

**FRANKLIN CITY COUNCIL  
AGENDA**

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**REGULAR MEETING**

**DATE MAY 18, 2020  
6:00 P.M.**

**VIRTUAL MEETING**

1. Roll Call
2. Pledge of Allegiance
3. Approve the Clerk's Journal and Accept the Tapes as the Official Minutes of the May 4, 2020 Meeting
4. Reception of Visitors
5. Presentation
  - A. None.
6. Public Hearing
  - A. ORDINANCE 2020-07 DETERMINING TO PROCEED WITH THE IMPROVEMENT OF CITY STREETS AND PUBLIC WAYS BY THE LIGHTING THEREOF FOR THE YEAR 2021
  - B. ORDINANCE 2020-08 AUTHORIZING THE SALE OF CITY OWNED REAL ESTATE SITUATED AT 449 SOUTH MAIN STREET, FRANKLIN, OHIO BY COMPETITIVE BIDDING
7. New Business
  - A. RESOLUTION 2020-25 PRELIMINARY PARTICIPATORY LEGISLATION FOR THE IMPROVEMENTS TO THE INTERSECTION FOR COMMUNITY PARK AT STATE ROUTE 123
  - B. RESOLUTION 2020-26 APPOINTING KHRISTI DUNN AS CITY CLERK AND AMBER COPENHAVEN AND LYNNETTE DINKLER AS ACTING CITY CLERKS
  - C. RESOLUTION 2020-27 AMENDING RESOLUTION 2019-59 ESTABLISHING THE ORGANIZATIONAL LISTINGS AND PAY RATES FOR CITY OF FRANKLIN OFFICIALS AND EMPLOYEES FOR THE YEAR 2020
8. Introduction of New Legislation
  - A. NONE
9. City Manager's Report
10. Council Comments
11. Adjournment

Members of the City Council met in regular session on Monday, May 4, 2020, 6 PM via Virtual Meeting held in compliance with amended Substitute House Bill 197 under the declared state of emergency by the State of Ohio and City of Franklin, Warren County, Ohio.

Roll call (called in alphabetical order) showed:

Mr. Michael Aldridge	present
Mayor Brent Centers	present
Mr. Denny Centers	present
Vice Mayor Todd Hall	present*
Mrs. Debby Fouts	present
Mr. Paul Ruppert	present
Mr. Matt Wilcher	present

\*Vice Mayor Todd Hall was absent at rollcall due to sign-in difficulty and appeared present for the meeting at 6:02 p.m.

The pledge of allegiance was said.

There were one member of the press and two visitors at tonight's meeting. Also present: Sonny Lewis, City Manager; Cindy Ryan, Finance Director; Lynnette Dinkler, Law Director/Acting Clerk of Council; Jonathan Westendorf, Fire and EMS Chief; Russ Whitman, Police Chief; Ross Coulton, Assistant Safety Director; Steve Inman, Public Works Director; Barry Conway, City Engineer; Karisa Steed, Assistant to the City Manager; Amber Copenhaver, Secretary to the City Manager.

Mr. Aldridge made the motion to approve the Clerk's Journal and accept the tapes as of the Official Minutes of the April 20, 2020 general meeting; seconded by Mr. Ruppert.

The vote:

Mr. Ruppert	yes
Vice Mayor Hall	absent
Mayor Brent Centers	yes
Mr. Aldridge	yes
Mrs. Fouts	yes
Mr. Wilcher	yes
Mr. Denny Centers	yes

Motion passed.

### **Reception of Visitors**

The Mayor opened the Reception of Visitors at 6:02 p.m. and Mr. Pete Alex, 12 Lakeridge Drive, Franklin, Ohio 45005 asked to be heard on Ordinances 20-05 and 20-06 related to the Bencsik re-zone and major subdivision final plat for Angel's View Subdivision located at the East end of Lakeview Drive. Given the nature of comments Mr. Alex wanted to offer, Mayor Brent Centers requested the comments be offered during the public hearings for the legislation and Mr. Alex agreed. Then, the Reception of Visitors portion of the meeting was concluded at 6:05 p.m. as no additional Visitors asked to be heard.

