



City of Freeport
REGULAR COUNCIL MEETING AGENDA
August 27, 2026, at 6:30 PM
Freeport City Council Chambers

1. Meeting Called to Order

2. Invocation and Pledge of Allegiance

3. Recognition of Guests

4. Consent Agenda

- a. Bills - (TAB 1)
- b. Regular Council Meeting Minutes – August 11, 2026 (TAB 2)
- c. Budget Workshop – August 18, 2026 (TAB 3)
- d. Budget Amendment 16 – Sewer Sludge Disposal (TAB 4)
- e. Revenue and Expenditure Reports through July 2026 (TAB 5)

5. Public Comment on Consent Agenda

6. Approval of Consent Agenda

7. Consideration of Additions/Deletions to Agenda

8. Approval of Agenda with Additions/Deletions

9. Staff Reports

- a. City Clerk
- b. City Manager
 - 1. SRF Results for the Bulldog WWTF (TAB 6)
 - 2. Jackson Street Intersection Improvements / Survey (TAB 7)
 - 3. SR 20 Utility Relocation – Scope of Services (TAB 8)
- c. Engineering
- d. Finance
- e. Human Resources
- f. Legal
- g. Mosquito Control
- h. Parks
 - 1. Freeport Little League Community Festival Feb. 27-28, 2027 (TAB 9)
- i. Planning
 - 1. Skatepark Committee Donation (TAB 10)
 - 2. Poff Property (TAB 11)
 - 3. Capital Improvements Plan (TAB 12)

4. Runnels SSA and Re-zoning Application (TAB 13)
5. Political Signage Regulations (TAB 14)

j. Sewer

k. Utility Billing

l. Water

10. Old Business

11. New Business

1. Walton County Commissioner Curry – Traffic in Freeport (TAB 15)

a. Mayor Barley

b. Councilman Dickey

c. Councilwoman Brannon

d. Councilman Farris

e. Councilwoman Hurst

f. Councilwoman Haffner

1. Bypass Road (TAB 16)

12. Public Comment

13. Adjournment

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

Consistent with section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITY OF FREEPORT
Cash Disbursement Edit List

Batch: 30176 Period: 08.13.2026

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 PNB			Accounts Payable						
1109-1	ADVANCE AUTO PARTS								
	8452618840472	Purchase by Sewer	07.07.2026	08.06.2026	07.07.2026	7.17	0.00	7.17	
	8452619438087	PULLER FOR PARKS	07.13.2026	08.12.2026	07.13.2026	51.20	0.00	51.20	
	8452619740829	VEHICLE MAINTENANCE - SEWER	07.16.2026	08.15.2026	07.16.2026	59.42	0.00	59.42	
	8452620938737	FOR 2018 CHEVY - WATER	07.28.2026	08.27.2026	07.28.2026	58.99	0.00	58.99	176.78
78-1	AQUA PRODUCTS								
	20260957	CHLORINATION PARTS-WATER DEPT	07.01.2026	07.31.2026	07.01.2026	3,000.00	0.00	3,000.00	
	20261167	VACUUM MONITOR FOR WELLS-WATER	08.07.2026	09.06.2026	08.07.2026	1,696.68	0.00	1,696.68	4,696.68
91-1	CHELCO								
	33630020	ELECTRIC SERVICE CITY PROPERTI	08.03.2026	09.02.2026	08.03.2026	11,822.71	0.00	11,822.71	
	33630020	ELECTRIC SERVICE CITY PROPERTI	08.03.2026	09.02.2026	08.03.2026	34,508.36	0.00	34,508.36	
	33630020	ELECTRIC SERVICE CITY PROPERTI	08.03.2026	09.02.2026	08.03.2026	10,571.24	0.00	10,571.24	56,902.31
1884-1	CITY OF FREEPORT GENERAL OPERATING								
	1BILLING-083	MONTHLY UTILITY BILLING SERVIC	08.11.2026	09.10.2026	08.11.2026	19,005.00	0.00	19,005.00	
	1BILLING-083	MONTHLY UTILITY BILLING SERVIC	08.11.2026	09.10.2026	08.11.2026	29,725.83	0.00	29,725.83	48,730.83
1813-1	COPPINS MONROE, P.A.								
	47206	EMPLOYMENT LAW-Matter No. 3545	08.06.2026	09.05.2026	08.06.2026	652.50	0.00	652.50	652.50
1565-1	EMERALD COAST FLOWERS & GIFTS								
	07.31.26	SYMPATHY MCQUAGE & CURTIS	07.31.2026	08.30.2026	07.31.2026	166.00	0.00	166.00	166.00
1920-1	EMPLOYMENT SCREENING SERVICES								
	51063341361	PREEMPLOYMENT BACKGROUND CKS	07.31.2026	08.30.2026	07.31.2026	78.62	0.00	78.62	
	51063341361	PREEMPLOYMENT BACKGROUND CKS	07.31.2026	08.30.2026	07.31.2026	39.31	0.00	39.31	117.93
1812-1	FERGUSON WATERWORKS								
	1652315	Blanket PO- Sewer	07.10.2026	08.09.2026	07.10.2026	715.24	0.00	715.24	
	1653896	Blanket PO- Sewer	07.22.2026	08.21.2026	07.22.2026	384.57	0.00	384.57	1,099.81
2420-1	GEOPOINT SURVEYING INC								
	0121556-2	PROF SVCS MAGNOLIA AT BLUFFS	07.31.2026	08.30.2026	07.31.2026	550.00	0.00	550.00	
	0121588-2	PROF SVCS MAGNOLIA AT BLUFFS	07.31.2026	08.30.2026	07.31.2026	550.00	0.00	550.00	
	0121614-4	LONGLEAF @ OWLS HEAD Ph 2A	07.31.2026	08.30.2026	07.31.2026	450.00	0.00	450.00	1,550.00
1221-1	LOWE'S								
	970654	trailer jack	07.13.2026	08.12.2026	07.13.2026	75.96	0.00	75.96	
	973771	woodgrain hardie boards and 48	07.14.2026	08.13.2026	07.14.2026	93.90	0.00	93.90	
	975394	exit signs	07.27.2026	08.26.2026	07.27.2026	284.90	0.00	284.90	
	991009	SHOP FAN	07.09.2026	08.08.2026	07.09.2026	625.10	0.00	625.10	
	995652	PUSH MOWER-WATER DEPARTMENT	07.23.2026	08.22.2026	07.23.2026	369.55	0.00	369.55	
	995688	FOUR MILE BRIDGE-BASE LIGHTS	07.23.2026	08.22.2026	07.23.2026	93.08	0.00	93.08	1,542.49
2761-1	MERCHANT PAPER COMPANY, INC								
	552908	PARKS- RESTROOM SUPPLIES	08.03.2026	09.02.2026	08.03.2026	417.26	0.00	417.26	417.26
2785-1	NETLINK VOICE, LLC.								

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Batch: 30176 Period: 08.13.2026

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount	
	1017905	UBIQUITI 24P PROSWITCH COMM CN	08.07.2026	09.06.2026	08.07.2026	2,263.67	0.00	2,263.67	2,263.67	
682-1	ODIS BROWN A/C & HEATING SVC									
	26932	LIBRARY - NEW COMPRESSOR, ETC	08.10.2026	09.09.2026	08.10.2026	7,264.00	0.00	7,264.00	7,264.00	
548-1	PRO CHEM, INC.									
	220478	Buzz Kill and Clean Pursuit	08.07.2026	09.06.2026	08.07.2026	492.62	0.00	492.62	492.62	
1999-1	PUBLIX SUPER MARKETS, INC									
	07.06.26	MOS CNTRL-DRY ICE	07.06.2026	08.05.2026	07.06.2026	106.43	0.00	106.43		
	07.20.26	Mos Cntrl- dry ice	07.20.2026	08.19.2026	07.20.2026	94.51	0.00	94.51		
	07.27.26	MOS CNTRL-DRY ICE	07.27.2026	08.26.2026	07.27.2026	98.86	0.00	98.86	299.80	
2346-1	PUMP AND PROCESS EQUIPMENT, INC									
	76-166	Influent Bearings	07.31.2026	08.30.2026	07.31.2026	4,480.00	0.00	4,480.00		
	76-288	Submersible Mixer	06.12.2026	07.12.2026	06.12.2026	15,760.00	0.00	15,760.00	20,240.00	
2220-1	QUADIENT FINANCE USA INC									
	POSTAGE-JULY2026	POSTAGE PURCHASED JULY 2026	07.30.2026	08.29.2026	07.30.2026	589.00	0.00	589.00		
	POSTAGE-JULY2026	POSTAGE PURCHASED JULY 2026	07.30.2026	08.29.2026	07.30.2026	250.00	0.00	250.00	839.00	
1202-1	QUILL									
	4934657	OFFICE SUPPLIES - PLANNING	07.27.2026	08.26.2026	07.27.2026	2,170.88	0.00	2,170.88		
	49769927	EXPANDING FILE - PLANNING	07.29.2026	08.28.2026	07.29.2026	15.45	0.00	15.45		
	BLOUNTHOUSEREFUND	BLOUNT HOUSE REFUND ROLLING 25	08.12.2026	09.11.2026	08.12.2026	300.00	0.00	300.00		
	CR2692521	RETURN USB 7 PORT 3 HUB	07.21.2026	08.20.2026	07.21.2026	34.25-	0.00	34.25-	2,452.08	
19-1	The Water Spigot, Inc.									
	26-2406	WW TESTING FOR MAY 2026	07.31.2026	08.30.2026	07.31.2026	1,710.00	0.00	1,710.00		
	26-2407	WW TESTING FOR JUNE 2026 (5WKS	07.31.2026	08.30.2026	07.31.2026	1,913.00	0.00	1,913.00	3,623.00	
2575-1	TWILIO INC									
	JROUWN-2026-07	TEXT MESSGES - ADG - BILLING	07.31.2026	08.30.2026	07.31.2026	4.65	0.00	4.65	4.65	
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	BANK TOTAL PAYMENTS					153,531.41	0.00	153,531.41	153,531.41	
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	GRAND TOTAL PAYMENTS					153,531.41	0.00	153,531.41	153,531.41	

CITY OF FREEPORT
Cash Disbursement Edit List

Batch: 30176 Period: 08.13.2026

Account Number	Description	Debits	Credits	Other	
001-10100	GENERAL OPERATING CASH	34.25	27,854.58-	0.00	
001-10101	GENERAL PAYABLES CASH	27,888.83	27,888.83-	0.00	
001-20200	GENERAL ACCOUNTS PAYABLE	27,854.58	34.25-	0.00	

	FUND TOTALS	55,777.66	55,777.66-	0.00	
410-10100	WATER OPERATING CASH	0.00	45,422.29-	0.00	
410-10101	WATER PAYABLES CASH	45,422.29	45,422.29-	0.00	
410-20200	WATER - ACCOUNTS PAYABLE	45,422.29	0.00	0.00	

	FUND TOTALS	90,844.58	90,844.58-	0.00	
420-10100	SEWER OPERATING CASH	0.00	80,288.79-	0.00	
420-10101	SEWER PAYABLES ACCOUNT	80,288.79	80,288.79-	0.00	
420-20200	SEWER - ACCOUNTS PAYABLE	80,288.79	0.00	0.00	

	FUND TOTALS	160,577.58	160,577.58-	0.00	

	GRAND TOTALS	307,199.82	307,199.82-	0.00	

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Cash Disbursement Edit List

Batch: 30179 Period: 08.13.2026

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount	
FOR BANK ACCOUNT: 1 PNB			Accounts Payable							
2517-1	LIVE OAK HARBOUR HOMEOWNERS ASSN									
	BLOUNTHOUSEREFUND	REFUND ROLLING DEP - BLOUNT	08.12.2026	09.11.2026	08.12.2026	300.00	0.00	300.00	300.00	
1202-1	QUILL									
	49734667	PLanning	07.27.2026	08.26.2026	07.27.2026	2,170.88	0.00	2,170.88		
	49769927-2	PLanning	07.29.2026	08.28.2026	07.29.2026	15.45	0.00	15.45		
	CR2692521-1	CREDIT MEMO	07.23.2026	08.22.2026	07.23.2026	34.25-	0.00	34.25-	2,152.08	
						-----	-----	-----	-----	
	BANK TOTAL PAYMENTS					2,452.08	0.00	2,452.08	2,452.08	
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	GRAND TOTAL PAYMENTS					2,452.08	0.00	2,452.08	2,452.08	

CITY OF FREEPORT
Cash Disbursement Edit List

Batch: 30179 Period: 08.13.2026

Account Number	Description	Debits	Credits	Other	
001-10100	GENERAL OPERATING CASH	34.25	2,486.33-	0.00	
001-10101	GENERAL PAYABLES CASH	2,520.58	2,520.58-	0.00	
001-20200	GENERAL ACCOUNTS PAYABLE	2,486.33	34.25-	0.00	
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	FUND TOTALS	5,041.16	5,041.16-	0.00	
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	GRAND TOTALS	5,041.16	5,041.16-	0.00	

CITY OF FREEPORT
Cash Disbursement Edit List

Batch: 30231 Period: 08.20.2026

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 PNB			Accounts Payable						
2732-1	A2Z SPECIALTY ADVERTISING								
	1110-302303	uniform shirts	08.12.2026	09.11.2026	08.12.2026	697.24	0.00	697.24	697.24
887-1	AAG ELECTRIC MOTORS & PUMPS, I								
	24296E	LIGHTNING DAMAGE WATER WELL #1	07.30.2026	08.29.2026	07.30.2026	4,236.40	0.00	4,236.40	
	24337B	LIGHTNING DAMAGE WATER WELL #1	08.10.2026	09.09.2026	08.10.2026	465.00	0.00	465.00	4,701.40
1645-1	ADT SECURITY SERVICES								
	EMAILDATE081726	CANERA MAINTENANCE COMM CENTER	08.17.2026	09.16.2026	08.17.2026	47.69	0.00	47.69	47.69
2622-1	ADVANCED NURSERY GROWERS								
	2038	PLANTS PURCHASED BY JOE	08.17.2026	09.16.2026	08.17.2026	1,600.26	0.00	1,600.26	1,600.26
2767-1	CENTRAL PRO SUPPLY								
	35104950-00	Sprinker System Supplies	08.19.2026	09.18.2026	08.19.2026	1,200.52	0.00	1,200.52	1,200.52
2746-1	CORPORATE WAREHOUSE SUPPLY								
	67713	3 TONER CARTRIDGES + SHIPPING	08.13.2026	09.12.2026	08.13.2026	1,679.60	0.00	1,679.60	1,679.60
1899-1	CPC OFFICE TECHNOLOGIES								
	42770131	COPIER LEASES	08.17.2026	09.16.2026	08.17.2026	482.44	0.00	482.44	482.44
1819-1	DEWBERRY ENGINEERS INC								
	22496361	EARL GODWINRD 2.0 WWTF UPGRADE	07.15.2026	08.14.2026	07.15.2026	23,000.00	0.00	23,000.00	
	22499509	CR3280 ELEVATED WTR STORAGE&WE	08.13.2026	09.12.2026	08.13.2026	32,852.25	0.00	32,852.25	
	22499510	BUSINESS 331 SIDEWALK DESIGN	08.13.2026	09.12.2026	08.13.2026	205.00	0.00	205.00	
	22499511	CR3280 LIFT STATION REPLACEMEN	08.13.2026	09.12.2026	08.13.2026	1,375.00	0.00	1,375.00	
	22499512	BAY AREA SEWER PH 1 _CEI	08.13.2026	09.12.2026	08.13.2026	40,000.00	0.00	40,000.00	
	22499513	LAGRANGE RD SEWER IMPROVEMENTS	08.13.2026	09.12.2026	08.13.2026	34,580.00	0.00	34,580.00	
	22499514	CR3280 UFA WELL CEI	08.13.2026	09.12.2026	08.13.2026	16,995.00	0.00	16,995.00	
	22499515	SR20E SEWER EXPANSION REDESIGN	08.13.2026	09.12.2026	08.13.2026	15,900.00	0.00	15,900.00	164,907.25
2495-1	FREEPORT POOL SERVICE LLC								
	2080	WEEKLY POOL SERVICE	08.19.2026	09.18.2026	08.19.2026	2,500.00	0.00	2,500.00	2,500.00
2667-1	FRONTIER PRECISION INC								
	INV355445	Mos Cntrl-Annual Subscription	08.06.2026	09.05.2026	08.06.2026	1,610.00	0.00	1,610.00	1,610.00
1854-1	GREENSOUTH SOLUTIONS LLC								
	5147	12 LOADS SLUDGE JULY 2026	07.31.2026	08.30.2026	07.31.2026	7,200.00	0.00	7,200.00	7,200.00
1762-1	HAWKINS INC								
	7536795	CHEMICALS FOR SEWER	08.11.2026	09.10.2026	08.11.2026	922.10	0.00	922.10	922.10
2739-1	IMPACT LIGHTSCAPES & OUTDOOR AUDIO LLC								
	112	FINAL PYMT CITY HALL LIGHTING	08.10.2026	09.09.2026	08.10.2026	10,000.00	0.00	10,000.00	10,000.00
2391-1	INNERLIGHT ENGINEERING CORPORATION								
	22300572-000-1	WESTENWOOD RANCH EXPANSION	04.16.2026	05.16.2026	04.16.2026	2,300.00	0.00	2,300.00	2,300.00
2442-1	JAMES JEROME HANNAWALT, III								
	SECURITY-08.25.26	ARRIVAL 5:56 PM PER COF CAMERA	08.05.2026	09.04.2026	08.05.2026	200.00	0.00	200.00	200.00
1945-1	JENKINS ENGINEERING, INC.								

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Batch: 30231 Period: 08.20.2026

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
	23-08.75	BARRIER FREE BOARDWAK REVIEW	07.31.2026	08.30.2026	07.31.2026	2,500.00	0.00	2,500.00	2,500.00
2785-1	NETLINK VOICE, LLC.								
	1019046	POOL CAMERAS	08.18.2026	09.17.2026	08.18.2026	3,603.00	0.00	3,603.00	3,603.00
1132-1	NORTH FLORIDA CONSTRUCTION								
	PAY.APP-#5	REUSE BOOSTER - PAY APP #5	06.22.2026	07.22.2026	06.22.2026	174,423.75	0.00	174,423.75	
	PAYAPP#5	PAY APP #5 WWTP 2.0 MGD EXPANS	07.13.2026	08.12.2026	07.13.2026	161,500.00	0.00	161,500.00	335,923.75
468-1	PEOPLE'S NATIONAL BANK								
	07.13.26-PUBLIX	Mr. Mayor-Employee Incentive	08.17.2026	09.16.2026	08.17.2026	85.90	0.00	85.90	
	07.16.26-HOMEDEPOT	FOUR MILE BRIDGE-LIGHT	08.17.2026	09.16.2026	08.17.2026	85.97	0.00	85.97	
	07.24.26-HOMEDEPOT	FOUR MILE BRIDGE LIGHTS (3)	08.17.2026	09.16.2026	08.17.2026	257.91	0.00	257.91	429.78
2671-1	PNB COMMUNITY BANK								
	07.10.26-LATEFEE-REV	LATE FEE REVERSAL	07.10.2026	08.09.2026	07.10.2026	41.00-	0.00	41.00-	
	07.14.26-WALMART	pool testing kit	07.14.2026	08.13.2026	07.14.2026	21.40	0.00	21.40	
	07.15.26-AMAZON	2 swim trunks	07.15.2026	08.14.2026	07.15.2026	54.30	0.00	54.30	
	07.16.26-ADOBE	ADOBE MONTHLY SUB	07.16.2026	08.15.2026	07.16.2026	47.98	0.00	47.98	
	07.16.26-ADOBE	ADOBE MONTHLY SUB	07.16.2026	08.15.2026	07.16.2026	47.98	0.00	47.98	
	07.16.26-ADOBE	ADOBE MONTHLY SUB	07.16.2026	08.15.2026	07.16.2026	435.83	0.00	435.83	
	07.16.26-AMAZON	ADMIN-OFFICE SUPPLIES	07.16.2026	08.15.2026	07.16.2026	73.48	0.00	73.48	
	07.17.26-AMAZON	ADMIN-OFFICE SUPPLIES	07.17.2026	08.16.2026	07.17.2026	55.01	0.00	55.01	
	07.17.26-VISTAPRINT	PLANNING	07.17.2026	08.16.2026	07.17.2026	33.14	0.00	33.14	
	07.19.26-AMAZON	ADMIN-OFFICE SUPPLIES	07.19.2026	08.18.2026	07.19.2026	45.40	0.00	45.40	
	07.19.26-AMAZON1	HR-IT Supplies	07.19.2026	08.18.2026	07.19.2026	54.01	0.00	54.01	
	07.21.26-AAMCO-TRANS	ADMIN-VEHICLE SERVICE TRANSMIS	07.21.2026	08.20.2026	07.21.2026	5,295.00	0.00	5,295.00	
	07.22.26-AMAZON	valve	07.22.2026	08.21.2026	07.22.2026	46.59	0.00	46.59	
	07.22.26-AMAZON-RET	RETURN PICTURE FRAME	07.17.2026	08.16.2026	07.17.2026	65.45-	0.00	65.45-	
	07.24.26-SAMS	pool food	07.17.2026	08.16.2026	07.17.2026	562.27	0.00	562.27	
	07.31.26-WALTON-COUN	ADMIN-EASEMENT DEEDS	07.31.2026	08.30.2026	07.31.2026	476.93	0.00	476.93	
	07.31.26-WALTONCO	ADMIN-EASEMENT DEEDS	07.31.2026	08.30.2026	07.31.2026	397.44	0.00	397.44	
	07.31.26-WALTONCOUN	ADMIN-EASEMENT DEEDS	07.31.2026	08.30.2026	07.31.2026	516.67	0.00	516.67	
	07.31.26-WALTONCOUNT	ADMIN-EASEMENT DEEDS	07.31.2026	08.30.2026	07.31.2026	377.57	0.00	377.57	
	08.02.26-AMAZON	Admin Supplies	08.02.2026	09.01.2026	08.02.2026	208.81	0.00	208.81	
	08.03.26-AMAZON	Admin Supplies	08.03.2026	09.02.2026	08.03.2026	87.57	0.00	87.57	
	08.03.26-FLCODE-COMP	Planning	08.03.2026	09.02.2026	08.03.2026	250.00	0.00	250.00	
	08.05.26-TCP-FLORIDA	Admin-Training	08.05.2026	09.04.2026	08.05.2026	75.00	0.00	75.00	
	08.06.26-AMAZON	PARKS-CABLE COVERS	08.06.2026	09.05.2026	08.06.2026	394.40	0.00	394.40	
	08.06.26-DECK-EXPRES	RETURN POST CAPS	08.06.2026	09.05.2026	08.06.2026	354.33-	0.00	354.33-	
	08.07.26-TCP-FLORIDA	PLANNING	08.07.2026	09.06.2026	08.07.2026	75.00	0.00	75.00	
	08.10.26-PNBLATEFEE	LATE AND INTEREST	08.10.2026	09.09.2026	08.10.2026	64.14	0.00	64.14	
	JULY-PAST-DUE	SWIM SUITS	08.17.2026	09.16.2026	08.17.2026	101.82	0.00	101.82	
	JULY-PYMT-CREDITS	JULY PAYMENT CREDITS	07.31.2026	08.30.2026	07.31.2026	32.08-	0.00	32.08-	9,304.88

CITY OF FREEPORT
Cash Disbursement Edit List

Batch: 30231 Period: 08.20.2026

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount	
2121-1	SHERWIN-WILLIAMS COMPANY									
	08295177680726	FOUR-MILE BRIDGE-PAINT	07.14.2026	08.13.2026	07.14.2026	71.94	0.00	71.94		
	08469177680726	FOUR-MILE BRIDGE-PAINT	07.14.2026	08.13.2026	07.14.2026	118.35	0.00	118.35		
	08501177680726	FOUR-MILE BRIDGE-PAINT	07.14.2026	08.13.2026	07.14.2026	4.50	0.00	4.50		194.79
2244-1	SOUTHERN PIPE & SUPPLY CO., INC									
	11302986-00	SEWER BOXES, LIDS, TUBING, CLM	08.14.2026	09.13.2026	08.14.2026	1,570.00	0.00	1,570.00		
	11452146-00	Clamps	08.14.2026	09.13.2026	08.14.2026	517.50	0.00	517.50		
	11452227-00	Valves	07.30.2026	08.29.2026	07.30.2026	4,418.60	0.00	4,418.60		
	11452231-00	nipples, couplings, valves	07.30.2026	08.29.2026	07.30.2026	2,555.50	0.00	2,555.50		
	11452233-00	nipples, couplings, valves	08.14.2026	09.13.2026	08.14.2026	765.00	0.00	765.00		
	11452250-00	Valves	08.17.2026	09.16.2026	08.17.2026	481.00	0.00	481.00		
	11452253-00	nipples, couplings, valves	08.19.2026	09.18.2026	08.19.2026	698.43	0.00	698.43		11,006.03
19-1	The Water Spigot, Inc.									
	26-2542	SLUDGE SAMPLE REC'D 7/07/26	08.14.2026	09.13.2026	08.14.2026	335.00	0.00	335.00		335.00
1922-1	UPS STORE									
	07.08.26	MAIL PARTS TO BADGER METER	07.08.2026	08.07.2026	07.08.2026	37.99	0.00	37.99		
	07.09.26	LARGE FORMAT SCANNING PLANNING	07.09.2026	08.08.2026	07.09.2026	16.00	0.00	16.00		
	08.11.26	LARGE FORMAT SCANNING PLANNING	08.11.2026	09.10.2026	08.11.2026	49.00	0.00	49.00		
	SHORT-071426	MISTOOK \$38 FOR \$30 ON 7/14 PY	07.14.2026	08.13.2026	07.14.2026	8.00	0.00	8.00		110.99
30-1	USA BLUEBOOK									
	INV01117391	HOOR GAUGES-WATER DEPARTMENT	07.29.2026	08.28.2026	07.29.2026	594.11	0.00	594.11		594.11
						-----	-----	-----	-----	
	BANK TOTAL PAYMENTS					564,050.83	0.00	564,050.83		564,050.83
						-----	-----	-----	-----	
	GRAND TOTAL PAYMENTS					564,050.83	0.00	564,050.83		564,050.83

CITY OF FREEPORT
Cash Disbursement Edit List

Batch: 30231 Period: 08.20.2026

Account Number	Description	Debits	Credits	Other	
001-10100	GENERAL OPERATING CASH	492.86	39,025.10-	0.00	
001-10101	GENERAL PAYABLES CASH	39,517.96	39,517.96-	0.00	
001-20200	GENERAL ACCOUNTS PAYABLE	39,025.10	492.86-	0.00	

	FUND TOTALS	79,035.92	79,035.92-	0.00	
410-10100	WATER OPERATING CASH	0.00	55,228.73-	0.00	
410-10101	WATER PAYABLES CASH	55,228.73	55,228.73-	0.00	
410-20200	WATER - ACCOUNTS PAYABLE	55,228.73	0.00	0.00	

	FUND TOTALS	110,457.46	110,457.46-	0.00	
420-10100	SEWER OPERATING CASH	0.00	470,289.86-	0.00	
420-10101	SEWER PAYABLES ACCOUNT	470,289.86	470,289.86-	0.00	
420-20200	SEWER - ACCOUNTS PAYABLE	470,289.86	0.00	0.00	

	FUND TOTALS	940,579.72	940,579.72-	0.00	

	GRAND TOTALS	1,130,073.10	1,130,073.10-	0.00	

CITY OF FREEPORT
Cash Disbursement Edit List

Batch: 30233 Period: 08.20.2026

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount	
		FOR BANK ACCOUNT:	1	PNB	Accounts Payable					
1819-1	DEWBERRY ENGINEERS INC									
	22499509-CORRECTION	ORIGINAL ENTRY \$100.00 SHORT	08.20.2026	09.19.2026	08.20.2026	100.00	0.00	100.00	100.00	
						-----	-----	-----	-----	
BANK TOTAL PAYMENTS						100.00	0.00	100.00	100.00	
						-----	-----	-----	-----	
GRAND TOTAL PAYMENTS						100.00	0.00	100.00	100.00	

CITY OF FREEPORT
Cash Disbursement Edit List

Batch: 30233 Period: 08.20.2026

Account Number	Description	Debits	Credits	Other	
410-10100	WATER OPERATING CASH	0.00	100.00-	0.00	
410-10101	WATER PAYABLES CASH	100.00	100.00-	0.00	
410-20200	WATER - ACCOUNTS PAYABLE	100.00	0.00	0.00	

	FUND TOTALS	200.00	200.00-	0.00	

	GRAND TOTALS	200.00	200.00-	0.00	

CITY OF FREEPORT REGULAR COUNCIL MEETING MINUTES

August 11, 2026, at 9:00 AM

Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Elizabeth Haffner, Councilman Eddie Farris, and Councilwoman Elizabeth Brannon.

