



FREEPORT PLANNING & DEVELOPMENT REVIEW BOARD

February 3, 2016 Meeting Minutes

I. Meeting Called to Order

The February 3, 2016 Planning & Development Review Board Meeting was called to order at 7:03 pm by Chair Russ Beaty. The meeting was held in Council Chambers of Freeport City Hall.

Board members present: Shaun Arntz, Steve Thomas, Russ Beaty and Sue Ann Cagle-Armstrong. Absent: Mark Martin.

Staff present: Latilda Hughes-Neel, City Planner/Board Liaison, Board Attorney Clay Adkinson, and City Engineer Anna Hudson.

II. Invocation / Pledge of Allegiance

The invocation was given by Hughes-Neel, followed by the Pledge of Allegiance to the American Flag.

III. Swearing In – New Planning Board Member Shaun Arntz

Attorney Adkinson swore in Shaun Arntz as Councilwoman Cuchens' Planning & Development Review Board representative.

IV. Approval of Minutes/October 7, 2015 Planning Board Meeting

Cagle-Armstrong motioned to approve the October 7, 2015 Planning & Development Review Board Meeting Minutes. Thomas seconded the motion. All ayes; motion carried.

V. Approval of Minutes/December 16, 2015 Special Planning Board Meeting

Thomas motioned to approve the December 16, 2015 Planning & Development Review Board Special Meeting Minutes. Cagle-Armstrong seconded the motion. All ayes; motion carried.

VI. Development Proposal: Cartercraft Roofing

Hughes-Neel gave an overview of the development proposal:

Parcel I.D.: 35-1N-19-17000-001-0033

Parcel Location: NE corner of Bulldog Road and N Nick Wilson Way



Parcel Acreage: 2.02
Future Land Use designation: I (Industrial)
Zoning designation: I-1 (Light Industrial)
Project Summary: 663 sf office and 1897 sf warehouse for total of 2560 sf
Planning approval: 11/10/15
Engineering approval: 1/14/16

Staff recommendation: approval.

Thomas motioned to recommend approval of the project as presented. Cagle-Armstrong seconded the motion. All ayes; motion carried.

VII. Adjournment

Chair Beaty called for a motion to adjourn. Cagle-Armstrong motioned to adjourn. The meeting adjourned at 7:12 pm.