



FREEPORT PLANNING BOARD
November 6, 2013 Meeting Minutes
7:00 p.m. City Hall Council Room

Board members present: Russ Beaty (Vice-Chair), Mark Miller, Ron Brannon and Sue Ann Cagle-Armstrong.

Staff present: Latilda Hughes/City Planner, Clay Adkinson/City Attorney, Anna Hudson, City Engineer.

I. Meeting Called to Order by Vice- Chair Beaty

II. Invocation by Hughes/ Pledge of Allegiance

III. October 2, 2013 Meeting Minutes Read/Approved

Motion by Brannon to approve as presented. Second to motion by Miller. All ayes; motion carried.

IV. Hughes asked the Board to allow Deputy Harold Shover to make a presentation.

Shover discussed the Crime Prevention through Environmental Design, which is training for the Services Division of the Sheriff's Office; i.e. ways to design your site plan to decrease the opportunity for criminal activity.

Hughes informed the Board that she is requesting that the City Council make a representative of the Sheriff's Office an ex-officio non-voting member of the Planning Board for the purpose to providing input on future development.

V. Staff Reports

A. City Planner/Board Liaison Latilda Hughes

Ribbon Cuttings: SS Cruisers, Trinity Spa & Massage

Ground Breakings: Cross Creek Estates Phase I Subdivision

Opening/Dedication of the Freeport Heritage Center and Visitor's Bureau

Recommitment from the developers of the Shoppes of Freeport (Publix)\

Development project coming before the Planning Board for review in December

Fliers in packages for Picking on the Porch and the Mayor's Charity Ball



B. City Engineer/ Anna Hudson

Hudson discussed the NFWFMD Grant Funding Initiative applications made on behalf of the City to complete the sewer/water service network.

C. Board Attorney/Clay Adkinson

No staff report,

VI. Old Business

November 4, 2013 Board Training: Development Application Process

A. Development Order Application

City Planner Latilda Hughes conducted a mock pre-application conference with the Planning Board to familiarize them with the development order application process.

B. Future Land Use Amendment /Zoning Change Application

Hughes suggested to the Board that the land use amendment application be taken up at another meeting.

VII. New Business

None presented.

VIII. Board Business Not on Agenda

None presented.

IX. Public Comment

None given.

X. Adjournment

Motion by Brannon to adjourn. Second to motion by Miller. Meeting adjourned.