Staff Members Present: City Attorney Clay Adkinson, City Manager Mark Martin, City Clerk Rebecca McLendon, Finance Director Bruce Simmons, Planning Director Latilda Hughes – Neel, Deputy Planning Director Samantha Graves, Parks Director Charles Bartlett, Water Supervisor Larry Tuggle, Wastewater Supervisor Paul Johnson, HR Director Chris Quinley, Billing Supervisor Morgan Hulion, and Mosquito Control Daniel DeBord.

Clerk's Note: Some item locations were moved from placement on agenda. Councilwoman Hurst and Councilman Dickey were absent with notice.

1. Meeting called to order

The meeting was called to order at 9:00 AM. by Mayor Barley in the Council Chambers of Freeport City Hall.

2. Invocation and Pledge of Allegiance

Councilwoman Haffner gave the invocation and the Pledge of Allegiance to the American Flag was recited.

3. Recognition of Guests

4. Consent Agenda

- a. Bills
- b. Budget Workshop Minutes – July 14, 2026
- c. Regular Council Meeting Minutes – July 23, 2026
- d. Budget Workshop Minutes – August 3, 2026

5. Public Comment on Consent Agenda

Mayor Barley called for public comment and there was none.

6. Approval of Consent Agenda

Moved by: Councilwoman Haffner

Seconded by: Councilwoman Brannon

Mayor Barley called for public comment and there was none.

To approve the Consent Agenda, as presented.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner aye

Councilman Farris aye
Councilwoman Brannon aye
Carried.

7. Consideration of Additions and/or Deletions to Agenda

1. Councilman Farris – Deletion – Painting Outside of Blount House and Shed

8. Approval of Agenda with Additions/ Deletions

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

Mayor Barley called for public comment and there was none.

To approve the Deletion of 1 item.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner aye
Councilman Farris aye
Councilwoman Brannon aye
Carried.

9. Staff Reports

a. City Clerk

b. City Manager

c. Engineering

1. Hwy 20 Resurfacing

Jordan Burnett from Alday Howell Engineering acting as the project manager for FDOT Hwy 20 resurfacing. Mr. Burnett stated that he was here to go over the Council's request for some turning lanes. Before getting to that he wanted to go over the schedule for the resurfacing. This project runs from Business 331 to State Road 81 in Walton County. They are including an addition of a second northbound left turn lane on US 331 and widening State Road 20 west of 331 to be able to construct a receiving lane or merge lane for that second northbound left turn lane. This also includes a westbound left turn lane at Black Creek Blvd. and an eastbound left turn lane at Windswept Blvd. The project cost roughly \$11 million. This project started back in 2024. There was a virtual public meeting in October 2025, and this project has a letting date of December 2nd, 2026. The plans for this project have been finalized, and they are moving forward to receiving bids for this project. There was a request made about a month ago to construct some turn lanes from City Council in this project limits. Mr. Burnett stated that he was here to address that request. One of the requested turn lanes, eastbound left turn lane onto Blueberry Road, is outside of this project. There are currently no traffic studies for intersection. There was an eastbound and westbound turn lane request for North and South Jackson, there was a traffic study completed for that area that shows

that turning lanes are warranted. The problem with the turning lanes is the misalignment in the roads. The turning lanes would oppose each other. East bound left turn lane would cross a westbound turn lane. The only way to move forward with that would be to realign the two roadways. Working this into the project wasn't approved because of the conflict points. In this project there is no right of way phase. There is no money to acquire right of way for the realignment. Mr. Burnett stated that there is a separate project for widening Hwy 20 from East Bay Loop to east of US 331. The study is underway to 4 lane that area and there is design for that 4 lane already. There is no timeline on this project. FDOT does have right away at that area, but they would need more to realign that roadway, so it was deemed not feasible for this project. Mr. Burnett stated that what we need to do now is come up with a path moving forward. There are alternative funding sources for the requested turning lanes. Mr. Burnett suggested reaching out to the FDOT for a safety study for the Blueberry turning lane. There is no way to know when that would get completed. Councilwoman Brannon stated that she wasn't sure if we had done a traffic study, but when the strips were put in on Blueberry there were 37,000 cars a month on that road. Councilwoman Haffner stated to be clear this is something that the public is pushing. We have to do this for the public. This isn't something that we want to do or wish to do. We have to get something done for the efficiency of the road. This is our only throughway through town. She just wants to know what we need to do to get it done. We've budgeted money. We've got to do this. Mr. Burnett stated that it would be easier to get approval from the state to do one at a time for Jackson unless we realigned the road. For Blueberry, we need to have a study done first before we can move forward with that. If Freeport decides to do the project themselves, a left turn lane in this project is costing \$872,000. If the city can get the study done and the design and permit approved by December 2026, we could use the contract or through FDOT. If not, we will have to hire our own contractor. The advantage to using the DOT contractor is that the mobilization cost is already accounted for and the cost per turn lane could be less than if we used our own contractor. Councilman Farris asked why FDOT didn't have the turn lanes in this project? Mr. Burnett stated that it was because of the two way turn lane creating conflict points that was considered unsafe. The realignment wasn't considered because of the right of way impacts that would have created a right of way acquisition phase that they didn't have in this project. Councilman Farris also asked why the 4 lane keeps getting kicked down the road. Why is it that DOT cannot see that Freeport is growing and Hwy 20 should be something that they're taking care of and helping our citizens. Why is it that we can't get it 4 laned? Councilwoman Haffner stated that she believed money was the issue according to Representative Abbot it was a \$300 million project. Councilman Farris stated that it seems like all the money for DOT is going down into South and Central Florida for all of their construction. Councilwoman Haffner stated that they have been following the widening project for years and it's not in the foreseeable future for it to be done. The public is upset with the city, asking why we aren't doing anything. We have a TPO representative, but Walton County has half the

number of representatives on the TPO than Okaloosa County. So, they're getting all their roads widened and all their projects done. Its really just a system that isn't that great. Mr. Burnett stated that these projects take 2-5 years in design and then have to get approval on the design then permitting then right of way acquisition and construction funding. There is more of a budget for resurfacing than for widening because of how expensive they are. Councilwoman Brannon stated that she appreciated Mr. Burnett coming in and letting them know about the misalignment of the road and Blueberry being out and about how much it would be. We have already budgeted for three turn lanes at \$750,000 per turn lane. We have money set aside in our budget to do this because we don't have a choice. Our town is completely locked down. Every weekend we have people who can't leave their house to go to the grocery store. Councilwoman Brannon stated that she lives 1 mile down the street and it took 15 minutes to get to the meeting this morning. She stated that she didn't think that Mr. Burnett or DOT understood how bad traffic is here. Councilwoman Brannon stated that she thinks its ridiculous that the city is having to spend money on a state-owned highway just so we can get people around town and not be gridlocked in the middle of town trying to go to the grocery store on a weekday at 1:00 in the afternoon. It is absolutely horrendous what we have to deal with here. We are willing to put the city's money, the citizen's money, into a state road because we can't get any help from FDOT. Councilwoman Brannon went on to state that every citizen in Freeport should start writing letters to DOT and explaining their frustration because all we have here is Hwy 20 and 331. She doesn't feel like DOT cares anything about this city quite honestly. It doesn't surprise her that we are having to spend millions of dollars of the citizens money just because DOT refuses to acknowledge our issues here. Nobody was looking out for Freeport during any of this resurfacing. You all had the traffic studies to show how bad the intersections are needed, but nobody stands up and tries to say let's do this, let's do that. Nobody came here and we're doing the resurfacing; how can we help you. Nobody comes over here and sees how bad the issues are. City Attorney Adkinson asked from the west end of Bay Loop to 331 and 20, If right of way was acquired in that area, do you believe there is any perspective chance of that being widened at least even a third lane or otherwise? Everybody in this room, including a lot of people behind you in this audience, have friends, family, customers, clients that live and work up and down that stretch from 331 to the other side of Bay Loop Rd. Every single one of those people, even if they aren't the property owner themselves, understands exactly what Councilwoman Brannon just said. What Councilwoman Brannon said is going to happen. You're going to have the letters no matter what. What he is asking from a practical standpoint is that is the core area right now that creates the biggest pinch point for the residents of the city of Freeport. If we have people that are willing to come to the table and say we'd be willing to not just negotiate but perhaps even give. Is that something that is even worth the city's time? Because the frustration you're hearing is that the city doesn't have an unlimited budget, DOT has a whole lot more money than the city does, but the city has enough money that we're

willing to throw money at the problem, but it appears that throwing money at the problem is not solving the problem. We're looking at what else can we do? If it's a situation where DOT says if we could have right of way on one or both sides of 20 from 83 A West to Highway 331. He doesn't see a reason why we wouldn't send that to every one of our water customers and property owners. A personalized letter signed by the Mayor and members of Council saying that DOT needs right of way, it's a prohibitive issue. Are you willing to step up and help? Freeport is a community and he knows it's a lot different than it was 20 or 30 years ago, but everybody knows that Freeport as a community has always been willing to come together and make those pitches. We did it with the volunteer fire department for many years. We did it with the sewer treatment plant when we first needed one. We've done it with road paving projects when we couldn't get the roads paved by anybody, including the county. If that would help, can you give us a list of specific acquisitions that would help us? Can you talk to the department and ask them to produce that to Mr. Martin and let us try to help you out on that front. Mr. Burnett stated that DOT is moving toward a new initiative to build out parts of roadways instead of total roadways. Okaloosa County purchase right of way on behalf of Crestview and the State, by doing that the project got moved forward. Councilman Farris stated that his frustration is that for years and years FDOT said they were going to 4-lane, but you never see it. We, as a city, have to take our taxpayers money to do something to a state road to try to alleviate the traffic. Councilwoman Haffner stated that the problem we have is that we have tried to control the growth as best as we can, but Florida wants to build, build, build, but there is no money to fix the roads. Its all reactive. There's no proactivity. Councilwoman Haffner stated that 's the way the state government works, but we're the one's with people stopping her in the grocery store asking what are you all doing. We hear it all the time. This will be some short-term relief that we can do to help the gridlock on the weekends when it is gridlocked. Councilwoman Haffner stated that better communication from FDOT would help. Even if you're giving news that's not positive, at least communicating with the citizens maybe quarterly or something that we can pass along to our citizens would be helpful. Its been years since we've heard anything. City Attorney Adkinson stated that letting the city manager know, for instance, that the turn in Jackson was warranted, but we couldn't fit it in because of lack of right of way. Not that anyone here could've made a phone call and gotten that right of way, but there are plenty of people that would love to have tried to help. For the better part of 20 years the city has been very effective at acquiring right-of-way, easement rights, areas for our water and sewer lines, and other city infrastructure to serve the community at lower minimal cost and in many cases no cost from our developers, longstanding citizens, property owners and otherwise. So, if you'll let Mr. Martin know if you're running into a problem getting right of way give us a chance to reach out to the various people in those areas to see what can be done and it may surprise you at how much better a local touch is to getting you at least a conversation. City Manager Martin turned the floor over to Cliff Knauer of Knauer Never Engineering to speak with council regarding the relocation of utilities on

Highway 20. Mr. Martin went on to say that he hopes that the public in Freeport and Walton County realizes and understands what the city of Freeport is trying to do to alleviate a state-created problem. Mr. Knauer stated that he and Mr. Martin have had some conversations with Mr. Burnett and his guys about the situation on North and South Jackson. Mr. Knauer stated that the warrant analysis for the turn lane at North and South Jackson was from 2018. It has been warranted since 2018 and here we are in 2026. Mr. Knauer stated that he and Mr. Martin had discussed how to move forward on this project. Mr. Knauer put together a preliminary alignment of what North and South Jackson probably should look like. There are two big questions 1) How do we get through the permitting portion of it? Mr. Martin's question was timelines. How fast can this possibly get done? We set up a meeting with Water Management District yesterday. The Water Management District agreed that this project could be handled under a municipal retrofit exemption. This means that we don't have to go through the whole permitting process. We will submit what our impacts are and what restoration we have and as long as we show a net benefit for stormwater treatment, there isn't any stormwater requirements for the project. We can easily do all those things. On the North side where the clinic is located it will clip a small portion of their pond. We would reclaim on the East side of North Jackson a pretty large area that would more than make up for that. On South Jackson, after the alignment is straightened out we could take the old road and dig it down to the grade of the wetlands and then the wetlands will take that back over. From a Water Management standpoint, the project could not be easier. The challenge is going to be the corner on North Jackson where it clips the Reese property. We need to get a survey done to find out exactly what we need to have from the Reese property. City Attorney Adkinson requested that this be done ASAP if that is a consideration. We don't need to have pending litigation of one that states it is in complete entirety of public necessity only to come back and say actually, we found out we needed more of their property in a different area. Mr. Knauer stated that the other thing that he wanted to try to eliminate was taking North Jackson and shifting it west because it would take out a substantial portion of their pond probably more than what we could make up for. The alignment provided in the handout seems to make the most sense as far as permitting goes. Next steps to consider would be setting up a meeting with Tim Smith and Dawne McKee and explain to them where we are and what we're trying to do and see if we can get some buy in from FDOT on the project for what the city is trying to accomplish. Its best to do this on the front end before any money is spent to get their position and see what they're willing to do to help. Then the survey work to get the right of way acquisition piece in hand would be a big part of it as well. This project would also qualify for municipal SCRAP funding from FDOT. Maybe that's a project you want to add to the Capital Improvement Project list. To have all this stuff done prior to January when FDOT starts working is probably not going to happen. We would need to hire a contractor and do this separately from the FDOT contract. Councilwoman Haffner asked if they moved the streets would it impact what FDOT is doing on Hwy 20. Mr. Knauer stated it would not.

d. Finance

1. Budget Workshop 3 / Public Hearing / Tentative Millage Rate

Finance Director Simmons stated that this item has three components to it and he is requesting a motion and approval to set the third budget workshop on August 18th at 5 pm.

Moved by: Councilman Farris

Seconded by: Councilwoman Haffner

Mayor Barley called for public comment and there was none.

To approve the third budget workshop for August 18th at 5:00 pm.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner aye

Councilman Farris aye

Councilwoman Brannon aye

Carried.

Secondly, requesting a motion and approval to ratify the initial budget hearing to September 9th at 5:01pm.

Moved by: Councilwoman Haffner

Seconded by: Councilwoman Brannon

Mayor Barley called for public comment and there was none.

To approve the ratification of moving the initial budget hearing to September 9th at 5:01 pm.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner aye

Councilman Farris aye

Councilwoman Brannon aye

Carried.

Lastly, requesting a motion and approval to set the tentative millage rate to 4.7302.

Moved by: Councilwoman Haffner

Seconded by: Councilman Farris

Mayor Barley called for public comment and there was none.

To approve to set the tentative millage rate to 4.7302.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner aye

Councilman Farris aye

Councilwoman Brannon aye

Carried.

2. FY 27 Employee Insurance Decisions

Finance Director Simmons stated that this item is a request for motion and approval to switch the Disability insurance to Humana.

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

Mayor Barley called for public comment and there was none.

To approve switching Disability Insurance to Humana.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner	aye
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Councilman Farris	aye
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Councilwoman Brannon	aye
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Carried.

Finally, A request for a motion and approval to stay with Blue Cross and Blue Shield for our medical insurance. This will give us a break in the rates.

Moved by: Councilwoman Brannon

Seconded by: Councilwoman Haffner

Mayor Barley called for public comment and there was none.

To approve staying with Blue Cross and Blue Shield for medical insurance.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner	aye
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Councilman Farris	aye
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Councilwoman Brannon	aye
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Carried.

e. Human Resources

f. Legal

g. Mosquito Control

h. Parks

1. Fall Coed Softball

Parks Director Bartlett asked council for approval of Fall Coed Softball on Fields 4 and 5.

Moved by: Councilwoman Haffner

Seconded by: Councilman Farris

Mayor Barley called for public comment and there was none.

To approve Fall Coed Softball to use fields 4 and 5.

REGULAR COUNCIL MEETING, August 11, 2026

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner	aye
Councilman Farris	aye
Councilwoman Brannon	aye
Carried.	

i. Planning

j. Sewer

1. Two 5-ton A/C units for Control Room

Wastewater Supervisor Johnson asked for approval to purchase 2 5-ton A/C units for the control room at the Sewer Department. The lowest cost of the three quotes given is \$18,600 from Green Air.

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

Mayor Barley called for public comment and there was none.

To approve the 2 5ton A/C units from Green Air for \$18,600.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner	aye
Councilman Farris	aye
Councilwoman Brannon	aye
Carried.	

k. Utility Billing

1. Utility Billing Renovation

Utility Billing Supervisor Hulion asked for approval for a small renovation to the Utility Billing Department. CHELCO will be moving out and there will need to be renovations in order to make the space usable for utility billing. The total cost of the renovation is \$15,500. Councilwoman Haffner asked if a contractor was coming in to do the renovation. Utility Billing Supervisor Hulion stated that Maintenance would be doing the work.

Moved by: Councilwoman Brannon

Seconded by: Councilman Farris

Mayor Barley called for public comment and there was none.

To approve the renovation of Utility Billing in the amount of \$15,500.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner	aye
Councilman Farris	aye
Councilwoman Brannon	aye
Carried.	

I. Water

1. Lagrange Rd Bore Installation

Water Supervisor Tuggle asked for approval for 300 ft of pipe for \$8,885.

Moved by: Councilwoman Haffner

Seconded by: Councilwoman Brannon

Mayor Barley called for public comment and there was none.

To approve the purchase of the 300 ft. of pipe for \$8,885.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner aye

Councilman Farris aye

Councilwoman Brannon aye

Carried.

Next request for approval to award the boring to Walton Construction for \$12,500.

Moved by: Councilwoman Haffner

Seconded by: Councilman Farris

Mayor Barley called for public comment and there was none.

To approve the award of the boring to Walton Construction for \$12,500.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner aye

Councilman Farris aye

Councilwoman Brannon aye

Carried.

10. Old Business

11. New Business

a. Mayor Barley

1. Employee of the Month

Mayor Barley presented the Employee of the Month Award to Phillip "Bo" Bishop for his dedication, passion, and hard work for the citizens of the City of Freeport. This award was presented to Park Supervisor Bartlett to give to Mr. Bishop.

b. Councilman Dickey

c. Councilwoman Brannon

d. Councilman Farris

1. Appointee for Planning Board

Councilman Farris stated that he had a new appointee for the Planning Board. Councilman Farris stated that he has known this family for many years. Trinity Inabinet. Councilman Farris stated that he would like for Ms. Inabinet to get with Planning Director Hughes-Neel to explain everything that she needs to know. Planning Director Hughes-Neel stated that they do a training that will explain everything she needs to know.

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

Mayor Barley called for public comment and there was none.

To appoint Trinity Inabinet to the Planning Board.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Haffner	aye
Councilman Farris	aye
Councilwoman Brannon	aye
Carried.	

e. Councilwoman Hurst

f. Councilwoman Haffner

12. Public Comment

13. Adjournment

With no other business, Mayor Barley motioned to adjourn at 10:04 AM.

Minutes were prepared by City Clerk McLendon and approved by the City Council on August 27, 2026.

ATTEST:

Russ Barley, Mayor

Rebecca McLendon, City Clerk

CITY OF FREEPORT BUDGET WORKSHOP MEETING

**August 18, 2026, 5:00 PM
Council Chambers, Freeport**

Council Members Present: Councilwoman Elizabeth Brannon, Councilman Tracey Dickey, Councilwoman Elizabeth Haffner, Councilwoman Heather Hurst, and Councilman Eddie Farris

Staff Members Present: City Attorney Clay Adkinson, City Manager Mark Martin, City Clerk Rebecca McLendon, Finance Director Bruce Simmons, Planning Director Latilda Hughes-Neel, Deputy Planning Director Samantha Graves, Parks Director Charles Bartlett, Water Supervisor Larry Tuggle, Wastewater Supervisor Paul Johnson, Utility Billing Supervisor Morgan Hulton, and Mosquito Control Director Daniel DeBord.

Clerks Note: Mayor Barley were absent with notice.

1. Meeting called to order

The meeting was called to order at 5:00 PM by Council President Eddie Farris in the Council Chambers of Freeport City Hall.

2. Budget Workshop Discussion

Finance Officer Simmons presented Council with the updates based on the previous budget workshops. Mr. Simmons stated that since the First Budget hearing is on Wednesday, September 9th and the Final Budget Hearing is set for Tuesday, September 15th we needed to ask Attorney Adkinson about the method of advertising because the Herald comes out on Wednesday evening it will make advertising tough. Attorney Adkinson stated to just advertise with the Northwest Florida Daily News that way we have the time to get the numbers in order should something change instead of advertising a week in advance. Finance Director Simmons went over some added expenses for computers in Utility Billing, repairs and maintenance for city roads increased by \$100,000. This is based on estimates for Four Mile Road. Hwy 20 resurfacing we had received a \$200,000 estimate and last week we saw that is now up to \$575,900. Hwy 20 turn lanes is set at \$750,000 each. We know they mentioned it might be higher around \$875,000. Councilwoman Haffner stated that should go up to what they said it was going to be. The batting cages in the Parks department increased by \$10,000. This is due to a larger footprint in the batting cages. In the Water Department the engineer stated that we need to include \$180,000 for a monitoring well that will need to be added to the 3280 well elevated tank. Finance Director Simmons went into salary and defined contributions and benefits package. We wanted to highlight what the city has done to help the employees. The defined contribution has increased by \$65 per month per employee. This contribution has increased 57% since FY 2022-2023. This is a significant contribution that the city is making to the employees in trying to alleviate the rising costs of medical care. Our insurance brokers stated they don't see that kind of defined contribution anywhere. Next, we look at the total compensation package, this not only includes employees gross pay, but also all the benefits. The benefits package is 44% of gross pay. Last year everyone received a \$4 an hour increase which ranged from 7 – 25% increase. It averaged 19%. The recommendation is going with a

BUDGET WORKSHOP, August 18, 2026

3% flat that kind of normalizes that large increase last year and positions us better to be prepared for the potential property tax impact. With the 3% flat the total compensation package would be \$6.9 million. There was discussion about the Christmas decorations and having a climate control place to store them. Right now, we don't have a climate-controlled area.

3. Adjournment

With no other business, Councilman Farris motioned to adjourn at 5:22 PM

Minutes were prepared by City Clerk McLendon and approved by the City Council on August 27, 2026.

ATTEST:

Rebecca McLendon, City Clerk

Russ Barley, Mayor

BUDGET AMENDMENT #16
FISCAL YEAR ENDING 2026

Sludge Disposal

Reason for the amendment:

With the City's continued growth, the WWTF is currently running more than 1.1 mgd. Combined with the excessive Summer temperatures causing increased bacterial breakdown, more sludge is being created and must be disposed of. This Sludge Disposal increase can be funded by reducing the System Maintenance & Repairs Budget.

