

**FREEPORT PLANNING &  
DEVELOPMENT REVIEW BOARD**

August 7, 2019 Meeting Minutes

I. Meeting Called to Order

The meeting was called to order by Chair Konopacki at 6:01 pm.

Board members present: Michael Gilley, Steve Thomas, John Konopacki, Kasey Cuchens and Ricky Fannin.

Staff present: Clay Adkinson/Board Attorney, Latilda Neel/Planning Director, Alex Rouchaleau/City Engineer.

II. Invocation / Pledge of Allegiance

The Invocation was given by Neel, followed by the Pledge of Allegiance to the American Flag.

III. Approval of July 10, 2019 Regular Meeting Minutes

Board Action: Cuchens motioned to continue. Thomas seconded the motion. All ayes motion carried.

IV. Land Development Code Textual Amendments

A. Article 3/Animal Regulations

Neel presented the proposed revisions:

- 10-foot buffer for livestock animal enclosures
- 1 acre of pasture per horse

Board Action: Thomas motioned to recommend approval as presented. Fannin seconded the motion. All ayes; motion carried.

B. Article 5/References to ITE Manual

Neel presented the proposed revisions.

Board Action: Gilley motioned to recommend approval as presented. Thomas seconded the motion. All ayes; motion carried.

C. Article 5/Signage

**FREEPORT PLANNING &  
DEVELOPMENT REVIEW BOARD**

August 7, 2019 Meeting Minutes

Neel addressed the proposed changes to signage and Scenic Walton's role in proposed changes:

- Elimination of single pole/monopole signs throughout the City.

Public Comment:

- Chase Barfield/opposed
- Nancy Watkins/opposed
- Matt Parker/in favor

Council Discussion:

- Thomas: Freeport is not South Walton
- Adkinson: City Council can set grandfather clause for non-conforming signage
- Cuchens: concerned that initiative did not come from the community

Board Action: Cuchens motioned to set workshop with the community to address signage standards. Gilley seconded the motion. All ayes; motion carried.

Board Action: Cuchens motioned to set 8/328/2019 as workshop date at 6:00 pm. Fannin seconded the motion. All ayes; motion carried.

D. Appendix B/Definitions

Neel presented new proposed definitions:

- First Floor Elevation

City Engineer/Matt Parker will provide additional language to clarify. Neel will bring the revised definition back to the Planning & Development Review Board.

- Sign, Monument

This definition will be work-shopped on 8/28/19

- Vending Operation
- Vending Permit

**FREEPORT PLANNING &  
DEVELOPMENT REVIEW BOARD**

August 7, 2019 Meeting Minutes

Board Action: Cuchens motioned to recommend approval, Fannin seconded the motion. All ayes; motion carried.

E. Appendix H 331 N Corridor Standards/Signage

Neel presented the proposed requirements for monument signs and a proposed requirement to require metal buildings to be clad in siding, brick, block, stucco or some other material on all sides which can be seen from US 331.

Board Action: Cuchens motioned to include these two proposals in the 8/28/19 community workshop. Fannin seconded the motion. All ayes; motion carried.

F. Appendix I 331 S Corridor Standards/Signage

Neel presented the proposed requirements for monument signs and a proposed requirement to require metal buildings to be clad in siding, brick, block, stucco or some other material on all sides which can be seen from US 331.

Board Action: Cuchens motioned to include these two proposals in the 8/28/19 community workshop. Fannin seconded the motion. All ayes; motion carried.

V. Engineering Updates – none

VI. Planning Updates

Neel advised the Board that a special meeting had been set for August 20, 2019 for the Fishermans Cove Marina Redevelopment Project.

VII. Public Comment - none

VIII. Adjournment

Cuchens motioned to adjourn. Fannin seconded the motion. The meeting adjourned at 7:30 pm.