417	001607			00	03/31/2026	531-9100-491.71-02	2022A PRAIRIE TRACE WW	CHECK #:	100	55,334.37
R1260401133413	001613			00	03/31/2026	531-9100-491.71-02	2025A KCWRRF	CHECK #:	100	433,221.87
R1260401133413	001614			00	03/31/2026	531-9100-491.71-02	2025A WW PARK RELIEF SWR	CHECK #:	100	63,559.38
R1260401133413	001615			00	03/31/2026	531-9100-491.71-02	2025A UT MAINT BUILDING	CHECK #:	100	104,028.13
VENDOR TOTAL *								.00	1,509,530.03	
0004787	00	SECURITY 1ST	TITLE							
108 E SHAWNEE	001618			00	03/26/2026	001-0000-229.00-00	108 E SHAWNEE CLOSING	CHECK #:	134	506.78-
108 E SHAWNEE	001619			00	03/26/2026	001-1130-411.62-01	108 E SHAWNEE CLOSING	CHECK #:	134	44.00
108 E SHAWNEE	PI0134 009093			00	03/26/2026	001-1130-411.62-01	108 E SHAWNEE CLOSING	CHECK #:	134	145,000.00
VENDOR TOTAL *								.00	144,537.22	
0099999	00	SODALITH, BOUNHACK &								
000049339	UT			00	09/25/2025	501-0000-229.00-00	MANUAL CHECK	CHECK #:	133809	4,650.17-
VENDOR TOTAL *								.00	4,650.17-	
HAND ISSUED TOTAL ***									1,765,598.83	
TOTAL EXPENDITURES *****								.00	1,765,598.83	
GRAND TOTAL *****									1,765,598.83	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000350 0010828 0010866	00	AFFINIS CORP. PI0136 008933 PI0137 008933	00	02/06/2026 02/27/2026	117-3130-431.62-04 117-3130-431.62-04	GRAND ST - PINE TO CENTER GRAND ST - PINE TO CENTER	EFT: EFT:	18,418.75 25,816.40
VENDOR TOTAL *							.00	44,235.15
0099999 103113	00	ALLISON DEE FLYNN 001625	00	04/02/2026	001-0000-228.30-00	BOND REFUND	125.00	
VENDOR TOTAL *							125.00	
0003151 133337	00	ANCHOR SALES & SERVICE 001561	00	04/02/2026	521-4220-442.31-15	ANNUAL HOIST INSPECTION	EFT:	850.00
VENDOR TOTAL *							.00	850.00
0001986 6666897-03 6672161-00 6695894-00 6712185-01 6723292-00	00	ANIXTER, INC. 001624 001624 001624 001624 PI0146 009147	00	04/02/2026 04/02/2026 04/02/2026 04/02/2026 03/25/2026	501-4130-441.52-31 501-4130-441.52-31 501-4130-441.52-25 501-4130-441.52-31 501-4130-441.52-31	COPPER CRIMP POLY INSULATOR SENTRY POST TYPE LED WR379 4/0 PRIMARY ELBOW	EFT: EFT: EFT: EFT: EFT:	556.13 1,688.54 3,503.20 176.53 13,085.00
VENDOR TOTAL *							.00	19,009.40
0000058 7989-03162026 7989-03162026 7989-03162026 7989-03162026	00	ANSWER KANSAS CITY, LTD. INC. 001630 001630 001630 001630	00	04/02/2026 04/02/2026 04/02/2026 04/02/2026	001-3120-431.31-15 501-4110-441.40-03 521-4230-442.31-15 531-4330-443.31-15	ANSWERING SERVICE ANSWERING SERVICE ANSWERING SERVICE ANSWERING SERVICE	EFT: EFT: EFT: EFT:	85.56 85.57 85.57 85.57
VENDOR TOTAL *							.00	342.27
0005422 02172026-DEP	00	ATHCO PI0158 009140	00	02/17/2026	401-6120-461.62-09	WINWOOD PARK PLAYGROUND	EFT:	251,621.00
VENDOR TOTAL *							.00	251,621.00
0005222 26-74439	00	BOELTE-HALL, LLC 001568	00	04/02/2026	001-1120-411.47-02	INSIDE GARDNER-SPRING '26	EFT:	2,350.42
VENDOR TOTAL *							.00	2,350.42
0003626 METERMAN'S	00	BOVITZ, JAMIE CONF001567	00	04/02/2026	501-4130-441.46-01	PER DIEM	163.20	
VENDOR TOTAL *							163.20	
0002494 58179	00	BRET'S AUTOWORKS 001569	00	04/02/2026	605-3116-431.43-05	OIL COOLER LEAK #302	EFT:	1,160.59
VENDOR TOTAL *							.00	1,160.59
0005293 313014430 313440714 314117591	00 0326 0326 0326	BRIGHTSPEED 001562 001624 001570	00	04/02/2026 04/02/2026 04/02/2026	521-4220-442.40-03 551-4520-445.40-03 602-1340-413.47-05	TELEPHONE - WTP AIRPORT PHONE MONTHLY BILLING	EFT: EFT: EFT:	395.90 261.45 1,666.74
VENDOR TOTAL *							.00	2,324.09
0099999	00	CEDAR THICKET PROPERTIES						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0099999 000078067	00	CEDAR THICKET PROPERTIES UT	00	03/31/2026	501-0000-229.00-00	MANUAL CHECK	61.43	
VENDOR TOTAL *							61.43	
0004259 PS126-10157	00	CENTRAL SALT, LLC PI0147 009150	00	03/23/2026	001-3120-431.52-16	BULK DEICING SALT	EFT:	1,389.43
PS126-10172		PI0148 009150	00	03/23/2026	001-3120-431.52-16	BULK DEICING SALT	EFT:	1,383.09
PS126-10314		PI0149 009150	00	03/25/2026	001-3120-431.52-16	BULK DEICING SALT	EFT:	1,436.98
PS126-10357		PI0150 009150	00	03/25/2026	001-3120-431.52-16	BULK DEICING SALT	EFT:	1,389.43
PS126-10393		PI0151 009150	00	03/26/2026	001-3120-431.52-16	BULK DEICING SALT	EFT:	1,444.37
PS126-10421		PI0152 009150	00	03/26/2026	001-3120-431.52-16	BULK DEICING SALT	EFT:	7,017.94
PS126-10462		PI0153 009150	00	03/27/2026	001-3120-431.52-16	BULK DEICING SALT	EFT:	2,789.42
VENDOR TOTAL *							.00	16,850.66
0002321 OLA/083947	00	CES 001625	00	04/02/2026	501-4120-441.52-12	4" PANCAKE BOX	EFT:	4.62
VENDOR TOTAL *							.00	4.62
0005609 4263673775	00	CINTAS CORPORATION 2 001573	00	04/02/2026	603-3150-431.42-01	03/24/26 RUG SERVICE	45.38	
8408206442		001573	00	04/02/2026	603-3150-431.42-01	03/27/26 RUG SERVICE	10.27	
8408206442		001573	00	04/02/2026	603-3150-431.42-01	03/27/26 RUG SERVICE	10.28	
8408206442		001573	00	04/02/2026	603-3150-431.42-01	03/27/26 RUG SERVICE	25.57	
8408206442		001573	00	04/02/2026	603-3150-431.42-01	03/27/26 RUG SERVICE	19.27	
8408206442		001573	00	04/02/2026	603-3150-431.42-01	03/27/26 RUG SERVICE	30.78	
8408206442		001573	00	04/02/2026	603-3150-431.42-01	03/27/26 RUG SERVICE	15.90	
8408206442		001573	00	04/02/2026	603-3150-431.42-01	03/27/26 RUG SERVICE	30.55	
VENDOR TOTAL *							188.00	
0001305 376803	00	CIRCADIA 001625	00	04/02/2026	001-2120-421.43-01	OFFICE FURNITURE	EFT:	1,141.76
VENDOR TOTAL *							.00	1,141.76
0005598 52001020576	00	CITY WIDE MAINTENANCE CO ENT LLC 001573	00	04/02/2026	603-3150-431.42-01	MARCH CITY HALL SUPPLIES	EFT:	102.02
52001020573		001573	00	04/02/2026	603-3150-431.42-01	MARCH STREETS SUPPLIES	EFT:	55.53
52001020573		001573	00	04/02/2026	603-3150-431.42-01	MARCH FLEET SUPPLIES	EFT:	55.53
VENDOR TOTAL *							.00	213.08
0001201 57159-1	00	COMMERCIAL AQUATIC SERVICES, INC 001571	00	04/02/2026	001-6130-461.43-01	REHAB & REPAIRS - POOL	EFT:	83.60
VENDOR TOTAL *							.00	83.60
0000288 723831	00	CROFT TRAILER SUPPLY, INC. 001625	00	04/02/2026	501-4130-441.52-04	RECEIVER ADAPTER #407	EFT:	26.22
VENDOR TOTAL *							.00	26.22
0001762 INV184061	00	DREXEL TECHNOLOGIES INC 001625	00	04/02/2026	501-4110-441.47-01	RFP TREE TRIMING	EFT:	47.00
VENDOR TOTAL *							.00	47.00
0002511	00	ENRIGHT LAWNS, INC						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0002511 26144	00	ENRIGHT LAWNS, INC PI0155 009139	00	03/31/2026	001-6120-461.31-15	MOWING SERVICES	EFT:	1,380.00
VENDOR TOTAL *							.00	1,380.00
0004946 7011930732 6466308678	00 0326001625 0326001625	EVERGY 001625 001625	00 00	04/02/2026 04/02/2026	531-4320-443.40-05 531-4320-443.40-05	WAVERLY LS ELECTRICITY WWTP ELECTRICITY	17.70 29.07	
VENDOR TOTAL *							46.77	
0000855 29397625 29451415 29477004	00	EWING IRRIGATION PRODUCTS, INC 001571 001571 001571	00 00 00	04/02/2026 04/02/2026 04/02/2026	001-6120-461.52-01 001-6120-461.52-01 001-6120-461.52-01	TURF SERVICE PROGRAM-CP TURF SERVICE PROGRAM GOLF COURSE - TURF MAINT	EFT: EFT: EFT:	870.32 1,336.40 934.16
VENDOR TOTAL *							.00	3,140.88
0005441 INV-89813	00	FLOCK SAFETY PI0145 009146	00	03/21/2026	001-2120-421.43-02	SERVICE & CAMERAS	EFT:	6,000.00
VENDOR TOTAL *							.00	6,000.00
0001295 S2812601	00	FOLEY EQUIPMENT COMPANY PI0144 009124	00	03/19/2026	404-3110-411.61-09	BACKHOE	EFT:	152,589.00
VENDOR TOTAL *							.00	152,589.00
0000722 00004	00	GEHS PROJECT GRADUATION 001625	00	04/02/2026	125-1120-411.54-93	2026 PROJECT GRAD	3,000.00	
VENDOR TOTAL *							3,000.00	
0005361 3485704	00	GFI DIGITAL 001625	00	04/02/2026	602-1340-413.31-15	EQUIPMENT PICKUP	EFT:	300.00
VENDOR TOTAL *							.00	300.00
0000181 9852673913 9635315741 9932374367	00	GRAINGER 001625 001633 001633	00 00 00 00	04/02/2026 04/02/2026 04/02/2026	501-4120-441.52-02 521-4220-442.52-12 521-4220-442.52-20	TOOL BACKPACK PRESSURE GUAGE DRY WIPES	EFT: EFT: EFT:	142.88 74.72 187.23
VENDOR TOTAL *							.00	404.83
0005529 05814304	00	HARRINGTON INDUSTRIAL PLASTICS LLC 001632	00	04/02/2026	521-4220-442.52-12	CHEMICAL TANK	EFT:	3,026.43
VENDOR TOTAL *							.00	3,026.43
0002095 1200812781	00	HDR ENGINEERING, INC PI0154 009085	00	03/31/2026	001-3130-431.31-10	ON-CALL TRAFFIC SERVICES	EFT:	2,807.44
VENDOR TOTAL *							.00	2,807.44
0005321 2473	00	INSIGHT PUBLIC SAFETY & FORENSIC CO 001563	00	04/02/2026	001-2110-421.31-15	WELLNES EXAM & SFEGUARDNG	EFT:	660.00
VENDOR TOTAL *							.00	660.00
0099999	00	JAMES WILLARD REED						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0099999 111404	00	JAMES WILLARD REED 001625	00	04/02/2026	001-0000-228.30-00	BOND REFUND	175.00	
VENDOR TOTAL *							175.00	
0002919 3801ACY	00	JOHNSON COUNTY MOTOR VEHICLE 001625	00	04/02/2026	501-4110-441.31-15	TAURUS TAG RENEWAL	4.75	
3801ACY		001625	00	04/02/2026	521-4210-442.31-15	TAURUS TAG RENEWAL	4.75	
3801ACY		001625	00	04/02/2026	531-4310-443.31-15	TAURUS TAG RENEWAL	4.75	
VENDOR TOTAL *							14.25	
0002671	00	KANSAS GAS SERVICE						
105962227	0326	001572	00	04/02/2026	001-6120-461.40-04	NATURAL GAS - P&R	353.58	
105901600	0326	001572	00	04/02/2026	551-4520-445.40-04	AIRPORT GAS SERVICE	386.70	
VENDOR TOTAL *							740.28	
0002489 1858491	00	KPERS 001629	00	04/02/2026	721-0000-202.03-01	040226 PAY PERIOD	CHECK #: 112	67,227.10
VENDOR TOTAL *							.00	67,227.10
0002490 1858494	00	KPF 001629	00	04/02/2026	721-0000-202.03-02	040226 PAY PERIOD	CHECK #: 113	48,007.24
VENDOR TOTAL *							.00	48,007.24
0005186 55590306	00	LINDE GAS & EQUIPMENT 001572	00	04/02/2026	605-3116-431.44-02	CYLINDER RENTAL	EFT:	92.45
VENDOR TOTAL *							.00	92.45
0002809 INV188247	00	LOGIC, INC PI0157 009152	00	03/04/2026	521-4220-442.31-15	SCADA SOFTWARE RENEWAL	EFT:	8,830.00
VENDOR TOTAL *							.00	8,830.00
0003700 00637147	00	MCANANY VAN CLEAVE & PHILLIPS PA 001625	00	04/02/2026	001-1120-411.31-02	LEGAL COUNSEL	EFT:	20.50
00637148		001625	00	04/02/2026	001-1120-411.31-02	LEGAL COUNSEL	EFT:	4,230.00
VENDOR TOTAL *							.00	4,250.50
0099999 000075859	00	MCLEOD, MEGAN UT	00	04/01/2026	501-0000-229.00-00	MANUAL CHECK	39.52	
VENDOR TOTAL *							39.52	
0000375 26-248	00	MID-AMERICAN SIGNAL, INC. 001572	00	04/02/2026	001-3120-431.52-10	SIGNAL CABINET EQUIP	EFT:	106.00
VENDOR TOTAL *							.00	106.00
0005296 6240844	00	MISSIONSQUARE RETIREMENT 001628	00	04/02/2026	721-0000-202.03-04	CONTRIBUTIONS	CHECK #: 101	13,836.69
6240844		001629	00	04/02/2026	721-0000-202.03-14	CONTRIBUTIONS	CHECK #: 101	1,730.00
VENDOR TOTAL *							.00	15,566.69
0000135	00	NIGRO'S WESTERN STORE NO. 2						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000135 13111 13110	00	NIGRO'S WESTERN STORE NO. 2 001625 001625	00	04/02/2026 04/02/2026	501-4120-441.53-02 501-4130-441.53-02	UNIFORMS UNIFORMS	EFT: EFT:	192.87 717.84
VENDOR TOTAL *							.00	910.71
0004985 032926 03.29.26	00	ORRICK & ERSKINE, LLP PI0142 009111 PI0141 009111	00	03/29/2026 03/29/2026	117-3130-431.62-04 130-3130-431.62-04	GRAND ST 1ST PROG PMNT 167TH ST 1ST PROGRESS PMT	EFT: EFT:	5,775.00 7,000.00
VENDOR TOTAL *							.00	12,775.00
0099999 000066635	00	OTTA, KIERA UT	00	04/01/2026	501-0000-229.00-00	MANUAL CHECK	269.01	
VENDOR TOTAL *							269.01	
0002020 2660243574	00	PACE ANALYTICAL SERVICES, INC 001625	00	04/02/2026	531-4320-443.31-15	LAB TESTING WW SLUDGE	EFT:	2,766.00
VENDOR TOTAL *							.00	2,766.00
0001569 INV07061785	00	PAYCOR, INC 001629	00	04/01/2026	001-1310-413.31-15	PAYROLL SERVICES	CHECK #: 107	976.98
VENDOR TOTAL *							.00	976.98
0003235 INV-288241	00	PIONEER MANUFACTURING COMPANY 001572	00	04/02/2026	001-6120-461.52-01	PAINT	EFT:	1,568.00
VENDOR TOTAL *							.00	1,568.00
0005456 817000504-26 817000514-26	00	PVS DX INC 001564 001565	00	04/02/2026 04/02/2026	521-4220-442.52-13 521-4220-442.52-13	AMMONIUM SULFATE CHLORINE	EFT: EFT:	2,200.00 2,140.40
VENDOR TOTAL *							.00	4,340.40
0005041 2854 0326 2854 0326 2854 0326 2854 0326 2854 0326 2854 0326 2854 0326 2854 0326 2854 0326 2854 0326 2854 0326	00	QUADIENT FINANCE USA 001574 001574 001574 001574 001574 001574 001574 001574 001574 001574 001574	00	04/02/2026 04/02/2026 04/02/2026 04/02/2026 04/02/2026 04/02/2026 04/02/2026 04/02/2026 04/02/2026 04/02/2026 04/02/2026	001-1120-411.47-04 001-1140-411.47-04 001-1150-411.47-04 001-1310-413.47-04 001-3110-431.47-04 001-6105-461.47-04 001-7110-471.47-04 521-4210-442.47-04 551-4520-445.47-04 604-1320-413.47-04	POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE	5.10 91.97 121.13 749.76 156.50 280.48 122.69 65.72 23.94 1,382.71	
VENDOR TOTAL *							3,000.00	
0005099 62774540	00	QUADIENT, INC 001625	00	04/02/2026	602-1340-413.44-02	POSTAGE MACHINE MAINTENAN	93.00	
VENDOR TOTAL *							93.00	
0005604 14254	00	REDFORD CONSTRUCTION, INC. PI0143 009112	00	03/24/2026	001-3120-431.31-15	MAIN ST STORM REPAIR	EFT:	41,302.00

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005604	00	REDFORD CONSTRUCTION, INC.						
						VENDOR TOTAL *	.00	41,302.00
0005217 001	00	RIVERSIDE STRATEGIC SOLUTIONS PI0156 009148	00	03/01/2026	001-1130-411.31-15	PROFESSIONAL SERVICES	EFT:	9,000.00
						VENDOR TOTAL *	.00	9,000.00
0004793	00	RIVERVIEW STONE LLC						
126493		001148	00	03/27/2026	001-6120-461.52-01	JAVA BROWN MULCH-N CENTER	CHECK #: 29322	484.00-
126493		001148	00	04/01/2026	001-6120-461.52-01	JAVA BROWN MULCH-N CENTER	EFT:	484.00
126514		001148	00	03/27/2026	001-6120-461.52-01	JAVA BROWN MULCH	CHECK #: 29322	242.40-
126514		001148	00	04/01/2026	001-6120-461.52-01	JAVA BROWN MULCH	EFT:	242.40
126525		001148	00	03/27/2026	001-6120-461.52-01	JAVA BROWN MULCH-N CENTER	CHECK #: 29322	1,292.00-
126525		001148	00	04/01/2026	001-6120-461.52-01	JAVA BROWN MULCH-N CENTER	EFT:	1,292.00
126562		001148	00	03/27/2026	001-6120-461.52-01	JAVA BROWN MULCH	CHECK #: 29322	282.80-
126562		001148	00	04/01/2026	001-6120-461.52-01	JAVA BROWN MULCH	EFT:	282.80
						VENDOR TOTAL *	.00	
0004964	00	SCHLAGEL & ASSOCIATES, P.A.						
37024		PI0135 009071	00	01/19/2026	403-3130-431.62-04	MADISON ST PUBLIC IMPROVE	EFT:	18,037.50
37108		PI0138 009071	00	02/11/2026	403-3130-431.62-04	MADISON ST PUBLIC IMPROVE	EFT:	11,852.50
37199		PI0140 009071	00	03/16/2026	403-3130-431.62-04	MADISON ST PUBLIC IMPROVE	EFT:	39,082.75
						VENDOR TOTAL *	.00	68,972.75
0002247	00	SHERWIN WILLIAMS- ACCT 6716-4600-8						
60974CB		001573	00	04/02/2026	001-6120-461.52-01	CREDIT MEMO	EFT:	54.45-
76002175370326		001573	00	04/02/2026	001-6120-461.43-02	SMALL EQUIPMENT REPAIR	EFT:	97.67
26021176420326		001573	00	04/02/2026	001-6120-461.52-01	PAINT	EFT:	33.58
73850175370226		001573	00	04/02/2026	001-6130-461.52-01	REPAIR SUPPLIES	EFT:	46.10
						VENDOR TOTAL *	.00	122.90
0005566	00	SOUTHERN ELECTRICAL EQUIPMENT CO						
128895		PI0139 008902	00	03/04/2026	501-4140-441.62-15	SUB #4 - 161KV AIR SWITCH	EFT:	8,030.38
						VENDOR TOTAL *	.00	8,030.38
0005645	00	SPIRE, MELANIE						
03312026		001631	00	04/02/2026	001-1330-413.46-01	TRAINING REIMBURSEMENT	6.91	
03312026		001631	00	04/02/2026	001-1330-413.46-01	TRAINING REIMBURSEMENT	335.88	
						VENDOR TOTAL *	342.79	
0004785	00	SUMNERONE, INC						
4567300		001572	00	04/02/2026	602-1340-413.43-02	COPIER MAINT PROGRAM	EFT:	136.15
						VENDOR TOTAL *	.00	136.15
0000839	00	TRAINING@YOURPLACE, LLC						
12979		001625	00	04/02/2026	602-1340-413.47-05	2026 LICENSE RENEWAL	EFT:	100.00
						VENDOR TOTAL *	.00	100.00
0003962	00	TRANSLATIONPERFECT.COM						
16297		001572	00	04/02/2026	001-1330-413.31-15	INTERPRETER	EFT:	220.61

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003962 16312	00	TRANSLATIONPERFECT.COM 001572	00	04/02/2026	001-1330-413.31-15	INTERPRETER	EFT:	220.61
						VENDOR TOTAL *	.00	441.22
0099999 121756	00	TRAVIS RAY ROCKERS 001625	00	04/02/2026	001-0000-228.30-00	BOND REFUND	750.00	
						VENDOR TOTAL *	750.00	
0004840 S0228845	00	UNMANNED VEHICLE TECHNOLOGIES, LLC 001566	00	04/02/2026	001-2120-421.52-20	MOTOR & ANTENNA-DRONES	EFT:	1,457.50
						VENDOR TOTAL *	.00	1,457.50
0000366 03282026STM	00	WARDROBE CLEANERS INC. 001625	00	04/02/2026	001-2120-421.42-02	DRY CLEANING	282.50	
						VENDOR TOTAL *	282.50	
						HAND ISSUED TOTAL ***		129,476.81
						EFT/EPAY TOTAL ***		678,071.60
						TOTAL EXPENDITURES *****	9,290.75	807,548.41
					GRAND TOTAL *****			816,839.16

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005627 12093070	00	ACCESS INFORMATION MANAGEMENT 001635	00	04/09/2026	001-1150-411.31-15	OFF SITE STORAGE	EFT:	1,918.42
VENDOR TOTAL *							.00	1,918.42
0004340 PS-INV104792	00	ALL CITY MANAGEMENT SERVICES INC PI0163 009083	00	03/27/2026	001-2110-421.31-15	CROSSING GUARDS	EFT:	2,026.88
VENDOR TOTAL *							.00	2,026.88
0005535 18836	00	ALWAYS & FUREVER MIDWEST ANIMAL SAN 001648	00	04/09/2026	001-2130-421.31-15	ANIMAL SHELTER SERVICES	EFT:	455.00
VENDOR TOTAL *							.00	455.00
0005245 INV08773758	00	AMERICAN SOLUTIONS FOR BUSINESS 001648	00	04/09/2026	001-6120-461.53-02	CLOTHING	EFT:	328.10
VENDOR TOTAL *							.00	328.10
0099999 000075925	00	ASHCRAFT, DYLAN UT	00	04/06/2026	501-0000-229.00-00	FINAL BILL REFUND	46.68	
VENDOR TOTAL *							46.68	
0004465 INUS435249	00	AXON ENTERPRISE, INC. 001636	00	04/09/2026	001-2120-421.61-04	OFFICER SAFETY PLAN	EFT:	2,777.78
VENDOR TOTAL *							.00	2,777.78
0004994 A038744	00	BENEFITS DIRECT 001650	00	04/09/2026	001-1120-411.21-01	MONTHLY BILLING	EFT:	64.60
A038744		001650	00	04/09/2026	001-1140-411.31-15	MONTHLY BILLING	EFT:	442.50
A038744		001650	00	04/09/2026	001-1140-411.21-01	MONTHLY BILLING	EFT:	31.38
A038744		001650	00	04/09/2026	001-1150-411.21-01	MONTHLY BILLING	EFT:	14.46
A038744		001650	00	04/09/2026	001-1305-413.21-01	MONTHLY BILLING	EFT:	16.92
A038744		001650	00	04/09/2026	001-1310-413.21-01	MONTHLY BILLING	EFT:	55.06
A038744		001650	00	04/09/2026	001-1330-413.21-01	MONTHLY BILLING	EFT:	24.62
A038744		001650	00	04/09/2026	001-2110-421.21-01	MONTHLY BILLING	EFT:	49.20
A038744		001650	00	04/09/2026	001-2120-421.21-01	MONTHLY BILLING	EFT:	328.46
A038744		001650	00	04/09/2026	001-2130-421.21-01	MONTHLY BILLING	EFT:	14.46
A038744		001650	00	04/09/2026	001-3110-431.21-01	MONTHLY BILLING	EFT:	28.92
A038744		001650	00	04/09/2026	001-3120-431.21-01	MONTHLY BILLING	EFT:	100.90
A038744		001650	00	04/09/2026	001-3130-431.21-01	MONTHLY BILLING	EFT:	77.22
A038744		001650	00	04/09/2026	001-6105-461.21-01	MONTHLY BILLING	EFT:	55.06
A038744		001650	00	04/09/2026	001-6120-461.21-01	MONTHLY BILLING	EFT:	74.76
A038744		001650	00	04/09/2026	001-7110-471.21-01	MONTHLY BILLING	EFT:	69.52
A038744		001650	00	04/09/2026	001-7120-471.21-01	MONTHLY BILLING	EFT:	23.68
A038744		001650	00	04/09/2026	501-4110-441.21-01	MONTHLY BILLING	EFT:	56.00
A038744		001650	00	04/09/2026	501-4120-441.21-01	MONTHLY BILLING	EFT:	38.14
A038744		001650	00	04/09/2026	501-4130-441.21-01	MONTHLY BILLING	EFT:	126.42
A038744		001650	00	04/09/2026	521-4210-442.21-01	MONTHLY BILLING	EFT:	6.76
A038744		001650	00	04/09/2026	521-4220-442.21-01	MONTHLY BILLING	EFT:	71.36
A038744		001650	00	04/09/2026	521-4230-442.21-01	MONTHLY BILLING	EFT:	97.50
A038744		001650	00	04/09/2026	531-4310-443.21-01	MONTHLY BILLING	EFT:	14.46
A038744		001650	00	04/09/2026	531-4320-443.21-01	MONTHLY BILLING	EFT:	67.06

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004994	00	BENEFITS DIRECT						
A038744		001650	00	04/09/2026	601-1230-412.21-01	MONTHLY BILLING	EFT:	14.46
A038744		001650	00	04/09/2026	602-1340-413.21-01	MONTHLY BILLING	EFT:	45.84
A038744		001650	00	04/09/2026	603-3150-431.21-01	MONTHLY BILLING	EFT:	6.76
A038744		001650	00	04/09/2026	604-1320-413.21-01	MONTHLY BILLING	EFT:	49.20
A038744		001650	00	04/09/2026	605-3116-431.21-01	MONTHLY BILLING	EFT:	6.76
A038744		001650	00	04/09/2026	721-0000-202.03-07	MONTHLY BILLING	EFT:	11,899.80
A038744		001650	00	04/09/2026	721-0000-202.03-17	MONTHLY BILLING	EFT:	282.70
VENDOR TOTAL *							.00	14,254.94
0001199 19851	00	BLUE VALLEY PUBLIC SAFETY, INC PI0171 009156	00	04/01/2026	001-2110-421.43-02	ANNUAL WARNING SIREN	EFT:	6,300.00
VENDOR TOTAL *							.00	6,300.00
0099999 000075571	00	BRENNER, COLIN UT	00	03/05/2026	501-0000-229.00-00	FINAL BILL REFUND	CHECK #: 134171	39.57-
VENDOR TOTAL *							.00	39.57-
0004259	00	CENTRAL SALT, LLC						
PSI26-10505		PI0165 009150	00	03/30/2026	001-3120-431.52-16	SALT	EFT:	6,949.25
PSI26-10717		PI0169 009150	00	04/01/2026	001-3120-431.52-16	SALT	EFT:	5,613.72
PSI26-10736		PI0170 009150	00	04/02/2026	001-3120-431.52-16	SALT	EFT:	5,583.08
VENDOR TOTAL *							.00	18,146.05
0005609	00	CINTAS CORPORATION 2						
4264476719		001637	00	04/09/2026	603-3150-431.42-01	CITY HALL RUG RENTAL	25.61	
8408242121		001638	00	04/09/2026	603-3150-431.42-01	RUG RENTAL	43.94	
8408242121		001639	00	04/09/2026	603-3150-431.42-01	RUG RENTAL	15.99	
8408242121		001640	00	04/09/2026	603-3150-431.42-01	RUG RENTAL	30.55	
VENDOR TOTAL *							116.09	
0005598	00	CITY WIDE MAINTENANCE CO ENT LLC						
32001073389		001641	00	04/09/2026	603-3150-431.42-01	JANITORIAL SERVICE	EFT:	2,350.00
52001020672		001642	00	04/09/2026	603-3150-431.42-01	JANITORIAL SERVICE	EFT:	136.60
32001073394		001643	00	04/09/2026	603-3150-431.42-01	JANITORIAL SERVICE	EFT:	400.00
32001073394		001644	00	04/09/2026	603-3150-431.42-01	JANITORIAL SERVICE	EFT:	400.00
32001073392		001645	00	04/09/2026	603-3150-431.42-01	JANITORIAL SERVICE	EFT:	500.00
32001073393		001645	00	04/09/2026	603-3150-431.42-01	JANITORIAL SERVICE	EFT:	500.00
32001073390		001645	00	04/09/2026	603-3150-431.42-01	JANITORIAL SERVICE	EFT:	700.00
32001073391		001645	00	04/09/2026	603-3150-431.42-01	JANITORIAL SERVICE	EFT:	3,900.00
VENDOR TOTAL *							.00	8,886.60
0000069 792451	00	COLEMAN EQUIPMENT, INC. 001645	00	04/09/2026	605-3116-431.52-05	572 KUBOTA	EFT:	2,760.87
VENDOR TOTAL *							.00	2,760.87
0005556	00	CONSOLIDATED ELECTRICAL DISTRIB						
3588-1311183		001651	00	04/09/2026	521-4220-442.52-12	SCADA AUTOMATION EQUIP	EFT:	3,834.17
VENDOR TOTAL *							.00	3,834.17
0004805	00	CROSSLAND HEAVY CONTRACTORS INC						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004805	00	CROSSLAND HEAVY CONTRACTORS INC						
APP NO. 19		PI0159 008647 00	00	02/09/2026	531-4340-443.62-10	PROGRESS PAYMENT	EFT:	1,263,636.12
PAY APP. 20		PI0162 008647 00	00	03/09/2026	531-4340-443.62-10	PROGRESS PAYMENT	EFT:	1,557,457.51
VENDOR TOTAL *							.00	2,821,093.63
0005356	00	DESIGN 4 SPORTS						
43901		PI0161 009154 00	00	02/24/2026	001-6110-461.47-53	UNIFORMS	EFT:	7,353.50
43968		PI0166 009154 00	00	03/09/2026	001-6110-461.47-53	UNIFORMS	EFT:	79.00
44027		PI0167 009154 00	00	03/18/2026	001-6110-461.47-53	UNIFORMS	EFT:	36.00
VENDOR TOTAL *							.00	7,468.50
0099999	00	ELLIOTT, BRODY						
000072937		UT	00	04/06/2026	501-0000-229.00-00	FINAL BILL REFUND	65.73	
VENDOR TOTAL *							65.73	
0004946	00	EVERGY						
4469208877	0326001645		00	04/09/2026	521-4220-442.40-05	MONTHLY BILLING	153.31	
2424383255	0426001651		00	04/09/2026	521-4220-442.40-05	ELECTRIC AT WTP	13,404.14	
9279570154	0426001651		00	04/09/2026	521-4220-442.40-05	ELECTRIC AT INTAKE	5,140.92	
VENDOR TOTAL *							18,698.37	
0000092	00	GEORGE BUTLER ASSOC., INC.						
92216		PI0164 009120 00	00	03/10/2026	531-4340-443.62-10	PROGRESS PAYMENT	17,527.95	
VENDOR TOTAL *							17,527.95	
0000181	00	GRAINGER						
9865635073		001645	00	04/09/2026	001-6120-461.43-01	BUILDING REPAIR	EFT:	593.43
9940454250		001651	00	04/09/2026	501-4120-441.52-12	COPPER CONNECTIONS	EFT:	92.29
9862181139		001645	00	04/09/2026	521-4220-442.52-12	DIGITAL METER AND CASE	EFT:	483.63
9864580429		001651	00	04/09/2026	521-4220-442.52-12	FLANGE GASKET	EFT:	44.56
VENDOR TOTAL *							.00	1,213.91
0001840	00	GT DISTRIBUTORS INC						
UNIV0094417		001645	00	04/09/2026	001-2120-421.53-02	UNIFORMS	EFT:	432.00
UNIV0094418		001645	00	04/09/2026	001-2120-421.53-02	UNIFORMS	EFT:	90.00
UNIV0094416		001645	00	04/09/2026	001-2120-421.53-02	UNIFORMS	EFT:	613.50
UNIV0094413		001645	00	04/09/2026	001-2120-421.53-02	UNIFORMS	EFT:	317.85
UNIV1080723		001645	00	04/09/2026	001-2120-421.53-02	UNIFORMS	EFT:	10.00
UNIV0094414		001645	00	04/09/2026	001-2120-421.53-02	UNIFORMS	EFT:	24.99
VENDOR TOTAL *							.00	1,488.34
0099999	00	HARRIS, KAREN						
000076133		UT	00	04/03/2026	501-0000-229.00-00	FINAL BILL REFUND	6.37	
VENDOR TOTAL *							6.37	
0004993	00	HARTFORD, THE						
069848936229		001649	00	04/09/2026	001-1120-411.21-02	MONTHLY BILLING	EFT:	63.00
069848936229		001649	00	04/09/2026	001-1140-411.21-02	MONTHLY BILLING	EFT:	27.00
069848936229		001649	00	04/09/2026	001-1150-411.21-02	MONTHLY BILLING	EFT:	9.00
069848936229		001649	00	04/09/2026	001-1305-413.21-02	MONTHLY BILLING	EFT:	18.00

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004993	00	HARTFORD, THE						
069848936229		001649	00	04/09/2026	001-1310-413.21-02	MONTHLY BILLING	EFT:	51.00
069848936229		001649	00	04/09/2026	001-1330-413.21-02	MONTHLY BILLING	EFT:	27.00
069848936229		001649	00	04/09/2026	001-2110-421.21-02	MONTHLY BILLING	EFT:	70.50
069848936229		001649	00	04/09/2026	001-2120-421.21-02	MONTHLY BILLING	EFT:	303.00
069848936229		001649	00	04/09/2026	001-2130-421.21-02	MONTHLY BILLING	EFT:	9.00
069848936229		001649	00	04/09/2026	001-3110-431.21-02	MONTHLY BILLING	EFT:	18.00
069848936229		001649	00	04/09/2026	001-3120-431.21-02	MONTHLY BILLING	EFT:	85.50
069848936229		001649	00	04/09/2026	001-3130-431.21-02	MONTHLY BILLING	EFT:	70.50
069848936229		001649	00	04/09/2026	001-6105-461.21-02	MONTHLY BILLING	EFT:	52.50
069848936229		001649	00	04/09/2026	001-6120-461.21-02	MONTHLY BILLING	EFT:	61.50
069848936229		001649	00	04/09/2026	001-7110-471.21-02	MONTHLY BILLING	EFT:	58.50
069848936229		001649	00	04/09/2026	001-7120-471.21-02	MONTHLY BILLING	EFT:	27.00
069848936229		001649	00	04/09/2026	501-4110-441.21-02	MONTHLY BILLING	EFT:	54.00
069848936229		001649	00	04/09/2026	501-4120-441.21-02	MONTHLY BILLING	EFT:	34.50
069848936229		001649	00	04/09/2026	501-4130-441.21-02	MONTHLY BILLING	EFT:	105.00
069848936229		001649	00	04/09/2026	521-4210-442.21-02	MONTHLY BILLING	EFT:	18.00
069848936229		001649	00	04/09/2026	521-4220-442.21-02	MONTHLY BILLING	EFT:	66.00
069848936229		001649	00	04/09/2026	521-4230-442.21-02	MONTHLY BILLING	EFT:	88.50
069848936229		001649	00	04/09/2026	531-4310-443.21-02	MONTHLY BILLING	EFT:	9.00
069848936229		001649	00	04/09/2026	531-4320-443.21-02	MONTHLY BILLING	EFT:	54.00
069848936229		001649	00	04/09/2026	551-4520-445.21-02	MONTHLY BILLING	EFT:	7.50
069848936229		001649	00	04/09/2026	601-1230-412.21-02	MONTHLY BILLING	EFT:	9.00
069848936229		001649	00	04/09/2026	602-1340-413.21-02	MONTHLY BILLING	EFT:	52.50
069848936229		001649	00	04/09/2026	603-3150-431.21-02	MONTHLY BILLING	EFT:	9.00
069848936229		001649	00	04/09/2026	604-1320-413.21-02	MONTHLY BILLING	EFT:	51.00
069848936229		001649	00	04/09/2026	605-3116-431.21-02	MONTHLY BILLING	EFT:	9.00
VENDOR TOTAL *							.00	1,518.00
0000201	00	HASTY AWARDS						
03261867		001645	00	04/09/2026	001-6110-461.47-53	AWARD	EFT:	16.95
VENDOR TOTAL *							.00	16.95
0005351	00	HEADLEE, KELLEN						
2026 KTEC		001651	00	04/09/2026	001-3110-431.46-01	PER DIEM	282.80	
VENDOR TOTAL *							282.80	
0005558	00	INDUSTRIAL SALES CO						
1214487-000		001645	00	04/09/2026	001-6120-461.52-01	MATERIALS	EFT:	190.28
VENDOR TOTAL *							.00	190.28
0005607	00	INFRASTRUCTURE SOLUTIONS						
APP NO. 3		PI0172 009027	00	03/31/2026	531-4340-443.62-10	PROGRESS PAYMENT	EFT:	57,870.00
VENDOR TOTAL *							.00	57,870.00
0005321	00	INSIGHT PUBLIC SAFETY & FORENSIC CO						
2480		001648	00	04/09/2026	001-2110-421.31-15	WELLNESS	EFT:	220.00
VENDOR TOTAL *							.00	220.00
0004271	00	IRON MOUNTAIN INC						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004271 LDGN310	00	IRON MOUNTAIN INC 001645	00	04/09/2026	001-1150-411.31-15	OFF SITE SHREDDING	EFT:	141.70
						VENDOR TOTAL *	.00	141.70
0000108 19221357	00	K.C. BOBCAT INC 001646	00	04/09/2026	605-3116-431.52-05	PARTS 537	584.28	
						VENDOR TOTAL *	584.28	
0002760 199944	00	KA-COMM, INC 001647	00	04/09/2026	001-2120-421.43-05	REPAIR RADAR	EFT:	234.80
						VENDOR TOTAL *	.00	234.80
0000421 20986	00	KANSAS MUNICIPAL UTILITIES, INC. 001651	00	04/09/2026	501-4130-441.46-01	2ND QTR TUITION-DOERNEMAN	EFT:	300.00
20987		001651	00	04/09/2026	501-4130-441.46-01	2ND QTR TUITION - LUTZ	EFT:	300.00
20988		001651	00	04/09/2026	501-4130-441.46-01	2ND QTR TUITION - SEELMAN	EFT:	300.00
21058		001651	00	04/09/2026	501-4130-441.46-01	2ND QTR TUITION - HART	EFT:	300.00
						VENDOR TOTAL *	.00	1,200.00
0000112 6030670	00	KANSAS ONE-CALL SYSTEM, INC. 001646	00	04/09/2026	001-3120-431.31-15	LOCATES	EFT:	10.64
						VENDOR TOTAL *	.00	10.64
0000332 MARCH 2026	00	KANSAS STATE TREASURER 001648	00	04/09/2026	001-0000-207.10-17	COURT PAYABLES	CHECK #: 133	135.00
MARCH 2026		001648	00	04/09/2026	001-0000-207.10-13	COURT PAYABLES	CHECK #: 133	942.00
MARCH 2026		001648	00	04/09/2026	001-0000-207.10-14	COURT PAYABLES	CHECK #: 133	264.00
MARCH 2026		001648	00	04/09/2026	001-0000-207.10-11	COURT PAYABLES	CHECK #: 133	145.00
MARCH 2026		001648	00	04/09/2026	001-0000-207.10-12	COURT PAYABLES	CHECK #: 133	2,452.50
MARCH 2026		001648	00	04/09/2026	001-0000-207.10-15	COURT PAYABLES	CHECK #: 133	373.50
MARCH 2026		001648	00	04/09/2026	001-0000-207.10-16	COURT PAYABLES	CHECK #: 133	40.00
						VENDOR TOTAL *	.00	4,352.00
0005231 43539334	00	KANSAS TURNPIKE AUTHORITY 001648	00	04/09/2026	001-2120-421.46-01	TOLLS	2.67	
43539334		001648	00	04/09/2026	001-7110-471.46-01	TOLLS	4.03	
						VENDOR TOTAL *	6.70	
0099999 000075803	00	KAUFFMAN, WAYNE E. UT	00	04/03/2026	501-0000-229.00-00	FINAL BILL REFUND	14.71	
						VENDOR TOTAL *	14.71	
0000492 76850	00	KDHE - DIV OF HLTH & ENV LABS 001646	00	04/09/2026	521-4220-442.31-15	LAB FEES	EFT:	2,444.00
						VENDOR TOTAL *	.00	2,444.00
0002541 104276488	00	KIMBALL MIDWEST 001646	00	04/09/2026	605-3116-431.52-02	CRIMPER	EFT:	106.67
104276488		001646	00	04/09/2026	605-3116-431.52-20	SHOP SUPPLIES	EFT:	163.55
						VENDOR TOTAL *	.00	270.22
0001446	00	KMEA EMP #1 OPERATING ACCT						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0001446 DUES-GNER-2026	00	KMEA EMP #1 001646	00	04/09/2026	501-4120-441.46-02	2026 ANNUAL DUES	EFT:	1,893.00
VENDOR TOTAL *							.00	1,893.00
0001626 GRDA-GD-2026-0500	00	KMEA GRDA 001646	00	04/09/2026	501-4120-441.41-01	ELECTRIC MAY 2026	EFT:	166,461.00
VENDOR TOTAL *							.00	166,461.00
0003399 WAPA-GA-2026-0400	00	KMEA WAPA 001651	00	04/09/2026	501-4120-441.41-01	WAPA ELECTRIC	EFT:	8,342.00
VENDOR TOTAL *							.00	8,342.00
0005649 04032026	00	KUNARD, BRENNAN 001651	00	04/09/2026	001-3120-431.31-15	CDL REIMBURSEMENT	13.00	
VENDOR TOTAL *							13.00	
0004949 L28529 L28527	00	LEGAL RECORD, THE 001648 001648	00	04/09/2026 04/09/2026	001-1150-411.47-01 001-1150-411.47-01	ORDINANCE PUBLISHING ORDINANCE PUBLISHING	EFT: EFT:	18.04 18.04
VENDOR TOTAL *							.00	36.08
0005186 55879480	00	LINDE GAS & EQUIPMENT 001648	00	04/09/2026	605-3116-431.44-02	CYLINDER RENTAL	EFT:	215.52
VENDOR TOTAL *							.00	215.52
0004504 LIN45967146	00	LINEAGE 001651	00	04/09/2026	602-1340-413.44-02	RENTAL 3/01/26 - 2/28/27	EFT:	1,020.00
VENDOR TOTAL *							.00	1,020.00
0005383 APP NO 14	00	LOYD BUILDERS INC PI0160 008712	00	02/05/2026	531-4340-443.61-03	PROGRESS PAYMENT	EFT:	215,586.35
VENDOR TOTAL *							.00	215,586.35
0099999 000076941	00	MACK, BOBBY UT	00	04/03/2026	501-0000-229.00-00	FINAL BILL REFUND	19.56	
VENDOR TOTAL *							19.56	
0099999 000052291	00	MAIN STREET RENEWAL UT	00	04/03/2026	501-0000-229.00-00	FINAL BILL REFUND	124.61	
VENDOR TOTAL *							124.61	
0099999 000054417	00	MALIN, DANIEL UT	00	04/03/2026	501-0000-229.00-00	FINAL BILL REFUND	390.00	
VENDOR TOTAL *							390.00	
0000123 D-I-0005900	00	MARC PI0175 009159	00	04/02/2026	001-1110-411.46-02	EMER SVCS COORDINATION	EFT:	7,005.00
VENDOR TOTAL *							.00	7,005.00
0099999	00	MARTINEZ JASSO, GABRIELLA						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND- ISSUED AMOUNT
0099999 000072213	00	MARTINEZ JASSO, GABRIELLA UT	00	04/03/2026	501-0000-229.00-00	FINAL BILL REFUND	33.08	
VENDOR TOTAL *							33.08	
0004957 2026034	00	NEXGRID, LLC 001648	00	04/09/2026	501-4110-441.47-05	DATABASE STORAGE	EFT:	83.34
2026034		001648	00	04/09/2026	521-4210-442.47-05	DATABASE STORAGE	EFT:	83.33
2026034		001648	00	04/09/2026	531-4310-443.47-05	DATABASE STORAGE	EFT:	83.33
VENDOR TOTAL *							.00	250.00
0099999 000071653	00	NEXPOINT SFR SPE 3 LLC UT	00	04/03/2026	501-0000-229.00-00	FINAL BILL REFUND	50.62	
VENDOR TOTAL *							50.62	
0004694 GIS CONFERENCE	00	PAA, JOHN 001651	00	04/09/2026	602-1340-413.46-01	PER DIEM	160.00	
VENDOR TOTAL *							160.00	
0005364 PLAN-2426	00	PLAN IT SOFTWARE PI0174 009158	00	04/02/2026	001-1305-413.47-05	CIP SOFTWARE	EFT:	6,825.00
VENDOR TOTAL *							.00	6,825.00
0004198 1381345	00	PROTECT YOUTH SPORTS 001648	00	04/09/2026	001-6110-461.47-53	COUNTY AUTO	EFT:	15.45
VENDOR TOTAL *							.00	15.45
0099999 000041665	00	RAUSCH COLEMAN HOMES UT	00	04/03/2026	501-0000-229.00-00	FINAL BILL REFUND	175.52	
VENDOR TOTAL *							175.52	
0099999 000078499	00	REAL BROKER, LLC UT	00	04/03/2026	501-0000-229.00-00	FINAL BILL REFUND	62.23	
VENDOR TOTAL *							62.23	
0005500 INV5257	00	REMODEL HEALTH 001648	00	04/09/2026	001-1120-411.21-01	MONTHLY BILLING	EFT:	6,472.62
INV5257		001648	00	04/09/2026	001-1140-411.31-15	MONTHLY BILLING	EFT:	9,487.00
INV5257		001648	00	04/09/2026	001-1140-411.21-01	MONTHLY BILLING	EFT:	4,432.30
INV5257		001649	00	04/09/2026	001-1150-411.21-01	MONTHLY BILLING	EFT:	4,854.79
INV5257		001649	00	04/09/2026	001-1305-413.21-01	MONTHLY BILLING	EFT:	2,802.30
INV5257		001649	00	04/09/2026	001-1310-413.21-01	MONTHLY BILLING	EFT:	8,594.51
INV5257		001649	00	04/09/2026	001-1330-413.21-01	MONTHLY BILLING	EFT:	3,297.93
INV5257		001649	00	04/09/2026	001-2110-421.21-01	MONTHLY BILLING	EFT:	6,008.55
INV5257		001649	00	04/09/2026	001-2120-421.21-01	MONTHLY BILLING	EFT:	39,377.00
INV5257		001649	00	04/09/2026	001-2130-421.21-01	MONTHLY BILLING	EFT:	2,738.09
INV5257		001649	00	04/09/2026	001-3120-431.21-01	MONTHLY BILLING	EFT:	9,522.36
INV5257		001649	00	04/09/2026	001-3130-431.21-01	MONTHLY BILLING	EFT:	9,736.22
INV5257		001649	00	04/09/2026	001-6105-461.21-01	MONTHLY BILLING	EFT:	5,388.50
INV5257		001649	00	04/09/2026	001-6120-461.21-01	MONTHLY BILLING	EFT:	7,589.91
INV5257		001649	00	04/09/2026	001-7110-471.21-01	MONTHLY BILLING	EFT:	9,265.56

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005500	00	REMODEL HEALTH						
INV5257		001649	00	04/09/2026	001-7120-471.21-01	MONTHLY BILLING	EFT:	1,153.31
INV5257		001649	00	04/09/2026	501-4110-441.21-01	MONTHLY BILLING	EFT:	6,725.18
INV5257		001649	00	04/09/2026	501-4120-441.21-01	MONTHLY BILLING	EFT:	5,380.35
INV5257		001649	00	04/09/2026	501-4130-441.21-01	MONTHLY BILLING	EFT:	17,094.08
INV5257		001649	00	04/09/2026	521-4210-442.21-01	MONTHLY BILLING	EFT:	983.02
INV5257		001649	00	04/09/2026	521-4220-442.21-01	MONTHLY BILLING	EFT:	10,307.66
INV5257		001649	00	04/09/2026	521-4230-442.21-01	MONTHLY BILLING	EFT:	16,939.68
INV5257		001649	00	04/09/2026	531-4310-443.21-01	MONTHLY BILLING	EFT:	2,435.03
INV5257		001649	00	04/09/2026	531-4320-443.21-01	MONTHLY BILLING	EFT:	8,482.26
INV5257		001649	00	04/09/2026	601-1230-412.21-01	MONTHLY BILLING	EFT:	747.93
INV5257		001649	00	04/09/2026	602-1340-413.21-01	MONTHLY BILLING	EFT:	5,885.66
INV5257		001649	00	04/09/2026	603-3150-431.21-01	MONTHLY BILLING	EFT:	977.97
INV5257		001649	00	04/09/2026	604-1320-413.21-01	MONTHLY BILLING	EFT:	3,614.26
INV5257		001649	00	04/09/2026	605-3116-431.21-01	MONTHLY BILLING	EFT:	1,370.62
INV5257		001648	00	04/09/2026	721-0000-202.03-15	MONTHLY BILLING	EFT:	1,981.44
VENDOR TOTAL *							.00	213,646.09
0005217	00	RIVERSIDE STRATEGIC SOLUTIONS						
002		PI0168 009148	00	04/01/2026	001-1130-411.31-15	PROFESSIONAL SERVICES	EFT:	9,000.00
VENDOR TOTAL *							.00	9,000.00
0005647	00	ROBERSON, TRICIA M						
4/3/26 AGREEMNT		001648	00	04/09/2026	001-6110-461.47-54	RESIN SUN CATCHER WORKSHO	EFT:	180.00
VENDOR TOTAL *							.00	180.00
0004069	00	ROLLF, DAVID						
03052026		001651	00	04/09/2026	001-2120-421.46-01	TRANSPORTATION SAFETY	108.80	
VENDOR TOTAL *							108.80	
0099999	00	SEARL, CHARLES						
000076125		UT	00	04/03/2026	501-0000-229.00-00	FINAL BILL REFUND	58.63	
VENDOR TOTAL *							58.63	
0005070	00	SMH CONSULTANTS PA						
06257		PI0173 009031	00	04/03/2026	501-4140-441.62-15	PROFESSIONAL SERVICES	EFT:	1,732.50
VENDOR TOTAL *							.00	1,732.50
0000553	00	SPECIAL OLYMPICS KANSAS						
1419		001649	00	04/09/2026	702-6110-461.54-52	STATE BASKETBALL	EFT:	500.00
VENDOR TOTAL *							.00	500.00
0001566	00	STAPLES BUSINESS ADVANTAGE						
6058919751		001649	00	04/09/2026	001-2110-421.52-20	OFFICE SUPPLIES	EFT:	63.45
VENDOR TOTAL *							.00	63.45
0005195	00	STERICYCLE						
1000281205		001647	00	04/09/2026	001-2110-421.31-15	MONTHLY SHREDDING	EFT:	143.72
VENDOR TOTAL *							.00	143.72
0004785	00	SUMNERONE, INC						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004785 4578327	00	SUMNERONE, INC 001651	00	04/09/2026	602-1340-413.43-02	COPIER MAINT PROGRAM	EFT:	204.53
						VENDOR TOTAL *	.00	204.53
0002012 M3181 M3180	00	SYSTEMS MANUFACTURING, INC 001649 001649	00	04/09/2026 04/09/2026	521-4220-442.43-02 521-4220-442.52-12	TRAINING ON PLC SOFTWARE MDS SD4 RADIOS	EFT: EFT:	600.60 4,922.00
						VENDOR TOTAL *	.00	5,522.60
0004508 TS-INV-22158	00	TEAMSIDELINE.COM 001649	00	04/09/2026	001-6110-461.47-53	ANNUAL FEE	899.00	
						VENDOR TOTAL *	899.00	
0003836 31638	00	UNIVERSAL SIGN & DISPLAY LLC 001650	00	04/09/2026	001-6110-461.47-53	SIGNS	1,819.50	
						VENDOR TOTAL *	1,819.50	
0005290 210000517 910223266	00	USALCO, LLC 001651 001651	00	04/09/2026 04/09/2026	521-4220-442.52-13 521-4220-442.52-13	CREDIT FOR RETURNED ALUMINUM CHLOROHYDRATE	EFT: EFT:	3,033.77- 23,659.04
						VENDOR TOTAL *	.00	20,625.27
0002594 INV187829315 2025-2026 2025-2026 2025-2026	00	USD # 231 GARDNER EDGERTON 001645 001650 001650 001650	00	04/09/2026 04/09/2026 04/09/2026 04/09/2026	001-6110-461.54-51 001-6110-461.47-53 001-6110-461.47-53 001-6110-461.47-53	FACILITY RENTAL REVENUE SHARE FOR EVENTS REVENUE SHARE FOR EVENTS REVENUE SHARE FOR EVENTS	EFT: EFT: EFT: EFT:	575.00 2,230.90 94.00 209.25
						VENDOR TOTAL *	.00	3,109.15
0000026 800106 800105 800104	00	USIC LOCATING SERVICES 001650 001651 001651	00	04/09/2026 04/09/2026 04/09/2026	001-3120-431.31-15 501-4120-441.31-15 531-4320-443.31-15	TRAFFIC LOCATES LOCATES FOR GAS PIPELINE LOCATES FOR FIBER OPTIC	EFT: EFT: EFT:	81.95 49.17 224.00
						VENDOR TOTAL *	.00	355.12
0000006 P13317	00	VERMEER INC. 001651	00	04/09/2026	501-4130-441.43-02	DRIVE CHAIN FOR #412	EFT:	507.27
						VENDOR TOTAL *	.00	507.27
0005523 04082026	00	1426 MEDICAL REIMB 001651	00	04/09/2026	001-6120-461.21-01	MEDICAL REIMBURSEMENT	EFT:	1,084.81
						VENDOR TOTAL *	.00	1,084.81
0005560 04082026	00	1921 MEDICAL REIMB 001651	00	04/09/2026	604-1320-413.21-01	MEDICAL REIMBURSEMENT	EFT:	384.07
						VENDOR TOTAL *	.00	384.07
0005524 04082026	00	2006 MEDICAL REIMB 001651	00	04/09/2026	001-1310-413.21-01	MEDICAL REIMBURSEMENT	EFT:	415.95
						VENDOR TOTAL *	.00	415.95
0005520	00	2096 MEDICAL REIMB						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005520 04082026	00	2096 MEDICAL 001651	REIMB 00		04/09/2026	001-3130-431.21-01	MEDICAL REIMBURSEMENT	EFT:	717.16
							VENDOR TOTAL *	.00	717.16
0005625 04082026	00	2614 MEDICAL 001651	REIMB 00		04/09/2026	501-4120-441.21-01	MEDICAL REIMBURSEMENT	EFT:	355.90
							VENDOR TOTAL *	.00	355.90
0005522 04082026	00	2768 MEDICAL 001651	REIMB 00		04/09/2026	001-7120-471.21-01	MEDICAL REIMBURSEMENT	EFT:	1,019.91
							VENDOR TOTAL *	.00	1,019.91
0005626 04082026	00	3198 MEDICAL 001651	REIMB 00		04/09/2026	001-7110-471.21-01	MEDICAL REIMBURSEMENT	EFT:	357.09
							VENDOR TOTAL *	.00	357.09
0005648 04082026	00	3888 MEDICAL 001651	REIMB 00		04/09/2026	501-4110-441.21-01	MEDICAL REIMBURSEMENT	EFT:	648.07
							VENDOR TOTAL *	.00	648.07
							HAND ISSUED TOTAL ***		4,312.43
							EFT/EPAY TOTAL ***		3,625,291.84
							TOTAL EXPENDITURES *****	41,264.23	3,629,604.27
						GRAND TOTAL	*****		3,670,868.50

COUNCIL ACTION FORM

CONSENT AGENDA ITEM NO. 3

MEETING DATE: APRIL 20, 2026

STAFF CONTACT: AMY NASTA, DEPUTY CITY ADMINISTRATOR

Agenda Item: Consider authorizing the City Administrator to enter into an agreement with City Wide Facilities Solutions to provide janitorial services at multiple City of Gardner facilities.