This budget amendment is to cover the remainder of FY26, and the proposed FY26/27 budget has been adjusted for the increased volume.

INCREASE			DECREASE		
Expense	420-535-43410	SEWER - SLUDGE DISPOSAL	\$ 20,000.00	Expense	420-535-44620 SEWER - SYSTEM MAINT & REPAIRS \$ 20,000.00
TOTAL			<u>\$ 20,000.00</u>		<u>\$ 20,000.00</u>

CITY OF FREEPORT
REVENUE AND EXPENDITURE REPORT - JULY 2026

REVENUE REPORT
83.33 % Yr Complete For Fiscal Year: 2026 / 7

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET	
001-31110	AD VALOREM TAXES	7,041,450	0.00	7,041,450.00	7,128,124.61	289.26	86,674.61-	1.01	
001-31241	LOCAL OPTION GAS TAX	11,700	0.00	11,700.00	9,495.20	869.10	2,204.80	0.81	
001-31260	ONE CENT INFRASTRUCTURE	4,921,850	0.00	4,921,850.00	3,503,774.35	469,047.43	1,418,075.65	0.71	
001-31500	LOCAL COMMUNICATIONS TAX	57,000	0.00	57,000.00	69,471.33	6,438.77	12,471.33-	1.22	
001-32200	BUILDING PERMIT FEES	300,000	0.00	300,000.00	0.00	0.00	300,000.00	0.00	
001-32310	FRANCHISE FEE-ELECTRIC	330,000	0.00	330,000.00	311,064.57	37,178.94	18,935.43	0.94	
001-32370	FRANCHISE FEE-GARBAGE	11,800	0.00	11,800.00	16,849.60	4,696.50	5,049.60-	1.43	
001-32520	PLANNING & ZONING FEES	200,000	0.00	200,000.00	774,155.96	11,050.00	574,155.96-	3.87	
001-32900	REVIEW FEES	175,000	0.00	175,000.00	89,577.50	5,772.50	85,422.50	0.51	
001-33154	GRANT-OTHER	0	75,000.00	75,000.00	60,390.11	60,390.11	14,609.89	0.81	
001-33480	GRANT - FDOT	0	168,000.00	168,000.00	307,591.00	307,591.00	139,591.00-	1.83	
001-33512	STATE REVENUE SHARING	687,400	0.00	687,400.00	514,603.56	56,860.37	172,796.44	0.75	
001-33514	MOBILE HOME LICENSE	1,100	0.00	1,100.00	1,455.25	0.00	355.25-	1.32	
001-33515	BEVERAGE LICENSE	8,100	0.00	8,100.00	8,114.21	0.00	14.21-	1.00	
001-33518	HALF CENT SALES TAX	2,220,800	0.00	2,220,800.00	1,646,326.95	252,142.19	574,473.05	0.74	
001-33549	DOT CONTRACT	6,250	0.00	6,250.00	6,888.22	0.00	638.22-	1.10	
001-34190	QUALIFYING FEES	750	0.00	750.00	1,269.00	0.00	519.00-	1.69	
001-34720	P & R USAGE FEES	56,000	0.00	56,000.00	25,051.88	3,823.21	30,948.12	0.45	
001-34722	SPORTS COMPLEX-HAMMOCK BAY FEE	119,000	0.00	119,000.00	104,410.00	10,675.00	14,590.00	0.88	
001-34725	POOL CONCESSION FEES	18,000	0.00	18,000.00	26,496.92	8,097.26	8,496.92-	1.47	
001-34728	SWIM LESSONS	16,000	0.00	16,000.00	16,629.90	3,289.90	629.90-	1.04	
001-34910	NOTARY SERVICES	0	0.00	0.00	530.00	30.00	530.00-	0.00	
001-34950	CHARGES FOR UTILITY BILLING SV	584,770	0.00	584,770.00	487,308.30	48,730.83	97,461.70	0.83	
001-35150	COURT FINES	5,200	0.00	5,200.00	6,806.36	523.41	1,606.36-	1.31	
001-36000	MISCELLANEOUS	10,000	0.00	10,000.00	22,912.77	222.97	12,912.77-	2.29	
001-36100	INTEREST INCOME	60,000	0.00	60,000.00	79,693.18	5,664.12	19,693.18-	1.33	
001-36110	INTEREST FOR AP	50	0.00	50.00	57.25	4.61	7.25-	1.15	
001-36200	CITY PROPERTY LEASE	5,700	0.00	5,700.00	19,000.00	1,900.00	13,300.00-	3.33	
001-36210	MEETING ROOM RENTAL	1,500	0.00	1,500.00	3,876.25	542.76	2,376.25-	2.58	
001-36215	COMMUNITY CENTER RENTAL	13,000	0.00	13,000.00	4,322.26	478.37	8,677.74	0.33	
001-36600	FESTIVAL-SPONSORSHIP & INCOME	15,000	0.00	15,000.00	15,752.00	0.00	752.00-	1.05	
001-36991	DISCRETIONARY TAX REFUND	2,515,000	0.00	2,515,000.00	2,700,585.50	0.00	185,585.50-	1.07	
001-36999	INSURANCE PROCEEDS	0	0.00	0.00	1,700.00	0.00	1,700.00-	0.00	
001-39284	BEGINNING RESERVES	22,900,000	0.00	22,900,000.00	0.00	0.00	22,900,000.00	0.00	
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	TOTAL GENERAL FUND REVENUE	42,292,420	243,000.00	42,535,420.00	17,964,283.99	1,296,308.61	24,571,136.01	0.42	
410-33435	WATER - GRANT-DEP-SRF PROGRAM	0	0.00	0.00	49,980.00	0.00	49,980.00-	0.00	

83.33 % Yr Complete For Fiscal Year: 2026 / 7

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET	
410-34330	WATER - SALES	4,461,900	0.00	4,461,900.00	3,818,397.38	408,106.90	643,502.62	0.86	
410-34331	WATER - CONNECTION FEES	20,000	0.00	20,000.00	3,391.56	125.00	16,608.44	0.17	
410-34332	WATER - RECONNECT FEES	27,000	0.00	27,000.00	24,150.00	3,375.00	2,850.00	0.89	
410-34333	WATER - CAPACITY FEES	750,000	0.00	750,000.00	636,717.76	14,199.05	113,282.24	0.85	
410-34334	WATER - PENALTIES	30,000	0.00	30,000.00	49,720.00	5,070.00	19,720.00-	1.66	
410-34335	WATER - MATERIAL SALES	22,500	0.00	22,500.00	24,074.09	2,415.97	1,574.09-	1.07	
410-34338	WATER - RETURNED CHECK FEES	5,000	0.00	5,000.00	6,495.00	655.00	1,495.00-	1.30	
410-36000	WATER - MISCELLANEOUS REV	1,000	0.00	1,000.00	225.00	0.00	775.00	0.23	
410-36100	WATER - INTEREST INCOME	100,000	0.00	100,000.00	215,783.83	26,262.99	115,783.83-	2.16	
410-38100	WATER - RECEIVED FROM GENERAL	1,449,610	0.00	1,449,610.00	0.00	0.00	1,449,610.00	0.00	
410-39284	WATER - BEGINNING RESERVES	10,700,000	0.00	10,700,000.00	0.00	0.00	10,700,000.00	0.00	
	TOTAL WATER REVENUE	17,567,010	0.00	17,567,010.00	4,828,934.62	460,209.91	12,738,075.38	0.27	
420-331-35000	SEWER - GRANT REV. DEP MCDANIE	0	0.00	0.00	1,909,473.22	1,909,473.22	1,909,473.22-	0.00	
420-33135	SEWER - GRANT REV. WALTON COUN	0	0.00	0.00	171,050.00	171,050.00	171,050.00-	0.00	
420-34350	SEWER - SALES	4,656,700	0.00	4,656,700.00	4,354,819.36	457,668.00	301,880.64	0.94	
420-34351	SEWER - CONNECTION FEES	90,000	0.00	90,000.00	10,753.59	994.08	79,246.41	0.12	
420-34353	SEWER - CAPACITY FEES	2,000,000	0.00	2,000,000.00	1,288,086.58	20,716.24	711,913.42	0.64	
420-34354	SEWER - PENALTIES	30,000	0.00	30,000.00	1,100.00	90.00	28,900.00	0.04	
420-34355	SEWER - MATERIAL SALES	12,000	0.00	12,000.00	12,123.06	771.72	123.06-	1.01	
420-34357	SEWER - INSURANCE PROCEEDS	0	0.00	0.00	30,697.20	0.00	30,697.20-	0.00	
420-36000	SEWER - MISCELLANEOUS INCOME	1,000	0.00	1,000.00	0.00	0.00	1,000.00	0.00	
420-36100	SEWER - INTEREST INCOME	200,000	0.00	200,000.00	721,347.11	72,502.13	521,347.11-	3.61	
420-39284	SEWER - BEGINNING RESERVES	28,580,000	0.00	28,580,000.00	0.00	0.00	28,580,000.00	0.00	
	TOTAL SEWER FUND REVENUE	35,569,700	0.00	35,569,700.00	8,499,450.12	2,633,265.39	27,070,249.88	0.23	
	GRAND TOTAL REVENUE	95,429,130	243,000.00	95,672,130.00	31,292,668.73	4,389,783.91	64,379,461.27	0.32	

CITY OF FREEPORT
REVENUE AND EXPENDITURE REPORT - JULY 2026

EXPENDITURE REPORT

83.33 % Yr Complete For Fiscal Year: 2026 / 7

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
	FUND 001 GENERAL FUND							
	DEPT 510 ADMINISTRATION							
001-510-41100	ADMIN SALARIES-ELECTED OFFICIALS	109,100.00	91,726.28	12,588.24	0.00	17,373.72	0.84	
001-510-41120	ADMIN - SALARIES	173,510.00	111,390.13	15,220.13	0.00	62,119.87	0.64	
001-510-41200	ADMIN - SALARIES STAFF	81,320.00	91,021.54	12,619.25	0.00	9,701.54-	1.12	
001-510-41230	ADMIN - SALARIES CLERK	70,320.00	59,277.50	8,113.84	0.00	11,042.50	0.84	
001-510-41250	ADMIN - SALARIES PART TIME	19,760.00	9,648.00	1,250.00	0.00	10,112.00	0.49	
001-510-41400	ADMIN - OVERTIME	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
001-510-42100	ADMIN - FICA	34,880.00	27,777.59	3,795.23	0.00	7,102.41	0.80	
001-510-42200	ADMIN - RETIREMENT CONTRIBUTION	101,640.00	82,461.22	11,065.60	0.00	19,178.78	0.81	
001-510-42300	ADMIN - EMPLOYEE INS	140,500.00	59,363.40	6,269.45	0.00	81,136.60	0.42	
001-510-42400	ADMIN - WORKER'S COMP	1,050.00	1,044.44	261.11	0.00	5.56	0.99	
001-510-42500	ADMIN - UNEMPLOYMENT COMPENSATION	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
001-510-42600	ADMIN - UNIFORM EXPENSE	1,500.00	389.54	0.00	0.00	1,110.46	0.26	
001-510-42610	ADMIN - EMPLOYEE SCREENING EXP	150.00	169.25	0.00	0.00	19.25-	1.13	
001-510-43010	ADMIN - BANK CHARGES	100.00	277.06	0.00	0.00	177.06-	2.77	
001-510-43100	ADMIN - LEGAL SERVICES	301,150.00	300,531.45	270.00	0.00	618.55	1.00	
001-510-43130	ADMIN - OUTSIDE LABOR & SVC	157,350.00	111,642.28	19,388.50	0.00	45,707.72	0.71	
001-510-43140	ADMIN - ENGINEERING SERVICES	10,000.00	62,500.00	0.00	0.00	52,500.00-	6.25	
001-510-43300	ADMIN - ELECTION EXPENSE	6,000.00	331.00	0.00	0.00	5,669.00	0.06	
001-510-44000	ADMIN - TRAVEL EMPLOYEES	3,000.00	464.35	0.00	0.00	2,535.65	0.15	
001-510-44010	ADMIN - TRAVEL MAYOR & COUNCIL	10,000.00	2,686.69	0.00	1,224.25	7,313.31	0.27	
001-510-44100	ADMIN - TELEPHONE EXPENSE	17,050.00	19,408.58	2,159.80	0.00	2,358.58-	1.14	
001-510-44200	ADMIN - POSTAGE	1,000.00	21.05	0.00	0.00	978.95	0.02	
001-510-44300	ADMIN - UTILITIES	28,000.00	27,061.55	3,216.74	0.00	938.45	0.97	
001-510-44350	ADMIN - GARBAGE	2,300.00	0.00	0.00	0.00	2,300.00	0.00	
001-510-44400	ADMIN - EQUIPMENT LEASE	3,000.00	2,285.21	218.47	0.00	714.79	0.76	
001-510-44500	ADMIN - LIABILITY INS	19,860.00	19,855.00	4,963.75	0.00	5.00	1.00	
001-510-44510	ADMIN - VEHICLE INS	430.00	430.92	107.73	0.00	0.92-	1.00	
001-510-44560	ADMIN - PROPERTY INS	18,367.00	18,368.88	10,679.97	0.00	1.88-	1.00	
001-510-44600	ADMIN - BLDG MAINT. & FURNITURE	15,695.00	6,496.66	1,632.30	82.99	9,198.34	0.41	
001-510-44605	ADMIN - OLD CITY HALL	303.65	307.73	0.00	0.00	4.08-	1.01	
001-510-44610	ADMIN - VEHICLE & EQU MAINT	3,000.00	6,501.04	0.00	5,329.72	3,501.04-	2.17	
001-510-44620	ADMIN - COMMUNITY CENTER	15,675.00	16,712.71	3,805.69	34.99	1,037.71-	1.07	
001-510-44630	ADMIN - HERITAGE MUSEUM	3,000.00	507.82	156.51	0.00	2,492.18	0.17	
001-510-44640	ADMIN - BLOUNT HOUSE	3,145.00	1,174.05	315.71	223.96	1,970.95	0.37	
001-510-44690	ADMIN - GROUND MAINT	20,000.00	1,212.89	0.00	0.00	18,787.11	0.06	
001-510-44920	ADMIN - MISCELLANEOUS	10,000.00	8,767.10	1,686.87	1,708.80	1,232.90	0.88	
001-510-44930	ADMIN - FESTIVAL / EVENT	55,000.00	19,713.93	4,726.04	882.38	35,286.07	0.36	

CITY OF FREEPORT
REVENUE AND EXPENDITURE REPORT - JULY 2026

EXPENDITURE REPORT

83.33 % Yr Complete For Fiscal Year: 2026 / 7

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
001-510-44940	ADMIN - EMPLOYEE INCENTIVES	3,500.00	3,279.81	75.94	85.90	220.19	0.94	
001-510-44950	ADMIN-CHRISTMAS DECORATIONS	40,000.00	36,189.75	8,076.00	0.00	3,810.25	0.90	
001-510-44960	ADMIN - LEGAL ADVERTISING	3,000.00	1,671.85	0.00	0.00	1,328.15	0.56	
001-510-45100	ADMIN - OFFICE SUPPLIES	51,688.42	34,220.33	4,984.23	3,504.08	17,468.09	0.66	
001-510-45210	ADMIN - GAS & OIL	3,000.00	1,247.32	159.85	0.00	1,752.68	0.42	
001-510-45410	ADMIN - MEMBERSHIP FEES	50,000.00	43,970.52	1,120.00	0.00	6,029.48	0.88	
001-510-45500	ADMIN - TRAINING	7,500.00	529.58	0.00	0.00	6,970.42	0.07	
001-510-46200	ADMIN - NEW COMMUNITY CENTER	69,098.33	179,752.29	17.00	544.37	110,653.96-	2.60	
001-510-46400	ADMIN - EQU MINOR<\$10,000	16,950.00	14,264.81	0.00	303.98	2,685.19	0.84	
001-510-46410	ADMIN - EQU MAJOR>\$10,000	61,350.00	51,525.91	10,175.91	0.00	9,824.09	0.84	
001-510-46610	ADMIN - LAND	0.00	44.55-	0.00	0.00	44.55	0.00	
001-510-47165	ADMIN - DEBT SVC PRINCIPAL	21,150.00	0.00	0.00	0.00	21,150.00	0.00	
001-510-47250	ADMIN - INTEREST EXP	30,320.00	0.00	0.00	0.00	30,320.00	0.00	
001-510-48000	ADMIN - DONATIONS	4,000.00	1,350.00	0.00	0.00	2,650.00	0.34	
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	TOTAL DEPT 510 ADMINISTRATION	1,801,712.40	1,529,484.46	149,119.86	13,925.42	272,227.94	0.84	
	DEPT 513 FINANCE							
001-513-41120	FINANCE - SALARIES	266,250.00	230,261.13	28,071.87	0.00	35,988.87	0.86	
001-513-42100	FINANCE - FICA	20,370.00	16,485.03	2,099.95	0.00	3,884.97	0.81	
001-513-42200	FINANCE - RETIREMENT CONTRIBUT	62,880.00	54,159.55	6,520.02	0.00	8,720.45	0.86	
001-513-42300	FINANCE - EMPLOYEE INS.	49,400.00	36,086.32	3,542.74	0.00	13,313.68	0.73	
001-513-42400	FINANCE - WORKERS COMPENSATION	260.00	259.88	64.97	0.00	0.12	1.00	
001-513-42610	FINANCE - EMPLOYEE SCREENING	100.00	0.00	0.00	0.00	100.00	0.00	
001-513-43130	FINANCE - OUTSIDE LABOR & SVC	33,410.00	29,763.39	4,354.00	0.00	3,646.61	0.89	
001-513-43200	FINANCE - AUDITING SERVICES	72,500.00	58,445.00	18,445.00	0.00	14,055.00	0.81	
001-513-44000	FINANCE - TRAVEL EXPENSE	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
001-513-44100	FINANCE - TELEPHONE EXPENSE	2,090.00	1,527.49	310.08	0.00	562.51	0.73	
001-513-44200	FINANCE - POSTAGE	1,100.00	158.99	0.00	0.00	941.01	0.14	
001-513-44500	FINANCE - LIABILITY INS.	9,930.00	9,927.52	2,481.88	0.00	2.48	1.00	
001-513-44610	FINANCE - EQUIPMENT MAINT.	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
001-513-44920	FINANCE - MISCELLANEOUS	1,000.00	1,429.49	6.70-	0.00	429.49-	1.43	
001-513-45100	FINANCE - OFFICE SUPPLIES	8,760.00	3,803.01	1,474.82	770.10	4,956.99	0.43	
001-513-45500	FINANCE - TRAINING	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
001-513-46400	FINANCE - EQU. MINOR<\$10,000	3,500.00	0.00	0.00	0.00	3,500.00	0.00	
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	TOTAL DEPT 513 FINANCE	535,050.00	442,306.80	67,358.63	770.10	92,743.20	0.82	
	DEPT 515 PLANNING							

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001-515-41120	PLANNING - SALARIES	797,350.00	384,682.61	52,902.42	0.00	412,667.39	0.48	
001-515-42100	PLANNING - FICA	61,030.00	28,457.00	3,899.48	0.00	32,573.00	0.47	
001-515-42200	PLANNING - RETIREMENT CONTRIBU	133,700.00	71,999.73	9,675.07	0.00	61,700.27	0.54	
001-515-42300	PLANNING - EMPLOYEE INS.	192,400.00	74,174.99	7,731.59	0.00	118,225.01	0.39	
001-515-42400	PLANNING - WORKERS COMPENSATIO	780.00	778.68	194.67	0.00	1.32	1.00	
001-515-42600	PLANNING - UNIFORM EXPENSE	3,600.00	1,694.74	32.25	57.46	1,905.26	0.47	
001-515-42610	PLANNING - EMPLOYEE SCREENING	600.00	185.75	0.00	0.00	414.25	0.31	
001-515-43130	PLANNING - OUTSIDE LABOR & SVC	90,300.00	17,023.83	3,410.97	166.00	73,276.17	0.19	
001-515-43140	PLANNING - ENGINEERING SVC	20,000.00	0.00	0.00	0.00	20,000.00	0.00	
001-515-43160	PLANNING - REVIEW FEES	200,000.00	90,538.75	10,835.00	0.00	109,461.25	0.45	
001-515-44000	PLANNING - TRAVEL EXPENSE	10,000.00	19.24	0.00	0.00	9,980.76	0.00	
001-515-44100	PLANNING - TELEPHONE	6,090.00	4,778.54	1,124.99	0.00	1,311.46	0.78	
001-515-44200	PLANNING - POSTAGE	2,700.00	0.00	0.00	0.00	2,700.00	0.00	
001-515-44300	PLANNING - UTILITIES	6,000.00	3,249.52	502.19	0.00	2,750.48	0.54	
001-515-44400	PLANNING - EQU. LEASE	3,100.00	1,380.56	131.98	0.00	1,719.44	0.45	
001-515-44500	PLANNING - LIABILITY INS.	9,930.00	9,927.52	2,481.88	0.00	2.48	1.00	
001-515-44560	PLANNING - PROPERTY INS.	1,400.00	1,396.48	349.12	0.00	3.52	1.00	
001-515-44600	PLANNING - BLDG MAINT & FURNIT	50,145.00	33,175.50	4,559.98	644.52	16,969.50	0.66	
001-515-44610	PLANNING - EQUIPMENT MAINT.	5,000.00	34.71	0.00	34.71	4,965.29	0.01	
001-515-44920	PLANNING - MISCELLANEOUS	300.00	57.00	0.00	0.00	243.00	0.19	
001-515-44940	PLANNING - GRANT MATCH-WATERFR	100,000.00	0.00	0.00	0.00	100,000.00	0.00	
001-515-44960	PLANNING - ADVERTISING	10,200.00	5,953.50	0.00	0.00	4,246.50	0.58	
001-515-44970	PLANNING-PUBLIC ART PROJECT	20,000.00	7,418.82	94.47	54.00	12,581.18	0.37	
001-515-45100	PLANNING - OFFICE SUPPLIES	38,000.00	17,896.34	2,536.37	3,499.90	20,103.66	0.47	
001-515-45210	PLANNING - GAS & OIL	5,000.00	0.00	0.00	0.00	5,000.00	0.00	
001-515-45410	PLANNING - MEMBERSHIP FEES	3,000.00	1,772.68	0.00	0.00	1,227.32	0.59	
001-515-45500	PLANNING - TRAINING	10,000.00	2,728.00	0.00	0.00	7,272.00	0.27	
001-515-46400	PLANNING - EQU MINOR<\$10,000	14,000.00	3,449.00	0.00	0.00	10,551.00	0.25	
001-515-46410	PLANNING - EQU MAJOR>\$10,000	39,000.00	0.00	0.00	0.00	39,000.00	0.00	

	TOTAL DEPT 515 PLANNING	1,833,625.00	762,773.49	100,462.43	4,456.59	1,070,851.51	0.41	
	DEPT 519 UTILITY BILLING							
001-519-41120	BILLING - SALARIES	283,220.00	226,097.66	29,066.42	0.00	57,122.34	0.80	
001-519-41400	BILLING - OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
001-519-42100	BILLING - FICA	21,740.00	16,907.84	2,180.42	0.00	4,832.16	0.78	
001-519-42200	BILLING - RETIREMENT CONTRIBUT	53,000.00	42,641.28	5,448.87	0.00	10,358.72	0.80	
001-519-42300	BILLING - EMPLOYEE INS.	93,600.00	50,079.65	4,469.64	0.00	43,520.35	0.54	
001-519-42400	BILLING - WORKERS COMPENSATION	280.00	274.72	68.68	0.00	5.28	0.98	

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001-519-42610	BILLING - EMPLOYEE SCREENING	450.00	223.25	108.00	0.00	226.75	0.50	
001-519-43130	BILLING - OUTSIDE LABOR & SVC	36,780.00	20,966.25	2,619.00	0.00	15,813.75	0.57	
001-519-44000	BILLING - TRAVEL EXPENSE	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
001-519-44100	BILLING - TELEPHONE	5,250.00	3,833.35	1,334.70	0.00	1,416.65	0.73	
001-519-44200	BILLING - POSTAGE	65,000.00	50,236.29	4,309.45	0.00	14,763.71	0.77	
001-519-44400	BILLING - EQU. LEASE	7,000.00	3,189.42	584.18	0.00	3,810.58	0.46	
001-519-44500	BILLING - LIABILITY INS.	9,930.00	9,927.52	2,481.88	0.00	2.48	1.00	
001-519-44610	BILLING - EQUIPMENT MAINT.	300.00	0.00	0.00	0.00	300.00	0.00	
001-519-44920	BILLING - MISCELLANEOUS	5,300.00	0.00	0.00	0.00	5,300.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	20,700.00	8,636.32	1,934.95	1,250.74	12,063.68	0.42	
001-519-45500	BILLING - TRAINING	2,476.40	476.40	0.00	476.40	2,000.00	0.19	
001-519-46400	BILLING - EQU. MINOR<\$10,000	9,000.00	0.00	0.00	0.00	9,000.00	0.00	

