



**FREEPORT PLANNING &
DEVELOPMENT REVIEW BOARD**

June 2, 2021 Meeting Agenda
6:00 pm Freeport City Hall Council Chambers

I. Meeting Called to Order at 6:01pm by Chairman Konopacki

Board members present were Chairman Konopacki, Steve Thomas, and Michael Gilley.

Board member, Kevin Louthain contacted staff to advise he would not be able to attend.

Attending the meeting was Staff to include Latilda Hughes-Neel, Marge Gay, Clay Adkinson, and City Engineer Alex Rouchaleau.

Latilda Hughes-Neel, Planning Director gave the invocation; followed by the Pledge of Allegiance.

II. Meeting Minutes to be approved.

A. May 5, 2021 PDRB Regular Meeting
Motion to Approve—Micheal Gilley
Second—Steve Thomas
All were in favor and the motion passed.

B. May 19, 2021 PDRB Special Meeting
Motion to Approve—Steve Thomas
Second—Micheal Gilley
All were in favor and the motion passed.

III. City of Freeport LSA 2021-01

Director Neel presented the proposed Amendment to the City Comprehensive Plan to include changes to the following:

Conservation Element-revised to include *Coastal Management Goals, Objectives, and Policies*

Public Schools Facilities Element-Repealed

Future Land Use Element-updates to add *School Facilities Goals, Objectives, and Policies*



Intergovernmental Coordination Element—updated to include School Coordination Goals, Objectives, and Policies

Director Neel opened the floor to questions from the board.

Chair Konopacki asked if the school board would need to come before the Planning Board for review of any new school projects. Director Neel advised that the only part of development of a new school that would need to be addressed by the city was water and sewer as schools are federal projects not requiring the city review.

Board Member Steve Thomas had a few questions regarding the planned amendment. He asked if page 5-3 Policy E.3 was an existing policy. Director Neel advised that it was an existing policy.

Mr. Thomas asked regarding page 5-11 Policy II 6.5 if building code was enforced by the city. Director Neel advised that the City has an agreement with Walton County to be responsible for all building code review.

Mr. Thomas wanted to address who is responsible for the clean up of abandoned and sunken vessels on Four Mile Creek at East Bay Loop. Both Director Hughes and Attorney Adkinson advised that a code violation complaint must be submitted so that we can file it with the County as we also have an agreement with the County to inspect for our Code Complaints. Mr. Thomas advised he would get with staff to file a complaint.

Mr. Thomas also asked for clarification on maps in the packet regarding who was responsible for areas to which Attorney Adkinson asked to defer that question to another time.

Attorney Adkinson explained the complexities of why City staff cannot file any code violation complaint, but it must come from an outside source.

Chair Konopacki questioned the status of the page 5-2, Policy B-5 regarding reclaimed water. Director Neel advised that it is in progress and we are very close to completion of the directives in that policy.

Chair Konopacki called for a Motion to Approve the LSA presented.

Motion to Approve—Steve Thomas

Second—Michael Gilley

All were in favor and the motion passed.



IV. Adjournment

Chairman Konopacki called for a motion to adjourn the meeting. Steve Thomas made the motion and Michael Gilley seconded the motion. All were in favor and the motion passed. Meeting was adjourned at 6:48 pm.