



FREEPORT PLANNING & DEVELOPMENT REVIEW BOARD
August 9, 2016 Meeting Minutes

I. Meeting Called to Order

The meeting was called to order by Chair Steve Thomas at 5:30 pm.

Board members present: Shaun Arntz, Becky Sumner, Sue Ann Armstrong-Cagle, Steve Thomas and Delores Walvatne.

Staff present: Clay Adkinson/Board Attorney and Latilda Hughes-Neel/City Planner.

II. Invocation / Pledge of Allegiance

The invocation was given by Hughes-Neel, followed by the Pledge of Allegiance to the American Flag.

III. FRDAP Grant Application/Freeport Regional Sports Complex

Board Attorney Adkinson expressed two concerns regarding the meeting called expressly to hear the City's FRDAP proposal, namely:

1) The grant application requires the application be reviewed at a regularly scheduled advisory board meeting. The regularly scheduled board meeting which would have been held the week prior was cancelled due to lack of items to review. The meeting being held is a special meeting outside of the Planning Board's regular schedule.

2) The application requires the review by the advisory board responsible for review of parks and recreational projects. The City established a Recreation Board in 2005 for the purpose of reviewing projects and equipment phases within the Freeport



Regional Sports Complex. Adkinson stated that the Recreation Board resolution needed to be updated and the Board itself reactivated by the City Council.

Attorney Adkinson added that there was no harm in the Planning Board review of the application and that he personally thought it was a good grant application for the Council to pursue, but that it was his legal opinion that the meeting would not count toward application points.

Hughes-Neel presented the City's grant application which is a Unique Abilities grant. The renovations consist of ADA parking spaces, sidewalks, a picnic pavilion, resurfacing the shuffle-board courts for an exercise zone, resurfacing the basketball courts and adding 2 sets of basketball goals which could be raised or lowered by means of levers.

Hughes-Neel also discussed the grant cost estimate and noted that the City Council had voted that morning to provide \$5,000 in match funds to be compiled with \$9,400 of in-kind donations to provide the match for the requested \$79,400 grant. Hughes-Neel noted that the City is a REO community (Rural Area of Economic Opportunity), but it was expressed by the preparers that providing the match would garner more points for the application.

Board member Sumner asked about the appearance of the equipment. Board member Armstrong-Cagle asked about equipment warranties. Board member Arntz discussed vandalism concerns. Board member Thomas noted that his company had installed equipment of this type and that it was generally very sturdy and had a manufacturer's warranty.

Chair Thomas asked for public comment from the audience. There was no public comment from the audience.



All Board members expressed approval of the City applying for the Unique Abilities grant.

IV. Adjournment

Chair Thomas called for a motion to adjourn. Armstrong-Cagle motioned to adjourn. Meeting adjourned at 5:58 pm.