	TOTAL DEPT 519 UTILITY BILLING	616,026.40	433,489.95	54,606.19	1,727.14	182,536.45	0.70	
	DEPT 541 STREETS							
001-541-41120	STREETS - SALARY	52,720.00	40,731.85	6,260.60	0.00	11,988.15	0.77	
001-541-41400	STREETS - OVERTIME	0.00	760.40	760.40	0.00	760.40-	0.00	
001-541-42100	STREETS - FICA	4,030.00	3,145.30	508.25	0.00	884.70	0.78	
001-541-42200	STREETS - RETIREMENT	7,400.00	2,818.89	450.75	0.00	4,581.11	0.38	
001-541-42300	STREETS - EMPLOYEE INS	15,600.00	10,240.68	1,300.00	0.00	5,359.32	0.66	
001-541-42400	STREETS - WORKERS COMPENSATION	3,080.00	3,078.32	769.58	0.00	1.68	1.00	
001-541-42610	STREETS - EMPLOYEE SCREENING E	150.00	0.00	0.00	0.00	150.00	0.00	
001-541-43130	STREETS - OUTSIDE LABOR & SVC	236,520.00	36,399.50	3,625.45	0.00	200,120.50	0.15	
001-541-44300	STREETS - UTILITIES	42,500.00	38,008.48	4,658.40	0.00	4,491.52	0.89	
001-541-44500	STREETS - LIABILITY INS	9,930.00	9,927.52	2,481.88	0.00	2.48	1.00	
001-541-44510	STREETS - VEHICLE INS	760.00	761.72	190.43	0.00	1.72-	1.00	
001-541-44610	STREETS - VEHICLE & EQU MAINT	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
001-541-44680	STREETS - R&M CITY ROADS	100,000.00	9,012.05	4,402.24	987.40	90,987.95	0.09	
001-541-44690	STREETS - GROUND MAINT	4,500.00	1,127.00	0.00	0.00	3,373.00	0.25	
001-541-44940	STREETS - GRANT MATCH	25,000.00	0.00	0.00	0.00	25,000.00	0.00	
001-541-45200	STREETS - OPERATING SUPPLIES	7,500.00	3,278.52	0.00	0.00	4,221.48	0.44	
001-541-45210	STREETS - GAS & OIL	5,000.00	0.00	0.00	0.00	5,000.00	0.00	
001-541-45300	STREETS - ROAD MATERIAL & SUPP	10,000.00	1,469.05	0.00	0.00	8,530.95	0.15	
001-541-46300	STREETS - INFRASTRUCTURE IMPRO	757,330.62	621,357.68	32,950.00	0.00	135,972.94	0.82	
001-541-46410	STREETS - EQU MAJOR>\$10,000	39,000.00	0.00	0.00	0.00	39,000.00	0.00	

	TOTAL DEPT 541 STREETS	1,324,020.62	782,116.96	58,357.98	987.40	541,903.66	0.59	

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	DEPT 562 MOSQUITO CONTROL							
001-562-41120	MOSQ CTRL - SALARIES	71,070.00	58,117.60	8,409.60	0.00	12,952.40	0.82	
001-562-42100	MOSQ CTRL - FICA	5,430.00	3,977.09	596.44	0.00	1,452.91	0.73	
001-562-42200	MOSQ CTRL - RETIREMENT	9,970.00	8,116.93	1,142.87	0.00	1,853.07	0.81	
001-562-42300	MOSQ CTRL - EMPLOYEE INS	15,600.00	13,000.00	1,300.00	0.00	2,600.00	0.83	
001-562-42400	MOSQ CTRL - WORKERS COMPENSATI	4,150.00	4,149.20	1,037.30	0.00	0.80	1.00	
001-562-42600	MOSQ CTRL - UNIFORM EXPENSE	1,000.00	455.92	0.00	0.00	544.08	0.46	
001-562-43130	MOSQ CTRL - OUTSIDE LABOR & SV	1,240.00	935.00	255.00	0.00	305.00	0.75	
001-562-44000	MOSQ CTRL - TRAVEL EXPENSE	2,000.00	823.92	0.00	0.00	1,176.08	0.41	
001-562-44100	MOSQ CTRL - TELEPHONE EXPENSE	700.00	673.05	114.22	0.00	26.95	0.96	
001-562-44300	MOSQ CTRL - UTILITIES	2,790.00	896.97	89.39	0.00	1,893.03	0.32	
001-562-44350	MOSQ CTRL - GARBAGE	90.00	0.00	0.00	0.00	90.00	0.00	
001-562-44500	MOSQ CTRL - LIABILITY INS	9,930.00	9,927.52	2,481.88	0.00	2.48	1.00	
001-562-44510	MOSQ CTRL - VEHICLE INS	150.00	149.64	37.41	0.00	0.36	1.00	
001-562-44560	MOSQ CTRL - PROPERTY INS	1,180.00	1,175.00	293.75	0.00	5.00	1.00	
001-562-44600	MOSQ CTRL - BLDG MAINT & FURNI	5,000.00	222.00	0.00	0.00	4,778.00	0.04	
001-562-44610	MOSQ CTRL - VEHICLE & EQUIP MA	4,000.00	103.72	0.00	52.66	3,896.28	0.03	
001-562-45100	MOSQ CTRL - OFFICE SUPPLIES	6,170.00	1,157.43	170.39	0.00	5,012.57	0.19	
001-562-45200	MOSQ CTRL - OPERATING SUPPLIES	147,553.81	114,069.96	424.48	514.85	33,483.85	0.77	
001-562-45210	MOSQ CTRL - GAS & OIL	5,080.00	1,556.24	321.66	0.00	3,523.76	0.31	
001-562-45410	MOSQ CTRL - MEMBERSHIP FEES	500.00	500.00	0.00	0.00	0.00	1.00	
001-562-45500	MOSQ CTRL - TRAINING	1,000.00	575.00	0.00	0.00	425.00	0.58	
001-562-46400	MOSQ CTRL - EQU MINOR <10,000	1,880.00	1,879.52	0.00	0.00	0.48	1.00	
001-562-46410	MOSQ CTRL - EQU MAJOR >10,000	13,120.00	0.00	0.00	0.00	13,120.00	0.00	
	TOTAL DEPT 562 MOSQUITO CONTRL	309,603.81	222,461.71	16,674.39	567.51	87,142.10	0.71	
	DEPT 571 LIBRARY							
001-571-43000	LIBRARY - OPERATING EXP	500.00	0.00	0.00	0.00	500.00	0.00	
001-571-44300	LIBRARY - UTILITIES	1,800.00	1,079.57	108.46	0.00	720.43	0.60	
001-571-44560	LIBRARY - PROPERTY INS	3,560.00	3,559.80	889.95	0.00	0.20	1.00	
001-571-44600	LIBRARY - BLDG. MAINT.	10,000.00	0.00	0.00	0.00	10,000.00	0.00	
	TOTAL DEPT 571 LIBRARY	15,860.00	4,639.37	998.41	0.00	11,220.63	0.29	
	DEPT 572 PARKS & RECREATION							
001-572-41200	PARKS - SALARIES	464,240.00	342,244.73	47,846.25	0.00	121,995.27	0.74	
001-572-41250	PARKS - PART-TIME SALARIES	69,560.00	45,783.32	30,926.89	0.00	23,776.68	0.66	
001-572-41400	PARKS - OVERTIME	6,500.00	5,574.83	195.00	0.00	925.17	0.86	

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001-572-42100	PARKS - FICA	41,360.00	30,110.64	6,041.09	0.00	11,249.36	0.73	
001-572-42200	PARKS - RETIREMENT	79,210.00	59,389.05	8,031.33	0.00	19,820.95	0.75	
001-572-42300	PARKS - EMPLOYEE INS	156,000.00	76,485.71	8,504.73	0.00	79,514.29	0.49	
001-572-42400	PARKS - WORKERS COMPENSATION	12,720.00	12,719.04	3,179.76	0.00	0.96	1.00	
001-572-42500	PARKS - UNEMPLOYMENT COMPENSAT	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
001-572-42600	PARKS - UNIFORM EXP	5,112.00	2,857.52	168.93	198.46	2,254.48	0.56	
001-572-42610	PARKS - EMPLOYEE SCREENING	1,540.00	1,493.26	147.31	0.00	46.74	0.97	
001-572-43105	PARKS - PROFESSIONAL SERVICES	5,000.00	0.00	0.00	0.00	5,000.00	0.00	
001-572-43130	PARKS - OUTSIDE LABOR & SVC	72,200.00	58,488.73	8,172.76	0.00	13,711.27	0.81	
001-572-43140	PARKS - ENGINEERING SVC	50,000.00	0.00	0.00	0.00	50,000.00	0.00	
001-572-44000	PARKS - TRAVEL EXP	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
001-572-44100	PARKS - TELEPHONE EXP	13,350.00	5,929.74	512.61	0.00	7,420.26	0.44	
001-572-44300	PARKS - UTILITIES	124,000.00	91,404.64	16,686.17	0.00	32,595.36	0.74	
001-572-44350	PARKS - GARBAGE	5,200.00	0.00	0.00	0.00	5,200.00	0.00	
001-572-44500	PARKS - LIABILITY INS	9,930.00	9,927.52	2,481.88	0.00	2.48	1.00	
001-572-44510	PARKS - VEHICLE INS	2,640.00	2,642.12	660.53	0.00	2.12-	1.00	
001-572-44560	PARKS - PROPERTY INS	26,970.00	26,965.36	6,741.34	0.00	4.64	1.00	
001-572-44600	PARKS - BLDG MAINT & FURNITURE	16,500.00	9,789.49	360.00	0.00	6,710.51	0.59	
001-572-44610	PARKS - VEHICLE & EQU MAINT	15,000.00	12,051.92	1,549.76	4,977.69	2,948.08	0.80	
001-572-44620	PARKS - R&M BARRIER FREE PARK	5,443.00	300.03-	0.00	0.00	5,743.03	0.06-	
001-572-44630	PARKS - R&M LAGRANGE PARK	10,000.00	0.00	0.00	0.00	10,000.00	0.00	
001-572-44640	PARKS - R&M LAIRD PARK	3,800.00	0.00	0.00	0.00	3,800.00	0.00	
001-572-44650	PARKS - R&M - MARSE LANDING	32,000.00	21,943.82	0.00	2,000.00	10,056.18	0.69	
001-572-44660	PARKS - R&M SPORTS COMPLEX	187,080.00	47,673.64	11,256.98	1,465.39	139,406.36	0.25	
001-572-44670	PARKS - R&M CASEY PARK	10,000.00	4,733.49	4,292.00	171.16	5,266.51	0.47	
001-572-44675	PARKS - R&M VETERAN'S MEMO	40,000.00	1,300.81	0.00	0.00	38,699.19	0.03	
001-572-44680	PARKS - R&M COMMUNITY POOL	97,800.00	105,303.96	4,947.14	6,513.67	7,503.96-	1.08	
001-572-44690	PARKS - GROUND MAINT	25,672.10	9,787.53	0.00	1,878.50	15,884.57	0.38	
001-572-44920	PARKS - MISCELLANEOUS EXP	1,000.00	400.00	0.00	0.00	600.00	0.40	
001-572-44940	PARKS - GRANT MATCH	25,000.00	0.00	0.00	0.00	25,000.00	0.00	
001-572-44950	PARKS - CHRISTMAS DECORATIONS	40,000.00	5,333.66	0.00	0.00	34,666.34	0.13	
001-572-44960	PARKS - FIREWORKS 4TH OF JULY	55,000.00	51,000.00	25,500.00	0.00	4,000.00	0.93	
001-572-45100	PARKS - OFFICE SUPPLIES	15,000.00	6,520.27	1,610.40	0.00	8,479.73	0.43	
001-572-45200	PARKS - OPERATING SUPPLIES	30,019.45	20,780.81	2,190.71	2,166.58	9,238.64	0.69	
001-572-45210	PARKS - GAS & OIL	13,000.00	7,765.64	2,115.37	0.00	5,234.36	0.60	
001-572-45220	PARKS - POOL SUPPLIES	30,000.00	187.18	187.18	0.00	29,812.82	0.01	
001-572-45500	PARKS - TRAINING	7,000.00	2,375.00	525.00	0.00	4,625.00	0.34	
001-572-46300	PARKS - INFRASTRUCTURE IMPROVE	1,045,950.00	465,843.04	9,818.00	0.00	580,106.96	0.45	
001-572-46400	PARKS - EQU MINOR<\$10,000	19,557.00	24,698.00	9,123.00	0.00	5,141.00-	1.26	

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001-572-46410	PARKS - EQU MAJOR>\$10,000	309,000.00	288,830.96	0.00	30,240.00	20,169.04	0.93	
	TOTAL DEPT 572 PARKS & REC	3,182,353.55	1,858,035.40	213,772.12	49,611.45	1,324,318.15	0.58	
	TRANSFERS & ENDING BALANCE							
001-581-49000	TRANSFER DISCRETIONARY TAX	4,921,850.00	3,503,774.34	876,607.38	0.00	1,418,075.66	0.71	
001-581-49110	GENERAL FUND TRANSFER TO WATER	1,449,610.00	0.00	0.00	0.00	1,449,610.00	0.00	
001-581-49284	GENERAL ENDING RESERVES	26,557,154.73	0.00	0.00	0.00	26,557,154.73	0.00	
	TOTAL TRANSFERS & ENDING BAL	32,928,614.73	3,503,774.34	876,607.38	0.00	29,424,840.39	0.10	
	TOTAL FUND 001 GENERAL FUND	42,546,866.51	9,539,082.48	1,537,957.39	72,045.61	33,007,784.03	0.22	
	FUND 410 WATER FUND							
410-533-41210	WATER - OPERATOR SALARY	159,680.00	140,004.03	19,470.30	0.00	19,675.97	0.88	
410-533-41220	WATER - MAINT SALARY	926,430.00	545,751.18	77,833.22	0.00	380,678.82	0.59	
410-533-41400	WATER - OVERTIME	29,000.00	14,978.13	2,379.45	0.00	14,021.87	0.52	
410-533-42100	WATER - FICA	85,310.00	52,947.63	7,559.86	0.00	32,362.37	0.62	
410-533-42200	WATER - RETIREMENT	173,200.00	111,980.51	15,459.00	0.00	61,219.49	0.65	
410-533-42300	WATER - EMPLOYEE INS	286,000.00	158,619.15	15,909.96	0.00	127,380.85	0.55	
410-533-42400	WATER - WORKERS COMPENSATION	22,520.00	22,522.24	5,630.56	0.00	2.24-	1.00	
410-533-42500	WATER - UNEMPLOYMENT COMPENSAT	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
410-533-42600	WATER - UNIFORM EXP	8,500.00	7,602.86	0.00	2,651.84	897.14	0.89	
410-533-42610	WATER - EMPLOYEE SCREENING	550.00	169.25	0.00	0.00	380.75	0.31	
410-533-43010	WATER - BANK CHARGES	0.00	431.37	431.37	0.00	431.37-	0.00	
410-533-43015	WATER - PERMITS	8,000.00	8,000.00	8,000.00	0.00	0.00	1.00	
410-533-43130	WATER - OUTSIDE LABOR & SVC	66,500.00	21,554.35	6,492.35	0.00	44,945.65	0.32	
410-533-43135	WATER - OUTSIDE LAB SERVICES	30,000.00	23,731.37	6,448.03	0.00	6,268.63	0.79	
410-533-43140	WATER - ENGINEERING SVC	100,000.00	1,305.00	435.00	0.00	98,695.00	0.01	
410-533-43400	WATER - UTILITY BILLING SVC	356,710.00	297,258.30	29,725.83	0.00	59,451.70	0.83	
410-533-44000	WATER - TRAVEL EXP	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
410-533-44100	WATER - TELEPHONE EXP	21,000.00	12,142.40	1,273.01	0.00	8,857.60	0.58	
410-533-44300	WATER - UTILITIES	140,000.00	79,873.35	9,683.03	0.00	60,126.65	0.57	
410-533-44350	WATER - GARBAGE	1,100.00	0.00	0.00	0.00	1,100.00	0.00	
410-533-44500	WATER - LIABILITY INS	9,930.00	9,927.52	2,481.88	0.00	2.48	1.00	
410-533-44510	WATER - VEHICLE INS	7,540.00	7,533.36	1,883.34	0.00	6.64	1.00	
410-533-44560	WATER - PROPERTY INS	25,140.00	25,136.28	6,284.07	0.00	3.72	1.00	
410-533-44600	WATER - BLDG MAINT & FURNITURE	3,145.00	1,549.73	150.09	270.12	1,595.27	0.49	
410-533-44610	WATER - VEHICLE & EQU MAINT	36,115.68	17,215.54	379.76	3,764.17	18,900.14	0.48	

CITY OF FREEPORT
REVENUE AND EXPENDITURE REPORT - JULY 2026

EXPENDITURE REPORT

83.33 % Yr Complete For Fiscal Year: 2026 / 7

G/L ACCOUNT NUMBER	ACCOUNT DESCEPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
410-533-44620	WATER - SYSTEM MAINT & REPAIRS	500,000.00	93,030.15	14,784.34	16,181.24	406,969.85	0.19	
410-533-44920	WATER - MISCELLANEOUS EXP	5,000.00	1,158.52	1,148.02	0.00	3,841.48	0.23	
410-533-45100	WATER - OFFICE SUPPLIES	17,500.00	15,974.09	2,797.19	21.26	1,525.91	0.91	
410-533-45200	WATER - OPERATING SUPPLIES	1,210,979.35	478,569.44	20,180.11	224,803.38	732,409.91	0.40	
410-533-45210	WATER - GAS & OIL	42,000.00	24,359.25	3,248.80	0.00	17,640.75	0.58	
410-533-45410	WATER - MEMBERSHIP FEES	700.00	330.50	0.00	0.00	369.50	0.47	
410-533-45500	WATER - TRAINING	4,000.00	734.00	190.00	0.00	3,266.00	0.18	
410-533-46300	WATER - INFRASTRUCTURE IMPROVE	6,711,000.00	692,586.15	165,845.74	0.00	6,018,413.85	0.10	
410-533-46400	WATER - EQU MINOR<\$10,000	12,450.00	11,588.00	0.00	0.00	862.00	0.93	
410-533-46410	WATER - EQU MAJOR>\$10.000	63,200.00	63,655.68	0.00	0.00	455.68-	1.01	
410-533-47020	WATER - BAD DEBT EXP	14,400.00	7.00-	0.00	0.00	14,407.00	0.00-	
410-533-47100	WATER - BOND PMT PRINCIPAL	180,000.00	0.00	0.00	0.00	180,000.00	0.00	
410-533-47150	WATER - NOTES PAYABLE PRINCIPA	91,040.00	0.00	0.00	0.00	91,040.00	0.00	
410-533-47250	WATER - BOND INTEREST EXP	145,300.00	0.00	0.00	0.00	145,300.00	0.00	
410-533-47270	WATER - NOTE PAYABLE INTEREST	26,760.00	21,895.09	2,028.63	0.00	4,864.91	0.82	
410-59200	WATER - DEP EXP BLDGS	0.00	9,618.80	961.88	0.00	9,618.80-	0.00	
410-59400	WATER - DEP EXP IMPRVMTS	0.00	439,011.79	43,901.15	0.00	439,011.79-	0.00	
410-59600	WATER - DEP EXP EQU	0.00	90,875.88	9,049.24	0.00	90,875.88-	0.00	
	TOTAL WATER EXPENSES	11,523,700.03	3,503,613.89	482,045.21	247,692.01	8,020,086.14	0.30	
	TRANSFERS & ENDING BAL							
410-581-49284	WATER - ENDING RESERVES	6,064,000.00	0.00	0.00	0.00	6,064,000.00	0.00	
	TOTAL FUND 410 WATER FUND	17,587,700.03	3,503,613.89	482,045.21	247,692.01	14,084,086.14	0.19	
	FUND 420 SEWER FUND							
420-535-41210	SEWER - OPERATOR SALARY	561,960.00	481,752.03	66,914.35	0.00	80,207.97	0.86	
420-535-41220	SEWER - MAINT SALARY	517,190.00	304,902.11	50,074.56	0.00	212,287.89	0.59	
420-535-41400	SEWER - OVERTIME	50,000.00	31,501.69	5,143.90	0.00	18,498.31	0.63	
420-535-42100	SEWER - FICA	86,380.00	62,100.01	9,277.48	0.00	24,279.99	0.72	
420-535-42200	SEWER - RETIREMENT	179,100.00	131,679.93	18,959.07	0.00	47,420.07	0.74	
420-535-42300	SEWER - EMPLOYEE INS	254,800.00	155,060.21	15,585.56	0.00	99,739.79	0.61	
420-535-42400	SEWER - WORKER COMPENSATION	15,560.00	15,616.44	3,904.11	0.00	56.44-	1.00	
420-535-42500	SEWER - UNEMPLOYMENT COMPENSAT	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
420-535-42600	SEWER - UNIFORM EXP	7,000.00	8,125.06	433.06	1,378.04	1,125.06-	1.16	
420-535-42610	SEWER - EMPLOYEE SCREENING	650.00	486.62	186.62	0.00	163.38	0.75	
420-535-43010	SEWER - BANK CHARGES	0.00	461.37	431.37	0.00	461.37-	0.00	
420-535-43015	SEWER - PERMITS	4,000.00	0.00	0.00	0.00	4,000.00	0.00	

CITY OF FREEPORT
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EXPENDITURE REPORT

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420-535-43130	SEWER - OUTSIDE LABOR & SVC	71,500.00	46,343.26	11,835.06	0.00	25,156.74	0.65	
420-535-43135	SEWER - OUTSIDE LAB SVC	37,500.00	21,912.78	2,880.00	0.00	15,587.22	0.58	
420-535-43140	SEWER - ENGINEERING SVC	100,000.00	217.50	0.00	0.00	99,782.50	0.00	
420-535-43400	SEWER - UTILITY BILLING SVC	228,060.00	190,050.00	19,005.00	0.00	38,010.00	0.83	
420-535-43410	SEWER - SLUDGE DISPOSAL	45,000.00	42,600.00	3,600.00	0.00	2,400.00	0.95	
420-535-44000	SEWER - TRAVEL EXP	15,000.00	432.00	0.00	0.00	14,568.00	0.03	
420-535-44100	SEWER - TELEPHONE EXP	25,000.00	21,690.12	3,744.64	0.00	3,309.88	0.87	
420-535-44300	SEWER - UTILITIES	315,000.00	289,794.21	31,170.17	0.00	25,205.79	0.92	
420-535-44350	SEWER - GARBAGE	3,500.00	2,183.32	225.64	0.00	1,316.68	0.62	
420-535-44500	SEWER -LIABILITY INS	9,930.00	9,927.52	2,481.88	0.00	2.48	1.00	
420-535-44510	SEWER - VEHICLE INS	5,020.00	5,019.24	1,254.81	0.00	0.76	1.00	
420-535-44560	SEWER - PROPERTY INS	222,307.00	222,304.08	36,724.27	0.00	2.92	1.00	
420-535-44600	SEWER - BLDG MAINT & FURNITURE	20,145.00	6,602.07	1,183.12	1,622.84	13,542.93	0.33	
420-535-44610	SEWER - VEHICLE & EQU MAINT	52,142.24	33,649.06	2,056.13	1,980.78	18,493.18	0.65	
420-535-44620	SEWER - SYSTEM MAINT & REPAIRS	500,000.00	306,160.98	20,362.23	69,493.30	193,839.02	0.61	
420-535-44920	SEWER - MISCELLANEOUS EXP	3,000.00	1,330.00	890.00	0.00	1,670.00	0.44	
420-535-44960	SEWER - LEGAL ADVERTISING	700.00	0.00	0.00	0.00	700.00	0.00	
420-535-45100	SEWER - OFFICE SUPPLIES	26,500.00	15,635.72	3,287.76	345.02	10,864.28	0.59	
420-535-45200	SEWER - OPERATING SUPPLIES	564,003.12	526,628.76	44,135.09	76,334.12	37,374.36	0.93	
420-535-45210	SEWER - GAS & OIL	40,000.00	36,765.11	3,814.27	195.57	3,234.89	0.92	
420-535-45220	SEWER - LAB SUPPLIES	2,500.00	1,413.08	0.00	0.00	1,086.92	0.57	
420-535-45410	SEWER - MEMBERSHIP FEES	5,000.00	330.50	0.00	0.00	4,669.50	0.07	
420-535-45500	SEWER - TRAINING	25,000.00	6,806.03	100.00	0.00	18,193.97	0.27	
420-535-46300	SEWER - INFRASTRUCTURE IMPVMNT	1,179,975.00	1,140,245.74	4,125.00	0.00	39,729.26	0.97	
420-535-46400	SEWER - EQU MINOR<\$10,000	7,500.00	24,979.63	0.00	0.59	17,479.63-	3.33	
420-535-46410	SEWER - EQU MAJOR>\$10,000	645,536.00	559,284.91	0.00	60,000.00	86,251.09	0.87	
420-535-47020	SEWER - BAD DEBT EXP	10,500.00	0.00	0.00	0.00	10,500.00	0.00	
420-535-47100	SEWER - PRINCIPAL BOND PYMT	446,920.00	0.00	0.00	0.00	446,920.00	0.00	
420-535-47150	SEWER - PRINCIPAL NOTE PYMT	68,820.00	0.00	0.00	0.00	68,820.00	0.00	
420-535-47250	SEWER - BOND INTEREST EXPENSE	374,290.00	367,309.71	0.00	0.00	6,980.29	0.98	
420-535-47270	SEWER - NOTE PAYABLE INTEREST	20,780.00	16,136.03	1,243.36	0.00	4,643.97	0.78	
420-59200	SEWER - DEP EXP BLDGS	0.00	5,492.15	549.21	0.00	5,492.15-	0.00	
420-59400	SEWER - DEP EXP INFRASTRUCTUR	0.00	1,046,304.70	104,630.44	0.00	1,046,304.70-	0.00	
420-59600	SEWER - DEP EXP EQU	0.00	152,433.51	16,721.21	0.00	152,433.51-	0.00	
	TOTAL SEWER EXPENSES	6,748,768.36	6,291,667.19	486,929.37	211,350.26	457,101.17	0.93	
	TRANSFERS & ENDING BAL							
420-581-49284	SEWER - ENDING RESERVES	29,330,733.00	0.00	0.00	0.00	29,330,733.00	0.00	

CITY OF FREEPORT
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	TOTAL FUND 420 SEWER FUND	36,079,501.36	6,291,667.19	486,929.37	211,350.26	29,787,834.17	0.17	
	GRAND TOTAL EXPENDITURES	96,214,067.90	19,334,363.56	2,506,931.97	531,087.88	76,879,704.34	0.20	
		=====	=====	=====	=====	=====	=====	

City of Freeport Agenda Item Summary

Agenda Item Wording:
SRF Results for Bulldog WWTF

Meeting Date: 08/27/2026
Date request submitted: 08/19/2026

Department making request/name:

City Manager Martin

Requested Motion/Action:

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☐ Yes ☒ No
- ☐ N/A

Budgeted Item? ☐ Yes ☐ No ☒ N/A

Item cost: _____ ☒ N/A

Legal Review Needed?

