



1 Benjamin Franklin Way, Franklin, Ohio 45005, 937-746-9921, FranklinOhio.org

COUNCIL MEETING NOTICE

The City of Franklin, Ohio will conduct its Council Meeting on November 2, 2020 at 6:00 PM. This meeting will be conducted in compliance with Ohio's newly passed Public Meeting Law in response to COVID-19. It is being held virtually. All participants, including the Commission and Franklin Staff, members of the press, and the public, will participate via a video and audio link. All documents to be referenced in the meeting will be posted to the City of Franklin website at www.franklinohio.org before the meeting is called to order. The public will be heard just as it would be heard in a traditional, in person, meeting.

DATE: November 2, 2020
TIME: 6:00 PM.
WHERE: Virtual Meeting - Joining Information

Join from PC, Mac, Linux, iOS or Android:
<https://meetings.ringcentral.com/j/1489052651>

Join by PHONE (Audio only)
US: +1(470)8692200
Meeting ID: 148 905 2651

This **MEETING NOTICE** has been published at www.franklinohio.org and provided directly to the press via email at Ed.Richter@coxinc.com. This meeting notice is posted at the City Building, which is currently open to the public under the COVID-19 declared state of Emergency.

**FRANKLIN CITY COUNCIL
MEETING AGENDA**

**CITY COUNCIL REGULAR MEETING - VIRTUAL MEETING
MONDAY, NOVEMBER 2, 2020
6:00 PM**

- 1. Roll Call.**
- 2. Pledge of Allegiance.**
- 3. Approve the Clerk’s Journal and Accept the Tapes as the Official Minutes of the OCTOBER 19, 2020 Meeting.**
- 4. Reception of Visitors.**
- 5. Presentation.**
 - A. None.
- 6. Public Hearing.**
 - A. None.
- 7. New Business.**
 - A. RESOLUTION 2020-55 PRELIMINARY PARTICIPATORY LEGISLATION FOR THE RESURFACING OF SOUTH DIXIE HIGHWAY FROM THE SOUTH CORPORATION LINE TO THE RAILROAD CROSSING SOUTH OF SR 73
 - B. RESOLUTION 2020-56 A RESOLUTION ADOPTING THE WARREN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION 5 YEAR PLAN UPDATE.
 - a. Exhibit A – The 128 page Mitigation plan is available as a separate document by request.
 - C. RESOLUTION 2020-57 APPROVING A TAX EXEMPTION IN COMMUNITY REINVESTMENT AREA #3 FOR THE PROPERTY LOCATED AT 700 WATKINS GLEN DRIVE (SUNSTAR ENGINEERING AMERICAS INC.)
 - D. RESOLUTION 2020-58 A RESOLUTION TO ENACT THE SMALL BUSINESS CARES ACT GRANT PROGRAM TO AWARD GRANT MONIES TO SMALL BUSINESSES WITHIN THE CITY OF FRANKLIN.
 - a. Exhibit A
- 8. Introduction of New Legislation.**
 - A. None.
- 9. City Manager’s Report.**

**FRANKLIN CITY COUNCIL
MEETING AGENDA**

10. Council Comments.

11. Executive Session.

A. To consider the appointment, employment, and compensation of a public employee.

12. Adjournment.

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CLERK'S JOURNAL**

**CITY COUNCIL REGULAR MEETING - VIRTUAL MEETING
MONDAY, OCTOBER 19, 2020
6:00 PM**

CITY COUNCIL

**Brent Centers, Mayor
Todd Hall, Vice Mayor
Michael Aldridge
Denny Centers
Deborah Fouts
Paul Ruppert
Matthew Wilcher**

CITY STAFF

**Sonny Lewis, City Manager
Karisa Steed, Assistant to the City Manager
Lynnette Dinkler, Law Director
Cindy Ryan, Finance Director
Jonathan Westendorf, Fire and EMS Chief
Russ Whitman, Police Chief
Barry Conway, City Engineer
Steve Inman, Public Works Director
Ross Coulton, Assistant Safety Director
Khristi Dunn, Clerk of Council**

Members of the Franklin City Council met in regular session on Monday, October 19, 2020, 6:00 PM via Virtual Meeting held in compliance with amended Substitute House Bill 197 under the declared state of emergency by the State of Ohio and City of Franklin, Warren County, Ohio with Mayor Brent Centers presiding.

1. Roll Call. Mayor B. Centers called the regularly scheduled meeting of the Franklin City Council on Monday, October 19, 2020 to order at 6:00 PM. Roll call showed:

MR. PAUL RUPPERT	PRESENT
VICE MAYOR TODD HALL	PRESENT
MAYOR BRENT CENTERS	PRESENT
MR. MICHAEL ALDRIDGE	PRESENT
MRS. DEBBIE FOUTS	PRESENT
MR. MATTHEW WILCHER	PRESENT
MR. DENNY CENTERS	PRESENT

Captain Coulton, Ms. Dinkler, Ms. Dunn, Mr. Inman, Mr. Lewis, Ms. Ryan, Ms. Steed, Chief Westendorf, and Chief Whitman were also present. There were two guests and one member of the press in attendance.

2. Pledge of Allegiance. The pledge of allegiance was led by Mayor B. Centers.

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3. Approve the Clerk's Journal and Accept the Tapes as the Official Minutes of the October 5, 2020 Meeting. The Mayor asked if there were any comments or amendments to the Clerk's Journal. Hearing none, he called for a motion. Mr. Aldridge made the motion to approve the Clerk's Journal and accept the tapes as of the Official Minutes of the October 5, 2020 general meeting; seconded by Mr. Wilcher. The vote:

VICE MAYOR TODD HALL	abstain
MAYOR BRENT CENTERS	yes
MR. MICHAEL ALDRIDGE	yes
MRS. DEBBIE FOUTS	abstain
MR. MATTHEW WILCHER	yes
MR. DENNY CENTERS	yes
MR. PAUL RUPPERT	yes

Motion passed.

4. Reception of Visitors. The Mayor opened and closed the Reception of Visitors at 6:02 PM as none asked to be heard.

5. Presentation. None.

6. Public Hearing.

- A. ORDINANCE 2020-12 AMENDING ORDINANCE 2020-11 TO PROVIDE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF FRANKLIN, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY
 - a. Exhibit A

Ms. Ryan explained that this ordinance will adjust appropriations to the following funds: Local Coronavirus Relief Fund Increase of \$418,447.06 to Police Division Personal Services to allocate usage of coronavirus relief funds. ODOT Program Fund Increase of \$170,000 to Other for infrastructure projects. E-911 Fund Increase of \$6,000 to Police Division Personal Services to cover increased overtime costs. Fire & EMS Replacement Fund Increase of \$300,000 to Transfers & Advances to return advance of monies related to grant expenditures.

The Mayor opened and closed the Public Hearing on **ORDINANCE 2020-12** at 6:05 PM as none asked to be heard.

The Mayor asked if the use of Coronavirus Relief Funds had to been taken to the Finance Committee. Ms. Ryan answered that it had been discussed at the last several meetings. The Mayor commented that other jurisdictions are using the funds for capital improvement projects, including updating audio/visual equipment in meeting rooms and making facilities

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touchless. Mr. Lewis replied that due to the amount of funds that have been received, the City will be subject to a federal audit. According to legal counsel, this use will be the easiest place for auditors to see how the funds were spent. There will be funds available to do extra projects including the Small Business CARES Act grant that will be discussed tonight. There was continued discussion about how CARES funds should be appropriated. Ms. Dinkler added that when this money is used on Public Safety salaries, the funds are presumed as appropriate which will make for a clean audit as there is no room for questioning discretionary spending. Mr. Lewis echoed The Mayor's desire to update the AV equipment in the Council/Court Chambers and said that there would be extra money in the budget to do this. The Mayor asked if there were any additional questions from Council. Hearing none, he called for a motion. Mr. Wilcher made the motion to adopt **ORDINANCE 2020-12** as submitted; seconded by Vice Mayor Hall. The vote:

MAYOR BRENT CENTERS	yes
MR. MICHAEL ALDRIDGE	yes
MRS. DEBBIE FOUTS	yes
MR. MATTHEW WILCHER	yes
MR. DENNY CENTERS	yes
MR. PAUL RUPPERT	yes
VICE MAYOR TODD HALL	yes

Motion passed.

B. **ORDINANCE 2020-13 REPEALING ORDINANCE 2005-22 TO ELIMINATE THE SAFETY OCCUPANCY PERMIT FEE, AND DECLARING AN EMERGENCY**

a. **Exhibit A**

Mr. Lewis explained that this Ordinance will amend the Fee Schedule to eliminate the fee currently charged for Safety Occupancy Permits. Staff recommends the elimination of this fee because at this time compliance is the overriding goal and given the current economic conditions neither the City nor its local business base benefits from the imposition of this fee. The Ordinance is presented as emergency legislation to afford Safety Occupancy Permit applicants immediate financial relief and to afford the City to obtain necessary compliance. This Ordinance was proposed after a committee of City staff met to increase communication between departments regarding business changes within the City.

The Mayor opened and closed the Public Hearing on **ORDINANCE 2020-13** at 6:14 PM as none asked to be heard.

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The Mayor asked if there were any questions from Council. Hearing none, he called for a motion. Vice Mayor Hall made the motion to adopt **ORDINANCE 2020-13** as submitted; seconded by Mr. Aldridge. The vote:

MR. MICHAEL ALDRIDGE	yes
MRS. DEBBIE FOUTS	yes
MR. MATTHEW WILCHER	yes
MR. DENNY CENTERS	yes
MR. PAUL RUPPERT	yes
VICE MAYOR TODD HALL	yes
MAYOR BRENT CENTERS	yes

Motion passed.

7. New Business.

B. RESOLUTION 2020-54 AUTHORIZING CITY MANANGER TO EXECUTE AGREEMENT WITH FORD DEVELOPMENT CORP. TO MAKE EMERGENCY REPAIR TO THE STORMWATER SYSTEM WITHOUT BIDDING

Mr. Lewis explained that the passage of this Resolution is necessary for him to authorize and execute a contract for emergency repair to the Storm Water System without bidding the project to serve the health, safety and welfare of the community and to preserve the proper functioning of the Storm Water System. The contract amount is \$87,200 with Ford Development Corp. This is only the second time in his 48 years that this type of emergency resolution has been needed. When concrete was poured for another project, it is assumed that the some of the concrete was unknowingly poured into the storm sewer. The issue was not apparent until it rained. A camera into the system confirmed the issue. Another estimate for the repair was received in the amount of \$120,000. Several other companies were contacted who were not able to complete the project in a timely manner.

Mr. D. Centers asked who was liable for the damage to the storm water system. Mr. Lewis said that discussions with the contractor and ODOT have resulted in ODOT deciding that it was not the responsibility of the contractor to know that the storm sewer had collapsed. He is open to trying to negotiate some sort of payment from the contractor. He is hesitant to pursue the issue legally, with ODOT taking the side of the contractor, especially since ODOT is funding the \$900,000 project that was being executed when the issue occurred.. Mr. D. Centers asked if the structure that was affected was weak, while acknowledging there was negligence somewhere. Mr. Lewis answered that is what can be assumed without knowing for sure what occurred. The markings were correct, and the contractor did not hit anything during their drilling. The first indication that there was an issue was when the contractor poured their concrete and came up

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short. Mr. D. Centers commented that it sounded like Mr. Lewis had done his due diligence with the issue.

The Mayor asked if there were any further questions. Hearing none, he called for a motion. Mr. Ruppert made the motion to adopt **RESOLUTION 2020-54** as submitted; seconded by Mrs. Fouts. The vote:

MRS. DEBBIE FOUTS	yes
MR. MATTHEW WILCHER	yes
MR. DENNY CENTERS	yes
MR. PAUL RUPPERT	yes
VICE MAYOR TODD HALL	yes
MAYOR BRENT CENTERS	yes
MR. MICHAEL ALDRIDGE	yes

Motion passed.

8. Introduction of New Legislation.

A. None.

9. City Manager's Report. Mr. Lewis reported that Forever Franklin, Inc. made a request at that night's Finance Committee meeting. They would like to have a portion of the downtown designated as a National Register Historic District. The most effective way to accomplish their goal is to hire a consultant who will give background information on all the properties to be included in the district. The cost of the consultant is \$12,000-\$15,000. The group is applying for a grant that would refund this cost but is requesting the City provide the money up front. This is required for the Main Street program that has been discussed. The money is appropriated in the Budget for Forever Franklin, Inc. to use. The Finance Committee was in favor of approval and Mr. Lewis asked for Council's consensus so that a Resolution could be brought for approval. A guest in attendance asked if this would have an impact on vacant land or in developing the downtown area. Mr. Lewis said that it would not have any impact on vacant land and that there would be no impediment to developing the downtown area. Vice Mayor Hall spoke in favor of approval and said that the timing may work well if the levy passes and there is a new school built downtown. Mr. Ruppert asked if the designation would impose any restrictions on the appearance of buildings in the district. Mr. Lewis does not believe there would be restrictions, only added benefits available to the property owners. He also recalled a Façade grant that has been discussed apart from the Forever Franklin initiative. This will be brought to Council for approval after further discussion by the Economic Development Committee.