Strategic Priority: Infrastructure and Asset Management

Department: Administration

Staff Recommendation:

Authorize the City Administrator to enter into an agreement with City Wide Facilities Solutions to provide janitorial services at multiple City of Gardner facilities.

Background/Description of Item:

The City of Gardner issued a request for proposals (RFP) for janitorial services across multiple city facilities. A public bid opening was held on March 31, 2026, and the following bids were received:

<u>Bidder</u>	<u>Monthly Bid</u>
Service Systems	\$9,425
Maverick Services	\$9,935
City Wide Facilities Solutions (Selected)	\$10,113
Primary Cleaning Services	\$19,148

A selection committee including Building Maintenance Supervisor Pete Cappelatti, Staff Engineer John Trickett, Senior Management Analyst Harrison Hall, Finance Director Matt Wolff, and Deputy City Administrator Amy Nasta reviewed the proposals. After evaluation, City Wide Facilities Solutions was unanimously selected by the committee as the best fit provider based on their proposed scope of services, experience, and pricing.

The agreement covers routine cleaning, floor maintenance, waste disposal, and supply restocking across multiple city buildings. While both Service Solutions and Maverick systems offered slightly better monthly pricing, the selection committee determined City Wide's proposal was more complete and of higher quality by comparison. Additionally, the city has contracted with City Wide for cleaning services for the past year with no issues or concerns and has been satisfied with the quality of work provided.

Financial Impact:

Funding for this item comes from the Building Services Fund. This is a shared service fund paid into by all departments.

The total monthly cost under this agreement is \$10,113 equating to \$121,356 in 2026 with a three percent (3%) increase in 2027 and 2028. This increase is attributed to estimated inflation in supplies costs. Additional elective services, if required, will be charged as follows:

Breakdown of Monthly Service Fees by Location:

Monthly Service Fees			
Location	2026 Monthly Cost	2027 Monthly Cost	2028 Monthly Cost
City Hall	\$ 2,421	\$ 2,493	\$ 2,568
Justice Center	\$ 4,017	\$ 4,138	\$ 4,262
Senior Building	\$ 721	\$ 743	\$ 765
Public Works	\$ 824	\$ 849	\$ 874
Energy Distribution Building	\$ 515	\$ 530	\$ 546
Electric Administration Building	\$ 515	\$ 530	\$ 546
Total Monthly Services:	\$ 10,113	\$ 10,416	\$ 10,728

Additional Elective Services Fees:

Additional Elective Services			
Service	2026 per Sq Ft	2027 Per Sq Ft	2028 Per Sq Ft
Carpet	\$ 0.1680	\$ 0.1764	\$ 0.1852
Strip & Wax	\$ 0.2730	\$ 0.2867	\$ 0.3010
Top Scrub and Wax	\$ 0.2100	\$ 0.2205	\$ 0.2136
High speed buff	\$ 0.0630	\$ 0.0662	\$ 0.0695
	2026 Cost	2027 Cost	2028 Cost
Window wash City Hall Exterior	\$ 1,112	\$ 1,146	\$ 1,180
Window wash City Hall Interior	\$ 1,112	\$ 1,146	\$ 1,180
Window wash Justice Center Exterior	\$ 556	\$ 573	\$ 590
Window wash Justice Center Interior	\$ 556	\$ 573	\$ 590
Window Wash Senior Building Exterior	\$ 118	\$ 122	\$ 126
Window wash Senior Building Interior	\$ 118	\$ 122	\$ 126
Window wash 1150 Interior and Exterior	\$ 144	\$ 149	\$ 153
Window wash 1450 Interior and Exterior	\$ 144	\$ 149	\$ 153
Window Wash 1180 Interior and Exterior	\$ 220	\$ 227	\$ 234

Attachments:

- Agreement
- Certificate of Insurance

Suggested Motion:

Authorize the City Administrator to enter into an agreement with City Wide Facilities Solutions to provide janitorial services at multiple City of Gardner facilities.



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AGREEMENT FOR PROFESSIONAL SERVICES

This agreement ["Agreement"], dated as of April 20, 2026 ["Effective Date"] is by and between the City of Gardner, Kansas, [hereinafter "City"], and City Wide Facility Solutions [hereinafter referred to as "Contractor"].

RECITALS

WHEREAS, Contractor represents that it is a duly qualified professional experienced in the operation of janitorial and related services; and

WHEREAS, in the judgment of the City of Gardner, it is necessary and desirable to employ the services of Contractor for Janitorial Services;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

AGREEMENT

1.0 Term of Agreement.

The term of this Agreement shall be from May 1, 2026, to April 30, 2029, unless a different term is specified within the Scope of Services as described on Appendix A or unless terminated earlier in accordance with the provisions of **Article 2** below. In the event that the services rendered under this Agreement may extend beyond any one budget year, the continuation of this Agreement from year to year is contingent upon the approval of sufficient budgetary authority for the continuation of this Agreement by the governing body of the City in the establishment of its annual budget.

2.0 Termination.

2.1 **Termination Without Cause.** Notwithstanding any other provision of this Agreement, at any time and without cause, City shall have the right, in its sole discretion, to terminate this Agreement by giving 30 days written notice to Contractor.

2.2 **Termination for Cause.** Notwithstanding any other provision of this Agreement, should Contractor fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violate any of the terms of this Agreement, City may immediately terminate this Agreement by giving Contractor written notice of such termination, stating the reason for termination.

2.3 **Delivery of Work Product and Final Payment Upon Termination.** In the event of termination, Contractor, within 14 days following the date of termination, shall deliver to City all materials and work product subject to **Section 11.0** (Ownership of Documents) and shall submit to City an invoice showing the services performed, hours worked, and copies of receipts for reimbursable expenses up to the date of termination.

2.4 **Payment Upon Termination.** Upon termination of this Agreement by City, the City shall pay Contractor the reasonable value of Services rendered by Contractor prior to termination; provided, however, City shall not in any manner be liable for lost profits that might have been made by Contractor had the Agreement

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not been terminated or had Contractor completed the Services required by this Agreement. In this regard, Contractor shall furnish to City such financial information as in the judgment of the City is necessary for City to determine the reasonable value of the Services rendered by Contractor. In determining the reasonable value of Services, appropriate consideration shall be given to the defective or deficient nature of the Services rendered. The foregoing is cumulative and does not affect any right or remedy that City may have in law or equity.

- 2.5 **Authority to Terminate.** The City Council has the authority to terminate this Agreement on behalf of the City. In addition, the City Administrator or in consultation with the City Attorney, shall have the authority to terminate this Agreement on behalf of the City.

3.0 **Scope of Services.**

- 3.1 **Contractor Specified Services.** The Scope of Services to be performed by Contractor under this Agreement is as described in **Appendix A** to the Agreement, attached and incorporated by reference.

- 3.2 **Performance Standard.** Contractor shall perform all work hereunder in a manner consistent with the level of competency and standard of care normally observed by a person practicing in Contractor's profession. City has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby agrees to provide all services under this Agreement in accordance with generally accepted professional practices and standards of care, as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by City shall not operate as a waiver or release of liability. If City determines that any of Contractor's work is not in accordance with such level of competency and standard of care, City, in its sole discretion, shall have the right to do any or all of the following: (a) require Contractor to meet with City to review the quality of work and resolve matters of concern; (b) require Contractor to repeat the work at no additional charge until it is satisfactory; (c) terminate this Agreement pursuant to the provisions of Article 2; or (d) pursue any and all other remedies at law or in equity.

3.3 **Assigned Personnel.**

- 3.3.1 Contractor shall only assign competent personnel to perform work hereunder. In the event that at any time City, in its sole discretion, desires the removal of any person or persons assigned by Contractor to perform work hereunder, Contractor shall remove such person or persons immediately upon receiving written notice from City.
- 3.3.2 With respect to this Agreement, the Contractor shall employ the following key personnel: Nathan Watkins (Account Manager), Gracie Kendrick (Director of Operations) Tom Sullivan (Chief Operating Officer) Erica Ramose (Night Manager)
- 3.3.3 In the event that any of Contractor's personnel assigned to perform services under this Agreement become unavailable due to resignation, sickness or other factors outside of Contractor's control, Contractor shall be responsible for timely provision of adequately qualified replacements.
- 3.3.4 The Contractor shall designate Nathan Watkins (Account Manager) as Principal on the Project. As principal on this project, this person shall be



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the primary contact with the Project Representative and shall have authority to bind Contractor. So long as the individual named above remains actively employed or retained by Contractor, he/she shall perform the function of principal on the Project, unless otherwise agreed to in writing signed by both parties. The Contractor will supply a direct name, phone number and email and will notify the City if this contact information changes during the contract period.

- 3.3.5 City shall designate Peter Cappelatti, Building Maintenance Supervisor, as the Project Representative to represent the City in coordinating this project with Contractor, with authority to transmit instructions and define policies and decisions of City. The written consent of the City Administrator and/or Governing Body, shall be required to approve any increase in Project cost as defined in Appendix B.

4.0 **Time of Performance.**

The services described herein shall be provided during the period, or in accordance with the schedule, set forth in the Scope of Services. The agreement is renewable yearly, with the acceptance of both parties, until May 2nd, 2029. The bid prices for services shall remain firm for the entire contract period except through written petition to the City Administrator of the City of Gardner stating reasoning for requesting the increase. This petition shall be reviewed and up to the discretion of the City for approval or disapproval. Should the petition be disapproved, termination of the contract may be initiated through the terms stated herein. Time is of the essence.

5.0 **Payment.**

- 5.1 Payment shall be made by City only for services rendered and upon submission of a payment request upon completion and City approval of the work performed as defined in Appendix B. In consideration for the full performance of the services set forth in Appendix A, City agrees to pay Contractor pursuant to rates stated in Appendix B to this Agreement, attached and incorporated by reference.
- 5.2 Contractor shall bill City monthly for all work performed. The bill submitted by Contractor shall itemize the work for which payment is requested. City agrees to pay Contractor within thirty (30) days of approval. Contractor agrees to submit herewith such financial information as shall be required by City to enable the City to properly report such payments as required by state or federal law.
- 5.3 All invoices should be sent to Peter Cappelatti, Building Maintenance Supervisor.

6.0 **Indemnification.**

To the fullest extent permitted by law, with respect to the performance of its obligations in this Contract or implied by law, and whether performed by Contractor or any permitted subcontractors hired by Contractor, the Contractor agrees to indemnify City, and its agents, servants, and employees from and against any and all claims, damages, and losses arising out of personal injury, death, or property damage, caused by the negligent or intentional acts, errors, or omissions of the Contractor or its subcontractors. Contractor shall also pay for City's reasonable attorneys' fees, expert fees, and costs incurred in the defense of such a claim.

7.0 **Insurance.**



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- 7.1 The Contractor shall procure and maintain, at its expense, throughout the duration of this Agreement, insurance of such types and in at least such amounts as required herein from an insurance company licensed to do business in the State of Kansas. The following insurance coverages:
- (a) Workers' Compensation – Demonstrate compliance with K.S.A. 44-532(b) including maintenance of insurance providing for the statutory limits under the Kansas Workers Compensation Act;
 - (b) Commercial General Liability for bodily injury and property damage liability claims with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and
 - (c) Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles.
- 7.2 The City shall be a named insured on such policies. Satisfactory certificates of insurance shall be filed with the City prior to starting any work on this Contract. The certificates shall state that thirty (30) days written notice will be given to the City before any policy coverage thereby is changed or canceled.
- 7.3 Industry Ratings - The City will only accept coverage from an insurance carrier who offers proof that it:
- 1) Is licensed to do business in the State of Kansas;
 - 2) Carries a Best's policyholder rating of A or better;
- AND
- 3) Carries at least a Class X financial rating.
- OR
- Is a company mutually agreed upon by the City and Consultant.
- 7.4 All property damaged shall be repaired or replaced to a condition immediately prior to the time of damage, and to the satisfaction of the City.
- 7.5 All loss or damage arising out of the nature of the work to be done, or from the action of the elements, or from floods or overflows, or from ground water, or from unusual obstructions or difficulties, or any other natural or existing circumstances either known or unforeseen, which may be encountered in the prosecution of the said work shall be sustained and borne by the Contractor at its own cost and expense.
- 8.0 **Conflict of Interest.**
Contractor covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder. Contractor further covenants that in the performance of this Agreement no person having any such interests shall be employed.
- 9.0 **Nondiscrimination.**
Contractor must comply with the Kansas Act Against Discrimination and if applicable, execute a Certificate of Nondiscrimination and Affirmative Action as provided in K.S.A. §44-1030.

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10.0 Facilities and Equipment.

Contractor shall furnish at its own cost and expense all labor, tools, equipment, materials, transportation, and any other accessories, services and facilities required to complete the Project as designated, described in accordance with this Agreement, including any attached exhibits and any addendums to this Agreement. The City expressly denies responsibility for or ownership of any item purchased until the same is delivered to and accepted by the City.

11.0 Ownership of Documents.

All documents prepared by Contractor in the performance of this Agreement, although instruments of professional service, are and shall be the property of City, whether the project for which they are made is executed or not.

12.0 Independent Contractor.

It is the express intent of the parties that this Contract shall not create an employer-employee relationship. Employees of the Contractor shall not be deemed to be employees of the City and employees of the City shall not be deemed to be employees of the Contractor. The Contractor and the City shall be responsible to their respective employees for all salary and benefits. Neither the Contractor's employees nor the City's employees shall be entitled to any salary, wages, or benefits from the other party, including but not limited to overtime, vacation, retirement benefits, workers' compensation, sick leave or injury leave. Contractor shall also be responsible for maintaining worker's compensation insurance, unemployment insurance for its employees, and for payment of all federal, state, local and any other payroll taxes with respect to its employee's compensation.

13.0 Compliance with Laws.

13.1 The Contractor shall observe and comply with all applicable federal, state, and local laws, regulations, standards, ordinances or codes and shall be in compliance with all applicable licensure and permitting requirements at all times.

13.2 Pursuant to K.S.A. 16-113, if the Contractor does not have a resident agent in the State of Kansas, it shall execute and file "Certificate of Appointment of Process of Agent" with the Clerk of the District Court of Johnson County, Kansas Courthouse. These forms may be obtained at the Office of the Clerk of the District Court. Contractor shall be responsible for the filing fee. This certificate is pursuant to the General Statutes of Kansas, and shall be filed prior to the formal execution of the Contract Documents. Failure to comply with these requirements shall disqualify the Contractor for the awarding of the Contract.

14.0 Assignment.

Neither party hereto shall assign, delegate, sublet, or transfer any interest in or duty under this Agreement without the prior written consent of the other, and no such transfer shall be of any force or effect whatsoever unless and until the other party shall have so consented. The subcontracting, assignment, delegation or transfer of the Services shall in no way relieve the Contractor/Consultant of its primary responsibility for the quality and performance of such Services.



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15.0 Confidentiality.

All reports and documents prepared by Contractor in connection with the performance of this Agreement are confidential until released by City to the public. Contractor shall not make any such documents or information available to any individual or organization not employed by Contractor or City without the written consent of City before any such release.

16.0 Notices.

All notices hereunder shall be given in writing and sent as follows:

To City:

City of Gardner
Attn: Peter Cappelatti, Building Maintenance Supervisor
120 E. Main St.
Gardner, KS 66030

To Contractor:

City Wide Facility Solutions
Attn: Nathan Watkins
15230 W 105th Ter.
Lenexa, KS 66219

17.0 Amendments.

17.1 This document represents the entire and integrated agreement between City and Contractor and supersedes all prior negotiations, representations, and agreements, either written or oral.

17.2 This document may be amended only by written instrument, signed by both City and Contractor.

18.0 No Third Party Beneficiaries.

City and Contractor specifically agree that this Agreement is not intended to create any third party beneficiary relationship nor to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement; the duties, obligations and responsibilities of the parties to this Agreement with respect to third parties shall remain as imposed by law.

19.0 Titles.

The titles in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

20.0 Negotiations.

City and Contractor agree that disputes relative to the project should first be addressed by negotiations between the parties. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Contractor shall proceed with the work as per this Agreement as if no dispute existed; and provided further that no dispute will be submitted to arbitration without both parties' express written consent.



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21.0 Costs and Attorneys Fees.

If on account of a continued default or breach by either party of such party's obligations under the terms of this agreement after any notice and opportunity to cure as may be required hereunder, it shall be necessary for the other party to employ one or more attorneys to enforce or defend any of such other party's rights or remedies hereunder, then, in such event, any reasonable amounts incurred by such other party, including but not limited to attorneys' fees, experts' fees and all costs, shall be paid by the breaching or defaulting party.

22.0 Severability.

If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

23.0 Authority to Enter into Agreement.

Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

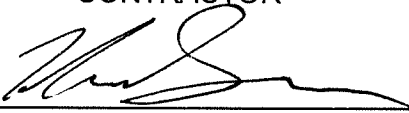
24.0 Governing Law and Venue.

This Agreement shall be governed by the laws of the State of Kansas and, in the event of litigation, the sole and exclusive venue shall be within the District Court of Johnson County, Kansas.

CITY OF GARDNER, KANSAS

CONTRACTOR

Jim Pruetting, City Administrator



Its Authorized Agent

ATTEST:

Renee Rich, City Clerk

APPROVED AS TO FORM:

Ryan B. Denk, City Attorney



REQUEST FOR PROPOSAL
FOR
JANITORIAL SERVICES

EXHIBIT A – BID FORM

Issue Date: 03/03/26

Proposal Submittal Deadline: 03/31/26 at 10:00 a.m.
City of Gardner
City Clerk
120 E. Main St.
Gardner, KS 66030

Contact: Pete Cappelatti, Building Maintenance Supervisor
Phone: (913) 231-2079
Email: pcappelatti@gardnerkansas.gov

A mandatory site visit of each facility will be conducted on March 9, 2026, starting at 8:30 a.m., at City Hall.

PURPOSE

The City of Gardner is seeking proposals from qualified contractors to provide janitorial services for multiple City facilities. This project includes routine cleaning, waste disposal, floor maintenance, restocking of supplies, and other related janitorial services. The contract will be for a minimum term of three (3) years, with the option for renewal as mutually agreed upon. Interested contractors are encouraged to thoroughly review this document to understand the instructions, procedures, and requirements.

GENERAL BACKGROUND

The City of Gardner maintains several public facilities that require regular janitorial services. This RFP aims to secure a contractor to ensure a clean and sanitary environment within these facilities.

SCHEDULE OF EVENTS

- | | |
|--------------|---|
| • 03/03/2026 | RFP issue date |
| • 03/09/2026 | Site visit at City Hall |
| • 03/24/2026 | Deadline for questions |
| • 03/31/2026 | Proposal submittal deadline at 10:00 am |
| • 04/06/2026 | Evaluation of proposals |
| • 04/07/2026 | Interviews, if necessary |
| • 04/08/2026 | Selection of preferred proposal |
| • 04/10/2026 | Contract negotiations |
| • 04/20/2026 | Recommendation to Council for awarding contract |
| • 05/01/2026 | Agreement Start Date |



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

SCOPE OF SERVICES

The selected contractor will be responsible for providing janitorial services at each City facility listed below. The table summarizes each building, its approximate square footage, and cleaning frequency. Proposers must provide itemized pricing per facility in their fee proposal. Full task-level maintenance requirements for each facility are provided in Appendix A.

Facility	Address	Approx. Sq. Ft.	Cleaning Frequency
City Hall	120 E. Main St.	22,800	Monday–Friday (Daily)
Senior Building	128 E. Park St.	3,900	Sunday–Saturday (Daily)
Public Works Operations	329 Meadowbrook Cir.	1,500	Monday–Friday (Daily)
Justice Center	16540 N. Moonlight Rd.	33,338	Monday–Saturday (Daily)
Gardner Energy Administration Bldg.	1150 E. Santa Fe St.	2,500	Tue, Thu, Sun (3x/week)
Gardner Energy Distribution Bldg.	1450 E. Santa Fe St.	2,000	Tue, Thu, Sun (3x/week)
Gardner Electric Bldg. (NEW)	1180 E. Santa Fe St.	8,000	Monday–Friday (Daily)

Note: Square footage should be confirmed during the mandatory site visit. Proposers must provide itemized pricing per facility in their fee proposal. See Appendix A for detailed maintenance requirements for each facility.

GENERAL STANDARDS

The following general standards apply to all facilities unless otherwise noted in Appendix A. The contractor shall at all times maintain a clean, sanitary, and safe environment in all areas under this contract.

- All work shall be performed after normal business hours unless otherwise directed by the City.
- The contractor shall supply all labor, equipment, cleaning products, and consumable supplies (trash liners, paper products, soaps, hand sanitizer, etc.) necessary to fulfill this contract.
- Contractor personnel shall not disturb papers, personal items, or work materials on desks or furniture.
- Defective plumbing, safety hazards, or maintenance issues observed during cleaning shall be reported promptly to the Building Maintenance Department.
- No janitorial services will be required for mechanical rooms, file storage rooms, or other restricted areas unless specifically noted in Appendix A.
- Janitorial closets, service sinks, and storage areas shall be maintained in a clean, safe, and orderly condition at all times.



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

HOLIDAYS RECOGNIZED:

Janitorial services will not be required on the following holidays:

- New Year's Day (January 1)
- Martin Luther King Jr. Day (Third Monday in January)
- Juneteenth (June 19)
- Memorial Day (Last Monday in May)
- Independence Day (July 4)
- Labor Day (First Monday in September)
- Veterans Day (November 11)
- Thanksgiving Day (Fourth Thursday in November)
- Day after Thanksgiving
- Christmas Eve (December 24)
- Christmas Day (December 25)

PROPOSAL REQUIREMENTS AND SPECIFICATIONS

The submittal should be organized in a manner that will convey pertinent information. The proposal should be formatted in the order shown below.

A. Title Page

Indicate the name of the business, address, telephone number, name of the contact person, and the date.

B. Table of Contents

Include a clear identification of the material by section and by page number.

C. Transmittal Letter

A signed letter of transmittal by an authorized agent of the respondent briefly stating the business understands the work to be done, the commitment to perform the work, the location and hours of operation of the office from which work will be performed, and a statement why the firm believes itself to be best qualified to perform the engagement. Shall be addressed to Pete Cappelatti at pcappelatti@gardnerkansas.gov.

D. Qualifications & Experience

- Relevant experience with similar contracts, particularly in municipal or government facility janitorial services. Provide details of past contracts including scope, duration, and client satisfaction.
- List of key personnel and their roles, including cleaning staff and/or supervisors. Include information on their experience, certifications, and relevant training.
- Provide at least three (3) references (preferably governmental clients or organizations of a similar size) the City may contact as references with respect to the business's work performance. For each reference include name, title, address, phone number and e-mail address.



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

E. Disclosures

- Disclosure of any bankruptcy or insolvency, false declarations, significant or persistent deficiencies in performance of any substantive requirement or obligation under a prior contract or contracts, final judgement in respect of serious crimes or other serious offences, professional misconduct or acts or omissions adversely reflecting on the commercial integrity of the firm, or failure to pay taxes.

F. Insurance Requirements

Describe amounts and types of insurance carried, including the deductible amount, to cover errors and omissions, improper judgements or negligence.

G. Fee Proposal

In a sealed envelope, please submit a fee proposal which includes the following:

- Propose the total cost to be charged by your business for each type of service. Pricing must be itemized per facility (as listed in the Scope of Services table) and must reflect the minimum three (3) year contract term, with annual pricing provided for each year of the contract.
- Identify any additional fees that may be included. Identify the rates and descriptions of the additional fees. Please see Appendix B below for a cost breakdown sheet.

H. Exceptions to this Request for Proposals

- Exceptions which are desired by the respondent shall be specifically noted in the proposal submitted. If not so noted, compliance with the provisions of the Request for Proposals shall be assumed.

SUBMISSION INSTRUCTIONS

Respondents must submit four (4) printed copies and one (1) digital copy (USB flash drive or CD) of the proposal no later than 10:00 AM on Tuesday, March 31, 2026. Any proposals received after 10:00 A.M. will be deemed ineligible. **Please submit the proposal in a sealed envelope.**

Submit proposals to:

Renee Rich
City Clerk
120 E. Main St
Gardner, KS 66030

PROPOSAL EVALUATION

A selection committee consisting of the Public Works Director, the Finance Director, a designee from the City Administrator, and the Project Manager will evaluate the proposals.

The proposals will be evaluated on the following criteria:

- Qualifications of the company (20 points)
- Experience and quality of references (20 points)



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

- Cost (40 points)
- Quality of the proposal and responsiveness to the RFP (20 points)

The maximum possible score is 100.

The selection committee will evaluate the written proposals and will select the respondent(s) which meets the best interests of the City. After evaluating the proposals, the City may request additional information. At its discretion, the City may require any respondent(s) to make an oral presentation of the proposal. These presentations provide an opportunity for the respondent(s) to clarify the proposal for the City. The City will schedule any such presentations. After completing the selection process, the reviewers will present a recommendation for approval by the City Council at its April 6, 2026 meeting.

The City shall be the sole judge of its own best interests, the proposals, and the resulting negotiated agreement. The City's decisions will be final.

The City reserves the right to negotiate any and all elements of this proposal, including but not limited to the fee structure and length of the contract, with the business selected.

It should be further noted that the proposals, during the evaluation processes, will be proprietary working documents and as such are not subject to public opening or inspection. Once an official recommendation for award has been made and forwarded to the Gardner City Council for approval, all information associated with the proposals, including pricing, become available as public records. Should any items within your proposal be deemed confidential, under the provisions of the State of Kansas Open Records laws, they must be so marked and submitted as a separate document.

PROTEST PROCESS

Any actual or prospective bidder, contractor or vendor who is aggrieved in connection with the solicitation or award of a contract/purchase order may protest to the City Administrator or his/her designee. The protest shall be submitted in writing to the City Administrator or his/her designated representative within 10 working days after the aggrieved party knows or should have known of the facts giving rise to the grievance.

The City Administrator or his/her designee shall have the authority to settle and resolve a protest of an aggrieved bidder, contractor or vendor, actual or prospective, concerning a solicitation or award of a contract. A written decision regarding the protest shall be exercised in accordance with the City's procurement regulations contained in this policy.

APPROPRIATIONS CLAUSE

The City is subject to the Kansas Cash Basis Law. Accordingly, execution and continuation of the contract is contingent upon annual appropriation of funds by its legislative body in an amount sufficient to allow performance in accordance with the terms and conditions of the contract. The City shall, upon receipt of notice by its City Administrator, Finance Department or other appropriate authority that sufficient funds are not available to continue full and faithful performance of the contract, provide prompt written notice to the advisor of such event, and effective thirty (30) days after giving such notice or upon the expiration of the period of time for



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

which funds were appropriated, whichever comes first, be thereafter released of all further obligations in any way related to the contract.

GOVERNING LAW

All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.

INDEMNITY

For purposes of indemnification requirements, "Loss" means any and all loss, damage, liability or expense of any nature whatsoever, whether incurred as a judgment, settlement, penalty, fine or otherwise (including attorney's fees and cost of defense).

For purposes of this RFP, the Respondent hereby agrees to indemnify, defend and hold harmless the City, its employees and agents, from any and all "loss" where "loss" is caused or incurred or alleged to be caused or incurred in whole or in part as a result of the negligence or other actionable fault of the Respondent. It is agreed as a specific element of consideration of this agreement that this indemnity shall apply notwithstanding the joint, concurring or contributory or comparative fault or negligence of the City or any third party and further notwithstanding any theory of law including, but not limited to, a characterization of the City's or any third party's joint, concurring or contributory or comparative fault or negligence as either passive or active in nature, provided, however, that the Respondent's obligation hereunder shall not include amounts attributable to the fault or negligence of the City. Nothing in this section shall be deemed to impose liability on the Respondent to indemnify the City for loss when the City's negligence or other actionable fault is the sole cause of loss.

INQUIRIES

All inquiries concerning this RFP should be submitted to Pete Cappelatti at pcappelatti@gardnerkansas.gov. All inquiries received will be responded to by means of addendum to this RFP and distributed via email to all known interested institutions.

DEADLINE FOR INQUIRIES

The deadline for receipt of questions from respondents is close of business on Monday, March 24, 2026. No further questions or clarifications will be provided after that date.



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APPENDIX A – DETAILED MAINTENANCE REQUIREMENTS



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

The following sections detail the specific cleaning tasks required at each facility. These requirements supplement the general standards outlined in the Scope of Services and must be accounted for in all submitted proposals.

Maintenance Requirements for 120 E. Main Street - City Hall

Office Areas and Conference Rooms:

Daily:

1. Solid waste collection which involves:
 - a. Gathering of all waste and removal to outside dumpster.
 - b. Remove only what is in waste receptacles or otherwise clearly marked as waste, trash, etc. and which is placed near a normal waste receptacle.
 - c. Change liners once a week or when needed.
2. Recycle waste collection which involves:
 - a. Gathering of all recycling waste and removal to outside recycling dumpster.
 - b. Remove only what is in recycling receptacles or otherwise clearly marked as recycling, etc. and which is placed near a normal recycling receptacle.
 - c. Change liners once a week or when needed.
3. Carpet vacuuming which involves:
 - a. Vacuum all carpeted areas from edge to edge.
 - b. Remove staples daily.
 - c. Address any new localized stains.

Weekly:

1. Dust tops of partitions, high storage units, and file units.
2. Vacuum upholstered furniture.
3. Dust and soil removal which involves (excluding desks and other work surfaces):
 - a. Remove dust streaks from surfaces.
 - b. Remove dust from corners, crevices, moldings, and ledges. Dust ledges, sills, and flat surfaces to six feet high.
 - c. Keep railings, ledges, grills, fire extinguisher, doors and radiators dust free.
 - d. Keep all available horizontal surfaces free of obvious dust.
 - e. Disinfect door handles.
 - f. Do not disturb papers on desks.
4. Furniture which involves:
 - a. Dust and spot wipe chairs for soil and prints, as needed.
 - b. Do not disturb papers on furniture.
5. Walls and switch plates which involves:
 - a. Spot clean walls and wall switch plates, as needed.

Monthly:

1. Dust air supply vents and returns.



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

2. Wash all doors, frames, handles, and plates to remove solid build-ups, as needed.
3. Dust mini-blinds as needed and accessible.

Restroom Areas (3):

Daily:

1. Empty all waste receptacles, including those in the stalls and in the restroom common areas.
2. Clean and wipe all metal work, including door handles and paper towel dispensers.
3. Clean and refill dispensers. Ensure paper products, soaps, and hand sanitizer are ample for the next day's use. Maintain battery upkeep on all dispensers.
4. Empty sanitary napkin waste containers, sanitize and replace with new bag inserts.
5. Clean mirrors by damp wipe, leaving clean and free of soil, dust, streaks, and spots.
6. Clean and disinfect washbasins, countertops, toilet bowls, and urinals, which includes:
 - a. Disinfect underside and tops of toilet seats.
 - b. Clean exterior of fixtures.
 - c. Polish metal fittings, such as toilet handles.
7. Clean and disinfect floor throughout restroom, which includes:
 - a. Sweep floor, paying attention to corners and partition bases.
 - b. Wash and disinfect floors and cove base with germicidal cleaner.
8. Clean metal partitions.
9. Clean tiled walls up to five feet with a cleaner/disinfectant.
10. Clean fingerprints and marks on doors.
11. Report defective plumbing (running water, valves, leaks, etc.) to Building Maintenance Department.

Weekly:

1. Dust doorframes.
2. Damp wipe light-switch plates in unisex restroom.
3. Wash inside of sanitary napkin waste containers.

Monthly:

1. Dust vent grills.

Break Room and Coffee Stations:

Daily:

1. Empty waste receptacles and remove all trash. Wash outside of waste cans and clean around the general area of the can.
2. Empty recycling receptacles and remove all recycle material.
3. Clean counter tops.

Weekly:

1. Clean cupboard doors, tables, and chairs with germicide.
2. Clean microwaves inside and outside.



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3. Clean sink and chrome fittings.
4. Vacuum carpet.
5. Clean outside of refrigerator.
6. Spot clean walls.
7. Sweep and mop floor.
8. Clean outside of coffee maker.

Monthly:

1. Dust high and low ledges and surfaces.

Lobby/Main Entrance:

Daily:

1. Clean fingerprints from walls, doors, and handrails.
2. Spot wash entry glass and door frames inside and out on front and back side of main lobby.
3. Vacuum walk off mats.
4. Sweep and wet mop lobby floor, remove streaks.
5. Remove litter from planters.
6. Clean receptionist countertop and fronts.
7. Clean and sanitize drinking fountains in Lobby.
8. Clean restrooms; refer to restroom section for details.
9. Sweep and mop stairs.
10. Sweep and vacuum vestibule.

Weekly:

1. Dust door surfaces and frames. Give special attention to hinged side.
2. Spot clean painted wall surfaces.
3. Clean and polish entrance threshold plates.
4. Vacuum upholstered furniture, if applicable.
5. Polish unfinished bronze, brass, and chrome surfaces.
6. Disinfect door handles.
7. Clean fingerprints and soil from lobby furniture.

Outside Areas:

Weekly:

1. Clean outside of main entrance windows.
2. Wipe down outside of doors.
3. Spot clean glass and doorframes on all entrance and exits.
4. Empty trashcans around building.
5. Police trash on grounds around building entrances.
6. Sweep up cigarette butts and empty cigarette butt containers at building entrances.

Janitor Closets, Storerooms, and Sink Closets:

Weekly:

1. Maintain all janitor closet, sinks, and storerooms in a safe, clean condition at all times.
2. Remove trash from area.



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3. Maintain an orderly arrangement of janitorial supplies and paper products in the storage rooms and service sink closets.
4. Maintain an orderly arrangement of all equipment stored in these areas, such as mops, buckets, brooms, vacuum cleaners, scrubbers, etc.
5. Clean and disinfect service sinks.

No janitorial services will be required for file or storage rooms, other than the rooms used for janitorial storage and cleaning.

Maintenance Requirements for 128 E. Park Street – Senior Building

Activity Room and Office Area:

Daily:

1. Solid waste collection which involves:
 - a. Gathering of all waste and removal to outside dumpster.
 - b. Remove only what is in waste receptacles or otherwise clearly marked as waste, trash, etc. and which is placed near a normal waste receptacle.
 - c. Change liners daily.
2. Recycling collection which involves:
 - a. Gathering of all recycling and removal to outside recycling dumpster.
 - b. Remove only what is in waste receptacles or otherwise clearly marked as recycling, etc. and which is placed near a normal recycling receptacle.
3. Clean floor which involves:
 - a. Sweeping and then mop all stained concrete areas from edge to edge.
 - b. Remove stains and streaking daily.
4. Carpet vacuuming which involves:
 - a. Vacuum walk off mats.
 - b. Clean tables.
5. Walls and switch plates which involves:
 - a. Spot clean walls and wall switch plates, as needed.

Weekly:

1. Dust door surfaces and frames. Give special attention to hinged side.
2. Spot clean painted wall surfaces.
3. Remove litter from planters.
4. Dust and soil removal which involves (excluding desks and other work surfaces):
 - a. Remove dust streaks from surfaces.
 - b. Remove dust from corners, crevices, moldings, and ledges. Dust ledges, sills, and flat surfaces to six feet high.
 - c. Keep railings, ledges, grills, fire extinguisher, doors and radiators dust free.
 - d. Keep all available horizontal surfaces free of obvious dust.
 - e. Disinfect door handles.
 - f. Do not disturb papers on wall, tables or desks.
 - g. Clean fingerprints from walls, doors, and handrails.



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- h. Spot wash entry glass and door frames inside and out on front and back side of main lobby.
- i. Spot wash entry glass and door frames inside and out on west handicap door.
- 5. Furniture which involves:
 - a. Dust and spot wipe chairs for soil and prints, as needed.
 - b. Do not disturb papers on furniture.
- 6. Walls and switch plates which involves:
 - a. Spot clean walls and wall switch plates, as needed.

Monthly:

- 1. Dust air supply vents and returns.
- 2. Wash all doors, frames, handles, and plates to remove solid build-ups, as needed.
- 3. Dust mini-blinds as needed and accessible.
- 4. Polish unfinished bronze, brass, and chrome surfaces.
- 5. High dust tops of partitions, high storage units, and file units.

Restrooms:

Daily:

- 1. Empty all waste receptacles, including those in the stalls and in the restroom common areas.
- 2. Clean and wipe all metal work.
- 3. Clean and refill dispensers. Ensure paper products, soaps, and hand sanitizer are ample for the next day's use. Maintain battery upkeep on all dispensers.
- 4. Empty sanitary napkin waste containers, sanitize and replace with new bag inserts.
- 5. Clean mirrors by damp wipe, leaving clean and free of soil, dust, streaks, and spots.
- 6. Clean and disinfect washbasins, toilet bowls, and urinals, which includes.
 - a. Disinfect underside and tops of toilet seat.
 - b. Clean exterior of fixtures.
 - c. Polish metal fittings.
- 7. Clean and disinfect floor throughout restroom, which includes.
 - a. Sweep floor, paying attention to corners and partition bases.
 - b. Wash and disinfect floors and cove base with germicidal cleaner.
- 8. Clean metal partitions and clean tiled walls up to five feet with a cleaner/disinfectant.
- 9. Clean fingerprints and marks on doors.
- 10. Report defective plumbing (running water, valves, leaks, etc.) to Building Maintenance Department.

Weekly:

- 1. Dust doorframes.
- 2. Damp wipe light-switch plates.
- 3. Wash inside of sanitary napkin waste containers.

Monthly:



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

1. Dust vent grills.

Kitchen:

Daily:

1. Empty waste receptacles and remove all trash. Wash outside of waste cans and clean around the general area of the can.
2. Clean counter tops, range tops, cupboards, tables, and chairs with germicide.
3. Clean microwave inside and outside.
4. Clean sinks and chrome fittings.
5. Spot clean walls.
6. Sweep and mop floor.

Weekly:

1. Clean outside of refrigerator.

Monthly:

1. Dust high and low ledges and surfaces.

Outside Areas:

Daily:

1. Empty trashcans around building.

Weekly:

1. Clean outside of main entrance windows.
2. Wipe down outside of doors.
3. Spot clean glass and doorframes on all entrance and exits.
4. Hose off sidewalks and entrances areas as necessary and weather permits.
5. Police trash on grounds around building entrances.
6. Sweep up cigarette butts and empty cigarette butt containers.

Janitor Closets, Storerooms, and Sink Closets:

Weekly:

1. Maintain all janitor closets, sinks, and storerooms in a safe, clean condition at all times.
2. Remove trash from area.
3. Maintain an orderly arrangement of janitorial supplies and paper products in the storage rooms and service sink closet.
4. Maintain an orderly arrangement of all equipment stored in these areas, such as mops, buckets, brooms, vacuum cleaners, scrubbers, etc.
5. Clean and disinfect service sinks.

Maintenance Requirements for 329 Meadowbrook Circle – Public Works Operations Building

Break Room and Office Areas:

Daily:

1. Solid waste collection which involves:
 - a. Gathering of all waste and removal to outside dumpster.



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

- b. Remove only what is in waste receptacles or otherwise clearly marked as waste, trash, etc. and which is placed near a normal waste receptacle.
 - c. Change liners daily.
 - d. Wash outside of waste cans and clean around the general area of the can, as needed.
- 2. Recycling collection which involves:
 - a. Gathering of all recycling and removal to outside recycling dumpster.
 - b. Remove only what is in recycling receptacles or otherwise clearly marked as recycling, etc. and which is placed near a normal recycling receptacle.
 - c. Change liners daily.
 - d. Wash outside of waste cans and clean around the general area of the can, as needed.
- 3. Clean tiled floor which involves:
 - a. Sweeping and then mopping of all tiled areas from edge to edge.
 - b. Remove stains and streaking daily.
- 4. Carpet vacuuming which involves:
 - a. Vacuum walk off mats.
- 5. Dusting and soil removal which involves:
 - a. Do not disturb papers on wall, tables or desks.
 - b. Clean fingerprints from walls and doors.
 - c. Spot wash entry glass and door frames inside and out on front door.
 - d. Disinfect door handles and telephones.

Weekly:

- 1. Dust door surfaces and frames. Give special attention to hinged side.
- 2. Spot clean painted wall surfaces.
- 3. Dust and soil removal which involves (excluding desks and other work surfaces):
 - a. Remove dust streaks from surfaces.
 - b. Remove dust from corners, crevices, moldings, and ledges. Dust ledges, sills, and flat surfaces to six feet high.
 - c. Keep railings, ledges, grills, fire extinguisher, doors and radiators dust free.
 - d. Keep all available horizontal surfaces free of obvious dust.
 - e. Disinfect door handles.
- 4. Furniture which involves:
 - a. Dust and spot wipe chairs for soil and prints, as needed.
 - b. Do not disturb papers on furniture.
 - c. Clean tables.
- 5. Walls and switch plates which involves:
 - a. Spot clean walls, baseboards, and wall switch plates, as needed.
- 6. Drinking fountain which involves:
 - a. Clean and sanitize drinking fountain.

Monthly:

- 1. Dust window air conditioning vents.



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2. Wash all doors, frames, handles, and plates to remove solid build-ups, as needed.

Restrooms:

Daily:

1. Empty all waste receptacles, including those in the stalls and in the restroom common areas.
2. Clean and wipe all metal work.
3. Clean and refill dispensers. Ensure paper products, soaps, and hand sanitizer are ample for the next day's use. Maintain battery upkeep on all dispensers.
4. Clean mirrors by damp wipe, leaving clean and free of soil, dust, streaks, and spots.
5. Clean and disinfect washbasins, toilet bowls, and urinals, which includes.
 - a. Disinfect underside and tops of toilet seat
 - b. Clean exterior of fixtures
 - c. Polish metal fittings
6. Clean and disinfect floor throughout restroom, which includes.
 - a. Sweep floor, paying attention to corners and partition bases.
 - b. Wash and disinfect floors and cove base with germicidal cleaner.
7. Clean walls up to five feet with a cleaner/disinfectant.
8. Clean fingerprints and marks on doors.
9. Report defective plumbing (running water, valves, leaks, etc.) to Building Maintenance Department.

Weekly:

1. Dust doorframes.
2. Damp wipe light-switch plates.
3. Wash inside of sanitary napkin waste containers.

Monthly:

1. Dust vent grill.

Kitchen:

Daily:

1. Wash outside of waste cans and clean around the general area of the can.
2. Clean counter tops, range tops, cupboards, tables, and chairs with germicide.

Weekly:

1. Clean microwave inside and outside.
2. Clean sink and chrome fittings.
3. Clean outside of refrigerator.

Monthly:

1. Dust high and low ledges and surfaces.

Maintenance Requirements for 16540 N. Moonlight Rd. – Justice Center



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

Main Areas to include: Fitness Room, Property Area and Office, Sergeant's Office, Roll Call/Report Areas, Detective Suite, Administration Suite, Detention Area, Police Records Suite, Court Suite, Break Rooms, Locker Rooms, and all Restrooms.
(Excludes: Mechanical Room And Office, Property Rooms, K9 Room, ¼ master Room, Detention Area when in use, Server Room.)

Daily:

1. Solid waste collection which involves:
 - a. Gathering of all waste and removal to outside dumpster.
 - b. Remove only what is in waste receptacles or otherwise clearly marked as waste, trash, etc. and which is placed near a normal waste receptacle, including outside trash cans.
 - c. Change liners once a week or when needed.
2. Recycling collection which involves:
 - a. Gathering of all recycling and removal to outside recycling dumpster.
 - b. Remove only what is in recycling receptacles or otherwise clearly marked as recycling, etc. and which is placed near a normal recycling receptacle.
 - c. Change liners daily.
 - d. Wash outside of waste cans and clean around the general area of the can, as needed.
3. Carpet vacuuming which involves:
 - a. Vacuum all carpeted areas from edge to edge.
 - b. Remove staples daily.
 - c. Address any localized stains.

Weekly:

1. High dust tops of partitions, high storage units, and file units.
2. Vacuum upholstered furniture.
3. Dust and soil removal which involves (excluding desks and other work surfaces):
 - a. Remove dust streaks from surfaces.
 - b. Remove dust from corners, crevices, moldings, and ledges. Dust ledges, sills, and flat surfaces to six feet high.
 - c. Keep railings, ledges, grills, fire extinguisher, doors and radiators dust free.
 - d. Keep all available horizontal surfaces free of obvious dust.
 - e. Disinfect door handles.
 - f. Do not disturb papers on desks.
4. Furniture which involves:
 - a. Dust and spot wipe chairs for soil and prints, as needed.
 - b. Do not disturb papers on furniture.
5. Walls and switch plates which involves:
 - a. Spot clean walls and wall switch plates, as needed.

Monthly:

1. Dust air supply vents and returns.
2. Vacuum under and behind furniture.



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

3. Wash all doors, frames, handles, and plates to remove solid build-ups, as needed.
4. Dust mini-blinds as needed and accessible.

Restrooms:

Daily:

1. Empty all waste receptacles, including those in the stalls and in the restroom common areas.
2. Clean and wipe all metal work.
3. Clean and refill dispensers. Ensure paper products, soaps, and hand sanitizer are ample for the next day's use. Maintain battery upkeep on all dispensers.
4. Empty sanitary napkin waste containers, sanitize and replace with new bag inserts.
5. Clean mirrors by damp wipe, leaving clean and free of soil, dust, streaks, and spots.
6. Clean and disinfect washbasins, toilet bowls, and urinals, which includes.
 - a. Disinfect underside and tops of toilet seat.
 - b. Clean exterior of fixtures.
 - c. Polish metal fittings.
7. Clean and disinfect floor throughout restroom, which includes.
 - a. Sweep floor, paying attention to corners and partition bases.
 - b. Wash and disinfect floors and cove base with germicidal cleaner.
8. Clean metal partitions and clean tiled walls up to five feet with a cleaner/disinfectant.
9. Clean fingerprints and marks on doors.
10. Report defective plumbing (running water, valves, leaks, etc.) to Building Maintenance Department.

Monthly:

1. Dust vent grills.
2. Dust doorframes.
3. Damp wipe light-switch plates.

Outside Areas:

Weekly:

1. Empty trashcans around building.
2. Sweep up cigarette butts and empty cigarette butt containers.

Maintenance Requirements for 1150 E. Santa Fe – Energy Center Administration Building

Main Office Area, Breakroom, and Office in High Bay

Three times per week, Tuesday, Thursday, and anytime Sunday, after Business Hours:

1. Solid waste collection which involves:
 - a. Gathering of all waste and removal to outside dumpster.
 - b. Remove only what is in waste receptacles or otherwise clearly marked as waste, trash, etc. and which is placed near a normal waste receptacle.



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

- c. Change liners once a week or when needed.
2. Carpet vacuuming which involves:
 - a. Vacuum all carpeted areas from edge to edge.
 - b. Remove staples daily.
 - c. Address any new localized stains.
3. Dust and soil removal which involves (excluding desks and other work surfaces):
 - a. Remove dust streaks from surfaces.
 - b. Remove dust from corners, crevices, moldings, and ledges. Dust ledges, sills, and flat surfaces to six feet high.
 - c. Keep railings, ledges, grills, fire extinguisher, doors and radiators dust free.
 - d. Keep all available horizontal surfaces free of obvious dust.
 - e. Disinfect door handles.
 - f. Do not disturb papers on desks.
4. Furniture which involves:
 - a. Dust and spot wipe chairs for soil and prints, as needed.
 - b. Do not disturb papers on furniture.
5. Walls and switch plates which involves:
 - a. Spot clean walls and wall switch plates, as needed.
6. Sweep and mop tile floors.

Monthly:

1. Dust air supply vents and returns.
2. Vacuum under and behind furniture.
3. Wash all doors, frames, handles, and plates to remove solid build-ups, as needed.
4. Clean all office windows.
5. Dust mini-blinds as needed and accessible.
6. High dust tops of partitions, high storage units, and file units.
7. Vacuum upholstered furniture.

Restrooms (2):

Three times per week, Tuesday, Thursday, and anytime Sunday, after Business Hours:

1. Empty all waste receptacles.
2. Clean and wipe all metal work.
3. Clean and refill dispensers. Ensure paper products, soaps, and hand sanitizer are ample for the next day's use. Maintain battery upkeep on all dispensers.
4. Clean mirrors by damp wipe, leaving clean and free of soil, dust, streaks, and spots.
5. Clean and disinfect washbasin, toilet bowl, which includes:
 1. Disinfect underside and tops of toilet seat.
 2. Clean exterior of fixtures.
 3. Polish metal fittings.
6. Clean and disinfect floor throughout restroom, which includes:
 - a. Sweep floor, paying attention to corners and partition bases.
 - b. Wash and disinfect floors and cove base with germicidal cleaner.



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

7. Clean fingerprints and marks on door.
8. Report defective plumbing (running water, valves, leaks, etc.) to Building Maintenance Department.

Monthly:

1. Dust vent grills
3. Dust doorframes
4. Damp wipe light-switch plates

Break Room:

Three times per week, Tuesday, Thursday, and anytime Sunday, after Business Hours:

1. Empty waste receptacles and remove all trash. Wash outside of waste cans and clean around the general area of the can.
2. Clean counter tops and cupboards with germicide.
3. Clean microwave inside and outside.
4. Clean sink and chrome fittings.
5. Spot clean walls.
6. Sweep and mop floor.
7. Clean outside of coffee maker.
8. Clean outside of refrigerator.

Monthly:

1. Dust high and low ledges and surfaces.

Lobby/Main Entrance and Side Entrance:

Three times per week, Tuesday, Thursday, and anytime Sunday, after Business Hours:

1. Clean fingerprints from walls, doors, and handrails.
2. Spot wash entry glass and door frames inside and out on front and back side of main lobby.
3. Disinfect door handles.
4. Vacuum walk off mats.
5. Sweep and wet mop lobby floor, remove streaks.
6. Clean fingerprints and soil from lobby furniture.
7. Remove litter from planters.
8. Clean receptionist countertop.
9. Clean restrooms; refer to restroom section for details.
10. Sweep and vacuum vestibule.

