



Swimming Pool Permit Application

8555 Kalamazoo Avenue SE • Caledonia MI 49316
 Phone: 616 698-6640 FAX: 616 698-2490
 John Stuyfzand – Building Official • 616 433-8560
www.gainestownship.org

Application Date:

Swimming Pool Permit Fee:
\$130
 Pool Deposit (Refundable):
\$500

Identification

Name of Owner/Agent:		
Street Address:		
City:	State:	Zip:
Phone:	Cell:	E-Mail:

Location of Project

Address:	
City:	Zip:
Permanent Parcel Number (PPN): 41-22-	

Applicant

Is the Applicant the ☐ Contractor ☐ Owner	Contractor Name:	License Number:	Expiration Date:
Business Name:			
Address:			
City:	State:	Zip:	
Phone:	Cell:	E-Mail:	

Type of Pool

Above Ground	Size: Length X Width: _____ Sidewall height of above ground pool: inches:	Deck? Yes No <i>Decks require a separate Building Permit with detailed blueprints and gate/barrier information.</i>
In Ground		
Soft Side		
Description of ladder or barrier:		
<i>Pools with less than 48" sidewalls require a separate barricade or fence.</i>		

Signature of Licensee or Owner

Name (Signature)	Date:
Name (Printed)	
<i>New pools may <u>NOT</u> be used until an approved barrier is in place. A final inspection must be done to insure all codes and compliances are correct and a written notice of final approval is issued.</i>	
<i>The following is completed by the Building Department:</i>	
Building Permit Number: <i>Subject to Field Inspection</i>	Building Inspector Signature:
Issue Date:	
Permit Fee:	
Any completed application shall be granted, in whole or in part, or denied within ten (10) business days, except in case of an unusually complicated building or structure, action shall be taken within fifteen (15) days. The term completed application shall mean an application which has had all required reviews and approvals, including Building Plan Review, prior to submission to the Building Department.	

REQUIREMENTS:

- A Building Permit Address card must be posted and visible from the street before work begins.
- An Application of Zoning Approval must be submitted and approved before a Swimming Pool Permit will be issued. The Zoning Application must be submitted with a site plan sketch showing lot lines, location of pool and barricade.
- An Electrical Permit Application must be submitted by a licensed electrical contractor or owner.
- Fencing for pools with less than 48" high sidewalls is required to enclose the entire pool area with a minimum four (4) foot high fence with a self-closing & self-latching gate. **Fencing must be in place before the pool is filled with water.**
- A new deck surrounding or connected to a pool requires a separate building permit and detailed blueprint drawings.

Acknowledgement Regarding Swimming Pool Installation

The Building Department requires this acknowledgement form be signed by **both** the owner of the property where a swimming pool is proposed to be installed as well as the contractor who will be installing the swimming pool.

A building permit must be issued for the installation of the swimming pool by the Township before the pool may be installed. The commencement of installation, or the installation of a swimming pool without first obtaining a permit from the Township constitutes a violation of Township ordinances.

The Building Inspector must be notified before filling the pool with any water. Filling or utilizing the swimming pool before the Township has completed both its final inspection and approval for the swimming pool may constitute a criminal misdemeanor violation of Township ordinances and can be potentially dangerous.

A Certificate of Occupancy which is considered to be the final approval by the Township, will not be issued until the swimming pool meets all code requirements and a final inspection has occurred. Should any of these violations occur, the Township will not hesitate to take appropriate legal action, including criminal prosecution.

The pool deposit will be refunded only after the Certificate of Occupancy is issued.

The below-signed have fully read this acknowledgment form, understand its terms and agree to abide by same:

Property Owner	Contractor
Name <i>(Signature)</i>	Name <i>(Signature)</i>
Name <i>(Printed)</i>	Name <i>(Printed)</i>
Date:	Date:
Address:	Address: