



1 Benjamin Franklin Way, Franklin, Ohio 45005, 937-746-9921, FranklinOhio.org

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## COUNCIL MEETING NOTICE

The City of Franklin, Ohio will conduct its Council Meeting on November 16, 2020 at 6:00 PM. This meeting will be conducted in compliance with Ohio's newly passed Public Meeting Law in response to COVID-19. It is being held virtually. All participants, including the Commission and Franklin Staff, members of the press, and the public, will participate via a video and audio link. All documents to be referenced in the meeting will be posted to the City of Franklin website at [www.franklinohio.org](http://www.franklinohio.org) before the meeting is called to order. The public will be heard just as it would be heard in a traditional, in person, meeting.

DATE: November 16, 2020  
TIME: 6:00 PM.  
WHERE: Virtual Meeting - Joining Information

Join from PC, Mac, Linux, iOS or Android:  
<https://meetings.ringcentral.com/j/1480914104>

Join by PHONE (Audio only)  
US: +1(470)8692200  
Meeting ID: 148 091 4104

This **MEETING NOTICE** has been published at [www.franklinohio.org](http://www.franklinohio.org) and provided directly to the press via email at [Ed.Richter@coxinc.com](mailto:Ed.Richter@coxinc.com). This meeting notice is posted at the City Building, which is currently open to the public under the COVID-19 declared state of Emergency.

**FRANKLIN CITY COUNCIL  
MEETING AGENDA**

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**CITY COUNCIL REGULAR MEETING - VIRTUAL MEETING  
MONDAY, NOVEMBER 16, 2020  
6:00 PM**

- 1. Roll Call.**
- 2. Pledge of Allegiance.**
- 3. Approve the Clerk's Journal and Accept the Tapes as the Official Minutes of the November 2, 2020 Meeting.**
- 4. Reception of Visitors.**
- 5. Presentation.**
  - A. None.
- 6. Public Hearing.**
  - A. None.
- 7. New Business.**
  - A. RESOLUTION 2020-59 AUTHORIZING THE CITY MANAGER TO SUBMIT A LAND AND WATER CONSERVATION FUND GRANT APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES ON BEHALF OF THE CITY OF FRANKLIN
  - B. RESOLUTION 2020-60 APPOINTING MEMBERS OF COUNCIL TO THE VOLUNTEER FIREFIGHTERS DEPENDENTS FUND BOARD AND VOLUNTEER PEACE OFFICERS' DEPENDENTS FUND BOARD FOR THE YEAR 2021.
  - C. RESOLUTION 2020-61 RESOLUTION APPROVING GRANT UP TO \$15,000 TO FOREVER FRANKLIN, INC., TO FUND APPLICATION FOR NATIONAL REGISTER HISTORIC DISTRICT FOR DOWNTOWN BUSINESS DISTRICT
  - D. RESOLUTION 2020-62 AUTHORIZING THE PURCHASE OF A NEW 2021 E-450 AMBULANCE FOR THE FIRE & EMS DIVISION FROM 911 FLEET & FIRE EQUIPMENT OF FLORENCE, KENTUCKY
    - a. Exhibit A
- 8. Introduction of New Legislation.**
  - A. ORDINANCE 2020 – REPEALING ORDINANCE 2005-22 TO ELIMINATE THE SAFETY OCCUPANCY PERMIT FEE
    - a. Exhibit A

**FRANKLIN CITY COUNCIL  
MEETING AGENDA**

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- 9. City Manager's Report.**
- 10. Council Comments.**
- 11. Executive Session.**
  - A. To consider the appointment, employment, and compensation of a public employee.
- 12. Adjournment.**

**FRANKLIN CITY COUNCIL  
CLERK'S JOURNAL**

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**CITY COUNCIL REGULAR MEETING - VIRTUAL MEETING  
MONDAY, NOVEMBER 2, 2020  
6:00 PM**

**CITY COUNCIL**

**Brent Centers, Mayor  
Todd Hall, Vice Mayor  
Michael Aldridge  
Denny Centers  
Deborah Fouts  
Paul Ruppert  
Matthew Wilcher**

**CITY STAFF**

**Sonny Lewis, City Manager  
Karisa Steed, Assistant to the City Manager  
Lynnette Dinkler, Law Director  
Cindy Ryan, Finance Director  
Jonathan Westendorf, Fire and EMS Chief  
Russ Whitman, Police Chief  
Barry Conway, City Engineer  
Steve Inman, Public Works Director  
Ross Coulton, Assistant Safety Director  
Khristi Dunn, Clerk of Council**

Members of the Franklin City Council met in regular session on Monday, November 2, 2020, 6:00 PM via Virtual Meeting held in compliance with amended Substitute House Bill 197 under the declared state of emergency by the State of Ohio and City of Franklin, Warren County, Ohio with Mayor Brent Centers presiding.

**1. Roll Call.** Mayor B. Centers called the regularly scheduled meeting of the Franklin City Council on Monday, November 2, 2020 to order at 6:11 PM. Roll call showed:

MR. MATTHEW WILCHER	PRESENT
MR. DENNY CENTERS	PRESENT
MR. PAUL RUPPERT	PRESENT
VICE MAYOR TODD HALL	ABSENT
MAYOR BRENT CENTERS	PRESENT
MR. MICHAEL ALDRIDGE	PRESENT
MRS. DEBBIE FOUTS	PRESENT

The Mayor stated that Vice Mayor Hall gave notice prior to the meeting that he would be unable to attend and is excused. Captain Coulton, Ms. Dinkler, Ms. Dunn, Mr. Inman, Mr. Lewis, Ms. Ryan, Ms. Steed, Chief Westendorf, and Chief Whitman were also present. There was one guest in attendance.

**2. Pledge of Allegiance.** The pledge of allegiance was led by Mayor B. Centers.

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**3. Approve the Clerk's Journal and Accept the Tapes as the Official Minutes of the October 19, 2020 Meeting.** The Mayor asked if there were any comments or amendments to the Clerk's Journal. Hearing none, he called for a motion. Mrs. Fouts made the motion to approve the Clerk's Journal and accept the tapes as of the Official Minutes of the October 19, 2020 general meeting; seconded by Mr. Aldridge. The vote:

MR. DENNY CENTERS	yes
MR. PAUL RUPPERT	yes
VICE MAYOR TODD HALL	absent
MAYOR BRENT CENTERS	yes
MR. MICHAEL ALDRIDGE	yes
MRS. DEBBIE FOUTS	yes
MR. MATTHEW WILCHER	yes

Motion passed.

**4. Reception of Visitors.** The Mayor opened and closed the Reception of Visitors at 6:13 PM as none asked to be heard.

**5. Presentation.** None.

**6. Public Hearing.** None.

**7. New Business.**

- A. RESOLUTION 2020-55 PRELIMINARY PARTICIPATORY LEGISLATION FOR THE RESURFACING OF SOUTH DIXIE HIGHWAY FROM THE SOUTH CORPORATION LINE TO THE RAILROAD CROSSING SOUTH OF SR 73

Mr. Lewis explained that this Resolution is the preliminary legislation required by ODOT for the resurfacing of South Dixie Highway from the South Corporation Line and the railroad crossing just south of State Route 73. This project will include the milling of existing pavement, repair of deteriorated subbase, repaving and installation of thermoplastic pavement markings.

Mr. D. Centers asked if this project would take care of the bump at the railroad crossing and Mr. Lewis said that it would not. Special permission is needed from Norfolk Southern to make the repair. In the past, Norfolk has done their portion of the work. There was discussion about the exact location of the spot Mr. D. Centers was referencing and it was determined that the spot was not included in the scope of this project.

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The Mayor asked if there were any further questions. Hearing none, he called for a motion. Mr. Wilcher made the motion to adopt **RESOLUTION 2020-55** as submitted; seconded by Mr. D. Centers. The vote:

MR. PAUL RUPPERT	yes
VICE MAYOR TODD HALL	absent
MAYOR BRENT CENTERS	yes
MR. MICHAEL ALDRIDGE	yes
MRS. DEBBIE FOUTS	yes
MR. MATTHEW WILCHER	yes
MR. DENNY CENTERS	yes

Motion passed.

**B. RESOLUTION 2020-56 A RESOLUTION ADOPTING THE WARREN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION 5 YEAR PLAN UPDATE.**

Chief Whitman informed Council that the Warren County 2021 Hazard Mitigation Plan is required to be updated every five years and must be adopted by jurisdictions (and other applicable agencies) in order to apply for mitigation grant funding. There were several members of staff from the City of Franklin that attended the meetings to update the plan. The Mayor was also in attendance at these meetings and expressed gratitude to all those who helped developed this detailed plan.

The Mayor asked if there were any questions. Hearing none, he called for a motion. Mr. Aldridge made the motion to adopt **RESOLUTION 2020-56** as submitted; seconded by Mrs. Fouts. The vote:

VICE MAYOR TODD HALL	absent
MAYOR BRENT CENTERS	yes
MR. MICHAEL ALDRIDGE	yes
MRS. DEBBIE FOUTS	yes
MR. MATTHEW WILCHER	yes
MR. DENNY CENTERS	yes
MR. PAUL RUPPERT	yes

Motion passed.

**C. RESOLUTION 2020-57 APPROVING A TAX EXEMPTION IN COMMUNITY REINVESTMENT AREA #3 FOR THE PROPERTY LOCATED AT 700 WATKINS GLEN DRIVE (SUNSTAR ENGINEERING AMERICAS INC.)**

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Ms. Steed requested that Council approve issuing a CRA (Community Reinvestment Act) to Sunstar Engineering Americas Inc. located at 700 Watkins Glen Drive, Franklin, Ohio 45005 for the expansion to their manufacturing facility. Sunstar constructed a 40,000 square foot building next to their existing building to be used for manufacturing sealants. The total cost of the new structure was \$4,000,000.00. They are requesting a CRA exemption in Community Reinvestment Area #3 for 15 years on the 40,000 square foot addition. The number of jobs created will be 15 Full Time.

Mr. Lewis added that this was taken to the Economic Development Committee who was in favor of granting the CRA. Sunstar plans to add another 40,000 square foot addition to this existing building to relocate their headquarters to this location.