Monthly:

1. Dust door surfaces and frames. Give special attention to hinged side.
2. Spot clean painted wall surfaces.
3. Clean and polish entrance threshold plates.
4. Vacuum upholstered furniture, if applicable.
5. Polish unfinished bronze, brass, and chrome surfaces.



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

6. Buff floors.

Outside Areas:

Monthly:

1. Clean outside of main entrance windows.
2. Wipe down outside of doors.
3. Spot clean glass and doorframes on all entrance and exits.

Janitor Closet

Three times per week, Tuesday, Thursday, and anytime Sunday, after Business Hours:

1. Maintain janitor closet in a safe, clean condition at all times.
2. Remove trash from area.
3. Maintain an orderly arrangement of janitorial supplies and paper products in the storage cupboard.
4. Maintain an orderly arrangement of all equipment stored in these areas, such as mops, buckets, brooms, vacuum cleaners, scrubbers, etc.

No janitorial services will be required for bay or storage rooms, other than the room used for janitorial storage and cleaning.

Maintenance Requirements for 1450 E. Santa Fe – Electric Distribution Building

Main Office Area, Breakroom, High Bay Stairway and Upstairs Meter Room

Three times per week, Tuesday, Thursday, and Sunday, after Business Hours:

1. Solid waste collection which involves:
 - a. Gathering of all waste and removal to outside dumpster.
 - b. Remove only what is in waste receptacles or otherwise clearly marked as waste, trash, etc. and which is placed near a normal waste receptacle.
 - c. Change liners once a week or when needed.
2. Carpet vacuuming which involves:
 - a. Vacuum all carpeted areas from edge to edge.
 - b. Remove staples daily.
 - c. Address any new localized stains.
3. Dust and soil removal which involves (excluding desks and other work surfaces):
 - a. Remove dust streaks from surfaces.
 - b. Remove dust from corners, crevices, moldings, and ledges. Dust ledges, sills, and flat surfaces to six feet high.
 - c. Keep railings, ledges, grills, fire extinguisher, doors and radiators dust free.
 - d. Keep all available horizontal surfaces free of obvious dust.
 - e. Disinfect door handles.
 - f. Do not disturb papers on desks.
4. Furniture which involves:
 - a. Dust and spot wipe chairs for soil and prints, as needed.
 - b. Do not disturb papers on furniture.



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5. Walls and switch plates which involves:
 - a. Spot clean walls and wall switch plates, as needed.
6. Sweep and mop tile floors.

Monthly:

1. Dust air supply vents and returns.
2. Vacuum under and behind furniture.
3. Wash all doors, frames, handles, and plates to remove solid build-ups, as needed.
4. Clean all office windows.
5. Dust mini-blinds as needed and accessible.
6. High dust tops of partitions, high storage units, and file units.
7. Vacuum upholstered furniture.

Restrooms (2):

Three times per week, Tuesday, Thursday, and Sunday, after Business Hours:

1. Empty all waste receptacles.
2. Clean and wipe all metal work.
3. Clean and refill dispensers. Ensure paper products, soaps, and hand sanitizer are ample for the next day's use. Maintain battery upkeep on all dispensers.
4. Clean mirrors by damp wipe, leaving clean and free of soil, dust, streaks, and spots.
5. Clean and disinfect washbasin, toilet bowl, which includes:
 - a. Disinfect underside and tops of toilet seat.
 - b. Clean exterior of fixtures.
 - c. Polish metal fittings.
6. Clean and disinfect floor throughout restroom, which includes:
 - a. Sweep floor, paying attention to corners and partition bases.
 - b. Wash and disinfect floors and cove base with germicidal cleaner.
7. Clean fingerprints and marks on door.
8. Report defective plumbing (running water, valves, leaks, etc.) to Building Maintenance Department.

Monthly:

1. Dust vent grills.
2. Dust doorframes.
3. Damp wipe light-switch plates.

Break Room:

Three times per week, Tuesday, Thursday, and Sunday, after Business Hours:

1. Empty waste receptacles and remove all trash. Wash outside of waste cans and clean around the general area of the can.
2. Clean counter tops and cupboards with germicide.
3. Clean microwave inside and outside.
4. Clean outside of refrigerator.
5. Clean sink and chrome fittings.
6. Spot clean walls.



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

7. Sweep and mop floor.
8. Clean outside of coffee maker.

Monthly:

1. Dust high and low ledges and surfaces.

Lobby/Main Entrance and Side Entrance

Three times per week, Tuesday, Thursday, and Sunday, after Business Hours:

1. Clean fingerprints from walls, doors, and handrails.
2. Spot wash entry glass and door frames inside and out on front and back side of main lobby.
3. Disinfect door handles.
4. Vacuum walk off mats.
5. Sweep and wet mop lobby floor, remove streaks.
6. Clean fingerprints and soil from lobby furniture.
7. Remove litter from planters.
8. Clean receptionist countertop.
9. Clean restrooms; refer to restroom section for details.
10. Sweep and vacuum vestibule.

Monthly:

1. Dust door surfaces and frames. Give special attention to hinged side.
2. Spot clean painted wall surfaces.
3. Clean and polish entrance threshold plates.
4. Vacuum upholstered furniture, if applicable.
5. Polish unfinished bronze, brass, and chrome surfaces.
6. Buff floors.

Outside Areas:

Monthly:

1. Clean outside of main entrance windows.
2. Wipe down outside of doors.
3. Spot clean glass and doorframes on all entrance and exits.

Janitor Closet:

Three times per week, Tuesday, Thursday, and Sunday, after Business Hours:

1. Maintain janitor closet in a safe, clean condition at all times.
2. Remove trash from area.
3. Maintain an orderly arrangement of janitorial supplies and paper products in the storage cupboard.
4. Maintain an orderly arrangement of all equipment stored in these areas, such as mops, buckets, brooms, vacuum cleaners, scrubbers, etc.

No janitorial services will be required for bay or storage rooms, other than the room used for janitorial storage and cleaning.

Maintenance Requirements for 1180 E. Santa Fe St. – Gardner Electric Building



REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES

Main Office Area and Breakroom (approx. 5,500 sq ft)

Daily:

1. Solid waste collection: gather all waste and removal to outside dumpster; change liners once a week or when needed.
2. Carpet vacuuming: vacuum all carpeted areas edge to edge; remove staples; address new localized stains.
3. Dust and soil removal (excluding desks and work surfaces): remove dust streaks; dust ledges, sills, flat surfaces to six feet; keep railings and horizontal surfaces dust free; disinfect door handles; do not disturb papers on desks.
4. Furniture: dust and spot wipe chairs for soil and prints, as needed; do not disturb papers on furniture.
5. Walls and switch plates: spot clean walls and wall switch plates, as needed.
6. Sweep and mop tile floors.

Monthly:

1. Dust air supply vents and returns.
2. Vacuum under and behind furniture.
3. Wash all doors, frames, handles, and plates to remove solid build-ups, as needed.
4. Clean all office windows.
5. Dust mini-blinds as needed and accessible.
6. High dust tops of partitions, high storage units, and file units.
7. Vacuum upholstered furniture.

Restrooms:

Daily:

1. Empty all waste receptacles; clean and wipe all metal work.
2. Clean and refill dispensers; ensure paper products, soaps, and hand sanitizer are stocked; maintain battery upkeep on dispensers.
3. Clean mirrors; clean and disinfect washbasins, toilet bowls, and urinals; disinfect underside and tops of toilet seats; polish metal fittings.
4. Clean and disinfect floor; sweep, wash, and disinfect with germicidal cleaner.
5. Clean fingerprints and marks on doors. Report defective plumbing to Building Maintenance Department.

Monthly:



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JANITORIAL SERVICES**

1. Dust vent grills; dust doorframes; damp wipe light-switch plates.

Break Room:

Daily:

1. Empty waste receptacles and remove all trash; wash outside of waste cans and clean around the general area of the can.
2. Clean counter tops and cupboards with germicide; clean microwave inside and outside; clean outside of refrigerator; clean sink and chrome fittings; spot clean walls; sweep and mop floor; clean outside of coffee maker.

Monthly:

1. Dust high and low ledges and surfaces.

No janitorial services will be required for storage or mechanical rooms, other than the room used for janitorial storage and cleaning.



**REQUEST FOR PROPOSAL
FOR
JANITORIAL SERVICES**

APPENDIX B – MAINTENANCE COST BREAKDOWN

Additional elective services, if required, will be charged as follows:

Emergency/On-call Fees			
Service	2026 per Sq Ft	2027 Per Sq Ft	2028 Per Sq Ft
Carpet	\$ 0.1680	\$ 0.1764	\$ 0.1852
Strip & Wax	\$ 0.2730	\$ 0.2867	\$ 0.3010
Top Scrub and Wax	\$ 0.2100	\$ 0.2205	\$ 0.2136
High speed buff	\$ 0.0630	\$ 0.0662	\$ 0.0695
	2026 Cost	2027 Cost	2028 Cost
Window wash City Hall Exterior	\$ 1,112	\$ 1,146	\$ 1,180
Window wash City Hall Interior	\$ 1,112	\$ 1,146	\$ 1,180
Window wash Justice Center Exterior	\$ 556	\$ 573	\$ 590
Window wash Justice Center Interior	\$ 556	\$ 573	\$ 590
Window wash Senior Building Exterior	\$ 118	\$ 122	\$ 126
Window wash Senior Building Interior	\$ 118	\$ 122	\$ 126
Window wash 1150 Interior and Exterior	\$ 144	\$ 149	\$ 153
Window wash 1450 Interior and Exterior	\$ 144	\$ 149	\$ 153
Window wash 1180 Interior and Exterior	\$ 220	\$ 227	\$ 234

Breakdown of Monthly Service Fees by Location:

Monthly Service Fees			
Location	2026 Monthly Cost	2027 Monthly Cost	2028 Monthly Cost
City Hall	\$ 2,421	\$ 2,493	\$ 2,568
Justice Center	\$ 4,017	\$ 4,138	\$ 4,262
Senior Building	\$ 721	\$ 743	\$ 765
Public Works	\$ 824	\$ 849	\$ 874
Energy Distribution Building	\$ 515	\$ 530	\$ 546
Electric Administration Building	\$ 515	\$ 530	\$ 546
Total Monthly Services:	\$ 10,113	\$ 10,416	\$ 10,728



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/25/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER IMA, Inc. - Kansas City 11350 Switzer Rd, Suite 200 Overland Park KS 66210	CONTACT NAME: IMA Certificate Team PHONE (A/C, No, Ext): E-MAIL ADDRESS: certificates@imacorp.com INSURER(S) AFFORDING COVERAGE INSURER A: Depositors Insurance Company INSURER B: AMCO Insurance Company INSURER C: Accident Fund Insurance Company of America INSURER D: Westchester Surplus Lines Insurance Company INSURER E: Great American Insurance Company INSURER F:	NAIC # 42587 19100 10166 10172 16691
INSURED City Wide Maintenance Company Enterprises, LLC dba City Wide Facility Solutions 15230 W 105th Terrace Lenexa KS 66219	CITYWMD-03	

COVERAGES**CERTIFICATE NUMBER:** 1893833881**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:			ACPCP023140324154	2/28/2026	2/28/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			ACPCP023140324154	2/28/2026	2/28/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			ACPCP023140324154	2/28/2026	2/28/2027	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	AFWCP100089994	2/28/2026	2/28/2027	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B E D	Leased/Rented Equipment Crime Employee Theft 2nd Layer Excess Liability			ACPCP023140324154 SAAF39305300 G49398967 001	2/28/2026 7/30/2025 2/28/2026	2/28/2027 7/30/2026 2/28/2027	Limit \$100,000 Each Occ. \$1,000,000 Each Occ. \$5,000,000 Deductible \$1,000 Ded. \$15,000 Agg. \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder and all other parties required by the contract are included as Additional Insured including Ongoing and Completed Operations on the General Liability Policy and Additional Insured on the Automobile Liability and Umbrella Liability Policies, if required by written contract or agreement, subject to the policy terms and conditions. This Insurance is Primary & Non-Contributory on the General Liability and Automobile Liability Policies, if required by written contract or agreement, subject to the policy terms and conditions.

A Waiver of Subrogation is provided in favor of the Certificate Holder and all other parties required by the contract on the General Liability, Automobile Liability, Umbrella Liability and Workers Compensation Policies, if required by written contract or agreement, subject to the policy terms and conditions.

Umbrella Liability policy is in excess of the General Liability, Automobile Liability and Employers Liability Policies, subject to the policy terms and conditions. General Liability, Automobile Liability, and Umbrella Liability Coverages include 30 day notice of cancellation, subject to the policy terms and conditions.

CERTIFICATE HOLDER**CANCELLATION**

City of Gardner
120 E. Main Street
Gardner KS 66030

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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COUNCIL ACTION FORM

CONSENT AGENDA ITEM NO. 4

MEETING DATE: APRIL, 20, 2026

STAFF CONTACT: ZACH ROBERTS, POLICE CAPTAIN

Agenda Item: Approval of Opioid Settlement Fund Expenditure for Youth Drug Prevention Educational Materials

Strategic Priority: Quality of Life

Department: Police Department

Staff Recommendation:

Staff recommend approval of the purchase of educational materials in the amount of \$7,447.76 utilizing Opioid Settlement Funds to support youth substance misuse prevention programming.

Background/Description of Item:

The Gardner Police Department is requesting approval to utilize Opioid Settlement Funds to purchase educational materials that support youth-focused substance misuse prevention efforts. These materials will be used by School Resource Officers (SROs) and department instructors to deliver hands-on, evidence-informed programming in schools and community settings.

The proposed equipment is designed to provide experiential learning opportunities that demonstrate the dangers of drug and alcohol impairment, as well as the risks associated with vaping. These tools will be incorporated into classroom presentations, outreach events, and prevention initiatives throughout the community.

Requested items include:

- Fatal Vision Roadster Pedal Karts (2)
- DIES Polydrug Program Kit with Real Time Feedback System
- Vaping Danger Program Kits (4)

This request aligns with the approved uses outlined in the Kansas Opioid Settlement framework, specifically:

Schedule B – Approved Uses / Part Two: Prevention

- Section G.8: Supports evidence-based or evidence-informed prevention programs in schools and community education efforts targeting students, families, and school personnel.
- Section G.9: Supports school-based and youth-focused programs proven effective in preventing substance misuse and reducing the likelihood of opioid use.

The proposed materials directly support prevention strategies by educating young people before substance misuse begins, which is a key objective of the settlement funding.

Financial Impact:

- Funding Source: Opioid Settlement Funds
- Total Cost: \$7,447.76
- Budget Impact: No impact on the City's general fund

Attachments included:

- Updated vendor quote reflecting required goggles package

Suggested Motion:

Move to approve the expenditure of Opioid Settlement Funds in an amount not to exceed \$7,447.76 for the purchase of youth-focused drug prevention educational materials for the Gardner Police Department, as presented.

Innocorp, Ltd. Quotation

Quote Number: m9607

Quote Date: Apr 7, 2026

To: Zach Roberts
Gardner Police Department
16540 Moonlight Road
Gardner, KS 66030
USA

Phone: (913) 856-0982

E-Mail: zroberts@gardnerkansas.gov

From: Jason Olson
Innocorp, Ltd.
PO Box 930064
Verona, WI 53593
Direct: (608) 848-5571
Toll-Free: (800) 272-5023
E-Mail: jason.olson@fatalvision.com
Tax ID#: 39-1851710

RE: Price quote for Fatal Vision products

Please include a copy of this quote with your order or reference the quote number: m9607

Customer ID		Good Thru	Payment Terms	Sales Rep	
C0315		5/7/26	Net Due	DIRECT MAIL	
Quantity	Item	Description		Unit USD\$	Ext. USD\$
2.00	Roadster	Fatal Vision® Roadster Pedal Kart (assembly required)		1,050.00	2,100.00
2.00	Roadster Std Decal	Roadster Standard Decal			
1.00	ROADSTERSHIP	ESTES Freight: Includes lift gate to assist with offload only. Contact sales rep if inside delivery or additional services are required.		440.76	440.76
1.00	PAT PROGRAM RTFS	Fatal Vision® Polydrug [Alcohol & THC] Program Kit with Real Time Feedback System		3,100.00	3,100.00
1.00	PAT	PAT Goggle			
1.00	pat userguide	PAT User Guide			
1.00	BackPack	Fatal Vision Backpack			
1.00	tag pat	Backpack Tag for PAT Kits			
1.00	Gdwipes	Disposable Cleaning Wipes			
1.00	dies patmat2	DIES PAT Maze Mat			
1.00	DIES Strap	Mat Strap			
9.00	Cone7	PAT Small Cone			
1.00	RTFS STEERING KIT	RTFS Steering Kit			
2.00	THC BALLS	Activity Balls			
1.00	Tape	Y & B Walk the Line Tape			
*For international orders, the customer is considered the Importer of Record and is responsible for paying all duties, taxes, and brokerage fees.			Subtotal	Continued	
			Sales Tax	Continued	
			Total USD\$	Continued	

Innocorp, Ltd. Quotation

Quote Number: m9607

Quote Date: Apr 7, 2026

To: Zach Roberts
Gardner Police Department
16540 Moonlight Road
Gardner, KS 66030
USA

Phone: (913) 856-0982

E-Mail: zroberts@gardnerkansas.gov

From: Jason Olson
Innocorp, Ltd.
PO Box 930064
Verona, WI 53593
Direct: (608) 848-5571
Toll-Free: (800) 272-5023
E-Mail: jason.olson@fatalvision.com
Tax ID#: 39-1851710

RE: Price quote for Fatal Vision products

Please include a copy of this quote with your order or reference the quote number: m9607

Customer ID		Good Thru	Payment Terms	Sales Rep	
C0315		5/7/26	Net Due	DIRECT MAIL	
Quantity	Item	Description		Unit USD\$	Ext. USD\$
1.00	timer digital	Digital Timer			
1.00	thc cube	Green Fabric Storage Cube			
4.00	VAPE PROGRAM KIT	Vape Program Kit		399.00	1,596.00
4.00	VAPE BREATH BATTLE	Vape Breath Battle			
4.00	VAPE RISK TAKING	Vape Risk Taking			
4.00	VAPE Poster	Vaping Poster			
1.00	SHIP	Shipping & Handling Via UPS Ground (for items other than the Roadsters)		211.00	211.00
*For international orders, the customer is considered the Importer of Record and is responsible for paying all duties, taxes, and brokerage fees.				Subtotal	7,447.76
				Sales Tax	
				Total USD\$	7,447.76

COUNCIL ACTION FORM

CONSENT AGENDA ITEM NO. 5

MEETING DATE: APRIL 20, 2026

STAFF CONTACT: DAVID HUNTER, UTILITIES DIRECTOR

Agenda Item: Consider authorizing the City Administrator to execute a contract with RED Equipment, LLC for the purchase of a CCTV Sanitary Sewer Mounted Camera Van

Strategic Priority: Increase Infrastructure and Asset Management

Department: Utilities – Electric Generation

Board/Commission Recommendation:

On April 2, 2026, the Utility Advisory Commission approved a recommendation to the City Council to approve a contract with RED Equipment, LLC for the purchase of a CCTV Sanitary Sewer Mounted Camera Van in the amount of \$240,932.86.

Staff Recommendation:

Authorize the City Administrator to execute a contract with RED Equipment, LLC, for the purchase of a CCTV Sanitary Sewer Mounted Camera Van in the amount of \$240,932.86.

Background/Description of Item:

A mainline sewer inspection camera system is a critical tool used to visually inspect the interiors of sewer lines and detect the presence of sediment, root invasion, presence of grease, presence of debris, presence of pipe cracks, active I&I, joint displacement and condition of service connections throughout the sanitary sewer system.

In 2017, the City purchased a trailer mounted CCTV camera system. This system has now reached the end of its useful life and requires frequent repairs. The camera experiences ongoing breakdowns, needing repeated service and resulting in extended periods during which no functional sewer camera is available for use. Since the camera's purchase in 2017, it has been utilized to inspect approximately thirteen (13) miles of sanitary sewers per year.

RFP Process:

The RFP was advertised on the City's website, *The Legal Record*, and Drexel from January 27, 2026, through February 20, 2026. In accordance with the purchasing policy, a selection committee was formed to review the proposal and make a recommendation to the UAC. The committee members were:

- Jeff LeMire, Utilities Manager, Committee Chair
- Teddy Manes, Line Maintenance Supervisor
- Cari Bishop, Utilities Staff Engineer
- Jesse Hunter, Planning Department Designee
- Harrison Hall, Administration Department Designee

Vendor	Total Cost	Comments
Key Equipment & Supply Co.	\$232,680.00	Software available for additional price

RED Equipment, LLC	\$240,932.86	City's software can transfer over for free
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The selection committee met on March 19, 2026, to review the proposal and evaluate the response as set forth in the City's purchasing policy and by the following criteria included in the RFP:

1. Meeting Technical Requirements – 40% Weight
2. Local Technical and Maintenance Support – 20% Weight
3. Experience with Government Municipalities within the State of Kansas within the region – 10% Weight
4. Warranty – 10% Weight
5. Delivery Time – 10% Weight
6. Price – 10% Weight

On March 19, 2026, the selection committee unanimously agreed that RED Equipment, LLC met the requirements as set forth in the RFP. The committee also agreed that RED was well qualified, had a more rugged chassis, more accessories and options, superior customer service and a local repair and maintenance location. The City has worked with RED in the past and they have always provided exceptional customer service, training, and timely repairs, as well as a loaner program when items are out of service.

Financial Impact:

Funding is available from the 2026 Wastewater budget.

Attachments:

- Request for Proposals
- Agreement for Purchase of Goods Contract
- RED Equipment, LLC Proposal
- Minutes Excerpt from the April 2, 2026 Utility Advisory Commission Meeting

Suggested Motion:

Authorize the City Administrator to execute a contract with RED Equipment, LLC, for the purchase of a CCTV Sanitary Sewer Mounted Camera Van in the amount of \$240,932.86.

Gardner Utilities Department



REQUEST FOR PROPOSAL

CCTV Sanitary Sewer Mounted Camera Transit Van

January 27, 2026

Contact Information

Mr. Jeffrey LeMire, Utilities Manager (913) 856-0980

CITY OF GARDNER

REQUEST FOR PROPOSALS

Proposals for CCTV Sanitary Sewer Mounted Camera Transit Van will be accepted by the City of Gardner, Kansas, at the Utilities Director's Office, Utilities Department Administration Building, 1150 E. Santa Fe Street, Gardner, Kansas, 66030, until 11:00 A.M. (local time) February 20, 2026, at which time the proposals will be taken under advisement, and the names of respondents will be made available for public record; all other information is confidential until contract negotiations are completed. Any proposal received after the designated closing time will not be considered and will be returned unopened.

All proposals shall be submitted to the Gardner Utilities Department via email at Utilities_Department@gardnerkansas.gov, or in sealed envelopes to the Utilities Department at 1150 E. Santa Fe Street, Gardner, Kansas, 66030, addressed to the City of Gardner, Kansas, Attention: Utilities Manager, marked "Proposal for: CCTV Sanitary Sewer Mounted Camera Transit Van".

Copies of plans and specifications can be seen or purchased for a Non-Refundable fee on-line at www.drexeltech.com in their eDistribution plan room, additional assistance is available at distribution@drexeltech.com. Information regarding this project can be found in the "Public Jobs" link on the website. Contractors desiring the Contract Documents for use in preparing bids may also obtain a set of such documents from Drexel Technologies; 10840 West 86th Street, Lenexa, Kansas, 66214, 913-371-4430. Bidding documents will be shipped only if the requesting party assumes responsibility for all related charges. Corporate, certified, or cashier's checks shall be made payable to Drexel Technologies, Inc.



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INSTRUCTIONS TO PROPOSERS

CCTV Sanitary Sewer Mounted Camera Transit Van

A. General Statement:

The Proposer shall submit all proposals on the forms provided as part of these Proposal Documents and in compliance with these Instructions. All appropriate blanks shall be filled-in and the appropriate individual on behalf of him/herself or the entity submitting the proposal shall sign the Proposal. Each proposal must be enclosed in a sealed envelope plainly marked "Proposal for: CCTV Sanitary Sewer Mounted Camera Transit Van". Pursuant to the Notice to Proposers, Proposals shall be addressed to "City of Gardner, Kansas, Attention: "Jeffrey LeMire, Utilities Manager".

B. RFP Documents:

1. RFP Documents may be obtained from:
Drexel Technologies
www.drexeltech.com
10840 W. 86th Street
Lenexa, KS 66214
2. Complete sets of Proposal Documents shall be used in preparing Proposals. Proposing documents consist of the Proposal, Contract, and any Plans or other supporting documentation.
3. Neither the City, nor any employee, nor any entity in contract with the City, assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Proposal Documents.
4. The City, in making copies of the Proposal Documents available on the above terms, does so only for the purpose of obtaining proposals on the Work and does not confer a license or grant for any other use.
5. Proposals shall include furnishing all labor, materials, equipment and performing the Work for the project in strict accordance with the Proposal Documents and any Addenda.

C. Inquiries:

Inquiries regarding the project should be directed to:

Jeffrey LeMire, Utilities Manager
Phone: 913.856.0980
Email: jlemire@gardnerkansas.gov

The City's representative for the duration of this project is:

Jeffrey LeMire
1150 E. Santa Fe St.
Gardner, KS 66030
913.856.0980
jlemire@gardnerkansas.gov

D. Project Timeline:

The following dates are provided in addition to those previously stated to help interested Proposers in planning participation in the project herein. The dates listed, however, are in no way guaranteed and are subject to change without notice.

Proposal Issue Date	January 27, 2026
Proposal Deadline	February 20, 2026, 11:00 a.m.
City Council Meeting	March 17, 2026

E. Proposer's Representation:

In order to induce the City to accept their Proposal, in addition to and not in lieu of any other representations and warranties contained in the Proposing Documents, the Proposer represents and warrants the following to the City:

1. The Proposer and their subcontractors are financially solvent and possess sufficient working capital to complete the Work and perform all obligations hereunder;
2. The Proposer is able to provide the tools, materials, supplies, equipment, and labor required to complete the Work and perform the Proposer's obligations hereunder;
3. The Proposer is now and will continue to be authorized to do business in the State of Kansas, and is now and will continue to be properly licensed by all necessary governmental and public and quasi-public authorities having jurisdiction over the Proposer and over the Work and the Project;
4. The Proposal and execution of the Proposing Documents and the Proposer's performance thereunder are within the Proposer's duly authorized powers;
5. The Proposer has made an exhaustive study of the Proposing Documents; understands the terms and provisions thereof; has sought or will timely seek any and all necessary clarifications prior to submitting the Proposal and that the Proposal is made in accordance with the foregoing;
6. The Proposal is based upon the materials, systems, and equipment described in the Proposing Documents without exception;
7. The Proposer certifies that his Proposal is submitted without collusion, fraud, or misrepresentation as to other Proposers, so that all Proposals for the project result from a free, open and competitive Proposing environment;
8. The Proposer possess a high level of experience and expertise in the business administration, management, and superintendence of projects of the size, complexity, and nature of this particular project, and that the Proposer will perform the Work with care, skill and diligence of such a Contractor;
9. The Proposer acknowledges that the City is relying upon this Proposer's skill and experience in connection with the Work being Proposal herein;
10. That complete sets of Proposing Documents were used in preparing the Proposal and that the City is not responsible for errors or misinterpretations resulting from the use of incomplete sets of such documents.

F. General Instructions:

1. The foregoing warranties are in addition to, and not in lieu of (A) any and all other liability imposed upon the Contractor by law with respect to the Contractor's duties, obligations, and performance of the Work and, (B) any and all other warranties, representations and certifications made in the Proposing Documents. The Contractor's liability hereunder shall survive the City's final acceptance of and payment for the Work. All representations and warranties set forth herein and in the Contract Documents shall survive the final completion of the Work or the earlier termination of this Agreement.
2. Any or all Proposers may be required by the City to furnish information to support the Proposer's capability to fulfill the Contract if awarded the Contract. Such information does not need to be submitted with the Proposal, but may be requested at the City's option. Such information may include, but not be limited to, the following:
 - i. Proof of registration with the Kansas Director of Taxation (K.S.A. 79-1009).
 - ii. Proof of registration with the Kansas Secretary of State.
 - iii. List of projects of similar size and type the Proposer has constructed or in which the Proposer has been engaged in a responsible capacity.
 - iv. Evidence the Proposer maintains a permanent place of business.
 - v. A current financial statement.
3. Examination: Before submitting a Proposal, each Proposer shall examine carefully all documents pertaining to the work and visit the site to fully inform himself of the condition of the site and the conditions and limitations under which the work is to be performed.
4. Submission of a Proposal will be considered presumptive evidence that the Proposer has fully informed himself of the conditions of the site, requirements of the Contract Documents, and of pertinent national, state and local codes and ordinances, and that the Proposal made allowances for all conditions, requirements and contingencies.
5. Proposer requiring clarification or interpretation of the Proposing Documents shall make such requests (in writing only) of the Project Manager at least seven (7) days before the date for receipt of Proposals.

G. Addenda:

1. Any interpretations, corrections or changes to the Proposing Documents will be made by Addenda.
2. Written Addenda will be distributed on-line through www.drexeltech.com to all plan holders registered with Drexel Technologies.
3. Copies of written Addenda will be made available for inspection wherever Proposing Documents are on file for that purpose.
4. Addenda will be issued no later than four days prior to the date for receipt of Proposals, except an addendum withdrawing the request for Proposal Proposals, or one, which includes postponement of the date for receipt of Proposal Proposals.

5. Each Proposer shall ascertain prior to submitting his Proposal that he has received all written addenda issued, and he/she shall acknowledge its receipt in his Proposal.

H. Substitutions:

1. Each Proposer represents that his Proposal is based upon materials and equipment described in the Proposing documents.
2. No substitution will be considered prior to receipt of Proposals unless written request for approval has been received by the City at least seven (7) days prior to the date of the Proposal opening.
3. Each such request shall include the name of the material or equipment for which it is to be substituted and a complete description of the proposed substitute including drawings, cuts, performance and test data and any other information necessary for an evaluation.
4. A statement setting forth any changes in other materials, equipment or other Work that incorporation of the substitute would require shall be included.
5. The burden of proof of the merit of the proposed substitute is upon the proposer.
6. The City's decision of approval or disapproval of a proposed substitution shall be final.
7. If the City approves any proposed substitution, such approval will be set forth in a written addendum. Proposers shall not rely upon approvals made in any other manner.
8. No substitution will be considered after the Contract award unless specifically provided in the Contract Documents.

I. Preparation of Proposals:

1. Proposals shall be made upon the form provided in these Proposing Documents.
2. All blanks must be filled in with ink or type. Blanks left on the Proposal form may cause a Proposer to be disqualified. The completed form shall be without alteration or erasure.
3. If a Proposal on all alternates is not required for alternate items, a written indication of "no Proposal" on the Proposal form is required.
4. Amounts shall be expressed in both words and figure, and in case of discrepancy between the two, the amount in words shall govern.
5. Sign Proposal form in longhand, with name typed below signature. Where Proposer is a Corporation, Proposals must be signed with the legal name of the Corporation, followed by the legal signature of an officer authorized to bind the Corporation to a contract.

J. Submission:

All proposals shall be submitted to the Gardner Utilities Department via email at Utilities_Department@gardnerkansas.gov, or in sealed envelopes to the Utilities Department at 1150 E. Santa Fe Street, Gardner, Kansas, 66030, addressed to the City of Gardner, Kansas, Attention: Utilities Manager, marked "Proposal for: CCTV Sanitary

Sewer Mounted Camera Transit Van". Provide one (1) original and one (1) electronic copy.

K. Modification and Withdrawal:

Proposals may only be withdrawn or corrected pursuant to the provisions of K.S.A. 75-6901, as amended, et seq.

L. Consideration of Proposals

1. The City reserves the right to reject any and all Proposals; to waive any and all technicalities, irregularities and formalities; to negotiate contract terms with the successful Proposer; and the right to disregard all non-conforming, non-responsive or conditional Proposals.
2. In evaluating Proposals and determining the lowest responsible Proposer, City shall consider qualifications of the Proposers.
3. Each Proposer shall submit on a form provided for that purpose, a Statement of Proposer's Qualifications, when required by the City.
4. The City may consider the qualification and experience of Proposers and subcontractors and other persons and organizations, including suppliers, proposed to be involved in the project. Operating costs, maintenance considerations, performance data and guarantees of materials and equipment may also be considered by the City.
5. The City may conduct any such investigation it deems necessary to assist in the evaluation of any Proposal and to establish the responsibility, qualifications and financial ability of the Proposers, proposed subcontractors and other persons, organizations and suppliers, to do Work in accordance with the contract documents to the City's satisfaction within the prescribed time.

M. Proposal Evaluation

1. A selection committee comprised of a minimum of three City staff members will be formed and shall be chaired by the Utilities Department Director or his/her designee. The committee shall include cross departmental representation, which may include the City Administrator or designee, a second department director or designee, and at least one other individual decided upon by the Utilities Department Director.
2. The selection committee shall review the Proposals and provide a preliminary ranking of the vendors according to the criteria contained in the RFP. If necessary, discussions, interviews, or oral presentations by the top respondents will be scheduled.
3. Information provided in the Proposals will be confidential during the evaluation process.
4. Final committee consensus of a recommended respondent will be made to the Gardner Utilities Advisory Commission for recommendation to the City Council.

N. Evaluation Criteria

The selection committee will evaluate the responses based on the following criteria;

1. Meeting Technical Requirements – 40% Weight
2. Local Technical and Maintenance Support – 20% Weight
3. Experience with Government Municipalities within the State of Kansas and within the region – 10% Weight
4. Warranty – 10% Weight
5. Delivery Time – 10% Weight
6. Price – 10% Weight

O. Acceptance and Award

1. The City of Gardner reserves the right to waive all formalities and minor defects, and/or reject any and all RFPs in whole or in part with or without cause, and/or to accept the RFP that in its judgment will be in the best interest of the City of Gardner irrespective of cost.
2. The City of Gardner reserves the right to further negotiate details of the proposed contract with respondent to reach a contract that is mutually beneficial and meets the project needs, schedule, and budget of the City of Gardner.

P. State of Kansas Preference

1. State law, K.S.A. 75-3740a, requires that, to the extent permitted by federal law and regulations when letting contracts for Proposals, the City must require any Proposer domiciled outside the state of Kansas to submit a Proposal the same percent less than the lowest Proposal submitted by a responsible Kansas Proposer as would be required of such Kansas domiciled Proposer to succeed over the Proposer domiciled outside Kansas on a like contract let in the foreign Proposer's domiciliary state.
2. All Proposers domiciled outside of the State of Kansas shall furnish City with a copy of their state's preferential Proposing statutes and the applicable percent received by in-state Proposers from the state in which the contract is located.

Q. Subcontractors

1. The Contractor shall not award subcontracts, which total more than forty-five percent (45%) of the contract and shall perform, within its organization, work amounting to not less than fifty-five percent (55%) of the total contract price.
2. The Contractor shall submit the names of subcontractors for approval by the City prior to award of the contract.

R. Basis of the Award

1. The City shall award to the lowest and best, responsive, responsible Proposer as determined by the City and shall be required to enter into a contract with the City.
2. If the contract is awarded, the City will give the successful Proposer a Notice of Award within sixty (60) days after the day of the Proposal opening.
3. City of Gardner has a standard agreement for purchase of goods included in the Invitation for Proposals. By submitting a Proposal, Proposer acknowledges to have reviewed the terms and conditions of the agreement.

S. Notice To Proceed

1. No work shall commence until the City issues a Notice To Proceed, and a Notice To Proceed will not be issued until all of the following are delivered to the City.
 - i. The Contract signed by the representative with authority and ability to do so.
 - ii. Certificate of Insurance listing the City as Additional Insured.
 - iii. Certificate of Nondiscrimination.
 - iv. List of subcontractors and suppliers.
 - v. Corporate Resolution of authority to sign and deliver the Contract Documents, executed by the Corporation's Secretary or Assistant Secretary and dated prior to all other submittals.
 - vi. Domestic (Kansas) corporations shall furnish evidence of good standing in the form of a Certificate signed by the Kansas Secretary of State.
 - vii. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas, in the form of a Certificate signed by the Kansas Secretary of State.
2. Such documents must be delivered with ten (10) days of the City's written notification to the successful Proposer. If they are not delivered within such time then the Proposer will be deemed to have abandoned its contract with the City, and the City will award a contract to the next lowest and best Proposal.
3. The successful Proposer shall not make claim either for time or money against the City for labor or materials performed or delivered prior to issuance of the Notice to Proceed.
4. The City's responsibility to issue a Notice to Proceed is expressly conditioned on the Contractor's timely execution and delivery prior to issuance of the Notice to Proceed.

T. Payment by City

1. Payments by the City may be made using any of the following methods of payment, in its sole discretion:
 - i. ACH or wire transfer
 - ii. Check – checks will be mailed to the Contractor's place of business
 - iii. Credit/Purchasing Card for payments under \$1,000
2. The successful Proposer will be required to submit financial information as required by the City to enable the use of the aforementioned payment methods and to enable the City to properly report such payments as required by federal law.

U. Indemnity/Hold Harmless Agreement

The Contractor agrees to protect, defend, indemnify, and hold harmless the City of Gardner and its officers, employees and agents from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorney fees, in connection with or arising directly or indirectly out of the work agreed to or performed by Contractor under the terms of any agreement that may arise due to the Proposals process. Without limiting the foregoing,

any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

V. Open Record

Sealed Proposals received by the City pursuant to this solicitation will be temporarily exempt from disclosure in accordance with the Kansas Open Records Act. Thereafter, Proposals will be open for inspection by any person pursuant to the Kansas Open Records Act.

W. Taxes

The City of Gardner is not exempt from paying Kansas sales tax and should be included in the Proposal price.

X. All Work

Shall be in accordance with all Federal and State Laws, Local Ordinances and Building Codes, and the Americans with Disabilities Act, as amended.

TERMS & CONDITIONS

A. Insurance:

Any Proposer receiving an award shall be required to provide proof of this insurance, in the form of a Certificate of Insurance, listing the City of Gardner as an additional insured. The following insurance(s) shall be required:

- ☐ Workers' Compensation and Employer's Liability – Demonstrate compliance with K.S.A. 44-532(b) including maintenance of insurance providing the statutory limits under the Kansas Workers Compensation Act; the Contractor shall also be protected against claims for injury, disease, or death of employees, which, for any reason, may not fall within the provisions of a worker's compensation law. This policy shall include an "all states" endorsement.
- ☐ Commercial General Liability for bodily injury and property damage liability claims with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
- ☐ Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles.
- ☐ Additional Insurance - The Contractor shall be required to purchase an Owner's Protective Liability Insurance Policy, issued on an occurrence basis and covering bodily injury (and death) and property damage, naming the City as named insured. The liability limits shall be as stated in the Instructions to Proposers or in the Special Conditions. The original policy shall be placed on file with the City and maintained during the life of the Contract. Such policy shall contain no exclusion relative to any function performed by the City or its employees and agents in connection with the Work.
- ☐ Special Hazards - Additional insurance covering special hazards may be required on certain projects. Such additional insurance requirements shall be as specified in Instructions to Proposers or Special Conditions

B. Term of Contract:

This contract shall commence the day after date of award by the City unless otherwise stipulated in the Notice of Award Letter. The contract shall remain in effect as reflected on the Proposal Form.

AGREEMENT FOR PURCHASE OF GOODS

This agreement ["Agreement"], is made as of this _____ day of _____, 2026, by and between the City of Gardner, Kansas, [hereinafter "City"], and XXXXX, [hereinafter referred to as "Vendor"].

RECITALS

WHEREAS, pursuant to a request by City, Vendor has submitted a proposal for a CCTV Sanitary Sewer Mounted Camera Transit Van designed specifically for maintenance of sewer collection pipes; and

WHEREAS, City and Vendor desire to state the terms and conditions for this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

AGREEMENT

1.0 Purpose.

Vendor will supply a CCTV Sanitary Sewer Mounted Camera Transit Van including training as requested by City and as outlined in Vendor's response to said Request.

2.0 Term of Agreement.

The term of this Agreement shall be from March 17, 2026, to March 17, 2027, unless terminated earlier in accordance with the provisions of Article 2 below. In the event that the services rendered under this Agreement may extend beyond any one budget year, the continuation of this Agreement from year to year is contingent upon the approval of sufficient budgetary authority for the continuation of this Agreement by the Governing Body of the City in the establishment of its annual budget.

3.0 Termination.

City reserves the right to terminate this Agreement with a thirty (30) day written notice as a result of the failure of Vendor to provide acceptable goods or if City determines that goods can be better provided by in-house or other sources. In the event of termination of this Agreement as a result of a breach by Vendor, the City will not be liable for any fees and may, at its sole option, award an agreement for the same goods to another qualified firm to provide goods or the City may complete the work in-house.

4.0 Compensation and Prices.

4.1 City agrees to pay and Vendor agrees to accept as compensation for the goods and services provided pursuant to this Agreement, payment in the amount identified within the table below, with the total including all services that Vendor has agreed to provide to City, along with the listed goods. The fees indicated within said table shall include all of Vendor's time, labor, equipment, and supplies.

Furthermore, the prices included within said table include all freight, inside delivery, fuel charges, and handling fees.

- 4.2 Payment shall be made by City only for goods provided and upon submission of a payment request upon delivery of goods.
- 4.3 All invoices should be sent to the Utilities Department, 1150 E. Santa Fe Street.
- 4.4 Compensation table, Vendor to invoice the City for the following item(s) when described:
 - 1. Supply a CCTV Sanitary Sewer Mounted Camera Transit Van per attached proposal including training.
 - 2. Total is ~~XXXXXX~~ with 30-day payment terms.
 - 3. Freight, and insurance included.

5.0 Cash Basis and Budget Laws.

The right of the City to enter into this Agreement is subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935), and other laws of the State of Kansas. This Agreement shall be construed and interpreted so as to ensure that the City shall at all times stay in conformity with such laws, and as a condition of this Agreement the City reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such laws, or if mill levy funds generated are less than anticipated.

6.0 Indemnification.

If properly notified and given the opportunity to do so, the Vendor shall indemnify and save harm City, its officers, agent and employees from all suits, actions, or claims brought for or on account of any bodily injury or damage to tangible property arising out of or caused by the negligence of the Vendor, it's officers, agents or employees. The total liability of Vendor in connection with this indemnity agreement shall in no event exceed either the contract price or the value of any applicable insurance proceeds, whichever would permit the City a greater recovery.

7.0 Insurance.

7.1 The Vendor shall procure and maintain, at its expense, throughout the duration of this Agreement, insurance of such types and in at least such amounts as required herein from an insurance company licensed to do business in the State of Kansas. The following insurance coverages:

- ☐ Workers' Compensation and Employer's Liability - Demonstrate compliance with K.S.A. 44-532(b) including maintenance of insurance providing the statutory limits under the Kansas Workers Compensation Act; the Vendor shall also be protected against claims for injury, disease, or death of employees, which, for any reason, may not fall within the provisions of a worker's compensation law. This policy shall include an "all states" endorsement.
- ☐ Commercial General Liability for bodily injury and property damage liability claims with limits of not less than \$1,000,000 per occurrence and

\$2,000,000 in the aggregate (If the vendor will be making on-site delivery); and

- ☐ Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles (If the vendor will be making on-site delivery); and
- ☐ Professional Liability - The Vendor shall maintain Professional Liability insurance in an amount not less than \$500,000; and
- ☐ Products Liability Insurance - The Vendor shall maintain Products Liability insurance in an amount not less than \$1,000,000.

7.2 The City shall be named as additional insured on such policies. Satisfactory certificates of insurance shall be filed with the City prior to starting any work on this Contract. The certificates shall state that thirty (30) days written notice will be given to the City before any policy coverage thereby is changed or canceled.

7.3 Industry Ratings - The City will only accept coverage from an insurance carrier who offers proof that it:

- 1) Is licensed to do business in the State of Kansas;
 - 2) Carries a Best's policyholder rating of A or better;
- AND
- 3) Carries at least a Class X financial rating.

OR

Is a company mutually agreed upon by the City and Vendor.

8.0 Conflict of Interest.

Vendor covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder, including under 31 U.S.C.S. Section 1352. Vendor further covenants that in the performance of this Agreement no person having any such interests shall be employed.

9.0 Nondiscrimination.

Vendor must comply with the Kansas Act Against Discrimination and if applicable, execute a Certificate of Nondiscrimination and Affirmative Action as provided in K.S.A. §44-1030. The Vendor further agrees that the Vendor shall abide by the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provision of the Americans With Disabilities Act (42 U.S.C. 1201 et seq.) as well as all other federal, state and local laws, ordinances and regulations applicable to this project and to furnish any certification required by any federal, state or local governmental agency in connection therewith.

10.0 Facilities and Equipment.

Vendor shall furnish at its own cost and expense all labor, tools, equipment, materials, transportation, and any other accessories, services and facilities required to complete the provision of services and goods as designated, described in accordance with this Agreement, including any attached exhibits and any addendums to this Agreement. The

City expressly denies responsibility for or ownership of any item purchased until the same is delivered to and accepted by the City.

11.0 Accessibility.

Vendor will comply with the Rehabilitation Act of 1973, as amended, Section 504, which prohibits discrimination against handicapped persons in employment services, participation and access to all programs receiving federal financial assistance. Vendor shall also comply with applicable requirements with the Americans with Disabilities Act (ADA), as amended, which is a federal anti-discrimination statute designed to remove barriers which prevent qualified individuals with disabilities from enjoying equal treatment by state and local governments and their agencies in employment practices and accessibility in public services and programs.

12.0 Records, Ownership and Inspection.

12.1 Ownership of Documents.

All documents prepared by Vendor in the performance of this Agreement, although instruments of professional service, are and shall be the property of City, whether the project for which they are made is executed or not.

12.2 Open Records.

In recognition of the City's obligations under the Kansas Open Records Act ("KORA"), Vendor acknowledges that this Agreement along with any reports and/or records provided pursuant to this Agreement are public documents and are subject to disclosure under KORA.

13.0 Independent Contractor.

It is the express intent of the parties that this Contract shall not create an employer-employee relationship. Employees of the Contractor shall not be deemed to be employees of the City and employees of the City shall not be deemed to be employees of the Contractor. The Contractor and the City shall be responsible to their respective employees for all salary and benefits. Neither the Contractor's employees nor the City's employees shall be entitled to any salary, wages, or benefits from the other party, including but not limited to overtime, vacation, retirement benefits, workers' compensation, sick leave or injury leave. Contractor shall also be responsible for maintaining worker's compensation insurance, unemployment insurance for its employees, and for payment of all federal, state, local and any other payroll taxes with respect to its employee's compensation.

14.0 Compliance with Laws.

The Vendor shall observe and comply with all applicable federal, state, and local laws, regulations, standards, ordinances or codes and shall be in compliance with all applicable licensure and permitting requirements at all times.

15.0 Assignment.

Neither party hereto shall assign, delegate, sublet, or transfer any interest in or duty under this Agreement without the prior written consent of the other, and no such transfer shall be of any force or effect whatsoever unless and until the other party shall have so consented.

The subcontracting, assignment, delegation or transfer of the Services shall in no way relieve the Vendor of its primary responsibility for the quality and performance of such Services.

16.0 Confidentiality.

All reports and documents prepared by Vendor in connection with the performance of this Agreement are confidential until released by City to the public. Vendor shall not make any such documents or information available to any individual or organization not employed by Vendor or City without the written consent of City before any such release.

17.0 Notices.

All notices hereunder shall be given in writing and sent as follows:

To City: Jeffrey LeMire
1150 E. Santa Fe St.
Gardner, Kansas 66030

To Vendor: Contact Name
Address
City, State Zip Code

18.0 Amendments.

18.1 This document represents the entire and integrated agreement between City and Vendor and supersedes all prior negotiations, representations, and agreements, either written or oral.

18.2 This document may be amended only by written instrument, signed by both City and Vendor.

19.0 No Third Party Beneficiaries.

City and Vendor specifically agree that this Agreement is not intended to create any third party beneficiary relationship nor to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement; the duties, obligations and responsibilities of the parties to this Agreement with respect to third parties shall remain as imposed by law.

20.0 Force Majeure.

Any delays in, or performance by City or Vendor, other than payment of money, shall not constitute default hereunder if such delay, failure or performance is caused by occurrences beyond the control of City or Vendor. Force Majeure delays will be agreed upon by both parties as to the following: (1) the extent, if any, to which the time for performance shall be extended; (2) any adjustments to the timetable set out in the original proposal.

21.0 Titles.

The titles in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

22.0 Negotiations.

City and Vendor agree that disputes relative to the project should first be addressed by negotiations between the parties. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Vendor shall proceed with the work as per this Agreement as if no dispute existed; and provided further that no dispute will be submitted to arbitration without both parties' express written consent.

23.0 Costs and Attorneys' Fees.

If on account of a continued default or breach by either party of such party's obligations under the terms of this agreement after any notice and opportunity to cure as may be required hereunder, it shall be necessary for the other party to employ one or more attorneys to enforce or defend any of such other party's rights or remedies hereunder, then, in such event, any reasonable amounts incurred by such other party, including but not limited to attorneys' fees, experts' fees and all costs, shall be paid by the breaching or defaulting party.

24.0 Severability.

If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

25.0 Authority to Enter into Agreement.

Vendor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

26.0 Incorporation of Appendices.

Appendix A - Agreement for Purchase of Goods and Services; Exhibit A - Vendor Proposal.

27.0 Entire Agreement.

This Agreement and the documents incorporated herein represents the entire agreement between the Parties hereto and any provision not contained herein shall not be binding upon either party, nor have any force or effect.

28.0 Governing Law and Venue.

This Agreement shall be governed by the laws of the State of Kansas and, in the event of litigation, the sole and exclusive venue shall be within the District Court of Johnson County, Kansas.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this _____ day of _____, 2026.

CITY OF GARDNER, KANSAS

VENDOR

(Mayor/City Administrator)

Its Authorized Agent (Insert Name, Title)

ATTEST:

City Clerk

APPROVED AS TO FORM:

Ryan Denk, City Attorney

EXHIBIT A - Proposal

Please attach Quote # XXXX dated XX/XX/2026 by Vendor.



Technical Specifications

CCTV Sanitary Sewer Mounted Camera Transit Van

I. Background Information

The City of Gardner is located in Johnson County, Kansas, at the southwestern edge of the Kansas City Metropolitan Area. The City has a current population of approximately 26,000 and has experienced rapid growth during the last twenty-five years. The City owns and operates its own electric, water, and wastewater utility systems.

II. Technical Specifications

Instructions

The proposer shall indicate compliance to each section of the specifications by a **yes** or **no**. Any **no** indication must be fully explained in the deviations, exceptions, exclusions space, or it will be assumed that the features and performance are as specified and will be supplied without exception. If additional space is needed, proposer shall attach (on company's letterhead) a statement of deviations, exceptions, exclusions. Failure to deliver unit as specified will result in rejection of the unit and non-payment.

General

The equipment described herein shall be utilized for the purpose of inspection of sanitary sewer mainline with all the equipment for implementation, training, and support required to operate a CCTV camera van efficiently for inspections of the City of Gardner's Sanitary sewer system. All operations shall be able to be performed by one operator at a localized control station within the vehicle.

A) CAMERA:

- 1. Pan and Tilt Zoom: Allows for 360-degrees of rotation, 135-degrees of bi-directional tilt and detailed inspection of pipe walls.
- 2. High Resolution: Typically 1920 x 1080 pixels or higher.
- 3. Low Light Sensitivity (Sensitivity of 1.0 lux): Capable of operating in low-light conditions within the sewer environment.
- 4. Pressure Monitoring: Equipped with a CO2 pressurized housing and low-pressure alarms to prevent water damage.
- 5. Zoom Capabilities: 10x Optical Zoom, 12x Digital Zoom for a Total of 120x Zoom (e.g., 3x in SD, 32x in HD)
- 6. Diameter Range: Designed to operate in various pipe sizes, often ranging from 4" to 24"

Camera - Comply: Yes _____ No _____

Deviations, Exceptions, Exclusions:

B) Camera Van (Transporter):

- 1. Steerable: Equipped with wheels or tracks for navigating bends and offsets within the sewer line.
- 2. Power: Powerful motors for transversing difficult pipe conditions and inclines.
- 3. Modular Design: May offer interchangeable wheel or track sets to adapt to different pipe sizes and conditions. The wheels should adhere with standard hardware rather than custom threaded hardware.

Camera Van (Transporter) - Comply: Yes _____ No _____

Deviations, Exceptions, Exclusions:

C) CONTROL ROOM:

1. Spacious Layout: Provides ample room for operators to work comfortably.
2. Monitors: Large screens to display camera footage and system information. Dual screens in the control room and one (1) screen in the operator room that can be seen from the drum or street.
3. Seating and Storage: Includes seating, storage cabinets, and water resistant work surfaces.
4. Climate Control: Include air conditioning and heating for operator comfort. Prefer roof air and a wall heater in addition to the chassis heat/air.
5. Power Systems: Equipped with generators or other power sources to operate the equipment. Indicate if quoting a built-in generator, stand alone generator, inverter or MEPS system.

Control Room - Comply: Yes _____ No _____

Deviations, Exceptions, Exclusions:

D) ADDITIONAL FEATURES:

1. Software: Intelligent software for automated defect detection and documentation.

MINIMUM SOFTWARE REQUIREMENTS:

- Record continuous video, still images and inspection notes directly in van
- Support industry-standard defect coding (e.g. PACP, MACP, etc.) for consistent data
- Integrate GPS data to pinpoint defect locations and create digital pipe maps
- Generate detailed inspection reports, protocols and statistics (PDF, printable format)
- Include a client-friendly video player for reviewing footage

ADDITIONAL, ADVANCED FEATURES, IF AVAILABLE:

- 3D Modeling: Use laser/scan data (from tools like ROVVER X) to create detailed 3D models of pipes and manholes
 - GIS Integration: Link inspection data with existing Geographic Information Systems
 - Asset Tracking: Visualize defects and manage work orders system-wide
 - Automated Coding: Automatically score and classify defects
2. Recoding and Documentation: MPEG 1 video recording and digital still image capture.
 3. Communication Systems: Enables communication between operators and support personnel.
 - Must have a physical person to contact for Technical Support. There must be a physical person that offers both hardware and software Technical Support during the City's operation hours
 - Access to internet support sites for additional support
 - Provide reference manuals and updates as they occur
 4. Safety Features: Includes safety features like low-pressure alarms, emergency stop mechanisms, and lighting.
 5. Warranty: manufacturers will be required to provide warranty durations for television sewer inspection camera, equipment and any other components installed matching the industry standards at a minimum. The start of this warranty will begin on final acceptance by the City.