**Presentation**

None

**Public Hearing****ORDINANCE 2020-05****CONSIDERING THE RECOMMENDATION OF PLANNING COMMISSION WITH RESPECT TO AN APPLICATION TO REZONE APPROXIMATELY 8.489 ACRES, LOCATED AT THE END OF LAKEVIEW DRIVE, FROM R-1B, SUBURBAN RESIDENTIAL DISTRICT TO R-1A, ESTATE RESIDENTIAL DISTRICT**

City Engineer and Zoning Official Mr. Conway explained Ron and Brenda Bencsik, 7621 Nordan Drive, West Chester, Ohio 45069 requested a rezoning for their property (8.489 acres) located at the end of Lakeview Drive from R-1B, Suburban Residential District to R-1A, Estate Residential District. This rezoning request was reviewed by Planning Commission at its April 13, 2020, regular meeting. After holding a public hearing on the request, Planning Commission voted unanimously (6 - 0) to make a recommendation to Council to approve this rezoning. All of the mandatory standards in Ordinance 1115.04(e)(1)-(7) are met here. In basic terms, this zoning change will provide for bigger lots, houses and setbacks.

Mr. Alex presented his concerns during the public hearing. He expressed concern because the house in which he resides abuts the property in question at the bottom of the hill. He questioned how public access to the property would work and whether or not this new subdivision would have to follow his subdivision rules. Engineer Mr. Conway explained Lakeview is a public street and that the Bencsik's have a right to use the public street as it is the sole access to the property. Mr. Conway further addressed the concern that the new subdivision is still subject to the City's code, a point confirmed by the Law Director, Mrs. Dinkler. Mrs. Dinkler stated that the City Code, the City Engineer, and the Planning Commission, have taken all information and potential impacts into consideration and Council in voting will consider the same.

Mayor Brent Centers shared with Mr. Alex that the City does look out for the interests of all involved by asking Mr. Conway to specifically address drainage issues. The drainage issues have been taken into consideration in the planning / design phase.

Mr. Bencsik spoke in favor of his application and stated the property was surveyed and drainage issues were planned for and swells will be included between lots to direct water. Mr. Troy Messer, P.E. Senior Engineer of the Kleingers Group also presented on behalf of Mr. and Mrs. Bencsik and a live screenshare of grading plans occurred to show all meeting participants the drainage engineering, including a ten-year intensive storm catch basins, street design and curbing, which satisfied Mr. Alex's concerns. The public hearing was closed at 6:22 p.m.

During Council discussion, Mr. Wilcher raised his earlier stated concern regarding drainage, as he also lives below the Bencsik property and expressed his desire to ensure this was done correctly and he believes that it has been properly addressed by the City, the Bencsik's and Mr. Messer.

Mayor Brent Centers asked if everything that has been submitted to date (regarding drawings/plans) has been approved and Mr. Conway stated they have been. Mr. Conway reminded Council it was up to it now to approve as submitted, with modification or to deny.

Mayor Brent Centers then opened the floor calling for a specific motion (motion to approve, approve with modifications, deny). Vice Mayor Hall made the motion to adopt **Ordinance 2020-05** as submitted; seconded by Mr. Denny Centers.

The vote:

Mr. Ruppert	yes
Vice Mayor Hall	yes
Mayor Brent Centers	yes
Mr. Aldridge	yes
Mrs. Fouts	yes
Mr. Wilcher	yes
Mr. Denny Centers	yes

Motion passed.

**ORDINANCE 2020-06      APPROVING THE MAJOR SUBDIVISION FINAL PLAT FOR THE ANGEL'S VIEW SUBDIVISION LOCATED AT THE EAST END OF LAKEVIEW DRIVE**

Mr. Conway, City Engineer, explained this is the same property at issue in Ordinance 2020-05. The Angel's View Subdivision Final Plat is a four lot subdivision of approximately 8.489 acres more or less. The four lots are for Single Family Residential dwelling units. This Final Plat also dedicates right-of-way for a new cul-de-sac at the end of Lakeview Drive.

The Kleingers Group filed for this subdivision on behalf of the current property owners, Ron and Brenda Bencsik, 7621 Nordan Drive, West Chester, Ohio 45069.

After holding a public hearing on the request, Planning Commission voted at its April 13, 2020 meeting, unanimously (6 - 0) to make a recommendation to Council to approve this Final Plat.

Council shall only approve this Application if it finds all the Standards under Chapter 1115.06(h)(2)(A)-(I) are met here:

- (2) **Final Plat:** A Major Subdivision application and Final Plat shall only be approved if Council finds that all of the following standards are met:
  - A. It fully complies with the applicable requirements of this UDO;
  - B. It is not detrimental to other property or other uses located on the same property;
  - C. It is not detrimental to other development on nearby property;
  - D. It provides safe conditions for pedestrians or motorists and prevents a dangerous arrangement of pedestrian and vehicular ways;
  - E. It provides safe ingress and egress to emergency vehicles on the site;
  - F. The Final Plat is in accordance with the Preliminary Plan;
  - G. The City Engineer has approved all proposed infrastructure construction and location;
  - H. Homeowners association and other agreements have been approved by the Law Director's Office; (Not applicable here)

- I. All fees and/or review costs have been paid.