The Mayor asked if there were any questions. Hearing none, he called for a motion. Mr. Wilcher made the motion to adopt **RESOLUTION 2020-57** as submitted; seconded by Mr. Aldridge. The vote:

MAYOR BRENT CENTERS	yes
MR. MICHAEL ALDRIDGE	yes
MRS. DEBBIE FOUTS	yes
MR. MATTHEW WILCHER	yes
MR. DENNY CENTERS	yes
MR. PAUL RUPPERT	yes
VICE MAYOR TODD HALL	absent

Motion passed.

**D. RESOLUTION 2020-58 A RESOLUTION TO ENACT THE SMALL BUSINESS CARES ACT GRANT PROGRAM TO AWARD GRANT MONIES TO SMALL BUSINESSES WITHIN THE CITY OF FRANKLIN.**

Ms. Steed explained that this resolution approves the distribution of CARES Act Funds received through the passage of the Federal Coronavirus Aid, Relief and Economic Security Act. Franklin's Small Business CARES Act Grant Program will award grants in the amount of \$2,500.00 to small businesses that have experienced challenging financial circumstances directly caused by COVID-19 restrictions related to this pandemic. The Finance and Economic Development Committees both support this resolution. Applicants will have to disclose how they intend to spend the funds and are directed to spend them on business operation expenses that are eligible to be claimed on state or federal tax returns. A Committee composed of two Councilmembers, Mr. Matthew Wilcher and Mr. Michael Aldridge, and two members of City staff, Ms. Ryan and Ms. Steed, will review all applications.

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The Mayor asked if a profit and loss would be requested from applicants. Ms. Steed answered that this was discussed at the Finance Committee and that the applicants will not have to prove a loss but will have to submit their previous year's tax return and that the Committee can seek verification on how the funds were spent. The Mayor also asked if there would be a floor of previous revenue to distinguish a full-time business from a hobby business. Mr. Steed said that this has not been discussed but that she was operating under the understanding that the business would have to have a brick and mortar establishment to qualify. The Fire Department has supplied a list of businesses within the City, as they do building inspections, and this will be used to mail a letter explaining the grant. The Mayor confirmed with Ms. Steed that non-profit organizations are eligible. Mrs. Fouts asked if it will be taken into consideration if a business has received other funding and Ms. Steed said that this is asked in the application. It will be used as a consideration if more than 40 businesses apply. Mr. Aldridge thanked Ms. Steed and staff for composing this grant. As discussed in Finance, he wishes we could help every business but to remain practical, a budget has been set for the grant. These funds are not regular income for the businesses but extra funds to help during this difficult time. He hopes the businesses of the City understand the City's commitment and to them and willingness to help in these tough times. The Mayor agreed and likes that we are reinvesting this money into the business community. He thanked staff for their work on this project. The Mayor asked if there were any further questions. Hearing none, he called for a motion. Mr. Aldridge made the motion to adopt **RESOLUTION 2020-58** as submitted; seconded by Mrs. Fouts. The vote:

MR. MICHAEL ALDRIDGE	yes
MRS. DEBBIE FOUTS	yes
MR. MATTHEW WILCHER	yes
MR. DENNY CENTERS	yes
MR. PAUL RUPPERT	yes
VICE MAYOR TODD HALL	absent
MAYOR BRENT CENTERS	yes

Motion passed.

**8. Introduction of New Legislation.**

A. None.

**9. City Manager's Report.** Mr. Lewis reported that the entire staff is excited about the CARES Act grant to help our businesses. He hopes that the businesses realize that staff and Council values their business and that this will be a help to them.



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The Ohio Municipal League and our Worker's Compensation provider has notified us that we will receive additional funds in the amount of \$550,000 in additional CARES Act Funds. Income Tax was down another \$129,000 in October. For the year, we are down approximately \$415,000. The refund from Workers Compensation will help with this deficit.

Mr. Lewis has discussed the purchase of a property with both the Finance and Economic Development Committees. Earlier in the year, the Economic Development Committee had given direction to purchase property that became available in the downtown area, from Riley to River. Mr. Lewis would like to extend this to Sixth Street in preparation for the possibility of a new school being built there. The property is located at 145 East Sixth Street and has been vacant for a couple years. It is currently boarded up. The opening bid on the property being discussed is \$12,000 at Sheriff's sale. Approximately \$4,200 of that cost is owed to the City. It was the recommendation of both Committees to purchase this property.

**10. Council Comments.**

Mr. Wilcher said that in this difficult year, a way to do something good and make tomorrow better, is to vote for the School Bond Issue. The community needs these schools. He graduated from Franklin, as did his father, and the schools were not new when his father graduated. It is time that we gave our children a better and safer environment to learn in. He asks everyone to vote the following day as it is a big day for the county as well as the community.

Mrs. Fouts echoed Mr. Wilcher's comments. She said that now more than ever we all need to vote. One vote is meaningful. Our kids deserve the new schools. She feels that purchasing and tearing down the blighted building that Mr. Lewis reported on is win and a great way to kick off the revitalization of the area on Sixth Street.

Mr. Aldridge offered thoughts and prayers for Vice Mayor Hall and his family. He also wished the City staff well that had been affected by COVID-19. He asked that anyone who had not yet voted to do so. Council is consistently trying to do good things for the Community, and he cannot think of anything that would have as much impact as new schools. They are a long time coming and the 57 cents on the dollar funding cannot be passed up.