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Mr. Lewis asked for Council feedback on the Small Business CARES Act grant. Ms. Steed emailed Council a draft of the letter and application for the grant. The Finance Committee gave feedback during their meeting and Mr. Lewis asked them to share their thoughts. Mr. Aldridge complimented Ms. Steed on her efforts in organizing the grant. He thinks this is a great gesture of the City's partnership with the business community. Mr. D. Centers reported that a committee has been formed to review the applications. Mr. Aldridge, Mr. Wilcher, Ms. Ryan and Ms. Steed will be the committee members and asked for Council's approval. The Mayor approved and asked if there were any stipulations on the types of businesses that may apply. Mr. D. Centers answered that these will be considered on a case by case basis and that distribution of funds will be at the discretion of the committee. Mr. Ruppert asked if this would interfere with the Façade grant that was discussed at that night's Finance Committee meeting. Mr. Lewis said that it would not interfere. Mr. Lewis added that the application does require that a W-9 be submitted to verify the applicant is a valid business and asks the intended use of the funds. He also thinks this will be a great gesture of support to our business community. Ms. Steed confirmed Mr. Lewis and Mr. D. Centers comments and added that businesses would receive a 1099 for the funds. Applicants will be signing off on the intended use of the funds but are able to use them as they see best for their individual business. The Mayor asked Ms. Dinkler if she anticipated any liability with a committee selecting which businesses are awarded the grant. She answered that as long as the parameters are set forth in writing and that all of those who qualify are treated fairly, she does not see any liability issues.

Mr. Lewis informed the Committee of an opportunity within the Fire & EMS Department to obtain a therapy dog. The dog would be used in trainings and for events within the community. The cost of the dog would be \$2,500 and there are grants available to cover this cost. Moore Veterinary Clinic has offered to cover all veterinary care for the dog at no cost to the City. Mr. Lewis directed questions to Lieutenant Katie Williams from the Fire Department. Lieutenant Williams explained that this would be a pilot project for a mental health dog. The dog would come for a three-month internship to the department. There is no obligation at the end of the three-month period, but if the Department decides to move forward, the cost would be around \$2,500 and should be covered by a grant. Lieutenant Williams reported that Dr. Moore expressed a need for these types of dogs within the community and was very generous in her offer to care for the animal. Mr. Aldridge asked when the Department would receive the dog, Lieutenant Williams answered sometime in January or February. The designated handlers would attend training in November. She explained various duties that the dog would have within the department. Vice Mayor Hall commented that our City staff is very impressive. He appreciates the initiative shown to find unique ways to improve each department and the City as a whole. He thinks this is a wonderful opportunity. He complimented Lieutenant Williams

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and the Fire Department for their efforts. Mr. Ruppert also spoke in favor of approval. The Mayor echoed Vice Mayor Hall's sentiments and congratulated Lieutenant Williams on being accepted into the University of Cincinnati's PhD program for Mental Health. Council joined in congratulating Lieutenant Williams on her acceptance.

Mr. Lewis reported that the City Building is closed due to several staff testing positive for COVID-19. He does not anticipate the building being closed for more than two weeks. His goal is to allow those who are sick to rest and heal while protecting the other employees from exposure. His plan is to reopen on Monday, November 2, 2020.

10. Council Comments.

Mr. Wilcher said that with everything going on in the world today, it is refreshing to hear all the positive things going on in Franklin, specifically the Small Business CARES grant and the therapy dog at the Fire Department.

Mrs. Fouts thanked Mr. Lewis for his assistance in helping a homeless couple who has camped near her business. The Police and Fire Departments have both tried to help as well and she appreciates everything that is being done to help this couple.

Mr. Aldridge had no comments.

Mr. D. Centers had no comments.

Mr. Ruppert asked if there were any handicapped accessible swings at the Community park, like the park on the west side of town. Mr. Lewis asked Mr. Inman and he responded that there is not one currently, but that the new equipment that is being considered with a grant application would be handicap accessible. Mr. Ruppert thinks this would be well utilized, and it would be a great thing for the City to consider. Mr. Lewis agreed.

Vice Mayor Hall expressed a strong desire to pass the levy for the new school buildings. The rendering of the High School that was released would be an amazing thing for the City. The Junior High has reached its time to be replaced as parts for repair cannot be purchased any longer. He and The Mayor both recorded promotional videos for the levy committee. He hopes our students will be able to reap the benefits of these new buildings. Mr. Ruppert also expressed his support.

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Mayor B. Centers thanked Vice Mayor Hall for highlighting the school levy.

After Mr. Lewis had reported that the City Employee survey was completed, he asked Ms. Dunn to share the results with him. He would like to discuss certain trends at the Council Retreat.

There are many positive things, but a couple items leave room for improvement. There seems to be a disconnect with staff and Council and he would like to make an effort to correct this.

One common theme in the surveys was that everyone only had positive comments about Mr. Lewis, which is another indicator of how much he will be missed after his retirement. Mr.