Additional Features - Comply: Yes _____ No _____

Deviations, Exceptions, Exclusions:

E) CHASSIS

1. Van chassis's are usually selected by the manufacture of the unit. We require that the van can be serviced in the Kansas City Metro area or if the vendor of the unit has their own service center.

Chassis - Comply: Yes _____ No _____

Deviations, Exceptions, Exclusions:

F) OPTIONS

1. Backup cameras front and rear of unit.
2. Loaner van and equipment for CCTV.
 - o Describe your loaner program. The City wants to make sure you will loan us an actual van and not just components
3. Service Tech to travel to our location.

Options - Comply: Yes _____ No _____

Deviations, Exceptions, Exclusions:

G) DEMO UNIT

1. The city will take into consideration a quote on a Demo Unit that is a 2025 or newer. The chassis should have less than 12,000 miles and have full manufacturers' warranties.

Demo Unit - Comply: Yes _____ No _____

Deviations, Exceptions, Exclusions:

PROPOSER'S PACKAGE

PROPOSAL FORM

Make of Chassis: _____

Model of Chassis: _____

Make of Combination Unit: _____

Model of Combination Unit: _____

Delivery of Unit Complete: _____ Calendar Days

Price \$ _____

The Purchaser reserves the right to reject any and all proposals. The Purchaser reserves the right to reject any trade proposal that may choose instead to pay full purchase price.

Total Price \$ _____

Total Price in Words: _____

The above total price is the lump sum total payable upon delivery and acceptance of the Unit to the Purchaser

Manufacture's Name: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Date: _____, 20____

Signature of Individual Preparing this Proposal: _____

Printer or Type Name: _____



PROPOSER'S AFFIDAVIT

This completed Proposer's Affidavit form must be submitted with the Proposer's Bid and will become a part of any agreement that may be awarded. This Proposer's Affidavit must be signed by an authorized representative. If the Proposal Signature Form is not signed by an authorized representative or submitted with the proposal, the proposal is considered non-responsive.

Please type or print:

Legal Name of Person, Firm or Corporation: _____

Address: _____

City/State/Zip: _____

Contact Person: _____

Phone: _____ Email: _____

Federal ID #: _____

Type of Organization: ☐ Individual ☐ Small Business ☐ Non-profit
☐ Partnership ☐ Corporation ☐ Joint Venture

Attach copies of all such licenses, permits or certificates issued to the business entity.

The undersigned person by his/her signature affixed hereon warrants that:

- A. He/she is an officer of the organization.
- B. He/she has been specifically authorized to offer a bid in full compliance with all requirements, and conditions, as set for in this Invitation for Bid.
- C. The Proposer complies with all of the requirements of the Bid.
- D. The Proposer certifies all products and services in the bid meet or exceed all requirements of this specification as set forth in the Bid and that all exceptions are clearly identified.
- E. He/she received the following addenda to the Invitation to Bid (indicate number and date of each):
Addendum No.: _____ Dated: _____
Addendum No.: _____ Dated: _____
Addendum No.: _____ Dated: _____

Authorized Signature: _____ Date: _____
(Title)

Subscribed and sworn to before me this _____ day of _____, 20__ by _____.

(Signature of Notary Public)

(seal, if any)

My commission expires: _____



NONCOLLUSION AFFIDAVIT OF PRIME BIDDER

STATE OF _____)
COUNTY OF _____)

_____, being first duly sworn deposes and says that:

- (1) He is _____ of _____, the Bidder that has submitted the attached Bid;
- (2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees of parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Gardner, KS or any person interested in the proposed Contract;
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

By: _____

Name: _____

Title: _____

Bidder: _____

Subscribed and sworn to before me this _____ day of _____, 20__ by

_____.

(Signature of Notary Public)

(seal, if any)

My commission expires: _____

AGREEMENT FOR PURCHASE OF GOODS

This agreement ["Agreement"], is made as of this _____ day of _____, 2026, by and between the City of Gardner, Kansas, [hereinafter "City"], and XXXXX, [hereinafter referred to as "Vendor"].

RECITALS

WHEREAS, pursuant to a request by City, Vendor has submitted a proposal for a CCTV Sanitary Sewer Mounted Camera Transit Van designed specifically for maintenance of sewer collection pipes; and

WHEREAS, City and Vendor desire to state the terms and conditions for this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

AGREEMENT

1.0 Purpose.

Vendor will supply a CCTV Sanitary Sewer Mounted Camera Transit Van including training as requested by City and as outlined in Vendor's response to said Request.

2.0 Term of Agreement.

The term of this Agreement shall be from March 17, 2026, to March 17, 2027, unless terminated earlier in accordance with the provisions of Article 2 below. In the event that the services rendered under this Agreement may extend beyond any one budget year, the continuation of this Agreement from year to year is contingent upon the approval of sufficient budgetary authority for the continuation of this Agreement by the Governing Body of the City in the establishment of its annual budget.

3.0 Termination.

City reserves the right to terminate this Agreement with a thirty (30) day written notice as a result of the failure of Vendor to provide acceptable goods or if City determines that goods can be better provided by in-house or other sources. In the event of termination of this Agreement as a result of a breach by Vendor, the City will not be liable for any fees and may, at its sole option, award an agreement for the same goods to another qualified firm to provide goods or the City may complete the work in-house.

4.0 Compensation and Prices.

4.1 City agrees to pay and Vendor agrees to accept as compensation for the goods and services provided pursuant to this Agreement, payment in the amount identified within the table below, with the total including all services that Vendor has agreed to provide to City, along with the listed goods. The fees indicated within said table shall include all of Vendor's time, labor, equipment, and supplies.

Furthermore, the prices included within said table include all freight, inside delivery, fuel charges, and handling fees.

- 4.2 Payment shall be made by City only for goods provided and upon submission of a payment request upon delivery of goods.
- 4.3 All invoices should be sent to the Utilities Department, 1150 E. Santa Fe Street.
- 4.4 Compensation table, Vendor to invoice the City for the following item(s) when described:
 - 1. Supply a CCTV Sanitary Sewer Mounted Camera Transit Van per attached proposal including training.
 - 2. Total is ~~XXXXXX~~ with 30-day payment terms.
 - 3. Freight, and insurance included.

5.0 Cash Basis and Budget Laws.

The right of the City to enter into this Agreement is subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935), and other laws of the State of Kansas. This Agreement shall be construed and interpreted so as to ensure that the City shall at all times stay in conformity with such laws, and as a condition of this Agreement the City reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such laws, or if mill levy funds generated are less than anticipated.

6.0 Indemnification.

If properly notified and given the opportunity to do so, the Vendor shall indemnify and save harm City, its officers, agent and employees from all suits, actions, or claims brought for or on account of any bodily injury or damage to tangible property arising out of or caused by the negligence of the Vendor, it's officers, agents or employees. The total liability of Vendor in connection with this indemnity agreement shall in no event exceed either the contract price or the value of any applicable insurance proceeds, whichever would permit the City a greater recovery.

7.0 Insurance.

7.1 The Vendor shall procure and maintain, at its expense, throughout the duration of this Agreement, insurance of such types and in at least such amounts as required herein from an insurance company licensed to do business in the State of Kansas. The following insurance coverages:

- ☐ Workers' Compensation and Employer's Liability - Demonstrate compliance with K.S.A. 44-532(b) including maintenance of insurance providing the statutory limits under the Kansas Workers Compensation Act; the Vendor shall also be protected against claims for injury, disease, or death of employees, which, for any reason, may not fall within the provisions of a worker's compensation law. This policy shall include an "all states" endorsement.
- ☐ Commercial General Liability for bodily injury and property damage liability claims with limits of not less than \$1,000,000 per occurrence and

\$2,000,000 in the aggregate (If the vendor will be making on-site delivery); and

- ☐ Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles (If the vendor will be making on-site delivery); and
- ☐ Professional Liability - The Vendor shall maintain Professional Liability insurance in an amount not less than \$500,000; and
- ☐ Products Liability Insurance - The Vendor shall maintain Products Liability insurance in an amount not less than \$1,000,000.

7.2 The City shall be named as additional insured on such policies. Satisfactory certificates of insurance shall be filed with the City prior to starting any work on this Contract. The certificates shall state that thirty (30) days written notice will be given to the City before any policy coverage thereby is changed or canceled.

7.3 Industry Ratings - The City will only accept coverage from an insurance carrier who offers proof that it:

- 1) Is licensed to do business in the State of Kansas;
 - 2) Carries a Best's policyholder rating of A or better;
- AND
- 3) Carries at least a Class X financial rating.

OR

Is a company mutually agreed upon by the City and Vendor.

8.0 Conflict of Interest.

Vendor covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder, including under 31 U.S.C.S. Section 1352. Vendor further covenants that in the performance of this Agreement no person having any such interests shall be employed.

9.0 Nondiscrimination.

Vendor must comply with the Kansas Act Against Discrimination and if applicable, execute a Certificate of Nondiscrimination and Affirmative Action as provided in K.S.A. §44-1030. The Vendor further agrees that the Vendor shall abide by the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provision of the Americans With Disabilities Act (42 U.S.C. 1201 et seq.) as well as all other federal, state and local laws, ordinances and regulations applicable to this project and to furnish any certification required by any federal, state or local governmental agency in connection therewith.

10.0 Facilities and Equipment.

Vendor shall furnish at its own cost and expense all labor, tools, equipment, materials, transportation, and any other accessories, services and facilities required to complete the provision of services and goods as designated, described in accordance with this Agreement, including any attached exhibits and any addendums to this Agreement. The

City expressly denies responsibility for or ownership of any item purchased until the same is delivered to and accepted by the City.

11.0 Accessibility.

Vendor will comply with the Rehabilitation Act of 1973, as amended, Section 504, which prohibits discrimination against handicapped persons in employment services, participation and access to all programs receiving federal financial assistance. Vendor shall also comply with applicable requirements with the Americans with Disabilities Act (ADA), as amended, which is a federal anti-discrimination statute designed to remove barriers which prevent qualified individuals with disabilities from enjoying equal treatment by state and local governments and their agencies in employment practices and accessibility in public services and programs.

12.0 Records, Ownership and Inspection.

12.1 Ownership of Documents.

All documents prepared by Vendor in the performance of this Agreement, although instruments of professional service, are and shall be the property of City, whether the project for which they are made is executed or not.

12.2 Open Records.

In recognition of the City's obligations under the Kansas Open Records Act ("KORA"), Vendor acknowledges that this Agreement along with any reports and/or records provided pursuant to this Agreement are public documents and are subject to disclosure under KORA.

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It is the express intent of the parties that this Contract shall not create an employer-employee relationship. Employees of the Contractor shall not be deemed to be employees of the City and employees of the City shall not be deemed to be employees of the Contractor. The Contractor and the City shall be responsible to their respective employees for all salary and benefits. Neither the Contractor's employees nor the City's employees shall be entitled to any salary, wages, or benefits from the other party, including but not limited to overtime, vacation, retirement benefits, workers' compensation, sick leave or injury leave. Contractor shall also be responsible for maintaining worker's compensation insurance, unemployment insurance for its employees, and for payment of all federal, state, local and any other payroll taxes with respect to its employee's compensation.

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The subcontracting, assignment, delegation or transfer of the Services shall in no way relieve the Vendor of its primary responsibility for the quality and performance of such Services.

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Gardner, Kansas 66030

To Vendor: Contact Name
Address
City, State Zip Code

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28.0 Governing Law and Venue.

This Agreement shall be governed by the laws of the State of Kansas and, in the event of litigation, the sole and exclusive venue shall be within the District Court of Johnson County, Kansas.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this _____ day of _____, 2026.

CITY OF GARDNER, KANSAS

VENDOR

(Mayor/City Administrator)

Its Authorized Agent (Insert Name, Title)

ATTEST:

City Clerk

APPROVED AS TO FORM:

Ryan Denk, City Attorney

EXHIBIT A - Proposal

Please attach Quote # XXXX dated XX/XX/2026 by Vendor.

Gardner Utilities Department



REQUEST FOR PROPOSAL

CCTV Sanitary Sewer Mounted Camera Transit Van

January 27, 2026

Contact Information

Mr. Jeffrey LeMire, Utilities Manager (913) 856-0980

CITY OF GARDNER

REQUEST FOR PROPOSALS

Proposals for CCTV Sanitary Sewer Mounted Camera Transit Van will be accepted by the City of Gardner, Kansas, at the Utilities Director's Office, Utilities Department Administration Building, 1150 E. Santa Fe Street, Gardner, Kansas, 66030, until 11:00 A.M. (local time) February 20, 2026, at which time the proposals will be taken under advisement, and the names of respondents will be made available for public record; all other information is confidential until contract negotiations are completed. Any proposal received after the designated closing time will not be considered and will be returned unopened.

All proposals shall be submitted to the Gardner Utilities Department via email at Utilities_Department@gardnerkansas.gov, or in sealed envelopes to the Utilities Department at 1150 E. Santa Fe Street, Gardner, Kansas, 66030, addressed to the City of Gardner, Kansas, Attention: Utilities Manager, marked "Proposal for: CCTV Sanitary Sewer Mounted Camera Transit Van".

Copies of plans and specifications can be seen or purchased for a Non-Refundable fee on-line at www.drexeltech.com in their eDistribution plan room, additional assistance is available at distribution@drexeltech.com. Information regarding this project can be found in the "Public Jobs" link on the website. Contractors desiring the Contract Documents for use in preparing bids may also obtain a set of such documents from Drexel Technologies; 10840 West 86th Street, Lenexa, Kansas, 66214, 913-371-4430. Bidding documents will be shipped only if the requesting party assumes responsibility for all related charges. Corporate, certified, or cashier's checks shall be made payable to Drexel Technologies, Inc.



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INSTRUCTIONS TO PROPOSERS

CCTV Sanitary Sewer Mounted Camera Transit Van

A. General Statement:

The Proposer shall submit all proposals on the forms provided as part of these Proposal Documents and in compliance with these Instructions. All appropriate blanks shall be filled-in and the appropriate individual on behalf of him/herself or the entity submitting the proposal shall sign the Proposal. Each proposal must be enclosed in a sealed envelope plainly marked "Proposal for: CCTV Sanitary Sewer Mounted Camera Transit Van". Pursuant to the Notice to Proposers, Proposals shall be addressed to "City of Gardner, Kansas, Attention: "Jeffrey LeMire, Utilities Manager".

B. RFP Documents:

1. RFP Documents may be obtained from:
Drexel Technologies
www.drexeltech.com
10840 W. 86th Street
Lenexa, KS 66214
2. Complete sets of Proposal Documents shall be used in preparing Proposals. Proposing documents consist of the Proposal, Contract, and any Plans or other supporting documentation.
3. Neither the City, nor any employee, nor any entity in contract with the City, assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Proposal Documents.
4. The City, in making copies of the Proposal Documents available on the above terms, does so only for the purpose of obtaining proposals on the Work and does not confer a license or grant for any other use.
5. Proposals shall include furnishing all labor, materials, equipment and performing the Work for the project in strict accordance with the Proposal Documents and any Addenda.

C. Inquiries:

Inquiries regarding the project should be directed to:

Jeffrey LeMire, Utilities Manager
Phone: 913.856.0980
Email: jlemire@gardnerkansas.gov

The City's representative for the duration of this project is:

Jeffrey LeMire
1150 E. Santa Fe St.
Gardner, KS 66030
913.856.0980
jlemire@gardnerkansas.gov

D. Project Timeline:

The following dates are provided in addition to those previously stated to help interested Proposers in planning participation in the project herein. The dates listed, however, are in no way guaranteed and are subject to change without notice.

Proposal Issue Date	January 27, 2026
Proposal Deadline	February 20, 2026, 11:00 a.m.
City Council Meeting	March 17, 2026

E. Proposer's Representation:

In order to induce the City to accept their Proposal, in addition to and not in lieu of any other representations and warranties contained in the Proposing Documents, the Proposer represents and warrants the following to the City:

1. The Proposer and their subcontractors are financially solvent and possess sufficient working capital to complete the Work and perform all obligations hereunder;
2. The Proposer is able to provide the tools, materials, supplies, equipment, and labor required to complete the Work and perform the Proposer's obligations hereunder;
3. The Proposer is now and will continue to be authorized to do business in the State of Kansas, and is now and will continue to be properly licensed by all necessary governmental and public and quasi-public authorities having jurisdiction over the Proposer and over the Work and the Project;
4. The Proposal and execution of the Proposing Documents and the Proposer's performance thereunder are within the Proposer's duly authorized powers;
5. The Proposer has made an exhaustive study of the Proposing Documents; understands the terms and provisions thereof; has sought or will timely seek any and all necessary clarifications prior to submitting the Proposal and that the Proposal is made in accordance with the foregoing;
6. The Proposal is based upon the materials, systems, and equipment described in the Proposing Documents without exception;
7. The Proposer certifies that his Proposal is submitted without collusion, fraud, or misrepresentation as to other Proposers, so that all Proposals for the project result from a free, open and competitive Proposing environment;
8. The Proposer possess a high level of experience and expertise in the business administration, management, and superintendence of projects of the size, complexity, and nature of this particular project, and that the Proposer will perform the Work with care, skill and diligence of such a Contractor;
9. The Proposer acknowledges that the City is relying upon this Proposer's skill and experience in connection with the Work being Proposal herein;
10. That complete sets of Proposing Documents were used in preparing the Proposal and that the City is not responsible for errors or misinterpretations resulting from the use of incomplete sets of such documents.

F. General Instructions:

1. The foregoing warranties are in addition to, and not in lieu of (A) any and all other liability imposed upon the Contractor by law with respect to the Contractor's duties, obligations, and performance of the Work and, (B) any and all other warranties, representations and certifications made in the Proposing Documents. The Contractor's liability hereunder shall survive the City's final acceptance of and payment for the Work. All representations and warranties set forth herein and in the Contract Documents shall survive the final completion of the Work or the earlier termination of this Agreement.
2. Any or all Proposers may be required by the City to furnish information to support the Proposer's capability to fulfill the Contract if awarded the Contract. Such information does not need to be submitted with the Proposal, but may be requested at the City's option. Such information may include, but not be limited to, the following:
 - i. Proof of registration with the Kansas Director of Taxation (K.S.A. 79-1009).
 - ii. Proof of registration with the Kansas Secretary of State.
 - iii. List of projects of similar size and type the Proposer has constructed or in which the Proposer has been engaged in a responsible capacity.
 - iv. Evidence the Proposer maintains a permanent place of business.
 - v. A current financial statement.
3. Examination: Before submitting a Proposal, each Proposer shall examine carefully all documents pertaining to the work and visit the site to fully inform himself of the condition of the site and the conditions and limitations under which the work is to be performed.
4. Submission of a Proposal will be considered presumptive evidence that the Proposer has fully informed himself of the conditions of the site, requirements of the Contract Documents, and of pertinent national, state and local codes and ordinances, and that the Proposal made allowances for all conditions, requirements and contingencies.
5. Proposer requiring clarification or interpretation of the Proposing Documents shall make such requests (in writing only) of the Project Manager at least seven (7) days before the date for receipt of Proposals.

G. Addenda:

1. Any interpretations, corrections or changes to the Proposing Documents will be made by Addenda.
2. Written Addenda will be distributed on-line through www.drexeltech.com to all plan holders registered with Drexel Technologies.
3. Copies of written Addenda will be made available for inspection wherever Proposing Documents are on file for that purpose.
4. Addenda will be issued no later than four days prior to the date for receipt of Proposals, except an addendum withdrawing the request for Proposal Proposals, or one, which includes postponement of the date for receipt of Proposal Proposals.

5. Each Proposer shall ascertain prior to submitting his Proposal that he has received all written addenda issued, and he/she shall acknowledge its receipt in his Proposal.

H. Substitutions:

1. Each Proposer represents that his Proposal is based upon materials and equipment described in the Proposing documents.
2. No substitution will be considered prior to receipt of Proposals unless written request for approval has been received by the City at least seven (7) days prior to the date of the Proposal opening.
3. Each such request shall include the name of the material or equipment for which it is to be substituted and a complete description of the proposed substitute including drawings, cuts, performance and test data and any other information necessary for an evaluation.
4. A statement setting forth any changes in other materials, equipment or other Work that incorporation of the substitute would require shall be included.
5. The burden of proof of the merit of the proposed substitute is upon the proposer.
6. The City's decision of approval or disapproval of a proposed substitution shall be final.
7. If the City approves any proposed substitution, such approval will be set forth in a written addendum. Proposers shall not rely upon approvals made in any other manner.
8. No substitution will be considered after the Contract award unless specifically provided in the Contract Documents.

I. Preparation of Proposals:

1. Proposals shall be made upon the form provided in these Proposing Documents.
2. All blanks must be filled in with ink or type. Blanks left on the Proposal form may cause a Proposer to be disqualified. The completed form shall be without alteration or erasure.
3. If a Proposal on all alternates is not required for alternate items, a written indication of "no Proposal" on the Proposal form is required.
4. Amounts shall be expressed in both words and figure, and in case of discrepancy between the two, the amount in words shall govern.
5. Sign Proposal form in longhand, with name typed below signature. Where Proposer is a Corporation, Proposals must be signed with the legal name of the Corporation, followed by the legal signature of an officer authorized to bind the Corporation to a contract.

J. Submission:

All proposals shall be submitted to the Gardner Utilities Department via email at Utilities_Department@gardnerkansas.gov, or in sealed envelopes to the Utilities Department at 1150 E. Santa Fe Street, Gardner, Kansas, 66030, addressed to the City of Gardner, Kansas, Attention: Utilities Manager, marked "Proposal for: CCTV Sanitary

Sewer Mounted Camera Transit Van". Provide one (1) original and one (1) electronic copy.

K. Modification and Withdrawal:

Proposals may only be withdrawn or corrected pursuant to the provisions of K.S.A. 75-6901, as amended, et seq.

L. Consideration of Proposals

1. The City reserves the right to reject any and all Proposals; to waive any and all technicalities, irregularities and formalities; to negotiate contract terms with the successful Proposer; and the right to disregard all non-conforming, non-responsive or conditional Proposals.
2. In evaluating Proposals and determining the lowest responsible Proposer, City shall consider qualifications of the Proposers.
3. Each Proposer shall submit on a form provided for that purpose, a Statement of Proposer's Qualifications, when required by the City.
4. The City may consider the qualification and experience of Proposers and subcontractors and other persons and organizations, including suppliers, proposed to be involved in the project. Operating costs, maintenance considerations, performance data and guarantees of materials and equipment may also be considered by the City.
5. The City may conduct any such investigation it deems necessary to assist in the evaluation of any Proposal and to establish the responsibility, qualifications and financial ability of the Proposers, proposed subcontractors and other persons, organizations and suppliers, to do Work in accordance with the contract documents to the City's satisfaction within the prescribed time.

M. Proposal Evaluation

1. A selection committee comprised of a minimum of three City staff members will be formed and shall be chaired by the Utilities Department Director or his/her designee. The committee shall include cross departmental representation, which may include the City Administrator or designee, a second department director or designee, and at least one other individual decided upon by the Utilities Department Director.
2. The selection committee shall review the Proposals and provide a preliminary ranking of the vendors according to the criteria contained in the RFP. If necessary, discussions, interviews, or oral presentations by the top respondents will be scheduled.
3. Information provided in the Proposals will be confidential during the evaluation process.
4. Final committee consensus of a recommended respondent will be made to the Gardner Utilities Advisory Commission for recommendation to the City Council.

N. Evaluation Criteria

The selection committee will evaluate the responses based on the following criteria;

1. Meeting Technical Requirements – 40% Weight
2. Local Technical and Maintenance Support – 20% Weight
3. Experience with Government Municipalities within the State of Kansas and within the region – 10% Weight
4. Warranty – 10% Weight
5. Delivery Time – 10% Weight
6. Price – 10% Weight

O. Acceptance and Award

1. The City of Gardner reserves the right to waive all formalities and minor defects, and/or reject any and all RFPs in whole or in part with or without cause, and/or to accept the RFP that in its judgment will be in the best interest of the City of Gardner irrespective of cost.
2. The City of Gardner reserves the right to further negotiate details of the proposed contract with respondent to reach a contract that is mutually beneficial and meets the project needs, schedule, and budget of the City of Gardner.

P. State of Kansas Preference

1. State law, K.S.A. 75-3740a, requires that, to the extent permitted by federal law and regulations when letting contracts for Proposals, the City must require any Proposer domiciled outside the state of Kansas to submit a Proposal the same percent less than the lowest Proposal submitted by a responsible Kansas Proposer as would be required of such Kansas domiciled Proposer to succeed over the Proposer domiciled outside Kansas on a like contract let in the foreign Proposer's domiciliary state.
2. All Proposers domiciled outside of the State of Kansas shall furnish City with a copy of their state's preferential Proposing statutes and the applicable percent received by in-state Proposers from the state in which the contract is located.

Q. Subcontractors

1. The Contractor shall not award subcontracts, which total more than forty-five percent (45%) of the contract and shall perform, within its organization, work amounting to not less than fifty-five percent (55%) of the total contract price.
2. The Contractor shall submit the names of subcontractors for approval by the City prior to award of the contract.

R. Basis of the Award

1. The City shall award to the lowest and best, responsive, responsible Proposer as determined by the City and shall be required to enter into a contract with the City.
2. If the contract is awarded, the City will give the successful Proposer a Notice of Award within sixty (60) days after the day of the Proposal opening.
3. City of Gardner has a standard agreement for purchase of goods included in the Invitation for Proposals. By submitting a Proposal, Proposer acknowledges to have reviewed the terms and conditions of the agreement.

S. Notice To Proceed

1. No work shall commence until the City issues a Notice To Proceed, and a Notice To Proceed will not be issued until all of the following are delivered to the City.
 - i. The Contract signed by the representative with authority and ability to do so.
 - ii. Certificate of Insurance listing the City as Additional Insured.
 - iii. Certificate of Nondiscrimination.
 - iv. List of subcontractors and suppliers.
 - v. Corporate Resolution of authority to sign and deliver the Contract Documents, executed by the Corporation's Secretary or Assistant Secretary and dated prior to all other submittals.
 - vi. Domestic (Kansas) corporations shall furnish evidence of good standing in the form of a Certificate signed by the Kansas Secretary of State.
 - vii. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas, in the form of a Certificate signed by the Kansas Secretary of State.
2. Such documents must be delivered with ten (10) days of the City's written notification to the successful Proposer. If they are not delivered within such time then the Proposer will be deemed to have abandoned its contract with the City, and the City will award a contract to the next lowest and best Proposal.
3. The successful Proposer shall not make claim either for time or money against the City for labor or materials performed or delivered prior to issuance of the Notice to Proceed.
4. The City's responsibility to issue a Notice to Proceed is expressly conditioned on the Contractor's timely execution and delivery prior to issuance of the Notice to Proceed.

T. Payment by City

1. Payments by the City may be made using any of the following methods of payment, in its sole discretion:
 - i. ACH or wire transfer
 - ii. Check – checks will be mailed to the Contractor's place of business
 - iii. Credit/Purchasing Card for payments under \$1,000
2. The successful Proposer will be required to submit financial information as required by the City to enable the use of the aforementioned payment methods and to enable the City to properly report such payments as required by federal law.

U. Indemnity/Hold Harmless Agreement

The Contractor agrees to protect, defend, indemnify, and hold harmless the City of Gardner and its officers, employees and agents from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorney fees, in connection with or arising directly or indirectly out of the work agreed to or performed by Contractor under the terms of any agreement that may arise due to the Proposals process. Without limiting the foregoing,

any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

V. Open Record

Sealed Proposals received by the City pursuant to this solicitation will be temporarily exempt from disclosure in accordance with the Kansas Open Records Act. Thereafter, Proposals will be open for inspection by any person pursuant to the Kansas Open Records Act.

W. Taxes

The City of Gardner is not exempt from paying Kansas sales tax and should be included in the Proposal price.

X. All Work

Shall be in accordance with all Federal and State Laws, Local Ordinances and Building Codes, and the Americans with Disabilities Act, as amended.

TERMS & CONDITIONS

A. Insurance:

Any Proposer receiving an award shall be required to provide proof of this insurance, in the form of a Certificate of Insurance, listing the City of Gardner as an additional insured. The following insurance(s) shall be required:

- ☐ Workers' Compensation and Employer's Liability – Demonstrate compliance with K.S.A. 44-532(b) including maintenance of insurance providing the statutory limits under the Kansas Workers Compensation Act; the Contractor shall also be protected against claims for injury, disease, or death of employees, which, for any reason, may not fall within the provisions of a worker's compensation law. This policy shall include an "all states" endorsement.
- ☐ Commercial General Liability for bodily injury and property damage liability claims with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
- ☐ Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles.
- ☐ Additional Insurance - The Contractor shall be required to purchase an Owner's Protective Liability Insurance Policy, issued on an occurrence basis and covering bodily injury (and death) and property damage, naming the City as named insured. The liability limits shall be as stated in the Instructions to Proposers or in the Special Conditions. The original policy shall be placed on file with the City and maintained during the life of the Contract. Such policy shall contain no exclusion relative to any function performed by the City or its employees and agents in connection with the Work.
- ☐ Special Hazards - Additional insurance covering special hazards may be required on certain projects. Such additional insurance requirements shall be as specified in Instructions to Proposers or Special Conditions

B. Term of Contract:

This contract shall commence the day after date of award by the City unless otherwise stipulated in the Notice of Award Letter. The contract shall remain in effect as reflected on the Proposal Form.

AGREEMENT FOR PURCHASE OF GOODS

This agreement ["Agreement"], is made as of this ____20th____ day of ____February_____, 2026, by and between the City of Gardner, Kansas, [hereinafter "City"], and Red Equipment LLC, [hereinafter referred to as "Vendor"].

RECITALS

WHEREAS, pursuant to a request by City, Vendor has submitted a proposal for a CCTV Sanitary Sewer Mounted Camera Transit Van designed specifically for maintenance of sewer collection pipes; and

WHEREAS, City and Vendor desire to state the terms and conditions for this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

AGREEMENT

1.0 Purpose.

Vendor will supply a CCTV Sanitary Sewer Mounted Camera Transit Van including training as requested by City and as outlined in Vendor's response to said Request.

2.0 Term of Agreement.

The term of this Agreement shall be from March 17, 2026, to March 17, 2027, unless terminated earlier in accordance with the provisions of Article 2 below. In the event that the services rendered under this Agreement may extend beyond any one budget year, the continuation of this Agreement from year to year is contingent upon the approval of sufficient budgetary authority for the continuation of this Agreement by the Governing Body of the City in the establishment of its annual budget.

3.0 Termination.

City reserves the right to terminate this Agreement with a thirty (30) day written notice as a result of the failure of Vendor to provide acceptable goods or if City determines that goods can be better provided by in-house or other sources. In the event of termination of this Agreement as a result of a breach by Vendor, the City will not be liable for any fees and may, at its sole option, award an agreement for the same goods to another qualified firm to provide goods or the City may complete the work in-house.

4.0 Compensation and Prices.

4.1 City agrees to pay and Vendor agrees to accept as compensation for the goods and services provided pursuant to this Agreement, payment in the amount identified within the table below, with the total including all services that Vendor has agreed to provide to City, along with the listed goods. The fees indicated within said table shall include all of Vendor's time, labor, equipment, and supplies.

Furthermore, the prices included within said table include all freight, inside delivery, fuel charges, and handling fees.

- 4.2 Payment shall be made by City only for goods provided and upon submission of a payment request upon delivery of goods.
- 4.3 All invoices should be sent to the Utilities Department, 1150 E. Santa Fe Street.
- 4.4 Compensation table, Vendor to invoice the City for the following item(s) when described:
 - 1. Supply a CCTV Sanitary Sewer Mounted Camera Transit Van per attached proposal including training.
 - 2. Total is \$240,932.86 with 30-day payment terms.
 - 3. Freight, and insurance included.

5.0 Cash Basis and Budget Laws.

The right of the City to enter into this Agreement is subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935), and other laws of the State of Kansas. This Agreement shall be construed and interpreted so as to ensure that the City shall at all times stay in conformity with such laws, and as a condition of this Agreement the City reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such laws, or if mill levy funds generated are less than anticipated.

6.0 Indemnification.

If properly notified and given the opportunity to do so, the Vendor shall indemnify and save harm City, its officers, agent and employees from all suits, actions, or claims brought for or on account of any bodily injury or damage to tangible property arising out of or caused by the negligence of the Vendor, it's officers, agents or employees. The total liability of Vendor in connection with this indemnity agreement shall in no event exceed either the contract price or the value of any applicable insurance proceeds, whichever would permit the City a greater recovery.

7.0 Insurance.

7.1 The Vendor shall procure and maintain, at its expense, throughout the duration of this Agreement, insurance of such types and in at least such amounts as required herein from an insurance company licensed to do business in the State of Kansas. The following insurance coverages:

- ☐ Workers' Compensation and Employer's Liability - Demonstrate compliance with K.S.A. 44-532(b) including maintenance of insurance providing the statutory limits under the Kansas Workers Compensation Act; the Vendor shall also be protected against claims for injury, disease, or death of employees, which, for any reason, may not fall within the provisions of a worker's compensation law. This policy shall include an "all states" endorsement.
- ☐ Commercial General Liability for bodily injury and property damage liability claims with limits of not less than \$1,000,000 per occurrence and

\$2,000,000 in the aggregate (If the vendor will be making on-site delivery); and

- ☐ Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles (If the vendor will be making on-site delivery); and
- ☐ Professional Liability - The Vendor shall maintain Professional Liability insurance in an amount not less than \$500,000; and
- ☐ Products Liability Insurance - The Vendor shall maintain Products Liability insurance in an amount not less than \$1,000,000.

7.2 The City shall be named as additional insured on such policies. Satisfactory certificates of insurance shall be filed with the City prior to starting any work on this Contract. The certificates shall state that thirty (30) days written notice will be given to the City before any policy coverage thereby is changed or canceled.

7.3 Industry Ratings - The City will only accept coverage from an insurance carrier who offers proof that it:

- 1) Is licensed to do business in the State of Kansas;
 - 2) Carries a Best's policyholder rating of A or better;
- AND
- 3) Carries at least a Class X financial rating.

OR

Is a company mutually agreed upon by the City and Vendor.

8.0 Conflict of Interest.

Vendor covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder, including under 31 U.S.C.S. Section 1352. Vendor further covenants that in the performance of this Agreement no person having any such interests shall be employed.

9.0 Nondiscrimination.

Vendor must comply with the Kansas Act Against Discrimination and if applicable, execute a Certificate of Nondiscrimination and Affirmative Action as provided in K.S.A. §44-1030. The Vendor further agrees that the Vendor shall abide by the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provision of the Americans With Disabilities Act (42 U.S.C. 1201 et seq.) as well as all other federal, state and local laws, ordinances and regulations applicable to this project and to furnish any certification required by any federal, state or local governmental agency in connection therewith.

10.0 Facilities and Equipment.

Vendor shall furnish at its own cost and expense all labor, tools, equipment, materials, transportation, and any other accessories, services and facilities required to complete the provision of services and goods as designated, described in accordance with this Agreement, including any attached exhibits and any addendums to this Agreement. The

City expressly denies responsibility for or ownership of any item purchased until the same is delivered to and accepted by the City.

11.0 Accessibility.

Vendor will comply with the Rehabilitation Act of 1973, as amended, Section 504, which prohibits discrimination against handicapped persons in employment services, participation and access to all programs receiving federal financial assistance. Vendor shall also comply with applicable requirements with the Americans with Disabilities Act (ADA), as amended, which is a federal anti-discrimination statute designed to remove barriers which prevent qualified individuals with disabilities from enjoying equal treatment by state and local governments and their agencies in employment practices and accessibility in public services and programs.

12.0 Records, Ownership and Inspection.

12.1 Ownership of Documents.

All documents prepared by Vendor in the performance of this Agreement, although instruments of professional service, are and shall be the property of City, whether the project for which they are made is executed or not.

12.2 Open Records.

In recognition of the City's obligations under the Kansas Open Records Act ("KORA"), Vendor acknowledges that this Agreement along with any reports and/or records provided pursuant to this Agreement are public documents and are subject to disclosure under KORA.

13.0 Independent Contractor.

It is the express intent of the parties that this Contract shall not create an employer-employee relationship. Employees of the Contractor shall not be deemed to be employees of the City and employees of the City shall not be deemed to be employees of the Contractor. The Contractor and the City shall be responsible to their respective employees for all salary and benefits. Neither the Contractor's employees nor the City's employees shall be entitled to any salary, wages, or benefits from the other party, including but not limited to overtime, vacation, retirement benefits, workers' compensation, sick leave or injury leave. Contractor shall also be responsible for maintaining worker's compensation insurance, unemployment insurance for its employees, and for payment of all federal, state, local and any other payroll taxes with respect to its employee's compensation.

14.0 Compliance with Laws.

The Vendor shall observe and comply with all applicable federal, state, and local laws, regulations, standards, ordinances or codes and shall be in compliance with all applicable licensure and permitting requirements at all times.

15.0 Assignment.

Neither party hereto shall assign, delegate, sublet, or transfer any interest in or duty under this Agreement without the prior written consent of the other, and no such transfer shall be of any force or effect whatsoever unless and until the other party shall have so consented.

The subcontracting, assignment, delegation or transfer of the Services shall in no way relieve the Vendor of its primary responsibility for the quality and performance of such Services.

16.0 Confidentiality.

All reports and documents prepared by Vendor in connection with the performance of this Agreement are confidential until released by City to the public. Vendor shall not make any such documents or information available to any individual or organization not employed by Vendor or City without the written consent of City before any such release.

17.0 Notices.

All notices hereunder shall be given in writing and sent as follows:

To City: Jeffrey LeMire
1150 E. Santa Fe St.
Gardner, Kansas 66030

To Vendor: Red Equipment LLC
1150 S Sterling Ave
Independence, MO 64054

18.0 Amendments.

18.1 This document represents the entire and integrated agreement between City and Vendor and supersedes all prior negotiations, representations, and agreements, either written or oral.

18.2 This document may be amended only by written instrument, signed by both City and Vendor.

19.0 No Third Party Beneficiaries.

City and Vendor specifically agree that this Agreement is not intended to create any third party beneficiary relationship nor to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement; the duties, obligations and responsibilities of the parties to this Agreement with respect to third parties shall remain as imposed by law.

20.0 Force Majeure.

Any delays in, or performance by City or Vendor, other than payment of money, shall not constitute default hereunder if such delay, failure or performance is caused by occurrences beyond the control of City or Vendor. Force Majeure delays will be agreed upon by both parties as to the following: (1) the extent, if any, to which the time for performance shall be extended; (2) any adjustments to the timetable set out in the original proposal.

21.0 Titles.

The titles in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

22.0 Negotiations.

City and Vendor agree that disputes relative to the project should first be addressed by negotiations between the parties. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Vendor shall proceed with the work as per this Agreement as if no dispute existed; and provided further that no dispute will be submitted to arbitration without both parties' express written consent.

23.0 Costs and Attorneys' Fees.

If on account of a continued default or breach by either party of such party's obligations under the terms of this agreement after any notice and opportunity to cure as may be required hereunder, it shall be necessary for the other party to employ one or more attorneys to enforce or defend any of such other party's rights or remedies hereunder, then, in such event, any reasonable amounts incurred by such other party, including but not limited to attorneys' fees, experts' fees and all costs, shall be paid by the breaching or defaulting party.

24.0 Severability.

If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

25.0 Authority to Enter into Agreement.

Vendor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

26.0 Incorporation of Appendices.

Appendix A - Agreement for Purchase of Goods and Services; Exhibit A - Vendor Proposal.

27.0 Entire Agreement.

This Agreement and the documents incorporated herein represents the entire agreement between the Parties hereto and any provision not contained herein shall not be binding upon either party, nor have any force or effect.

28.0 Governing Law and Venue.

This Agreement shall be governed by the laws of the State of Kansas and, in the event of litigation, the sole and exclusive venue shall be within the District Court of Johnson County, Kansas.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this _20th____
day of ____February_____, 2026.

CITY OF GARDNER, KANSAS

VENDOR

(Mayor/City Administrator)

Its Authorized Agent (*Vince Salmond,*
Kansas Territory Representative)

ATTEST:

City Clerk

APPROVED AS TO FORM:

Ryan Denk, City Attorney

EXHIBIT A - Proposal

Please attach Quote # MCU312HD dated 02/20/2026 by Vendor.



Vince Salmond

Account Manager

VINCE@REDEQUIPMENTCO.COM (816) 800-1265



Specialized Quote For: The City of Gardner, KS Quote #MCU312HD

Date: February 20th, 2026

Attention: Jeff LeMire

Red Equipment, LLC is pleased to offer

The City of Gardner, KS

the following quote on a

2026 Minicam HD Mainline Inspection System

mounted in a

2026 Ford Transit.

Thank you for your consideration. If you have any questions regarding this quote, I can be reached at (816) 800-1265 or by email at vince@redequipmentco.com.

Best Regards,

Vince Salmond, Kansas Territory Manager

1150 South Sterling Ave Independence, MO 64054

vince@redequipmentco.com

Cell: 816.800.1265 Office: 816.231.2005

www.redequipmentco.com

RED
EQUIPMENT, LLC

Driven By Service. Powered By Trust.



RAVO
FAYAT GROUP



1150 S Sterling Ave, Independence, MO 64054

www.redequipmentco.com



Vince Salmond

Account Manager

VINCE@REDEQUIPMENTCO.COM

(816) 800-1265



About Red Equipment, LLC:

Located in Independence, MO, Red Equipment LLC is a veteran-owned dealership dedicated to providing exceptional sewer cleaning, inspection, and hydro-excavation equipment. We also offer a wide range of street sweepers, from full-sized to compact models, and advanced remote controlled slope mowers. Our team boasts nearly 100 years of combined experience, representing the finest brands in the industry and maintaining a comprehensive stock of parts and accessories to meet all your operational needs. Our commitment to service excellence extends beyond sales, with highly skilled mobile technicians ready to maintain and repair all makes and models of the sewer and street maintenance equipment essential to your projects. Trust Red Equipment LLC to equip you with the tools and support necessary for unparalleled success.

Sincerely,

W.W. Akins

RED
EQUIPMENT, LLC

Driven By Service. Powered By Trust.



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Minicam specializes in the manufacture and distribution of Pipeline Inspection Systems including Proteus™ Crawlers, SOLO PRO+™ and Minicam Hathorn Push Cameras and Reporting Software.

For nearly 30 years we have used our industry experience and customer feedback to continually innovate. We develop leading solutions for challenging environments, producing smart, user-friendly, durable, high-quality systems that keep our customers working.

We place a very strong emphasis on reliability and robustness, designing systems that are durable both in-pipe conditions and during handling and that are efficiently serviced so that working time is maximized. We design and produce almost all components in-house, which ensures the highest levels of quality and the ability to meet our customers' needs for fast delivery and response times, and are an ISO9001-certified company.



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Specifications For 2026 Minicam HD Mainline Inspection System

MCU312 HD CONTROL UNIT:

- 7M LINK CABLE:
- Van Interface Plate For Use With ACR Reels
- 1,150' FULLY SYNCHRONIZED REEL:
 - Self Layering Level Wind With Built In Counter
 - Removable Drip Tray
 - Cable Included
- VGP350 VAN MOUNTED ROLLER
- 140MM HD PROTEUS CRAWLER: STEERABLE 6-WHEEL DRIVE, MOTORIZED LIFT ASSY., INCLINATION SENSOR, TILT SENSOR AND SONDE TRANSMITTER - CAPABLE OF CENTERING IN 6"-24" PIPE. INCLUDES (6) RUBBER TIRES FOR 6" PIPE
- CAM028L HD PAN&TILT: - Lasers Standard for Measurement Functions - High Resolution - Adjustable Focus - Continuous Rotation - Auto-Home Feature - (6) High Powered & Adjustable LED Lights - Pressurized to 14psi - 120:1 Zoom (10x Optical-12x Digital) & 135Deg of Pan
- AUX LIGHT/BACKEYE CAMERA – PROTEUS
- Additional Wheels
 - (4) 115MM SOFT RUBBER WHEEL: For use in 8 - 15"
 - (4) 140MM SOFT RUBBER WHEEL: For use in 12 - 20"
 - (4) 140MM SOFT RUBBER WHEEL WITH XL HUB: For use in 12 – 24"
- Tools and Accessories
 - CABLE GUIDE PULLEY:
 - Downhole Roller
 - TOP ROLLER PULLEY:
 - Fiberglass 4 Pole Bracket
 - Fiberglass Pole - 6ft
 - Camera Hook w/ Pole Attachment
 - Manhole Hook - 36" Straight Handle - Flat Tip
 - PRESSURIZATION KIT:
 - Compatible With All Proteus Equipment
 - Carry Case
 - Regulator, hose and charging valve

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Specifications For 2026 Minicam HD Mainline Inspection System

RED
EQUIPMENT, LLC

- CCTV Box Build Out
 - Front Control Room
 - 13.5K AC w/Heat Strip
 - Control Desk and Desk Chair
 - Upper Office Cabinet
 - Office Storage Cabinet
 - Rack Mount Computer
 - Dual Monitors
 - Keyboard and Mouse
 - Interior Finish, Electrical, and Lighting
 - Back Operator Room
 - Camera Reel Rack and Drawers
 - Storage Cabinets
 - Tool Box
 - Work Bench Cabinet
 - Washdown Station
 - Operator Room Monitor
 - Interior Finish, Electrical, and Lighting
 - Exterior Work and Safety Lighting

Optional Accessory Packages

- Option 1: Portable system capable of 4" to 12" lines. Includes:
 - Proteus Light CCU208 Command Console
 - CRP90 Crawler
 - RMP250 Manual Reel
 - CAP250 820' Cable
 - CAM026 Pan and Tilt Camera
 - Sonde and Inclinometer
 - (6) 90mm soft rubber tires
- Option 2: Crystalline Diamond Wheel Package for additional traction

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Specifications For 2026 Minicam HD Mainline Inspection System

RED EQUIPMENT, LLC

Optional Software Upgrades

- POSM Server GIS Edition License. Full blown POSM SQL from a drive or cloud, plus two-way GIS synchronization tools to keep all your engineers in touch with all your Closed Circuit TV data. (\$21,500.00)
- 1 Year POSM GIS Server Edition Support (\$5,000.00 annually)
- License for CMMS Addon to POSM Server – Cartegraph Integration (\$2,500.00)
- Support for Cartegraph Integration (\$2,500.00 annually)

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Pricing Details

2026 Minicam Mainline System mounted in a 2026 Ford Transit AS BID:	\$240,932.86
Option 1: Portable system capable of 4" to 12" lines	\$51,192.40
Option 2: Crystalline Diamond Wheel Package	\$3,144.96

This Quote Includes Delivery & Training of Equipment

Price is good for 30 days

Used and Demo Equipment is Subject to Prior Sale

All Applicable sales tax and fees are not included in the quote

Purchase Order Number: _____

Customer Representative (Print): _____

Customer Representative Signature: _____

Red Equipment LLC Representative (Print): _____

Red Equipment LLC Representative Signature: _____

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C) CONTROL ROOM:

1. Spacious Layout: Provides ample room for operators to work comfortably.
2. Monitors: Large screens to display camera footage and system information. Dual screens in the control room and one (1) screen in the operator room that can be seen from the drum or street.
3. Seating and Storage: Includes seating, storage cabinets, and water resistant work surfaces.
4. Climate Control: Include air conditioning and heating for operator comfort. Prefer roof air and a wall heater in addition to the chassis heat/air.
5. Power Systems: Equipped with generators or other power sources to operate the equipment. Indicate if quoting a built-in generator, stand alone generator, inverter or MEPS system.

Control Room - Comply: Yes ☒ No ☐

Deviations, Exceptions, Exclusions: MEPS System Quoted

D) ADDITIONAL FEATURES:

1. Software: Intelligent software for automated defect detection and documentation.

MINIMUM SOFTWARE REQUIREMENTS:

- Record continuous video, still images and inspection notes directly in van
- Support industry-standard defect coding (e.g. PACP, MACP, etc.) for consistent data
- Integrate GPS data to pinpoint defect locations and create digital pipe maps
- Generate detailed inspection reports, protocols and statistics (PDF, printable format)
- Include a client-friendly video player for reviewing footage

ADDITIONAL, ADVANCED FEATURES, IF AVAILABLE:

- 3D Modeling: Use laser/scan data (from tools like ROVVER X) to create detailed 3D models of pipes and manholes
 - GIS Integration: Link inspection data with existing Geographic Information Systems
 - Asset Tracking: Visualize defects and manage work orders system-wide
 - Automated Coding: Automatically score and classify defects
2. Recoding and Documentation: MPEG 1 video recording and digital still image capture.
 3. Communication Systems: Enables communication between operators and support personnel.
 - Must have a physical person to contact for Technical Support. There must be a physical person that offers both hardware and software Technical Support during the City's operation hours
 - Access to internet support sites for additional support
 - Provide reference manuals and updates as they occur
 4. Safety Features: Includes safety features like low-pressure alarms, emergency stop mechanisms, and lighting.
 5. Warranty: manufacturers will be required to provide warranty durations for television sewer inspection camera, equipment and any other components installed matching the industry standards at a minimum. The start of this warranty will begin on final acceptance by the City.

Additional Features - Comply: Yes ☒ No ☐

Deviations, Exceptions, Exclusions: The City can transfer their current POSM pro license to the new system for no additional cost. Optional upgrades available are listed in Option section of our proposal.

E) CHASSIS

1. Van chassis's are usually selected by the manufacture of the unit. We require that the van can be serviced in the Kansas City Metro area or if the vendor of the unit has their own service center.

Chassis - Comply: Yes X No

Deviations, Exceptions, Exclusions:

F) OPTIONS

1. Backup cameras front and rear of unit.
2. Loaner van and equipment for CCTV.
 - o Describe your loaner program. The City wants to make sure you will loan us an actual van and not just components
3. Service Tech to travel to our location.

Options - Comply: Yes X No

Deviations, Exceptions, Exclusions: *Red Equipment and Minicam have a complete loaner program. If an individual component goes down we will swap out the component to keep the city up and running. In the very rare instance that the entire van would need to come in for camera service, Red Equipment would provide suitable loaner solution to keep the City operational. Red Equipment does not offer loaner vans for Chassis failures; however we would work with the City to offer potential options for equipment needs in the event of sustained chassis failures.*

G) DEMO UNIT

1. The city will take into consideration a quote on a Demo Unit that is a 2025 or newer. The chassis should have less than 12,000 miles and have full manufacturers' warranties.

Demo Unit - Comply: Yes No **N/A**

Deviations, Exceptions, Exclusions:

PROPOSER'S PACKAGE

PROPOSAL FORM

Make of Chassis: ____ Ford _____

Model of Chassis: ____ Transit _____

Make of Combination Unit: ____ Ford Transit with Minicam HD Mainline Inspection System ____

Model of Combination Unit: _____

Delivery of Unit Complete: ____ 150 _____ Calendar Days

Price \$ __240,932.86

The Purchaser reserves the right to reject any and all proposals. The Purchaser reserves the right to reject any trade proposal that may choose instead to pay full purchase price.

Total Price \$ ____ 240,932.86 _____

Total Price in Words: Two Hundred and forty thousand, nine hundred and thirty-two dollars and eighty-six cents

The above total price is the lump sum total payable upon delivery and acceptance of the Unit to the Purchaser

Manufacture's Name: ____ Minicam USA _____

Address: ____ 12600 Newburgh RD _____

City, State, Zip Code: ____ Livonia, MI 48150 _____

Telephone

Number: ____ 734-744-5557 _____

Date: ____ February 20th _____, 20__ 26__

Signature of Individual Preparing this Proposal: _____

Printer or Type Name: ____ Vince Salmond _____



PROPOSER'S AFFIDAVIT

This completed Proposer's Affidavit form must be submitted with the Proposer's Bid and will become a part of any agreement that may be awarded. This Proposer's Affidavit must be signed by an authorized representative. If the Proposal Signature Form is not signed by an authorized representative or submitted with the proposal, the proposal is considered non-responsive.

Please type or print:

Legal Name of Person, Firm or Corporation: _____ Red Equipment LLC _____

Address: _____ 1150 S Sterling Ave _____

City/State/Zip: _____ Independence, MO 64054 _____

Contact Person: Vince Salmond _____

Phone: _____ 816-800-1265 _____ Email: _____ vince@redequipmentco.com _____

Federal ID #: _____ 86-1647087 _____

Type of Organization: ☐ Individual ☐ Small Business ☐ Non-profit
☐ Partnership ☒ Corporation ☐ Joint Venture

Attach copies of all such licenses, permits or certificates issued to the business entity.

The undersigned person by his/her signature affixed hereon warrants that:

- A. He/she is an officer of the organization.
- B. He/she has been specifically authorized to offer a bid in full compliance with all requirements, and conditions, as set for in this Invitation for Bid.
- C. The Proposer complies with all of the requirements of the Bid.
- D. The Proposer certifies all products and services in the bid meet or exceed all requirements of this specification as set forth in the Bid and that all exceptions are clearly identified.
- E. He/she received the following addenda to the Invitation to Bid (indicate number and date of each):
 - Addendum No.: _____ Dated: _____
 - Addendum No.: _____ Dated: _____
 - Addendum No.: _____ Dated: _____

Authorized Signature: _____ Date: _____
(Title)

Subscribed and sworn to before me this _____ day of _____, 20__ by _____.

(Signature of Notary Public)

(seal, if any)

My commission expires: _____



NONCOLLUSION AFFIDAVIT OF PRIME BIDDER

STATE OF _____)
COUNTY OF _____)

_____, being first duly sworn deposes and says that:

- (1) He is _Vince Salmond_____ of ___Red Equipment LLC_____ the Bidder that has submitted the attached Bid;
- (2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees of parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Gardner, KS or any person interested in the proposed Contract;
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

By: ___Red Equipment LLC_____

Name: ___Vince Salmond_____

Title: ___Kansas Territory Representative

Bidder: _____

Subscribed and sworn to before me this __20th__ day of

___February_____, 2026__ by _____.

(Signature of Notary Public)

(seal, if any)

My commission expires: _____

Warranty

Limited Warranty

Congratulations on the purchase of your new Proteus™ Inspection System. Our products are the result of many years experience and continuous developments. Conscientious manufacturing and checking are essential objectives in our company. Nevertheless failures cannot be excluded totally. If this occurs, you are covered by our generous warranty. Please consider that even the best products can only be durable and work properly with the correct handling and maintenance.