Mr. D. Centers echoed all the comments from Mr. Wilcher, Mrs. Fouts and Mr. Aldridge. He also asked staff about a retention pond that a citizen brought to his attention. This is located on East Second Street between McDonalds and the Holiday Inn. Mr. Lewis said that there was beaver

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dam in this location that had been taken care of previously but that he would reach out to the citizen and see if there was a new issue that needed attention.

Mr. Ruppert commented on the construction on River Street as well as an issue with people turning left at the Lions Bridge during restricted times. Chief Whitman took note of the issue.

Vice Mayor Hall was absent.

Mayor B. Centers asked how many applications had been received for the City Manager position. Ms. Dunn answered that there were about 20 applicants so far and that she would receive applications through Friday. He acknowledged the work that goes into the Leaf Collection and asked Mr. Inman to thank his staff for all they do during this time. He is looking forward to the No Shave November from the Police Department and said that this is always a favorite on Social Media. He echoed the earlier comments and asked everyone to vote.

**11. Executive Session.** Mayor Brent Centers called for a motion to enter into executive session to consider the appointment, employment, and compensation of a public employee. Mrs. Fouts made the motion to enter into executive session; seconded by Mr. Aldridge. The vote:

MRS. DEBBIE FOUTS	yes
MR. MATTHEW WILCHER	yes
MR. DENNY CENTERS	yes
MR. PAUL RUPPERT	yes
VICE MAYOR TODD HALL	absent
MAYOR BRENT CENTERS	yes
MR. MICHAEL ALDRIDGE	yes

Motion passed.

Council entered into executive session at approximately 6:39 PM with no planned action to follow.

Mr. D. Centers made the motion to adjourn out of executive session; seconded by Mr. Ruppert. The Mayor called for a voice vote and by voice vote the motion was approved 6-0. Council adjourned out of executive session at approximately 7:32 PM.

**12. Adjournment.** The Mayor called for a motion to adjourn the meeting. Mr. Wilcher made the motion; seconded by Mr. Aldridge. The Mayor called for a voice vote and by voice vote the motion was approved 6-0.

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Mayor Brent Centers adjourned the meeting at 7:33 PM.

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Brent Centers, Mayor

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Khristi Dunn, Clerk of Council

## LEGISLATIVE COVER MEMORANDUM

**Meeting Date:** November 16, 2020

**Agenda Item:** **Resolution 2020-59**  
AUTHORIZING THE CITY MANAGER TO SUBMIT A LAND AND WATER CONSERVATION FUND GRANT APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES ON BEHALF OF THE CITY OF FRANKLIN

**Submitted By:** Barry Conway, City Engineer

**Scope/Description:** This Resolution authorizes the City Manager to apply for a Land and Water Conservation Fund Grant to complete various improvements to Community Park on SR 123. The improvements would include replacing outdated playground equipment, replacing the fencing for the boy's baseball and girls' softball fields, installing a walking path along the eastern edge of the park and installing a nine-hole disc golf course.

**Budgetary Impact:** The cost of this project is currently estimated at \$300,000, and the City's share would be \$150,000. If our application for the grant is approved, the Land and Water Conservation Fund Grant Program is a reimbursement-type program, so the City would have to pay the entire project cost upfront, and we would then be reimbursed \$150,000 under the Grant Program. The costs for this Project would be paid out of the Recreation Fund.

CITY OF FRANKLIN, OHIO  
RESOLUTION 2020-59

**AUTHORIZING THE CITY MANAGER TO SUBMIT A LAND AND WATER  
CONSERVATION FUND APPLICATION TO THE OHIO DEPARTMENT OF NATURAL  
RESOURCES ON BEHALF OF THE CITY OF FRANKLIN**

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes through the federal Land and Water Conservation Fund Program; and

WHEREAS, the City of Franklin desires financial assistance under the Land and Water Conservation Fund;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of members present concurring, that:

Section 1. The City Manager is hereby authorized to submit, on behalf of the City of Franklin, a Land and Water Conservation Fund Grant application with the Ohio Department of Natural Resources for financial assistance, and to provide all information and documentation required to become eligible for possible financial assistance.

Section 2. This Council does hereby agree to obligate any funds necessary to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Land and Water Conservation Fund, if the City's application for financial assistance is approved.

Section 3. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 4. This Resolution shall become effective immediately upon its passage.

ADOPTED: November 16, 2020

ATTEST: \_\_\_\_\_  
Khristi Dunn, Clerk of Council

APPROVED: \_\_\_\_\_  
Brent Centers, Mayor

## LEGISLATIVE COVER MEMORANDUM

**Meeting Date:** November 16, 2020

**Agenda Item:** **RESOLUTION 2020-60**  
APPOINTING MEMBERS OF COUNCIL TO THE  
VOLUNTEER FIREFIGHTERS DEPENDENTS FUND BOARD  
AND VOLUNTEER PEACE OFFICERS' DEPENDENTS FUND  
BOARD FOR THE YEAR 2021.

**Submitted By:** Khristi Dunn, Clerk of Council

**Scope/Description:** Appointing members of Council to the Volunteer Firefighters Dependents Fund Board and Volunteer Peace Officers' Dependents Fund Board for the year 2021.

Per the Ohio Revised Code section 146.04 (B), Election of volunteer fire fighters' dependents fund board members provided for in divisions (A)(1) and (B)(1) of section 146.03 of the Revised Code shall be held each year no earlier than the first day of November and no later than the second Monday in December.