- ☐ Yes ☐ No ☒ N/A

Details on why action is needed.

Background:

City of Freeport Agenda Item Summary

Agenda Item Wording:

Jackson Street Intersection Improvements/Survey

Meeting Date: 8/27/2026

Date request submitted: 8/17/2026

Department making request/name:

City Manager Mark Martin

Requested Motion/Action:

Approval for attached invoice for survey to be performed for the purpose of engineering design of intersection improvements at North and South Jackson Street intersection with State Road 20.

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☒ Yes ☐ No
- ☐ N/A

Budgeted Item? ☐ Yes ☐ No ☒ N/A

Item cost: See Attached ☒ N/A

Legal Review Needed?

- ☐ Yes ☒ No ☐ N/A

Details on why action is needed.

Background:

KnauerNever Engineering has been assigned this project to realign the intersection of North Jackson Street and South Jackson Street with State Road 20. The survey is necessary for the engineering design of the realignment.

August 13, 2026

City of Freeport
112 Highway 20 West
Freeport, Florida 32439



RE: City of Freeport, Jackson Street

Dear Mr. Mark Martin,

Thank you for selecting GeoPoint Surveying, Inc. to provide Survey services for the above-referenced project. Our services under this proposal, which will turn into a binding contract upon your signature "**Contract**", are as follows:

Scope of Services:

A. Boundary, Topographic Survey:

Provide necessary field and office work for **City of Freeport, "Client"** to prepare a Boundary Survey for the above referenced project, in accordance with the Standards of Practice set forth by the Florida Board of Professional Land Surveyors in Chapter 5J-17, Florida Administrative Code, pursuant to Section 472-027 Florida Statutes.

Topographic elevation data will be collected using RTK GPS, Total Station(s), LiDAR, or a combination thereof. When LiDAR is used, we will employ GeoPoint's Riegl VUX-1LR LiDAR sensor operated from a mobile or aerial platform. LiDAR data will be collected with a minimum point density of 15 points per square meter on a single pass, digital color imagery may/will be collected simultaneously and may be used to colorize the LiDAR point cloud for extraction of feature and improvement locations.

Horizontal accuracy of feature and improvement data locations will be verified with field checks performed using conventional or GPS survey methods and will meet the "Positional Accuracy Standard for Digital Data" (ASPRS, 2014) Class I projects, with a maximum horizontal RMSE of 1.25% of the map scale factor. GeoPoint will locate visible and accessible utilities; all others will be shown as reported by utility companies, if applicable. Offsite topographic surveying, except for the agreed upon overlap, is not included and is subject to additional fees. This proposal does not include any surveying of those areas within mangroves, wetlands, or other protected areas. Note: The Mapping of Agriculture Crop Rows will be limited to the average elevation between the top and bottom of the crop row at an interval determined by the surveyor, and that individual mapping of every crop row is NOT INCLUDED.

Elevation data will be obtained by extracting bare earth returns from the LiDAR point cloud. Breaklines will be applied at appropriate locations and a digital surface model will be constructed

from elevation points meeting the "Positional Accuracy Standard for Digital Data" (ASPRS, 2014) Vertical Data Accuracy Class II projects, with a maximum RMSE of 0.10' in non-vegetated terrain. The vertical accuracy of spot elevations in non-vegetated areas at the 95% confidence level will be 0.16' or less and the vertical accuracy of vegetated areas at the 95% confidence level will be 0.25' or less. Any areas (not to exceed 10% of the total project area) for which the collected LiDAR data fails to meet the stated accuracy standards, or in which surface features are not readily identifiable, will be delineated on the survey and noted as "interpolated" or "estimated" in accordance with F.A.C. 5J-17.052(12)(b)(2), or other surveying methods may/will be used to obtain better accuracies within these areas.

The final deliverables will be presented as topographic maps with elevation contours at 1' intervals and will be tested to verify 0.25' (or better) horizontal accuracy at the 95% confidence level and compiled to meet requirements for 1' interval contours (0.60', or better vertical accuracy at the 95% confidence level), all in accordance with the National Standard for Spatial Data Accuracy (NSSDA) as published by the Federal Geodetic Data Committee (1998).

Fee Schedule

Task	Task Description:	Fee Type	Amount
1	Boundary and Topographic Survey	Lump Sum	\$3,000
2	Locate Utility Flags and Wetland Survey	Lump Sum	\$1,250

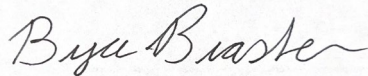
If the foregoing and the Terms and Conditions of the Contract in **Attachment "A"**, meets with your approval, please execute the acceptance below and return one copy for our files. We certainly look forward to working with you on this project.

Sincerely,

GeoPoint Surveying, Inc.

Accepted By: City of Freeport

By:



(Authorized Signature)

By:

(Authorized Signature)

Bryce W. Brasher P.S.M.
Project Manager

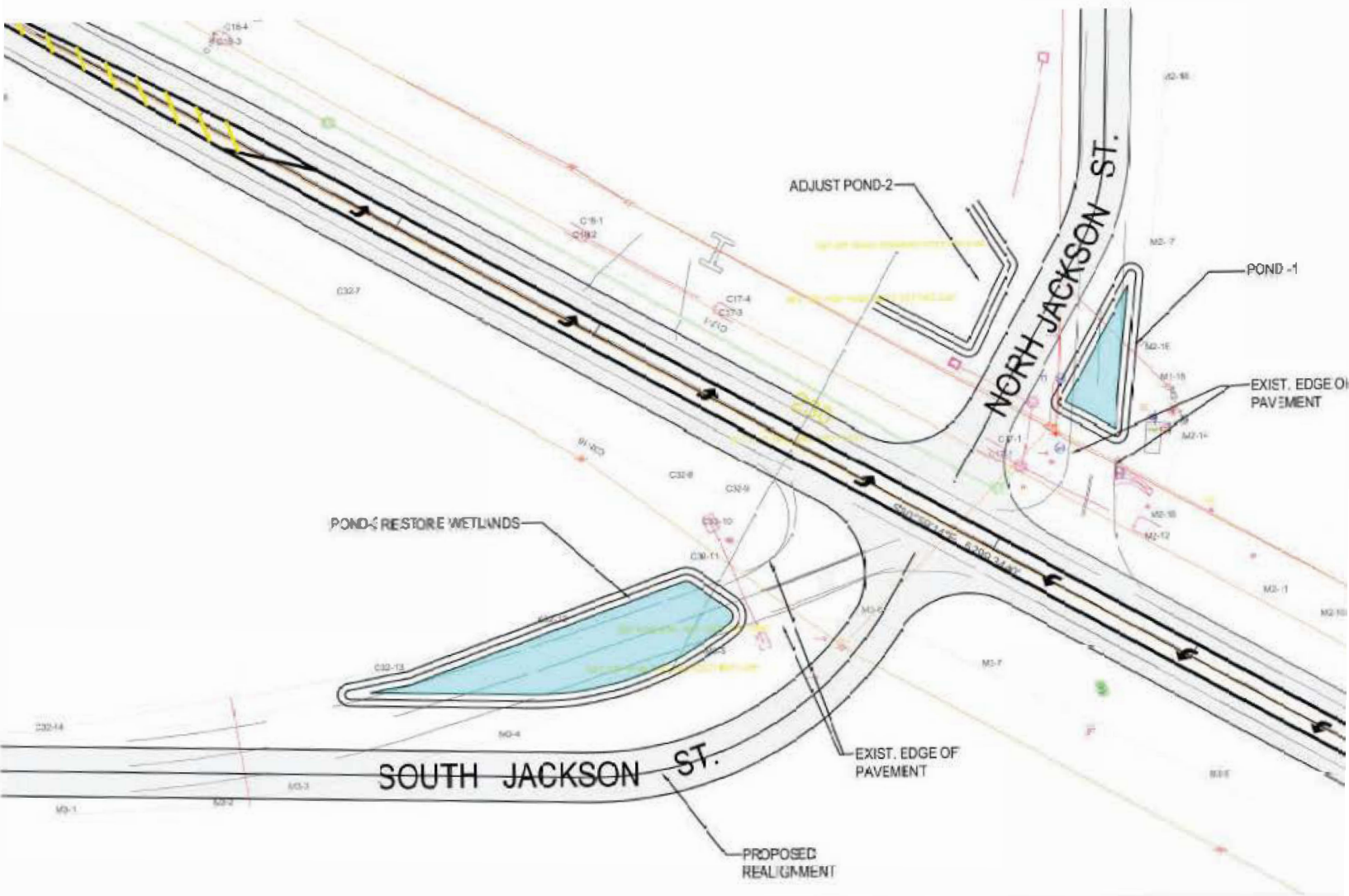
(Print Name and Title)

Date:

(Print Name and Title)

Please return one signed copy to: Proposals@geopointsurvey.com

File Name: J:\City of Freeport\Contracts\City of Freeport\Jackson Street,BndyTopo,Util.&Wetland Surv. sms.BWB
08.13.2026



Attachment "A"

Terms and Conditions

All fees stated in this Contract shall be payable in full, in monthly installments, based on the percentage of work completed in that month, as mutually agreed upon, or, if appropriate, on an hourly basis at GeoPoint Surveying, Inc.'s prevailing hourly rates, subject to any agreed upon limits.

In addition to the fees in this Contract, we charge all out-of-pocket expenses such as photocopying, long distance telephone calls, postage, etc. These expenses will be charged to the Client at GeoPoint Surveying, Inc.'s cost.

Work will be billed on the 20th of each month under the terms of this Contract or upon completion, and GeoPoint Surveying, Inc. shall expect payment by the tenth of the following month. Client shall pay the invoice and statement in accordance with the terms of this Contract and the terms of said statement and invoice. If Client fails to make any payment due GeoPoint Surveying, Inc. for services within 30 days of the invoice date, the amount(s) due shall accrue interest at the rate of 1 ½ percent per annum, and shall be calculated from the first day that the payment is deemed late pursuant to this Section.

In the event this Contract is terminated prior to completion, GeoPoint Surveying, Inc. shall be entitled to payment for services performed as of the date of termination, plus all out-of-pocket expenses.

Client shall indemnify, defend and hold harmless GeoPoint Surveying, Inc., from and against any claims, liabilities, damages, penalties and/or costs (including, without limitation, reasonable attorney's fees and expenses) GeoPoint Surveying, Inc., may incur as a result of claims in any form by third parties (including, without limitation, governmental agencies and departments) relating to or arising out of this Contract, except to the extent such claims arise from the gross negligence or intentional misconduct of GeoPoint Surveying, Inc.

The prevailing party in any litigation between the parties relating to or arising out of this Contract (including, without limitation, trial, appellate and bankruptcy proceedings) shall recover its reasonable attorney's fees and costs from the non-prevailing party.

The Client, upon executing this Contract authorizes the work described within the Scope of Services Section of this Contract and does so on behalf of the owner of the subject property, and warrants that the Client has authority to sign the Contract.

All documents, including but not limited to drawings, reports, and electronic data which have been or will be prepared, designed, written or developed by GeoPoint Surveying, Inc., in any form or fashion while rendering services to Client or that pertain to the work performed under this Contract (the "**Documents**") are the sole property of GeoPoint Surveying, Inc. Client may not use or modify such Documents on other projects or extensions of this project without the prior written approval of GeoPoint Surveying, Inc. Client agrees that GeoPoint Surveying, Inc. shall be considered the author of the Documents for all purposes and the owner of all the rights comprised in the undivided copyright (and all reissues, renewals and extensions thereof) in and to the Documents and of any and all corresponding intellectual property rights. Notwithstanding any provision in this Contract to the contrary, in the event of a default by Client including, without limitation, any failure to pay amounts due within 30 days of invoice date, GeoPoint Surveying, Inc., shall be entitled to exclusive possession of any and all of the Documents prepared pursuant to this Contract and Client shall have no rights in the Documents.

Attachment "A"

Terms and Conditions

This Contract and the rights of the signers under this Contract shall be governed by the laws of the State of Florida, without reference to the choice of law principles thereof. The exclusive venue for all actions to enforce or interpret the provisions of this Contract will be courts of the State of Florida or of the United States having jurisdiction over Hillsborough County, Florida. All parties irrevocably waive any objection they may have to the laying of venue of any suit, action or proceeding arising out of or relating hereto brought in any such court, irrevocably waives any claim that any such suit, action or proceeding so brought has been brought in an inconvenient forum, and further waives the right to object that such court does not have jurisdiction over such party.

Your acceptance of this proposal shall constitute a Contract between the Client and GeoPoint Surveying, Inc.

Client agrees not to assign this Contract or any part hereof without the prior written consent of GeoPoint Surveying, Inc. which consent may be withheld by GeoPoint Surveying, Inc. for any reason it deems appropriate in its sole discretion. GeoPoint Surveying, Inc. may assign or transfer this Contract or any of its rights or obligations hereunder without the prior written consent of Client. This Contract shall be binding upon and shall inure to the benefit of the parties and their respective successors and assigns.

Each provision of this Contract will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Contract is held to be prohibited by or invalid under applicable law, such provision will be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of this Contract.

GeoPoint Surveying, Inc., in furnishing the services under this Contract, is acting only as an independent contractor and shall have the exclusive control of the manner and means of performing the work contracted for hereunder. GeoPoint Surveying, Inc. does not undertake by this Contract or otherwise to perform any obligations of Client, whether regulatory or contractual, or to assume any responsibility for Client's business or operations. Nothing contained in this Contract shall be construed to create a joint venture or partnership between the parties.

The exhibits and other attachments to this Contract are hereby incorporated by reference and made part hereof. This Contract constitutes the entire understanding of the parties with respect to the subject matter hereof and there are no restrictions, warranties, covenants or undertakings other than those expressly set forth or referred to herein. This Contract may not be modified or amended except by an instrument in writing signed by the party against whom enforcement of any such modification or amendment is sought.

The waiver by either of the parties of breach or violation of any provision of this Contract shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provisions hereof.

City of Freeport Agenda Item Summary

Agenda Item Wording:

SR 20 Utility Relocation - Scope of Services

Meeting Date: 8/27/2026

Date request submitted: 8/7/2026

Department making request/name:

City Manager Mark Martin

Requested Motion/Action:

Approval of KnauerNever Engineering Scope of Services for SR 20 Utility Relocation & Monitoring Project

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☒ Yes ☐ No
- ☐ N/A

Budgeted Item? ☐ Yes ☐ No ☒ N/A

Item cost: See Attached ☒ N/A

Legal Review Needed?

- ☐ Yes ☒ No ☐ N/A

Details on why action is needed.

Background:

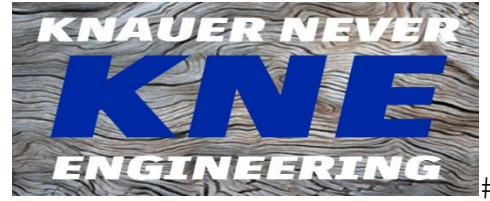
The City of Freeport is being required to relocate water and sewer utilities and monitor utility locations in areas which will not require relocation due to an FDOT resurfacing project of SR 20 from Blueberry Road east to Washington County. KnauerNever Engineering has been assigned this project to represent the City in this project. The proposal to provide engineering services is attached.

CITY OF FREEPORT
UTILITY RELOCATION CONSTRUCTION COST
 FDOT FPID NO. 453150-1-52-01
STATE ROAD NO. 20 RESURFACING,
RESTORATION, AND REHABILITATION
CONSTRUCTION COST ESTIMATE
5-Aug-26



SECTION 1 - UTILITY ADJUSTMENTS / RELOCATIONS					
Item	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1.01	MANHOLE ADJUSTMENTS (LOWER AND RAISE)	5	EA	\$6,500.00	\$32,500.00
1.02	WATER VALVE ADJUSTMENTS (LOWER AND	6	EA	\$500.00	\$3,000.00
1.03	12" HDPE DIRECTIONAL BORE	1080	LF	\$260.00	\$280,800.00
1.04	CONNECT TO EXIST. 10" GATE VALVE	1	EA	\$2,250.00	\$2,250.00
1.05	INSTALL 12" TRANSITION FITTINGS AT SERVICES	6	EA	\$4500.00	\$27,000.00
1.06	10" C-900 PVC WATERMAIN	100	LF	\$120.00	\$12,000.00
1.08	10" MJ FITTINGS	6	EA	\$1,500.00	\$9,000.00
1.09	ABANDON EXIST. 10" PVC WM - FLOABLE FILL	1080	LF	\$25.00	\$27,000.00
1.11	TESTING AND CLEANING	1	LS	\$10,500.00	\$10,500.00
Subtotal Section 1=				\$404,050.00	
SECTION 2 - GENERAL ITEMS					
Item	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
3.01	Mobilization & General Conditions (Bonds /	1	LS	\$40,405.00	\$40,405.00
3.02	Maintenance of Traffic	1	LS	\$35,000.00	\$35,000.00
3.03	NPDES Admin/Permitting	1	LS	\$3,500.00	\$3,500.00
3.04	Project Layout	1	LS	\$8,500.00	\$8,500.00
3.05	As-built Record Drawings	1	LS	\$7,500.00	\$7,500.00
3.06	Sodding	1500	SY	\$4.50	\$6,750.00
3.07	Seed and Mulch Disturbed Areas	1000	SY	\$1.25	\$1,250.00
3.08	Single Row Silt Fence	500	LF	\$3.80	\$1,900.00
Subtotal Section 2=				\$104,805.00	
TOTAL				\$508,855.00	

KNAUER NEVER ENGINEERING
*Professional Civil Sitework Design and
Regulatory Permitting Services*
CLIFFORD L. KNAUER, P.E., CFM
21 W WILLOW MIST ROAD
SANTA ROSA BEACH, FL 32459
CLIFF@KNAUERNEVERENG.COM
850-974-8815



August 5, 2026

Honorable Mayor Russ Barley
City of Freeport
112 FL-20
Freeport, FL 32439

RE: Proposal for FDOT Project FPID No. 453150-1-52-01 SR-20 Utility Design and Relocations

Thank you for the opportunity to provide Professional Engineering Services for the design, permitting, preparation of construction plans, and construction inspection services for the Highway 20 Utility Relocations required for the construction of the FDOT roadway resurfacing project in the City of Freeport. The project will include the design and permitting through FDOT and DEP for both water and sewer line relocations as well as manhole and valve adjustments that will be required prior to and during construction. The primary work will be the installation of approximately 1200 feet of 12" HDPE directional bore with three (3) loops for service connections. Additional adjustments to water and sewer lines will be required at various locations outlined on the attached work schedule provided by FDOT. The gravity sewer service to Blue Haven Pools will have to be cut and abandoned under Hwy 20 with flowable fill and a new sewer pump station (grinder pump) will be required that ties into the City Master Pump Station just west of their property. The required Utility adjustments outlined above will be designed and permitted as part of the project scope of services.

PERMITTING SCOPE OF SERVICES

1. Design and Preparation of Construction Plans for Utility Relocations required by the FDOT Utility work schedule
2. Permitting Utility Relocations through FDOT and the Department of Environmental Protection
3. Bidding and Construction Administration for project completion
4. Construction Inspection during the construction contract through project completion.

The fees for completion of the project are summarized below and follows the scope outlined above:

1. Design and Preparation of Construction Plans - \$25,500.00
2. Applications and Permitting - \$15,500.00
3. Bidding and Construction Administration - \$10,500.00
4. Construction Inspection - \$15,500.00

Total Proposed Fees- \$67,000.00

The project will be invoiced monthly with a detailed description of the work completed and we will provide regular updates on progress to other design team members and the City Manager as needed. Thank you for the opportunity to provide these services to the City of Freeport and please feel free to email or call us with any questions that you may have regarding this proposal.

Sincerely,



Cliff L. Knauer, P.E., CFM
Principal

Acceptance

Mayor Russ Barley

Date:

City of Freeport Agenda Item Summary

Agenda Item Wording:
Sports Complex

Meeting Date: 8/27/26
Date request submitted: 8/17/26

Department making request/name:

Parks Director Charles "Red" Bartlett & Parks Admin Assistant Kaycee Smith

Requested Motion/Action:

Approval for Little League fundraiser event on February 27-28 2027

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☒ Yes ☐ No
- ☐ N/A

Budgeted Item? ☐ Yes ☐ No ☒ N/A

Item cost: _____ ☐ N/A

Legal Review Needed?

- ☐ Yes ☐ No ☒ N/A

Details on why action is needed.

Background:

They will be having events/games on Field 1, the pickleball courts for the fundraiser for Little League, and the multi-use field for more activities. Vendors and food trucks will be stationed in the parking lot.

CITY COUNCIL:
Tracey Dickey
Elizabeth Brannon
Eddie Farris
Heather Hurst
Elizabeth Haffner

CITY MANAGER:
Mark Martin



MAYOR:
Russ Barley

CITY CLERK:
Rebecca King

112 State Hwy 20 West
Freeport, FL 32439
Phone: (850) 835-2822
Fax: (850) 835-3137
www.freeportflorida.gov

**CITY OF FREEPORT
SPECIAL EVENTS PERMIT APPLICATION
Council Approved 09122023**

Name of Proposed Event: Freeport Little League Community Festival

Event Date(s) & Hours of Operation: February 27, 28 2027 11am-park close

Application Date: 8/14/26 Application due 45 days in advance of event

Name of Permit Applicant: Freeport Little League Athletic Association

Applicant Information

Applicant's Mailing Address: Freeport Little League Athletic Association
PO Box 543
Freeport, Florida 32439

Applicant's Phone Number: 412-580-1075 Fax Number: _____

Applicant's Cell Phone: same E-Mail address: v.p.softball@freeportflflorida.com

Property Owner Information

Property Owner Name (submit proof of ownership): City of Freeport

Property Owner's Mailing Address: 112 State Hwy 20 West
Freeport, FL 32439

Property Owner's Phone Number: 850-835-2822 Fax: 850-835-3137

Property Owner's Mobile: _____ E-Mail: _____

Parcel Identification Number: _____
(from Walton County Property Appraiser Website)

**CITY OF FREEPORT
SPECIAL EVENTS PERMIT APPLICATION – CONTINUED**

Property Owner Information

Property's 911 Address: _____

Driving Directions to Event Site from Freeport City Hall – 112 Highway 20 West:

Exit the parking lot toward Main St 243ft; Turn right onto Main St 49ft;

Turn left onto E Bay Loop Rd/County Hwy 83A E 1.0mi; Turn right onto Hammock Trail E 0.5mi;

Turn right 463ft; Turn right; Freeport Regional Sports Complex 563 Hammock Trail E, Freeport, FL 32439

Intended Use of Property / Reason for Event:

Fundraiser for Freeport Little League.

Will this event allow the sale and/or service of alcoholic beverage? ☐ Yes ☒ No

Will this event utilize music, loudspeakers, or sound systems? ☒ Yes ☐ No

If yes, please specify: There is going to be music near the vendor area and announcements for prizes
there will be an announcer for the wiffle ball tournament and the pickleball tournament.

Event Date(s): Feb 27th & 28th 2027 Anticipated Crowd Size: 400+

Is the event open to the public? ☒ Yes ☐ No

What restroom facility arrangements are being made? we will have onsite bathrooms as usual

What first aid arrangements are being made? we are going to ask for a first responder detail

What parking arrangements are being made? same as usual in the area

What security arrangements are being made? we are going to ask for a first responder detail

REQUIRED SUBMITTALS*

1. If event requires road closures, coordination and approval must be made with the Walton Council Sheriff's Office and Florida Department of Transportation (for state roads) prior to submission of application. Proof of approval **MUST BE** submitted with application to be considered.
2. Proof of Ownership (recorded deed, mortgage agreement, or deed contract)
3. Notarized letter from Property Owner granting permission for individual listed to conduct specified event at the specified location if applicant is other than the property owner.
4. Current, valid Property development order for premises or Certificate of Occupancy for structures.
5. Site plan showing set-up of special event/vending operation including but not limited to structures, parking areas, setbacks) 25 feet front, 20 feet rear, 10 feet sides), and various activities to take place during event.
6. Application fee: \$250.00 payable to the City of Freeport.
7. Temporary signage permits available through the Freeport Planning Department.
8. Proof of Liability Insurance.
9. Food handlers license from all food vendors including permanent restaurant facilities.
10. For events serving alcohol, an approved temporary license from DBPR's Division of Alcoholic Beverages and Tobacco, is required.

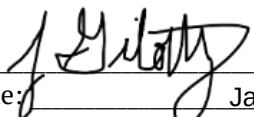
*The City of Freeport reserves the right to request additional information which may be necessary for the review and completion of this application.

SPECIAL EVENT PERMITS ARE VALID FOR A MAXIMUM OF FIVE DAY(S) INCLUDING THE DAY OF THE EVENT, TO TWO DAYS PRIOR TO THE EVENT FOR SET-UP AND TWO DAYS FOLLOWING THE EVENT FOR BREAK DOWN AND CLEAN UP

837.06 False official statements: Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree.

I have read and understand that the Freeport City Council has final discretion regarding special event permits, and that the City may impose limitations or conditions regarding the special event, will be stated on the Special Event Permit issued by the City.