Extent of the Limited Warranty

Minicam warrants that your equipment will be in good working condition and free of defects in material and/or workmanship for a period of one year. If failure occurs, which is provable due to a defect in material and/or workmanship, we will remedy it free of charge during the warranty period. We reserve the right, at our option, to repair the equipment or to replace the whole unit or the faulty parts, or to refund the then current value of the equipment, if we are unable to repair or replace the unit. The warranty is a return to base warranty and we are not liable for any shipping costs.

Conditions of the Limited Warranty

Disassembling the camera, coiler, control unit or any part of the system, without approval of the manufacturer, is forbidden! Non-compliance of this direction will result in the loss of the warranty. The beginning of the warranty period is the date of delivery. This limited warranty does not cover damage due to improper treatment of the system, inadequate maintenance, alteration, repair, normal wear and tear or external causes like lightning, fire or frost. The warranty does not cover wear and tear parts like front camera lenses, O-rings, cable, push rod, rod rollers etc. If you require warranty service please return the system with the original invoice to your dealer or the nearest Minicam Service Centre. Equipment returned **must** be consigned carriage paid. We will **not** be liable for carriage costs.

Warranty Limitations

Our responsibility under this warranty is limited to repair, replacement or refund, as set forth above. Minicam is not responsible for direct, special, incidental or consequential damages resulting from any breach of warranty including lost profits, downtime, goodwill, damage to or replacement of equipment and/or property.

A large circular inset with an orange-to-red gradient overlay, showing a close-up of industrial equipment used for pipeline inspections. The equipment includes various cables, hoses, and a camera probe. A small label on the equipment reads "minicam SOLO PRO+".

Raising expectations for easier underground inspections

We specialise in the manufacture and distribution of Pipeline Inspection Systems including Proteus Tractors, SOLO PRO+ Push Cameras.

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SOLO PRO+

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About Us

Dedicated to pipeline inspection innovation

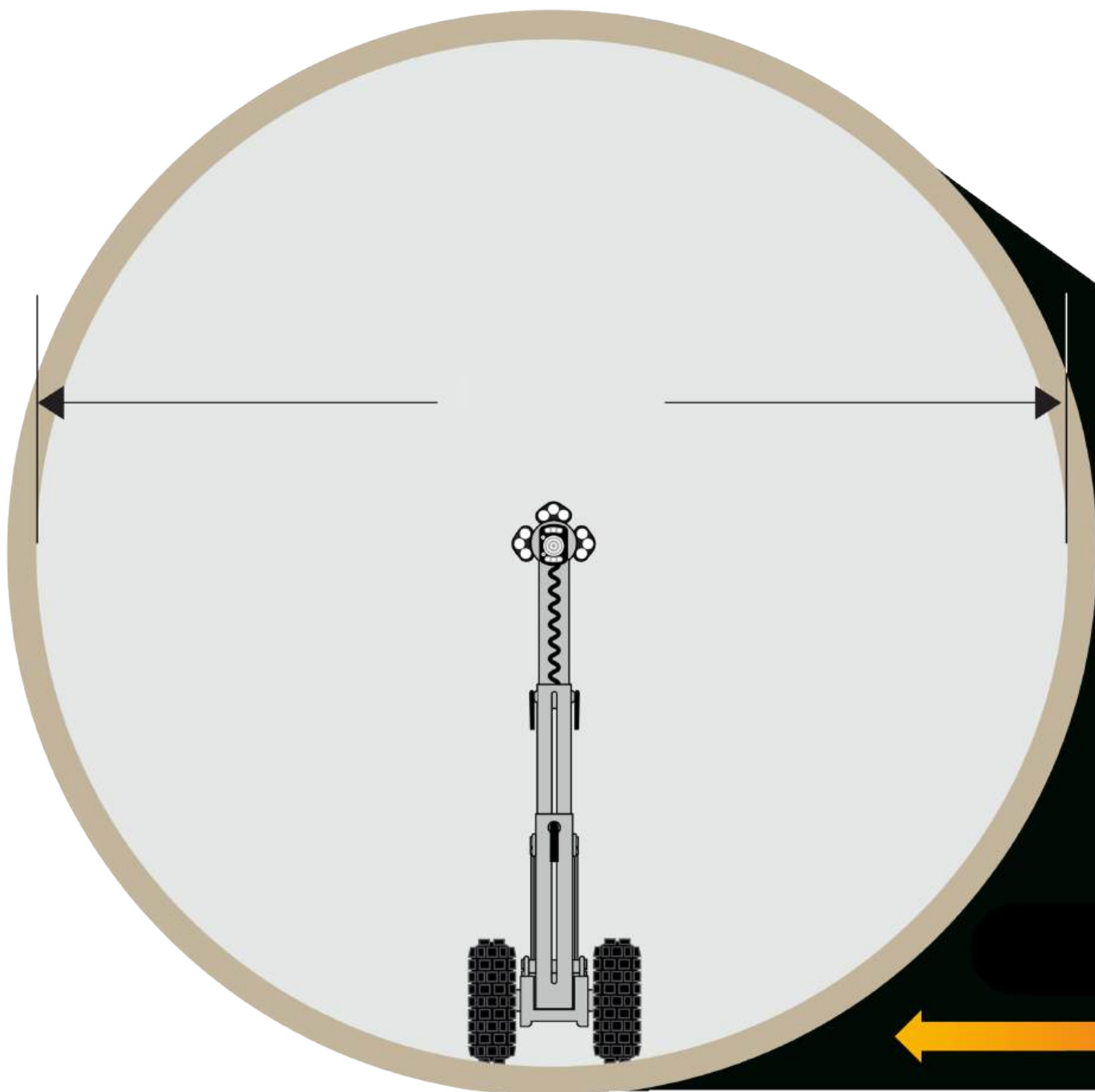


For over 30 years we have used our industry experience and customer feedback to continually innovate. We develop leading solutions for challenging environments, producing smart, user-friendly, durable, high-quality systems that keep our customers working.

Minicam Inc is North America's distributor of sewer inspection equipment, parts and accessories. With the support of our extensive dealer network. They also function as a service and retail facility headquartered in the Detroit, Metropolitan Area. They intend to provide world-class sales, service and training to the underground inspection industry.

START
PLANNING YOUR
PROTEUS SYSTEM
TODAY

CRP300 Tractor with CAM028L Pan, Rotate & Zoom, ALN300 Auxiliary Lights, ALB300 Auxiliary Light/Backeye, CEP300 Camera Elevation Platform and QRW250 Balloon Wheels in a 86 inch diameter pipe.



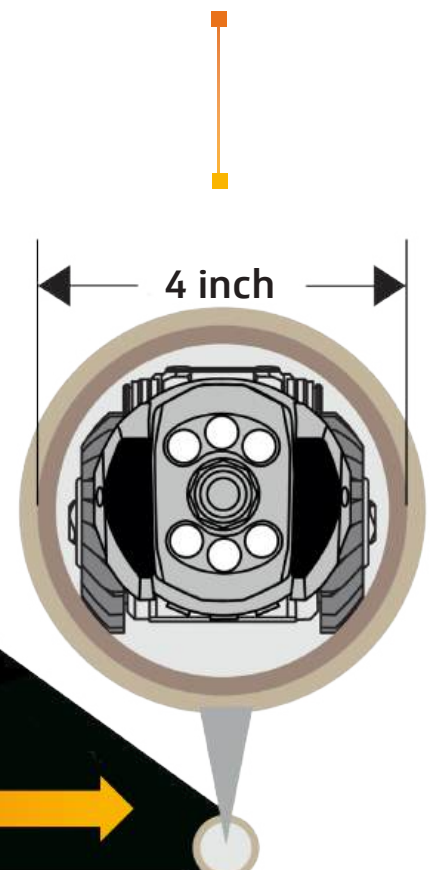
MINIATURE TO MASSIVE

Proteus handles them all

With five tractors, six cameras, two compatible coilers and over twenty accessories, the Proteus system can be configured to perfectly meet your requirements. As your business grows simply add more components from the Proteus range to your kit, enabling you to significantly increase your inspection capabilities for larger diameter pipes and tricky, challenging environments. No matter what the pipe diameter, Proteus Tractors are rugged, agile and rapidly responsive to your commands.

The example shown below demonstrates the scope of the Proteus system. The compact size of our smallest CRP90 Tractor allows it to easily survey relined 4" pipes, while the CRP300 Tractor, the largest in the range, with the optional CEP300, Camera Elevation Platform, centers the camera in an impressive 86" pipe diameter. For mid-size inspections, there are countless configurations possible with our CRP140 and CPL150S Tractors

CRP90 Tractor with CAM026
Pan & Rotate Camera.
Elevator Down, inside a 4 inch
diameter relined pipe.



PROTEUS TRACTORS

CRP90

**Massive capabilities
Skillfully miniaturized**

CRP90's compact size allows it to easily survey relined 3.5" pipes. The motorized elevator enables the camera to be centered in pipes of up to 9" diameter.

ALL STANDARD FEATURES INCLUDED

PLUS

- 6 x QRWX60SR 2" Rubber Wheels
- Motorized Elevator - Range 1.5-3"
- Articulated 'Knuckle' Connector

OPTIONAL

- Carbide Wheels
- High Grip Wheel



TECHNICAL SPECIFICATION

Product Code	CRP90
Pipe Sizes	3.5" - 9"
Weight	4.50kg



CRP140

Sophisticated mid-size tractor modelled on the CPL150S

For pipes from 5.5" (even in a relined pipe) up to 24", with the optional PCC01 Tractor Cradle it can even be used in pipes up to 40" diameter.

ALL STANDARD FEATURES INCLUDED

PLUS

- 6 x QRWX90SR 3.5" Rubber Wheels
- Motorized Elevator - Range 4-8m"
- Articulated 'Knuckle' Connector

OPTIONAL

- Carbide Wheels
- High Grip Wheel

TECHNICAL SPECIFICATION

Product Code	CRP140
Pipe Sizes	From 5.5" - 24" to 40" with PCC01 Tractor Cradle
Weight	9.5kg

CPL150S

Entry level, mid-size tractor with manual elevator

The perfect companion to the RMPL250 Reel. CPL150S has the same professional grade quality, reliability and accuracy as our mainline Proteus Tractors.

ALL STANDARD FEATURES INCLUDED

PLUS

- 6 x QRWX90SR 2" Rubber Wheels
- Manual Elevator - Range 2-4"
- Heavy Duty Rear Connector

OPTIONAL

- Multi-Frequency Sonde
- Inclination Sensor
- Carbide Wheels
- High Grip Wheel



TECHNICAL SPECIFICATION

Product Code	CPL150S
Pipe Sizes	From 6" - 18" to 31" with PCC01 Tractor Cradle
Weight	9kg



CRP300

Engineered to perform reliably in challenging conditions

Designed for larger pipe diameters with high flow rates, this heavy duty tractor makes easy work of inspections in more difficult environments.

ALL STANDARD FEATURES INCLUDED

PLUS

- 6 x QRWX140SR 5.5" Rubber Wheels
- Motorized Elevator - Range 5-15"
- Heavy Duty Rear Connector

OPTIONAL

- Wide Axle Balloon Wheels

TECHNICAL SPECIFICATION

Product Code	CRP300
Pipe Sizes	From 12" - 40" to 86" with Elevation Platform
Weight	32kg

PROTEUS LATERAL

Pan-Tilt Laser Camera

Expertly engineered in stainless steel and aluminium, this robust camera offers maximum pan and rotate flexibility for use in small diameter pipe applications, from 2.36" up. The camera features an integral distance sensor and dual aligned visible lasers, to enable accurate pipe diameter, defect, and object measurement, directly from the control unit. The precision camera lens and four ultra-bright LED's guarantee clear, defined, quality inspection images.

Flexible Pivot

Horizontal pan and vertical tilt positioning of the deployment arm provides the operator with optimum flexibility.



Hinged Mid-section

The hinged mid-section allows for flexible mainline entry for access sizes as small as 12.5". No hinge locking required due to constant wheel support.

Rod Rollers

Assists smooth friction-free guiding of the push rod.

Pan-tilt Deployment Arm

The standard deployment arm provides horizontal pan and vertical tilt via the flexible front pivot, which enables accurate positioning of the camera/push rod prior to launch. For larger mainlines, the unique design of the pivot provides quick and easy attachment of deployment tubes in varying sizes.

Lateral Pin

The optional pin adjusts the direction and guides the camera smoothly along the pipe.

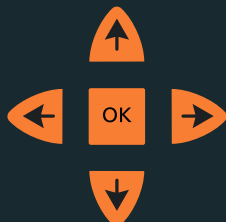
Quick Change Wheel Lock

Easy single tool wheel lock enables you to use a variety of wheel sizes and type to offer significant performance benefits in various pipe diameters and for specific operating conditions.



Tractor Nudge Mode

Use the orange colored arrows on the keyboard to nudge incremental distance for truly accurate positioning of the tractor.



Single Click Mode Change

Changing control mode between mainline and lateral is made easy by a single click of the joystick top button.



Observation Camera and LED Auxiliary Light

Forward facing precision camera capable of 740TVL resolutions with powerful ultra-bright LEDs provides a bright, clear picture to assist launching into the unknown with confidence.



Meterage Counter

Close to deployment for an accurate lateral distance measurement.



Back-eye Camera and LED Auxiliary Light

Taken from our tried and tested Proteus Back-eye camera and positioned above flow, this color camera and LED light enables confident cable management during reverse travel.



Lateral Drive Belt

The drive mechanism maximizes your productivity by powerfully feeding the push rod up to 150 feet. The drive belt is designed to repel debris whilst in operation, the flexible tread is designed to remove dirt and prevent belt clogging, meaning long service intervals. The drive belt housing is user-serviceable enabling a quick single tool cartridge change while on-site.



Articulated 'Knuckle' Connector

Enables easy deployment of the tractor and prevents water ingress to the connections.

Wheel Configurations

Minicam's patented quick release wheel lock enables the user to quickly change wheel configurations of the LAT150 to launch in main lines from 6" to 80" diameter. Wheel sizes compatible with LAT150 are 3.5", 4.5" and 5.5".



LAT150 with 5.5" Soft Rubber Wheels (QRW140SR/150)



Standard Features

Compatible with:

- CAM026 Pan & Rotate
- CAM026L Pan, Rotate & Laser
- CAM027 Axial
- CAM028L Pan, Rotate, Zoom & Laser
- ALB300 Auxiliary Light with Backeye Δ
- ALN300 Auxiliary Light (Non-Backeye) Δ
- APB300 LED Pod with Backeye Δ
- APN300 LED Pod (Non-Backeye) Δ
- Continuous monitoring of speed, internal pressure, inclination and temperature
- Dual Axis Inclination Sensor
- Single Auxiliary Light/Backeye Mounting
- Multi-Frequency Sonde 33kHz / 512Hz / 640Hz
- Steerable High Torque
- All-Wheel Drive
- Robust Housing
- 1 BAR (14.50psi) Pressure Tight
- Quick Change Wheel Lock
- In-Built Lowering Arm
- Heavy Duty Camera Connector
- Protective Front Connector Cap
- Protective Rear Connector Cap
- Lowering Rope
- Protective Carry Case*
- Tools

Δ Except CRP90, *Except CRP300



PROTEUS CCU

CCU208

Survey Features

Access embedded reporting software to create detailed on-site reports.



Sonde Settings

Set the frequency of the Sonde transmitter to 33kHz, 512Hz or 640Hz.



Control Meterage

Accurately set the meterage zero offset using the meterage key.



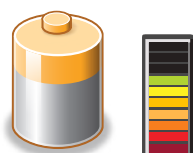
Generate Reports

Use embedded reporting software to create detailed inspection reports with a pipe graph to pinpoint defects.



Internal Batteries

The Proteus CCU includes internal batteries so that it can be used autonomously to view inspection reports and video.



Review Footage

Organize videos and images into folders, then find them using the thumbnail gallery. Review media using standard controls.



Hot Keys

User-friendly, multi-function hot keys control an intuitive on-screen display of the numerous features.



Setup & Configuration

Easily and quickly configure the Proteus CCU to your specific requirements using the various menu options. Set language, date and time, establish file formats and naming conventions, adjust camera parameters.



Illumination

Increase or decrease the intensity of the ultra-bright camera LEDs.



Write Screen Text

Type and store up to 16 pages of on screen text. Customize text color, position and background color.



Capture Footage

Record MPEG video and JPEG images, and zoom up to 3x on video playback.



Offload Data

Copy reports, videos and images to USB or SDHC media for easy transfer to PC and seamless integration with WinCan reporting and querying capabilities.

Alternative Languages

Proteus is currently available with keyboards in English, French, German and Russian.

Screens Intensity

The brightness, color and backlit intensity of the internal display can be adjusted to suit the environment in which the system is being used.



Share Files

WiFi enabled to allow remote access to stored images and data. Users can instantly share PDF reports, images and footage via email or upload WinCan Reports via the Cloud to WinCan Web for secure, immediate team-wide access online



Joystick Controls

The left joystick controls tractor manoeuvrability. Movement of the Pan & Rotate camera is smooth and effortless using the right hand joystick control. Perform a 360° rotation and pan the camera +/- 135°.



Pan, Rotate & Laser CAM026L

Based on Minicam's popular CAM026 the CAM026L features an integral distance sensor and two aligned visible lasers to enable accurate pipe diameter, defect and object measurement, directly from the Proteus control unit.

With a continuous 360° rotation and +/-135° Pan, CAM026L is a compact, robust camera with twin clusters of three high powered ultra-bright LED lights to provide optimum illumination for better image clarity. The hard wearing, scratch resistant sapphire glass provides protection of the camera lens.

TECHNICAL SPECIFICATION

Product Code	CAM026L
Pipe Diameter	3.5" x 24"
Aligned Laser Spacing	1"
Camera Resolution	470 HTVL
Sensitivity	<1.0 Lux
Aperture/Field of View	F2.5/75°
Dimensions	5" x 2.8" x 2.8"
Illumination Intensity	12.5k Lux at 6"
Pressure Depth Rating	1 BAR (14.50psi)



Axial CAM027

A robust camera head with triple clusters of 3 high powered ultra-bright LED lights for optimum illumination and a scratch resistant sapphire glass to protect the lens.

TECHNICAL SPECIFICATION

Product Code	CAM027
Camera Resolution	470 HTVL
Sensitivity	< 1.0 lux
Aperture/Field of View	F2.5 / 75°
Dimensions	2.8" x 2" x 2"
Illumination Intensity	12.5k lux at 6"
Pressure Depth Rating	1 BAR (14.50psi)

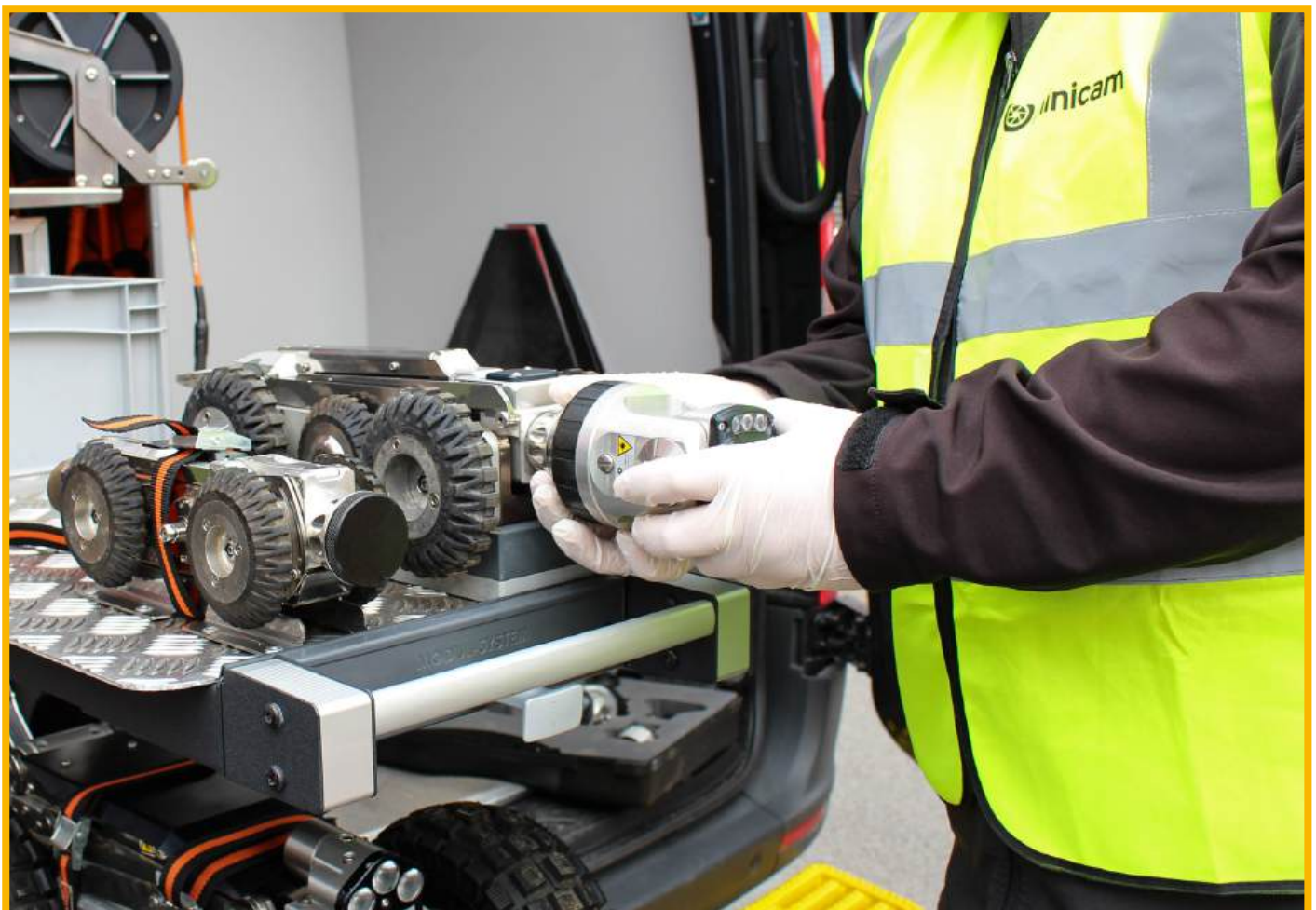


Pan, Rotate, Zoom & Laser CAM028L

CAM028L Pan & Rotate camera with zoom has the same features as the CAM026L, but with the addition of an optical and digital zoom function to allow distant objects to be viewed in much greater detail. As with the CAM026L it has two aligned lasers for defect and object measurement and a distance sensor for pipe diameter measurement. It also has twin clusters of three powerful, ultra-bright LEDs for optimum illumination. Horizontal and vertical movement is smooth and shutter-free, with the full 360° rotate and +/-135° pan.

TECHNICAL SPECIFICATION

Product Code	CAM028L
Pipe Diameter	3.5" - 24"
Aligned Laser Spacing	1.2"
Camera Resolution	800 HTVL
Sensitivity	< 1.0 lux
Aperture/Field of View	F1.8 - F2.9 / 46° - 4.6°
Dimensions	5.5" x 3" x 3"
Illumination Intensity	12.5k lux at 6"
Pressure Depth Rating	1 BAR (14.50psi)



Proteus Lite System

RMPL250 Reel

The core of the Proteus Lite system, this compact, space-saving reel is engineered to the same exacting standards as our mainline Proteus equipment.

- 820 Foot Kevlar Reinforced Cable
- Manual Cable Layering Arm
- 2-Step Quick-Release Footage Rollers
- Friction Brake
- Removable Winding Handle
- Spring Loaded Connector
- Powder Coated Frame with Rubber Feet
- Mounting bracket for easy-fit Control Unit

RMPL250
Lite Reel
820 feet

CPL150 Tractor

- Quick-Adjust Manual Elevator
- Lowering Handle
- Heavy Duty Rear Connector
- 6 Soft Rubber Wheels
- Quick-change Wheel Lock

CAM026 Pan & Rotate Camera

With a continuous 360° rotation and +/-135° Pan, CAM026L is a compact, robust camera with twin clusters of three high powered ultra-bright LED lights to provide optimum illumination for better image clarity. The hard wearing, scratch resistant sapphire glass provides protection of the camera lens.

CCU208 Control Unit

View, record and annotate inspection footage from any composite video source with Minicam Control Units. User friendly multi-function hot keys control an intuitive on-screen display, to enable quick and accurate navigation and numerous other features.



Quick-Adjust Manual Elevator



Lowering Handle



Manual Cable Layering Arm

Proven Reliability Modular Capability

Minicam's Proteus Lite brings together, the well proven performance and reliability of the Proteus family, in a value for money, entry level system.

Designed and developed in-house, Proteus Lite is the ideal starter kit for a one-man operation, integration into a small inspection van, or a low-cost option for larger companies to use for off-road, remote locations.

Proteus Lite provides all the resources required to undertake efficient, easy to perform inspections, and with ProPIPE+, WinCan Embedded and WinCan Web software as standard, you can deliver accurate, detailed reports, instantly on-site.

Future proof and totally modular, when your business budget allows, simply upgrade your Proteus Lite with a larger or smaller tractor, extra cameras and auxiliary lights, or one of the many other Proteus compatible accessories available.



CPL150S Tractor,
CAM026 Pan &
Rotate Camera



Friction Brake / Hand Brake



Fold-away / Removable Handle



2-Step Quick Release Meterage
Rollers

Camera Adaptor

PCA01

Invaluable for hand-held walk-throughs and vertical inspections in manholes, chimneys, tanks and vessels.

A useful accessory for your inspection kit. PCA01 allows the user to connect a camera to the CCU without the need for a Tractor. Precision engineered from high specification materials, this compact tool is invaluable for vertical inspections, hand-held walk-throughs, and for use in a service department.



TECHNICAL SPECIFICATION

Product Code	PCA01
Compatability	Proteus System
Features	Dual Aux Light Housings
Dimensions	5" x 2.7 x 3"
Weight	790g

Adaptor Guides

BAK01

Designed for vertical inspections. The robust arms keep the camera centered in the pipe and help to prevent damage to the camera and adaptor. BAK01 kit includes 2 sizes: 6" and 9".



LED Pods

APB300 / APN300

Adjustable LED light pods for larger pipe diameters.

Twin LED light pods are in-built to the auxiliary light. Manually adjustable, the directional light function provides a full horizontal 180° rotation and a 90° upward rotation, enabling forward, upward, rear or sideways facing positions. The light pod accessory fits all Proteus Tractors, and is quick and easy to fit. The APB300 backeye version features a color rear view camera to aid Tractor reversing.



Auxiliary Lights

ALB300 / ALN300

Ultra-bright LEDs for optimum illumination

A must-have accessory for Tractor users. The durable anodized aluminium housing features three high-powered ultra-bright LED lights and a scratch resistant sapphire glass to protect the lens.

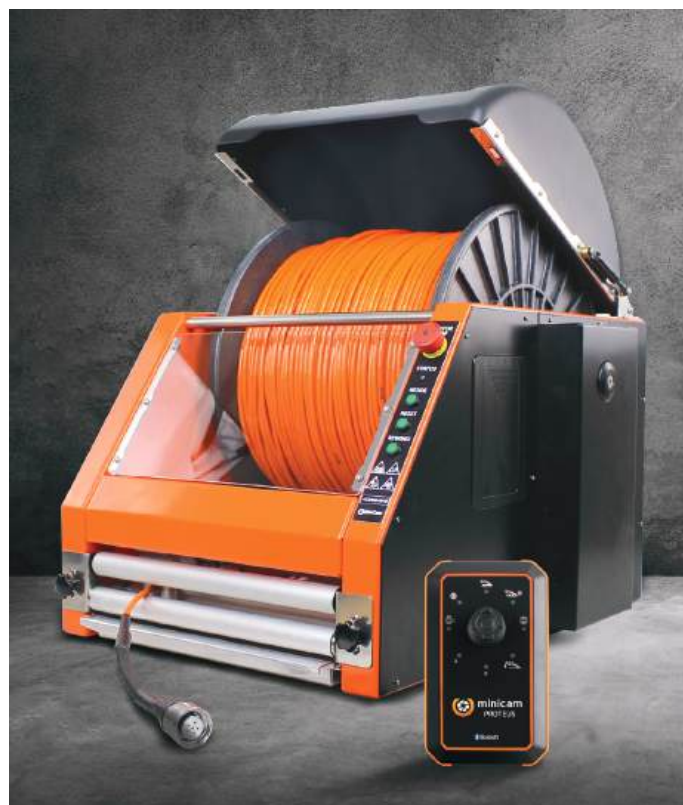


Automatic Reel ACR350 / ACR500

Experience powered winding in both directions!

Developed for the CCTV Inspection Van market, and modelled on our best-selling Proteus 1640ft motorized cable reel, the ACR500 large capacity reel gives users an impressive 1150ft of extra inspection capability.

Fitted with high strength, Kevlar reinforced inspection cable, ultra-smooth operation is provided by the powerful, three phase motor and cable layering mechanism, specially designed for uninterrupted, tangle free pay-out and re-winding. A clear safety screen prevents contact with the cable whilst coiling, and for additional safety there's a rigid cover and an instant motor stop button.



Motorized Reel RAP200 / RAP300

Experience powered winding in both directions!

Built to the same exacting standards as our manual cable reels, these labour saving motorized reels are sturdy, rugged and built to perform reliably efficient pipeline inspections.

Minicam motorized cable reels are designed for easy one-person operation in remote locations. The reels are fitted with high tensile strength Kevlar reinforced inspection cable. The ultra-smooth operation is provided by the powerful three phase motor and cable layering mechanism for uninterrupted, tangle free pay-out and re-winding. A rigid, clear safety screen prevents contact with the cable whilst coiling.

The reel is operated using the dedicated keys and intuitive on-screen display on the Proteus CCU.



Lateral Reel

LCR350

Experience powered winding in both directions!

Fitted with 1150 feet of high strength, Kevlar reinforced inspection cable and 150 feet of flexible ½” diameter push rod. The extendable arm of the guide roller has 4 distance locks enabling the cable/rod to be deployed from the optimum position. Dual reels with installation flexibility in van arrangements are used to drive the LAT150 tractor. The Lateral Reel gives you 1150 feet of mainline capability to then extend the main camera up to 150 feet into a lateral pipe, while the mainline reel provides cable to the tractor for runs of up to 1150 feet within the mainline pipe. Ultra-smooth operation is provided by a powerful motor and cable layering mechanism, specially designed for uninterrupted, tangle free pay-out and re-winding. Clear safety screens prevent contact with the cable whilst coiling, and for additional safety there is a rigid lid and an emergency stop button.



Van-fit configuration with LCR350 (top) and ACR350.

Used in conjunction with the lateral reel the fully automatic reel provides a distance capability of 1150 feet power the tractor along the pipeline. It uses our tried and tested Kevlar reinforced inspection cable, and has all the functionality and safety features of the lateral reel. For additional smooth friction-free guiding, an optional van guide pulley is available.

REELS	Lateral Reel - LCR350	Mainline Reel -ACR350
Operation	3 Phase motor	
Payout / Rewind	Cable layering mechanism	Cable layering mechanism
Emergency stop button	In-built	In-built
Push rod length	150ft	-
Cable length	1000ft	1150ft
Cable type	Kevlar reinforced	Kevlar reinforced
Power Supply	100-240 VAC	100-240 VAC
Power Consumption	600W	600W
Dimensions L x W x H	35" x 19" x 28"	26" x 17" x 25"
Weight	120kg	42kg
Van Guide Pulley	Integral	VGP350 (Optional)

TRACTOR WHEELS

Our specially designed wheels offer significant performance benefits in various pipe diameters and for specific operating conditions.

Soft Black Rubber

Available in four sizes and wide axle

Black, soft rubber wheels developed to provide improved traction in regular pipes.



Carbide

Available in four sizes and wide axle

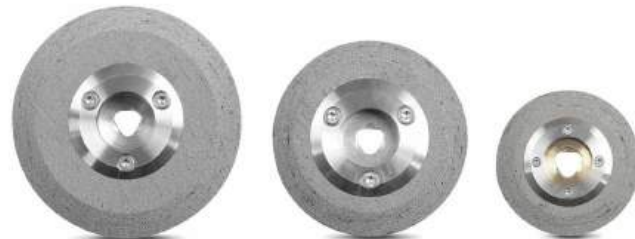
Fragmented copper particles fused to an heavy duty stainless steel body.



High Grip

Available in three sizes and wide axle

Hard wearing carborundum manufactured with a deep bevel profile to provide improved traction in wet and greasy pipes



Phuematic Balloon

Available in one size and wide axle

Heavy duty, 10" wide tyres designed to improve performance on our large Proteus CRP300 tractor. Optional for tractor Cradle PCC01



Quick Release Lock

All Proteus Tractors feature Minicam's unique, patented wheel lock device. This makes it easy to change the tractor wheel type to suit the size and condition of the pipe. Using the supplied Hex T-Bar driver, the operation is quick and simple with no other tools required.

Wheel Sizes & Compatibility

WHEEL TYPE	TO FIT CRP90	TO FIT CRP140 & CPL150S	TO FIT CRP300	RECOMMENDED PIPE DIAMETER
Soft Black Rubber Whe				
2"	QRW60SR/90	-	-	4"
3.5"	QRW90SR/90	QRW90SR/150	-	6"
3.5" XL	QRW90XLSR/90	-	-	6"
4.5"	-	QRW115SR/150	-	8" - 12"
5.5"	-	QRW140SR/150	QRW140SR/300	12" - 16" (150) 12" - 24" (300)
5.5" XL	-	QRW140XLSR/150	-	18" - 24"

Carbide Wheels				
2"	QRW60CB/90	-	-	4"
3.5"	QRW90CB/90	QRW90CB/150	-	6" - 8" (90) 6" (150)
3.5" XL	QRW90CBXL/90	-	-	8" - 12" (90)
4.5"	-	QRW115CB/150	-	8" - 12"
5.5"	-	QRW140CB/150	-	12" - 18"

High Grip Wheels				
3.5"	QRW90HG/90	QRW90HG/150	-	6" - 8"
3.5" XL	QRW90HGXL/90	-	-	8" - 12"
4.5"	-	QRW115HG/150	-	8" - 12"
5.5"	-	QRW140HG/150	-	12" - 18"

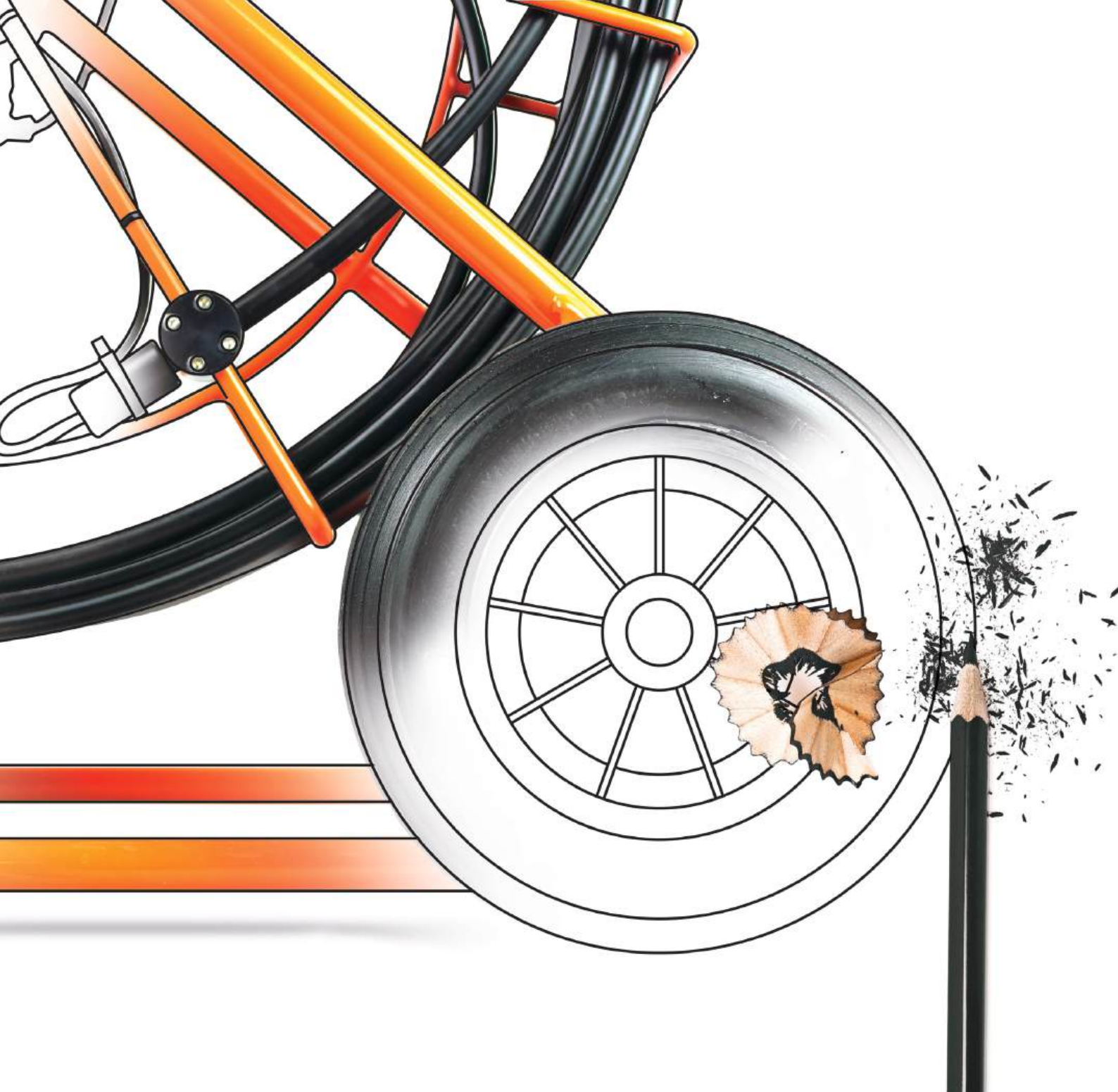
Pneumatic Balloon Wheels				
10"	-	-	QRW250	24" - 39"
10" XL	-	-	QRW250XL	24" - 39"



Wide Axle Wheels

Extend the capability of your Tractor. Quick and easy to attach, wide axle wheels provide instant extra width for inspections in wider pipe diameters

Wide Axle wheels are available in soft black rubber, high grip and carbide



Easy-fit Control Unit



Heavy Duty Camera
Connector



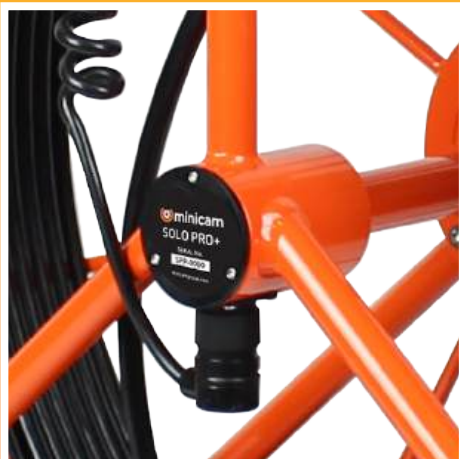
Rod Roller

ENGINEERED TO PERFORM

SOLO PRO+ handles it all

High quality components are used in all Minicam products, and our skilled technicians build each system by hand to our exacting standards.

Every SOLO PRO+ System is checked and rigorously tested before leaving our UK factory, and you can rest assured that we're right behind you, with our impeccable service and aftercare.



Integrated Meterage
Measurement



Friction Brake



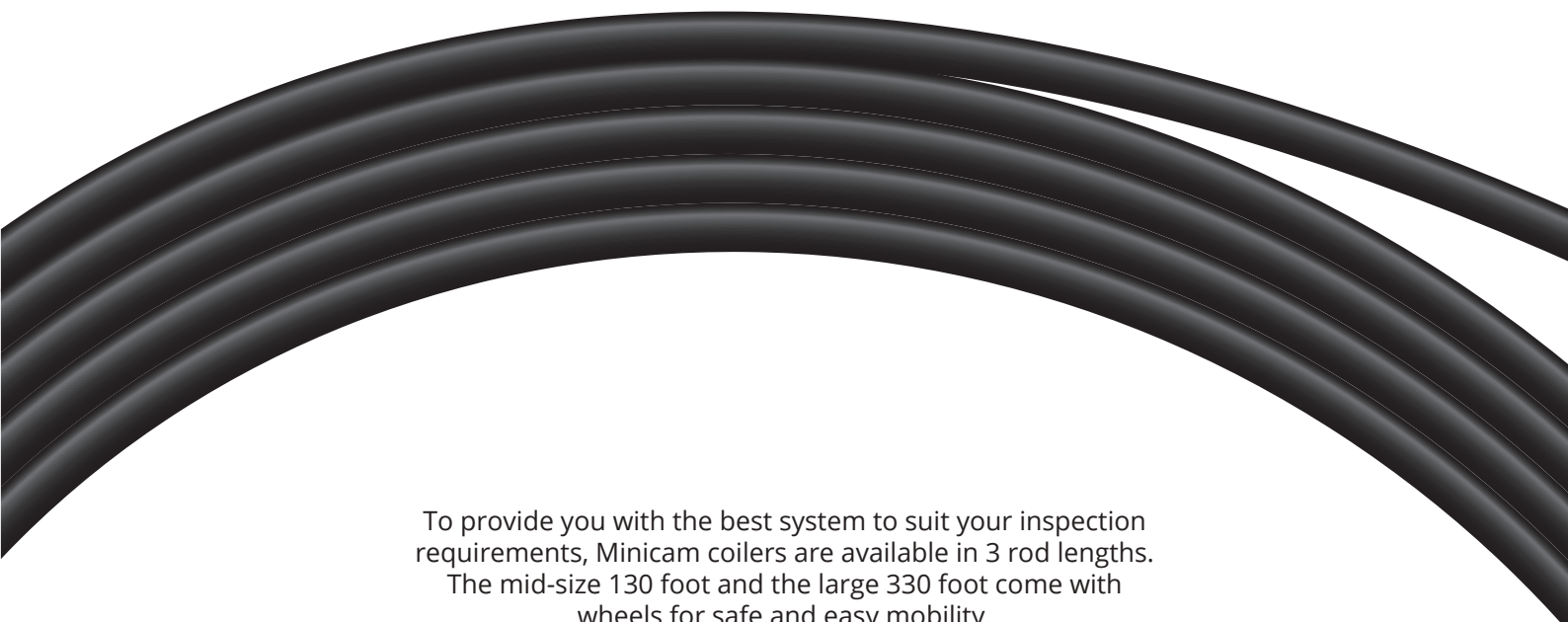
Heavy Duty Wheels

Coiler

SPP 130 / 200 / 330

The coiler frame is the carrier for the coiler rod, the camera and the CCU. Minicam have constantly refined the design, materials, components and construction, to make for our best ever frame. Customers the world over have come to rely on the SOLO PRO+ frame for the reliability, and of course our enviable after-care and service back-up.

The welded tubular steel construction and protective powder coating means the coiler stands up to the punishment of daily field use. The rod sheath is protected when paying-out and rewinding by an integrated rod roller, and a sturdy, water resistant camera connector houses the multi-frequency sonde, with selectable frequencies 33kHz, 512Hz and 640Hz. A sealed slip ring in the coiler hub ensures reliable operation, while measurements from the integral distance counter appear on the CCU screen for recording into the video.



To provide you with the best system to suit your inspection requirements, Minicam coilers are available in 3 rod lengths. The mid-size 130 foot and the large 330 foot come with wheels for safe and easy mobility.

Minicam use only the highest grade push rod. Manufactured to our exacting standards, the rod is semi-rigid with a tough, durable outer sheath. Manufactured to perform reliably in harsh conditions.



330
foot



200
foot



130
foot




**MULTI-FREQUENCY
SONDE**
33kHz / 512Hz / 640Hz

SOLO PRO+

CCU210

Survey Features

Access embedded reporting software to create detailed on-site reports.



Sonde Settings

Set the frequency of the Sonde transmitter to 33kHz, 512Hz or 640Hz.



Control Meterage

Accurately set the meterage zero offset using the meterage key.



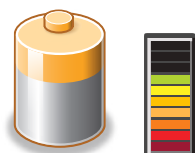
Generate Reports

Use embedded reporting software to create detailed inspection reports with a pipe graph to pinpoint defects.



Internal Batteries

The SOLO PRO+ CCU includes internal batteries so that it can be used autonomously to view inspection reports and video.



Review Footage

Organize videos and images into folders, then find them using the thumbnail gallery. Review media using standard controls.



Hot Keys

User-friendly, multi-function hot keys control an intuitive on-screen display of the numerous features.



Setup & Configuration

Easily and quickly configure the SOLO PRO+ CCU to your specific requirements using the various menu options. Set language, date and time, establish file formats and naming conventions, adjust camera parameters.



Illumination

Increase or decrease the intensity of the ultra-bright camera LEDs.



Write Screen Text

Type and store up to 16 pages of on screen text. Customize text color, position and background color.



Capture Footage

Record MPEG video and JPEG images, and zoom up to 3x on video playback.



Offload Data

Copy reports, videos and images to USB or SDHC media for easy transfer to PC and seamless integration with WinCan reporting and querying capabilities.

Alternative Languages

SOLO PRO+ is currently available with keyboards in English, French and German.

Screens Intensity

The brightness, color and backlit intensity of the internal display can be adjusted to suit the environment in which the system is being used.



Share Files

Wi-Fi enabled to allow remote access of stored images and data. Users can instantly share PDF reports, images and footage via email or upload WinCan Reports via the Cloud to WinCan Web for secure, immediate team-wide access online



Joystick Controls

Controlling movement of the pan & rotate camera is smooth and effortless using the joystick control. Perform a 360° endless rotation and pan the camera +/- 135°.



PRECISION CAMERAS FOR OPTICAL EXCELLENCE

Highest quality components are used in our camera designs, and our skilled technicians assemble and rigorously test the cameras at our UK production facility. Built for longevity, the cameras are rugged, with robust and precise connectors, and are engineered to perform with excellent optical qualities.



Axial CAM025

A Minicam best seller, the CAM025 Self-Levelling Axial camera performs reliably in daily use. The stainless steel housing with flexible four high powered spring and heavy duty connector features four high powered, ultra-bright LED Lights.

The housing has an integral, hard wearing, scratch resistant sapphire glass to protect the camera lens. CAM025 is supplied as standard with the SOLOPRO+ Axial System and the SOLOPRO+ Duo System.

TECHNICAL SPECIFICATION

Product code	CAM025
Effective Pixels	470 HTVL
Sensitivity	<1.0 Lux
Aperture	F2.5/75°
Illumination Intensity	12.5k Lux at 150
Pressure Depth Rating	1 BAR (14.50psi)
Dimensions	12.6" x 1.6" x 1.6"
Weight	620g



Pan, Rotate & Laser CAM050

Continuous 360° rotation and +/-135° pan. Integral distance sensor and twin lasers to enable accurate pipe diameter, defect and object measurement. CAM050 is shipped with Minicam's SOLOPro+50 pipeline video inspection system.

CAM050 is shipped with Minicam's SOLOPro+50 pipeline video inspection system or optionally with our standard SOLOPro+ configuration, available in multiple rod lengths and with a range of options. The CAM050 is also compatible with our LAT150, mainline to lateral inspection system.

TECHNICAL SPECIFICATION

Product Code	CAM050
Pipe Diameter	Greater than 60mm (2.36i)
Aligned Laser Spacing	Dual aligned front facing / single side
Camera Resolution	1200 HTVL
Sensitivity	<1.0 Lux
Aperture/Field of View	F2.5/75°
Dimensions	50mm diameter
Illumination Intensity	12.5k Lux at 150mm
Pressure Depth Rating	1 bar (14.50psi)



ACCESSORIES



ASS-001-955 & CAM026



ASS-001-955



ASS-002-009

Roller Skids

Increase the effectiveness and lifespan of your pipeline inspection system

Manufactured from high quality materials. No tools or manual adjustments are required, simply fit the skid and the three pivoting arms with specially shaped nylon wheels adjust to fit the required pipe diameter, keeping the camera head centered in the pipeline at all times.

The roller skids expand the SOLO PRO+ system for use in 6" - 9" pipelines, this enables you to use your push camera inspection system in pipelines that would otherwise require a tractor system. The roller skids allow inspection cameras to navigate multiple corners and bends and increase the inspection range significantly.

Manufactured from stainless steel and ABS plastic, the device is sturdy, rugged and corrosion resistant to withstand the punishment of daily field work.



TECHNICAL SPECIFICATION

Compatiability	Product Code
7" Roller Skid for CAM025	ASS-002-009
7" Roller Skid for CAM026	ASS-001-955
5" Roller Skid for CAM026	ASS-002-160
5" Roller Skid for CAM025	ASS-002-008

Available in two sizes to fit the CAM025 Self Levelling Axial Camera and the CAM026 Pan & Rotate Camera.



ASS-002-160



ASS-002-008



ASS-002-008 & CAM025

Tilting Table

Adjust the CCU position to suit the needs of the user

Quick and easy to attach, the Tilting Table allows adjustment of the control unit position, to give the user optimal screen viewing and keyboard positions. The table can be tilted 35° forward and 75° backwards, with a full, unobstructed 360° horizontal rotation. No tools are required, simply attach using the adjustable clamps.



TECHNICAL SPECIFICATION

Product Code	TTC01
Dimensions	14" x 12" x 10.6"
Weight	3kg

All Terrain Wheels

Improved stability for coiler rolling

The All Terrain Wheels attachment provides better stability for the user when manoeuvring a coiler through rocks, grass, woodland, mud and pavement. Sturdy construction, portable and easy-to-store. Quick and easy to attach and remove, no tools are required.



TECHNICAL SPECIFICATION

Product Code	SPP-ATA
Dimensions	34" x 10" x 10"
Weight	1.5kg

Proteus Transport Cases

Dual cut foam cases for safely transporting a CRP90, CRP140 or CPL150S tractor along with a CAM026L or CAM028 camera head and any Proteus lighthouse.



Video Input Cable

Connectivity to external video equipment

Allows use of external video equipment to be recorded on SOLO PRO+ Control Unit. This allows the user to take advantage of the embedded reporting software.



TECHNICAL SPECIFICATION

Product Code	SPP-EVL
Length	6.5 foot
Weight	125g

Seesnake® Interface

Exlusively compatible with Minicam control units

Sturdy and robust construction, the Minicam SeeSnake Interface unit quickly and easily connects the Rigid SeeSnake Standard and SeeSnake mini cameras to Minicam's intuitive and advanced control units.



TECHNICAL SPECIFICATION

Product Code	SSP02
Compatability	SOLO PRO+ Control Unit
Dimensions	2" x 10.5" x 9.5"
Weight	115g

Lateral Pin Kit

Smooth inspection of incoming laterals

For use with the CAM026 Pan & Rotate camera when attached to the CCP60/100 Compatible Coiler. Simply attach the pin to allow the inspection of incoming lateral pipes. The pin adjusts the direction, and guides the camera smoothly along the pipe. The kit comes with three sizes of pin: small 6", medium 9" and large 12". Fixings and instruction included.



TECHNICAL SPECIFICATION

Product Code	ASS-001-968
Small Pin Length	6"
Medium Pin Length	9"
Large Pin Length	12"

Compatible Coiler

Companion accessory to the Proteus System

Push rod coiler CCP60R with removable CAM025 Self Levelling Axial camera head, designed to plug directly into the Proteus CCU. Also available as CCP60D (Duo) allowing a CAM026 Pan & Rotate camera to be attached. Robust construction with mobility wheels and a durable powder coated finish. Centering skids optimize your view in pipes 3" and larger. The CCP coiler comes complete with a set of three skids and a removal tool.



TECHNICAL SPECIFICATION

Product Code	CCP60 / CCP100
Temperature Range	-20°C to +50°C
Dimensions	35" x 14" x 27"
Weight	21.3kg
Environmental Protection	IP54

Centring Skids

Optimize your view

Centring Skids optimize your view in pipes 3" and larger. Manufactured from ABS plastic, which can be washed and wiped clean, the skids are sturdy and rugged to withstand the punishment of daily field work.

Quick and easy to fit. Minicam's Proteus Compatible Coiler (CCP100/CCP60) is shipped with a complete set of 3 centring skids and a skid removal tool.



TECHNICAL SPECIFICATION

Supplied with CCP60 / CCP100
4 inch Skid
6 inch Skid
Protection Skid
Skid Removal Tool

CCU Tilting Table

Customize the CCU position to suit the needs of the user

Quick and easy to attach, the Tilting Table allows adjustment of the control unit position, to give the user optimal screen viewing and keyboard positions. The table can be tilted 35° forwards and 75° backwards, with a full unobstructed 360° horizontal rotation. No tools are required, simply attach using the adjustable clamps.



TECHNICAL SPECIFICATION

Product Code	TTC01
Dimensions	13" x 12" x 10.6"
Weight	3kg

Floataction Raft

Pipe inspection in flowing water just got easier

Eliminate the need for man-entry. The raft features three powerful angled auxiliary LED ultra-bright light modules, to illuminate pipes in excess of 78". Small enough to be lowered down most common sizes of sewer hole cover, the compact design allows inspection capabilities in pipes from 24". An in-built lowering loop makes for quick and easy deployment and retrieval, and the floatation plate ensures the device is perfectly balanced to eliminate rolling.



TECHNICAL SPECIFICATION

Product Code	FRP01
Dimensions	28" x 16.5" x 8"
Weight	5.8kg
IP Rating	IP68

Proteus Power Battery Pack

Portable power ... where will it take you?

No need to rely on vehicle or mains power. Minicam's unique Proteus Power Battery Pack enables pipeline inspections in the most remote locations with in excess of 5 hours inspection time*. The rugged pack is quick and easy to connect and features output short circuit protection and LED charge status indication. The battery is charged using the standard Proteus power supply unit.



PLEASE NOTE: Charging unit shown above for illustration only, not included with Proteus Power Pack. Charging Unit purchase separately.