Mayor Brent Centers opened the floor to the public hearing at 6:28 p.m. Hearing none, he turned to specifically to the applicant for comment in addition to that of the Engineer, and none was offered. The public hearing was closed.

With no council discussion, Mayor Brent Centers opened the floor calling for a specific motion (motion to approve, approve with modifications, deny). Mr. Wilcher made the motion to adopt **Ordinance 2020-06** as submitted; seconded by Mr. Aldridge.

The vote:

Mayor Brent Centers	yes
Mr. Aldridge	yes
Mrs. Fouts	yes
Mr. Wilcher	yes
Mr. Denny Centers	yes
Mr. Ruppert	yes
Vice Mayor Hall	yes

Motion passed.

**New Business**

**RESOLUTION 2020-24 APPROVING WARREN COUNTY DRUG TASK FORCE COUNCIL OF GOVERNMENT CONTRACT AND AUTHORIZING CITY MANAGER TO EXECUTE**

Chief Whitman explained this resolution allows two additional agencies, Villages of Harveysburg and Carlisle as participating agencies.

Mr. Denny Centers clarified that participating agencies were increasing, if passed, from ten to twelve and confirmed in discussion with Chief Whitman that no reason existed for the City of Franklin to decline approval of the Resolution.

Mr. Ruppert expressed that he saw Carlisle approving budget money for Drug Task Force.

Mr. Ruppert made the motion to adopt **Resolution 2020-24**; seconded by Mr. Denny Centers.

The vote:

Vice Mayor Hall	yes
Mayor Brent Centers	yes
Mr. Aldridge	yes
Mrs. Fouts	yes
Mr. Wilcher	yes
Mr. Denny Centers	yes
Mr. Ruppert	yes

Motion passed.

**Introduction of New Legislation**

**ORDINANCE 2020-07****DETERMINING TO PROCEED WITH THE  
IMPROVEMENT OF CITY STREETS AND PUBLIC WAYS  
BY THE LIGHTING THEREOF FOR THE YEAR 2021****ORDINANCE 2020-08****AUTHORIZING THE SALE OF CITY OWNED  
REALESTATE SITUATED AT 449 SOUTH MAIN STREET,  
FRANKLIN, OHIO BY COMPETITIVE BIDDING****City Manager's Report**

Mr. Sonny Lewis stated he sent out an extensive update to Council on Friday. The City is looking for high school volunteers for the Main Street Food Pantry. The City's Facebook page is making push encouraging citizens to complete the Census. The City improved from 53% to just over 60% just over the past weekend. The state average is 58%.

**Council Comments**

Mr. Wilcher thanked those in attendance for coming out.

Mrs. Fouts stated she will be grateful when things return to the new normal; sent out appreciation for those who are doing what they need to do; and thanked the neighbors who attended the meeting.

Mr. Aldridge None

Mr. Denny Centers None

Mr. Ruppert apologized for missing the retirement parade on account of previous engagements; wished Steve Inman well; and that he was happy to see all.

Vice Mayor Hall, in response to a resident question, asked Mr. Lewis about the status of the Bryant and Riley interchange entering Carlisle, stating the resident questioned the amount of traffic at this intersection and if a traffic light should be there. Mr. Lewis stated that the traffic light was removed following a traffic study that concluded insufficient traffic existed to warrant installation of a traffic light and that no current plans exist with regard to this intersection. Mr. Hall also expressed how pleased he was with the retirement parade for City employees.

Mayor Brent Centers addressed temporary storage for Odessa. He stated they need room for additional inventory because they cannot handle it otherwise. The extension was issued for six months and if additional extension is required a new request will have to be made. Mayor Brent Centers provided his approval for execution of minutes and legislation approved at this meeting.

**Executive Session**

Mayor Brent Centers next called for a motion to enter into executive session to consider the appointment, employment and/or compensation of a public employee or official. Before doing so, Mayor Brent Centers told the public no action would be taken following the executive session. He further explained those attending executive session would be doing so through a separate virtual meeting connection, and after executive session closed, the meeting would be

adjourned from that connection in open session. Mr. Aldridge made the motion to enter into executive session to consider the appointment, employment and/or compensation of a public employee or official; seconded by Mr. Ruppert. Council entered into executive session at approximately 6:62 p.m.

