

CITY OF FRANKLIN, OHIO  
RESOLUTION 2020-66

**AUTHORIZING POSITION TITLES AND THE NUMBER OF POSITIONS FOR  
EACH TITLE FOR CITY OF FRANKLIN PERSONNEL FOR THE YEAR 2021**

WHEREAS Section 3.03 of the City of Franklin Charter grants this Council the power to fix the number of employees in the various offices, departments, divisions, bureaus, boards and commissions of the City, by ordinance or resolution; and

WHEREAS, Section 171.04 of the Codified Ordinances of the City of Franklin requires this Council, by ordinance or resolution, to establish a yearly list of position titles and the number of positions that may be filled under each title for each department of the City government; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, a majority of the members of Council present concurring, that:

Section 1. The following list of position titles and the number of positions to be filled under each title for the year 2021 is hereby authorized and approved, subject to the availability of funds authorized in the Annual Appropriations Ordinance:

	<u>Full -Time</u>	<u>Part-Time</u>	<u>Volunteer</u>
<b>A. Council:</b>			
Clerk of Council	1	0	
<b>B. Administration:</b>			
City Manager	1	0	
Admin. Assistant to City Manager	1	0	
Secretary to City Manager	0	1	
<b>C. Finance Department:</b>			
Finance Director	1	0	
<u>Finance Division:</u>			
Secretary to Director	1	0	
Assistant to Finance Director	0	1	
Utility/Income Tax Clerk	1	0	
<u>Income Tax Division:</u>			
Income Tax Administrator	1	0	
Income Tax Clerk	0	1	
Seasonal Income Tax Clerk	0	1	
<u>Utility Billing Division:</u>			
Utility Billing Administrator	1	0	
Utility Clerk	1	1	
<b>D. Law Department:</b>			
Law Director	0	1 (contractual)	
Prosecutor	0	1	

	<u>Full -Time</u>	<u>Part-Time</u>	<u>Volunteer</u>
<b>E. Public Works Department:</b>			
Public Works Director	1	0	
Secretary to Director	1	0	
City Engineer/Zoning Official	1	0	
Custodian	1	0	
Seasonal Labor	0	10	
<u>Parks Division:</u>			
Park Worker/Lead	1	0	
Park Worker	1	0	
Pool Manager	0	1	
Asst. Pool Manager	0	1	
Pool Personnel (including Lifeguards)	0	40	
<u>Stormwater Division:</u>			
Utility Person – Stormwater	2	0	
<u>Streets Division:</u>			
Street Superintendent	1	0	
Utility Person – Street	4	0	
<u>Water Division &amp; Sewer Division:</u>			
Water & Sewer Superintendent	1	0	
Utility Person	7	0	
<u>Water Treatment Division:</u>			
Water Treatment Superintendent	1	0	
<b>F. Safety Department:</b>			
Safety Director	0	0	
Assistant to the Safety Director	0	0	
<u>Fire &amp; EMS Division:</u>			
Chief	1	0	
Secretary to Fire & EMS Division	0	1	
Captain	1	0	
Lieutenant	2	0	
Firefighter	6	0	
Second Lieutenant	0	0	9
Volunteer Firefighter	0	0	65
Fire Inspector	0	1	
<u>Police Division:</u>			
Chief	1	0	
Captain	0	0	
Lieutenant	3	0	
Sergeant	3	0	
Patrol Officer	19	0	
Dispatcher	7	0	

	<u>Full -Time</u>	<u>Part-Time</u>	<u>Volunteer</u>
<u>Police Division</u>			
Reserve Officer	0	0	12
Reserve Dispatcher	0	0	5

Zoning & Building Division:  
(See City Engineer/Zoning Official)

**G. Boards & Commissions:**

Planning Comm. Secretary	0	1	
Civil Service Comm. Secretary	0	1	

**H. Municipal Court:**

Judge	0	1	
Magistrate	1	0	
Chief Bailiff	1	0	
Deputy Bailiff	0	2	
Security Officer	0	1	
Clerk of Courts	1	0	
Chief Deputy Clerk	1	0	
Deputy Clerk	6	1	
Chief Probation Officer	1	0	
Probation Officer II	1	0	
Probation Officer I	1	0	

Section 2. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 3. The changes set forth in this Resolution will be administered on January 1, 2021.

ADOPTED: December 21, 2020

ATTEST: Khristi Dunn  
Khristi Dunn, Clerk of Council

APPROVED: Brent W. Centers  
Brent Centers, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the Franklin City Council, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-66 passed by that body on December 21, 2020.

Khristi Dunn  
Khristi Dunn, Clerk of Council