* Battery life dependant on operation conditions



OPTIONAL EASY ACCESS CARRY CASE

TECHNICAL SPECIFICATION

Product Code	BPP24
Dimensions	11" x 4" x 4.7"
Weight	4kg
Optional	Carry Case

Dangerous goods shipping conformity required - please contact us for details

Cable Guide Pulley

For smooth guiding of inspection cable during survey

Reduces wear by preventing kinks and chaffing, and assists in the smooth guiding of inspection cable during your survey. Comes complete with 40 feet of rope and features a quick release mechanism to aid feeding the cable through the rollers.

TECHNICAL SPECIFICATION

Product Code	CGP01
Dimensions	19" x 3" x 4"
Rope Length	40 feet
Weight	2.8kg



Manhole Top Roller

For smooth guiding of inspection cable during survey

Reduces wear by preventing kinks and chafing, and assists in the smooth guiding of inspection cable during your survey. Fully adjustable to fit most manhole sizes ensures the device is perfectly balanced to eliminate rolling.

TECHNICAL SPECIFICATION

Product Code	TRP01
Dimensions	25.5" x 11" x 5.5"
Weight	4.45kg



Tractor Cradle

Improved inspection capabilities

The Tractor Cradle adapts Minicam's CPL150S, and CRP140 Tractors for use in large diameter pipes. Versatile, quick and easy to attach, the cradle provides extra ground clearance enabling improved inspection capabilities in pipes and culverts up to 39" in diameter.

This robust, steerable, 4-wheel drive cradle is driven by the tractor, and features a unique gear selector, enabling the user to change between high speed and high torque operation. Exclusively compatible with Proteus CPL150S, and CRP140 Tractors, PCC01 comes supplied with four 8.6" balloon wheels.



UNIQUE GEAR SELECTOR



TECHNICAL SPECIFICATION

Product Code	PCC01
Dimensions	16" x 10" x 8.6"
Weight	7.65kg



Tractor Camera Extender

Extends the camera position 4" forwards

The Tractor Camera Extender moves the camera position 4" forwards, extending the camera beyond the tractor. When the camera is positioned 90° downwards, this provides a view of the invert of pipeline, and not the Tractor.



TECHNICAL SPECIFICATION	
Product Code	CCE01
Dimensions	4.5" x 1.9" x 1.9"
Weight	302g



Extra Weight Plate

Extra down-force and traction for the Tractor

Exclusively compatible with Proteus CPL150S and CRP140 Tractors, the 2.5kg Extra Weight Plate gives the tractor extra down-force to allow for more traction in tricky pipe conditions. Quick to attach, the assembly is supplied with fixing bolts and washers.

TECHNICAL SPECIFICATION	
Product Code	EWP01
Compatability	CPL150S / CRP140
Dimensions	10" x 3" x 0.5"
Weight	2.5kg
Supplied with	Fixing Bolts & Washers

Portable Storage Trolley

Complete mobility for your Proteus System

Eliminate health hazardous lifting, and time consuming carrying to your remote work site. Engineered to allow for the mobile operation of your Proteus inspection system in difficult to reach areas, such as inside buildings, or other situations a distance away from your vehicle.

The trolley securely holds everything you need to efficiently undertake your pipeline inspection; control unit, reel, battery pack and accessory case. Simply wheel the unit to your location, connect a tractor and Camera, and you're up and running in minutes.

The added convenience of Minicam's unique Proteus Power Pack, means there's no need to rely on generator or mains power. The power pack enables pipeline inspection in the most remote locations with up to 5 hours* inspection time.



TECHNICAL SPECIFICATION

Product Code	PTP01	PTP02	PTP03	PTP04
Compatibility	RMP100/200	RAP200	RMP300/RAP300	Proteus Lite
Dimensions	25.5 x 45 x 29.5"	25.5 x 45 x 29.5"	25.5 x 45 x 34"	29.5 x 45 x 19"
Weight	9.75kg	9.75kg	10.5kg	13.5kg

PLEASE NOTE: Equipment shown on trolley NOT included with PTP01/02/03/04

*Battery life dependant on operating conditions.

Remote Controllers

Instant control with Bluetooth® wireless connectivity

Instant control with Bluetooth wireless connectivity. The remote control is used to control a tractor and motorised cable reel using Bluetooth® wireless technology. The motorized cable reel can be controlled directly without the presence of the control unit. A handy size and lightweight, the remote control is simple to use and is rechargeable via USB. Supplied with full instructions.



TECHNICAL SPECIFICATION	
Product Code	RCP4
Compatability	RAP300/200
Dimensions	3.4 X 5.7 X 1"
Weight	175g

TECHNICAL SPECIFICATION	
Product Code	RJP
Compatability	ACR350/500,RAP500/300/200
Dimensions	3.4 X 5.7 X 1"
Weight	175g

Brick Egg Stabilizer

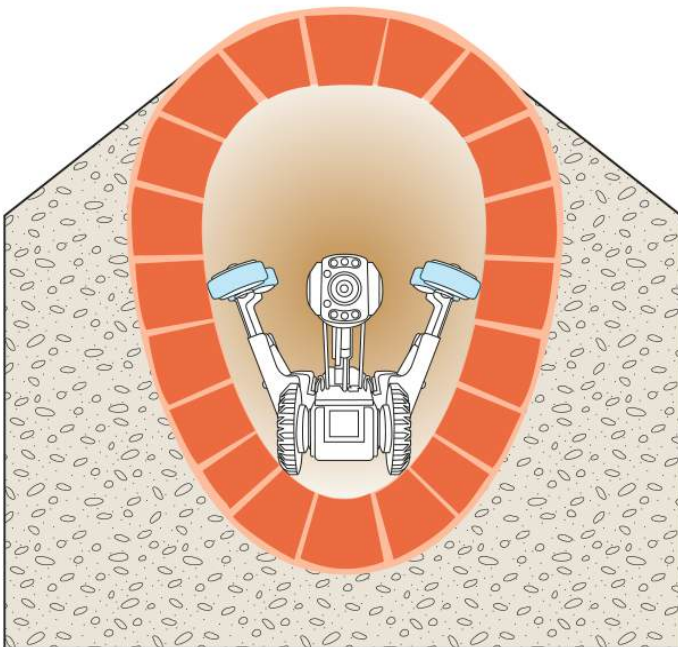
Eliminates rolling over of the Tractor

A simple quick fit to our Proteus tractor, the Brick Egg Stabilizer stops the tractor from rolling over during inspections in pipes with an egg-shaped profile. Exclusively compatible with Minicam's Proteus CRP300, CPL150S and CRP140 Tractors.

Compatibility:

BEP300 fits Proteus CRP300

BEP150/140 fits Proteus CPL150S and CRP140



TECHNICAL SPECIFICATION

Product Code	BEP300
Compatability	CRP300
Dimensions	17" x 7" x 8.6"
Weight	2.95g

TECHNICAL SPECIFICATION

Product Code	BEP150/140
Compatability	CPL150S/CRP140
Dimensions	15" x 7" x 8"
Weight	2.05kg

Cable Reel Guide

Smooth Friction-Free Cable Guiding

Reduces friction and provides additional guidance for the cable when paying out and rewinding. Also brushes and cleans the cable when rewinding. Exclusively compatible with minicam motorized and manual 980 feet and 650 feet cable reels.



TECHNICAL SPECIFICATION

Product Code	CGP300	CGP200
Compatability	RAP300/ RMP300	RAP200/ RMP200
Dimensions	21" x 19" x 6.8"	21" x 14.5"x 6.8"
Weight	3.5kg	2.9kg



Van Guide Pulley

Smooth friction-free cable guiding

Reduces friction and provides additional guidance for the cable when paying out and rewinding. Exclusively for use with Minicam Motorized and Manual, 980 feet and 650 feet cable reels.

TECHNICAL SPECIFICATION

Product Code	VGP01
Compatability	RMP200/300 & RAP200/300

Camera Elevation Platform

Increase Your Inspection Capabilities

The telescopic elevator is quick to attach to the CRP300 tractor and can be manually moved up or down to increase inspection capabilities up to 86". Interface provides easy connection for various combinations of camera, auxiliary lights and pods.



TECHNICAL SPECIFICATION

Product Code	CEP300
Connections	Camera connection, Lifter connection, 2x additional lamp connections, 1x additional lamp connector with backeye camera
Top Camera Position	43" (pipe center) using pneumatic balloon wheels
Mid Camera Position	Approx 32.6" (pipe center) with extended plate
Low Camera Position	22" (pipe center) with pneumatic wheels
Dimensions	5.5" x 5" x 18.7"
Weight	5.7kg

Reel Bracket

Use the reel as a CCU holder, for portability in remote areas

This lightweight tubular bracket is quick and easy to attach, using the bolts and washers supplied. The bracket holds the control unit firmly in place in a comfortable working position for the user. Available in two sizes.

TECHNICAL SPECIFICATION		
Product Code	RBP01	TBP02
Compatability	Fits 650ft Reel	Fits 980ft Reel
Dimensions	14" x 8.5" x 4.6"	16" x 8.5" x 4.6"
Weight	675g	735g



Pressure Kit

All you need to purge a Proteus Tractor and camera head

Pressurisation is safe, quick and easy. Two kits are available: Standard CO₂ and a Nitrogen version for ATEX equipment. Supplied in a handy padded carry case. Replacement cylinders can be purchased separately.

TECHNICAL SPECIFICATION	
Product Code	Description
PKP01	Standard CO ₂ Pressure kit
PKP02EX	ATEX Nitrogen Pressure Kit

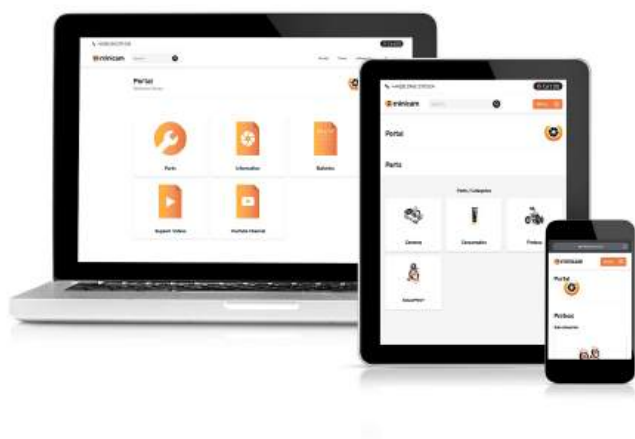
AFTER SALES SUPPORT

We are right behind you all of the way

We pride ourselves on our commitment to always going the extra mile with our customer care.

After sales support and Service and Repair is available from 8am until 5pm Monday to Friday and Saturday by appointment.

Operator and Service Training is available to customers and their employees, at our UK headquarters, your company headquarters or your preferred location. Contact us for full details and costs.



PARTS PORTAL

Quick and easy online ordering and worldwide delivery.

Appointed Minicam Partners are given access to the online part shop which has the full range of genuine Minicam spares and accessories, all available to order online with same day dispatch if ordered before 3pm*. The portal stocks parts for all Minicam systems and equipment.

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Business hours

Monday to Friday: 8am - 5pm

Saturday: By appointment

Sunday: Closed

Minicam Inc.

Minicam Inc Headquarters
12600 Newburgh Road
Livonia, MI, 48150L

Phone: (734) 744 5557

Minicam Inc.

Florida Service Center
2332 Old Combee Road
Lakeland, FL, 33805

Phone: (562) 620 3574

Minicam Inc.

California Service Center
703 W. Anaheim Street
Long Beach, CA, 90813

Phone: (863) 345 7303

We will **be happy to answer**
any questions you may have...

Phone

(816) 231-2005

Email

sales@redequipmentco.com

Website

minicaminc.com | redequipmentco.com



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**RECORD OF PROCEEDINGS
OF THE UTILITY ADVISORY COMMISSION
GARDNER, KANSAS**

Page No. 2026-05

April 2, 2026

The Utilities Advisory Commission of Gardner, Kansas, met in Regular Session on April 2, 2026, at City Hall. Present were Chairperson Barbara Coleman, Vice Chairperson Bryce Augustine, Commissioner Janine Edwards, Commissioner Nathaniel Plahn, Utilities Department Director David Hunter and Utilities Specialist Erin Groh. Commissioner Russell Wohler was absent.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Barbara Coleman.

CONSENT AGENDA

1. **Standing approval of the minutes as written for the March 5, 2026 meeting of the Utility Advisory Commission.**

Motion by Commissioner Plahn, seconded by Commissioner Edwards, to approve the Consent Agenda.

Motion carried 4-0 Aye

OLD BUSINESS

NEW BUSINESS

5. **Consider a recommendation to the City Council to purchase a CCTV Sanitary Sewer Mounted Camera Van.**

Director Hunter stated that the Line Maintenance division uses a mainline sewer inspection camera system which is a critical tool used to inspect the interiors of sewer lines and detect the presence of sediment, root invasion, grease, debris, pipe cracks, active I&I, joint displacement and condition of service connections. In 2017 the City purchased a trailer mounted CCTV camera system that has now reached the end of its useful life and requires frequent repairs. The camera has had ongoing breakdowns, needing repeated service and resulting in extended periods during which no functional sewer camera is available for use. It was determined that a new CCTV Sanitary Sewer Mounted Camera Van would need to be purchased and a Request for Proposals was posted on the city's website, The Legal Record and Drexel from January 27, 2026 through February 20, 2026. A selection committee comprised of city staff from various departments reviewed the two proposals received from Key Equipment & Supply Co. and RED Equipment, LLC. On March 19, 2026, the selection committee unanimously agreed that RED Equipment, LLC met the requirements as set forth in the RFP. The committee also agreed that RED was well qualified, had a more rugged chassis, more accessories and options, superior customer service and a local repair and maintenance location. The City has worked with RED in the past and have always provided exceptional customer service, training, and timely repairs, as well as a loaner program when items are out of service.

Motion by Commissioner Plahn, seconded by Commissioner Edwards to forward the recommendation to City Council to authorize the City Administrator to approve the Agreement for Purchase of Goods contract with RED Equipment, LLC, in the amount of \$240,932.86 for a CCTV Sanitary Sewer Mounted Camera Van.

Motion carried 4-0 Aye

COUNCIL ACTION FORM

CONSENT AGENDA ITEM NO. 6

MEETING DATE: APRIL 20, 2026

STAFF CONTACT: DAVID HUNTER, UTILITIES DIRECTOR

Agenda Item: Consider a recommendation to authorize the City Administrator to execute a contract for the waterline replacement at Center Street to Elm Street Alley Project, CIP Project No. WA7007.

Strategic Priority: Increase Infrastructure and Asset Management

Department: Utilities – Electric Generation

Board/Commission Recommendation:

On April 2, 2026, the Utility Advisory Commission approved a recommendation to the City Council to approve a contract with Griggs Construction for the waterline replacement at Center Street to Elm Street Alley, CIP Project WA7007 in the amount of \$260,141.00.

Staff Recommendation:

Authorize the City Administrator to execute a contract with Griggs Construction for the waterline replacement at Center Street to Elm Street Alley, CIP Project WA7007 in the amount of \$260,141.00.

Background/Description of Item:

The alley from Center Street to Elm Street has experienced multiple breaks in the last couple of years and is on the waterline removal list due to the transite pipe material. This project includes replacement of approximately 900 linear feet of waterline, service replacement, reconnections, temporary waterline services to existing businesses, installation of a new dead end line assembly, valves, and project restoration.

Bidding Process:

The Invitation for Bids was advertised on the City of Gardner website, Drexel website and *The Legal Record*, from March 10, 2026, to March 24, 2026. Two bid proposal packages were submitted to the Utilities Department, and both met and exceeded the requirements included in the bid documents.

Contractor Name	Based Bid Amount
Griggs Construction	\$ 260,141.00
Cohorst Enterprises, Inc.	\$ 297,740.00

Financial Impact:

Funding is available in the annual Water Fund, O & M Budget under Water Distribution.

Attachments:

- Bid Tabulation
- Griggs Construction Bid Package
- Contract

- Minutes Excerpt from the April 2, 2026 Utility Advisory Commission Meeting

Suggested Motion:

Authorize the City Administrator to execute a contract to Griggs Construction for the Waterline Replacement Center Street to Elm Street Alley Project, CIP Project No. WA7007 in the amount of \$260,141.00.



BID TOTALS

Company	Base Bid Amount	Bid Bond	Addendums
Cohorst Enterprises, Inc.	\$297,740.00	X	1
Griggs Construction	\$260,141.00	X	1



PROPOSER'S AFFIDAVIT
WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project

This completed Proposer's Affidavit form must be submitted with the Proposer's Bid and will become a part of any agreement that may be awarded. This Proposer's Affidavit must be signed by an authorized representative. If the Proposal Signature Form is not signed by an authorized representative or submitted with the proposal, the proposal is considered non-responsive.

Please type or print:

Legal Name of Person, Firm or Corporation: Griggs Gutter and Const

Address: 1301 N 7th

City/State/Zip: Pleasant Hill MO 64080

Contact Person: Jim Walker

Phone: 816-345-9405 Email: jwalkerjr@gmail.com

Federal ID #: 87-2417784

Type of Organization: ☒ Individual ☐ Small Business ☐ Non-profit
☐ Partnership ☐ Corporation ☐ Joint Venture

Attach copies of all such licenses, permits or certificates issued to the business entity.

The undersigned person by his/her signature affixed hereon warrants that:

- A. He/she is an officer of the organization.
- B. He/she has been specifically authorized to offer a bid in full compliance with all requirements, and conditions, as set for in this Invitation for Bid.
- C. The Proposer complies with all of the requirements of the Bid.
- D. The Proposer certifies all products and services in the bid meet or exceed all requirements of this specification as set forth in the Bid and that all exceptions are clearly identified.
- E. He/she received the following addenda to the Invitation to Bid (indicate number and date of each):

Addendum No.: 1 Dated: 3-10-26
Addendum No.: _____ Dated: _____
Addendum No.: _____ Dated: _____

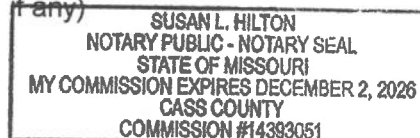
Authorized Signature: Jim Walker Manager Date: 3-10-26
(Title)

Subscribed and sworn to before me this 23rd day of March, 2026 by Cass County, State of Missouri

Susan L. Hilton
(Signature of Notary Public)

My commission expires: 12/2/2026

(seal, if any)



**BID FORM****WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project**

All Bid Pricing is to be in accordance with all General Conditions, Special Conditions, and Minimum Specifications as stated within this Request for Bid. Failure to complete the following form(s) shall result in your Bid being deemed non-responsive and rejected without any further evaluation.

The undersigned Bidder hereby proposes to furnish all material, supplies, transportation, tools, equipment and necessary labor to construct, install, plant and complete all Work stipulated in, required by, and in conformity with the proposed Contract Documents, incorporated herein (including all documents referred to therein) and any and all written addenda thereto, for and in consideration of the unit prices as follows:

BIDDING COMPANY:Griggs Const

Item	Description	Quantity	Unit	Total Cost
1	6" PVC C900, Bore & Tracer Wire	900	LF	183068
2	Dead End Assembly w/ Hydrant Valve	1	EA	9718
3	6"x6" Tee	3	EA	222 2218
4	6" Gate Valve	6	EA	11840
5	Tee Connection with 6" Gate Valve	1	EA	2564
6	1" SDR #9 Poly Service Line w/Tracer Wire	10	LF	1075
7	1" SDR #9 Poly Service and Bore	2	EA	2012
9	1" SDR #9 Poly Service Line w/Tracer Wire & Wye	28	LF	1985
8	3/4" SDR #9 Poly Service Line w/Tracer Wire	292	LF	1369
9	3/4" SDR #9 Poly Service and Bore	6	EA	9856
10	1.5" SDR #9 Poly Service Line w/Tracer Wire	28	LF	1780
11	1.5" SDR #9 Poly Service and Bore	2	EA	4106
12	Connect to Existing Meters	10	EA	2327
13	Temporary Waterline	1	LS	2600
14	Demolition	1	LS	3490
15	Project Restoration	1	LS	5133
16	Owners Allowance	1	LS	\$15,000

TOTAL BID: \$ 269141⁰⁰



BID FORM

WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project

1. In submitting this Bid, the undersigned declares that it is of lawful age and executed this Bid on behalf of the Bidder named herein, and that the undersigned has lawful authority to do so. The undersigned further declares that it has not directly or indirectly entered into any agreement, expressed or implied, with any Bidder or Bidders, having for its object the controlling of the price or amount of such Bid or any Bids, the limiting of the Bid or Bidders, the parceling or farming out to any Bidder or Bidders, or other persons, of any part of the Agreement or any part of the subject matter of the Bid or Bids or of the profits thereof, and that it has not and will not divulge the sealed Bid to any person whomsoever, except those having a partnership or other financial interest with Bidder in said Bid or Bids, until after the sealed Bid or Bids are opened.
2. The undersigned further declares that it has carefully examined the Notice to Bidders and other Contract Documents, and that it has inspected the actual location of the Work, together with the local sources of supply, and has satisfied itself as to all conditions and quantities, and understands that in signing this Bid Form the undersigned on behalf of the Bidder waives all right to plead any misunderstanding regarding the same.
3. The undersigned hereby agrees to furnish the required bonds and insurance certificates and execute the Agreement within ten (10) calendar days from and after Notice of Award of the Agreement is delivered to the Bidder, and failure of the Bidder to do so shall constitute a default, and the City may thereafter take such steps to protect its legal rights as it deems in its best interest, including, but not limited to, enforcement of its rights as performance.
4. It is understood that the City will pay monthly pay estimates submitted in accordance with the City of Gardner's claims policy and approved by the Utilities Director, all as provided in the Contract Documents.



BID FORM

WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project

5. The undersigned acknowledges receipt of the Plans and Specifications for the Project including the following written addenda (insert "none" if none were received):

Addendum #1 - 3-10-26

Dated this 10 day of March, 2026.

Griggs Const
[Contractor]

By:

Jan Walker
Manager
Title

1101 N 7 Hwy
Address

Pleasant Hill MO 64080
City, State, Zip

816-345-9405
Telephone Number

janetwalkerjr@gmail.com
E-Mail [if available]

N/A
Facsimile Number [if available]



BIDDER'S QUALIFICATION STATEMENT

WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project

1. The name, address, telephone number/fax number/email address of the bidder.

Name: Griggs Const
Address: 1101 N 7th Pleasant Hill MO 64080
Phone/Fax/Email: 816-3459405 jonas.f.walker.jr@gmail.com

2. Years in business 8 years
3. List of contractors owned equipment available for this project. Attach as separate submittal, if necessary.

Cat 307 track hoe, Cat 389 skid steer, concrete SAW, Dump truck
JD 333 skid steer, Fomitsu 135 track hoe 444 JD Front End Loader

4. List of equivalent type projects within the last four (4) years. Attach as separate submittal, if necessary.

i. Name of Client: City of Pleasant Hill Date of Project: Aug 25 - to Now
Contact Person: Dustin Kirch Phone: 816-572-1955
Description of Project: Water, Sewer Repairs Building Reno

ii. Name of Client: City of Prairie Village Date of Project: 10-25-10 to 5-26
Contact Person: Cliff Speegle Phone: 913-385-4011
Description of Project: Replace approx 500' of storm drain + Recto
Concrete channel w/ also Ravel, + sidewalk repairs

iii. Name of Client: GRP Wegman Date of Project: Nov 23 - to Jan 26
Contact Person: John Muschison Phone: 405-650-3926
Description of Project: Pool Footings & Slabs for Building
Install with utilities to site

5. List of person(s) who will supervise and be available to perform the work on this project and the number of years' experience.

Role:	Names:	Years Experience:
Project Manager:	ZACK Griggs	25
Superintendent:	Adam Kaffman	20
Foreman:	Joe Cail	15
Other Personnel:	MARK Miller	10
Office —	RASHIMA Kingsby PE	Director of operations

6. List of Proposed Major Subcontractors:

Each bidder shall enter in the space provided the name(s) of major subcontractors the bidder proposes to employ and the type of work the subcontractor will perform. A major subcontractor is defined as a subcontractor whose subcontract constitutes approximately five (5) percent or more of the total contract price.

Subcontractor	Address	Phone #	Type/Scope of Work
MAGNUM	2720 E 88 th Len KCMO	660 238-6127	Bore

7. Such additional information as will assist the City in determining whether the bidder is adequately prepared to fulfill the contract. Attach a separate submittal, if necessary.

The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the City in verification of the recitals comprising this statement of bidder's qualifications.

Authorized Signature: _____ Date: _____

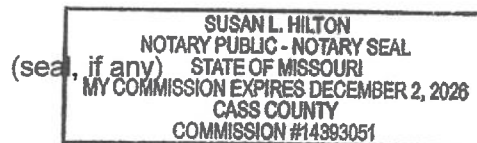
(Title)

Subscribed and sworn to before me this 23rd day of March, 2026

Cass County, State of Missouri


(Signature of Notary Public)

My commission expires: 12/2/2026





SUBCONTRACTOR'S QUALIFICATION STATEMENT

WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project

Please fill out a form for each subcontractor the contractor proposes to employ. Copy this form if additional forms are required and attach as separate submittals to the Proposal.

1. The name, address, telephone number/fax number/email address of the Subcontractor.

Name: MAGNUM Boring

Address: 2720 E 88th Ave Kcmo

Phone/Fax/Email: 816-666-8786 - 660-2386127

2. Years in business 22

3. List of Subcontractors owned equipment available for this project. Attach as separate submittal, if necessary.

4- Ditch with Bore machines, 389 cmt skid steer Trucks for
vac

4. List of equivalent type projects within the last four (4) years. Attach as separate submittal, if necessary.

will send if needed-

i. Name of Client: _____ Date of Project: _____

Contact Person: _____ Phone: _____

Description of Project: _____

ii. Name of Client: _____ Date of Project: _____

Contact Person: _____ Phone: _____

Description of Project: _____

iii. Name of Client: _____ Date of Project: _____

Contact Person: _____ Phone: _____

Description of Project: _____

5. List of person(s) who will supervise and be available to perform the work on this project and the number of years' experience.

Role:	Names:	Years experience:
Project Manager	Don Brady	23
Superintendent	Lone Wentland	31
Foreman:	Chris Bell	20
Other Personnel:		

6. Such additional information as will assist the City in determining whether the bidder is adequately prepared to fulfill the contract. Attach a separate submittal, if necessary.

The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the City in verification of the recitals comprising this statement of subcontractor's qualifications.

Authorized Signature: Don Brady (Title) Date: 3-23-26

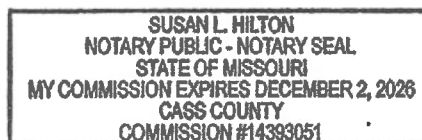
Subscribed and sworn to before me this 23rd day of March, 2026 by

Cass County, State of Missouri

Susan L. Hilton
(Signature of Notary Public)

My commission expires: 12/2/2026

(seal, if any)





**CERTIFICATE OF NONDISCRIMINATION
MANDATORY PROVISIONS**

WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project

K.S.A. § 44-1030(a) provides that every contract for or on behalf of the City of Gardner, Kansas for the construction, alteration or repair of any public building or public work or for the acquisition of materials, equipment, supplies or services shall contain provisions by which the contractor agrees to the following:

- (1) that the contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, age, national origin or ancestry;
- (2) that in all solicitations or advertisements for employees, the contractor shall include the phrase, "Equal Opportunity Employer," or similar phrase as approved by the state commission;
- (3) that if the contractor fails to comply with the manner in which the contractor reports to the state commission in accordance with the provision of K.S.A. § 44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be canceled, terminated or suspended, in whole or in part, by the City of Gardner;
- (4) that if the contractor is found guilty of a violation of the Kansas Act Against Discrimination under decision or order of the state commission which has become final, the contractor shall be deemed to have breached the present contract and it may be canceled, terminated or suspended, in whole or in part, by the City of Gardner; and
- (5) that the contractor shall include the provisions of K.S.A. § 44-1030(a) subsections (1) through (4) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

The provisions of K.S.A. § 44-1030(a) shall not apply to a contract entered into by a contractor: (1) who employs fewer than four (4) employees during the term of such contract; or (2) whose contracts with the City of Gardner cumulatively totals \$5,000 or less during the same fiscal year.

By signing this Certificate of Nondiscrimination, contractor acknowledges inclusion of the requirements of K.S.A. 44-1030(a) in the base contract and in all subcontracts.

DATE: 3-10-26

Griggs Const
Contractor/Principal

By: [Signature]
Signature

CORPORATE SEAL

Manager
(Official Title of Signer)



NONCOLLUSION AFFIDAVIT OF PRIME BIDDER

WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project

STATE OF MO
COUNTY OF CASS

James Walker, being first duly sworn deposes and says that:

- (1) He is Manager of Griggs Const, the Bidder that has submitted the attached Bid;
- (2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees of parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Gardner, KS or any person interested in the proposed Contract;
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

By: James Walker

Name: James Walker

Title: Manager

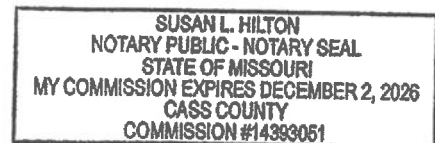
Bidder: Griggs Const

Subscribed and sworn to before me this 23rd day of March, 2026 by

Cass County/State of Missouri

Susan L. Hilton
(Signature of Notary Public)

(seal, if any)



My commission expires: 12/2/26



BID BOND

WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project

KNOW ALL MEN BY THESE PRESENTS, that Griggs Const as Principal, hereinafter called the Principal, and Griggs Const a corporation duly organized under the laws of the State of MO as Surety, hereinafter called the Surety, are held and firmly bound unto the City of Gardner Kansas, as Obligee, hereinafter called the Obligee, in the sum of _____ Dollars (\$ _____), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for the following project:

PROJECT: WA7007 6" Waterline Replacement (Center St. to Elm St. Alley) Project

NOW THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this/her obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this/her 10 day of March, 2026.

Griggs Const
[Contractor/Principal]

Miguel
[Title]

[SEAL]

ATTEST:

[Signature]
[Secretary]

[SEAL]

[Signature]
[Surety Company]

By:

[Signature]
[Attorney-in-fact]



**GARDNER, KANSAS
UTILITIES DEPARTMENT**

Electric Administration Building
1150 E Santa Fe St
Gardner, KS 66030
PHONE (913) 856-0980

**ADDENDUM NO. 1
CONTRACT DOCUMENTS, SPECIFICATIONS AND PLANS
6" WATERLINE REPLACEMENT (CENTER STREET TO
ELM STREET ALLEY) PROJECT
PROJECT ID: #WA7007**

March 10, 2026

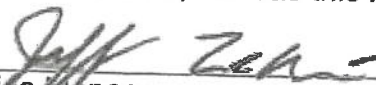
The following changes and amendments are made as part of the Plans and Contract Documents for the **6" Waterline Replacement (Center Street to Elm Street Alley)** project. All other items and conditions of the Plans and Contract Documents remain unchanged.

ADDENDA TO THE CONTRACT DOCUMENTS:

1. BID OPENING DATE:

The Bid Opening Date for this project shall be **March 24th, 2026**. Bids will be received until 11:00 a.m. at the Office of the Gardner Utilities Department, Electric Administration Building, 1150 E Santa Fe St, Gardner, Kansas, 66030.

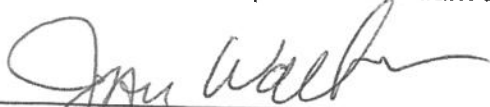
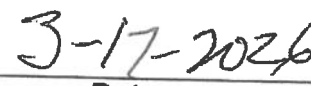
Dated at Gardner, Kansas this March 10, 2026.



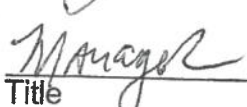
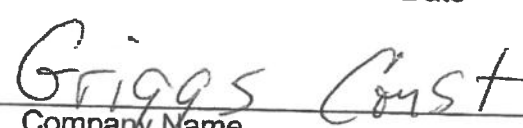
Utilities Manager

A COPY OF THIS ADDENDUM SHALL BE ATTACHED TO THE PROPOSAL.

Acknowledge Receipt of Addendum by Bidder:

Signature of Bidder Date

Title Company Name

6" Waterline Replacement (Center St to Elm St Alley) Project

Addendum No. 1



AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Griggs Gutter and Construction Inc
1301 MO Route 7
Pleasant Hill, MO 64080

SURETY:

(Name, legal status and principal place of business)

Employers Mutual Casualty Company
717 Mulberry Street
Des Moines, IA 50309

OWNER:

(Name, legal status and address)

City of Gardner, Kansas
450 E Santa Fe St
Gardner, KS 66030

BOND AMOUNT: \$Five percent (5%) of Bid Amount

PROJECT:

(Name, location or address, and Project number, if any)

6" Waterline Replacement (Center Street to Elm Street Alley) Project

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Signed and sealed this 20th Day of March, 2026.

Jan Walker
(Witness)
HS
Hannah Marie
(Witness)

Jan Walker
(Principal) (Seal)
J. Manger
(Title)
Sam Sealer
(Surety) (Seal)
Sam Sealer, Attorney in Fact
(Title)



POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

1. Employers Mutual Casualty Company, an Iowa Corporation
2. EMCASCO Insurance Company, an Iowa Corporation
3. Union Insurance Company of Providence, an Iowa Corporation

4. Illinois EMCASCO Insurance Company, an Iowa Corporation
5. Dakota Fire Insurance Company, a North Dakota Corporation
6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

Sam Sealer

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

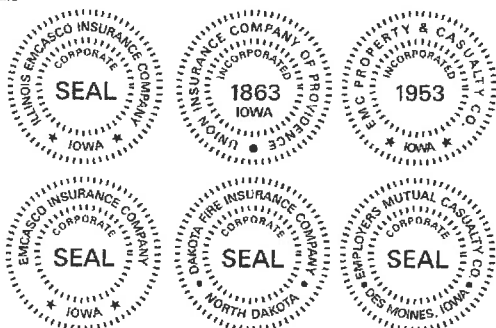
AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 22nd day of September, 2022.

Seals



Scott R. Jean
 Scott R. Jean, President & CEO
 of Company 1; Chairman, President
 & CEO of Companies 2, 3, 4, 5 & 6

Todd Strother
 Todd Strother, Executive Vice President
 Chief Legal Officer & Secretary of
 Companies 1, 2, 3, 4, 5 & 6

On this 22nd day of September, 2022 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2025.

Kathy Loveridge
 Notary Public in and for the State of Iowa

CERTIFICATE

I, Ryan J. Springer, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 22nd day of September, 2022, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 20th day of March, 2026.

Ryan J. Springer
 Vice President

AGREEMENT BETWEEN CITY AND CONTRACTOR

This agreement ["Agreement"], is made as of this _____ day of _____, 2026 by and between the City of Gardner, Kansas, [hereinafter "City"], and _____, [hereinafter referred to as "Contractor"] for the construction of the following described work known as City of Gardner Project: **6" Waterline Replacement (Center Street to Elm Street Alley) Project No. WA7007.**

RECITALS

WHEREAS, the City desires to construct and complete **6" Waterline Replacement (Center Street to Elm Street Alley) Project No. WA7007.**

WHEREAS, the City has caused to be prepared, in accordance with the law, Notice to Bidders, Instructions to Bidders, Bid, this Agreement, General and Special Conditions, Plans, Specifications and other Contract Documents (the "Contract Documents"), as defined in the General Conditions, for the work herein described, and has approved and adopted these said Contract Documents and has caused to be published, in the manner and for the time required by law, an advertisement inviting sealed Bids for furnishing construction materials, labor, tools, equipment and transportation necessary for, and in connection with, the construction of public improvements in accordance with the terms of this Agreement; and

WHEREAS, the Contractor, in response to the advertisement, has submitted to the City, in the manner and at the time specified, a sealed Bid in accordance with the terms of this Agreement; and

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and canvassed the Bids submitted, and as a result of this canvass has, in accordance with the law, determined and declared the Contractor to be the lowest and best responsible bidder for the construction of the public improvements known as **WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project** and has duly awarded to the Contractor a contract therefore upon the terms and conditions set forth in this Agreement for the sum or sums named in the Bid attached to and made a part of this Agreement.

WHEREAS, in the judgment of the City of Gardner, it is necessary and desirable to employ the services of Contractor for **WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project.**

NOW, THEREFORE, in consideration of the compensation to be paid the Contractor, foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

AGREEMENT

- 1.0 Work to be Performed. The Contractor will furnish at his own cost and expense all labor, tools, equipment, materials and transportation required to construct and complete the work designated, described and required by the Bid Documents and Contract Documents for City of Gardner Project, **WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project**. All terms used herein shall have the meanings ascribed to them in the General Conditions unless otherwise specified.
- 1.1 Contractor's Work. The Work to be performed by Contractor under this Agreement is as described in the Bid Documents, attached and incorporated by reference.
- 1.2 Performance Standard. Contractor represents to City that Contractor is professionally qualified to do this Project and if required, is licensed to practice the Work being offered by all public entities having jurisdiction over Contractor and the Project. Contractor specifically acknowledges and confirms that: 1.) Contractor has visited the site, made all inspections Contractor deems appropriate and has read and fully understands the Contract Documents, including all obligations and responsibilities undertaken by Contractor as specified herein and in the other Contract Documents and knowingly accepts same; 2.) Contractor has furnished copies of all Contract Documents to Contractor's insurance carrier(s) and its surety(ies); and 3.) Contractor's insurance carrier(s) and surety(ies) agree to be bound as specified in this Agreement, in the Contract Documents, as set forth in the insurance policy(ies) and bonds pertaining to liability and surety coverage.
- 1.3 Assigned Personnel.
- a. Contractor shall only assign competent personnel to perform work hereunder. In the event that at any time City, in its sole discretion, desires the removal of any person or persons assigned by Contractor to perform work hereunder, Contractor shall remove such person or persons immediately upon receiving written notice from City.
 - b. With respect to this Agreement, the Contractor shall employ the following key personnel: _____.
 - c. In the event that any of Contractor's personnel assigned to perform Work under this Agreement become unavailable due to resignation, sickness or other factors outside of Contractor's control, Contractor's shall be responsible for timely provision of adequately qualified replacements.
 - d. The Contractor shall designate _____ as Principal on the Project. As principal on this project, this person shall be the primary contact with the Project Representative and shall have authority to bind Contractor. So long as the individual named above remains actively employed or retained by Contractor, he/she shall perform the function of principal on the Project, unless otherwise agreed to in writing signed by both parties. The Contractor will supply a direct name, phone number and email and will notify the City if this contact information changes during the contract period.

- f. City shall designate **Jeff LeMire, Utilities Manager**, as the Project Representative to represent the City in coordinating this project with Contractor, with authority to transmit instructions and define policies and decisions of City. The written consent of the Department Director, and if applicable, City Administrator and/or Governing Body, shall be required to approve any increase in Project cost.

2.0 Commencement of Contract Time; Notice to Proceed.

- 2.1 The Contract Time will commence on the date stated in the Notice to Proceed. No Work shall be done at the site prior to issuance of a Notice to Proceed.
- 2.2 Before a Notice to Proceed will be issued, Contractor shall deliver to City certificates of insurance and such bonds as are required pursuant to the terms of this Agreement and the Contract Documents.
- 2.3 Before Contractor commences Work, a Pre-Construction Conference shall be held to review the progress schedules, to establish procedures for handling Shop Drawings and other submittals, and to establish a working understanding among the parties as to the Work to be performed pursuant to the terms of this Agreement and the Contract Documents.

3.0 Time of Performance.

- 3.1 Unless otherwise provide in this Agreement, Contractor shall commence Work upon the date stated in the Notice to Proceed, and will complete all Work covered by this Agreement and the Contract Documents within the time specified on the Notice to Proceed. Time is of the essence.
- 3.2 Progress Schedule
Within ten (10) days after the Effective Date of this Agreement and prior to commencing the Work, Contractor shall submit to City an estimated progress schedule indicating the starting and completion dates of the various phases of the Work, including the projected cost of each phase. The cost projection may serve as the basis for Progress Payments during the Work.
- 3.3 Computation of Time. When any period of time is referred to in the Contract Documents by days, it will be computed to exclude the first and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or on a day made a legal holiday by the law of the applicable jurisdiction, such day shall be omitted from the computation. A calendar day of 24 hours measured from midnight to the next midnight shall constitute a day.
- 3.4 Changes in Contract Time. The Contract Time may only be changed by a Change Order. Any claim for an extension or shortening of the contract time shall be based on written notice delivered by the party requesting the change to the other party promptly and stating the general nature of the claim. A written claim with supporting data shall be delivered within thirty (30) days after such occurrence (unless the Engineer allows an additional period of time to ascertain more accurate data in support of the claim) and shall be accompanied by the claimant's written statement that the adjustment claimed is the entire adjustment to which the claimant has reason to believe it is entitled as a result of the occurrence of said event. All claims

for adjustment in the Contract Time shall be determined by the Engineer. Consideration may be given to requests for extensions of time due to inclement weather. No claim for an adjustment in the Contract Time will be valid if not submitted in accordance with the requirements of this paragraph. In executing this Agreement, Contractor expressly covenants and agrees that, in undertaking to complete the Work within the time therein fixed, it has taken into consideration and made allowances for all hindrances and delays incident to such Work, whether growing out of delays in securing materials, workers, weather conditions, or otherwise.

3.5 Damages for City Delay. If Contractor shall be delayed at any time in the progress of the Work by any act or omission of City or by any separate contractor employed by City, and over which Contractor has no control, then the Contract Time shall be extended by written Change Order for such reasonable time as City may decide, and no adjustment shall be made in the Contract Price.

3.6 Work Stoppage. Contractor warrants to City that there will be no Work stoppages or interruptions arising out of labor disputes, including, but not limited to, those due to the presence of both union and nonunion workforces at the Project site. Contractor further agrees that in the event of any strike, picket, sympathy strike, work stoppage or other form of labor dispute or picket in connection with the work of Contractor, other contractors, subcontractors, City, or any other person, Contractor will, contingent upon City providing a picket free entrance, continue to perform the Work required herein without interruption or delay.

3.7 Liquidated Damages.

a. Due to the critical nature of this project, liquidated damages resulting from failure to meet the completion date, shall be charged against the Contractor at a rate of per the following schedule:

CONTRACT AMOUNT			LIQUIDATED DAMAGES
\$0	to	\$25,000	\$75
\$25,001	to	\$50,000	\$125
\$50,001	to	\$100,000	\$200
\$100,001	to	\$500,000	\$400
\$500,001	to	\$1,000,000	\$600
\$1,000,001	to	\$2,000,000	\$925
\$2,000,001	to	\$5,000,000	\$1,375
\$5,000,001	to	\$10,000,000	\$2,000
\$10,000,001	and	up	\$3,000

The amount shown above shall be the sum due for each 24-hour calendar day, including weekends and holidays, on the full bid price of the Contract for each day completion is not made in accordance with the project schedule. The assessed amount shall be deducted from the final invoice(s).

b. Damages are only a reasonable estimate of City's damages due to loss of public use during any delay period.

- c. The City shall have the right to deduct the liquidated damages due to the public's loss of use of the project, and the City's actual costs to continue administration of the construction and the contract, from any monies due or any monies that may become due to the Contractor.

4.0 Payment.

- 4.1 City agrees to pay Contractor for the actual work performed in accordance with this Agreement and the Contract Documents on the Project at the rates set forth in the Bid Form, which is attached hereto and incorporated by reference into this Agreement, the total of which shall not exceed a maximum total fee of \$54,779.00.
- 4.2 Contractor shall bill City monthly for all work performed. The bill submitted by Contractor shall itemize the work for which payment is requested. City agrees to pay Contractor within thirty (30) days of approval. Contractor agrees to submit herewith such financial information as shall be required by City to enable the City to properly report such payments as required by state or federal law. City will pay or cause to be paid an amount equal to the estimated value of the Work performed less a retained amount in accordance with the following schedule:
 - 1) Ten (10) percent until construction is substantially complete;
 - 2) When the Work is substantially complete, the retained amount may be reduced to a lesser amount at the discretion of the Engineer.
- 4.3 All invoices should be sent to **Jeff LeMire, Utilities Manager.**
- 4.4 Right to Withhold Payment:

City may decline to make payment, may withhold funds, and, if necessary, may demand the return of some or all of the amounts previously paid to Contractor, to protect City from loss because of:

 - 1) Defective Work not remedied by Contractor nor, in the opinion of City, likely to be remedied by Contractor;
 - 2) Claims of third parties against City or City's property;
 - 3) Failure by Contractor to pay Subcontractors or others in a prompt and proper fashion;
 - 4) Evidence that the balance of the Work cannot be completed in accordance with this Agreement for the unpaid balance of the Contract Price;
 - 5) Evidence that the Work will not be completed in the Contract Time required for substantial or final completion;
 - 6) Persistent failure to carry out the Work in accordance with this Agreement;
 - 7) Damage to City or a third party to whom City is, or may be, liable; or
 - 8) Conditions unfavorable for the prosecution of Work, or because of conditions which, in the opinion of the Engineer, warrant such action.

5.0 Substantial Completion.

- 5.1 When Contractor considers the entire Work ready for its intended use and all final restoration and testing is complete, Contractor shall notify City in writing that the entire Work is substantially complete and request that the Engineer issue a statement of Substantial Completion. Within a reasonable time thereafter, City and Contractor shall observe the Work to determine the status of completion. If City does not consider the Work substantially complete, City will notify Contractor in writing, giving its reasons therefore. If City considers the Work substantially

complete, City will prepare a tentative statement of Substantial Completion which shall fix the date of Substantial Completion. There shall be attached to the statement a tentative list of items to be completed or corrected before Final Payment. This list shall be called a Punch List. The statement shall state the responsibilities of City and Contractor for maintenance, utilities, damage to the Work and insurance if any of these items shall be treated differently upon Substantial Completion and shall further state the time within which Contractor shall complete the items on the Punch List attached thereto.

- 5.2 City shall have the right to exclude Contractor from the Work after the date of Substantial Completion, but City shall allow Contractor reasonable access to complete or correct items on the Punch List.

6.0 Partial Utilization of Work by City.

Use by City of any finished part of the Work, which has specifically been identified in the Contract Documents, or which City and Contractor agree constitutes a separately functioning and usable part of the Work that can be used by City without significant interference with Contractor's performance of the remainder of the Work shall be permitted. Such use and operation shall not constitute an acceptance of the Work, and Contractor shall be liable for defects due to faulty construction until the entire Work under this Agreement is finally accepted and for a period of two (2) years or longer thereafter as stipulated in these Contract Documents or by other law or regulation.

7.0 Completion and Final Payment.

- 7.1 Upon written notice from Contractor that Work or an agreed portion thereof is complete, Engineer will make a final inspection with Contractor and will notify Contractor in writing of all particulars in which this inspection reveals that the Work is incomplete or defective. Contractor shall immediately take such measures as are necessary to remedy such deficiencies.

- 7.2 If a repeat final inspection(s) is required, Contractor shall bear the cost of such repeat inspection, if any, including engineering and other professional fees. After Contractor has completed all such corrections and delivered all maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, marked-up record documents and other documents - all as required by the Contract Documents, and after Engineer has indicated that the Work is complete, Contractor may make application for Final Payment request following the procedure for progress payment requests.

- 7.3 The Final Payment requests shall be accompanied by all documentation called for in this Agreement and the Contract Documents, together with complete and legally effective releases or waivers (satisfactory to City) of all liens arising out of or filed in connection with the Work. In lieu thereof and as approved by City, Contractor may furnish receipts or releases in full; an affidavit of Contractor that the releases and receipts include all labor, services, material and equipment for which a lien could be filed, and that all payrolls, material and equipment bills, and other indebtedness connected with the Work for which City or its property might in any way be responsible, have been paid or otherwise satisfied; and consent of the

surety, if any, to Final Payment. If any Subcontractor or supplier fails to furnish a release or receipt in full, Contractor may furnish a bond or other collateral satisfactory to City to indemnify City against any lien.

- 7.4 If, on the basis of Engineer's observation of the Work during construction and final inspection, he determines that the Work has been completed and Contractor's other obligations under the Contract Documents have been fulfilled, Final Payment certificates together with acceptance certificates will be submitted for payment.

8.0 Cash Basis and Budget Laws.

The right of the City to enter into this Agreement is subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935), and other laws of the State of Kansas. This Agreement shall be construed and interpreted so as to ensure that the City shall at all times stay in conformity with such laws, and as a condition of this Agreement the City reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such laws, or if mill levy funds generated are less than anticipated.

9.0 Term of Agreement.

In the event that the Work rendered under this Agreement may extend beyond any one budget year, the continuation of this Agreement from year to year is contingent upon the approval of sufficient budgetary authority for the continuation of this Agreement by the governing body of the City in the establishment of its annual budget.

10.0 Warranty and Defective or Unacceptable Work.

Contractor warranties and guarantees to City that all Work will be in accordance with the Contract Documents and will not be Defective or otherwise unacceptable. All Work which does not conform to the requirements of the Contract Documents shall be considered unacceptable. Defective Work, whether the result of poor workmanship, use of defective materials, damage through carelessness or any other cause, found to exist within the two (2) year warranty period or such longer time as may be permitted by law, shall be removed immediately and replaced in an acceptable manner. This provision shall have full effect regardless of the fact that the Defective Work may have been done or the defective materials used with the full knowledge of City. No inspection by City of the Work nor Final Acceptance of the project by City shall relieve Contractor of its responsibility to perform pursuant to the Contract Documents and provide acceptable Work. If Contractor fails to remove Defective Work within seven (7) days after written notice, the rejected material or Work may be removed and corrected by City pursuant to the provisions of the Contract Documents permitting City to correct the Defective Work.

11.0 Suspension of Work.

City may, at any time and without cause, suspend the Work or any portion thereof for a period of not more than ninety (90) days by notice in writing to Contractor which shall fix the date on which Work shall be resumed. Contractor shall resume the Work on the date so fixed. Contractor will not be allowed an increase in the Contract Price or an extension of the Contract Time, if such suspension is made as a result of an act or omission of

Contractor including but not limited to the occurrence of any one or more of the following events:

1. If Contractor fails to supply a qualified superintendent, sufficient skilled workmen, Subcontractors, or suitable materials or equipment;
2. If Contractor repeatedly fails to make prompt payments to Subcontractors or suppliers or for labor, materials, or equipment;
3. If Contractor disregards Laws and Regulations of any public body having jurisdiction; or
4. If Contractor otherwise violates in any substantial way any provisions of the Contract Documents, City shall have authority to suspend the Work wholly or in part, for such period of time as it may deem necessary, due to conditions unfavorable for the prosecution of the Work, or to conditions which in his opinion warrant such action, or for such time as is necessary by reason of failure on the part of Contractor to carry out orders given, or to perform any or all provisions of the Contract.

If it becomes necessary to suspend Work for an indefinite period of time, Contractor shall store all materials in such manner that they will not obstruct or impede the traveling public unnecessarily or become damaged in any way; take every precaution to prevent damage or deterioration of the Work performed; provide suitable drainage of the roadway and erect temporary structures and protective barriers where necessary. Contractor shall not suspend Work without written authority from City.

12.0 Termination.

12.1 Right of City to Terminate Contract.

- a. Without in any manner limiting the right of City to terminate the Contract or declare Contractor in default thereof for any reason set forth in this Agreement or the Contract Documents, if:
 - 12.1.a.1 the Work to be done under this Agreement shall be abandoned by Contractor; or
 - 12.1.a.2 this Contract shall be assigned by Contractor otherwise than as herein provided; or
 - 12.1.a.3 Contractor should be adjudicated to be bankrupt; or
 - 12.1.a.4 a general assignment of its assets should be made for the benefit of its creditors; or
 - 12.1.a.5 a receiver should be appointed for Contractor or any of its property; or
 - 12.1.a.6 at any time City believes that the performance of the Work under this Contract is being unnecessarily delayed, that Contractor is violating any of the conditions or covenants of this Agreement or the specifications therefore, that it is executing the same in bad faith or otherwise not in accordance with the terms of said Contract; or

12.1.a.8 all bid items of the Project are not completed within the Contract Time named for their completion or within the time to which such completion date may be extended;

then, in addition to other rights City may choose to exercise, City may, at its option, serve written notice upon Contractor and its surety of City's intention to terminate this Agreement, and, unless within five (5) days after the serving of such notice upon Contractor, a satisfactory arrangement is made for the continuance thereof, this Contract shall cease and terminate.

- b. Whether or not a satisfactory arrangement has been proposed by the Contractor shall be in the sole discretion of the City. In the event of such termination, or in the event that Contractor fails to perform and abide by any obligation set forth herein in any respect, City shall immediately serve notice thereof upon the surety and Contractor, and the surety shall have the right to take over and complete the Work; provided, however, that if the surety does not commence performance thereof within fourteen (14) days from the date of said notice of termination, City may take over the Work and prosecute same to completion, by contract or otherwise, for the amount and at the expense of Contractor, and Contractor and its surety shall be liable to City for any and all excess cost sustained by City by reason of such prosecution and completion; and in such event City may take possession of, and utilize in completing the Work, all such materials, equipment, tools and plant as may be on the site of the Work and necessary therefore.
- c. When Contractor's services have been so terminated, such termination shall not affect any rights or remedies of City against Contractor then existing or which may later accrue. Similarly, any retention or payment of monies due Contractor shall not release Contractor from liability.
- d. City reserves the right, in its sole discretion and for its convenience and without cause or default on the part of Contractor, to terminate the Contract by providing written notice of such termination to Contractor specifying when such termination becomes effective. Upon receipt of such notice from City, Contractor shall: (1) immediately cease all Work; or (2) meet with City and, subject to City's approval, determine what Work shall be required of Contractor in order to bring the Project to a reasonable termination in accordance with the request of City. If City shall terminate for its convenience as herein provided, City shall: (1) compensate Contractor for all purchased materials and actual cost of Work completed to date of termination. Contractor agrees that it shall require all its Subcontractor agreements to contain a termination for convenience provision thereby releasing Contractor from its obligations to its subcontractors should City terminate this Agreement for convenience. The provision shall also contain a waiver of liability against City in the event of such termination.