**Exhibits:** None

**Budgetary Impact:** None

**Recommendation:** Staff recommends approval

CITY OF FRANKLIN, OHIO  
RESOLUTION 2020-60

**APPOINTING MEMBERS OF COUNCIL TO THE VOLUNTEER FIREFIGHTERS  
DEPENDENTS FUND BOARD AND VOLUNTEER PEACE OFFICERS' DEPENDENTS FUND  
BOARD FOR THE YEAR 2021.**

WHEREAS, in accordance with the City Charter, the City's Ordinances and Ohio law, Council must appoint members to various Boards and Commissions; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of Council Members present concurring, that:

Section 1. The following Council members are hereby appointed to the Volunteer Firefighters' Dependents Fund Board for a one (1) year term, January 1, 2021 to December 31, 2021:

Matt Wilcher, Council Member

Michael Aldridge, Council Member

Section 2. The following Council members are hereby appointed to the Volunteer Peace Officers' Dependents Fund Board for a one (1) year term, January 1, 2021 to December 31, 2021:

Matt Wilcher, Council Member

Michael Aldridge, Council Member

Section 3. The Board and Commission members herein appointed shall serve their appointed terms and shall continue in office until their successors are appointed. In the event any member is unable to complete his or her term, the designated alternate, if any, shall serve out the remainder of the term and shall continue in office until his or her successor is appointed.

Section 4. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in This formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 5. This Resolution shall become effective immediately upon its passage.

ADOPTED: November 16, 2020

ATTEST: \_\_\_\_\_  
Khristi Dunn, Clerk of Council

APPROVED: \_\_\_\_\_  
Brent Centers, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the Franklin City Council, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-08 passed by that body on November 16, 2020.

\_\_\_\_\_  
Khristi Dunn, Clerk of Council

## LEGISLATIVE COVER MEMORANDUM

**Meeting Date:** November 16, 2020

**Agenda Item:** **Resolution 2020-61**  
**RESOLUTION APPROVING GRANT UP TO \$15,000 TO  
FOREVER FRANKLIN, INC., TO FUND APPLICATION FOR  
NATIONAL REGISTER HISTORIC DISTRICT FOR DOWNTOWN  
BUSINESS DISTRICT**

**Submitted By:** Sonny Lewis, City Manager

**Scope/Description:** The funding to Forever Franklin, a non-profit organization, assist Forever Franklin in its application for National Register Historic District designation from 1<sup>st</sup> Street to 7<sup>th</sup> Street and from the river, including its two bridges, to the rear property lines of Riley Boulevard. If successful, this designation will benefit the City.

**Exhibits:** None

**Budgetary Impact:** Up to but not exceed \$15,000 payable to Forever Franklin, to be reimbursed to the City should Forever Franklin obtain grant funding.

**RECOMMENDATION:** Staff Recommends Approval



CITY OF FRANKLIN, OHIO  
RESOLUTION 2020-61

**RESOLUTION APPROVING GRANT UP TO \$15,000 TO  
FOREVER FRANKLIN, INC., TO FUND APPLICATION FOR  
NATIONAL REGISTER HISTORIC DISTRICT FOR DOWNTOWN BUSINESS DISTRICT**

WHEREAS, Forever Franklin, Inc. is a 501(c) supporting business development in the City of Franklin, Ohio; and

WHEREAS, Forever Franklin desires to bring benefit to the City of Franklin downtown business district (generally from 1<sup>st</sup> Street to 7<sup>th</sup> Street and from the river, including its two bridges, the rear property lines of Riley Boulevard) by applying for designation as a National Register Historic District; and

WHEREAS, Making application requires the retention of a consultant in order to conduct research and write the application which bears an expense of approximately \$12,000 to \$15,000; and

WHEREAS, Forever Franklin is in need of the upfront funding, which may be reimbursed by a grant funding to be obtained by Forever Franklin, in order to start this process;

WHEREAS, If Forever Franklin is successful in its grant application process, Forever Franklin will then reimburse the City its investment of not to exceed \$15,000 in this application process; and

WHEREAS, the City will realize benefit from having its business district designated an Historic District.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of Council members present concurring, that:

Section 1: The City of Franklin benefits from having its business district considered as a property to be designated an Historic District;

Section 2: The City Manager is authorized to execute all necessary documents and the Finance Director authorized to issue payment of the amount required, up to \$15,000, to Forever Franklin for its retention of a consultant to undertake the historic district research and application process with the understanding that Forever Franklin will reimburse the City's funding if a grant is awarded to Forever Franklin covering this expense.

Section 3: This Resolution shall take effect and be in force immediately upon its passage.

ADOPTED: November 16, 2020

ATTEST: \_\_\_\_\_  
Khristi Dunn, Clerk of Council

APPROVED: \_\_\_\_\_  
Brent Centers, Mayor

CERTIFICATE OF COPY  
STATE OF OHIO

I, Khristi Dunn, as Clerk of Council of the City of Franklin, Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-61, adopted by the Council of the said City of Franklin on the 16<sup>th</sup> day of November, 2020; and that publication of such Resolution is not required pursuant to the Franklin City Charter; and that Resolutions are not subject to referendum per the Franklin City Charter.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, this 16 day of November, 2020.

