



**FREEPORT PLANNING &
DEVELOPMENT REVIEW BOARD**
October 5, 2022, Regular Meeting Agenda
6:00 pm Freeport Council Chambers

I. Meeting Called to Order

Meeting was called to order at 6:00pm by Chairman Kevin Louthain

Board Members present were Racyne Digges and Steve Thomas. Members Michael Gilley and Uriah Matthews were not in attendance.

Attending the meeting were Staff to include Planning Director, Latilda Hughes-Neel, Senior Planner Samantha Graves, Planner 1 Summer Ammirata-Mall, Planning Coordinator Marge Gay, City Manager Mark Martin, City Engineer Alex Rouchaleau and City Attorney Clay Adkinson

II. Election of Vice-Chair

Steve Thomas Volunteered for the Vice-Chair and the board voted unanimously to approve.

III. Meeting Minutes to be Approved

a. 09/07/2022 Regular Meeting Minutes

Racyne Digges made a motion to approve the minutes and Steve Thomas seconded. The minutes were approved by a unanimous vote.

IV. Creekside Warehouses – Major Development

This project was presented by Samantha Graves, Planner in charge of the review. She described the project and noted that the staff is recommending approval.

John Feeney, engineer for the project advised that the size of the project had been decreased by about 10000 square feet because the size of the property did not allow for the required parking for the larger square footage.

Project Developer, Riley Palmer commented that the landscaping requirement had been an issue for the engineer and that the number of trees which need to be



replaced would not have fit back onto the property, so a tree buyout was agreed upon.

Racyne Digges asked where the money collected for the tree buyout would be used and Planning Director, Latilda Hughes-Neel advised that monies which were collected for tree buyouts were used for landscaping projects throughout the city to include the new Barrier Free Park.

Steve Thomas made a motion to approve the project and Racyne Digges seconded the motion. The motion was approved by a unanimous vote.

V. Marquis Storage Ph 2 – Major Development

This project was presented by Samantha Graves, Planner in charge of the review. She described the project and noted that the staff is recommending approval.

Curtis Smith, the project engineer provided a PowerPoint Program on the details of the project.

Racyne Digges asked for clarification on City Boundaries which Planning Director Latilda Hughes-Neel provided.

Steve Thomas made a motion to approve the project and Racyne Digges seconded the motion. The motion was approved by a unanimous vote.

VI. Public Arts Project Update

This project was presented by Planner 1 Summer Ammirata-Mall through a PowerPoint Program.

Planning Director Latilda Hughes-Neel discussed the implementation of the project to begin with the Barrier Free Park.

Racyne Digges asked for clarification on funding and when the project would begin. Planning Director Latilda Hughes-Neel advised that a line item on the next year's budget would be opened for funding by donation and grants.



Steve Thomas asked who would be responsible for the implementation of the projects and Planning Director advised that the Planning Department along with the Parks and Recreation Director would administer.

Chairman Kevin Louthain asked where and how the artists would be curated and Planner 1 advised that the Cultural Arts Alliance would assist with that process.

VII. Adjournment

There being no further discussion, Chairman Louthain adjourned the meeting at 6:31pm.

Minutes prepared by Marge Gay and adopted by the Freeport Planning & Development Review Board on _____

Chairman Louthain, Chair

Attest:

Kathie Gatewood, City Clerk