The vote:

Mr. Aldridge	yes
Mrs. Fouts	yes
Mr. Wilcher	yes
Mr. Denny Centers	yes
Mr. Ruppert	yes
Vice Mayor Hall	yes
Mayor Brent Centers	yes

Motion passed.

Mr. Aldridge made the motion to adjourn out of executive session to consider the appointment, employment and/or compensation of a public employee or official; seconded by Mr. Wilcher. Council adjourned out of executive session at approximately 7:47 p.m.

The vote:

Mr. Ruppert	yes
Vice Mayor Hall	yes
Mayor Brent Centers	yes
Mr. Aldridge	yes
Mrs. Fouts	yes
Mr. Wilcher	yes
Mr. Denny Centers	yes

Motion passed.

### **Adjournment**

Vice Mayor Hall made the motion to adjourn the meeting; seconded by Mrs. Fouts.

The vote:

Mr. Wilcher	yes
Mr. Ruppert	yes
Mrs. Fouts	yes
Vice Mayor Hall	yes
Mr. Denny Centers	yes
Mayor Brent Centers	yes
Mr. Aldridge	yes

Motion passed.

Mayor Brent Centers adjourned the meeting at 7:48 p.m.

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Brent Centers, Mayor

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Lynnette Dinkler  
Acting Clerk of Council

## LEGISLATIVE COVER MEMORANDUM

**Meeting Date:** May 18, 2020

**Agenda Item:** **Resolution 2020-25**  
PRELIMINARY PARTICIPATORY LEGISLATION FOR THE  
IMPROVEMENTS TO THE INTERSECTION FOR COMMUNITY  
PARK AT STATE ROUTE 123

**Submitted By:** Barry Conway, City Engineer

**Scope/Description:** This Resolution is the preliminary legislation required by ODOT for the Realignment of the existing Community Park driveway with SR 123 to a 90-degree intersection opposite the new driveway to the Hampton Bennett Early Childhood Center including the construction of a new traffic signal with pedestrian crossing accommodations.

This Project is scheduled for the first quarter of the State's 2024 fiscal year.

**Exhibits:** None

**Budgetary Impact:** The total cost for this Project is currently estimated at \$774,560.00. The City's share of this would be \$232,368.00.

**RECOMMENDATION:** Staff Recommends Approval



CITY OF FRANKLIN, OHIO  
RESOLUTION 2020-25

**PRELIMINARY PARTICIPATORY LEGISLATION FOR THE IMPROVEMENTS TO THE  
INTERSECTION FOR COMMUNITY PARK AT STATE ROUTE 123 PROJECT**

The following Resolution is enacted by the City of Franklin, Warren County, Ohio, hereinafter referred to as the Local Public Agency (“LPA”), in the matter of the Project described herein.

**SECTION I — Project Description**

WHEREAS, the Local Public Agency has identified the need for the following described project (“Project”):

*Realignment of the existing Community Park driveway with SR 123 to a 90 degree intersection opposite the new driveway to the Hampton Bennett Early Childhood Center including the construction of a new traffic signal with pedestrian crossing accommodations.*

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of Council members present concurring, that:

**SECTION II — Consent Statement**

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project as detailed in the LPA-ODOT-Let Agreement entered into between the parties, if applicable.

**SECTION III — Cooperation Statement**

The LPA shall cooperate with the Ohio Department of Transportation (“ODOT”) Director of Transportation in the development and construction of the above described project and shall enter into a LPA Federal ODOT Let Project Agreement, if applicable, as well as any other agreements necessary to develop and construct the Project as follows:

*The LPA agrees to participate in the cost of the project. The City of Franklin will be responsible for 100% of the PE and Right of Way cost, and the non-federal share of the construction and construction engineering costs.*

*The LPA further agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.*

*The LPA further agrees that change orders and extra work contracts required to fulfill the construction contracts shall be processed as needed. The State shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.*

*The LPA further agrees to pay 100% of the cost to install and/or repair curb ramps at all necessary intersections to ensure compliance with the Americans with Disabilities Act.*

The LPA agrees that if Federal Funds are used to pay the cost of any consultant contract, the LPA shall comply with 23 CFR 172 in the selection of its consultant and administration of the consultant contract. Further the LPA agrees to incorporate ODOT’s “Specifications for Consulting Services” as a contract document in all of its consultant contracts. The LPA agrees to require, as a scope of

services clause, that all plans prepared by the consultant must conform to ODOT's current design standards and that the consultant shall be responsible for ongoing consultant involvement during the construction phase of the Project. The LPA agrees to include a completion schedule acceptable to ODOT and to assist ODOT in rating the consultant's performance through ODOT's Consultant Evaluation System.