- 12.3 Authority to Terminate. The City Council has the authority to terminate this Agreement on behalf of the City. In addition, the City Administrator or Public Works Department Director, in consultation with the City Attorney, shall have the authority to terminate this Agreement on behalf of the City.
- 12.4 Right of Contractor to Terminate Contract. If, through no act or fault of Contractor, the Work is suspended for a period of more than ninety (90) days by City or under an order of court or other public authority, or City fails to act on any payment request within sixty (60) days after it is submitted, then Contractor may, upon seven (7) days written notice to City, terminate this Agreement and recover from City payment for all work executed. In addition and in lieu of terminating this Agreement, if City has failed to make any payment as aforesaid, Contractor may upon seven (7) days notice to City stop the Work until payment is made for all amounts then due. The provisions of this paragraph shall not relieve Contractor of his obligations to carry on the Work in accordance with the progress schedule and without delay during disputes and disagreements with City.
- 13.0 Indemnification.
To the fullest extent permitted by law, with respect to the performance of its obligations in this Contract or implied by law, and whether performed by Contractor or any permitted subcontractors hired by Contractor, the Contractor agrees to indemnify and hold harmless City, and its agents, servants, and employees from and against any and all claims, damages, and losses arising out of personal injury, death, or property damage, caused by the negligent or intentional acts, errors, or omissions of the Contractor or its subcontractors. Contractor shall also pay for City's reasonable attorneys' fees, expert fees, and costs incurred in the defense of such a claim.
- 14.0 Bonds.
- 14.1 Contractor shall, after receiving Notice of Award and prior to commencing the Work, furnish to City a Statutory Payment Bond, Performance Bond and Maintenance Bond on forms approved by City and secured by a surety company acceptable to City. With each bond there shall be filed with City one copy of a "Power of Attorney" certified to include the date of the bonds.
- 14.2 Contractor shall notify and obtain the consent and approval of Contractor's surety for all Change Orders and written amendments, if such notice is required by Contractor's surety or by law. Contractor's execution of a Change Order or written amendments to this Agreement shall constitute Contractor's warranty to City that the surety has been notified and that the surety consents to such Change Order or written amendment; accordingly surety shall be conclusively deemed to have been notified of such Change Order or written amendment and to have expressly consented thereto.
- 14.3 If Contractor's surety or any Bond furnished by Contractor is declared bankrupt, or becomes insolvent, or its right to do business is terminated in the State of Kansas, or it ceases to meet the requirements herein, Contractor shall within five (5) days thereafter substitute an acceptable surety and appropriate Bond.

15.0 Insurance.

15.1 The Contractor shall procure and maintain, at its sole expense, throughout the duration of this Agreement, insurance of such types (on an occurrence basis unless otherwise agreed to) and in at least such amounts as required herein (and not less than as required in any bid documents or other contract documents), from an insurance company licensed to do business in the State of Kansas, the following insurance coverages as may be necessary to protect the Contractor and the City and agents of the City against all hazards or risks of loss as hereinafter specified:

- ☐ Workers' Compensation and Employer's Liability - Demonstrate compliance with K.S.A. 44-532(b) including maintenance of insurance providing the statutory limits under the Kansas Workers Compensation Act; the Contractor shall also be protected against claims for injury, disease, or death of employees, which, for any reason, may not fall within the provisions of a worker's compensation law. This policy shall include an "all states" endorsement.
- ☐ Commercial General Liability for bodily injury and property damage liability claims arising from the injuries to members of the public or damage to property of others arising out of any act or omission of the Contractor or its agents, employees or Subcontractors with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. The property damage liability coverage shall contain no exclusion relative to blasting, explosion, and collapse of building or damage to underground property and/or facilities.
- ☐ Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles.
- ☐ Additional Insurance - The Contractor shall be required to purchase an Owner's Protective Liability Insurance Policy, issued on an occurrence basis and covering bodily injury (and death) and property damage, naming the City as named insured. The liability limits shall be as stated in the Instructions to Bidders or in the Special Conditions. The original policy shall be placed on file with the City and maintained during the life of the Contract. Such policy shall contain no exclusion relative to any function performed by the City or its employees and agents in connection with the Work.
- ☐ Special Hazards - Additional insurance covering special hazards may be required on certain projects. Such additional insurance requirements shall be as specified in Instructions to Bidders or Special Conditions

15.3 Subcontractor's Insurance.

If a part of the Contract is to be sublet, Contractor shall either:

- 1) Cover all subcontractors in Contractor's general liability insurance policy;
- 2) Require each subcontractor not so covered to secure insurance in the minimum amounts required of Contractor which will protect subcontractor and the City against all applicable hazards or risks of loss as and in the minimum amounts designated for the Contractor.

15.4 The City shall be a named insured on such policies. Satisfactory certificates of insurance shall be filed with the City prior to starting any work on this Contract. The certificates shall state that thirty (30) days written notice will be given to the City before any policy coverage thereby is changed or canceled.

15.5 Industry Ratings - The City will only accept coverage from an insurance carrier who offers proof that it:

- 1) Is licensed to do business in the State of Kansas;
- 2) Carries a Best's policyholder rating of A or better;

AND

- 3) Carries at least a Class X financial rating.

OR

Is a company mutually agreed upon by the City and Contractor.

15.6 All property damaged shall be repaired or replaced to a condition immediately prior to the time of damage, and to the satisfaction of the City.

15.7 All loss or damage arising out of the nature of the work to be done, or from the action of the elements, or from floods or overflows, or from ground water, or from unusual obstructions or difficulties, or any other natural or existing circumstances either known or unforeseen, which may be encountered in the prosecution of the said work shall be sustained and borne by the Contractor at its own cost and expense.

16.0 Conflict of Interest.

Contractor covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its Work hereunder, including under 31 U.S.C.S. Section 1352. Contractor further covenants that in the performance of this Agreement no person having any such interests shall be employed.

17.0 Nondiscrimination.

Contractor must comply with the Kansas Act Against Discrimination and if applicable, execute a Certificate of Nondiscrimination and Affirmative Action as provided in K.S.A. §44-1030. The Contractor further agrees that the Contractor shall abide by the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provision of the Americans With Disabilities Act (42 U.S.C. 1201 et seq.) as well as all other federal, state and local laws, ordinances and regulations applicable to this project

and to furnish any certification required by any federal, state or local governmental agency in connection therewith.

18.0 Facilities and Equipment.

Contractor shall furnish at its own cost and expense all labor, tools, equipment, materials, transportation, and any other accessories, services and facilities required to complete the Project as designated, described in accordance with this Agreement, including any attached exhibits and any addendums to this Agreement.

19.0 Accessibility.

Contractor will comply with the Rehabilitation Act of 1973, as amended, Section 504, which prohibits discrimination against handicapped persons in employment services, participation and access to all programs receiving federal financial assistance. Contractor shall also comply with applicable requirements with the Americans with Disabilities Act (ADA), as amended, which is a federal anti-discrimination statute designed to remove barriers which prevent qualified individuals with disabilities from enjoying equal treatment by state and local governments and their agencies in employment practices and accessibility in public services and programs.

20.0 Records, Ownership and Inspection.

20.1 Ownership of Documents.

All documents prepared by Contractor in the performance of this Agreement, although instruments of professional service, are and shall be the property of City, whether the project for which they are made is executed or not.

20.2 Open Records.

In recognition of the City's obligations under the Kansas Open Records Act ("KORA"), Contractor acknowledges that this Agreement along with any reports and/or records provided pursuant to this Agreement are public documents and are subject to disclosure under KORA.

20.3 Maintenance of Records.

Except as otherwise authorized by the City, Contractor shall retain such documentation for a period of five (5) years after receipt of final expenditure report under this contract, unless action, including but not limited to litigation or audit resolution proceedings, necessitate maintenance of records beyond this five (5) year period.

21.0 Patent Fees and Royalties.

Contractor agrees to defend any claim, action or suit that may be brought against City, its governing body, officers, agents or employees for infringement of any Letters Patent of the United States arising out of the performance of this Contract or out of the use or disposal by or for the account of City of supplies furnished or Work performed hereunder, and Contractor further agrees to indemnify and hold harmless City, its governing body, officers, agents, and employees against all judgments, decrees, damages, costs and expenses recovered against it or them or sustained by it or them on account of any such actual or alleged infringement. It is understood that all royalties and fees for and in connection with

patents, or patent infringement, claims for materials, articles, apparatus, devices or equipment used in or furnished for the Work shall be included in the Contract Price. Final Payment to Contractor by City shall not be made while any suit or claim involving infringement or alleged infringement of any patent remains unsettled.

22.0 Independent Contractor.

It is the express intent of the parties that this Contract shall not create an employer-employee relationship. Employees of the Contractor shall not be deemed to be employees of the City and employees of the City shall not be deemed to be employees of the Contractor. The Contractor and the City shall be responsible to their respective employees for all salary and benefits. Neither the Contractor's employees nor the City's employees shall be entitled to any salary, wages, or benefits from the other party, including but not limited to overtime, vacation, retirement benefits, workers' compensation, sick leave or injury leave. Contractor shall also be responsible for maintaining worker's compensation insurance, unemployment insurance for its employees, and for payment of all federal, state, local and any other payroll taxes with respect to its employee's compensation.

23.0 Compliance with Laws.

23.1 The Contractor shall observe and comply with all applicable federal, state, and local laws, regulations, standards, ordinances or codes and shall be in compliance with all applicable licensure and permitting requirements at all times.

23.2 Pursuant to K.S.A. 16-113, if the Contractor does not have a resident agent in the State of Kansas, it shall execute and file "Certificate of Appointment of Process of Agent" with the Clerk of the District Court of Johnson County, Kansas. These forms may be obtained at the Office of the Clerk of the District Court. Contractor shall be responsible for the filing fee. This certificate is pursuant to the General Statutes of Kansas, and shall be filed prior to the formal execution of the Contract Documents. Failure to comply with these requirements shall disqualify the Contractor for the awarding of the Contract.

24.0 Assignment.

Neither party hereto shall assign, delegate, sublet, or transfer any interest in or duty under this Agreement without the prior written consent of the other, and no such transfer shall be of any force or effect whatsoever unless and until the other party shall have so consented. In case such consent is given, Contractor shall be permitted to subcontract a portion thereof, but shall perform with its own organization, Work amounting to not less than fifty percent (50%) of the total Contract Price. The subcontracting, assignment, delegation or transfer of the Work shall in no way relieve the Contractor of its liability under this Agreement and the bonds applicable hereto.

25.0 Confidentiality.

All reports and documents prepared by Contractor in connection with the performance of this Agreement are confidential until released by City to the public. Contractor shall not make any such documents or information available to any individual or organization not employed by Contractor or City without the written consent of City before any such release.

26.0 Notices.

All notices hereunder shall be given in writing and sent as follows:

To City:

Jeff LeMire

Utilities Manager

jlemire@gardnerkansas.gov

To Contractor:

27.0 Amendments.

27.1 This document represents the entire and integrated agreement between City and Contractor and supersedes all prior negotiations, representations, and agreements, either written or oral.

27.2 The requirements of the Contract Documents may be supplemented, and minor variations and deviations in the Work may be authorized by:

- a. Field Order;
- b. Engineer's review and approval of a Show Drawing or Sample;
- c. Engineer's written interpretation or clarification.

28.0 Waiver of Claims.

Contractor's obligation to perform and complete the Work in accordance with the Contract Documents shall be absolute. Neither payment of any progress or final payment by City, nor the issuance of a certificate of Substantial Completion, nor any use or occupancy of the Work or any part thereof by City, nor any act of acceptance by City nor any failure to do so, nor any correction of Defective Work by City shall constitute an acceptance of Work not in accordance with the Contract Documents or a release of Contractor's obligation to perform the Work in accordance with the Contract Documents. The making and acceptance of final payment shall constitute a waiver of all claims by Contractor against City other than those claims previously made in writing against City by Contractor, pending at the time of final payment and identified in writing by Contractor as unsettled as of the time of request for final payment.

29.0 Remedies are not Exclusive.

The duties and obligations imposed by this Agreement and the rights and remedies available hereunder to the parties hereto, including, but not limited to, the warranties, guarantees and obligations imposed upon Contractor and all of the rights and remedies available to City there under, shall be in addition to, and shall not be construed in any way as a limitation of, any rights and remedies available to any or all of them which are otherwise imposed or available by Laws or Regulations, by special warranty or guarantee or by other provisions of the Contract Documents, and the provisions of this paragraph shall be as effective as if repeated specifically in the Contract Documents in connection

with each particular duty, obligation, right and remedy to which they apply. All representations, warranties and guarantees made in the Contract Documents shall survive Final Payment and termination or completion of this Agreement.

30.0 No Third Party Beneficiaries.

City and Contractor specifically agree that this Agreement is not intended to create any third party beneficiary relationship nor to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement; the duties, obligations and responsibilities of the parties to this Agreement with respect to third parties shall remain as imposed by law.

31.0 Force Majeure.

City shall not be responsible for any delay or failure of performance resulting from fire, flood, other acts of God, vandalism, strike, labor dispute of a third party, domestic or international unrest, delay in receipt of supplies, energy shortage or failure, or any other cause beyond its reasonable control.

32.0 Titles.

The titles in this Agreement and the Contract Documents are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

33.0 Negotiations.

City and Contractor agree that disputes relative to the project should first be addressed by negotiations between the parties. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Contractor shall proceed with the work as per this Agreement as if no dispute existed; and provided further that no dispute will be submitted to arbitration without both parties' express written consent.

34.0 Costs and Attorneys Fees.

If on account of a continued default or breach by either party of such party's obligations under the terms of this agreement after any notice and opportunity to cure as may be required hereunder, it shall be necessary for the other party to employ one or more attorneys to enforce or defend any of such other party's rights or remedies hereunder, then, in such event, any reasonable amounts incurred by such other party, including but not limited to attorneys' fees, experts' fees and all costs, shall be paid by the breaching or defaulting party.

35.0 Severability.

If any term or portion of this Agreement or the Contract Documents is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement and the contract Documents shall continue in full force and effect.

36.0 Authority to Enter into Agreement.

Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement and the Contract Documents. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

37. Incorporation of Appendices.

Exhibit A - Invitation for Bid for City PROJECT WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project,

Exhibit B - Contractor's Response to City PROJECT WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project;

Exhibit C - General Conditions;

Exhibit D - Special Conditions

Exhibit E - Measurement and Payment

37.0 Entire Agreement.

This Agreement and the Contract Documents represent the entire agreement between the Parties hereto and any provision not contained herein shall not be binding upon either party, nor have any force or effect.

38.0 Governing Law and Venue.

This Agreement and the Contract Documents shall be governed by the laws of the State of Kansas and, in the event of litigation, the sole and exclusive venue shall be within the District Court of Johnson County, Kansas.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this ____ day of _____, 20__.

CITY OF GARDNER, KANSAS

CONTRACTOR

(Mayor/City Administrator)

(Name, Title)

ATTEST:

City Clerk

APPROVED AS TO FORM:

Ryan Denk, City Attorney

EXHIBIT A
CITY OF GARDNER, KS REQUEST FOR BIDS
WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project

EXHIBIT B
CONTRACTOR'S RESPONSE TO BID
WA7007 6" Waterline Replacement (Center Street to Elm Street Alley) Project

**RECORD OF PROCEEDINGS
OF THE UTILITY ADVISORY COMMISSION
GARDNER, KANSAS**

Page No. 2026-05

April 2, 2026

The Utilities Advisory Commission of Gardner, Kansas, met in Regular Session on April 2, 2026, at City Hall. Present were Chairperson Barbara Coleman, Vice Chairperson Bryce Augustine, Commissioner Janine Edwards, Commissioner Nathaniel Plahn, Utilities Department Director David Hunter and Utilities Specialist Erin Groh. Commissioner Russell Wohler was absent.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Barbara Coleman.

CONSENT AGENDA

1. **Standing approval of the minutes as written for the March 5, 2026 meeting of the Utility Advisory Commission.**

Motion by Commissioner Plahn, seconded by Commissioner Edwards, to approve the Consent Agenda.

Motion carried 4-0 Aye

OLD BUSINESS

NEW BUSINESS

6. **Consider a recommendation to the City Council for the award of a Contract for the Waterline Replacement Center Street to Elm Street Alley Project, CIP Project No. WA7007.**

Director Hunter stated that the City of Gardner's Water Distribution budget contains an annual amount of \$300,000 for waterline relocation & replacement projects. The Alley from Center Street to Elm Street has had multiple breaks in the last couple of years and is on the waterline removal list due to the transite pipe material as well. The project contains but is not limited to: replacement of approximately 900 linear feet of waterline, service replacement, reconnections, temporary waterline services to existing businesses, installation of a new dead end line assembly, valves and project restoration. An Invitation for Bids was advertised on the City of Gardner website, Drexel website and The Legal Record, from March 10, 2026, to March 24, 2026. Two bid proposal packages were submitted to the Utilities Department by Griggs Construction and Cohorst Enterprises, Inc, and both met and exceeded the requirements set out in the bid documents, which laid out the requirements for the project. Griggs Construction was the apparent low bidder and met or exceeded the request requirements with a bid of \$260,141.00. Funds for this are available in the annual Water Fund, O&M Budget under Water Distribution.

Motion by Commissioner Edwards, seconded by Vice-Chairperson Augustine to forward the recommendation to City Council to award a contract for the Waterline Replacement Center St. to Elm Street Alley Project, CIP Project No. WA7007 as received on March 24, 2026, and authorize the City Administrator to execute a contract for the amount of \$260,141.00 to Griggs Construction.

Motion carried 4-0 Aye

COUNCIL ACTION FORM

CONSENT AGENDA ITEM NO. 7

MEETING DATE: APRIL 20, 2026

STAFF CONTACT: DAVID HUNTER, UTILITIES DIRECTOR

Agenda Item: Consider a recommendation to acquire five (5) Evergy accounts and transfer them to the City of Gardner's Electric Utility

Strategic Priority: Increase Infrastructure and Asset Management
Quality of Life

Department: Utilities – Electric Generation

Board/Commission Recommendation:

On April 2, 2026, the Utility Advisory Commission approved a recommendation to the City Council to authorize the acquisition and transfer of five (5) electric accounts from Evergy to the City of Gardner's Electric Utility.

Staff Recommendation:

Authorize the City Administrator to execute the acquisition of five (5) electric accounts (six (6) meters) and the associated service territory realignment, including payment to Evergy in the amount of \$44,506.44.

Background/Description of Item:

As part of the upcoming 167th Street project, power lines will need to be relocated to accommodate the widening of the road. Currently, Evergy provides electric service to five (5) electric accounts with a total of six (6) electric meters within this project area. Once the current power lines have been removed, Evergy does not intend to replace them, meaning the electric service for these properties will need to be transferred to the City of Gardner in order for these accounts to retain electric service.

These properties were annexed into the City several years ago and the original transfer was not initiated within the 180-day window following their annexation. Per K.S.A 6-1,176, the City is required to compensate Evergy for items including depreciated facility costs, facility removal costs, and lost revenues (K.S.A. 6-1, 176(f)(1-5)).

All five (5) customers are already City of Gardner utility customers for both water and wastewater. Written notification will be made to the customers, and electric will be added to their utility accounts at the appropriate prevailing rate.

Financial Impact:

Funding for this acquisition will be provided by the Electric Fund.

The estimated payout to Evergy is currently \$44,506.44:

- Depreciated Cost of Facilities (to be removed): \$ 6,036.53
- Estimated Facility Removal Cost: \$20,353.41
- Total Revenue Due to Evergy: \$18,116.50

The city will additionally incur infrastructure costs for physically connecting these customers to our system. The costs for this will be included in the project total for the 167th Street project.

Attachments:

- Map with location of affected customers
- Letter of notice of affected customers
- Minutes excerpt from April 2, 2026, Utility Advisory Commission Meeting

Suggested Motion:

Authorize the City Administrator to execute the acquisition of five (5) electric accounts (six (6) meters) and the associated service territory realignment, including payment to Every in the amount of \$44,506.44.



CITY OF GARDNER, KANSAS
OFFICIAL NOTICE: ELECTRIC SERVICE TRANSITION

[Date]

RE: Mandatory Electric Service Transfer – [Insert Service Address]

Dear Resident/Property Owner,

As part of the 167th Street relocation project and in accordance with the City of Gardner's service area boundaries, we are writing to notify you that your electric service provider will be transitioning from Evergy to City of Gardner Electric Utilities.

Why is this happening?

Following the annexation of your property into the city limits, it has been determined that your service address falls within the City of Gardner's exclusive electric service territory. To ensure infrastructure alignment with the 167th Street project, a formal transfer of service is now required.

Public Review Process

The Utility Advisory Commission (UAC) will review the details of this transition at their upcoming meeting. As an affected customer, you are invited to attend to learn more about the process or to voice any concerns:

- Meeting Date: [Insert Date]
- Time: [Insert Date]
- Location: City Hall Council Chambers, 120 E. Main St., Gardner, KS

What you need to know:

- **Mandatory Transition:** Under state and local utility regulations, this transfer is a requirement of the service area boundary. Customers within this boundary do not have the option to remain with the previous provider.
- **Approval Process:** Please be advised that the City will not start any transfer of services until after final approval is granted by the Gardner City Council. This ensures the process is fully authorized and that all technical requirements are met before any changes occur.
- **Timeline & Adding Service:** Following final Council approval, we will provide you with a "Service Update Packet." Since you are already a City of Gardner utility customer for water and sewer, this packet will contain instructions on how to add electric service to your current utility account.
- **Expedited Processing:** To help speed this process along, you may visit City Hall at 120 E. Main St. at any time to sign the necessary forms to add electric service to your existing account. Proactively completing this step will ensure a smoother transition once the project moves into the final implementation phase.

We appreciate your patience as we complete these necessary infrastructure improvements. If you have immediate questions, please contact the Gardner Utility Department at 913-856-7535.

Sincerely,

[Your Name]

[Your Title]

City of Gardner Electric Utilities

**RECORD OF PROCEEDINGS
OF THE UTILITY ADVISORY COMMISSION
GARDNER, KANSAS
Page No. 2026-05
April 2, 2026**

The Utilities Advisory Commission of Gardner, Kansas, met in Regular Session on April 2, 2026, at City Hall. Present were Chairperson Barbara Coleman, Vice Chairperson Bryce Augustine, Commissioner Janine Edwards, Commissioner Nathaniel Plahn, Utilities Department Director David Hunter and Utilities Specialist Erin Groh. Commissioner Russell Wohler was absent.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Barbara Coleman.

CONSENT AGENDA

1. **Standing approval of the minutes as written for the March 5, 2026 meeting of the Utility Advisory Commission.**

Motion by Commissioner Plahn, seconded by Commissioner Edwards, to approve the Consent Agenda.

Motion carried 4-0 Aye

OLD BUSINESS

NEW BUSINESS

3. **Consider a recommendation to the City Council to acquire 5 Evergy Accounts and transfer to Gardner Electric Utilities.**

Director Hunter discussed how there are six electric meters (under 5 electric accounts) that are near the expansion of 167th Street that have been identified and should be transferred to the city to realign the customers to city services. Because the original transfer was not initiated within the 180-day window following their annexation, the City will need to compensate Evergy for lost revenue and infrastructure costs. All five customers are already City of Gardner utility customers for water and sewer. This transition simply involves adding electric service to their existing accounts. It will be required for customers to make the transition from Evergy to City of Gardner. If City Council agrees to the transition of the customers, notification by letter will be made to the customers. It will not be an option to remain with Evergy due to the electric lines on 167th needing to be moved to make room for the widened road and to provide the electric utility properly along with adjacent properties.

The city will incur costs to build the new lines required to physically connect these customers to our system. We are currently working on these construction estimates and will include them in the final project total.

The estimated payout to Evergy is currently \$44,506.44:

- Total Revenue Due to Evergy: \$18,116.50
- Depreciated Cost of Facilities (to be removed): \$6,036.53
- Estimated Facility Removal Cost: \$20,353.41

**RECORD OF PROCEEDINGS
OF THE UTILITY ADVISORY COMMISSION
GARDNER, KANSAS**

Page No. 2026-6

April 2, 2026

Motion by Commissioner Plahn, seconded by Vice-Chairperson Augustine to forward the recommendation to City Council to authorize the City Administrator to approve the acquisition of five electric account (six meters) and the associated service territory realignment for the 167th Street project, including the compensation payment to Evergy in the amount of \$44,506.44 and authorize staff to proceed with the customer notification and transition plan.

Motion carried 4-0 Aye

COUNCIL ACTION FORM

CONSENT AGENDA ITEM NO. 8

MEETING DATE: APRIL 20, 2026

STAFF CONTACT: DAVID HUNTER, UTILITIES DIRECTOR

Agenda Item: Consider a recommendation to authorize the City Administrator to execute a service contract with Allied Power Group (APG) for the Unit 1 Major Inspection and Upgrade.

Strategic Priority: Increase Infrastructure and Asset Management

Department: Utilities – Electric Generation

Board/Commission Recommendation:

On April 2, 2026, the Utility Advisory Commission approved a recommendation to the City Council to approve the service contract with Allied Power Group (APG) to perform a Unit 1 Major Inspection and Upgrade for Substation 1's Unit #1.

Staff Recommendation:

Authorize the City Administrator to execute a service contract with Allied Power Group (APG) for the Unit 1 Major Inspection and Upgrade.

Background/Description of Item:

The City operates two Frame 5 simple gas cycle turbine facilities. Currently, Unit #1 faces severe operational constraints, specifically high oil operating temperatures which limit operation during high-demand summer months.

This limitation causes generation capacity to be derated in the Southwest Power Pool Market. With the upcoming 2026 Summer Planning Reserve Margin increase from 15% to 16%, the City will be required to rely on expensive external resources to cover capacity requirements, making this a critical operation issue given Gardner's continuous load growth.

This upgrade will be identical to the upgrade of Unit #2, which was successfully completed in 2025, and fulfills the 2024 Electric Master Plan recommendation to upgrade both turbines from LA to R models (adding 2.1 MW of capacity) and perform essential water cooler upgrades.

RFP Process:

On Jan 5, 2026, the City issued a Request for Proposals (RFP) for the Unit #1 major inspection and upgrade. Only one proposal was received:

Contractor	Upgrade Base	Add. Scope Options	Bonding Cost	Total Bid
APG	\$4,136,760	\$804,350	\$123,528	\$5,064,638

While only one proposal was received, the Committee validated the pricing against the total budgeted for the 2025 Unit #2 project (\$4,988,389, which included an approved increase of \$1,278,414 above the original approved bid of \$3,709,975). The 2026 Unit #1 proposal reflects three primary drivers for the cost difference between this bid and the initial bid for the Unit #1 project:

- Refined Scope of Work: The 2026 RFP was intentionally expanded to include specific technical details and ancillary components that were excluded from the 2025 scope to ensure more comprehensive pricing and more efficient delivery.
- Included Repairs: Pricing includes several critical repair items identified during the 2025 overhaul but deferred to this cycle.
- Market Volatility: Consistent with current industrial trends, there are documented increases in specialized labor and raw material costs (alloys and turbine-grade components) compared to early 2025.

The Selection Committee recommends awarding the contract to APG based on their successful completion of the identical Unit #2 overhaul in 2025. Their familiarity with our specific configuration reduces technical risk and ensures seamless implementation of the Master Plan.

Statutory Compliance: Under K.S.A. 75-3739, this single-bid award is justified by the documented research of the 2025 project and the exhaustion of the competitive RFP process.

Financial Impact:

The project will be temporarily financed with cash from the Electric Fund. The City intends to issue bonds to permanently finance the project. Future principal and interest payments will come from the Electric Fund.

Staff is requesting a twelve percent (12%) contingency for this project. This is a standard industry practice for high-risk industrial overhauls. This City-managed reserve accounts for volatile shipping surcharges, long-lead components showing unexpected wear, and emergency repairs discovered outside the original scope, helping to prevent project delays.

Attachments:

- Allied Power Group Proposal
- Minutes Excerpt from the April 2, 2026, Utility Advisory Commission Meeting

Suggested Motion:

Authorize the City Administrator to approve a service contract with Allied Power Group for the Unit #1 major inspection and upgrade in the amount of \$5,064,638, plus a twelve percent (12%) contingency.



Fra10131 Mills Road, Houston, TX 77070

Main Office: (281) 444-3535 | Fax: (281) 720-1320

City of Gardner

Project EL 4011

Unit 1 Major Inspection & Upgrade

APG Q26-12222

Quote if Valid for 60 days

Your Power

*This proposal contains information confidential to Allied Power Group (APG) and is prohibited from being released to anyone without prior written consent.



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Quote # 26-12222

March 15th , 2026

City of Gardner
Utilities Department
1150 E. Santa Fe Street
Gardner, KS 66030

RE: Unit 1 Major Inspection & Upgrade

Mr. David Hunter

Allied Power Group (APG) is pleased to provide this proposal to perform the Major Inspection and Upgrades on you unit 1, Frame 5LA combustion turbine.

APG is presenting a proposal that we believe will meet the needs of City of Gardner as well as supplying the requested options in the supplied RFP.

We have not receive any office addendums but did attend a site meeting on February 26, 2026, and have incorporated the changes and notes taken at the meeting in our proposal.. If APG is awarded this contract, we will supply a current COI naming the City of Gardner.

Please contact me if you have any questions.

Regards,

Marty Magby
VP, Business Development
Allied Power Group
(316)303-420

Eta Tech



Combustion Parts Inc



NexGen AFS



Power Support Group





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1 - Introduction

Synopsis of APG's history and team of companies:

Allied Power Group, LLC, ("APG") is made of a group of companies that service the power industry. APG owned companies include Eta Technologies, Nexgen, Texas Metal Printing, CPI, ASM, and PSG.

APG is committed to excellence in the supply, repair and servicing of capital components for the turbine industry in a timely manner and a reasonable cost. The Allied Power Group will accomplish and exceed our customer expectations with honesty and integrity in our relationship with you, our customer and our industry.

APG operates 3 world class repair facilities in Houston, TX. with industry leading expertise in the repair of most heavy industrial frame turbines including GE Frame 5 as well as the repair of components on the steam turbine side of the combined cycle plant.

General Information

- Founded as Component Repairs & After Market Parts – 2005
- Moved to new facility/HQ in 2010
- Added Field Service - 2012
- Added Rotor Repair - 2015
- Added Strategic New Part Manufacturing- 2016
- Added Bundled Services - 2016
- Acquired Eta Technologies- 2018
- Acquired Nexgen (Component Repairs) – 2019
- Acquired Texas Metal Printing (Additive Mfg.) – 2019
- Acquired CPI (Combustion Parts Mfg.) – 2020
- Acquired ASM (Hi Tech Coatings) – 2020
- Acquired PSG (Steam Turbine Repairs) – 2021
- Added Alstom GT Services (Shop & Field) – 2022
- Added Fallbrook Facility – GE Nozzle Repairs & Field Service Location – 2025
- Acquired Advanced Turbine Support (Borescope & NDE) - 2025

Management of the proposed Gas Turbine Major Overhaul Services

APG understands the complexity of planning major maintenance of power plant assets. APG strives to provide our customers with solutions to their entire centerline major maintenance needs. We accomplish this by focusing on our expertise in component repair and rotor repair, while providing high quality, expert field services. APG's field service solutions removes the burden of managing separate repair and service contracts by placing schedule, warranty and overall quality responsibility on one responsible party.

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Safety

SAFETY RECORD

APG OSHA Incident Rate for the Previous Three Years	
YEAR	INCIDENT RATE
2025	0.38
2024	0.73
2023	1.09
APG Experience Modification Rating (EMR) for the Previous Three Years	
YEAR	EMR
2025	.58
2024	.65
2023	.71

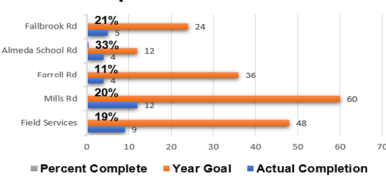
CURRENT SAFETY NUMBERS



Safety Performance Plan

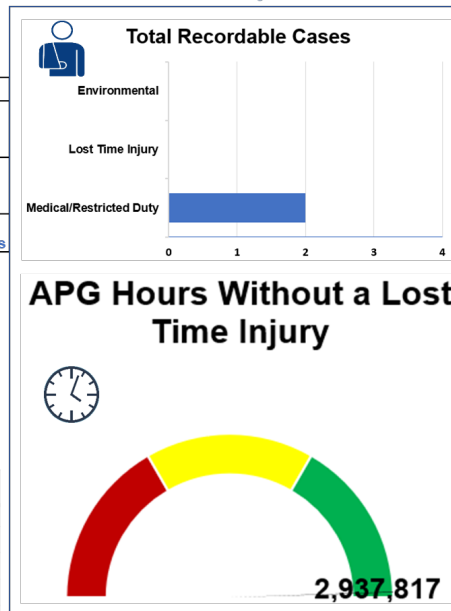
Tasks	Goal
No Loss Time Injuries	3.0M Manhours
Complete Safety Observations per our Behavior Based Safety Program	180 Observations
Best in Class TRIR and LTIFR	TRIR- $\leq$ 0.38; LTIFR-0
Environmental Objectives	0 Reportable Spills; 0 Emissions Exceedances

% Completed of Annual Goal



Location	Feb 2026	Monthly Goal	YTD	Annual Goal
Fallbrook Rd.	2	2	5	24
Alameda School Rd.	3	1	4	12
Farrell Rd.	1	3	4	36
Mills Rd.	6	5	12	60
Field Services	2	4	9	48

February



APG Incident Rate Statistics

Manpower	Manhours YTD
453	171,578
TRIR	12 Month Rolling TRIR
2.33	0.75
EMR	LTIFR
0.58	0

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General

Allied Power Group, LLC

HQ Address:

10131 Mills Rd.

Houston TX, 77070

Incorporated in the state of Texas

Web Site: Alliedpg.com

Phone: (281)444-3535

APG's Contact

Marty Magby

VP, Business Development

10131 Mills Rd.

Houston, TX 77070

mmagby@alliedpg.com

(316)303-4201

APG's Insurance

Willis Towers Watson Northeast, Inc.

c/o 26 Century Blvd.

P.O. Box 305191

Nashville, TN 37230-5191

APG carries: Commercial General Liability, Automobile Liability, Umbrella Liability, Workman's Compensation, and Employee Liability through this carrier.

Our Umbrella Liability coverage is up to \$10,000,000 each occurrence.

APG has included a copy of our Insurance Certificate

Qualifications/Experience

Kansas City Area Customers: APG Customers in KC area: APG has supplied services to many plants in the Kansas City area across multiple frames and manufacturers in the last 5 years. Below is a list of the customers and plants we have serviced.

Customer	Plant	Location
Evergy	South Harper	Kansas City, MO
Evergy	West Gardner	Johnson, KS
Evergy	North East	Kansas City, MO
Evergy	Ralph Green	Pleasant Hills, MO
Evergy	Lake Road	Saint Joseph, MO
Evergy	Greenwood	Greenwood, MO
Evergy	Hawthorn	Kansas City, MO

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Evergy	Emporia	Emporia, KS
Evergy	Osawatomie	Paola, KS
AECI	Holden	Holden, MO
AECI	Nodaway	Conception Junction, MO
BPU	Nearman Creek	Kansas City, KS
BPU	Quindaro	Kansas City, KS
City of Columbia	Columbia EC	Columbia, MO

Frame 5 Field Service Exp. Since 2022

CUSTOMER	LOCATION	PLANT	Frame	SCOPE	DATE
Dominion Energy	Warsaw, VA	Northern Neck	5	Generator Exchange	2025
Dominion Energy	Warsaw, VA	Northern Neck	5	Major Inspection	2025
City of West Plains	West Plains, MO	City of West Plains	5	Major Inspection	2025
City of Gardner	Gardner, KS	City of Gardner	5	Major Inspection	2025
NCPA	Santa Clara, CA	Gianera	5	Major Inspection	2025
NCPA	Santa Clara, CA	Gianera	5	Modified Major Inspection	2025
NCPA	Alameda, CA	Alameda Plant	5	Borescope Inspection	2025
Astoria Generating	Astoria, NY	Astoria Gen	5	IGV Replacement	2024
City of Winfield	City of Winfield	Winfield, KS	5	Auxiliary Equipment Alignment	2024
Prairie Power	Pearl Plant	Pearl, IL	5	Borescope Inspection	2024
Astoria Generating	Eastman Gen.	Brooklyn, NY	5	Major Insp. w/Turbine Exchange	2024
NCPA	Lodi Plant	Lodi, CA	5	Borescope Inspection	2024
City of Winfield	City of Winfield	Winfield, KS	5	Modified Major Inspection	2023
City of Gardner	City of Gardner	Gardner, KS	5	Stage 9 Hook Fit Repair	2023
AECI	Unionville, MO	Unionville	5	Acc. Gear, SSS Clutch Install	2023
NCPA	Santa Clara, CA	Silicon Valley Plant	5	#2 Bearing Oil Leak Repair	2023
NCPA	Santa Clara, CA	Silicon Valley Plant	5	Fuel Nozzle Refurbishment	2023
Dominion	Covington, VA	Low Moor Plant	5	Oil Leak Repair	2023
NCPA	Alameda, CA	Alameda Plant	5	Fuel Nozzle Change Out	2023
NCPA	Santa Clara, CA	City of Santa Clara	5	Fuel Nozzle Swap/BSI	2022
AECI	Unionville	Unionville	5	Full Unit Refurbishment U2	2022
AECI	Unionville	Unionville	5	Full Unit Refurbishment U1	2022
MG&E	Madison, WI	Sycamore	5	Bearing Oil Leak Repair	2022
NCPA	Alameda, CA	Alameda Plant	5	Turbine & Load Gear Comp. insp.	2022
NCPA	Redding, CA	Redding	5	S9 Hook Fit Repair	2022
NCPA	Santa Clara, CA	Silicon Valley	5	Major Inspection	2022

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Pricing

Parts Supply and/or Repair			
Item	Description	Pricing	Note
1	Fuel Nozzles	\$36,000	Repair of COG fuel nozzles R upgrade required
2	Cross Fire Tubes & Clamps	\$8,000	Replacement parts R upgrade required
3	Liners	\$51,000	Replacement parts R upgrade required
4	Stage 1 Nozzle	\$152,000	Replacement parts R upgrade required
5	Stage 1 Buckets	\$110,000	Replacement parts R upgrade required
6	Stage 2 Nozzle	\$217,000	Replacement parts R upgrade required
7	Stage 2 Buckets	\$140,000	Replacement parts R upgrade required
8	Stage 2 Shroud Blocks	\$35,000	Replacement parts R upgrade required
9	Transition Repair	\$43,000	Repair of COG Transitions
	Transition Replacement	\$77,000	Supply of replacement transitions
10	Stage 1 Shroud Block Replacement	\$35,000	Supply of replacement shroud blocks
11	Turbine Journal Bearing: Inspection & Repair	\$22,500	Shop insp. & repair of turbine bearings
12	Turbine Thrust Bearing: Inspection & Repair	\$25,000	Shop insp. & repair of active/inactive thrust bearings
13	Water Pump Inspection	\$17,000	insp. & repair of shaft driven cooling water pump
14	Aft Stub & Install on COG Rotor	\$439,500	Supply stage 2 wheel/aft stub shaft & install on COG rotor assembly
	"R" Turbine Rotor Assembly Married to COG Compressor	\$549,875	Supply a replacement turbine section and marry to COG compressor assembly
16	Turbine Bucket Locking Hardware	\$18,500	Hardware for bucket installation
17	Test and calibrate Over Speed Trip assembly	\$8,500	
18	Turbine Rotor Anti Corrosive Coatings	\$68,500	Option was chosen last outage
19	Compressor Rotor Repairs Contingency	\$20,000	Budgetary est. based on choosing replacement rotor option. Option includes repairs on a stacked compressor since the turbine rotor will come repaired. If COG chooses to use the turbine section removed from unit 1 contingency should be increased to cover potential repairs
Parts Total		\$1,590,875	Assumes transition supply & turbine rotor assy. supply

Field Service			
Item	Description	Pricing	Note
20	Turbine Upgrade Field Service: Open, Close and Support Startup	\$1,099,500	
21	Controls Engineer for Modification Supporting the R Upgrade	\$41,875	Includes 5 days of support to support firing temp. mod. & start up testing

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22	Startup Vibration Technician, Equipment and report	\$30,000	Vibration support for 2 days.
23	Generator and Load Gear Inspection. Electrical Testing	\$110,000	Field inspection and testing
24	Internal Alignment	\$60,000	Unit casing alignments
25	Gear Box FS + Inspection	\$42,000	Field inspection and testing
26	Shaft Seal Inspection	\$16,000	Field inspection
27	Turbine Wheel space Thermocouple Replacement	\$25,000	Modification to externally replaceable thermocouples
Field Service Total		\$1,424,375	

System Upgrades			
Item	Description	Pricing	Note
28	Cooling Water System Upgrade	\$799,875	Including parts and Installation
29	Off-Base Lube Oil Cooling System AC Driven Pump	\$225,000	This is an each price
30	Gas Flow Meter Supply & Install	\$18,135	
31	Exhaust Temperature Thermocouple Upgrade	\$78,500	
System Upgrades Total		\$1,121,510	

Base Project Total	\$4,136,760	
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Potential Additional Scope Items			
Item	Description	Pricing	Note
32	Generator & Load Gear Bearing Insp. & Repair	\$69,500	Budgetary depends on what bearings need repair
33	Accessory Gear Box Shop Inspection	\$18,750	Does not include shipping or field service to remove & install the gear box.
34	Gen Rotor Retaining Ring Off Inspection	\$190,000	Shipping not included
35	Gen Rotor New End Winding Distance Blocking	\$95,500	Shipping not included
36	Gen Rotor Replace Field End Wedges	\$25,600	Qty 40 wedges X \$640 each, Shipping not included
37	Gen Rotor Resurface Collector Ring	\$30,000	Shipping not included
38	Gen Rotor Replacement Retaining Rings	\$375,000	Shipping not included
Options Total		\$804,350	Shipping not included

Project Total w/All Options	\$4,941,110	
Bonding Cost (2.5%)	\$123,528	Bonding assumes base project and all options. Can be adjusted based on Actual PO value
Project Total w/All Options & Bonding	\$5,064,638	

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Notes:

- APG has assumed that the City of Gardner is tax exempt for this work and we have included no taxes in our proposal. APG will require a copy of you tax exempt status.
- The scopes of service scope are quoted as firm price. APG has included a T&M rate schedule to be used as needed for any potential additional scope items.
- APG proposes the following Invoicing Schedule
 - 20% Upon receipt of PO or signed contract.
 - 25% Upon first mobilization of the job site for disassembly.
 - 20% Upon mobilization of the job site for assembly.
 - 25% Upon mechanical completion and unit first fire.
 - 10% Upon supply of the unit stable operations, supply of the final inspection report, and other required equipment documentation.
- All invoices are due net 30 days.
- APG's proposals assume that if APG is supplying a replacement part that the removed part will be taken in exchange.
- Any drawings produced for equipment supplied will be provided in PDF format and delivered electronically. For upgraded/modified items APG/TTS will modify existing drawings for that system only. If the existing drawings are available in electronic format they will be modified electronically, if they are in hardcopy format only APG/TTS will provide a redline of those drawings in hardcopy.
- City of Gardner must confirm that the cooling water system components which APG is proposing to retain with the provision of the new off-base cooling skid are in good physical and operational condition. If this is not the case, any additional costs associated with the repair, replacement or reengineering of the system to resolve any deficiencies will be extra work and will require a change order.
- APG/TTS is specifying the off-base cooling skid to maintain lube oil temperature below the current alarm level of 165°F up to ambient air temperatures of 110°F.
- No provision is made for any trenching to run cables or piping to the off-base cooling skid. It is assumed all cable runs will be above ground.
- The location of the termination points for the off-base cooling skid electrical feed is assumed to be in the unit MCC panel in the unit control room
- APG/TTS may make recommendations that certain instrumentation be calibrated prior to onsite implementation of the new firing curve.
- TTS will request that the fuel gas flow measurement system calibration be as part of the new control curve implementation process. TTS will also request a fuel gas analysis to confirm the heating value of the gas.
- It is assumed that APG/TTS will provide changes to the COG contractor for changes to the control system.
- The location of the terminations for the field thermocouple cable wiring is assumed to be in the TCP.

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- Cooling water glycol mix for cooling system is not included in this proposal.
- It is understood that COG will contract the original control system vendor (HPI) to implement any and all control system hardware, software and HMI modifications required to accommodate the changes required by these upgrades and modifications. TTS is not providing any additional PLC I/O hardware that may be required to accommodate these upgrades.
- It is assumed that no hazardous material will be encountered in performing the work-scope. Testing for, abatement, and disposal of any hazardous or regulated material will be the responsibility of Owner.
- Owner is responsible for disposal of all leftover/used material and liquids from all operations performed by APG and subcontractors. APG will provide a detailed list of items (if applicable).
- Owner will be responsible for isolating all work areas from hazard (i.e., steam, electrical, and chemical) for the scope of APG's work. Owner will perform Lockout / Tagout ("LOTO") on all systems associated with the APG work-scope. LOTO shall adequately isolate the equipment being worked on to the satisfaction of the supervision and craft performing the work.
- Disassembly and reassembly of components will be performed utilizing standard industry practices unless otherwise specified. In the event that disassembly or reassembly activities require effort above and beyond standard industry practice such as: 1. Destructive means, 2. Transfer to off-site repair facility, 3. Mobilization of on-site machinists/specialist, 4. Modification of form/fit/function or 5. Other significant effort not specified in advance, then an Extra Work Authorization (EWA) shall be presented for approval prior to completion of this work. In the event that critical path activities are unable to be performed due to the lack of an approved EWA, then APG may demobilize until approval is obtained. Demobilization and remobilization costs shall be included in the EWA on a T&M basis.
- Unplanned demobilization and remobilization due to the request of the Owner's or due to the work being inaccessible will be invoiced at T&M rates.
- APG assumes the agreed to terms and conditions from the Unit 2 Major will be used for this project.

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Time and Material Rate Sheet 2026

JOB CLASSIFICATION	STRAIGHT TIME	OVER TIME
Field Engineer/Project Manager	\$250.00	\$375.00
Technical Advisor	\$220.00	\$330.00
Supervisor	\$140.00	\$210.00
Safety Representative	\$125.00	\$185.00
General Foreman	\$110.00	\$165.00
Turbine Mechanic	\$ 90.00	\$135.00
Welder	\$135.00	\$200.00
Bucket Tech	\$230.00	\$345.00
Specialty Technician	\$165.00	\$250.00

Tooling and Rental Equipment

EQUIPMENT	DAILY	CONSUMABLES PER DAY
Major Tool Set (GT/ST/Gen)	\$1200.00	\$275.00
HGP Tool Set	\$950.00	\$275.00
CI Tool Set	\$600.00	\$275.00
Company Truck	\$170.00	Fuel cost +15%

NOTES

1. Straight time shall be eight (8) hours per day, Monday through Friday except on federal holidays. All other time will be billed at Over Time rates.
2. Minimum billable hours Monday – Friday are 8-hrs/day not including federal holidays. Stand by time will be billed at straight time for holidays and weekends if employees are expected to be available for call in.
3. Travel time will be billed at straight time for all non-local resources.
4. Per Diem will be billed at applicable GSA rate and will be charged every day, including travel until individual is released from the job site.
5. All other travel expenses, purchased materials, and subcontracted services shall be charged at cost +15%.
6. Shipping costs shall be charged at cost plus 15%.
7. Personal auto usage will be billed at \$.70 per mile (as of 1/1/2025)
8. Tool rental charges start when the tools are offloaded at site and apply until tools are shipped from site. ST Specialty Repair Kit includes one of the following: bucket installation kit, shell repair kit or diaphragm repair kit
9. Consumable charges will be billed each day labor is billed to a project.
10. Subcontracted services, engineered parts, and other specialized tooling will be quoted on a case-by-case basis.

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Scope of Services

Items 1-8 – Supply of LA to R Upgrade Parts

- Repair COG removed fuel nozzles as needed to support the “R” upgrade requirements.
- Replacement upgraded liners of Hastelloy X material with the larger nozzle ring circumference uncoated.
- Replacement upgraded swirled cross flame tubes
- Replacement upgraded stage 1 nozzle with floating core plugs, uncoated
- Replacement upgraded stage 1 buckets of IN 738 material, uncoated
- Replacement upgraded stage 2 nozzle with larger area, uncoated
- Replacement upgraded stage 2 buckets with shrouded tips of U500 or better material, uncoated
- Replacement upgraded stage 2 shroud blocks to match the shrouded stage 2 buckets

Item 9 – Transitions

- **Transition Repair Option**
 - o Receive and identify
 - o Match mark and remove floating seals
 - o Clean by grit-blasting
 - o Fluorescent Penetrant Inspection
 - o Rout cracks and weld prep
 - o Weld repair
 - o Blend to original contour
 - o Repair forward opening
 - o Fluorescent Penetrant Inspection
 - o Final heat treatment
 - o Fluorescent Penetrant Inspection
 - o Visual / dimensional inspection
 - o Fit to first stage nozzle
 - o Pack and prepare for shipment
- **Transition Replacement Option**
 - o Supply a set of repaired replacement transitions.
 - o Pack and prepare for shipment

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Item 10 – Stage 1 Shroud Blocks

- Supply a new set of stage 1 shroud blocks
- Pack and prepare for shipment

Item 11 - 12 – Turbine Journal Bearing & Thrust Bearing Inspection and Repair

- Ship bearings to repair facility
- Shop inspection of the bearings
- Repair bearings: 2 turbine journal bearings, inactive and active thrust bearings
- Prepare bearings for shipment
- Ship bearings to site.

Item 13 – Cooling Water Pump Repair

- Ship pump to repair facility
- Shop inspection of shaft driven water pump.
- Repair pump as needed (assumes pump is repairable)
- Ship pump to site

Item 14 - 19 – Rotor Assembly and Base Repair Items

Note: Both rotor options include rotor bolting hardware as needed for the base scope of work.

- **APG Supply and Install Stage 2/Aft Stub Shaft on COG Rotor**

Note: Estimated 10-week repair time.

	Scope of Work
1	Receive and inspect for shipping damage.
2	Perform visual and dimensional inspection.
3	Perform incoming check balance.
4	Perform incoming balance machine run-outs.
5	Remove and chart the stage 1 and 2 turbine buckets and hardware.
6	Bare rotor balance check.
7	Drill and un-stretch marriage bolts
8	Stand up and remove compressor from turbine section
9	Check balance compressor
10	Prep compressor rotor for blast cleaning

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11	Blast clean compressor rotor
12	De-prep and blow out compressor rotor
13	NDT compressor rotor and UT compressor through bolts.
14	Record full set of lathe runouts on compressor
15	Grind marriage face and witness mark on compressor
16	NDE compressor marriage face
17	Check balance turbine
18	Unstretch and unstack turbine section
19	Blast clean and NDT the turbine rotor parts and bolting
20	Measure all turbine wheel rabbet fits and compare for proper fit
21	Record runouts on each turbine component
22	Perform a gap, lift and axial movement check on stage 1 and stage 2 buckets.
23	Hold at this point and report findings to customer.
24	Balance individual turbine components
25	Stack and stretch turbine section
26	Check balance turbine section
27	Record full set of lathe runouts on turbine
28	Grind marriage face and witness mark on turbine
29	NDE turbine marriage face
30	Weigh and sequence marriage bolts
31	Prep and assemble turbine to compressor
32	stretch marriage bolts to OEM spec
33	Record full set of lathe run-outs, radial and axial.
34	Burnish probe areas and record electrical runouts. (Adder per location)
35	Temporarily balance the unit without the turbine buckets.
36	Install and balance 2 nd stage buckets and temporarily balance.
37	Install and balance 1 st stage buckets and temporarily balance.
38	Remove temporary weight and final balance the unit rotor to industry standards.
39	Prep for final inspection.
40	Final engineering inspection.
41	Prep and ship.

- **APG Supply Replacement Turbine Rotor Section and Marry COG Compressor Rotor**

Note: Turbine rotor supply will be complete prior to the outage. The estimated compressor rotor repair time and final assembly is 5 weeks.

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	Scope of Work
1	Receive and inspect for shipping damage.
2	Perform visual and dimensional inspection.
3	Perform incoming check balance.
4	Perform incoming balance machine run-outs.
5	Remove and chart the stage 1 and 2 turbine buckets and hardware.
6	Bare rotor balance check.
7	Drill and un-stretch marriage bolts
8	Stand up and remove compressor from turbine section
9	Check balance compressor
10	Prep compressor rotor for blast cleaning
11	Blast clean compressor rotor
12	De-prep and blow out compressor rotor
13	NDT compressor rotor and UT compressor through bolts.
14	Record full set of lathe runouts on compressor
15	Grind marriage face and witness mark on compressor
16	NDE compressor marriage face
17	Check balance turbine
18	Unstretch and unstack turbine section
19	Blast clean and NDT the turbine rotor parts and bolting
20	Measure all turbine wheel rabbet fits and compare for proper fit
21	Record runouts on each turbine component
22	Perform a gap, lift and axial movement check on stage 1 and stage 2 buckets.
23	Hold at this point and report findings to customer.
24	Balance individual turbine components
25	Stack and stretch turbine section
26	Check balance turbine section
27	Record full set of lathe runouts on turbine
28	Grind marriage face and witness mark on turbine
29	NDE turbine marriage face
30	Weigh and sequence marriage bolts
31	Prep and assemble turbine to compressor
32	stretch marriage bolts to OEM spec
33	Record full set of lathe run-outs, radial and axial.
34	Burnish probe areas and record electrical runouts. (Adder per location)
35	Temporarily balance the unit without the turbine buckets.

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36	Install and balance 2 nd stage buckets and temporarily balance.
37	Install and balance 1 st stage buckets and temporarily balance.
38	Remove temporary weight and final balance the unit rotor to industry standards.
39	Prep for final inspection.
40	Final engineering inspection.
41	Prep and ship.

- **Turbine Bucket Locking Hardware**

- Supply turbine blade locking hardware for installation of the turbine blades on selected rotor option

- **Turbine Rotor Coatings**

- Coat turbine and compressor rotor with anti corrosive coating on selected rotor option.

Note: APG supply of 2nd stage wheel/aft stub and install on COG rotor assembly the estimated lead time for coating is 3 weeks.

Note: The turbine rotor coating would be complete on APG supply of turbine rotor prior to the outage. The estimated lead time to coat the compressor rotor would be 2 weeks.

- **Compressor Rotor Repair Contingency**

Note: APG has assumed the COG rotor removed from unit 1 will not require de-stack. This is an budgetary estimated repair contingency for a compressor rotor inspection that does not require a de-stack.