(Seal)

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Khristi Dunn, Clerk of Council  
City of Franklin of Warren County, Ohio

## LEGISLATIVE COVER MEMORANDUM

**Meeting Date:** November 16, 2020

**Agenda Item:** **RESOLUTION 2020-62** AUTHORIZING THE PURCHASE OF A NEW 2021 E-450 AMBULANCE FOR THE FIRE & EMS DIVISION FROM 911 FLEET & FIRE EQUIPMENT OF FLORENCE, KENTUCKY

**Submitted By:** Chief Jonathan Westendorf , Fire & EMS Division

**Scope/Description:** Since the inception of providing EMS to the citizens of Franklin, we set out to replace life squads on a 3-year cycle. Due to COVID, we delayed the purchase of a life squad in 2020 although it was planned as part of our 2020 operating budget. The construction of new life squad will take several months, and we do not want to get far out of our rotation. Therefore, it is time to purchase the next life squad. Following passage of this resolution, delivery is anticipated to occur in late April of 2021. All of our squads have been purchased on a 3-year lease to purchase. We are proposing the same approach now, however we will prepay the first year of the lease using existing 2020 funds, and save finance costs, while keeping us on our every year funding plan. The proposed lease payment is far lower than our capital improvement plan estimated- in part because we will repurpose the existing cot-loading system from Stryker.

**Exhibits:** 911 Fleet & Fire Equipment Purchase Agreement

**Budgetary Impact:** \$178,859 financed over three years.

**Emergency Legislation:** No

**Recommendation:** It is staff recommendation that it is in the City of Franklin's best interest to purchase a new 2021 E-450 ambulance along with the equipment needed in order to maintain the health, safety and welfare of its community.

CITY OF FRANKLIN, OHIO  
RESOLUTION 2020-62

**AUTHORIZING THE PURCHASE OF A NEW 2021 E-450 AMBULANCE FOR THE FIRE & EMS DIVISION FROM 911 FLEET & FIRE EQUIPMENT OF FLORENCE, KENTUCKY**

WHEREAS, the Council of the City of Franklin finds it to be in the best interests of the health, safety and welfare of the community it serves to update equipment as needed;

WHEREAS, Council wishes to utilize the State of Ohio's Department of Administrative Services State Purchasing Program ("DAS") to make said purchases, which eliminates the City's requirement for competitive bidding under state law; and

WHEREAS, pursuant to Section 5.05 of the City's Charter, competitive bidding is not required when not required under state law, but Council must approve the expenditure of funds when the contract price exceeds that allowed by law without Council approval.

WHEREAS, DAS has selected vendor 911 Fleet & Fire Equipment, 11 Lendale Drive, Florence KY 41042; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of members present concurring, that;

Section 1. The City Manager is hereby authorized to purchase, on behalf of the City's Fire & EMS Division, the following vehicle: one (1) Ford, 2021 E450 Ambulance, in the total amount of One Hundred Seventy-Eight Thousand, Eight Hundred Fifty-Nine Dollars and No Cents (\$178,859.00), from 911 Fleet & Fire Equipment , 11 Lendale Drive, Florence KY 41042. The Purchase Agreement is attached hereto as Exhibit A.

Section 2. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 3. This Resolution shall become effective immediately upon its passage.

ADOPTED: November 16, 2020

ATTEST: \_\_\_\_\_  
Khristi Dunn, Clerk of Council

APPROVED: \_\_\_\_\_  
Brent Centers, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the Franklin City Council, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-62 passed by that body on November 16, 2020.

\_\_\_\_\_  
Khristi Dunn, Clerk of Council



911 Fleet & Fire Equipment  
11 Lendale Drive, Florence KY 41042  
877-605-2378 • 859-371-0131 Fax

SOLD & TITLED TO: 10/01/2020

DATE

City of Franklin, Division of Fire

PURCHASER'S NAME

45 East Forth Street

STREET ADDRESS

Franklin

Ohio

45005

CITY

STATE

ZIP

Chief Jonathan M. Westendorf

(937) 743-1601

CONTACT

BUS. PHONE

PLEASE ENTER MY ORDER FOR THE FOLLOWING VEHICLE

YEAR 2021

MAKE Ford

MODEL OR  
SERIES

E 450

BODY  
TYPE

T-3

COLOR

White

TRIM

V.I.N.

TBD

TO BE DELIVERED  
ON OR ABOUT

2021 TBD

SALESMAN

Mitsch

STOCK NO.

TBD

CASH PRICE OF UNIT

Ford, 2021 E450, 7.3l Gas, Cutaway, 158" WB

\$185,459.00

F.O.B. FACTORY OR DESINATION:

FORD GPC AMOUNT: (\$4,600.00)

GPC Number:

QF033

(\$4,600.00)

Loyal Customer Discount

(\$2,000.00)

MSO/TITLE TO BE FILLED OUT AS FOLLOWS:

SEND MSO/TITLE TO:

PHONE:

USED VEHICLE TRADE-IN AND /OR OTHER CREDITS

MAKE OF TRADE-IN

YEAR

MODEL

BODY

V.I.N.

BALANCE OWED TO:

ADDRESS

USED TRADE-IN ALLOWANCE

BALANCE OWED ON TRADE-IN

NET ALLOWANCE ON USED TRADE-IN

\$0.00

CREDITS

DOWN PAYMENT (Trans. to Right Col.)