#### **SECTION IV — Authority to Sign**

The City Manager of said City of Franklin is hereby authorized on behalf of the City of Franklin to enter into and execute contracts with the Director of Transportation which are necessary to develop plans for and to complete the above-described project; and to execute contracts with ODOT pre-qualified consultants for the preliminary engineering phase of the Project.

Upon request of ODOT, the City Manager is also empowered to execute any appropriate documents to affect the assignment of all rights, title, and interests of the City of Franklin to ODOT arising from any agreement with its consultant in order to allow ODOT to direct additional or corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity

#### **SECTION V — Utilities and Right-of-Way Statement**

The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

#### **SECTION VI — Maintenance**

- Upon completion of the Project, and unless otherwise agreed, the LPA shall:
- (1) Provide adequate maintenance for the Project in accordance with all applicable State and Federal laws including, but not limited to, Title 23 USC Section 116;
  - (2) Provide ample financial provisions, as necessary, for the maintenance of the Project;
  - (3) Maintain the right-of-way, keeping it free of obstructions; and
  - (4) Hold said right-of-way inviolate for public highway purposes.

#### **SECTION VII - Sunshine Law**

It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

#### **SECTION VIII - Effective Date**

This Resolution shall take effect and be in force immediately upon its passage.

ADOPTED: May 18, 2020

ATTEST: \_\_\_\_\_  
Lynnette Dinkler, Acting Clerk of Council

APPROVED: \_\_\_\_\_  
Brent Centers, Mayor

CERTIFICATE OF COPY  
STATE OF OHIO

City of Franklin of Warren County, Ohio  
(LPA)

I, Lynnette Dinkler, as Acting Clerk of Council of the City of Franklin, Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-25, adopted by the Council of the said City of Franklin on the 18th day of May, 2020; and that publication of such Resolution is not required pursuant to the Franklin City Charter; and that Resolutions are not subject to referendum per the Franklin City Charter.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, this \_\_\_\_\_ day of May, 2020.

(Seal)

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Lynnette Dinkler, Acting Clerk of Council  
City of Franklin of Warren County, Ohio

## LEGISLATIVE COVER MEMORANDUM

**Meeting Date** May 18, 2020

**Effective Date:** May 26, 2020

**Agenda Item:** **RESOLUTION 2020-26**  
APPOINTING KHRISTI DUNN AS CITY CLERK AND AMBER  
COPENHAVEN AND LYNNETTE DINKLER AS ACTING CITY  
CLERKS

**Submitted By:** Sonny Lewis, City Manager

**Scope/Description:** Council created a committee and conducted interviews. This Resolution is offered to Council for its consideration regarding the appointment of Khristi Dunn as City Clerk. For any periods of temporary absence, disability, or vacancy in the office, this Resolution further appoints Amber Copenhagen and Lynnette Dinkler as Acting City Clerks.

**Budgetary Impact:** The salary of Clerk is already budgeted.

**Recommendation:** Approval

CITY OF FRANKLIN, OHIO  
RESOLUTION 2020-26

**APPOINTING KHRISTI DUNN AS CITY CLERK AND AMBER COPENHAVEN AND  
LYNNETTE DINKLER AS ACTING CITY CLERKS**

WHEREAS, Section 3.08 of the City of Franklin Charter provides that Council shall appoint, by a majority vote of its members, an officer of the City who shall have the title of City Clerk. The City Clerk shall serve at the pleasure of the Council and may be removed from office, without cause, notice or hearing, by a majority vote of the members of the Council; and

WHEREAS, the office of City Clerk became vacant upon the retirement of Jane McGee on April 30, 2020; and

WHEREAS, Section 3.08 of the City of Franklin Charter further provides:

- Council may appoint an Acting City Clerk to serve during the temporary absence or disability or a vacancy in the office of City Clerk.
- The Acting City Clerk shall have all the powers, duties and functions of the City Clerk.
- The Acting City Clerk may hold other office or position of employment with the City; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of members present concurring, that:

Section 1. This Council hereby appoints Khristi Dunn as City Clerk, effective May 26, 2020. Mayor Brent Centers shall swear in Ms. Dunn on May 26, 2020.