Ruppert asked if the results would be shared with all of Council. The Mayor said that any member of Council who would like to see the results could contact Ms. Dunn and she would share the survey results.

He also thanked Mr. Richter for covering the meeting.

The Mayor gave Ms. Dunn permission to use his digital signature for the approved legislation and minutes from the meeting.

12. Adjournment. The Mayor called for a motion to adjourn the meeting. Vice Mayor Hall made the motion; seconded by Mr. Aldridge. The Mayor called for a voice vote and by voice vote the motion was approved 7-0.

Mayor Brent Centers adjourned the meeting at 6:52 PM.

Brent Centers, Mayor

Khristi Dunn, Clerk of Council

LEGISLATIVE COVER MEMORANDUM

Meeting Date: November 2, 2020

Agenda Item: **Resolution 2020-55**
PRELIMINARY PARTICIPATORY LEGISLATION FOR THE
RESURFACING OF SOUTH DIXIE HIGHWAY FROM THE SOUTH
CORPORATION LINE TO THE RAILROAD CROSSING SOUTH OF
SR 73

Submitted By: Barry Conway, City Engineer

Scope/Description: This Resolution is the preliminary legislation required by ODOT for the Resurfacing of South Dixie Highway from the South Corporation Line and the railroad crossing just south of State Route 73. This project will include the milling of existing pavement, repair of deteriorated subbase, repaving and installation of thermoplastic pavement markings.

This Project is scheduled for the fourth quarter of the State's 2021 fiscal year.

Exhibits: None

Budgetary Impact: The total cost for this Project is currently estimated at \$1,164,205.11. The City's share of this would be \$617,550.11.

RECOMMENDATION: Staff Recommends Approval

CITY OF FRANKLIN, OHIO
RESOLUTION 2020-55

**PRELIMINARY PARTICIPATORY LEGISLATION FOR THE RESURFACING OF SOUTH
DIXIE HIGHWAY FROM THE SOUTH CORPORATION LINE TO THE RAILROAD
CROSSING SOUTH OF SR 73**

The following Resolution is enacted by the City of Franklin, Warren County, Ohio, hereinafter referred to as the Local Public Agency (“LPA”), in the matter of the Project described herein.

SECTION I — Project Description

WHEREAS, the Local Public Agency has identified the need for the following described project (“Project”):

Resurfacing of South Dixie Highway (CR-19) from the Franklin south corp limit to RR Crossing just south of SR 73

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of Council members present concurring, that:

SECTION II — Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project as detailed in the LPA-ODOT-Let Agreement entered into between the parties, if applicable.

SECTION III — Cooperation Statement

The LPA shall cooperate with the Ohio Department of Transportation (“ODOT”) Director of Transportation in the development and construction of the above described project and shall enter into a LPA Federal ODOT Let Project Agreement, if applicable, as well as any other agreements necessary to develop and construct the Project as follows:

The LPA agrees to participate in the cost of the project. The City of Franklin will be responsible for 100% of the PE and Right of Way cost, and the non-federal share of the construction and construction engineering costs.

The LPA further agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

The LPA further agrees that change orders and extra work contracts required to fulfill the construction contracts shall be processed as needed. The State shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

The LPA further agrees to pay 100% of the cost to install and/or repair curb ramps at all necessary intersections to ensure compliance with the Americans with Disabilities Act.

The LPA agrees that if Federal Funds are used to pay the cost of any consultant contract, the LPA shall comply with 23 CFR 172 in the selection of its consultant and administration of the consultant contract. Further the LPA agrees to incorporate ODOT’s “Specifications for Consulting Services”

as a contract document in all of its consultant contracts. The LPA agrees to require, as a scope of services clause, that all plans prepared by the consultant must conform to ODOT's current design standards and that the consultant shall be responsible for ongoing consultant involvement during the construction phase of the Project. The LPA agrees to include a completion schedule acceptable to ODOT and to assist ODOT in rating the consultant's performance through ODOT's Consultant Evaluation System.

SECTION IV — Authority to Sign

The City Manager of said City of Franklin is hereby authorized on behalf of the City of Franklin to enter into and execute contracts with the Director of Transportation which are necessary to develop plans for and to complete the above-described project; and to execute contracts with ODOT pre-qualified consultants for the preliminary engineering phase of the Project.

Upon request of ODOT, the City Manager is also empowered to execute any appropriate documents to affect the assignment of all rights, title, and interests of the City of Franklin to ODOT arising from any agreement with its consultant in order to allow ODOT to direct additional or corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity

SECTION V — Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

SECTION VI — Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall:

- (1) Provide adequate maintenance for the Project in accordance with all applicable State and Federal laws including, but not limited to, Title 23 USC Section 116;
- (2) Provide ample financial provisions, as necessary, for the maintenance of the Project;
- (3) Maintain the right-of-way, keeping it free of obstructions; and
- (4) Hold said right-of-way inviolate for public highway purposes.