\$0.00

CASH SALE PRICE OF DESCRIBED MOTOR VEHICLE:

\$178,859.00

STATE AND LOCAL TAXES

LICENSE, LICENSE TRANSFER, TITLE REGISTRATION FEE

1. TOTAL PRICE OF THE UNIT

\$178,859.00

2. DOWN PAYMENT:

Consisting of \$ - In cash

And/or \$ \$0.00 Net trade in

Allowance on trade-in; see statement in

Left hand column for details.



\$0.00

3. UNPAID CASH BALANCE DUE ON DELIVERY  
(difference between items 1 and 2)

\$178,859.00

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN 911 FLEET & FIRE ARE THEIRS, NOT 911 FLEET & FIRE, AND ONLY SUCH MANUFACTURER OR SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS 911 FLEET & FIRE FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY 911 FLEET & FIRE ON ITS BEHALF. 911 FLEET & FIRE HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OF FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY 911 FLEET & FIRE, AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS - NOT EXPRESSLY WARRANTED OR GUARANTEED". IF THIS ORDER IS FOR A USED VEHICLE, THE INFORMATION YOU SEE ON THE (FEDERAL TRADE COMMISSION) WINDOW FORM IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

This page comprises the entire agreement affecting the purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of legal age, and hereby acknowledge receipt of a copy of this order.

ACCEPTED BY:

10/01/2020

AUTHORIZED SIGNATURE

DATE

911 FLEET & FIRE AUTHORIZED REPRESENTATIVE

## LEGISLATIVE COVER MEMORANDUM

**Date:** First Reading: November 16, 2020  
Second Reading: December 7, 2020

**Agenda Item:** **Ordinance 2020-14**  
REPEALING ORDINANCE 2005-22 TO ELIMINATE THE SAFETY  
OCCUPANCY PERMIT FEE

**Submitted By:** Sonny Lewis, City Manager

**Scope/Description:** This Ordinance replaces the emergency ordinance passed at last council meeting and will permanently amend the Fee Schedule to eliminate the fee currently charged for Safety Occupancy Permits. Staff recommends the elimination of this fee because at this time compliance is the overriding goal and given the current economic conditions neither the City nor its local business base benefits from the imposition of this fee.

**Emergency Legislation:** No.

**Vote Required for Passage:** Per Section 4.03 of the City Charter, the passage of this Ordinance requires the affirmative vote of a majority of Council members present at the meeting.

**Recommendation:** Staff recommends adoption.

CITY OF FRANKLIN, OHIO  
ORDINANCE 2020-14

**REPEALING ORDINANCE 2005-22 TO ELIMINATE  
THE SAFETY OCCUPANCY PERMIT FEE**

WHEREAS, the City of Franklin establishes a Fee Schedule per Ordinance 2004-46, passed December 20, 2004; and

WHEREAS, by Ordinance 2020-13 Council eliminated the safety Occupancy Permit Fee by way of emergency legislation which will be permanently replaced by this Ordinance in compliance with the City Charter.

WHEREAS, a fee for Safety Occupancy Permit under Fire Prevention - Part Fifteen, Franklin Codified Ordinance, was established and added to the Fee Schedule through the passage of Ordinance 2005-22, passed July 18, 2005; and

WHEREAS, because the City must obtain compliance with the Safety Occupancy Permit requirements, and charging a fee for such permit at this time given the current economic conditions, Council finds it appropriate to eliminate the fee presently established and for the Fee Schedule to be so amended; and

WHEREAS, the amended Fee Schedule is attached hereto as Exhibit A.

THE CITY OF FRANKLIN HEREBY ORDAINS, a majority of the members of Council present concurring, that:

Section 1. Existing Ordinance 2005-22 is hereby repealed.

Section 2. The amended Fee Schedule to be immediately adopted is attached hereto as Exhibit A.

Section 3. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Chapter 121 of the Ohio Revised Code, and the Rules of Council.

Section 4. This Ordinance shall become effective immediately upon adoption.

ADOPTED: December 7, 2020

ATTEST: \_\_\_\_\_  
Khristi Dunn, Clerk of Council

APPROVED: \_\_\_\_\_  
Brent Centers, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the Franklin City Council, do hereby certify that the foregoing is a true and correct copy of Ordinance 2020-14 passed by that body on December 7, 2020.

\_\_\_\_\_  
Khristi Dunn, Clerk of Council

Approved as to form:

\_\_\_\_\_  
Lynnette Dinkler, Law Director



LEGAL ADV

**CITY OF FRANKLIN, OHIO**  
**FRANKLIN CODIFIED ORDINANCE SECTION 1701.03, APPENDIX A**  
**FEE SCHEDULE**

**EFFECTIVE MARCH 1, 2020**

**COLA 2.10%**

The following schedule for fees is authorized by Ordinance 2004-46, passed December 20, 2004.

All of the rates & fees set forth below shall be subject to an annual increase equal to the percentage obtained by averaging the national inflation rate from the United States Labor Department, Bureau of Labor Statistics for the previous three years. This increase shall be referred to as the Cost of Living Adjustment (COLA). The new flat rate is established by adding the COLA to the then existing flat rate. When the yearly COLA is applied, all fees/licenses less than \$50.00 shall be rounded to the nearest \$ .25; all fees/licenses greater than \$50.00 shall be rounded to the nearest dollar; and all charges/rates based on volume shall be rounded to the nearest penny. This increase shall be implemented by the City Management no later than March 1<sup>st</sup> of each year.