Section 2. This Council hereby continues uninterrupted the appointments of Resolution 2020-15 and re-appoints Amber Copenhaver and Lynnette Dinkler as Acting City Clerks during any absence, disability or vacancy in the office of City Clerk under Khristi Dunn to ensure the City's ability to continuously conduct City business, both of whom have already accepted the oath of office as Acting City Clerk on April 6, 2020.

Section 2. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 3. This Resolution shall be effective on May 26, 2020.

ADOPTED: May 18, 2020

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
Lynnette Dinkler, Acting Clerk of Council Brent Centers, Mayor

## LEGISLATIVE COVER MEMORANDUM

**Meeting Date:** May 18, 2020

**Effective Date:** May 26, 2020

**Agenda Item:** RESOLUTION 2020-27

AMENDING RESOLUTION 2019-59 ESTABLISHING THE ORGANIZATIONAL LISTINGS AND PAY RATES FOR CITY OF FRANKLIN OFFICIALS AND EMPLOYEES FOR THE YEAR 2020

**Date:** May 18, 2020

**Submitted By:** Sonny Lewis, City Manager

**Scope/Description:** Resolution 2019-59 provides for rates of pay for 2020, except for those employees whose rate of pay is controlled by a collective bargaining agreement. Resolution 2019-59 is being amended to set the rate of pay for City Clerk Khristi Dunn, newly appointed under Resolution 2020-26.

**Exhibits:** Amended Exhibit A – 2020 Payroll Rates

**Budgetary Impact:** None.

**Recommendation:** Approval

CITY OF FRANKLIN, OHIO  
RESOLUTION 2020-27

**AMENDING RESOLUTION 2019-59  
ESTABLISHING THE ORGANIZATIONAL LISTINGS AND PAY RATES FOR CITY OF  
FRANKLIN OFFICIALS AND EMPLOYEES FOR THE YEAR 2020**

WHEREAS, Section 3.03 of the City of Franklin Charter grants this Council the power to fix the number of employees in the various offices, departments, divisions, bureaus, boards and commissions of the City and to fix the rate of their compensation;

WHEREAS, Resolution 2020-26 appoints a new City Clerk and Council must take action to establish the salary of its newly appointed employee by amending Exhibit A which sets forth and shall apply to the listed positions for and during the year 2020; and

WHEREAS, Resolution 2019-59 established pay rates for City of Franklin Officials and Employees for the year 2020 and now needs amended to reflect the salary for the new City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of members present concurring, that:

Section 1. The compensation hereafter provided in Exhibit A is amended to set forth the salary for the newly appointed City Clerk.

Section 2. Graduated steps are not provided for this position because it serves at the pleasure of Council and Council will re-evaluate the established salary on an as needed basis.

Section 3. No other amendment to Resolution 2019-59 is made.

Section 4. The City Manager is authorized to issue regulations for the administration of the organizational listings and pay rates set forth in this Resolution.

Section 5. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 6. The changes set forth in this Resolution shall become effective on May 26, 2020.

ADOPTED:

ATTEST: \_\_\_\_\_  
Lynnette Dinkler, Acting Clerk of Council

APPROVED: \_\_\_\_\_  
Brent W. Centers, Mayor

Resolution 2020-27  
Amended Exhibit A

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>Council</b>									
Mayor	\$8,500								
Council Member	\$8,000								
Clerk of Council	<b>\$55,000</b>								
	<del>\$63,319</del>	<del>\$65,219</del>	<del>\$68,258</del>	<del>\$71,575</del>					
Acting Clerk	\$100 (per meeting)								
<b>Administration</b>									
City Manager	\$104,109 (per employment contract)								
Admin. Asst. to City Manager	\$58,350	\$59,516	\$60,706	\$61,920	\$63,158	\$64,421	\$65,709	\$67,023	
Secretary to City Manager	\$37,196	\$37,940	\$38,699	\$39,473	\$40,262	\$41,067	\$41,889	\$42,727	
Secretary to City Manager, P/T	\$16.74	\$17.63	\$18.54	\$20.47	\$21.08				
<b>Finance Department</b>									
Finance Director	\$77,807	\$81,309	\$84,969	\$88,793	\$92,789	\$96,965			
Asst to Finance Director, P/T	\$16.26	\$17.12	\$18.00	\$19.87					
<b>Finance Division</b>									
Secretary to Finance Director	\$47,663	\$49,093	\$50,565	\$52,082	\$53,644	\$55,253	\$56,911	\$67,531	
Utility/Income Tax Clerk*		\$19.88	\$21.11	\$22.25					
<b>Income Tax Division</b>									
Income Tax Administrator	\$52,123	\$53,687	\$54,813	\$55,938	\$57,063	\$58,301	\$59,539	\$60,777	\$61,985
Income Tax Clerk* (per hour)		\$19.88	\$21.11	\$22.25					
Income Tax Clerk, part-time (per hr)	\$16.75	\$17.64	\$18.55	\$20.48					
Income Tax Clerk, seasonal (per hr)	\$16.26								
<b>Utility Billing Division</b>									
Utility Billing Administrator	\$52,123	\$53,687	\$54,813	\$55,938	\$57,063	\$58,301	\$59,539	\$60,777	\$61,985
Utility Clerk* (per hour)		\$19.88	\$21.11	\$22.25					
Utility Clerk, part-time (per hour)	\$16.75	\$17.64	\$18.55	\$20.48					
<b>Law Department</b>									
Law Director		(per employment contract)							
Prosecutor, part-time	\$30,106	(per employment contract)							



