



11th Annual Freeport Bayfest

Saturday, November 2, 2024

9am - 4pm

Arts & Craft Exhibit Application

Freeport Regional Sports Complex

563 Hammock Trail East, Freeport, Florida 32439

**11th Annual Freeport Bayfest
Saturday, November 2, 2024
9am – 4pm**

Arts & Craft Exhibit Application

Company/Organization: _____

Contact Name: _____

Address: _____

City/State/Zip _____

Email: _____

Phone: Business (_____) _____ **Cell Phone** (_____) _____

Evening Phone: (_____) _____

BOOTH ACTIVITY (Please describe in detail)

SIGNATURE: _____

VENDOR SPACE FEE: \$50.00

NO CHARGE FOR NON-PROFIT

Spaces are approximately 12 ft. x 12 ft.

TOTAL AMOUNT ENCLOSED: \$ _____

MAIL APPLICATION AND MAKE PAYMENT PAYABLE TO:

CITY OF FREEPORT, "BAYFEST"

112 HWY 20 WEST

FREEPORT, FL 32439

ATTENTION: SARONDA LEWIS OR RUSS BARLEY

For questions, please contact Saronda Lewis @ 850-586-9422 or sarondalewis57@gmail.com.

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VENDOR SCHEDULE

Set-Up Begins:	Saturday, November 2, 2024	6:30AM To 8:30AM
Open To The Public:		9:00AM To 4:00PM
Vendor Tear Down Begins:		4:01 PM (NO EARLIER)

VENDORS MUST STAY SET UP UNTIL CLOSE OF EVENT.

VENDORS MUST PROVIDE THEIR OWN CANOPY, TABLES, CHAIRS, ETC.

VENDORS MUST HAVE VEHICLES MOVED TO DESIGNATED PARKING BY 8:30AM.

NO VEHICLES ARE ALLOWED ON FESTIVAL SITE BETWEEN 8:30AM TO 4 :01PM.

THE FESTIVAL COMMITTEE HAS THE RIGHT TO LIMIT ENTRIES PER MEDIUM.

THIS APPLICATION FORM WILL BECOME PART OF THE CONTRACT BETWEEN THE PARTICIPANTS AND FREEPORT BAYFEST, ALONG WITH THE TERMS AND CONDITIONS FOR ARTS & CRAFT AND FOOD VENDORS.

IN SIGNING THIS APPLICATION, YOU AGREE TO ABIDE BY ALL RULES AND CONDITIONS OF THE BAYFEST HELD IN FREEPORT, FLORIDA, (WALTON CO.) AT THE FREEPORT REGIONAL SPORTS COMPLEX AT HAMMOCK BAY, 671 HAMMOCK TRAIL EAST, FREEPORT, FL 32439.

NO RAIN DATES, NO REFUNDS ON SPACE RENTAL

SIGNATURE: _____

ALL PAGES OF APPLICATION MUST BE SIGNED AND RETURNED.

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TERMS AND CONDITIONS FOR ALL EVENT VENDORS

- 1. VENDOR is required to be open to the general public for the duration of the entire event. Closing to the public before the end of the event or not opening on time to the general public is grounds for exclusion from participation at future events.**
- 2. BAYFEST festival will not allow the sale of merchandise at the event that offends community standards or depicts illegal drug use or related paraphernalia, toy guns or knives.**
- 3. VENDOR may not sublease their space unless pre-arranged with the festival board. Sublease in this use includes renting, sharing, donating or in any way allowing another company or person to display or advertise in an exhibitor's space.**
- 4. VENDOR agrees, by accepting this agreement, regardless of coverage under any insurance policy, to pay all costs necessary to indemnify, defend, or hold Freeport Bayfest Festival, Town Planters Society, its volunteers and the City of Freeport, its employees, harmless from all claims, demands, actions, attorney's fees, cost and expenses based on or arising out of any acts, errors, omissions, fault or negligence of contractor or its principals, employees, subcontractors or other agents while performing service under this contract.**
- 5. ELECTRICAL SERVICE is limited to FOOD VENDORS. If you require electricity, please note and the Chairperson will try to arrange it. ELECTRIC NEEDED: _____**
- 6. ALL BUSINESS or other activity, for which the VENDORS have rented space, must be, conducted within the designated booth space only! NO distribution, canvassing flyers, nor vending of any kind may be done by strolling through the festival grounds.**
- 7. ALL PARTICIPANTS AGREE TO INDEMNIFY, DEFEND OR HOLD HARMLESS FREEPORT BAYFEST EVENT FESTIVAL and any of our SPONSORS, OFFICERS, EMPLOYEES AND AGENTS FROM LOSS, THEFT, DAMAGE OR INJURY TO ANY PERSONS OR PROPERTY TAKING PART IN THE FESTIVAL.**
- 8. If setting up the day before the event, THERE WILL NOT BE ANYONE ONSITE AFTER 5:00PM. ITEMS LEFT ONSITE ARE AT VENDOR'S OWN RISK.**
- 9. CONSUMPTION OF ALCOHOLIC BEVERAGES by VENDORS at their booth is PROHIBITED. UNDER NO circumstances are controlled substances allowed or tolerated at the festival site. ANYONE with controlled substances in their possession on the festival site is subject to immediate expulsion and/or arrest. THIS IS A SMOKE FREE EVENT.**
- 10. THE VENDOR agrees to comply with all applicable WALTON COUNTY fire safety regulations regarding display space and materials. The VENDOR agrees to comply with all set-up, display, load-in/load-out and tear down guidelines as established by the FREEPORT BAYFEST FESTIVAL, including access to booth and vehicle restrictions. INITIAL HERE: _____**

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TERMS AND CONDITIONS FOR ALL EVENT VENDORS

11. **VENDOR** agrees to keep booth and surrounding area clean and free from debris. Designated trash containers are provided for **VENDORS** to use during the event. **VENDORS** are responsible for disposal of their own trash and boxes (must be broken down) and disposing of them in the designated containers when the festival closes. **VENDOR** trash and boxes will not be left for festival volunteers to pick up.
12. IT is understood that the **VENDOR** must be in attendance for the length of the **FESTIVAL** unless given written permission by the **FESTIVAL BOARD** before the event begins. If the **VENDOR** is unable to attend the **FESTIVAL**, his/her space and all money paid will be forfeited.
13. IT is understood that if any policies, procedures or instructions that have been sent to **VENDORS** of the **FESTIVAL** at any time are considered a part of this agreement.
14. IT is understood that if any provision in this contract is violated by the **VENDOR**, the **DIRECTOR/BOARD** can **EJECT** the **VENDOR** from the **FESTIVAL**.
THE DECISION OF THE DIRECTOR/BOARD IS FINAL!!

IN WITNESS WHEREOF, the parties have executed this **AGREEMENT** on the _____ day of _____ 2024.

FESTIVAL:
CITY OF FREEPORT
112 HWY 20 WEST
FREEPORT, FL 32439
ATTN: SARONDA LEWIS
BAYFEST VENDOR CHAIRPERSON

VENDOR: _____
COMPANY NAME: _____
PRINTED NAME: _____
VENDOR SIGNATURE: _____

PLEASE CONTACT SARONDA LEWIS @ 850-586-9422 OR SARONDALEWIS57@GMAIL.COM OR MAYOR RUSS BARLEY @ 850-835-2822 OR RBARLEY@FREEPORTFLORIDA.GOV WITH ANY QUESTIONS.

ALL PAGES OF APPLICATION MUST BE SIGNED AND RETURNED.