I understand that the Applicant will be held responsible for reasonable cleanup/repair of the event site following the event. Should the site be left in an unsatisfactory nuisance condition after the event, that should the City find it necessary to conduct cleanup and/or repair following the event, the Applicant will be billed for the City's labor and materials to conduct the cleanup/repair.

Applicant Signature:  Date: 8/14/2026
Applicant Printed Name: Jason Gilotty

State of _____ County of _____

Sworn to and subscribed before me by means of ☐ physical presence or ☐ online notarization this _____ day of _____, 20____.

Notary Signature: _____ Printed Name _____
Personally Known: ☐ (or) Produced the following as Identification: _____

CAR CRUISE

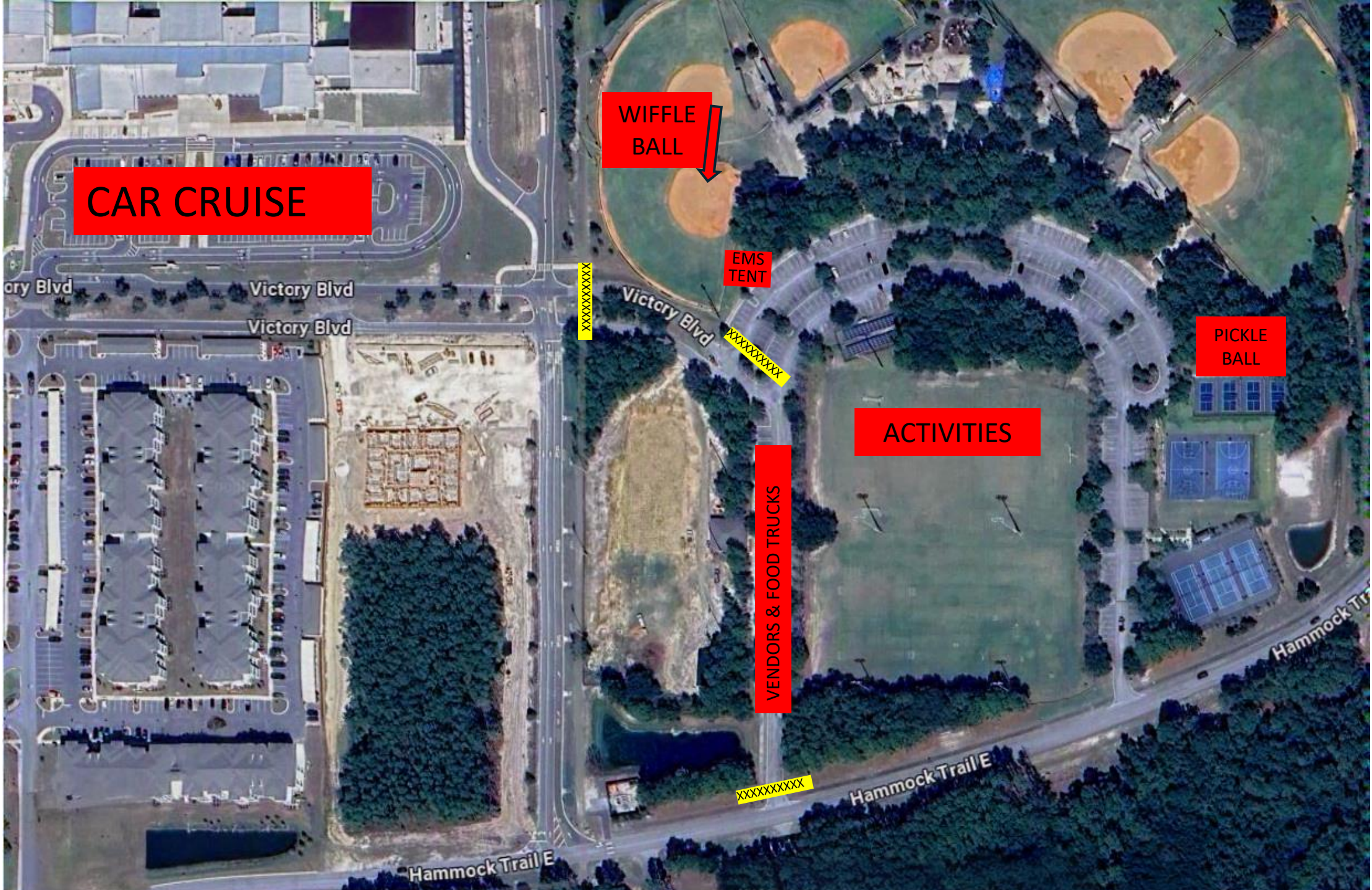
WIFFLE BALL

EMS TENT

PICKLE BALL

ACTIVITIES

VENDORS & FOOD TRUCKS



City of Freeport Agenda Item Summary

Agenda Item Wording:

Skatepark Committee Donation

Meeting Date:

Date request submitted:

Department making request/name:

Planning & Zoning Dept/Latilda Hughes-Neel AICP, Planning Director

Requested Motion/Action:

City Council acceptance of donation of funds for future skate-park within Ronnie Brannon Park.

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☐ Yes ☒ No
- ☐ N/A

Budgeted Item? ☐ Yes ☒ No ☐ N/A

Item cost: _____ ☐ N/A

Legal Review Needed?

- ☐ Yes ☐ No ☒ N/A

Details on why action is needed.

Background:

The Skate Park Committee has met periodically to discuss the future skate park at Ronnie Brannon Park. They have raised funding to be earmarked for the design/permitting/construction of the skate park.

City of Freeport Agenda Item Summary

Agenda Item Wording:
Poff Property

Meeting Date: 8/27/2026
Date request submitted: 8/19/2026

Department making request/name:

Planning & Zoning Department/Latilda Hughes-Neel AICP, Planning Director

Requested Motion/Action:

Direction from City Council

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☐ Yes ☐ No
- ☒ N/A

Budgeted Item? ☐ Yes ☒ No ☐ N/A

Item cost: _____ ☒ N/A

Legal Review Needed?

- ☐ Yes ☐ No ☒ N/A

Details on why action is needed.

Background:

City of Freeport Agenda Item Summary

Agenda Item Wording:

Capital Improvements Plan (CIP) Update

Meeting Date: 8/27/2026

Date request submitted: 8/7/2026

Department making request/name:

Planning & Zoning Department/Latilda Hughes-Neel AICP, Planning Director

Requested Motion/Action:

Approve State Road 20 Intersection Improvements for inclusion on Freeport CIP

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☒ Yes ☐ No
- ☐ N/A

Budgeted Item? ☐ Yes ☒ No ☐ N/A

Item cost: See Attached ☒ N/A

Legal Review Needed?

- ☐ Yes ☒ No ☐ N/A

Details on why action is needed.

Background:

The City has identified intersection transportation issues on State Road 20 within the Freeport city limits. The attached CIP list shows the addition of State Road 20 intersections which will help qualify the affected intersections for FDOT SCOP or SCRAP grants or municipal retrofit projects through Water Management District.

TRANSPORTATION IMPROVEMENTS	LOCATION	FUNDING SOURCE(S)	PROJECT COST	W/N 5 YEARS	STATUS
ROADS					
MARQUIS WAY WEST EXT. PH I	Shipyard Rd - US 331	Legis. Appr.	5M	2025	prop acq./design/permitting
MARQUIS WAY WEST EXT. PH II	Shipyard Rd- US 331	appr./	7M	2026	prop. acq./design/permitting
MARQUIS WAY EAST CONNECTOR RD	US 331 - SR 20	Legis Appr.	6M	2028	prop acq./design/permitting
Ronnie Brannon Drive	331 Bus. E to Crews Dev.	DA	TBD	2026	DA /design/permitting
SR 20/Jackson Street Realignment	SR20/Jackson St. Intersection	General Fund/grant	TBD	2027	prop acq./design/permitting
SR 20/ Blueberry Road Turn Lanes	SR 20/Blueberry Rd Intersection	General Fund/grant	TBD	2027	prop acq./design/permitting
SR 20/Madison St/331 Business Turn Lanes	SR 20/Madison St/331 Business Intersection	General Fund/ grant	TBD	2028	prop acq./design/permitting
SR 20/Four Mile Road Turn Lanes	SR 20/Four Mile Road	general fund/grant	TBD	TBD	TBD
Ronne Brannon Drive Connector	RB Park east to 331 Bypass	TBD	TBD	TBD	TBD
Road through Carr Property	331 N east and south to SR 20 and south to CR 3280	TBD	TBD	TBD	TBD
PEDESTRIAN IMPROVEMENTS	LOCATION	FUNDING SOURCE(S)	PROJECT COST	W/N 5 YRS	STATUS
331 Business Sidewalk Connector	331 Business between Kylea Lair Dr and SR 20	General Fund	450,000	2027	design/permitting
WATER TRANSPORT FACILITIES	LOCATION	FUNDING SOURCE(S)	PROJECT COST	W/N 5 YRS	STATUS
FMC PORT OFF-LOADING FACILITY	Four Mile CK Turn Basin	WWF Grants Program	TBD		future
FMC MOORING FIELD	Four Mile Creek Turn Basin	WWF Grants Program	TBD		future
FMC BOAT RAMP REPAIR	Four Mile Creek Turn Basin	WWF Grant Program	TBD		future
STORMWATER IMPROVEMENTS	LOCATION	FUNDING SOURCE(S)	PROJECT COST	W/N 5 YEARS	STATUS
City-Wide Vulnerability Assessment	city-wide	FDEP grant	208,000	2026	public meetings
POTABLE WATER IMPROVEMENTS	LOCATION	FUNDING SOURCE(S)	PROJECT COST	W/N 5 YEARS	STATUS
3280 WATER MAIN UPGRADE PH I	Black Ck Blvd - Tubbs Ln			2024	complete
3280 WATER MAIN UPGRADE PH II	Tubbs Lane to Natureview dev.			2024	complete

Wagon Wheel Road Well #8 Elevated Storage Tank		Capacity Fees	1.75 M	2026	under construction
North Bay Storage Tank Renovations		Capacity Fees		2025	complete
Marquis Way E Water Line Improvements	331 S E to Hwy 20	TBD	TBD		prop. acq./design/permitting
WASTEWATER IMPROVEMENTS	LOCATION	FUNDING SOURCE(S)	PROJECT COST	W/N 5 YEARS	STATUS
.5 MGD WWTP EXPANSION	Earl Godwin Road	USDA	6.5 M	2025	under construction
1.5 MGD WWTP	Bulldog Road	bond/capacity fees	70 M	2026	design/permitting
BAY AREA SEWER EXP. PHASE 1	McDaniels Fishcamp	SRF	6.3 M	2024	under construction
BLACK CK BLVD MAIN CONVERSION	Black Crk Blvd- CR 3280			2025	design conversion from inactive-active
331 BUS. SEWER ANALYSIS	331 Business		47,500	2024	under development
CR 20 E SEWER FORCEMAIN EXT.	CR 20 East	capacity fees	6 M	2025	easement acq./ permitting
Marquis Way E Sewer Improvements	331 S E to Hwy 20	capacity fees	1.5 M	2028	design/permitting
3280 Lift Station Replacement	Old Jolly BayRd/ 3280 Int.		700,000	2026	design/permitting
3280 Water Tank/Well		3280 City national	6 M	2026	design/permitting
SEWER BYPASS 331 BUS. - 331 BYPASS	E-W from 331 Bus. to 331 Bypass	TBD	TBD	2025	easement acq./addend. - Bulldog Rd WWTP
RECREATION IMPROVEMENTS	LOCATION	FUNDING SOURCE(S)	PROJECT COST	W/N 5 YEARS	STATUS
BARRIER-FREE PARK PH II	Freeport Governmental Complex/boardwalk	FDCT/USDA	335,000	2025	design/permitting
Ronnie Brannon Park	331 Bus. E side above Ashton Park	General Fund	150,000	2027	design & permitting
Living History Park	Shipyard Road	General Fund	100,000	2026	design/permitting
CITY FACILITY IMPROVEMENTS	LOCATION	FUNDING SOURCE(S)	PROJECT COST	W/N 5 YEARS	STATUS
FREEPORT COMMUNITY CENTER	Freeport Governmental Complex	General Fund	3 M	2024	complete
LANDSCAPING	LOCATION	FUNDING SOURCE(S)	PROJECT COST	W/N 5 YEARS	STATUS
Hwy 331 North Gateway Landscaping Plan	N end of City at Owls Head	General Fund	100,000	2026	design/permitting

City of Freeport

Agenda Item Summary

Agenda Item Wording:

Runnels SSA and Re-zoning Application

Meeting Date: 08/27/2026

Date request submitted: 08/14/2026

Department making request/name: Planning and Zoning

Requested Motion/Action:

motion to approve 1st reading of Ordinances for SSA and Rezoning and authorization to advertise for second reading.

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☐ Yes ☐ No
- ☐ N/A

Budgeted Item? ☐ Yes ☐ No ☒ N/A

Item cost: _____ ☐ N/A

Legal Review Needed?

- ☐ Yes ☐ No ☒ N/A

Details on why action is needed.

Background:

Small Scale Amendment request to change Future Land Use and Rezoning request for a 1.43 acre parcel on US 331 South.



Freeport Planning & Zoning Department
P.O. BOX 339 * 16040 HWY 331 BUSINESS * FREEPORT, FLORIDA 32439

Date: June 29, 2026

To: Planning & Development Review Board
Freeport City Council

From: Samantha Graves, Deputy Planning Director

Re: Runnels SSA and Rezoning Request

Application Summary

Project: Runnels SSA and Rezoning Request

Property: Parcel 22-1S-19-23030-000-0240, 1.43 acres

Historical/Current Property Use/Area:

- This property is currently the location of 3 single-family homes
- The parcel to the north is the location of a development currently under review for a construction office with material storage (Delta Sparkleberry)
- The parcel fronts on US Hwy 331 S on the east side
- To the west is a single-family home.
- South of the parcel is Jones Drive. On the other side of Jones Drive is Dixie Trucking, also a material storage and lay-down yard.
- The request is being made in order to allow future development of office space.

Current FLU: RV(Rural Village)

Requested FLU: MU (Mixed Use)

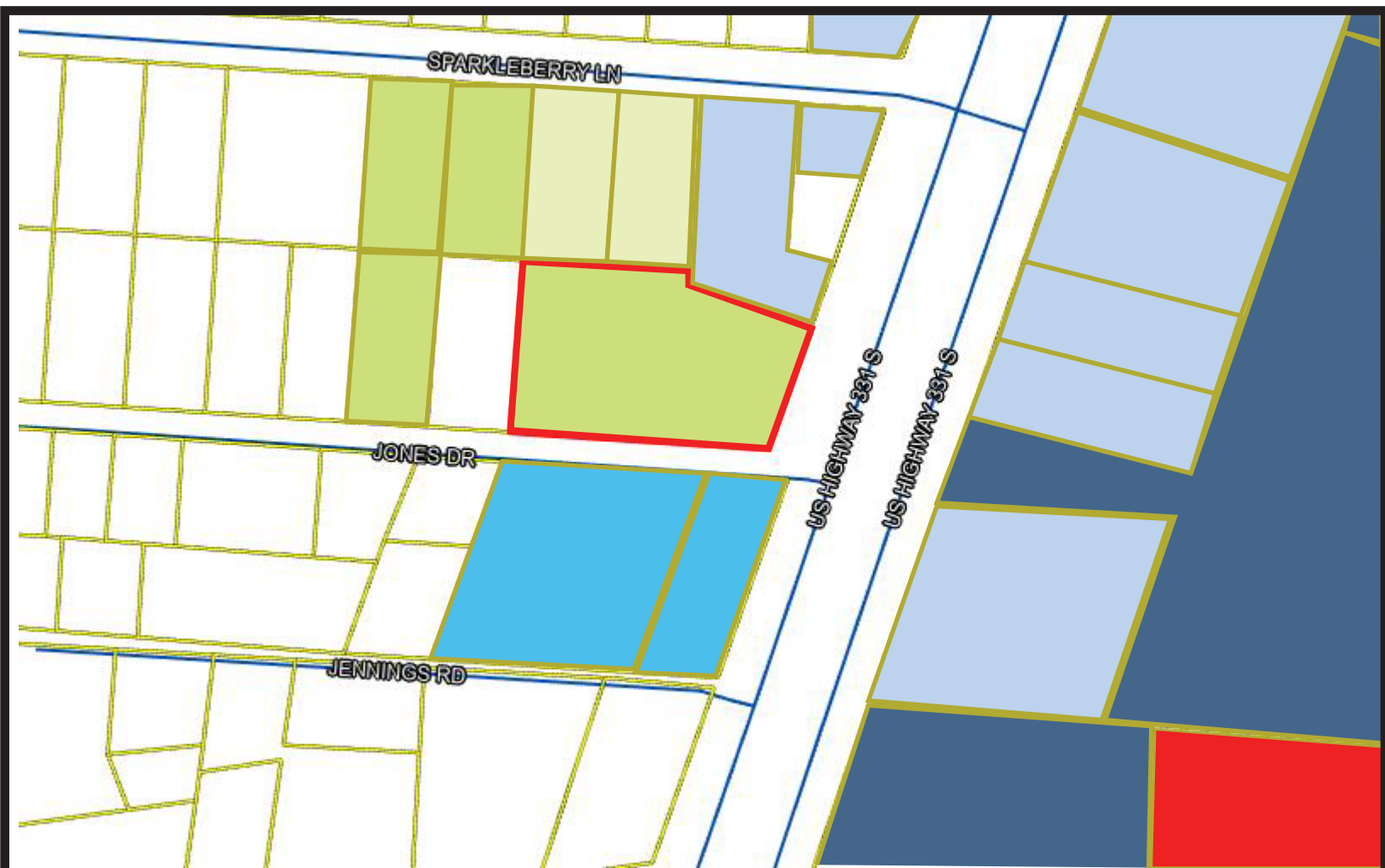
Current Zoning: RV (Rural Village)

Requested Zoning: C-1 (General Commercial)

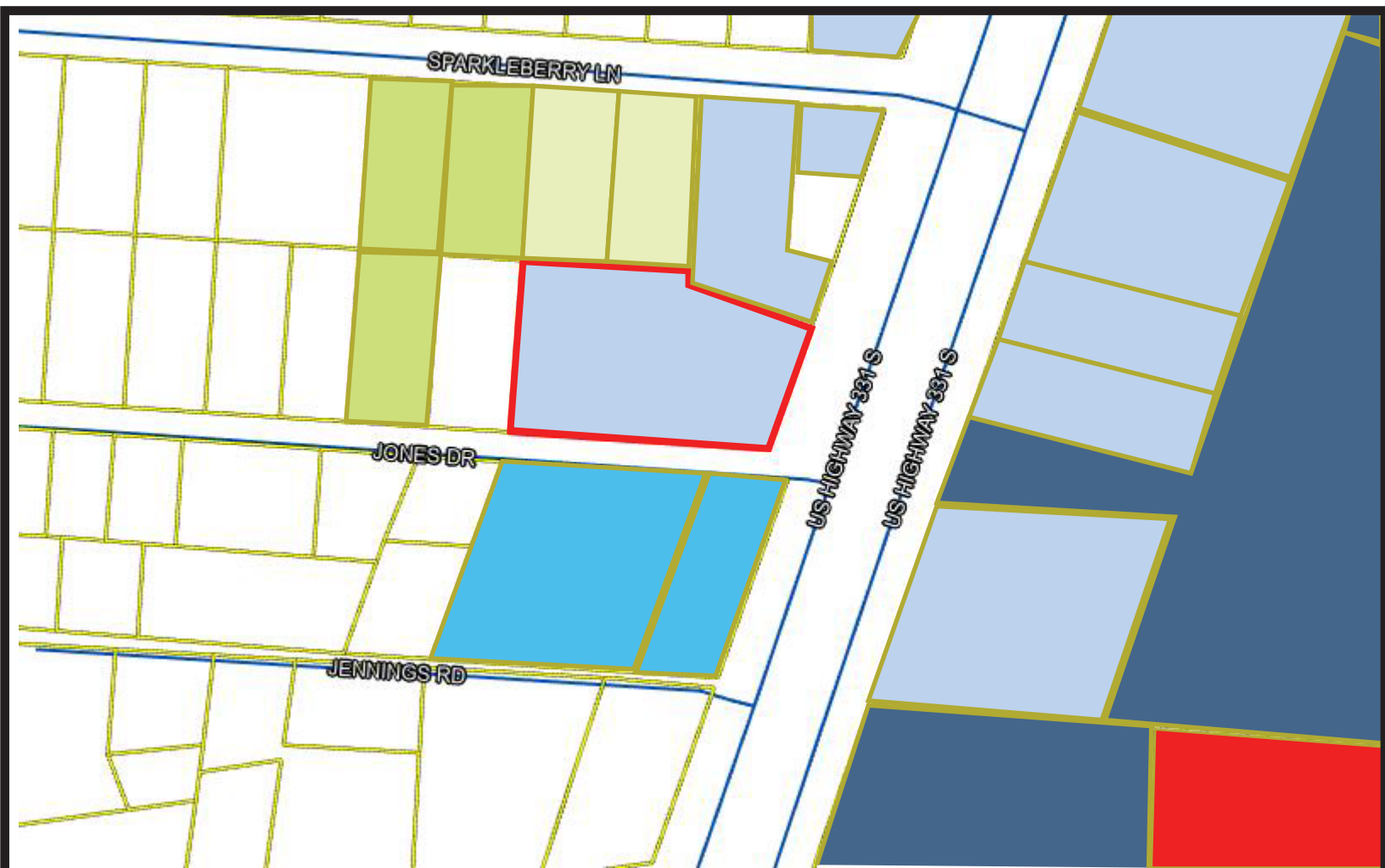
- The request as proposed is consistent with other parcels along the frontage of US Hwy 331 South along this Commercial Corridor.

Planning Board Aug. 5, 2026: Recommend Approval
Freeport City Council August 28, 2026:

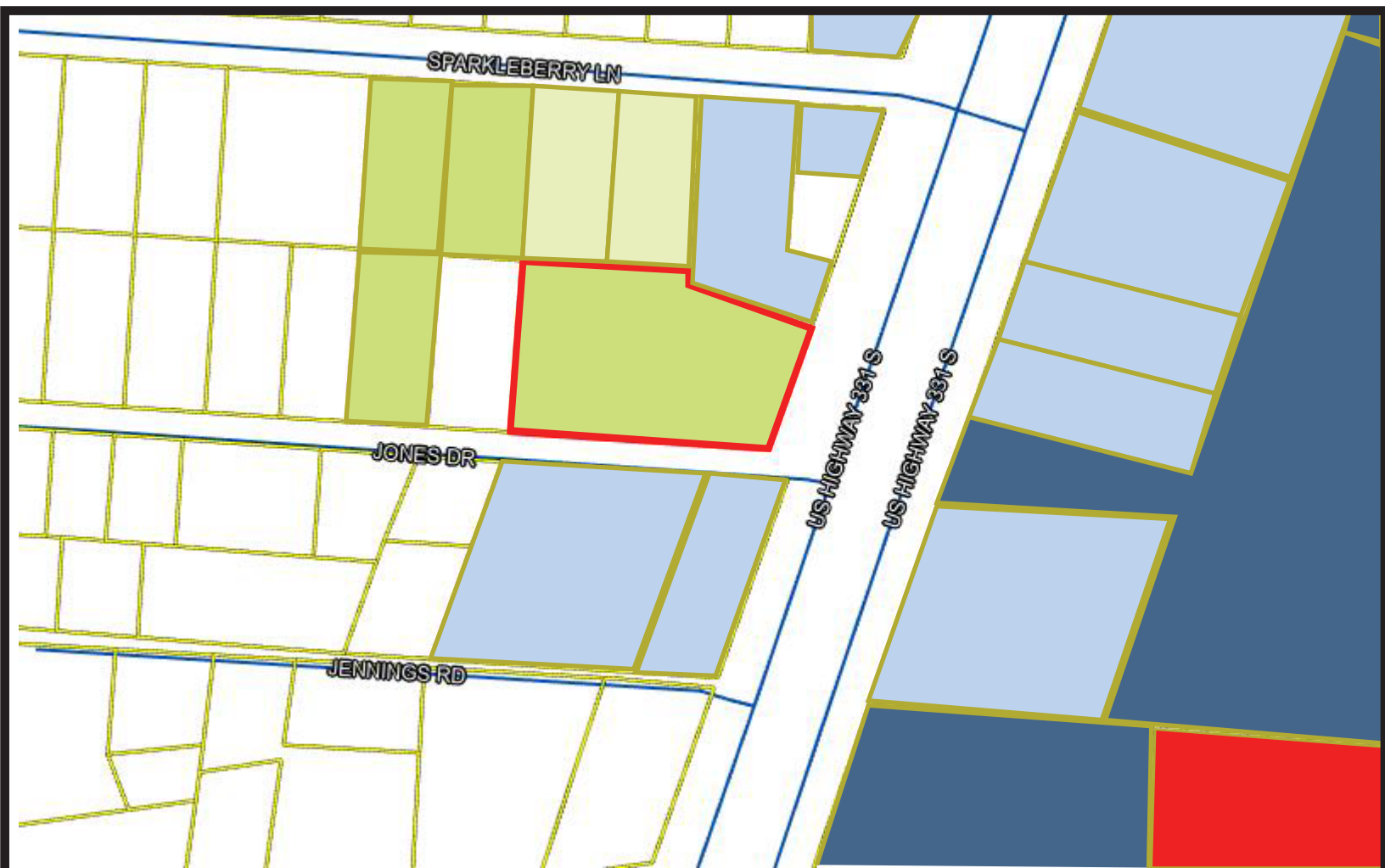
Runnels Parcel #22-1S-19-23030-000-0240
Current Future Land Use