	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>Public Works Department</b>									
Public Works Director	\$85,298	\$87,857	\$90,493	\$93,208	\$96,004				
Secretary to PW Director	\$36,726	\$37,827	\$39,806	\$41,902	\$43,997				
City Engineer/Zoning Official	\$80,214	\$82,695	\$85,254	\$90,125	\$92,561				
Custodian* (per hour)		\$16.26	\$17.22	\$18.20					
Seasonal Labor (per hour)	\$11.51	\$12.08	\$12.73	\$13.40					
<b>Parks Division</b>									
Parks Superintendent	(filled by Public Works Director)								
Lead Park Worker* (per hour)	\$23.25	\$24.71	\$25.92	\$27.15					
Park Worker* (per hour)	\$22.46	\$23.90	\$25.11	\$26.31					
Pool Manager		\$5,665	\$5,950	\$8,250					
	\$8.75	(for additional hours of work for swim lessons, pool parties, etc.)							
Assistant Pool Manager		\$4,250	\$4,750	\$6,250					
	\$8.75	(for additional hours of work for swim lessons, pool parties, etc.)							
Concession Manager (per hour)	\$8.25								
Head Lifeguard (per hour)	\$8.25								
Lifeguards (per hour)	\$7.25	\$7.50	\$7.75	\$8.00					
(hourly rate for pool parties)	\$8.00								
Pool Personnel (per hour)	\$7.25								
(hourly rate for opening/closing)	\$8.00								
<b>Stormwater Division</b>									
Stormwater Superintendent	(filled by Public Works Director)								
Utility Person I* (per hour)		\$23.55	\$25.01	\$26.31					
Utility Person II* (per hour)		\$26.58	\$27.29	\$27.79					
Utility Person III* (per hour)		\$27.92	\$28.68	\$29.21					
<b>Street Division</b>									
Street Superintendent		\$66,696	\$70,202	\$73,881					
Utility Person I* (per hour)		\$23.55	\$25.01	\$26.31					
Utility Person II* (per hour)		\$26.58	\$27.29	\$27.79					
Utility Person III* (per hour)		\$27.92	\$28.68	\$29.21					

Resolution 2020-27

Amended Exhibit A

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>Public Works Department</b>									
Water Division & Sewer Division									
Water & Sewer Superintendent		\$66,696	\$70,202	\$73,881					
Utility Person I* (per hour)		\$23.55	\$25.01	\$26.31					
Utility Person II* (per hour)		\$26.58	\$27.29	\$27.79					
Utility Person III* (per hour)		\$27.92	\$28.68	\$29.21					
Water Treatment Division									
Water Treatment Superintendent		\$66,696	\$70,202	\$73,881					
<b>Safety Department</b>									
Safety Director	(filled by City Manager)								
Assistant to Director (per hour)		\$30.46							
Building & Zoning Division									
City Engineer/Zoning Official	(see salary under Public Works)								
Fire & EMS Division									
Chief	\$89,532	\$92,218	\$94,369	\$96,434					
Division Secretary (per hour)	\$16.76	\$17.26	\$17.76	\$18.29	\$18.82	\$19.39	\$19.97	\$20.57	\$21.19
Captain* (per hour)	\$24.07	\$24.56	\$25.06	\$25.57					
Lieutenant* (per hour)	\$20.61	\$21.25	\$21.90	\$22.58	\$23.28				
Firefighter-Paramedic* (per hour)	\$17.91	\$18.18	\$18.45	\$18.73	\$19.01	\$19.30	\$19.59	\$19.88	
Firefighter-EMT* (per hour)	\$15.93	\$16.17	\$16.42	\$16.66	\$16.91	\$17.17	\$17.42	\$17.69	
Volunteers: (per hour)									
Firefighter	\$10.26	\$10.57	\$10.89	\$11.21	\$11.55	\$11.90	\$12.25	\$12.62	\$13.00
EMT	\$10.77	\$11.10	\$11.44	\$11.78	\$12.13	\$12.50	\$12.88	\$13.27	\$13.67
Paramedic	\$12.35	\$12.72	\$13.10	\$13.49	\$13.89	\$14.31	\$14.74	\$15.18	\$15.64
Firefighter/Paramedic	\$16.27	\$16.76	\$17.26	\$17.78	\$18.31	\$18.86	\$19.43	\$20.01	\$20.61
Firefighter/EMT	\$13.24	\$13.63	\$14.04	\$14.46	\$14.89	\$15.34	\$15.80	\$16.27	\$16.76
Second Lieutenant	(additional stipend per hour)			\$0.25	\$0.50	\$0.75	\$1.00	\$1.25	\$1.50
Fire Inspector (per hour)	\$13.64	\$14.05	\$14.47	\$14.90	\$15.35	\$15.81	\$16.28	\$16.77	\$17.26

