

# **FREEPORT PLANNING BOARD**

## **May 6 2015 Meeting Minutes**

### **I. Meeting Called to Order**

The May 6, 2015 Freeport Planning Board Regular Meeting was opened by Chair Russ Beaty at 7:05 p.m. in the Council Chambers of Freeport City Hall.

Board members present: Russ Beaty (Chair), Sue Ann Armstrong-Cagle, Martin (arrived late at 7:05 p.m.) , board appointee George Schissler Jr. and ex-officio member Harold Shover (WCSO).

Board members absent: Ron Brannon (excused), ex-officio Jeff Fanto (Eglin) and ex-officio Tom Blackshear (WCSD).

Staff present: Board attorney Clay Adkinson, City Planner Latilda Hughes-Neel, City Engineer Anna Hudson.

### **II. Invocation / Pledge of Allegiance**

The invocation was given by Planner Hughes-Neel, followed by the Pledge of Allegiance to the American Flag.

Attorney Adkinson informed the Board that Agenda Item V. Clary Glenn Funeral Home and Crematorium information provided in their meeting packages was for informational purposes only. Due to the City Council approving the crematorium as an accessory use to the primary structure already in place at their January 13, 2015 regular council meeting, the project was undergoing administrative review and required no additional approvals.

Attorney Adkinson also informed the Board that Board member Ron Brannon had contacted him prior to the meeting and had stated that he had a prior engagement and would not be able to attend meeting. Brannon also stated that he had a conflict with discussing or participating in any sort of recommendation pertaining to the Clary Glenn Funeral Home and Crematorium due to being involved with the construction of the development project. Adkinson has informed Brannon that he will need to file a recusal form (attached) with the Planning Dept. to be attached to the meeting minutes to meet state law requirements.

### **III. New Board Member Sworn In**

Board Attorney Clay Adkinson sworn in George D. Schissler Jr. as Councilwoman Kasey Cuchens' appointee (attached).

### **IV. January 7, 2015 Meeting Minutes Read/Approved**

Board member Martin motioned to approve the minutes with a correction to the spelling of Attorney Adkinson's name. Board member Armstrong-Cagle seconded the motion. All ayes; motion carried.

### **V. Development Proposal: Clary Glenn Funeral Home & Crematorium Expansion**

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Presented as informational only/No Action.

### VI. Adjournment

Chair Beaty called for a motion to adjourn. Board member Armstrong-Cagle motioned to adjourn. Meeting adjourned at 7:08 pm.