SECTION VII - Sunshine Law

It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

SECTION VIII - Effective Date

This Resolution shall take effect and be in force immediately upon its passage.

ADOPTED: November 2, 2020

ATTEST: _____
Khristi Dunn, Clerk of Council

APPROVED: _____
Brent Centers, Mayo

CERTIFICATE OF COPY
STATE OF OHIO

City of Franklin of Warren County, Ohio
(LPA)

I, Khristi Dunn, as Clerk of Council of the City of Franklin, Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-55, adopted by the Council of the said City of Franklin on the 2nd day of November, 2020; and that publication of such Resolution is not required pursuant to the Franklin City Charter; and that Resolutions are not subject to referendum per the Franklin City Charter.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, this 2nd day of November, 2020.

(Seal)

Khristi Dunn, Clerk of Council
City of Franklin of Warren County, Ohio

LEGISLATIVE COVER MEMORANDUM

Meeting Date: November 02, 2020

Agenda Item: **Resolution 2020-56**
A RESOLUTION ADOPTING THE WARREN COUNTY MULTI-
JURISDICTIONAL HAZARD MITIGATION 5 YEAR PLAN UPDATE

Submitted By: Russ Whitman, Chief of Police

Scope/Description: The Warren County 2021 Hazard Mitigation Plan is required to be updated every five years and must be adopted by jurisdictions (and other applicable agencies) in order to apply for mitigation grant funding.

Exhibits: Exhibit A: Warren County Ohio Hazard Mitigation Plan

Budgetary Impact: None

Recommendation: Staff recommends approval.

CITY OF FRANKLIN, OHIO
RESOLUTION 2020-56

**A RESOLUTION ADOPTING THE WARREN COUNTY MULTI-JURISDICTIONAL HAZARD
MITIGATION 5 YEAR PLAN UPDATE**

WHEREAS, Warren County has experienced severe damage from several natural hazards on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety; and

WHEREAS, the Warren County Emergency Management Agency desires to be compliant with the Disaster Mitigation Act of 2000 and 44 CFR section 201.6(d)(3). Said act requires that a hazard mitigation planning program criteria be developed in order that the participating Warren County communities and unincorporated areas of Warren County will be eligible for future pre-disaster and post-disaster Hazard Mitigation Grant Program (HMGP) funding.

FURTHER, the mitigation planning regulation at 44 CFR section 201.6(d)(3) states:
A local jurisdiction must review and revise its hazard mitigation plan to reflect changes in development, progress in local mitigation efforts, and changes in priorities, and resubmit it for approval within five (5) years in order to continue to be eligible for mitigation project grant funding.

WHEREAS, the Warren County Emergency Management Agency has established the Warren County Hazard Mitigation Planning Committee and they have, through an organized planning process, identified local problems and mitigation activities to help reduce hazards, damages, and loss of life during a natural hazard event; and

WHEREAS, the 2021 5-year plan update recommends many hazard mitigation actions that will protect the people and property affected by the natural hazards that face warren county; and

WHEREAS, the Warren County Hazard Mitigation Committee held monthly public planning meetings from November 2019 through March 2020 to review and revise the plan as required by law; and will hereby be implemented, monitored, evaluated, and updated annually by the Warren County Hazard Mitigation Committee. The Warren County Board of Commissioners will be the public authority to promote and oversee the continued maintenance of this plan.

NOW, THEREFORE, BE IT RESOLVED by the council of the city of Franklin, Warren County, Ohio, the majority of all members elected thereto concurring, that:

Section 1. The Warren County Hazard Mitigation 5-Year Plan Update is hereby adopted as the official multi-jurisdictional plan of Warren County, Ohio. By participating in the Warren County plan and county planning process this municipality will be eligible to make applications for hazard mitigation grant program funding

Section 2. The Warren County Emergency Management Agency has entered into an agreement, in the manner provided by law, under the Ohio Revised Code, as amended, and has the power to coordinate and unify the comprehensive emergency management activities of the participants, thereof, including the various municipal corporations and the unincorporated jurisdictions of Warren County, Ohio, and

Section 3. The respective county, city, and village officials identified in the strategy of the 5-year hazard mitigation plan update are hereby requested to participate in addressing the recommended mitigation actions assigned to them. These officials will report annually on their hazard mitigation activities, accomplishments, and progress to the Warren County Hazard Mitigation Committee under the direction of the Warren County Board of Commissioners.