Resolution 2020-27

Amended Exhibit A

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>Safety Department, cont.</b>									
Police Division									
Chief	\$91,140	\$93,959	\$96,864	\$99,806					
Captain	\$85,761	\$87,512	\$89,297	\$91,120					
Lieutenant <sup>(d)</sup> (per hour)	33.55	\$35.32	\$40.14						
Lieutenant* <sup>(e)</sup> (per hour)	37.25	\$38.33	\$40.14						
Sergeant* <sup>(d)</sup> (per hour)	31.44	\$33.09	\$36.16						
Sergeant* <sup>(e)</sup> (per hour)	33.56	\$34.53	\$36.16						
Patrol Officer* <sup>(b)</sup> (per hour)	\$22.70	\$24.06	\$25.50	\$26.98	\$28.38	\$32.58			
Patrol Officer* <sup>(c)</sup> (per hour)	\$23.97	\$25.17	\$26.43	\$27.75	\$29.14	\$30.59	\$32.58		
Dispatcher* <sup>(b)</sup> (per hour)	\$20.96	\$22.02	\$23.13	\$26.52					
Dispatcher* <sup>(c)</sup> (per hour)	\$22.52	\$23.42	\$24.36	\$25.33	26.52				
Reserve Officer (per hour)	\$12.85	\$13.23							
Reserve Dispatcher (per hour)	\$12.85								
<b>Municipal Court</b>									
Judge <sup>(a)</sup>	\$22,200								
Magistrate	\$87,550	\$90,177	\$92,882	\$95,668	\$98,538				
Chief Bailiff <sup>(a)</sup>				\$27,823					
Deputy Bailiff	\$2,678	\$2,816	\$2,967	\$3,275					
Security Officer (per hour)	\$19.10								
Clerk of Courts <sup>(a)</sup>	\$34,870	\$35,567	\$36,278	\$37,004	\$37,745	\$38,500	\$39,270		
Chief Deputy Clerk	\$49,723	\$50,717	\$51,428	\$52,766	\$53,821	\$54,895			
Deputy Clerk	\$38,662	\$40,701	\$42,848	\$45,977	\$47,356				
Deputy Clerk P/T (per hour)	\$15.00								
Chief Probation Officer	\$58,119	\$59,281	\$60,467	\$61,676	\$62,910	\$64,168	\$65,451		
Probation Officer II	\$49,151	\$50,134	\$51,137	\$52,160	\$53,203	\$54,268	\$55,353		
Probation Officer I	\$42,372	\$43,220	\$44,084	\$44,967	\$45,865	\$46,782	\$47,719		
<b>Boards &amp; Commissions</b>									
Planning Comm. Secretary	\$75.00 (per meeting)								
Civil Service Secretary	\$125.00 (per month; max. \$1500 per yr)		\$65.00 (per test, per 15 applicants)		\$5.00 (per addtl applicant)				

**All wages are shown as annual salaries, unless otherwise noted.**

<sup>(a)</sup> Figure represents 3/5ths of total comp.; remaining portion paid directly to employee by Warren County Auditor's Office, as required by the ORC.

<sup>(b)</sup> Hired on or before January 1, 2018

\*Indicates Union Position

<sup>(c)</sup> Hired after January 1, 2018

<sup>(d)</sup> Promoted on or before January 1, 2018

<sup>(e)</sup> Promoted after January 1, 2018