

**FREEPORT PLANNING &
DEVELOPMENT REVIEW BOARD**
April 7, 2021 Regular Meeting Minutes

I. Meeting Called to Order

The meeting was called to order by Chairman John Konopacki at 6:00pm in the Council Chambers of Freeport City Hall.

Board members present: Kevin Louthain, Steve Thomas, Michael Gilley, and Chair John Konopacki..

Staff present: City Attorney Clay Adkinson, Planning Director Latilda Neel, Planning Technician Samantha Graves, Planning Clerk Marge Gay and Planner Adam Williams.

Planning Director Neel provided the invocation and Chair Konopacki led the Pledge of Allegiance.

II. Introduction of New Planning and Zoning Staff

Planning Director Neel introduced the staff members of the Planning and Zoning Department. Marge Gay, Office Manager; Samantha Graves, Planning Technician; and Adam Williams, AICP Planner.

III. Meeting Minutes to be Approved – October 7, 2020

Kevin Louthain made a motion to approve the meeting minutes as presented, Michael Gilley seconded the motion, and all board members present voted aye. Motion was passed.

IV. 67 Joe Campbell Road Re-zoning

Planner Williams presented the Board with a summary of the Re-zoning Application.

Parcels: 14-1S-19-23000-019-0010, 1.48 acres

Current Zoning Designation(s): R-2 (Medium Density Residential)

Proposed Zoning Designation(s): C-1 (General Commercial)

He explained that the application is just a request for rezoning, there is no request for a change to Future Land Use at this time. The request as proposed is consistent with the commercial uses currently in place in the area.

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Director Neel informed the Board that the owner plans to have a survey office on the property; the figures used to calculate usage were based on a restaurant because that would be the highest usage, but no restaurant is planned. The proper mailouts and postings have been done and the proof of such has been submitted to the Planning Department.

Chair Konopacki called for discussion and for public comments; there was none.

Steve Thomas motioned to approve the application as presented. Michael Gilley seconded the motion. All board members present voted aye, and the motion was passed.

V. Director's Update

Director Neel gave the Board an update on Developments currently under review and in process.

VI. Adjournment

Chair Konopacki called for a motion to adjourn. Gilley motioned to adjourn. Thomas seconded the motion. The meeting was adjourned at 6:23pm.