Item 20 - Turbine Upgraded Field Service: Open, Close, and Support Startup

- 1) APG will mobilize a crew to disassemble the turbine as required to remove the turbine rotor and ship to our repair facility for inspection and modification.

The anticipated crew for the disassembly will include a Technical Director, Supervisor, 6 Turbine Mechanics, I&C Support and Crane Support.

The initial mobilization is anticipated to be 16 to 20 days working a single shift 6 days a week, 10 hours a day.

- 2) APG will clean and prepare the site for a temporary work stoppage while the rotor is being modified and demobilized.
- 3) APG will remobilize the site to prepare the unit for the installation of the upgraded parts.

The anticipated crew for the assembly will include a Technical Director, Supervisor, 6 Turbine Mechanics, I&C Support and Crane Support.

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The initial mobilization is anticipated to be 18 to 20 days working a single shift 6 days a week, 10 hours a day.

- 4) APG will support the unit start up and has included 2 days of start up support for a start up crew including the Technical Director, Supervisor, and 2 Turbine Mechanics.

Item 21 - Controls Engineer for Modification Supporting the R Upgrade

- Unit 2, the sister unit to Unit 1, had a new firing temperature control curve calculated as part of its upgrade in 2025. Since these are sister units and the upgrades are identical, the customer has elected not to have a curve calculation undertaken for this unit. They will use the constants which are being used in Unit 2.
- Unit 1 originally had a GE “fuel regulator” control system but it was recently upgraded to an Allen Bradley ControlLogix-based digital control system. APG are upgrading the internal turbine components to allow the unit to be operated at an increased firing temperature of 1710°F, an increase from the current rating of 1650°F.
- Unit 1 is a simple cycle unit and there is no steam or water injection system on the unit for emissions control.
- APG/TTS will work with the customers controls contractor to implement the changes to the firing curve. APG has included 1 mobilization and 5 days for controls start up support. If additional support is needed, then APG would submit a change order for the additional support.

Item 22 – Start Up Vibration Technician, Equipment, and Report

- APG has provided pricing for a 3rd party vibration technician and equipment to support the project as needed. APG has included the mobilization of the vibration technician, equipment and 2 days of support in our proposal. Additional support beyond this would be considered extra work.

Item 23 – Generator and Load Gearin Inspection W/Electrical Testing

- APG will disassemble the unit as needed to remove the generator rotor
- APG will disassemble the load gear box for inspection.
- The generator bearings and load gear bearings would be inspected at site. Repair of the bearings would be an adder if required.

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- Stator Inspections
 - o Electrical Testing - Stator:
 - Winding copper resistance, of each phase.
 - Insulation Resistance and PI, of each phase.
 - DC Leakage test, of each phase.
 - One-minute Hipot, of each phase. Owner approved voltage level.
 - Resistance check and one minute insulation resistance of all RTDs.
 - o Visual Inspection - Stator:
 - Indications of loose wedges (wedge map). Assumes stator bar insulation is not asphalt. If there is asphalt, no wedge map will be performed as wedges are to be tight to the slot, not the bars. If camel-back wedges, no wedge map will be performed as the OEM recommends replacement of that wedge system.
 - Indications of mechanical damage, looseness, or overheating of core iron.
 - Visual inspection of stator bars for indications of looseness, vibration, or corona/partial discharge activity.
 - Indications of any space block/punching movement.
 - Indications of loose blocking, ties, supports, or bolting hardware.
- Generator Field Inspections
 - o Electrical Testing – Field
 - Winding copper resistance
 - Insulation resistance and PI
 - AC Impedance test
 - RSO test
 - o Visual Inspections – Field
 - Indications of collector ring wear
 - Indication of journal wear
 - Indications of mechanical damage, arcing, looseness, or overheating of wedges, forgings, fan rings and retaining rings
 - Visual inspection (as accessible of field windings for indications of distortion or blocking or insulation movement
- - Generator Cleaning: APG has included cleaning of the generator to include 2-

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10-hour shifts for 1 winder. This is sufficient for most generators. Cleaning required beyond this would be considered additional scope.

- Reassemble the generator and load gear box.
- Alignment checks and standard alignment moves have been included. If extensive alignment corrections are required, they would be considered additional scope.

Item 24 – Internal Alignment of Turbine Assembly

- Install and remove casing upper halves as needed to support alignment check
- Check internal alignment.
- Required moves at the bearing is include
- Case moves as required would be considered additional scope.

Item 24 – Accessory Gear Field Service Inspection

- Open the accessory gear box
- Check gear contact and backlash
- Inspect gear box bearings
- Replace bearings as needed (replacement bearings would be an adder)
- Reassemble gear box

Item 24 – Shaft Seal Inspection – On site.

- Visual inspection of shaft seals
- Dimensional inspection of shaft seals
- Engineering evaluation of seal clearances and recommendation for repair or replacement.

Item 27 – Turbine Wheel Space Thermocouple Replacement

- This is the price to cover replacement wheel space thermocouples and installation of externally replaceable TC on the stage 2 nozzle.

Item 28 – Cooling System Upgrade with External Auxiliary Coolers (as needed) Including Parts and Installation

- The unit currently has the original on-base glycol cooling system with radiators mounted on the roof of the accessory base. This system has not been maintaining the lube oil temperature below its alarm setting in recent operation. The upgrade of the turbine to an “R” firing temperature will add heat to the oil system and will exacerbate the current cooling problem.

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- APG/TTS is proposing to replace the original on-base heat exchanger system with a completely new off-base system designed to maintain lube oil temperature below the specified alarm level up to ambient air temperatures of 110°F.
- APG/TTS will provide an external air-cooled heat exchanger array for the lube oil glycol cooling system. The system will be designed to meet or exceed the following thermal performance specifications:

Name of Fluid:	Glycol, Ethylene 40-50%
Flow Rate:	400.0 gpm
Inlet Temperature:	175.0 deg F
Outlet Temperature:	145 deg F
Heat Exchanged:	6,000,000 btu/hr
Pressure Loss:	5.5 psi
Ambient Air:	110.0 deg F
Altitude:	1087 feet
Fouling Factor:	0.00000 ft ² -hr-F/BTU

- The existing cooling water storage/expansion tank and pump will be retained. The skid will be installed in a location agreed with Gardner which for the purposes of this proposal is assumed to be on the LHS on the unit, aft of the inlet house, outside of the unit enclosure wall and inside the nearby fence. Gardner has indicated that they can move the fence out to the road curb if it is determined that this will facilitate better installation.
- This unit is different from Unit 2 because it has a diesel engine starting means which is water cooled. This is an additional heat load on this unit's cooling system. APG/TTS will account for this difference in its system design for this unit.
- APG/TTS will design, supply and install the skid foundation(s), interconnecting piping between the new skid and the existing cooling water system, necessary valves, and instruments.
- A cooling water fan starter panel will be provided with the skid. APG/TTS will engineer and install electrical and instrumentation wiring from the new skid to the turbine remote I/O panel and MCC.
- A new 4" butterfly valve is included in the cooling water return line where it reenters the accessory package.
- APG/TTS will undertake the necessary engineering to modify the turbine control system to monitor and control the new skid. Gardner to identify the location for the new 150A breaker MCC bucket electrical feeder. TTS has included the supply and installation of the new breaker in its scope.

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Item 29 – Off-Base Lube Oil Cooling System w/AC Driven Pump

- Per Gardner's request, APG/TTS is offering a motor driven water circulating pump to be added to the cooling water circuit to facilitate the circulation of cooling water following shutdown where cooling is required but the mechanical water pump is not operational. The new pump is rated at 60% of the main gear driven water pump and is intended to be used only when the turbine is not running.
- The scope will include the supply and installation of the cooling water pump and associated isolation and check valves. A new stand-alone DOL motor starter will be provided and installed near the new circulating pump. Gardner will be responsible for providing the 480VAC/50A breaker needed to power the new pump.
- APG/TTS will undertake the necessary engineering to describe the modifications to the turbine control system sequencing required to accommodate the new pump.
- The supplied price is for 1 assembly to support the unit 1 upgrade.

Item 30 – Gas Flow Meter Supply and Installation

- APG/TTS will provide and install a gas flow meter on the fuel gas system. The meter type and location will be consistent with the flow meter installation undertaken on Unit 2 in 2025.
- APG/TTS will undertake the necessary engineering to describe the modifications to the turbine control system required to accommodate this flow meter.

Item 31 – Exhaust Temperature Thermocouple Upgrade

- The unit currently has the original GE exhaust thermocouple configuration with iron-constantan (J-type) thermocouples which have short leads and so have their hot junction connections inside the high temperature load compartment. There are a total of eighteen (18) thermocouples listed in the control system drawings.
- GE updated this design to an extended chromel-alumel (K-type) thermocouple on later units with the hot junction connections outside the load compartment to improve thermocouple life and reliability. In this case TTS is proposing to provide extended Type J thermocouples because the original J-type thermocouple wiring has only recently been replaced.
- The upgraded design puts new junction boxes on the outside left and right walls of the load compartment with nine (9) thermocouples going to each side to be

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connected to the main thermocouple cable which runs back to the TCP. It is assumed that there is sufficient available thermocouple wire in the new wiring runs to accommodate this modification. No provision is being made in this scope to run a new thermocouple cable back to the turbine control panel if there is not sufficient cable available to reach the new junction boxes.

- No control system modifications will be required for this upgrade
- APG/TTS is proposing the following scope of supply:
 - Eighteen (18) extended Type J thermocouples.
 - Two (2) N4 junction boxes with compensated terminals.
 - Exhaust wall thermocouple lead support brackets and fittings.
 - New conduit and fittings in the load compartment area.
 - Demolition and installation labor and supervision.

Item 32 – Generator & Load Gear Bearing Inspection and Repairs

Note: There was a need to repair these parts during the last outage. This is a budgetary number to support repairs as needed on these parts.

Item 33 – Accessory Gear Box Shop Inspection

Note: This is only the shop inspection pricing. The box removal, installation, and shipping would be an adder if require.

- Take "As Received" digital photographs to document gearbox condition.
- Disassemble gearbox and thoroughly clean parts for inspection.
- Inspect for design conformity any parts to be reused or repaired.
- Inspect housing to verify proper bore size and alignment.
- Magnetic particle inspect for damage torque transmitting parts, including gears, shafts, etc.
- Provide detailed inspection report with PG findings and repair recommendations.

Item 34 – Generator Rotor Retaining Ring Off Inspection

- Labor - Firm price offer to provide engineering, supervision, qualified personnel, equipment, and tooling required to perform a full rewind of the generator field winding. Materials are detailed in Line Item #2B. Work scope detailed as follows:
 - Receive field at AGT Services facility in Amsterdam, NY.
 - Perform incoming visual inspection, electrical tests, and run outs.
 - Remove fan rings. Let cool, clean, and NDE.
 - Remove the retaining rings (induction heating), both ends.
 - Clean, inspect, and NDE (FP or MP).
 - Inspect windings for abnormalities (rings off):
 - Winding end turns, and end turn blocking
 - Coil Stack Alignment

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- Label, remove, and inspect all EW distance blocking.
- Clean the end windings; limited to 1 shift for 2 winders.
- Review inspection findings / repair recommendations with Owner's Representative.
- Perform repairs (T&M Basis or firm price as offered after inspection), as approved.
- Review Install new end winding distance blocking. Refer to Line Item #3 for details (price/cycle).
- Assemble retaining rings using new TIL 1602 compliant insulation.
- On the completed winding, perform electrical testing (winding resistance, Megger/PI, AC Impedance and DC Hipot).
- Install fan rings.
- Perform final runouts.
- Prep, paint and package rotor for shipment.
- Materials
 - RR-off material kit, consisting of:
 - Retaining ring insulation
 - Miscellaneous tapes, epoxies, adhesives, and paint

Item 35 – Generator Rotor New Ending Distance Blocking

- Firm price offers to supply all Engineering, supervision, labor, tooling, equipment, and materials to reverse engineering, design, procure and install all new end winding blocking.

NOTE: Includes the installation of double-folded-over Nomex-Mylar-Nomex tabs. Install double folded-over NMN caps with rivets onto the tops of the blocks.

Item 36 – Generator Rotor Replace Field End Wedges

- Firm price offer to reverse engineer and manufacture new End Wedges for BOTH ENDS of this GE Frame 5 Mary generator field. Price is \$640 per wedge, times 40 wedges.

Item 37 – Generator Rotor Resurface Collector Ring

- Supply all necessary supervision, labor, tooling, and equipment to perform grinding operation on collector rings for the purpose of creating appropriate film surface suitable for proper brush film development, minimizing run-outs, and eliminating dish/taper conditions.
- The unit will be placed in a turning device at repair facility.
- Actual material removal is limited to 2 mils, per 5 minutes, per linear inch of collector ring length. In general, this equates to about 10 mils on each collector ring - during 2-12 hour shifts of grinding, depending on specific ring geometrical characteristics. Historically, this duration (limits of material removal) has proven to be sufficient to correct most surface conditions.

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Item 38 – Generator Rotor Replacement Retaining Rings

- Offer to supply replacement retaining rings - One pair 18Mn-18Cr, ASTM A289 Grade 3 finish-machined rings (full certification documentation provided with shipping documentation). Finish machined dimensions will be based upon actual RR(s) received at repair facility.

Project Guarantee Request

- Item 7 – “Contractor shall guarantee the unit’s maximum output in MW after the R model upgrade”
 - After reviewing all of the unit data collected, APG has determined that there is not enough data to provide an accurate projected unit output at this time.
 - Currently the unit output is controlled solely by the exhaust temperature. As the unit performance degrades there is no adjustment to the exhaust temperature and so the actual unit firing temperature is now unknown. The data provided indicates that the unit is most likely overfiring currently.
 - APG’s proposal includes the development of an operational model of the unit to implement a true firing curve. This will allow the unit to control the unit to the projected firing curve for the R upgrade to a temperature of 1720.
 - APG has included in our plan to perform some unit test runs to collect the needed data to develop this model. Once this is complete a better understanding of the projected output will be developed.
 - There will also be some opportunities during this project to improve the performance of the unit. cleaning of the compressor, potential clearance improvements, and possible coating enhancements. As these opportunities become available through the course of the outage, the City of Garder will have an opportunity to address these items in the way they best believe it will benefit them.
 - The target increase in MW’s for this type of upgrade is about 15-20%. As discussed previously this is impacted by what the current starting point for the unit’s firing temperature and unit condition.
- Task 8 – “Contractor shall guarantee the maximum temperature drop in degrees Fahrenheit (F) of the improved water-cooling system and be capable of maintaining a bearing header oil temperature of 130 degrees Fahrenheit (F), Especially during the summer months when air temperatures can reach 110 degrees Fahrenheit (F)”
 - Designing a system to maintain a LO header temperature at or below 130 degrees F with an ambient temperature of 110 degrees F would be very

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expensive.

- APG is offering a system that will maintain the lube oil system below the unit's alarm temperature (165 degrees F) listed in the control documents for temperature switch 26QA.
- This does require that the other components in the cooling system that are not being addressed as part of this upgrade are functioning at an acceptable level. This would include but is not limited to the lube oil cooler, cooling water valve and the cooling water pump.

Division of Responsibilities

Description	APG	COG	REMARKS
Labor:			
a. Review the scope of work, scheduling, and planning with Owner's representative	X	X	
b. Provide field engineers as required by the scope of work	X		
c. Provide project manager as required by the scope of work	X		
d. Provide supervision as required by the scope of work	X		
e. Provide qualified labor and perform the scope of work	X		
f. Final field report	X		
Tooling:			
a. Provide tool set for the workforce including transportation	X		
b. Cable slings, lifting devices and associated special tooling supplied with the original equipment order	X	X	
Consumables:			
a. Normal Consumables	X		Rags, cleaners ect.
b. Oxygen, acetylene and gas	X		
c. Trash Containers and disposal service	X		
d. Pallets and wood for crating & shipping items off site	X		

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Description	APG	COG	REMARKS
e. Potable water	X		
f. Fire protection equipment/first aid facilities	X		
Sub Contract Services			
a. Crane & Operator	X		If required
b. Forklift Operator	X		
c. Scaffolding	X		
d. Cribbing	X		
e. Insulation Removal and replacement		X	
f. Disposal of hazardous waste		X	
g. All asbestos removal and disposal		X	
h. Replacement Parts and consumables	X		
i. Freight	X		
Rentals:			
a. Office trailer, change trailer	X		
b. Chemical toilets	X		
c. Compressed air	X		
d. Forklifts	X		
e. Welding Machine	X		
f. Man lift	X		
g. Borescope	X		
h. Hand washing station	X		
Special Tooling:			
a. Confined Space Monitor	X		
b. Hydraulic wrenches	X		
On-Site Services:			

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Description	APG	COG	REMARKS
a. Electrician/Instrumentation for disconnects and connections	x		
b. Electrical power including: (120/480 VAC single phase and 480 VAC three phase up to 100 amps), service water		x	

Project Milestone Schedule

Task Name	Duration	Start	Finish
Receive Order	1 day	Fri 5/1/2026	Fri 5/1/2026
Unit Performance Test Run	2 days	Mon 7/6/2026	Mon 7/6/2026
Disassembly Mobilization	20 days	Tue 9/1/2026	Mon 9/21/2026
Rotor at APG Shop for Insp., Repair, Mod	51 days	Mon 9/14/2026	Sun 11/1/2026
Component Repairs as Needed	51 days	Mon 9/14/2026	Sun 11/1/2026
Cooler System Mod.	20 days	Mon 11/2/2026	Sat 11/21/2026
Assembly Mobilization	20 days	Mon 11/2/2026	Sun 11/22/2026
Turbine Components Received at Site	2 days	Mon 11/2/2026	Tue 11/3/2026
Project Mechanically Complete	1 day	Sun 11/22/2026	Sun 11/22/2026
Start Up and Testing	2 days	Mon 11/23/2026	Tue 11/24/2026
Final Reports and Documentation		Wed 12/23/2026	Wed 12/23/2026

Staffing

Staffing Description:

The Commercial Lead for this project is Marty Magby

The Field Service Manager is Jimmy Cassell

The Project Engineer/Technical Director would be assigned upon receipt of PO.

The project will be staffed by a Technical Director, Supervisor and 6 Turbine Mechanics.

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**RECORD OF PROCEEDINGS
OF THE UTILITY ADVISORY COMMISSION
GARDNER, KANSAS**

Page No. 2026-05

April 2, 2026

The Utilities Advisory Commission of Gardner, Kansas, met in Regular Session on April 2, 2026, at City Hall. Present were Chairperson Barbara Coleman, Vice Chairperson Bryce Augustine, Commissioner Janine Edwards, Commissioner Nathaniel Plahn, Utilities Department Director David Hunter and Utilities Specialist Erin Groh. Commissioner Russell Wohler was absent.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Barbara Coleman.

CONSENT AGENDA

1. **Standing approval of the minutes as written for the March 5, 2026 meeting of the Utility Advisory Commission.**

Motion by Commissioner Plahn, seconded by Commissioner Edwards, to approve the Consent Agenda.

Motion carried 4-0 Aye

OLD BUSINESS

NEW BUSINESS

2. **Consider a recommendation to the City Council to award Unit 1 Major Inspection and Upgrade service contract to Allied Power Group (APG).**

Director Hunter discussed how about a year ago the Utilities Department went into a contract with Allied Power Group to do an upgrade to Unit 2 on Substation 1. Now we are doing an upgrade to Unit 1 at Substation 1. The difference this time is that there was only one proposal received for it, and it was from Allied Power Group, whereas when the Unit 2 was upgraded, there were two proposals received. This upgrade was recommended in the long term Electrical Master Plan to upgrade this generation system. Hunter said that this time, staff is trying to get everything needed to be done to the unit to be included in the contract so that we don't have to come back and do any change orders, etc. Vice-Chairperson Augustine asked why there was only one proposal and Hunter said that it may have been due to other companies knowing that APG had done the first project on Unit 2.

Motion by Vice-Chairperson Augustine, seconded by Commissioner Edwards to forward the recommendation to City Council to authorize the City Administrator to approve a contract with APG in the amount of \$5,672,395 for the Unit #1 major inspection and upgrade.

Motion carried 4-0 Aye

COUNCIL ACTION FORM

COMMITTEE RECOMMENDATION ITEM No. 1

MEETING DATE: APRIL 20, 2026

STAFF CONTACT: MAGI BREWSTER, COMMUNITY DEVELOPMENT DEPUTY DIRECTOR

Agenda Item: Consider adopting an ordinance approving a conditional use permit for a short-term rental at 642 E Bluebird Street

Strategic Priority: Quality of Life and Economic Development

Department: Community Development Department

Project Background:

The subject property is lot 9 of the Genesis Creek Estates I subdivision and the house was constructed in 2005 along with the surrounding houses. The parcel is a Detached House - Suburban lot type that is 70 ft wide and 9,452 sq ft in size, which is similar to other houses and lots in the neighborhood. It has a two car garage and the rear yard is fenced. The regulations related to short-term rentals were adopted in June of 2016. Since that time, there have been no applications for a short-term rental conditional use permit.

Project Description:

The applicant requests approval of a conditional use permit to allow a short-term rental at 642 E Bluebird Street. All utilities are provided by the City of Gardner. No new infrastructure is needed. The short-term rental will primarily be used to provide furnished housing for professionals such as traveling nurses. When the home is not occupied for these longer tenancy situations, it will be used as a short-term rental. Section 17.05.030 (B.4.q.) of the Land Development Code (LDC) defines short-term rentals as:

Lodging – Short-Term Rental of Detached House. “A lodging use in a residential building type where the dwelling is rented or sold for any term less than 30 consecutive days.”

As part of their application, the property owner included a narrative that was included in the Planning Commission packet.

Planning Commission Action/Recommendation:

The Planning Commission held a public hearing at their meeting on March 23, 2026. Two residents spoke on the item. One was the president of the Genesis Creek HOA who gave an overview of the HOA covenants.

After discussion regarding the potential effect on the neighborhood, the Planning Commission recommended denial of the conditional use permit for a short-term rental at 642 E Bluebird Street.

For further details related to this application, go to minute 19:51 of the March 23, 2026, Planning Commission meeting on the [City of Gardner's YouTube channel](#).

Staff Recommendation:

The staff has recommended approval of the conditional use permit for a short-term rental at 642 E Bluebird Street subject to the following conditions:

1. The Conditional Use Permit shall expire on December 31, 2027, and a formal administrative review shall be conducted between December 2026 and January 2027;
2. The standards of 17.05.050 (R.) must be met by the applicant;
 - a. Owner shall provide tenants with information on all applicable City ordinances pertaining to parking, noise, nuisances, and property maintenance.
 - b. Owner shall post the occupancy limit, and ensure they are not exceeded.
 - c. Owner shall provide their contact information, and contact information of the property manager, to tenants and the City, and shall keep it updated in case of change.
 - d. All property boundaries shall be clearly marked so that tenants do not trespass on adjacent properties.
 - e. Such homes shall not be rented for the sole purpose of hosting parties or special events. The structure and grounds shall be utilized as a dwelling unit, with typical recreational uses as consistent with the neighborhood so as not to create undue conflict with other residents.
3. The applicant shall provide a written statement that the HOA has approved the short-term rental and the use complies with the HOA Covenants and Restrictions.

Actions:

The Governing Body may:

1. Adopt the Planning Commission recommendation (simple majority vote),
2. Override the Planning Commission's recommendation by at least a two-thirds vote of the membership of the Governing Body (approving the ordinance); or
3. Return such recommendation to the Planning Commission with a statement specifying the basis for the Governing Body's failure to approve or disapprove. If the Governing Body returns the Planning Commission's recommendation, the Planning Commission after considering the same may resubmit its original recommendation giving the reasons therefor or submit new and amended recommendations. Upon receipt of such recommendation, the Governing Body by a simple majority may adopt or may revise or amend and adopt such recommendation by ordinance or it need take no further action thereon. If the Planning Commission fails to deliver its recommendation to the Governing Body following the Planning Commission's next regular meeting after receipt of the Governing Body's report, the Governing Body shall consider such course of inaction on the part of the Planning Commission as a resubmission of the original recommendation and proceed accordingly

In this case, 4 of 6 members of the Governing Body must vote to adopt the Planning Commission's recommendation; to override the Planning Commission's recommendation; to send the item back to the Planning Commission; or, to table the item.

Financial Impact:

None

Other Impacts:

None

Attachments included:

- Planning Commission Draft Meeting Minutes
- Planning Commission Packet
- Ordinance granting a conditional use permit for the short-term rental

Suggested Motions:

Adopt Ordinance No. 2877 approving conditional use permit 26-305-01 allowing a short-term rental at 642 E Bluebird Street, overturning the recommendation of the Planning Commission.

OR

Deny Ordinance No. 2877, upholding the recommendation of the Planning Commission and thus deny conditional use permit 26-305-01 for a short-term rental at 642 E Bluebird Street,

ORDINANCE NO. 2877

AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR A SHORT TERM RENTAL ON CERTAIN LANDS LOCATED AT 642 EAST BLUEBIRD STREET IN THE CITY OF GARDNER, KANSAS, UNDER THE AUTHORITY GRANTED BY TITLE 17 OF THE MUNICIPAL CODE OF THE CITY OF GARDNER, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GARDNER, KANSAS:

SECTION ONE: That having received a recommendation from the Planning Commission on March 23, 2026, and proper notice having been given and public hearing held as provided by law and under the authority of and subject to the provisions of the Gardner, Kansas Land Development Code, the recommendation of the Planning Commission is hereby overturned and a conditional use permit is issued for a Short Term Rental on lands legally described as follows:

Lot 1 of GENESIS CREEK ESTATES NO. 1, a subdivision in the City of Gardner, Johnson County, Kansas.

CASE NO. 26-305-06

A conditional use permit to allow for a short-term rental at 642 E Bluebird Street subject to the following conditions:

1. The Conditional Use Permit shall expire on December 31, 2027, and a formal administrative review shall be conducted between December 2026 and January 2027;
2. The standards of 17.05.050 (R.) must be met by the applicant;
 - a. Owner shall provide tenants with information on all applicable City ordinances pertaining to parking, noise, nuisances, and property maintenance.
 - b. Owner shall post the occupancy limit, and ensure they are not exceeded.
 - c. Owner shall provide their contact information, and contact information of the property manager, to tenants and the City, and shall keep it updated in case of change.
 - d. All property boundaries shall be clearly marked so that tenants do not trespass on adjacent properties.
 - e. Such homes shall not be rented for the sole purpose of hosting parties or special events. The structure and grounds shall be utilized as a dwelling unit, with typical recreational uses as consistent with the neighborhood so as not to create undue conflict with other residents.
3. The applicant shall provide a written statement that the HOA has approved the short-term rental and the use complies with the HOA Covenants and Restrictions.

SECTION TWO: That this Ordinance shall take effect and be in force from and after its adoption by the Governing Body and publication in the official City Newspaper.

PASSED by the Governing Body this 20th April, 2026.

SIGNED by the Mayor this 20th day of April, 2026.

CITY OF GARDNER, KANSAS

(SEAL)

Todd Winters, Mayor

Attest:

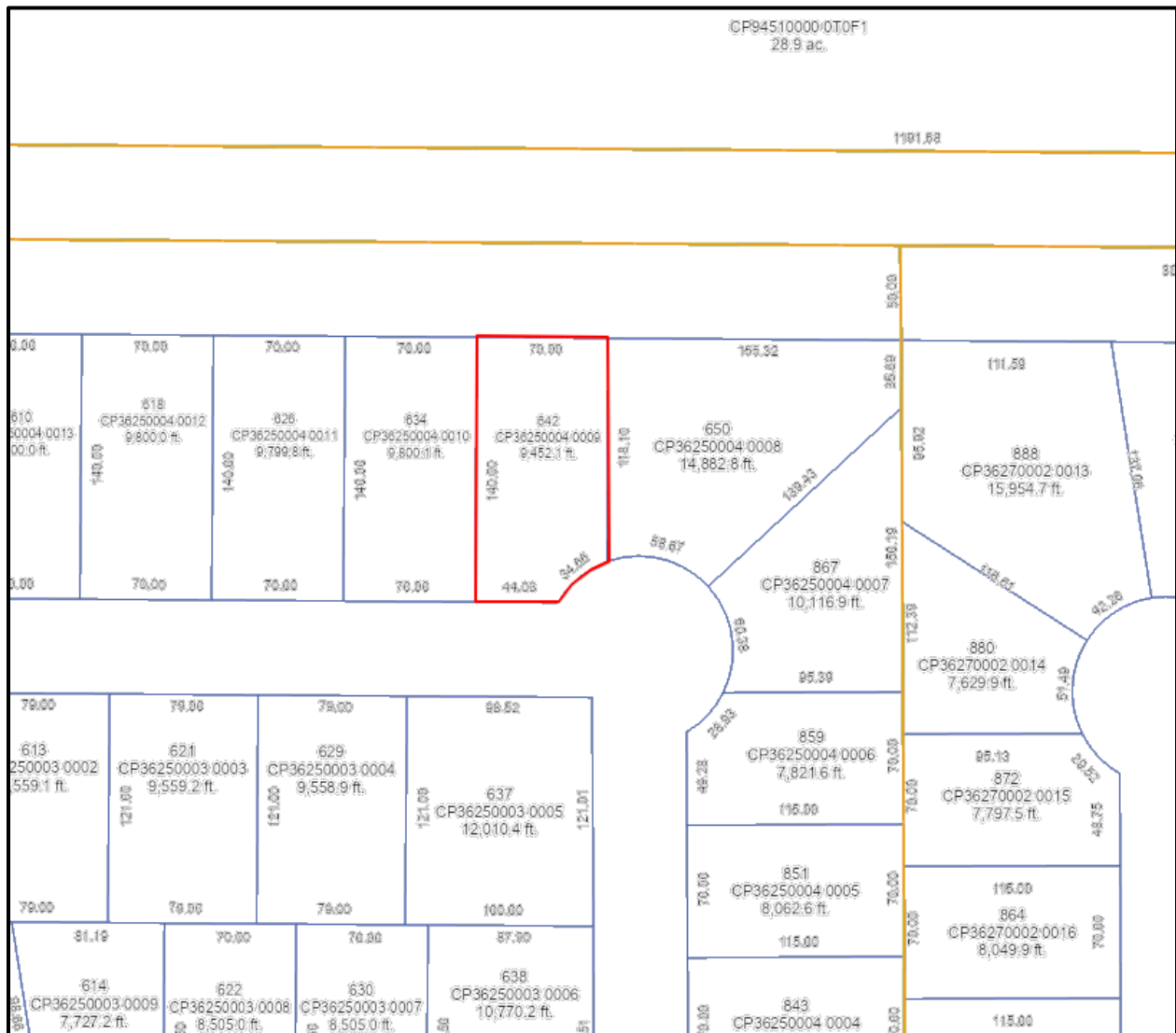
Renee Rich, City Clerk

Approved as to form:

Ryan B. Denk, City Attorney

(Case No. 26-305-01)

Exhibit A



Short Term Rental



3. **642 E Bluebird Street – Conditional Use Permit (Short-Term Rental) (Public Hearing Required)** – located at 642 E Bluebird Street (26-305-01)

Commissioner Combs recused himself from this item.

Isaac Karimi, homeowner, was present for questions.

Jesse Hunter gave the staff presentation.

Chairperson Berg opened the public hearing.

The following residents spoke at the public hearing: John Martiny, president of Genesis Creek HOA, and Jared Ingalls, neighbor.

John Martiny read HOA covenant excerpts related to this item, stating that he believes these excerpts do not allow a short-term rental. Jared Ingalls stated concern about potential problematic renters that could negatively impact the neighborhood.

The Commissioners asked for clarification on the difference between a short-term rental and a regular rental home. The staff response was that the length of stay being 30 days or less being the determining factor that classifies a rental as short-term. Questions were also raised about potential problematic tenants. The city attorney responded that short-term rental companies have protections and prevent eviction issues that a regular rental home may encounter.

A motion was made to close the public hearing.

Motion: Commissioner Jeuneman

Second: Commissioner O'Lucci

Motion carries unanimously, 7-0.

City Attorney, Kathryn Drmovich, spoke on the city ordinance related to short-term rentals. She clarified that HOA covenants can not influence commission decisions and can not be part of the commission discussion. Other points of clarification included: any HOA violations are strictly between the homeowner and the HOA, and the commission may take concerns of neighbors into account regarding the recommendation.

The commission discussed the conditions presented by the staff and asked for confirmation on the HOA approval condition. A commissioner asked if the property was currently being rented. The applicant confirmed it was not being rented at this time.

A commissioner asked about how the applicant will address potential for noise complaints. The applicant responded that short-term rental hosting sites have rules governing short-term rentals that prevent parties and other noisy events. He further stated that he would personally respond to any complaints.

A commissioner asked if the applicant had tenants booked for future stays and the applicant responded he did not at this time. The applicant confirmed he can limit the tenant type to families only with his prior approval for each booking.

Motions:

Conditional Use Permit:

The Planning Commission recommends denial of the conditional use permit for a short-term rental at 642 E Bluebird Street.

Motion: Commissioner Jueneman

Second: Commissioner Vonderschmidt

Motion carried unanimously, 7-0.

<https://www.youtube.com/watch?v=uW4tnjhnTWM>

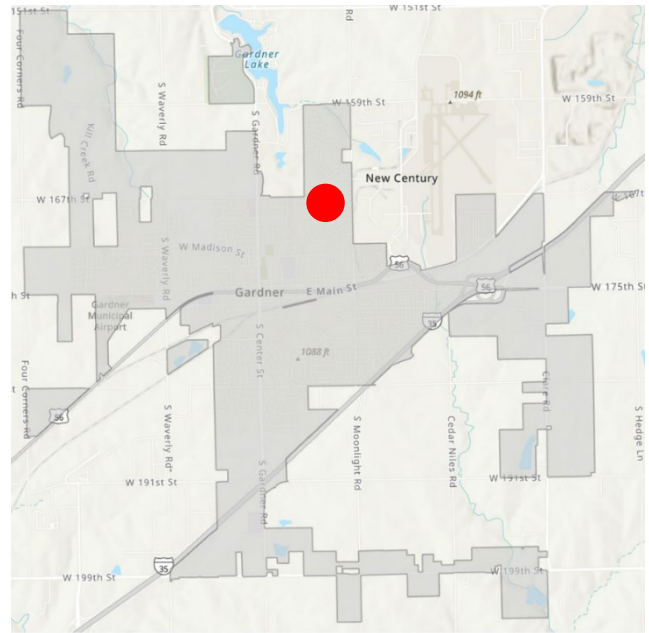
DRAFT

Planning Commission Report: 642 E BLUEBIRD STREET CONDITIONAL USE PERMIT FOR SHORT-TERM RENTAL

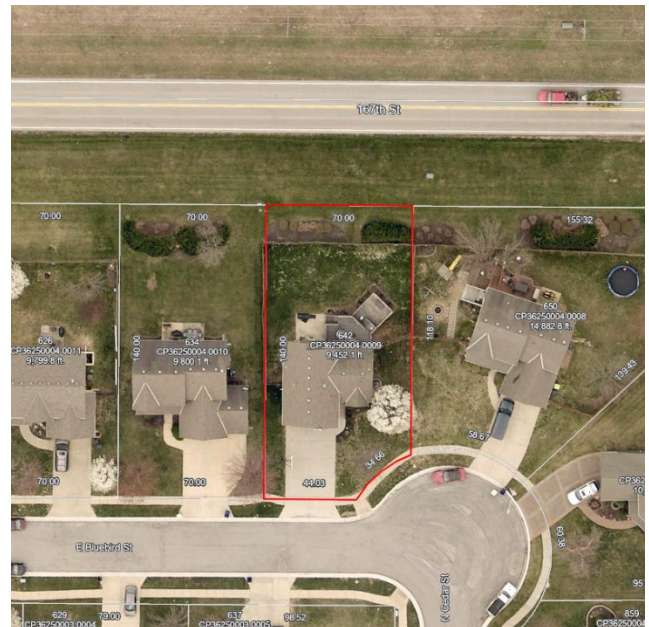
PROJECT NUMBER	26-30500001
REQUEST	CONDITIONAL USE PERMIT
APPLICANT	ISAAC M KARIMI
OWNER	ISAAC M KARIMI
ADDRESS	642 E BLUEBIRD STREET
PARCEL ID	CP36250004 0009
PLANNER	JESSE HUNTER

Executive Summary

PRESENT ZONING:	RP-1
PRESENT LAND USE:	SINGLE FAMILY RESIDENTIAL
PROPOSED LAND USE:	SHORT-TERM RENTAL (LESS THAN 30 DAYS)
TOTAL SITE AREA:	9,452 SQ FT
NEW STRUCTURE:	NO



Site Location Map



Aerial of Subject Site

Project Description

The applicant requests approval of a conditional use permit to allow a short-term rental at 642 E Bluebird Street.

Background/History

The subject property is lot 9 of the Genesis Creek Estates I subdivision and the house was constructed in 2005 along with the surrounding houses. The house is a Detached House - Suburban lot type and is 70 ft wide and 9,452 sq ft in size, which is similar to the neighborhood. It has a two car garage and the rear yard is fenced. The regulations related to short-term rentals were adopted in June of 2016. Since that time, there have been no applications for a short-term rental conditional use permit.

Surrounding Zoning and Land Use

Zoning	Use(s)
North of Subject Property	
RP-4 (Planned Mixed Density Residential) District	Row Crops (Approved for Flint Trials)
East of Subject Property	
RP-1 (Planned Single-Family Residential) District	Single family houses (Genesis Creek Estates)
South of Subject Property	
RP-1 (Planned Single-Family Residential) District	Single family houses (Genesis Creek Estates)
West of Subject Property	
RP-1 (Planned Single-Family Residential) District	Single family houses (Genesis Creek Estates)

Utilities / Infrastructure

All utilities are provided by the City of Gardner. No new infrastructure is needed.

Staff Analysis

As stated in the narrative provided by the applicant as part of this application, the short-term rental will primarily be used to provide furnished housing for professionals such as traveling nurses. When the home is not occupied for these longer tenancy situations, it will be used as a short-term rental. Section 17.05.030 (B.4.q.) of the Land Development Code (LDC) defines short-term rentals as:

Lodging – Short-Term Rental of Detached House. “A lodging use in a residential building type where the dwelling is rented or sold for any term less than 30 consecutive days.”

Such uses require a conditional use permit (CUP) in the R-1 (Single Family Residential) District subject to following standards found in Section [17.05.050 \(R.\)](#) of the LDC.

1. Owner shall provide tenants with information on all applicable City ordinances pertaining to parking, noise, nuisances, and property maintenance.
2. Owner shall post the occupancy limit, and ensure they are not exceeded.
3. Owner shall provide their contact information, and contact information of the property manager, to tenants and the City, and shall keep it updated in case of change.
4. All property boundaries shall be clearly marked so that tenants do not trespass on adjacent properties.
5. Such homes shall not be rented for the sole purpose of hosting parties or special events. The structure and grounds shall be utilized as a dwelling unit, with typical recreational uses as consistent with the neighborhood so as not to create undue conflict with other residents.

The proposed use will use the existing house and the existing utilities and infrastructure will be unchanged. According to the 2024 International Property Maintenance Code, the maximum occupancy for the house is seven, which is calculated by the number of conforming bedrooms and their sizes. The fence in the rear yard serves to delineate the property boundaries. The impact to the area in regard to traffic generation and noise will generally be similar to that of a single-family house, but this will be highly dependent on the individual tenants. There is potential for disruption to the surrounding area by having the occupants change more frequently than a single-family residence not used for rental purposes. Since this is the first application for a short term rental, staff is recommending a shortened approval period of just under two years with an administrative review at the end of 2026 to ensure all the conditions are being met.

Staff Recommendation

Recommend approval of the conditional use permit for a short-term rental at 642 E Bluebird Street subject to the following conditions:

1. The Conditional Use Permit shall expire on December 31, 2027, and a formal administrative review shall be conducted between December 2026 and January 2027;
2. The standards of 17.05.050 (R.) must be met by the applicant;
 - a. Owner shall provide tenants with information on all applicable City ordinances pertaining to parking, noise, nuisances, and property maintenance.
 - b. Owner shall post the occupancy limit, and ensure they are not exceeded.
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 - d. All property boundaries shall be clearly marked so that tenants do not trespass on adjacent properties.
 - e. Such homes shall not be rented for the sole purpose of hosting parties or special events. The structure and grounds shall be utilized as a dwelling unit, with typical recreational uses as consistent with the neighborhood so as not to create undue conflict with other residents.
3. The applicant shall provide a written statement that the HOA has approved the short term rental and the use shall comply with the HOA Covenants and Restrictions.

Potential Actions

Per Section 17.03.010 (G) of the Gardner Land Development Code, a review body may take the following actions (or recommend the following when the review body is a recommending body):

1. Approve the application.
2. Approve the application with conditions or modifications.
3. Deny the application.
4. Continue the application to allow further analysis.

The continued application shall not be more than 60 days from the original review without consent of the applicant. No application shall be continued more than once by each review body without consent of the applicant.

Attachments

1. Applicant Letter to the Planning Commission

Jesse Hunter

From: Isaac Mwangi <hkizzo@yahoo.com>
Sent: Monday, January 19, 2026 11:38 AM
To: Victoria Johnson; Jesse Hunter; Robert Case; Magi; Robert Davis
Subject: Re: Pre-Application Meeting for Short-Term Rental

Dear Members of the Planning Commission,

My name is Isaac Karimi, and I am the owner of the single-family residence located at 642 E Bluebird St. I am respectfully submitting this letter in support of my application for a Conditional Use Permit.

The primary intended use of the property is furnished housing for professionals, such as traveling nurses and other temporary workforce members who require short-term accommodations while working in the area. These stays are generally longer in duration and function similarly to traditional residential occupancy.

During periods between professional furnished rentals, the property may occasionally be used as a short-term rental. I am seeking a Conditional Use Permit to ensure this use is reviewed, regulated, and operated in full compliance with City standards.

The home is designed to minimize impacts to the surrounding neighborhood. It includes a two-car garage and sufficient on-site parking, and guests will be required to park on-site only. Street parking will not be used. Occupancy will be limited to a small household consistent with a single-family residence. The backyard is fully fenced, which helps maintain privacy and neighborhood character.

The property will not be used for parties or events, and quiet hours will be enforced in accordance with local ordinances. I will actively manage the property and remain responsive to any concerns should they arise.

My goal is to provide well-managed, low-impact housing while maintaining the residential nature and quality of life of the neighborhood. Please feel free to contact me with any questions or requests for clarification prior to the meeting.

Thank you for your time and consideration.

Sincerely,
Isaac Karimi

[Yahoo Mail: Search, Organize, Conquer](#)

On Mon, Jan 12, 2026 at 9:46 AM, Victoria Johnson
<vjohnson@gardnerkansas.gov> wrote:

COUNCIL ACTION FORM

COMMITTEE RECOMMENDATION ITEM No. 2

MEETING DATE: APRIL 20, 2026

STAFF CONTACT: DAVID HUNTER, UTILITIES DIRECTOR

Agenda Item: Consider authorizing the Utilities Director to begin negotiations with the Grand River Dam Authority (GRDA) and Kansas Municipal Energy Agency (KMEA) to purchase an additional 7MW of firm electric capacity and energy.

Strategic Priority: Increase Infrastructure and Asset Management
Fiscal Stewardship

Department: Utilities – Electric Generation

Board/Commission Recommendation:

On April 2, 2026, the Utility Advisory Commission approved a recommendation to the City Council to authorize the Utilities Director to begin negotiations with the Grand River Dam Authority (GRDA) and Kansas Municipal Energy Agency (KMEA) to purchase an additional 7MW of firm electric capacity and energy.

Staff Recommendation:

Authorize the Utilities Director to begin negotiations with the Grand River Dam Authority (GRDA) and Kansas Municipal Energy Agency (KMEA) to purchase an additional 7MW of firm electric capacity and energy.

Background/Description of Item:

At the February 17, 2025, Gardner City Council meeting, Staff presented the Council with two options for the extension of the GRDA contract for firm power resources and capacity: extending the agreement for 9MW or reducing the agreement to 4.5MW. Staff recommended reducing the agreement to 4.5MW based on both the state of the energy market at the time and the City's projected future needs, as it was believed this would result in an overall savings. The Council voted to reduce the agreement to 4.5MW. This reduction will be effective May 1, 2026.

In the past fourteen months since this action was taken, the wholesale power market has experienced a dramatic shift, resulting in significantly higher wholesale prices. This pricing shift is expected to be ongoing. Additionally, the City's projected needs have also increased, creating a situation where more power than anticipated will need to be purchased from the wholesale power market, at a price that is higher than anticipated.

Recently, the City was approached by KMEA about potentially purchasing 7MW from GRDA. This would replace the firm capacity the City previously relinquished, while providing an additional 2.5MW of firm capacity to accommodate increasing needs.

The purpose of this item is to obtain official authorization for staff to enter into formal negotiations with the GRDA and KMEA, allowing the City to secure hard pricing, transmission rights, and contract language for a 7MW increase to our firm power allocation. Included as an

attachment to this business item is a more detailed executive summary outlining the mathematical and reliability needs for this shift.

A separate item authorizing the actual purchase of said power will be presented to the Council for consideration at a future meeting once pricing has been secured.

Financial Impact:

To be determined based on negotiated pricing

Attachments:

- Executive Summary
- Minutes Excerpt from the April 2, 2026, Utility Advisory Commission Meeting

Suggested Motion:

Authorize the Utilities Director to begin negotiations with the Grand River Dam Authority and Kansas Municipal Energy Agency to purchase an additional 7MW of firm electric capacity and energy.

GRDA Wholesale Power Supply

2026 Energy Cost Projection (Actual 2025 Baseline)

Note: Reflects Wholesale Energy Costs only (based on 2025 SPP Average Market: \$0.047/kWh).

Cost Component	Scenario A: 4 MW (Current Plan)	Scenario B: 9 MW* (Historical)	Scenario C: 11.5 MW (Proposed)
WAPA & Wind Energy	11,868,850	11,868,850	11,868,850
GRDA Firm Energy	42,075,000	65,718,000	100,740,000
Market Exposure	120,331,250	96,688,250	61,666,250
Renewables Cost	\$452,257	\$452,257	\$452,257
GRDA Cost (\$0.045)	\$1,893,375	\$2,957,310	\$4,533,300
Market Cost (\$0.047)	\$5,655,569	\$4,544,348	\$2,898,314
TOTAL ENERGY BILL	\$8,001,201	\$7,953,915	\$7,883,871
ANNUAL SAVINGS	—	\$47,286	\$117,330

GRDA Wholesale Power Supply

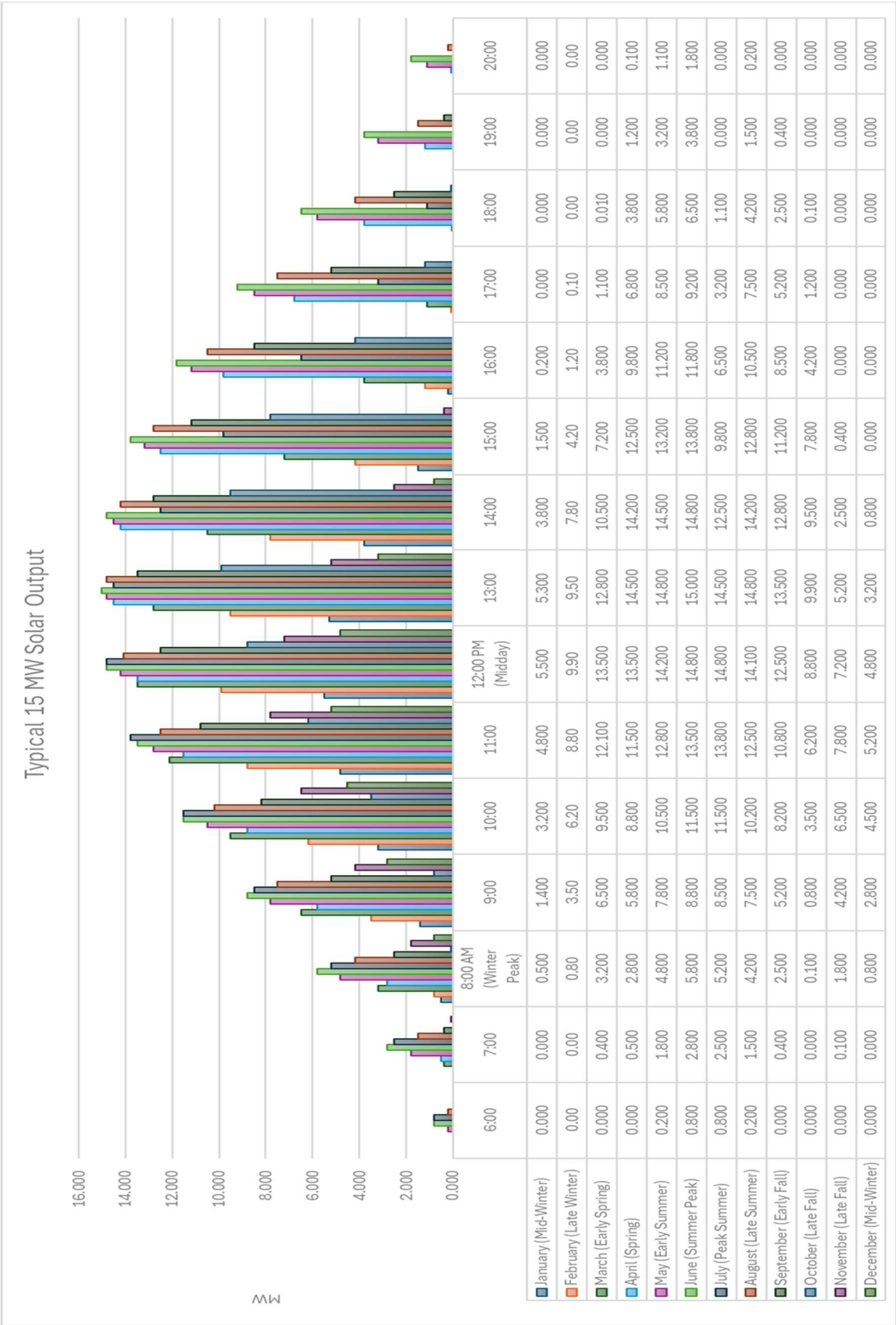
2027 Energy Cost Projection (With 15 MW Solar)

Note: Reflects Wholesale Energy Costs only (based on 2025 SPP Average Market: \$0.047/kWh).

Cost Component	Scenario A: 4 MW (Current Plan)	Scenario B: 9 MW* (Historical)	Scenario C: 11.5 MW (Proposed)
Renewable Energy	43,404,850	43,404,850	43,404,850
GRDA Firm Energy	35,040,000	65,718,000	100,740,000
Market Exposure	95,830,250	65,152,250	30,130,250
Renewables Cost	\$2,029,057	\$2,029,057	\$2,029,057
GRDA Cost (\$0.045)	\$1,576,800	\$2,957,310	\$4,533,300
Market Cost (\$0.047)	\$4,504,022	\$3,062,156	\$1,416,122
TOTAL ENERGY BILL	\$8,109,879	\$8,048,523	\$7,978,479
ANNUAL SAVINGS	—	\$61,356	\$131,400

**Scenario B reflects the 2025 contract structure with historical 75% reductions in firm power during winter months.*

GRDA Wholesale Power Supply



**RECORD OF PROCEEDINGS
OF THE UTILITY ADVISORY COMMISSION
GARDNER, KANSAS
Page No. 2026-05
April 2, 2026**

The Utilities Advisory Commission of Gardner, Kansas, met in Regular Session on April 2, 2026, at City Hall. Present were Chairperson Barbara Coleman, Vice Chairperson Bryce Augustine, Commissioner Janine Edwards, Commissioner Nathaniel Plahn, Utilities Department Director David Hunter and Utilities Specialist Erin Groh. Commissioner Russell Wohler was absent.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Barbara Coleman.

CONSENT AGENDA

1. **Standing approval of the minutes as written for the March 5, 2026 meeting of the Utility Advisory Commission.**

Motion by Commissioner Plahn, seconded by Commissioner Edwards, to approve the Consent Agenda.

Motion carried 4-0 Aye

OLD BUSINESS

NEW BUSINESS

1. **Consider a recommendation to the City Council to negotiate an additional 7MW of capacity and energy from the Grand River Dam Authority (GRDA).**

Director David Hunter discussed how adding the additional 7 megawatts of electric capacity through a purchase from KMEA GRDA would benefit the city. It would allow the city to not have to go to market to buy power as much. He equated it to being on a variable rate mortgage vs a fixed rate mortgage. If we secure the 7 megawatts, then we know what we're paying for during a longer period of time vs. having to go back to buy more power over and over. Commissioner Edwards wanted to clarify how much power that would bring us to and Hunter stated it would be 11.5 megawatts.

Motion by Commissioner Plahn, seconded by Vice-Chairperson Augustine to recommend to City Council the authorization of the Utilities Director to enter into formal negotiations for the purchase of 7MW of firm capacity and energy.

Motion carried 4-0 Aye

COUNCIL ACTION FORM

NEW BUSINESS ITEM No. 1

MEETING DATE: APRIL 20, 2026

STAFF CONTACT: JAMES PRUETTING, CITY ADMINISTRATOR

Agenda Item: Consider appointment of Chief of Police

Strategic Priority: Maintain Quality of Life

Department: Administration

Recommendation:

City Administrator James Pruetting recommends that Council authorize the Mayor to appoint Kelly Herron as Chief of Police.

Background/Description of Item:

Section 2.20.030 of the Municipal Code establishes the protocol for appointing the Chief of Police.

2.20.030 Appointment of the Chief of Police

Considering the recommendation of the City Administrator, the Mayor shall appoint, with the consent of the Governing Body, a Chief of Police.

Deputy Chief Herron has been in law enforcement for 27 years, the past 13 months as a member of the Gardner Police Department. During that time, he has played a key role in elevating the department's performance and morale. DC Herron is well respected by members of our department and in law enforcement circles across the metro. Through his leadership, integrity, and judgment, he has demonstrated he is well prepared to assume the role of Police Chief and lead the police department forward.

Attachments:

N/A

Suggested Motion:

Authorize the Mayor to appoint Kelly Herron as Chief of Police