The rates & fees for services and permits of the City of Franklin are as follows:

<u>FEE OR</u> <u>PERMIT NAME</u>	<u>FLAT</u> <u>RATE OR FEE</u>
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**1. BUSINESS REGULATIONS – PART SEVEN, FRANKLIN CODIFIED ORDINANCE**

<u>Carnivals &amp; Circus, per day</u>	\$ 68.00
<u>Junk Yard/Recycling Center/Recycling Plant</u>	\$ 35.50
Renewal	\$ 35.50
<u>Mechanical Amusement Device License</u>	
Juke box	\$ 35.50
Mechanical amusement device	\$ 35.50
<u>Motor Vehicle Salvage Dealers License or</u>	
<u>Salvage Motor Vehicle Auction License or</u>	
<u>Salvage Motor Vehicle Pool License</u>	\$ 68.00 each
Renewal for each	\$ 68.00
<u>Taxi Cabs</u>	
Certificate of Public Convenience	\$ 68.00
Vehicles	\$ 35.50 each
<u>Rooming House –Per Ordinance 2009-23, passed 10/5/09, effective 11/4/09</u>	
License for New Owner of Existing Rooming House	\$116.00
License Renewal	\$116.00
Duplicate/Replacement License	\$ 60.00

**2. TRAFFIC CODE – PART THREE, FRANKLIN CODIFIED ORDINANCE**

<u>Commercial &amp; Heavy Vehicle Permit</u>	\$ 8.25
Police Officer, first hour & fraction thereof	\$ 14.00

### 3. STREETS, UTILITIES & PUBLIC SERVICES – PART NINE, FRANKLIN CODIFIED ORDINANCE

Waste Collector's License \$142.00

Curbing, Curbs, Gutters, Driveway Approaches  
Constructing, Repairing or Replacing \$35.25 each

Excavation Permit \$0.10 per sq. yard, \$35.25 minimum

#### Water

Water Rate \$13.90 per 333 cu. ft., or fraction thereof, per month

#### Water Tap-in Fees

Line Size	Tap-in fee	Installation Fee	Water Utilization Fee
¾" line	\$ 2925.00	\$2,223.00	\$696.00
1"	\$ 3,294.00	\$2,365.00	\$696.00
1 ½"	\$ 3,657.00	\$2,782.00	\$696.00
2"	\$ 4,026.00	\$3,197.00	\$696.00
3"	\$ 5,118.00		\$696.00
4"	\$ 6,583.00		\$696.00
6"	\$10,243.00		\$696.00
8"	\$21,942.00		\$696.00
10"	\$26,334.00		\$696.00
12"	\$32,186.00		\$696.00

Multi Family Units  
2 or more families water tap-in fee + utilization fee for each unit

#### Sewer

Sewer Rate Effective August 1, 2018 - \$12.27 per 333 cu. ft. or fraction thereof, per month.  
For the years 2019 thru 2023, the sewer rate will increase 7% in January plus the COLA rate in March.

\*Effective 1/2019 – sewer rate \$13.13 per 333 cu. ft. or fraction thereof, per month

\* Effective 3/2019 – sewer rate \$13.38 per 333 cu. ft. or fraction thereof, per month

\* Effective 1/2020 – sewer rate \$14.32 per 333 cu. ft. or fraction thereof, per month

\* Effective 3/2020 – sewer rate \$14.62 per 333 cu. ft. or fraction thereof, per month

#### Sewer Tap-in Fees (based on water line size)

Line size:	Fee:
¾" line	\$ 2,925.00
1"	\$ 3,294.00
1 ½"	\$ 3,657.00
2"	\$ 4,026.00
3"	\$ 5,118.00

4"	\$ 6,583.00
6"	\$10,243.00
8"	\$21,942.00
10"	\$26,334.00
12"	\$32,186.00

Multi-Family Units	
2 or more families	sewer tap-in fee + rate adjustment fee (915.041 CO)
Flow Assisted by Pump Station	sewer tap-in fee + \$696.00
Standard Solid Surcharge*	additional charge of \$631.00 Per ton for all suspended solid in excess of two hundred twenty-five milligrams (225mg) per liter
Chemical Oxygen Demand Charge*	additional charge of \$159.00 per ton in excess of six hundred milligrams (600 mg) per liter

**~~4. FIRE PREVENTION – PART FIFTEEN, FRANKLIN CODIFIED ORDINANCE~~**

<del>Safety Occupancy Permit</del>	<del>\$113.00</del>
<del>(Ordinance 2005-22, 7-18-05, effective August 17, 2005)</del>	

**54. PROPERTY MAINTENANCE CODE – PART THIRTEEN, FRANKLIN CODIFIED ORDINANCE (Ord. 2019-07, emergency, passed 8-5-19 and Ord. 2019-10, passed 9-19-19)**

Abatement of Violation, Inspection & Administration	\$255.00
Emergency Repair Administration	\$255.00
Administration	\$255.00
Furniture Administration	\$255.00
Rubbish or Garbage Administration	\$255.00
Appeal Application	\$102.00

**LEGAL**

Adv: March 2, 2020