

**FREEPORT PLANNING &  
DEVELOPMENT REVIEW BOARD**  
February 5, 2020 Regular Meeting Minutes

The meeting was opened by Chair John Konopacki at 6:05pm. Attorney Adkinson swore in new member Kevin Louthain.

I. Meeting Called to Order

The meeting was called to order at 6:07pm in Council Chambers of Freeport City Hall.

Board members present: John Konopacki (Chair), Steve Thomas (Vice-Chair) and Kevin Louthain.

Staff present: Clay Adkinson/Board Attorney, Latilda Neel/Planning Director, Brooke Jackson/Planning Technician, Marge Gay/Planning Clerk and Alex Rouchaleau/City Engineer.

II. Invocation / Pledge of Allegiance

The Invocation was given by Hughes-Neel, followed by the Pledge of Allegiance to the American Flag.

III. Meeting Minutes Read/Approved

A. October 2, 2019 PDRB Regular Meeting Minutes

*Thomas motioned to approve as presented. Louthain seconded the motion. All ayes; motion carried.*

B. October 22, 2019 PDRB Special Meeting Minutes

Hughes-Neel noted an error in the company name of the developer; should be JAB, not JLAB.

*Thomas motioned to approve as presented with correction. Louthain seconded the motion. All ayes; motion carried.*

IV. 2019-2020 PDRB Meeting Schedule

*Thomas motioned to approve. Louthain seconded the motion. All ayes; motion carried.*

V. SRTS Grant – 331 Business Multimodal Path Phase 2&3

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Hughes-Neel presented the City's proposal to complete the multimodal path from Freeport Village Apartments to Freeport High School. She noted that Phase 1 was fully funded at \$544,000, with the City making an initial investment of \$45,000. The PD& E is scheduled for completion in 2021 and construction is scheduled for 2023. The current proposal would complete the multi-modal path on 331 Business.

*Thomas motioned to recommend approval. Louthain seconded the motion. All ayes; motion carried.*

VI. Staff Updates

Alex Rouchaleau gave engineering updates.

- Water Project on East Bay Loop
- Force Main Project on Highway 20
- Sewer Project on Hwy 20 from 331 Business to 331 Bypass
- SRF Water Improvements 331 S from Hwy 20-CR 3280
- SRF Force Main Project - 331 S to WWTP

VII. Public Comments – none

VIII. Adjournment

*Thomas motioned to adjourn. Meeting adjourned at 6:26 pm.*