Section 4. This Resolution shall be effective immediately upon its passage.

ADOPTED: November 2, 2020

ATTEST: _____
Khristi Dunn, Clerk of Council

APPROVED: _____
Brent Centers, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the Franklin City Council, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-56 passed by that body on November 2, 2020.

Khristi Dunn, Clerk of Council

LEGISLATIVE COVER MEMORANDUM

Date: November 2, 2020

Agenda Item: **Resolution 2020-57**
APPROVING A TAX EXEMPTION IN COMMUNITY
REINVESTMENT AREA #3 FOR THE PROPERTY LOCATED AT
700 WATKINS GLEN DRIVE (SUNSTAR ENGINEERING
AMERICAS INC.)

Submitted by: Sonny Lewis, City Manager

Scope / Description: Issuing a CRA (Community Reinvestment Act) to Sunstar Engineering Americas Inc. located at 700 Watkins Glen Drive, Franklin, Ohio 45005 for the expansion to their manufacturing facility. Sunstar constructed a 40,000 square foot building next to their existing building to be used for manufacturing sealants. The total cost of the new structure was \$4,000,000.00.

They are requesting a CRA exemption in Community Reinvestment Area #3 for 15 years on the 40,000 square foot addition. The number of jobs created will be 15 Full Time.

Attachments: None

Budgetary Impact: Increase in Income tax.

Recommendation: Staff Recommends Approval. Economic Development Committee also recommended approval.

CITY OF FRANKLIN, OHIO
RESOLUTION 2020-57

**APPROVING A TAX EXEMPTION IN COMMUNITY REINVESTMENT AREA #3 FOR
THE PROPERTY LOCATED AT 700 WATKINS GLEN DRIVE (SUNSTAR ENGINEERING
AMERICAS INC.)**

WHEREAS, Sunstar Engineering Americas Inc. (the “Company”), as owner of the property located at 700 Watkins Glen Drive, has filed an application for a Community Reinvestment Act (“CRA”) tax exemption from real property taxes on the expansion as described in the CRA application;

WHEREAS, pursuant to Resolution 1981-17, Resolution 1994-42, and Resolution 1998-20, the City created a community reinvestment area pursuant to Ohio Revised Code Sections 3735.65 through 3735.70 (the “CRA Statutes”) designated as “Community Reinvestment Area #3”;

WHEREAS, the City’s Housing Officer has reviewed the Company’s application and has determined the proposed Project will meet the requirements for an exemption under the CRA Act; and

WHEREAS, the Planning & Economic Development Council Committee has recommended the grant of a property tax exemption, under the CRA Area #3 provisions, to the Company for a period of fifteen (15) years at one hundred percent (100%) of the value of the new construction/addition;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of members present concurring, that:

Section 1. There is hereby granted to Sunstar Engineering Americas Inc. a property tax exemption under the CRA Area #3 provisions for the property located at at 700 Watkins Glen Drive, for a period of fifteen (15) years at one hundred percent (100%) of value of the new construction/addition.

Section 2. The Housing Officer is hereby authorized and directed to execute, on behalf of the City of Franklin, all documents and to take such steps as are deemed necessary to execute the grant of this tax exemption under the Community Reinvestment Area #3 provisions and all applicable provisions of the Ohio Revised Code.

Section 3. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 4. This Resolution shall become effective immediately upon its passage.

ADOPTED: November 2, 2020

ATTEST: _____
Khristi Dunn, Clerk of Council

APPROVED: _____
Brent Centers, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the Franklin City Council, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-57 passed by that body on November 2, 2020.

Khristi Dunn, Clerk of Council

LEGISLATIVE COVER MEMORANDUM

Meeting Date: November 2, 2020

Agenda Item: **RESOLUTION 2020-58**
A RESOLUTION TO ENACT THE SMALL BUSINESS CARES ACT GRANT PROGRAM TO AWARD GRANT MONIES TO SMALL BUSINESSES WITHIN THE CITY OF FRANKLIN.

Submitted by: Karisa Steed, Assistant to the City Manager

Scope/Description: This Resolution approves the distribution of CARES Act Funds received through the passage of the Federal Coronavirus Aid, Relief and Economic Security Act. Franklin's Small Business CARES Act Grant Program will award grants in the amount of \$2,500.00 to small businesses that have experienced challenging financial circumstances directly caused by COVID-19 restrictions related to this pandemic.

Budget Impact: \$100,000.00

Exhibits: Exhibit A: Grant Letter and Application for Small Business CARES Act Grant Program

Recommendations: Staff Recommends Approval

CITY OF FRANKLIN, OHIO
RESOLUTION 2020-58

A RESOLUTION TO ENACT THE SMALL BUSINESS CARES ACT GRANT PROGRAM TO AWARD GRANT MONIES TO SMALL BUSINESSES WITHIN THE CITY OF FRANKLIN.