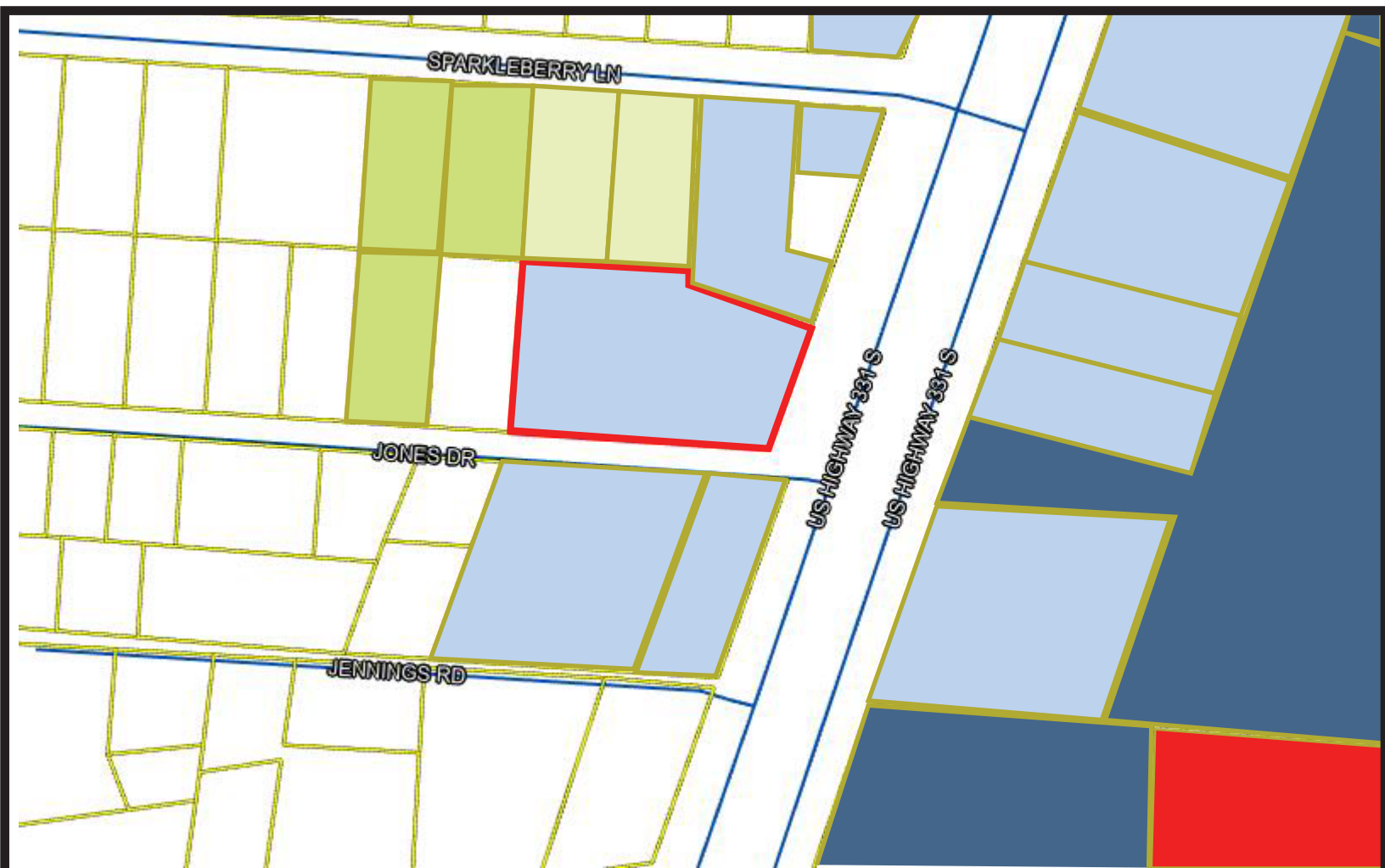
Runnels Parcel #22-1S-19-23030-000-0240
Proposed Future Land Use

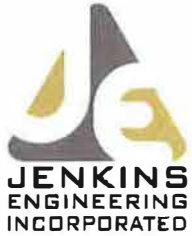


Runnels Parcel #22-1S-19-23030-000-0240
Current Zoning



Runnels Parcel #22-1S-19-23030-000-0240
Proposed Zoning





JG Plaza, Uptown Station
73 Eglin Parkway NE, Suite 203
Fort Walton Beach, FL 32548

PH: 850.837.2448
jeicivil.com

June 12, 2026

Ms. Latilda Hughes-Neel, AICP
Planning Director
City of Freeport – Planning and Zoning Department
16040 Highway 331 Business
Freeport, FL 32439

Subject: 40 Jones Drive Future - Land Use and Re-zoning Request
Written Reason for Request
Parcel ID #: 22-15-19-23030-000-0240

Dear Ms. Hughes-Neel:

The owner of the parcel noted above is submitting a future land use amendment and rezoning request to change the future land use designation of the parcel from Rural Village (RV) to Mixed Use (MU) and the zoning designation of the property from Rural Village (RV) to General Commercial (C-1). The owner intends to develop office space and similar allowable uses on the rezoned property.

We appreciate your review of this information and look forward to working with City staff as the project moves forward. Should you have any questions or need additional information, please feel free to contact me at (850) 837-2448.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Scott Jenkins', is written over a light blue circular stamp.

M. Scott Jenkins, P.E.
Jenkins Engineering, Inc.



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PARCEL 22-1S-19-23030-000-0240
ZONING CHANGE REQUEST
DATA AND ANALYSIS
CITY OF FREEPORT, FLORIDA

1) Owner's Name & Address

Allyson Runnels
223 Nicole Forest Drive
Santa Rosa Beach, FL 32459
(850) 375-9220

Agents Names & Addresses

Jenkins Engineering, Inc.
Attn: M. Scott Jenkins, P.E.
73 Eglin Parkway N.E., Suite 203
Fort Walton Beach, FL 32548
(850) 837-2448

2) Property Information:

Property ID #: 22-1S-19-23030-000-0240 (Parent Parcel)

Acreage of Proposed Change: ± 1.43 acres

Current Future Land Use: Rural Village (RV)

Current Zoning: Rural Village (RV)

Requested Future Land Use: Mixed Use (MU)

Requested Zoning: General Commercial (C-1)

3) Existing Adjacent Land Uses:

North – General Commercial (C-1), Rural Residential (RR) General Commercial

South – ROW Jones Dr, General Commercial (C-1)

East – ROW US Hwy 331 S, General Commercial (C-1) and High Intensity Commercial (C-2)

West – Rural Village (RV)

4) Comparative Analysis:

The current Rural Village (RV) zoning category allows for predominantly residential development at a maximum density of two (2) dwelling units per acre. Allowed primary uses include single family residential, neighborhood-scale businesses and public uses, such as churches or schools, provided that non-residential uses are compatible in scale and intensity with the character of the residential uses.

The General Commercial (C-1) zoning category allows for all the uses allowed in the Residential Commercial (RC) zoning district as well as specific commercial uses that are suited to the U.S. 331 commercial corridor. The proposed use of the property as a interior design office and studio is a primary use allowed within the C-1 zoning district as outlined in LDC section 3.05.08. Any future uses within the property will be in alignment with the primary uses allowed within the C-1 zoning district outlined in LDC section 3.05.08.

The General Commercial zoning category has a maximum impervious surface ratio of 70%, while the Rural Village zoning district has a maximum impervious surface ratio of 30%. The two zoning districts have similar setback, buffering and height restrictions.

The below analysis is based on the maximum use for each zoning district. For Rural Village (RV), a single-family development of up to 2 units/acre is analyzed. For a 1.43-acre parcel, this equates to 2 units. For the General Commercial category, a commercial office building with a maximum square footage of 5,000 square feet is considered.

	Rural Village Estimated Maximum Use	General Commercial Estimated Use
Sanitary Sewer	2 ERCs - 560 GPD ¹	5 ERCs - 1,400 GPD ¹
Potable Water	2 ERCs - 700 GPD ¹	5 ERCs - 1,750 GPD ¹
Solid Waste Disposal	± 28.2 lbs per day	± 50 lbs per day
Stormwater Management	Must retain first 1" of pre-developed runoff / Attenuation of 25-year critical storm per City of Freeport LDC.	Must retain first 1" of pre-developed runoff / Attenuation of 25-year critical storm per City of Freeport LDC.
Recreation & Open Space	Max ISR = 30%	Max ISR = 70%
Traffic	± 2 PM Peak Hour Trips Per Day	± 11 PM Peak Hour Trips Per Day

¹GPD = Gallons Per Day

Sanitary Sewer and Potable Water: Anticipated service requirements for the proposed developments are shown above. Sanitary sewer and potable water service will be provided by the City of Freeport. Water and sewer daily use is calculated using the City of Freeport concurrency data. It is estimated that sewer demand will be 280 gpd / ERC for residential uses and water demand will be 350 gpd / ERC for residential uses.

Solid Waste Disposal: Service is currently available in the City of Freeport. The need does not pose any concern for future development. Solid Waste generation is based upon 4.7 lbs per person for residential uses and 10 lbs per 1,000 square feet for office uses.

Stormwater Management: The City of Freeport requires that the first inch of stormwater runoff must be treated on site. This first inch is based on the unimproved conditions of the site. The attenuation of the critical 25-year storm event, up to the 24-hour storm, is required by the City's Land Development Code.

Recreation and Open Space: Rural Village (RV) has a maximum Impervious Surface Ratio of 30%, which allows for 70% of the parcel to remain in open space. General Commercial (C-1) has a maximum Impervious Surface Ratio of 70%, this allows for a minimum 30% of the lot area to remain pervious/open.

Traffic: The 2 single-family units (ITE 210) would generate approximately 2 PM peak hour trips of adjacent street traffic between the hours of 4:00 and 6:00 p.m. A 5,000 square foot small office space (ITE 712) would generate approximately 11 PM peak hour trips of adjacent street traffic between the hours of 4:00 and 6:00 p.m. This is based on calculations obtained from the Institute of Transportation Engineers (ITE) 12th edition.

5) Natural Resources:

The site contains one manmade drainage ditch along the northern boundary of the property which would be considered "other surface waters". The site does not feature any other jurisdictional wetlands, flood zones, known species, or other natural resources that would be harmed by development of the subject property. Tree protection and buffers shall be in accordance with the Freeport Land Development Code at the time of any future development that may be proposed on the subject property.

6) Consistency with the Comprehensive Plan & Development Patterns:

The proposed zoning change and intended future development is consistent with the City of Freeport Comprehensive Plan and Land Development Code. The proposed development is also consistent with the pattern of development in the area. The site fronts U.S. Highway 331 which is established as a commercial corridor within the area.

CITY OF FREEPORT

ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF FREEPORT, SPECIFICALLY THE FUTURE LAND USE MAP, SPECIFICALLY THE PARCEL IDENTIFIED WITH PROPERTY REFERENCE NUMBER 22-1S-19-23030-000-0240 CONTAINING APPROXIMATELY 1.43 ACRES MORE OR LESS, FROM CITY FUTURE LAND USE DESIGNATIONS OF RV (RURAL VILLAGE) TO THE CITY'S MU (MIXED-USE) FUTURE LAND USE DESIGNATION.

WHEREAS, the Legislature adopted Chapter 163, laws of Florida, which requires the City of Freeport prepare and adopt and enforce a comprehensive plan; and,

WHEREAS, the City of Freeport adopted the Future Land Use Element of the Comprehensive Plan on December 20, 1990; and,

WHEREAS, Chapter 163, Florida Statutes, empowers the City of Freeport to amend its comprehensive plan; and,

WHEREAS, the City of Freeport City Council held a Public Hearing to adopt this Comprehensive Plan Amendment, pursuant to Section 163, 3187, Florida Statutes, with due public notice having been provided, and having reviewed and considered all comments received during the public hearing, and having provided for necessary revisions; and,

WHEREAS, in exercise of its authority, the City Council of Freeport, Florida finds it necessary and desirable to adopt and does hereby adopt this Comprehensive Plan Amendment, in order to encourage the most appropriate use of land, water and resources, consistent with the public interest; and deal effectively with future problems that may result from the use and development of land within City of Freeport; now therefore,

BE IT ORDAINED by the City Council of the City of Freeport, Florida as follows:

Section 1 Purpose and Intent

The land use designation of the above identified parcel shall be and hereby is changed from LDR (Low Density Residential) to the City's MU (Mixed-Use) Future Land Use designation.

Section 2 Comprehensive Plan Amendment

The City of Freeport Comprehensive Plan is hereby amended to include the following parcels described by the legal description as:

LEGAL DESCRIPTION

AS PROVIDED:

COMMENCE AT THE SOUTHWEST CORNER OF OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 1 SOUTH, RANGE 19 WEST AND RUN NORTH 305 FEET; THENCE RUN EAST 1300 FEET FOR POINT OF BEGINNING; THENCE RUN

EAST 390.1 FEET; THENCE RUN N 14°00'00" E, 218.6 FEET; THENCE RUN N 76°00'00" W, A DISTANCE OF 147.83 FEET;

THENCE RUN 106.4 FEET IN A SOUTHWESTERLY DIRECTION ON A STRAIGHT LINE TO A POINT 305 FEET DUE NORTH OF SOUTH LINE OF SAID SOUTHEAST QUARTER; THENCE RUN WEST 200 FEET; THENCE RUN SOUTH 212 FEET TO

CITY OF FREEPORT

ORDINANCE NO. 2026-_____

POINT OF BEGINNING; LESS THE PARCELS OF LAND CONVEYED IN THE DEEDS RECORDED IN DEED BOOK 239, AT PAGE

397, DEED RECORDS AND OFFICIAL RECORDS BOOK 2804, PAGE 3941, OF THE WALTON COUNTY, FLORIDA

AS SURVEYED:

COMMENCE AT A 4"x4" CONCRETE MONUMENT (ILLEGIBLE) MARKING THE THE SOUTHEAST CORNER OF SECTION 22, TOWNSHIP 1 SOUTH, RANGE 19 WEST, WALTON COUNTY FLORIDA; THENCE ALONG THE SOUTH LINE OF SAID SECTION 22 N 86°14'59" W, A DISTANCE OF 1167.31 FEET TO A ½" CAPPED IRON ROD (FDOT) MARKING THE WEST RIGHT OF WAY OF U.S. HIGHWAY 331 SOUTH; THENCE ALONG SAID RIGHT OF WAY N 18°51'16" E, A DISTANCE OF 315.88 FEET TO A ½" CAPPED IRON ROD (FDOT) MARKING THE INTERSECTION OF U.S. HIGHWAY 331 SOUTH AND THE NORTH RIGHT OF WAY OF JONES DRIVE, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE ALONG THE NORTH RIGHT OF WAY OF JONES DRIVE N 86°14'06" W, A DISTANCE OF 294.96 FEET TO A ½" CAPPED IRON ROD (LB 7584); THENCE DEPARTING SAID RIGHT OF WAY OF JONES DRIVE N 03°45'01" E A DISTANCE OF 212.00 FEET TO A ½" CAPPED IRON ROD (LB 7584); THENCE S 86°14'59" E, A DISTANCE OF 200.00 FEET TO A ½" CAPPED IRON ROD (LB 7584); THENCE S 03°45'01" W, A DISTANCE OF 23.93 FEET TO A ½" CAPPED IRON ROD (LB 7584); THENCE S 70°50'26" E, A DISTANCE OF 142.58 FEET TO A ½" CAPPED IRON ROD (LB 7584) ON THE WEST RIGHT OF WAY OF U.S. HIGHWAY 331 SOUTH; THENCE ALONG SAID RIGHT OF WAY S 19°32'35" W, A DISTANCE OF 156.15 FEET TO THE POINT OF BEGINNING.

Section 3 Severability

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance and the City of Freeport's Comprehensive Plan shall remain in full force and effect.

Section 4 Copy on File

An official, true, and correct copy of all elements of the Freeport Comprehensive Plan, as adopted and amended from time to time, shall be maintained by the City Mayor or his designee.

Section 5 Effective Date

The effective date of this Comprehensive Plan Amendment shall be the date this ordinance is adopted by the Freeport City Council, as the City of Freeport is an RAO (Rural Area of Opportunity), per Section 163.3187(1)(o), Florida Statutes.

CITY OF FREEPORT

ORDINANCE NO. 2026-_____

PASSED AND DULY ADOPTED at the regular meeting of the City Council of Freeport, in Walton County Florida the _____ day of _____, _____.

CITY OF FREEPORT, FLORIDA

BY _____
Mayor

ATTEST:

City Clerk

City Planning Board Hearing: August 5, 2026

City Council First Reading: August 27, 2026

City Council Second Reading:

CITY OF FREEPORT

ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE ZONING MAP SERIES INCLUDED BY REFERENCE IN ARTICLE 3 OF THE LAND DEVELOPMENT CODE OF THE CITY OF FREEPORT, SPECIFICALLY THE PARCEL IDENTIFIED WITH PROPERTY REFERENCE NUMBER 22-1S-19-23030-000-0240 CONTAINING APPROXIMATELY 1.43 ACRES MORE OR LESS AND DESCRIBED BY THE LEGAL DESCRIPTION CONTAINED IN SECTION 1 BELOW AMENDING THE ZONING ASSIGNMENT FROM RURAL VILLAGE TO GENERAL COMMERCIAL.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA:

WHEREAS, the Legislature adopted Chapter 163, laws of Florida, which requires the City of Freeport to prepare and adopt and enforce a comprehensive plan; and

WHEREAS, the City Council finds that the approximately 2.66-acre area in Section 23, Township 1 South, Range 19 West, Walton County, Florida, as described above in ordinance title, would best suit the interests of the City by assigning a zoning designation of C-1 General Commercial; and

WHEREAS, a public hearing for the adoption of the assignment and amendment of zoning was held for the purpose of receiving public comments as required by law with notice having been published as required by law; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA, THAT:

SECTION 1. The zoning designations of that parcel identified by property reference number listed below and being more particularly described as follows:

LEGAL DESCRIPTION

AS PROVIDED:

COMMENCE AT THE SOUTHWEST CORNER OF OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 1 SOUTH, RANGE 19 WEST AND RUN NORTH 305 FEET; THENCE RUN EAST 1300 FEET FOR POINT OF BEGINNING; THENCE RUN EAST 390.1 FEET; THENCE RUN N 14°00'00" E, 218.6 FEET; THENCE RUN N 76°00'00" W, A DISTANCE OF 147.83 FEET;

THENCE RUN 106.4 FEET IN A SOUTHWESTERLY DIRECTION ON A STRAIGHT LINE TO A POINT 305 FEET DUE NORTH OF SOUTH LINE OF SAID SOUTHEAST QUARTER; THENCE RUN WEST 200 FEET; THENCE RUN SOUTH 212 FEET TO POINT OF BEGINNING; LESS THE PARCELS OF LAND CONVEYED IN TEH DEEDS RECORDED IN DEED BOOK 239, AT PAGE

397, DEED RECORDS AND OFFICIAL RECORDS BOOK 2804, PAGE 3941, OF THE WALTON COUNTY, FLORIDA

AS SURVEYED:

COMMENCE AT A 4"x4" CONCRETE MONUMENT (ILLEGIBLE) MARKING THE THE SOUTHEAST CORNER OF SECTION 22, TOWNSHIP 1 SOUTH, RANGE 19 WEST, WALTON COUNTY FLORIDA; THENCE ALONG THE SOUTH LINE OF SAID SECTION 22 N 86°14'59" W, A DISTANCE OF 1167.31 FEET TO A ½" CAPPED IRON ROD (FDOT) MARKING THE WEST

CITY OF FREEPORT

ORDINANCE NO. 2026-_____

RIGHT OF WAY OF U.S. HIGHWAY 331 SOUTH; THENCE ALONG SAID RIGHT OF WAY N 18°51'16" E, A DISTANCE OF 315.88 FEET TO A ½" CAPPED IRON ROD (FDOT) MARKING THE INTERSECTION OF U.S. HIGHWAY 331 SOUTH AND THE NORTH RIGHT OF WAY OF JONES DRIVE, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE ALONG THE NORTH RIGHT OF WAY OF JONES DRIVE N 86°14'06" W, A DISTANCE OF 294.96 FEET TO A ½" CAPPED IRON ROD (LB 7584); THENCE DEPARTING SAID RIGHT OF WAY OF JONES DRIVE N 03°45'01" E A DISTANCE OF 212.00 FEET TO A ½" CAPPED IRON ROD (LB 7584); THENCE S 86°14'59" E, A DISTANCE OF 200.00 FEET TO A ½" CAPPED IRON ROD (LB 7584); THENCE S 03°45'01" W, A DISTANCE OF 23.93 FEET TO A ½" CAPPED IRON ROD (LB 7584); THENCE S 70°50'26" E, A DISTANCE OF 142.58 FEET TO A ½" CAPPED IRON ROD (LB 7584) ON THE WEST RIGHT OF WAY OF U.S. HIGHWAY 331 SOUTH; THENCE ALONG SAID RIGHT OF WAY S 19°32'35" W, A DISTANCE OF 156.15 FEET TO THE POINT OF BEGINNING.

SECTION 2. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provision and portions of this Ordinance and the City of Freeport's Land Development Code shall remain in full force and effect.

SECTION 3. The City of Freeport's Land Development Code is hereby amended as set forth in and incorporated herein by reference and consists of a Zoning Map Series Amendment.

An official, true and correct copy of the Freeport Land Development Code as adopted and amended from time to time shall be maintained by the City Mayor or his designee.

SECTION 4. Effective Date

The effective date of this Zoning Amendment shall be the date this ordinance is filed with the Department of State.

CITY OF FREEPORT, FLORIDA

By _____
Mayor

ATTEST

City Clerk

City Planning Board Hearing: August 5, 2026
City Council First Reading: August 27, 2026
City Council Second Reading:

City of Freeport

Agenda Item Summary

Agenda Item Wording:
Political Signage Regulations

Meeting Date:
Date request submitted:

Department making request/name:

Planning & Zoning Dept/Latilda Hughes-Neel AICP, Planning Director

Requested Motion/Action:

This is an informational item to provide clarity to the City Council on regulations pertaining to political signage.

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☒ Yes ☐ No
- ☐ N/A

Budgeted Item? ☐ Yes ☒ No ☐ N/A

Item cost: _____ ☒ N/A

Legal Review Needed?

- ☒ Yes ☐ No ☐ N/A

Details on why action is needed.

Background:

Staff has been asked to provide clarification to the City Council on political signage regulations applicable within the city limits of Freeport.



Freeport Planning & Zoning

850-835-2340 * 16040 HIGHWAY 331 BUSINESS * FREEPORT, FLORIDA 32439

Date: August 27, 2026

To: Freeport City Council

From: Latilda Hughes-Neel AICP, Planning Director

Re: Political Signage Regulation Summary

Mayor & Council:

Political Signs are included within the category of Temporary Signs, which announce temporary uses or events. A political election is a temporary event. The following parameters within the Land Development Code would be applicable to temporary political signage:

5.01.03 (C)(1): Protection and Use of Rights-Of-Way. No encroachment shall be permitted into existing rights of way, except for temporary use as authorized by the City of Freeport.

5.01.04(H) Clear Visibility Triangle: Nothing can be erected, placed, parked, planted, or allowed to grow in such a manner as to materially impede vision between a height of two (2) feet and ten (10) feet above the grade, measured at the center line of the intersection. *(a highlighted graphic is included in the package for ease of understanding)*

5.06.03 Prohibited Signs

(B)(2) Any sign that, in the opinion of the Planning Official does or will constitute a safety hazard.

(B)(7)(f) Signs that obstruct the vision of pedestrians, cyclists, or motorists travelling on or entering public streets

(B)(14) Signs erected on public property, or on private property (such as private utility poles) located on public property, other than signs erected by

public authority for public purposes (and signs authorized in writing pursuant to 337.407, Florida Statutes.)

(B)(15) Signs erected over or across any public street except as may otherwise be expressly authorized by this Code, and except governmental signs erected by or on the order of a public officer.

(B)(16) Vehicle signs with a total sign area on any vehicle is excess of ten (10) square feet, when the vehicle:

- a. Is parked for more than sixty consecutive minutes within one hundred (100) feet of any street right-of-way;
- b. Is visible from the street right of way that the vehicle is within one hundred (100) feet of.

(B)(25) portable signs as defined by this Code

5.06.04 Permitted Temporary Signs

(B) Sign Types Allowed. A temporary sign may be a round or building sign but may not be an electric sign.

(C) Removal of Illegal Temporary Signs. Any temporary sign not complying with the requirements of this section is illegal and subject to immediate removal.

(D)(2)(c) Restrictions on Content of Temporary Signs: To announce or advertise such temporary uses such as fairs, carnivals, circuses, revivals, sporting events, flea markets, or any public, charitable, educational or religious events or function. Such message shall be removed within 5 days after the special event.

(E) Permissible Size, Height and Number of Signs

1. One-Family and 2-Family Residences

- No more than two (2) temporary signs
- Aggregate sign area of not more than ten (10) square feet
- No individual sign shall exceed six (6) square feet or exceed eight (8) feet in height

2. Three-Family and Four-Family Residences (*townhomes*)

- Not more than four (4) temporary signs
- Aggregate sign area of not more than ten (10) square feet
- No individual sign shall exceed six (6) square feet or exceed eight (8) feet in height.

3. All Other Parcels

- One (1) square foot of temporary signage per ten (10) feet of frontage up to a maximum of one hundred (100) square feet.
- No individual sign shall exceed sixty (60) square feet nor exceed ten (10) feet in height.
- Signs must be at least one hundred (100) feet apart.

Shade Tree

A deciduous tree of wide canopy, resistant to root pressure and sodium, no less than 4" caliper and 8 ft. clear trunk at the time of planting.

Shopping Center

One or more retail stores and/or service establishments containing a minimum of 15,000 square feet of floor space. Uses allowed include retail, office, restaurant ($\leq 40\%$ gross square feet), personal service, indoor recreation. Excludes warehousing, outdoor storage/displays, including motor vehicle dealerships.

