



**FREEPORT PLANNING &
DEVELOPMENT REVIEW BOARD**

October 5, 2016 Meeting Minutes
7:00 pm /Freeport City Hall Council Chambers

I. Meeting Called to Order

The meeting was called to order by Vice-Chair Sue Ann Armstrong-Cagle at 7:00 p.m. in Council Chambers of Freeport City Hall.

Board members present: Becky Sumner, Sue Ann Armstrong-Cagle and Delores Walvatne.

Board members absent: Shawn Arntz and Steve Thomas.

Staff present: Board Attorney Clayton Adkinson and Planning Director Latilda Hughes-Neel.

II. Invocation / Pledge of Allegiance

The invocation was given by Director Hughes-Neel, followed by the Pledge of Allegiance to the American Flag.

III. Approval of September 14, 2016 Regular Meeting Minutes

Board Action: Motion by Board member Walvatne to approve the September 14, 2016 Regular Meeting Minutes as presented. Second to motion by Board member Sumner. All ayes; motion carried.

IV. Old Business: none

V. New Business

A. FRDAP Grant Application Update/Councilwoman Kasey Cuchens

Councilwoman Cuchens presented information on two FRDAP grant applications being pursued by the City of Freeport:

1. Grant Application to repair the City Pool



Board Discussion:

Board Member Sumner asked about the specifics of the pool repairs. Councilwoman Cuchens stated that the repairs would address leaks, resurfacing and algae issues.

Board Member Sumner stated that the City Pool was used by local Special Olympics participants and that she hoped that information was included in the narrative of need. Councilwoman Cuchens stated that they were including any and all information pertaining to pool usage. Councilwoman Cuchens added that the applications were graded on a point system.

2. Grant Application to place a Splash Pad at Freeport Regional Sports Complex

Board Discussion:

Board member Sumner asked where the splash pad would be located. Councilwoman Cuchens stated that it was planned for the beach volleyball area near the tennis courts; an area which is under-utilized at the Freeport Regional Sports Complex.

Board member Armstrong-Cagle asked if the splash pad would include fencing and a push-button operation for water conservation. Councilwoman Cuchens stated that the design would depend on costs.

Board member Armstrong-Cagle asked who was writing the grants. Councilwoman Cuchens stated that the grants were being written by herself and Parks Director Dana Weiler with the volunteer assistance of Grant Writer Kassie Keyes. Councilwoman Cuchens stated that Dewberry/Preble-Rish engineer Anna Hudson has provided technical assistance and that the applications were due to be submitted to the State on October 28, 2016.

The Board and Councilwoman Cuchens discussed the City's Rural Area of Opportunity designation (RAO) which exempts the City from having to provide match funds for the grant applications. The amounts of the requests are \$50,000 for the pool repairs and \$200,000 for the splash pad.



VI. Adjournment

Vice-Chair Armstrong-Cagle asked for a motion to adjourn. Board member Walvatne motioned to adjourn. Board member Sumner seconded the motion. The meeting adjourned at 7:13 pm.

Latilda Hughes-Neel AICP, Planning Director

/Board Secretary/Liaison