WHEREAS, small businesses within the community significantly contribute to the character, desirability and economic vitality of the city; and

WHEREAS, in the wake of the COVID-19 shutdown and recent social, economic, and environmental challenges, the City is committed to providing recovery assistance for small businesses; and

WHEREAS, the attached Small Business Working Capital Grant Program has been developed to provide temporary relief to offset the operational costs to reopen, reestablish business operations, and return employees to work as a result of the COVID-19 Pandemic; and

WHEREAS, funding in the amount of \$100,000.00 will be provided for the Program from the City's COVID Relief Fund.

NOW THEREFORE, be it resolved by the Council of the City of Franklin, Ohio, that:

Section 1: The City Council hereby directs City Staff to create a grant program for City of Franklin small businesses that are impacted by COVID- 19, to be funded by the HB 481 Coronavirus Relief Distribution Fund.

Section 2: This Council hereby enacts the Small Business CARES Act Grant Program, as attached hereto and made a part hereof in Exhibit "A".

Section 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council, and any of its committees, that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of the Ohio Revised Code.

Section 4: This Resolution shall become effective immediately upon adoption.

ADOPTED: November 2, 2020

ATTEST: _____
Khristi Dunn, Clerk of Council

APPROVED: _____
Brent Centers, Mayor

Approved as to legal form:

Lynnette Dinkler, Law Director

October 30, 2020

Dear Franklin Business:

The City of Franklin recognizes many businesses are experiencing challenging financial circumstances that were created by COVID-19 and the restrictions related to this pandemic. Due to the impact on our business community, the City of Franklin wants to help provide economic support to our local businesses who have negatively been impacted by COVID-19 by sharing funds from our CARES Act grant.

I am pleased to announce that the City of Franklin has created a Small Business CARES Act Grant Program to help absorb costs that are business operational expenses which are eligible to be claimed on state or federal tax returns. The maximum amount to request is \$2,500 and this program is for businesses located within the City of Franklin.

Attached is the application along with additional information. Complete the application and return it to Karisa Steed, ksteed@franklinohio.org no later than December 4, 2020. A committee of City staff will review applications as they are submitted. Grants will be given at the discretion of the committee. Applications will be reviewed until all funds are distributed.

If you are awarded funding, your business must use the disbursement of funds for the intended uses described in the application.

Our goal is to support as many businesses as we can until the funds are fully distributed. If you have any questions, please contact Karisa, ksteed@franklinohio.org, 937-746-9921 or me slewis@franklinohio.org.

We look forward to working with you.

Sincerely,

Sonny Lewis
City Manager



1 Benjamin Franklin Way, Franklin, Ohio 45005, 937-746-9921, FranklinOhio.org

Small Business CARES Act Grant Opportunity

The City of Franklin recognizes many businesses are experiencing challenging financial scenarios that were created by the COVID-19 Pandemic. The objective of this grant is to provide economic support to our local businesses who have been negatively impacted by COVID-19.

This application will be used to consider providing grant monies to City of Franklin employers to assist with business operational expenses which are eligible to be claimed on state or federal tax returns. Applicants are eligible for funding even if previous assistance has been received (ex. SBA, PPP funding, or private grant programs), but funds cannot be applied toward an expense already paid under a separate award. The deadline to receive applications is December 4, 2020. Please recognize grants are given at the discretion of the committee comprised of City staff.

Grants will be awarded in the amount of \$2,500 per business.

Name of Applicant: _____ **Title/Position:** _____

Phone: _____ **Email:** _____

Business Name: _____

Business Address: _____

Nature of Business: _____

Number of Employees: _____

Have you received any other funding assistance during COVID-19 (SBA, PPP Funding, Private Grants)?



1 Benjamin Franklin Way, Franklin, Ohio 45005, 937-746-9921, FranklinOhio.org

How has COVID-19 affected your business? How do you intend to use awarded grant funds? Please provide a narrative explaining your request:

Do you plan to continue your business following the COVID-19 pandemic? Yes No

Is your business current on all local income and county property taxes? Yes No

Is there any other information you would like to share for consideration?

- 1) Applicant must provide copy of most recent W-9.
- 2) If awarded funds, the business will ONLY use the disbursement for the intended uses described in this application.

I acknowledge that all the information I have provided on this application is correct, and I acknowledge the restrictions and requirements of any disbursement of funds to me or my business from the City of Franklin.

Applicant's signature

Date