Sign

Any writing, pictorial presentation, number, illustration, or decoration, flag, banner or pennant, or other device which is used to announce, direct attention to, identify, advertise or otherwise make anything known. The term sign shall not be deemed to include the terms "building" or "landscaping," or any architectural embellishment of a building not intended to communicate information.

Sign Face

The part of a sign that is or may be used for copy.

Sign Face Area

The area of any regular geometric shape which contains the entire surface area of a sign upon which copy may be placed.

Sign Structure

Any construction used or designed to support a sign.

Significant Adverse Effect

Any modification, alteration, of effect upon a Protected Environmentally Sensitive Area which measurably reduces the Area's beneficial functions as delineated in the Conservation Element of the City Comprehensive Plan.

Single-Family Dwelling

A structure containing one dwelling unit, and not attached to any other dwelling unit by any means. A single-family unit may contain an accessory apartment pursuant to this Code.

Streetwall

A masonry wall or wood fence built along the Frontage Line between 3 and 5 ft. in height.

Structural Alteration

Any change in the supporting members of a building such as bearing walls, columns, beams or girders, except for repair and replacement.

Subordinate Structure

(See Accessory Use)

Surface Water

Water above the surface of the ground whether or not flowing through definite channels, including the following:

1. Any natural or artificial pond, lake, reservoir, or other area which ordinarily or intermittently contains water and which has a discernible shoreline; or
2. Any natural or artificial stream, river, creek, channel, ditch, canal, conduit, culvert, drain, waterway, gully, ravine, street, roadway, swale or wash in which water flows in a definite direction, either continuously or intermittently, and which has a definite channel, bed or banks; or
3. Any wetland.

Swimming Pool

Any constructed pool over 24 inches in depth or with a surface area exceeding 250 square feet used for swimming or bathing.

Technical Review Committee

Staff and other entities with technical expertise/jurisdiction responsible for technical review of Development Applications, including but not limited to: the Freeport Planning Director, the Freeport Engineer, the Freeport Water Supervisor, the Freeport Sewer Supervisor, Walton County Fire & Rescue, Walton County Public Works, Walton County Sheriff's Dept., Walton County School District, CHELCO and Waste Management.

Temporary

Designed, constructed, and intended to be used on a short-term basis.

C. Protection and Use of Rights-of-Way

1. No encroachment shall be permitted into existing rights-of-way, except for temporary use authorized by the City of Freeport.
2. Use of the right-of-way for public or private utilities, including, but not limited to, sanitary sewer, potable water, telephone wires, cable television wires, gas lines, or electricity transmission, shall be allowed subject to the placement specifications in the most current Institute of Transportation Engineer "Traffic Handbook
3. Sidewalks and bicycle/multimodal paths shall be placed within the right-of-way.
4. Generally, water meters/services will be located at or near the customer's curb or property line. When it is impractical to locate meters at or near the customer's curb or property line, the utility may locate a meter in any reasonably convenient or accessible area that is agreed upon. No water meter/service shall be installed or placed more than 5 feet onto private property without a written easement agreement.

D. Vacations of Right-of-Ways

Application to vacate a right-of-way shall be approved upon a finding that all of the following requirements are met:

1. The requested vacation is consistent with the Transportation Circulation Element of the City of Freeport Comprehensive Plan.
2. The right-of-way does not provide sole access to any property. Remaining access shall not be by easement.
3. The vacation would not jeopardize the current or future location of any utility.
4. The proposed vacation is not detrimental to the public interest and provides a positive benefit to the City of Freeport.

5.01.04 Street Design Standards**A. General Design Standards**

1. All streets in a new development shall be designed and constructed pursuant to the standards in the most current Institute of

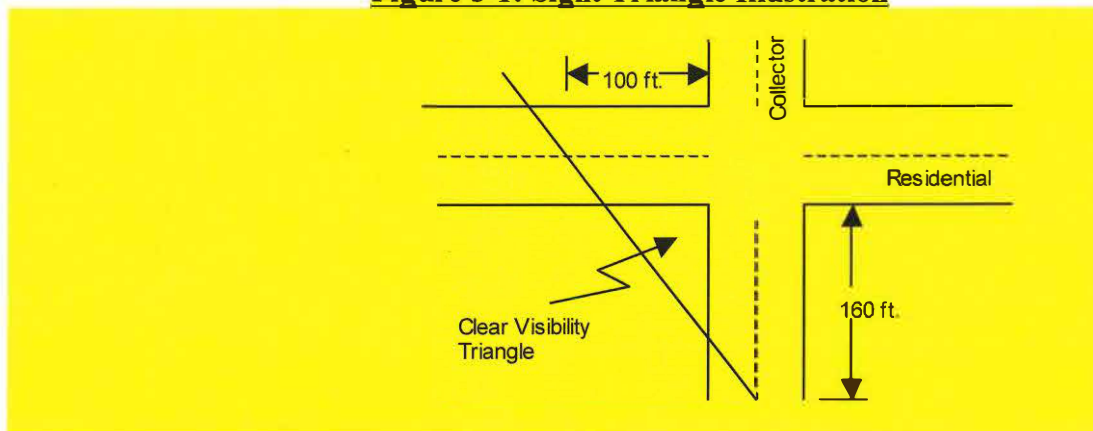
or fewer units or lots are being served, a sign indicating a dead-end street shall be posted.

H. Clear Visibility Triangle

In order to provide a clear view of the intersecting street to the motorist, there shall be a triangular area of clear visibility formed by two (2) intersecting streets or the intersection of a driveway and a street. The following standards shall be met:

1. Nothing shall be erected, placed, parked, planted, or allowed to grow in such a manner as to materially impede vision between a height of two (2) feet and ten (10) feet above the grade, measured at the centerline of the intersection.
2. The clear visibility triangle shall be formed by connecting a point on each street center line, to be located at the distance from the intersection of the street center lines indicated below, and a third line connecting the two points. See FIGURE 5-1.

Figure 5-1: Sight Triangle Illustration



3. The distance from the intersection of the street center lines from the various road classifications shall be as follows:

Road Classification	Distance from Street Center Line Intersection
Driveway or Residential Street	100 feet
Collector	160 feet
Arterial	200 feet

I. Signage and Signalization

5.06.00 SIGNS

5.06.01 GENERAL PROVISIONS

A. Relationship to Building and Electrical Codes

These sign regulations are intended to complement the requirements of the building and electrical codes adopted by the City of Freeport. Whenever there is inconsistency between these regulations and the building or electrical code, the more stringent requirement shall apply.

A. No Defense to Nuisance Action

Compliance with the requirements of these regulations shall not constitute a defense to an action brought to abate a nuisance under the common law.

B. Maintenance

All signs, including their supports, braces, guys and anchors, electrical parts and lighting fixtures, and all painted and display areas, shall be maintained in accordance with the building and electrical codes adopted by the City of Freeport, and shall present a neat and clean appearance. The vegetation around, in front of, behind, and underneath the base of ground signs for a distance of ten (10) feet shall be neatly trimmed and free of unsightly weeds, and no rubbish or debris that would constitute a fire or health hazard shall be permitted under or near the sign.

C. Definitions

[Refer to Appendix B](#)

5.06.02 Exempt Signs

The following signs are exempt from the operation of these sign regulations, and from the requirements in this Code that a permit be obtained for the erection of permanent signs, provided they are not placed or constructed so as to create a hazard of any kind:

- A. Signs that are not designed or located so as to be visible from any street or adjoining property.
- B. Signs of two (2) square feet or less and signs that include no letters, symbols, logos or designs in excess of two (2) inches in vertical or horizontal dimension, provided that such sign, or combination of such signs, does not constitute a sign prohibited by [SECTION 5.06.03](#) of this Code.

- C. Signs necessary to promote health, safety and welfare, and other regulatory, statutory, traffic control or directional signs erected on public property with permission as appropriate from the State of Florida, the United States, Walton County or the City of Freeport.
- D. Legal notices and official instruments.
- E. Decorative flags and bunting for a celebration, convention, or commemoration of significance to the entire community when authorized by the City Council for a prescribed period of time.
- F. Holiday lights and decorations.
- G. Merchandise displays behind storefront windows so long as no part of the display moves or contains flashing lights.
- H. Memorial signs or tablets, names of buildings and dates of erection when cut into any masonry surface or when constructed of bronze or other incombustible materials and attached to the surface of a building.
- I. Signs incorporated into machinery or equipment by a manufacturer or distributor, which identify or advertise only the product or service dispensed by the machine or equipment, such as signs customarily affixed to vending machines, newspaper racks, telephone booths, and gasoline pumps.
- J. Advertising and identifying signs located on taxicabs, buses, trailers, trucks, or vehicle bumpers.
- K. Public warning signs to indicate the dangers of trespassing, swimming, animals or similar hazards.
- L. Works of art that do not constitute advertising.
- M. Signs carried by a person.
- N. Religious displays.

5.06.03 Prohibited Signs

A. Generally

It shall be unlawful to erect, cause to be erected, maintain or cause to be maintained, any sign not expressly authorized by, or exempted from, this Code.

B. Specifically

The following signs are expressly prohibited unless exempted by [PART 5.06.02](#) of this Code or expressly authorized by [PART 5.06.04](#), [PART 5.06.05](#), or [PART 5.06.06](#) of this Code:

1. Signs that are in violation of the building code or electrical code adopted by the city.
2. Any sign that, in the opinion of the Planning Official does or will constitute a safety hazard.
3. Blank temporary signs.
4. Signs with visible moving, revolving, or rotating parts or visible mechanical movement of any description or other apparent visible movement achieved by electrical, electronic, or mechanical means, except for traditional barber poles.
5. Signs with the optical illusion of movement by means of a design that presents a pattern capable of giving the illusion of motion or changing of copy.
6. Signs with lights or illuminations that flash, move, rotate, scintillate, blink, flicker, or vary in intensity or color except for time-temperature-date signs.
7. Strings of light bulbs used on commercially developed parcels for commercial purposes, other than traditional holiday decorations.
 - a. Signs, commonly referred to as wind signs, consisting of one or more banners, flags, pennants, ribbons, spinners, streamers or captive balloons, or other objects or material fastened in such manner as to move upon being subjected to pressure by wind.
 - b. Signs that incorporate projected images, emit any sound that is intended to attract attention, or involve the use of live animals.
 - c. Signs that emit audible sound, odor, or visible matter such as smoke or steam.
 - d. Signs or sign structures that interfere in any way with free use of any fire escape, emergency exit, or standpipe, or that obstruct any window to such an extent that light or ventilation is reduced to a point below that

required by any provision of this Code or other ordinance of the City of Freeport.

- e. Signs that resemble any official sign or marker erected by any governmental agency, or that by reason of position, shape or color, would conflict with the proper functioning of any traffic sign or signal, or be of a size, location, movement, content, color, or illumination that may be reasonably confused with or construed as, or conceal, a traffic-control device.
 - f. Signs that obstruct the vision of pedestrians, cyclists, or motorists traveling on or entering public streets.
 - g. Non-governmental signs that use the words "stop," "look," "danger," or any similar word, phrase, or symbol.
- 8. Signs, within ten (10) feet of public right of way or one hundred (100) feet of traffic-control lights, that contain red or green lights that might be confused with traffic control lights.
 - 9. Signs that are of such intensity or brilliance as to cause glare or impair the vision of any motorist, cyclist, or pedestrian using or entering a public way, or that are a hazard or a nuisance to occupants of any property because of glare or other characteristics.
 - 10. Signs that contain any lighting or control mechanism that causes unreasonable interference with radio, television or other communication signals.
 - 11. Searchlights used to advertise or promote a business or to attract customers to a property.
 - 12. Signs that are painted, pasted, or printed on any curbstone, flagstone, pavement, or any portion of any sidewalk or street, except house numbers and traffic control signs.
 - 13. Signs placed upon benches, bus shelters or waste receptacles, except as may be authorized in writing pursuant to 337.407, Florida Statutes.
 - 14. Signs erected on public property, or on private property (such as private utility poles) located on public property, other than signs erected by public authority for public purposes (and signs authorized in writing pursuant to 337.407, Florida Statutes.)

A temporary sign may display any message so long as it is not:

1. Harmful to minors as defined by this Code.
2. Advertising as defined by this Code, except that advertising for the following purposes may be displayed.
 - a. To indicate that an owner, either personally or through an agent, is actively attempting to sell, rent or lease the property on which the sign is located.
 - b. To indicate the grand opening of a business or other activity. Such message may be displayed for a period not exceeding fourteen (14) days within the first three (3) months that the occupancy is open for business.
 - c. To identify construction in progress. Such message shall not be displayed more than sixty (60) days prior to the beginning of actual construction of the project and shall be removed when construction is completed. If a message is displayed pursuant to this section, but construction is not initiated within sixty (60) days, the message shall be removed, pending initiation or continuation of construction activities.
 - d. To indicate the existence of a new business, or a business in a new location, if such business has no permanent signs. Such message may be displayed for a period of not more than sixty (60) days or until installation of permanent signs, whichever shall occur first.
 - e. To announce or advertise such temporary uses as fairs, carnivals, circuses, revivals, sporting events, flea markets, or any public, charitable, educational or religious event or function. Such message shall be removed within five (5) days after the special event.

**E.
B.**

Permissible Size, Height and Number of Temporary Signs

1. One-Family and Two-Family Residences

A parcel on which is located a single one-family or two-family residence may display not more than two temporary signs with an aggregate sign area of not more than ten (10) square feet. No individual sign shall exceed six (6) square feet nor exceed Eight (8) feet in height.

2. Three-Family and Four-Family Residences

A parcel on which is located a single three-family or four-family residence may display not more than four (4) temporary signs with an aggregate sign area of not more than (10) square feet. No individual sign shall exceed six (6) square feet nor exceed eight (8) feet in height.

3. On All Other Parcels

All other parcels may display one (1) square foot of temporary signage per ten (10) feet of frontage up to a maximum of one hundred (100) square feet. No individual sign shall exceed sixty (60) square feet nor exceed ten (10) feet in height. Signs must be spaced at least one hundred (100) feet apart.

5.06.05 Permitted Permanent Accessory Signs

A. Sign Types Allowed

A permanent accessory sign may be a ground or building sign. A permanent accessory sign may not be a roof sign.

B. Content

A permanent accessory sign may display any message so long as it is not harmful to minors as defined by this Code.

C. Permissible Number, Area, Spacing and Height of Permanent Accessory Signs

1. Ground Signs

The permissible number, area, spacing and height of permanent accessory ground signs for each multiple occupancy complex and each occupant not located in a multiple occupancy complex shall be determined according to the following tables and text:

- a. If located on a thoroughfare with a speed limit of forty-five (45) miles per hour or less

Frontage on a Public right of Way in feet	Number of signs allowed	Total sign area allowed/Maximum sign area for Individual sign in Square feet	Minimum Distance for any side property line/other permanent ground sign on the same site in feet	Maximum height in feet
Less than 50	1	24/24	10/NA	18
At least 50 but less than 100	1	32/32	15/NA	18
At least 100 but less than 200	1	48/48	20/NA	18
At least 200 but less than 300	1	64/64	50/NA	18
At least 300 but less than 400	2	72/72	50/100	18
400 or more	3	96/96	50/100	18

2. If located on a thoroughfare with a speed limit greater than forty-five (45) miles per hour:

Frontage on a Public right of Way in feet	Number of signs allowed	Total sign area allowed/Maximum sign area for Individual sign in Square feet	Minimum Distance for any side property line/other permanent ground sign on the same site in feet	Maximum height in feet
Less than 50	1	24/24	10/NA	18
At least 50 but less than 100	1	48/48	15/NA	18
At least 100 but less than 200	1	64/64	20/NA	18
At least 200 but less than 300	1	96/96	50/NA	18
At least 300 but less than 400	2	128/96	50/100	18
400 or more	2	192/96	50/100	18

2. Building Signs

- a. Subject to the design criteria in [PART 5.06.07](#) of this Article, the maximum height of a building sign shall be eighteen (18) feet, except that on a building of more than two stories, a single building sign is allowed above eighteen (18) feet on each side of the building.
- b. Each multiple occupancy complex may display one (1) permanent accessory building sign on each side of the principal building or buildings in which the complex is located, not to exceed a sign area of up to ten (10) percent of the façade area (see [PART 5.06.06](#), Measurement determinations) of each building side or two hundred (200) square feet, whichever is smaller.

- c. Each occupant of a multiple occupancy complex may display three (3) permanent accessory building signs on any exterior portion of the complex that is part of the occupant's unit (not including a common or jointly owned area), not to exceed a total combined sign area of fifteen (15) percent of the façade area (see [PART 5.06.06](#), Measurement Determinations) of such exterior portion or two hundred (200) square feet, whichever is smaller.
- d. Each occupant not located in a multiple occupancy complex may display three (3) permanent accessory building signs on each side of the principal building in which the occupancy is located, not to exceed a total combined sign area for each building side of twenty (20) percent of the façade area (See [PART 5.06.06](#), Measurement Determinations) of the building side or two hundred (200) square feet, whichever is smaller.

3. Multiple Frontages

If a building has frontage on two (2) or more streets, each frontage shall be separately considered for the purposes of determining compliance with the provisions of these regulations, but the permitted sign area for one (1) frontage may not be combined with that permitted on another frontage to increase the permitted sign area on one frontage. However, no ground sign on one right of way may be closer than one hundred (100) feet to a sign on another right of way, measured as the sum of distances measured continuously along the rights of way through a common point or points.

D. Time-Temperature-Date Signs

Time-temperature-date signs are permitted as a permanent accessory sign on commercially developed parcels notwithstanding the general prohibition on changing signs. These signs may only display numerical information in an easily comprehensible way and shall be kept accurate. They may be ground or building signs and are subject to the regulations applicable to such signs. They shall be counted as part of an occupancy's allowable sign area.

E. Directional Signs

Directional signs limited in area to four (4) square feet, giving directions to motorists regarding the location of parking areas and access drives shall be permitted as permanent accessory signs on all parcels and shall not be counted as part of an occupancy's allowable sign area.

F. Signs at Entrances to Residential Developments, Farms and Ranches

1. Generally

A permanent accessory sign may be displayed at the entrance to residential developments, farms and ranches.

2. **Restrictions**

- a. One (1) sign is permitted at only one (1) entrance into the development, farm or ranch from each abutting street. The sign may be a single sign with two (2) faces of equal size or can be two (2) single-faced structures of equal size located on each side of the entrance. No face of the sign shall exceed thirty-two (32) square feet in size and may be illuminated in a steady light only.
- b. When considering the placement of such signs, the Development Review Board or Department, as the case may be, shall consider the location of public utilities, sidewalks and future street widenings.
- c. The Development Review board or Department shall ensure that such signs shall be maintained perpetually by the developer, the owner of the sign, a pertinent owners' association, or some other person who is legally accountable under a maintenance arrangement approved by the Board. If no accountable person accepts legal responsibility to maintain the signs and no other provision has been made for the maintenance of them, the sign shall be removed by the developer or owner.

G. Flags

1. Number

Not more than three flags or insignias of governmental, religious, charitable, fraternal or other organizations may be displayed on any one parcel of land.

2. Size

The maximum distance from top to bottom of any flag shall be twenty (20) percent of the total height of the flagpole, or in the absence of a flagpole, twenty (20) percent of the distance from the top of the flag or insignia to the ground.

A. Utility Signs

Public utility signs that identify the location of underground utility lines and facilities, high voltage lines and facilities, and other utility facilities and appurtenances are permitted so long as they do not exceed three (3) feet in height, and so long as the sign face does not exceed one half (1/2) square foot.

5.06.06 Measurement Determinations

A. Distance Between Signs

The minimum required distance between signs shall be measured along street rights of way from the closest parts of any two signs.

B. Facade Area

The façade area shall be measured by determining the area within a two-dimensional geometric figure coinciding with the edges of the walls, windows, doors, parapets, marquees, and roof slopes of greater than forty-five (45) degrees that form a side of a building or unit.

C. Sign Area

1. Generally

The area of a sign shall be the area within the smallest square, rectangle, parallelogram, triangle, circle or semi-circle, the sides of which touch the extreme points or edges of the sign face.

2. Special Situations

- a. Where a sign is composed of letters or pictures attached directly to a façade, window, door, or marquee, and the letters or pictures are not enclosed by a border or trimming, the sign area shall be the area within the smallest rectangle, parallelogram, triangle, circle or semicircle, the sides of which touch the extreme points of the letters or pictures.
- b. Where two sign faces are placed back-to-back on a single sign structure, and the faces are at no point more than four (4) feet apart, the area of the sign shall be counted as the area of one (1) of the faces.

- c. Where four sign faces are arranged in a square, rectangle, or diamond, the area of the sign shall be the area of the two largest faces.
- d. Where a sign is in the form of a three-dimensional object, the area shall be determined by drawing, a square, rectangle, parallelogram, triangle, circle or semicircle, the sides of which touch the extreme points or edges of the projected image of the sign and multiplying that area by two (2). The “projected image” is that image created by tracing the largest possible two-dimensional outline of the sign.

D. Number of Signs

1. Generally

In general, the number of signs shall be the number of non-contiguous sign faces. Multiple non-contiguous sign faces may be counted as a single sign if all the sign faces are included in the geometric figure used for determining the sign area.

2. Special Situations

- a. Where two sign faces are placed back-to-back and are at no point more than three (3) feet apart, it shall be counted as one sign.
- b. If a sign has four faces arranged in a square, rectangle or diamond, it shall be counted as two signs.

E. Sign Height

The height of a sign shall be measured as the vertical distance from the finished grade at the base of the supporting structure to the top of the sign, or its frame or supporting structure, whichever is higher.

5.06.07 Design, Construction, and Location Standards

A. Generally

All permanent signs must comply with the following design, construction and location standards. All signage must be placed on the same parcel of the location of the development or business being advertised.

B. Compliance with Building and Electrical Codes Required

All permanent signs, and the illumination thereof, shall be designed, constructed and maintained in conformity with applicable provisions of the building and electrical codes adopted by the City of Freeport.

C. Illumination Standards

1. Sign lighting may not be designed or located to cause confusion with traffic lights.
2. Illumination by floodlights or spotlights is permissible so long as none of the light emitted shines directly onto an adjoining property or into the eyes of motorists or pedestrians using or entering public streets.
3. Illuminated signs shall not have lighting mechanisms that project more than eighteen (18) inches perpendicularly from any surface of the sign over public space.

D. Placement Standards

1. Near Street and Driveway Intersections

Signs located within a clear visibility triangle shall conform to the requirements at Section 5.01.04.H of this Code.

2. In Right of Way

Supports for signs or sign structures shall not be placed in or upon a public right of way or public easement, except under the terms of a lease between the owner of the easement or right of way and the owner of the sign.

3. Over Right of Way

No ground sign shall project over a public right of way.

4. Blocking Exits, Fire Escapes, Etc.

No sign or sign structure shall be erected that impedes use of any fire escape, emergency exit, or standpipe.

E. Clearance Standards

1. Over Pedestrian Ways

All signs over pedestrian ways shall provide a minimum of seven (7) feet six (6) inches of clearance.

2. Over Vehicular Ways

All signs over vehicular ways shall provide a minimum of thirteen (13) feet six (6) inches of clearance.

F. Relationship to Building Features

A building sign shall not extend beyond any edge of the surface to which it is attached, nor disrupt a major architectural feature of the building.

G. Maximum Projection

A building sign may project no more than four (4) feet perpendicularly from the surface to which it is attached.

H. Maximum Window Coverage

The combined area of permanent and temporary signs placed on or behind windows shall not exceed twenty-five (25) percent of the total window area at the same floor level on the side of the building or unit upon which the signs are displayed.

I. Format for Multiple Occupancy Complexes

Building signs for multiple occupancy complexes constructed or remodeled after the effective date of this Code shall conform to an approved sign format. The sign format shall be included as a submittal for authorization to erect such a sign and shall be maintained on file in the Department. The format shall be presented in a plan or sketch, together with written specifications in sufficient detail to enable the Planning Director to authorize signs based on the specifications. As a minimum, the sign format shall specify the types of signs and dimensions (not to exceed the size limits contained in this Article) which will be permitted each occupant within the complex. The sign format shall also contain common design elements, such as placement, color, shape, or style of lettering, which lend a unified appearance to the signs of the occupants within the complex. The sign format may only be

modified with the approval of the Planning Director upon submission of a revised plan and specifications detailing the revised format.

J. Signs Required to Be Certified by A Registered Engineer

The following signs shall be designed and certified by a Florida registered engineer:

1. Building signs that project perpendicularly from the surface to which it is attached and that are more than twenty-four square feet in area.
2. Ground signs of more than ten feet in height and one hundred square feet in area.
3. Signage requiring electrical components.

City of Freeport Agenda Item Summary

Agenda Item Wording:

Commissioner Curry - Traffic in Freeport

Meeting Date: 08/27/2026

Date request submitted: 08/13/2026

Department making request/name:

Requested Motion/Action:

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☐ Yes ☒ No
- ☐ N/A

Budgeted Item? ☐ Yes ☐ No ☒ N/A

Item cost: _____ ☒ N/A

Legal Review Needed?

- ☐ Yes ☐ No ☒ N/A

Details on why action is needed.

Background:

City of Freeport Agenda Item Summary

Agenda Item Wording:
Bypass Road

Meeting Date: 08/27/2026
Date request submitted: 08/20/2026

Department making request/name:

Councilwoman Haffner

Requested Motion/Action:

Agenda

- ☐ Consent
- ☒ Regular
- ☐ Budget
- ☐ Special
- ☐ Workshop

Tab Content
Submitted
with Item?

- ☐ Yes ☒ No
- ☐ N/A

Budgeted Item? ☐ Yes ☐ No ☒ N/A

Item cost: _____ ☒ N/A

Legal Review Needed?

- ☐ Yes ☐ No ☒ N/A

Details on why action is needed.

Background: