



CITY OF FORT MEADE
CITY COMMISSION MEETING
FINAL TRIM HEARING
THURSDAY, September 17, 2026, AT 6:00 PM
COMMUNITY CENTER
10 3RD ST SW FORT MEADE, FL 33841

AGENDA

- A. PROCLAMATIONS/ PRESENTATIONS/ RECOGNITIONS**
- B. CALL TO ORDER**
- C. ROLL CALL- CITY CLERK**
- D. INVOCATION & PLEDGE OF ALLEGIANCE**
- E. ADDITIONS AND/ OR DELETIONS CHANGES TO CONSENT AGENDA, APPROVAL OF AGENDA**
- F. PUBLIC FORUM (ON NON-AGENDA ITEMS)**

EACH PERSON ADDRESSING THE COMMISSION SHALL SIGN IN WITH THE CITY CLERK NO LATER THAN 6:05 PM. PERSONS SHALL STEP UP TO THE MICROPHONE, SHALL GIVE HIS/ HER NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD AND, UNLESS FURTHER TIME IS GRANTED BY THE COMMISSION, SHALL LIMIT THEIR ADDRESS TO THREE (3) MINUTES. ALL REMARKS SHALL BE ADDRESSED TO THE COMMISSION AS A BODY, AND NOT TO ANY MEMBER THEREOF. NO PERSON OTHER THAN THE MEMBERS OF THE COMMISSION HAVING THE FLOOR SHALL BE PERMITTED TO ENTER INTO ANY DISCUSSION, EITHER DIRECTLY OR THROUGH THE MEMBERS OF THE COMMISSION.

- G. APPROVAL OF MINUTES:**
 - 1. September 23, 2025, Final Budget Hearing**
 - 2. September 16, 2025, First Budget Hearing**
 - 3. September 9, 2025, Regular CC Meeting**
 - 4. October 14, 2025, Regular CC Meeting**
 - 5. May 12, 2026, Regular CC Meeting**
 - 6. March 10, 2026, Regular CC Meeting**
 - 7. June 9, 2026, Regular CC Meeting**
 - 8. February 10, 2026, Regular CC Meeting**
 - 9. December 09, 2025, Regular CC Meeting**

- 10. August 19, 2025, Regular CC Meeting**
- 11. August 11, 2026, Regular CC Meeting**
- 12. August 11, 2026, Budget Workshop**
- 13. August 10, 2026, Budget Workshop**
- 14. August 7, 2026, Budget Workshop**
- 15. August 6, 2026, Budget Workshop**
- 16. April 14, 2026, Regular CC Meeting**
- 17. January 13, 2026, Regular CC Meeting**
- 18. March 5, 2026, Commission Workshop**
- 19. June 23, 2026, Commission and P&Z Workshop**
- 20. March 11, 2025, CRA Meeting**
- 21. August 12, 2025, CRA Meeting**
- 22. October 14, 2025, CRA Meeting**
- 23. December 9, 2025, CRA Meeting**

H. CONSENT AGENDA:

I. PUBLIC HEARINGS, IF ANY: NONE

J. OLD BUSINESS: (DISCUSSION OF MATTERS HELD OVER FROM THE LAST MEETING, IF ANY) NONE

K. NEW BUSINESS: NONE

L. RESOLUTION(S):

- 1. Resolution 2026-54** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, ADOPTING A FINAL OPERATING MILLAGE RATE OF AD VALOREM TAXATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2026, AND ENDING SEPTEMBER 30, 2027; PROVIDING FOR SCRIVENER'S ERRORS AND AN EFFECTIVE DATE.

M. ORDINANCE(S):

- 1. Second Reading Ordinance 2026-10** AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, ADOPTING THE BUDGET FOR EACH OF THE SEVERAL FUNDS AND DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2026, AND ENDING SEPTEMBER 30, 2027; APPROVING A CAPITAL IMPROVEMENT PLAN; PROVIDING FOR APPROPRIATION AND PROCEDURES; PROVIDING FOR CONFLICTS, SEVERABILITY, SCRIVENER'S ERRORS, AND AN EFFECTIVE DATE.

N. REPORT OF THE CITY MANAGER:

O. REPORT OF THE CITY ATTORNEY:

P. REPORT OF THE MAYOR AND COMMISSIONERS:

- 1. Fire Department Operations and Services**
- 2. City Manager's Employment Contract**

Q. FUTURE AGENDA ITEMS, IF ANY:

R. FOR THE GOOD OF THE ORDER (LIMITED TO EVENTS, FEEL GOOD ANNOUNCEMENTS ONLY):

S. ADJOURNMENT:

NOTE: IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE/SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. (F.S. §286.0105)

MINUTES
CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
FINAL TRIM HEARING
TUESDAY, SEPTEMBER 23, 2025

The Fort Meade City Commission held a regular meeting and final trim hearing on Tuesday, September 23, 2025, at 6:00 P.M. in the Commission Chambers, 8 W. Broadway Street, Fort Meade, Florida, and via YouTube.

CALL TO ORDER

Mayor Berrien called the meeting to order.

ROLL CALL - CITY CLERK

Vice Mayor James Possum Schaill Absent
Commissioner James Watts Present
Commissioner Petrina McCutchen Present
Commissioner Jaret Williams Present
Mayor Samuel Berrien Present 23, 2025

INVOCATION & PLEDGE TO THE FLAG

Commissioner Williams gave the invocation, followed by the Pledge to the Flag.

1. **ADDITIONS AND/OR DELETIONS**
2. **PUBLIC FORUM:** Each person addressing the Commission shall sign in with the City Clerk no later than 6:05 PM. Persons shall step up to the microphone, give their name and address in an audible tone of voice for the record, and, unless the Commission grants additional time, limit their address to three (3) minutes. All remarks shall be addressed to the Commission as a body, and not to any member thereof. No person other than the members of the Commission having the floor shall be permitted to enter into any discussion, either directly or through the members of the Commission.

Jan Bagnall said the budget seems to show that City operations are not being adequately funded, which could cause employee turnover.

PROCLAMATIONS/PRESENTATIONS/AWARDS/REPORTS

CONSENT AGENDA: (one vote on all items unless pulled from agenda)

RESOLUTION(S)

1. **Resolution 2025-98-Reclassification HR Administrative Assistant**
Mr. Brown said a funded position was moved to another department without Commission approval and gave background on the details.

Commissioner McCutchen made a motion, seconded by Commissioner Williams, to approve Resolution 2025-98 ratifying the classification of the prior customer service rep position to an administrative HR assistant position.

Motion to approve Resolution 2025-98 ratifying the classification of the prior customer service rep position to an administrative HR assistant position passed by a vote of 4-0 with 1 absence.

2. Resolution 2025-99-Brush truck purchase for the Fire Department

Mr. Brown provided background on the brush truck purchase and said the City will save money on interest by providing the loan to the Fire Department out of the Electric Fund reserve account at 0% interest for ten years. He believes there should be enough remaining in the Electric Fund reserve to cover possible emergencies during hurricane season.

Motion Commissioner Williams, seconded by Commissioner McCutchen, to approve Resolution 2025-99 authorizing the Mayor to execute the attached agreement for the Interfund Loan Resolution – Electric to Fire Fund for brush truck purchase.

Motion to approve Resolution 2025-99 authorizing the Mayor to execute the attached agreement for the Interfund Loan Resolution – Electric to Fire Fund for brush truck purchase passed by a vote of 3-1 with 1 absent. Commissioner Watts opposed.

1. PUBLIC HEARINGS, if any:

Second and Final Reading Ordinance 2025-15 AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF FORT MEADE FOR FISCAL YEAR 2025-2026; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Brown said staff went back over the budget and reduced the proposed millage rate from 9.45 to 8.4403. Staff will continue looking at all contracts for potential savings. Ms. Brianna Smith suggested the Commission create a formal policy on donations to non-profit organizations. Mayor Berrian opened the public forum. There being no speakers, Mayor Berrian closed the public forum.

Motion Commissioner McCutchen, seconded by Commissioner Williams, to adopt the final millage rate for the levy of ad valorem taxes for the fiscal year 2025-26 at 8.4403 mills.

Motion to adopt Ordinance 2025-15 on second and final reading, adopting the final millage rate for the levy of ad valorem taxes for the fiscal year 2025-26 at 8.4403 mills, passed by a vote of 3-1 with 1 absent. Commissioner Watts opposed.

1. Second and Final Reading Ordinance 2025-16 AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2025-2026; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Brown and Ms. Smith outlined some of the cuts and reallocations that allowed the proposed budget to be reduced to lower the millage rate. Mayor Berrian opened the public forum. There being no speakers, Mayor Berrian closed the public forum.

Motion Commissioner McCutchen, seconded by Commissioner Williams, to adopt Ordinance 2025-16.

Motion to adopt Ordinance 2025-16 on second and final reading passed by a vote of 3-1, with 1 absent. Commissioner Watts opposed.

ORDINANCE(S):

OLD BUSINESS (discussion of matters held over from last meeting, if any)

NEW BUSINESS:

REPORT OF THE MAYOR:

Mayor Berrien asked for an update on a strategic plan. Mr. Brown said a facilitator is needed to help form very defined goals with very achievable strategies for carrying out those goals and ones that are fiscally constrained to a budget. Someone will then need to write the strategic plan. He will have information to present at the October 14, 2025, meeting.

REPORT OF THE CITY MANAGER:

Mr. Brown said there will be a Town Hall meeting on streetscape improvement, hosted by the Mayor on September 25, 2025, at 6:00 PM. All Commissioners are welcome to attend. Invitations and social media advertising have been circulated.

The new Code Enforcement Officer, Willie Mitchell, was introduced.

Mr. Brown said the November meeting date conflicts with the Veterans Day holiday and needs to be moved.

Commissioner McCutchen, seconded by Commissioner Williams to move the regularly scheduled City Commission meeting in November to November 10, 2025, at 6:00 PM due to the 11th being on Veterans Day.

Motion to move the regularly scheduled City Commission meeting in November to November 10, 2025, at 6:00 PM due to the 11th being on Veterans Day passed by a vote of 4-0 with 1 absence.

REPORT OF THE CITY ATTORNEY:

The City Attorney said she is sending a memo and will then contact each Commissioner to discuss the lien mitigation program.

FUTURE AGENDA ITEMS OF COMMISSIONERS, if any:

FOR THE GOOD OF THE ORDER (limited to events, feel good announcements only)

Commissioner McCutchen thanked the staff, departments, Brianna Smith, and Mr. Brown for all their hard work on the budget. She thanked Steve and the electric team for their help with the lighting on Broadway East and said lighting is needed at the Ninth Street school bus stop.

Commissioner Williams asked for CRA updates at the October meeting addressing city-owned buildings and any progress that can be made with other vacant buildings. He commended Russell Hancock, president of the Chamber of Commerce, for his kindness in words and actions and urged the community to attend and support the upcoming Festival of the Americas.

Commissioner Watts also commended Russell Hancock. He noted that electrical outages have gone down by more than half and overtime has gone down. He thanked the electric department for their good effort on the line.

ADJOURN.

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. §286.0105)

Mayor Berrien said the next regular meeting is October 14, 2025, at 6:00 PM.

There being no further business to conduct, Commissioner McCutchen seconded Commissioner Williams to adjourn the Regular Commission meeting and Final TRIM Hearing of September 23, 2025, at 7:30 PM.

Motion to adjourn passed by a unanimous vote of 4-0 with 1 absent.

Samuel Berrien, Mayor

ATTEST:

Nicole Patterson, City Deputy Clerk

**MINUTES
CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
1st TRIM HEARING
TUESDAY, SEPTEMBER 16, 2025**

A Regular Meeting and 1st Trim Hearing of the Fort Meade City Commission was held on Tuesday, September 16, 2025, at 6:00 P.M. at Commission Chambers, 8 W. Broadway Street, Fort Meade, Florida, and via YouTube.

CALL TO ORDER

Mayor Berrien called the meeting to order.

ROLL CALL - CITY CLERK

Vice Mayor James Possum Schail Absent
Commissioner James Watts Present
Commissioner Petrina McCutchen Present
Commissioner Jaret Williams Present via Teams
Mayor Samuel Berrien Present

INVOCATION & PLEDGE TO THE FLAG

Commissioner McCutchen gave the invocation, followed by the Pledge to the Flag.

1. **ADDITIONS AND/OR DELETIONS**
2. **PUBLIC FORUM:** Each person addressing the Commission shall sign in with the City Clerk no later than 6:05 PM. Persons shall step up to the microphone, give their name and address in an audible tone of voice for the record, and, unless the Commission grants additional time, limit their address to three (3) minutes. All remarks shall be addressed to the Commission as a body, and not to any member thereof. No person other than the members of the Commission having the floor shall be permitted to enter into any discussion, either directly or through the members of the Commission.

Ashley Dishong shared plans for the 175th anniversary celebration and said that, due to fundraising efforts, the City's commitment has been reduced from \$25,000 to \$15,000.

Michael Vines with TPX said he was brought in to review current services and perform a city-wide security assessment. Mr. Vines distributed copies of the assessment.

PROCLAMATIONS/PRESENTATIONS/AWARDS/REPORTS

CONSENT AGENDA: (one vote on all items unless pulled from agenda)

RESOLUTION(S)

PUBLIC HEARINGS, if any:

1. First Reading Ordinance 2025-15 AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF FORT MEADE FOR FISCAL YEAR 2025-2026 AND PROVIDING AN EFFECTIVE DATE.

Interim City Manager, Mr. Brown, introduced Brianna Smith, financial consultant. Ms. Smith said the proposed millage rate for 2026 is 9.45. Management is currently discussing possible ways to reduce the rate. Ms. Smith said the Commission is required to adopt the millage rate before adopting the budget.

Ms. Smith said some factors leading to the higher millage rate include that the CRA TIFF funding of approximately \$395,000 was not deducted from last year's general fund budget. Commissioner Williams asked how that happened. Mr. Brown said factors leading to the error include employee turnover, hiring employees that don't know how to deal with the City's financial systems, and time management.

Commissioner Watts addressed wages and said they are high. He presented Mr. Brown and the Commission with research he compiled. After lengthy discussion, Mr. Brown said the management team will look at Commissioner Watts' data and leave no stone unturned in looking for possible reductions. Mayor Berrien said the focus should be on hiring talent.

Motion Commissioner McCutchen, seconded by Commissioner Williams, to approve the first reading of Ordinance 2025-15 adopting the final ad valorem millage rate of 9.45 for fiscal year 2025-26 and schedule the second and final meeting for September 23, 2025.

The Interim City Attorney said the public should be allowed to speak, and a motion needs to be voted on to approve Commissioner Williams voting via Teams.

Commissioner McCutchen recalled the motion.

Mr. Fred Hilliard said he used to sit in the City Manager seat and has noticed that financial information is not presented to the Commission on a regular basis. He mentioned mistakes made by current and past City Managers.

Motion by Commissioner McCutchen, seconded by Commissioner Williams, to allow Commissioner Williams to vote via Teams.

Motion to allow Commissioner Williams to vote via Teams passed by a vote of 3-1 with 1 absence. Commissioner Watts opposed.

Motion by Commissioner McCutchen, seconded by Commissioner Williams, to approve the first reading of Ordinance 2025-15 adopting the final ad valorem millage rate of 9.45 for fiscal year 2025-26 and to schedule a second and final meeting for September 23, 2025.

Motion to approve the first reading of Ordinance 2025-15 adopting the final ad valorem millage rate of 9.45 for fiscal year 2025-26 and to schedule a second and final meeting for September 23, 2025, passed by a vote of 3-1 with 1 absence. Commissioner Watts opposed.

**First Reading Ordinance 2025-16 AN ORDINANCE OF THE CITY
COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, ADOPTING THE
FINAL BUDGET FOR FISCAL YEAR 2025-2026; AND PROVIDING AN
EFFECTIVE DATE.**

Ms. Brianna Smith clarified that the rolled-back millage rate is 8.1502 according to the City's certified millage forms.

Ms. Smith said items for discussion include the CRA TIFF transfer, internal service charges, the purchase of the brush truck for the fire department, the mobile home park and how transfers there are handled, an employee position, and employee turnover.

The CRA TIFF transfer in the amount of \$395,714 has been accomplished. That is when it was discovered that there was no offset to the general fund in the current budget. The offset for this year will be \$542,850. A separate line item in the financial system has been created to avoid errors in the future.

There are no policies or guidelines in place for internal service charges that support the general fund. Auditors expect to see a clear methodology. It was also discovered that internal transfers were being applied to three special revenue funds, which are restricted: CRA, storm water, and fire. Money that enters those funds can only be used for those purposes. Ms. Smith said a policy regarding transfers instead of taxes should be created and passed by Resolution. Mr. Brown clarified that transferring from other funds is fine but must make sense and be documented.

Ms. Smith said she discovered that the restrictions on mobile home park funds were repealed at a later meeting. Mr. Brown said he has not had an opportunity to review the ordinances, but the repeal was adopted in May of 2024.

Mr. Brown said the brush truck will be funded through an IOU from the electric fund. Ms. Smith said the money is available in the electric fund, and it will be a loan to the fire fund. A provision will need to be in the interfund loan agreement, memorialized by a Resolution, that if the fire fund is unable to make the repayment and the useful life of the brush truck expires, it needs to go back to the Commission to decide to forgive the loan.

A position that was budgeted for was never formally ratified by the Commission. A job title was changed and moved to a different department, so it needs to come back to the Commission for approval of the reclassification.

Mr. Brown said there are a number of developments occurring which could be financially transformational to the City. He has asked the redevelopment officer to temporarily shift focus to economic development.

Motion by Commissioner Watts, seconded by Commissioner McCutchen, to change the rate from 8.2345 to 8.1502.

Motion to change the rate from 8.2345 to 8.1502 passed by a vote of 4-0 with 1 absent.

Motion by Commissioner McCutchen, seconded by Commissioner Williams, to approve the first reading of Ordinance 2025-16 adopting the proposed fiscal year 2025-26 budget for \$41,873,198 and to schedule a second and final meeting for September 23, 2025.

Motion to approve the first reading of Ordinance 2025-16 adopting the proposed fiscal year 2025-26 budget for \$41,873,198 and to schedule a second and final meeting for September 23, 2025, passed by a vote of 3-1 with 1 absence. Commissioner Watts opposed.

ORDINANCE(S):

OLD BUSINESS (discussion of matters held over from last meeting, if any)

NEW BUSINESS:

REPORT OF THE MAYOR:

Mayor Berrien had no report.

REPORT OF THE CITY MANAGER:

Mr. Brown said a town hall meeting for the city streetscapes project is scheduled for Thursday, September 25, 2025, at 6:00 p.m. Flyers were created, and advertising was posted on social media.

REPORT OF THE CITY ATTORNEY:

The City Attorney had no report.

FUTURE AGENDA ITEMS OF COMMISSIONERS, if any:

FOR THE GOOD OF THE ORDER (limited to events, feel-good announcements only)

Commissioner McCutchen noted the \$10,000 reduction in the amount needed by the historical society. She thanked everyone for their work on the budget preparation.

ADJOURN.

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. §286.0105)

Mayor Berrien said the second and final reading budget hearing is on September 23, 2025, and the next regular meeting is October 14, 2025, at 6:00 PM.

There being no further business to conduct, Commissioner McCutchen seconded Commissioner Watts to adjourn the Regular Commission meeting and the 1st TRIM Hearing of September 16, 2025, at 8:00 PM.

Motion to adjourn passed by a unanimous vote of 4-0 with 1 absent.

Samuel Berrien, Mayor

ATTEST:

Nicole Patterson, City Deputy Clerk

**MINUTES
CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, SEPTEMBER 9, 2025**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, September 9, 2025, at 6:00 P.M. at Commission Chambers, 8 W. Broadway Street, Fort Meade, Florida, and via YouTube.

CALL TO ORDER

Mayor Berrien called the meeting to order.

ROLL CALL - CITY CLERK

Vice Mayor James Possum Schail Absent
Commissioner James Watts Present
Commissioner Petrina McCutchen Present
Commissioner Jaret Williams Present
Mayor Samuel Berrien Present

INVOCATION & PLEDGE TO THE FLAG

Commissioner McCutchen led the invocation. Mayor Berrien led the pledge to the flag.

ADDITIONS AND/OR DELETIONS

PUBLIC FORUM: Each person addressing the Commission shall sign in with the City Clerk no later than 6:05 PM. Persons shall step up to the microphone, give their name and address in an audible tone of voice for the record, and, unless the Commission grants additional time, limit their address to three (3) minutes. All remarks shall be addressed to the Commission as a body, and not to any member thereof. No person other than the members of the Commission having the floor shall be permitted to enter into any discussion, either directly or through the members of the Commission.

Matthew Taylor spoke about a road survey which ended at the 200 block and did not go up to the fourth. He was representing some neighbors who were surprised that the survey didn't go further because the road beyond is collapsing. He asked that the survey be revisited and said the corner where he lives is completely collapsed due to the heavy trucks that were working on the sewer project and paving. His yard has a pile of asphalt in it.

Commissioner Watts said the company that did the repairs should be liable for the repairs needed to that part of the road and should be approached.

Ms. Loretta Brown wants citizens to be properly notified of meetings. Ms. Smith said she noted her concerns and will get her name and address information following the meeting.

PROCLAMATIONS/PRESENTATIONS/AWARDS/REPORTS

01. Proclamation – Last Saturday of September as “September Bible Day” – Reverend Juan F. Rivera

Ms. Linda Rodrigues read the proclamation in Spanish, followed by Mayor Berrian reading the proclamation in English. Reverend Rivera thanked the Commission for their wise decision and acknowledged the collaboration between himself, Pastor Carlos Granados at the First Baptist Church, and Pastor Linda Rodriguez at Oasis Church.

02. Fort Meade Main Street

Derek Harpe gave a brief description of Main Street, including its functions, framework, and support of the downtown area. Commissioner McCutchen asked if this was a duplication of services with the Chamber of Commerce. Mr. Harp said Main Street brings in business and the Chamber then supports them. Main Street focuses on the Main Street corridor, and the Chamber serves the entire city.

03. Fort Meade Chamber of Commerce

Russell Hancock gave an overview of services and events sponsored by the Chamber. Commissioner Watts talked about a program being developed to increase shopping local. Commissioner McCutchen asked if the Chamber had anything to assist individuals opening a new business and urged that a booklet be created with input from City staff to answer common questions.

04. Help of Fort Meade

Two representatives from Help provided information on the services and assistance they offer to the community.

05. Dorothy Jean Dream Foundation

Pamela Clark provided history and an overview of services and events sponsored by DJDF.

CONSENT AGENDA: (one vote on all items unless pulled from agenda)

RESOLUTION(S)

01. Resolution R2025-95 – Authorizing a forensic audit of the BS&A utility billing system – Howard W. Brown, Jr.

Motion Commissioner Williams, seconded by Commissioner McCutchen, to approve Resolution R2025-95 authorizing a forensic audit of the BS&A utility billing system and that the forensic team approach BS&A to find out the costs related to additional years of auditing.

Motion to approve Resolution R2025-95 authorizing a forensic audit of the BS&A utility billing system and that the forensic team is approached to find out the costs related to additional years of auditing passed by a unanimous vote of 4-0 with 1 absent.

02. Resolution R2025-96 – Griffin Group Lobby Contract – Amy Wheeler

Motion Commissioner McCutchen, seconded by Commissioner Williams, to approve the agreement between the City of Fort Meade and the Griffin Group for state

governmental relations consulting and lobbying services for a one-year term with the option for two additional one-year renewals at a cost not to exceed \$60,000.

Motion to approve the agreement between the City of Fort Meade and the Griffin Group for state governmental relations consulting and lobbying services for a one-year term with the option for two additional one-year renewals at a cost not to exceed \$60,000 passed by a unanimous vote of 4-0 with 1 absence.

03. Resolution R2025-97 – Code Enforcement Lien Mitigation Policy – Howard W. Brown, Jr.

Motion Commissioner McCutchen to adopt Resolution R2025-72. No second. Motion failed.

Motion Commissioner Watts, seconded by Commissioner Williams, to freeze all active liens and fines since the City was without a Code Enforcement Officer until action is in place. Commissioner Williams withdrew second. Motion failed.

Motion Commissioner Watts to postpone Resolution 2025-97 to the October 14, 2025, meeting to consider what we've all said so they could consider in the negotiations or talks, and if we're going to add anything to them, just react to them one-on-one for consideration. No second. Motion failed.

Motion Commissioner McCutchen, seconded by Commissioner Williams, to postpone Resolution R2025-72 to the October 14, 2025, meeting and direct staff to review policy and procedure regarding the mitigation.

Motion to postpone Resolution R2025-72 to the October 14, 2025, meeting and direct staff to review policy and procedure regarding the mitigation passed by a unanimous vote of 4-0 with 1 absence.

PUBLIC HEARINGS, if any:

ORDINANCE(S):

OLD BUSINESS (discussion of matters held over from last meeting, if any)

NEW BUSINESS:

01.2025-2026 City of Fort Meade Legislative Agenda – Amy Wheeler

Motion Commissioner McCutchen, seconded by Commissioner Williams, to approve the recommendation authorizing the City Manager to act on the 2025-26 state legislative agenda.

Motion to approve the recommendation authorizing the City Manager to act on the 2025-26 state legislative agenda passed by a unanimous vote of 4-0 with 1 absent.

REPORT OF THE MAYOR:

Commissioner Williams brought forward the idea to purchase the adjacent hair salon.

Mayor Berrien had no report.

REPORT OF THE CITY MANAGER:

Mr. Brown asked the Commissioners' opinions on holding Town Hall meetings.

Commissioner Watts said meetings should be held on a case-by-case basis. Mayor Berrian said he's okay with covering multiple areas at a single Town Hall and wants to make sure that key stakeholders are informed in enough time so they can prepare. Commissioner McCutchen said she is okay with Town Hall meetings but would like to have key points for discussion as well as to entertain questions and concerns from the public. Commissioner Williams thinks there should be Town Hall meetings and said there is an alternative venue available. The consensus was that the Commission is in favor of each individual Commissioner having their own Town Hall as well.

REPORT OF THE CITY ATTORNEY:

Ms. Smith said there were five cases in litigation when she came in and one additional case that came in. Three cases have been resolved; one is waiting on final documentation; and one is waiting on the clerk to finish up.

Commissioner Watts asked if there was a procedure in place to handle leaks at City Hall. Ms. Smith said she would speak with Mr. Brown about getting something in writing to City employees.

FUTURE AGENDA ITEMS OF COMMISSIONERS, if any:

FOR THE GOOD OF THE ORDER (limited to events, feel good announcements only)

Commissioner McCutchen thanked Mr. Eiland and his staff for beautifying and upgrading Lanier Park.

Commissioner McCutchen asked that Help of Fort Meade be considered for inclusion in the budget. Mayor Berrien said the City entered into a contract with them to administer the utility assistance program, and they are paid for that service. Commissioner Williams said an organization's ability to self-sustain is important and the City should explore ways to support them that do not create a burden.

Commissioner Williams thanked the City for supporting his attendance at the Florida League of Cities.

Commissioner Watts said the City is also a member of Ridge League and the National League of Cities, and networking with others can help you learn a lot. He said he attended the County board meeting and asked that some of their budgeting practices be mirrored for the Commission.

ADJOURN.

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. §286.0105)

Mayor Berrien said the next regular meeting is October 14, 2025, at 6 p.m. There is a budget hearing and first reading on September 16, 2025, and second and final reading on September 23, 2025.

There being no further business to conduct, Commissioner Williams, seconded by Commissioner McCutchen to adjourn the Regular Commission meeting of September 9, 2025, at 8:49 PM.

Motion to adjourn passed by a unanimous vote of 4-0 with 1 absent.

Samuel Berrien, Mayor

ATTEST:

Nicole Patterson, City Clerk

**MINUTES
CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, OCTOBER 14, 2025**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, October 14, 2025, at 6:00 P.M. at Commission Chambers, 8 W. Broadway Street, Fort Meade, Florida, and via YouTube.

CALL TO ORDER

Mayor Berrien called the meeting to order.

ROLL CALL - CITY CLERK

Vice Mayor James Possum Schail Present (virtual)

Commissioner James Watts Present

Commissioner Petrina McCutchen Present

Commissioner Jaret Williams Present

Mayor Samuel Berrien Present

INVOCATION & PLEDGE TO THE FLAG

Commissioner McCutchen gave the invocation, followed by the Pledge to the Flag.

ADDITIONS AND/OR DELETIONS

Motion Commissioner McCutchen, seconded by Commissioner Williams, to add the Boys and Girls Club Contract to Item H.07 on the agenda.

Motion to add Item H.07, Boys and Girls Club Contract, passed by unanimous vote.

PUBLIC FORUM: Each person addressing the Commission shall sign in with the City Clerk no later than 6:05 PM. Persons shall step up to the microphone, give their name and address in an audible tone of voice for the record, and, unless the Commission grants additional time, limit their address to three (3) minutes. All remarks shall be addressed to the Commission as a body, and not to any member thereof. No person other than the members of the Commission having the floor shall be permitted to enter into any discussion, either directly or through the members of the Commission.

Ms. Toula Giannopoulos, Vice President for Project Graduation for 2026, asked for a donation of \$500 from the Commission. Mayor Berrian asked that staff gather more information and present at the October 28, 2025, Special Meeting. Contact information for those wishing to donate personally was shared.

Ms. Natalie Finley thanked the Commission for supporting the 175th Gala and said that only \$7,500 of the \$15,000 budgeted was used.

PROCLAMATIONS/PRESENTATIONS/AWARDS/REPORTS

01. Retail Strategies – Presentation

Mr. Smith and Mr. Coffman provided an overview of the services provided by Retail Strategies and an update on activities to drive economic development through retail recruitment and commercial investment in the City.

Commissioner Williams said what was shared in Retail Strategies' six-month benchmark and one-year benchmark is not substantial enough to understand the benefit of the amount paid for their services.

02. Multi-Purpose Library Project – Presentation – Votum Construction

Kylie Shortt, Librarian, said staff has been meeting with Votum's team weekly to discuss and plan the design phase of the multi-purpose center and library project, ensuring that the project aligns with the City's goals, budget, and community needs. Vernice Adkins-Bradley, President and CEO of Votum Construction, provided additional information on the project and introduced the project team.

03. Boys and Girls Club – Presentation – President Steve Giordano

Representatives of the Boys and Girls Club presented information on Club programs and successes over the past three years and the goals and needs for the future.

CONSENT AGENDA: (one vote on all items unless pulled from agenda)

RESOLUTION(S)

01. Resolution R2025-100 – FMPA Service Agreement – Steven Doyle

Mr. Doyle provided an overview of the scope of the service agreement. The cost rates will be presented and considered at the October 28, 2025, meeting.

Candace Lott said the study should be done to ensure that growth pays for growth, and the current customers aren't going to be asked to shoulder the cost for any new construction.

Motion Commissioner McCutchen, seconded by Commissioner Williams, to approve the scope of services with FMPA for the fiscal year 2026 electric rate review and authorize the interim city manager to execute the agreement on behalf of the city.

Motion to approve the scope of services with FMPA for the fiscal year 2026 electric rate review and authorize the interim city manager to execute the agreement on behalf of the city passed by unanimous vote.

02. Resolution R2025-101 – Disposing of outdated or expired Code Enforcement liens and maintain a master list – Howard W. Brown, Jr.

Mr. Brown said staff will work to create a database identifying which liens are defensible and which ones are not valid. Ms. Markeishia Smith, City Attorney, would then determine whether the lien is valid or not and move to remove any from the City's books that are not legally enforceable or collectable.

Floyd Nelson provided information about a lien on his property from 2008 and said the property had been cleaned up, but the information was never updated.

Eric Greenhow provided information about property he purchased at 722 Main Street Northeast, which he'd like to develop, but there's a lien on it.

Steven McKenzie said he corrected issues with his properties but is still on the outstanding list and asked about the amnesty program.

Mr. Brown said these issues will be discussed at the October 28, 2025, meeting. Ms. Smith clarified that the City Manager and Attorney would be authorized to dispose of outdated or expired liens without bringing them back to the Commission.

Motion Commissioner McCutchen, seconded by Commissioner Williams, to approve Resolution 2025-101 granting the city manager authority, after consultation with the attorney, to dispose of outdated or expired liens and to maintain a permanent master record of such liens in conjunction with the deputy clerk.

Motion to approve Resolution 2025-101 granting the city manager authority, after consultation with the attorney, to dispose of outdated or expired liens and to maintain a permanent master record of such liens in conjunction with the deputy clerk passed by unanimous vote.

03. Resolution R2025-103 – Code Enforcement Lien Mitigation Policy (Lien Amnesty Program) – Howard W. Brown, Jr.

The consensus of the Commission was to discuss this item in detail on another date.

Floyd Nelson asked how the public would be informed of the date of the discussion and of any property assessments. Mayor Berrien said things will be advertised and asked staff to get Mr. Nelson's contact information.

Motion Commissioner McCutchen, seconded by Commissioner Williams, to table Resolution 2025-103.

Motion to table Resolution 2025-103 passed by unanimous vote.

04. Resolution R2025-104 – Employee Engagement Program – Gloria Nelson

Ms. Nelson said the expected outcomes of this program include improved morale and job satisfaction, stronger leadership, employee relationships, enhanced collaboration and innovation, reduction in turnover and absenteeism, and a positive organizational culture. She introduced Karina Chaitu, a new employee in the Human Resources department, and thanked her for her assistance with developing the program.

Motion Commissioner McCutchen, seconded by Commissioner Williams, to approve Resolution 2025-104, the employee engagement program.

Motion to approve Resolution 2025-104, the employee engagement program, passed by unanimous vote.

05. Resolution R2025-105 – Take-Home Vehicle Policy – Howard W. Brown, Jr.

Floyd Nelson said a City ordinance prohibits the parking of commercial vehicles in residential neighborhoods. Mr. Brown said he will investigate it further.

Commissioner McCutchen was the second Commissioner to approve Resolution R2025-105 implementing the take-home vehicle policy.

Motion to approve Resolution R2025-105 implementing the take-home vehicle policy passed by unanimous vote.

06. Resolution R2025-106 – Consolidate EFT Account into Operating Account

Motion Commissioner McCutchen, seconded by Commissioner Williams, to approve Resolution R2025-106.

Motion to approve Resolution R2025-106 passed by unanimous vote.

07. Resolution R2025-107 – A resolution of the City Commission of the City of Fort Meade, Florida, authorizing the mayor to execute a lease agreement with the Boys and Girls Club of Polk County for the Community Center located at 103rd Street Southwest, Fort Meade, Florida, providing for terms and conditions, providing for administration, providing for conflicts, providing for severability, and providing for an effective date.

Motion Commissioner Williams, seconded by Commissioner McCutchen, to postpone Resolution R2025-107 to the October 28, 2025, meeting.

Motion to postpone Resolution R2025-107 to the October 28, 2025, meeting passed by unanimous vote.

PUBLIC HEARINGS, if any:

01. Resolution R2025-94 – Approving a Preliminary Subdivision Plat “The Meadows” – CFRPC

Evelyn Guffey, the new Water and Sewer Director, said she has not had a chance to review this subdivision and is concerned about capacity. Commissioner McCutchen said the previous Director assured them there was capacity. Mr. Brown said the project could be approved but would be subject to compliance.

Floyd Nelson said setting flag lots will set a precedent for the community.

Shayla Rally expressed concerns about the capacity of the water system and conflicting information.

Fred Hilliard expressed concerns about the capacity of the sewer system and said the developer should provide a downstream analysis of the water and the sewer.

Ramel Ford said development is needed to help fund improvements to the City's infrastructure.

Alan Hancock, former Fort Meade resident and member of the zoning board, said development is needed to keep the City growing.

Stan Cagle asked about the data center that's being talked about and asked if the City was going to be responsible for its sewer system.

Motion Commissioner Williams, seconded by Commissioner McCutchen, to approve Resolution R2025-94; amended to approve Resolution R2025-94 for contingent flat flag lots with the shared driveway excluding lots 1, 17, 34, 45, 52, and 63, with the condition that all driveways be constructed of asphalt or concrete and that single lots shall have their own individual driveway. Additionally, a landscape buffer shall be required behind the quarter-acre lots located on flag lots.

Motion to approve Resolution R2025-94 for contingent flat flag lots with the shared driveway excluding lots 1, 17, 34, 45, 52, and 63 with the condition that all driveways be constructed of asphalt or concrete and that single lots shall have their own individual driveway. Additionally, a landscape buffer shall be required behind the quarter-acre lots located on flag lots passed by unanimous vote.

ORDINANCE(S):

OLD BUSINESS (discussion of matters held over from last meeting, if any)

NEW BUSINESS:

01. FDOT Lighting Maintenance and Compensation Agreement (Updated) – Steven Doyle

Motion by Commissioner McCutchen, seconded by Commissioner Williams, to approve the FDOT lighting maintenance and compensation agreement.

Motion to approve the FDOT lighting maintenance and compensation agreement passed by unanimous vote.

REPORT OF THE MAYOR:

Mayor Berrien had no report.

REPORT OF THE CITY MANAGER:

01. Policies and Procedures for an Advisory Board

02. Strategic Planning Discussion

Mr. Brown deferred his report to the next meeting.

REPORT OF THE CITY ATTORNEY:

Ms. Smith said the City Attorney needs to be involved in the formation and planning of each agenda, including any agreements, ordinances, resolutions, etc.

FUTURE AGENDA ITEMS OF COMMISSIONERS, if any:

Commissioner Williams would like to hold a discussion of the regulation of short-term rentals on the October 28, 2025, agenda.

Commissioner Watts asked to receive the agenda packet materials earlier to have ample time for review. Ms. Smith said the goal is to have the packet out one week in advance. Commissioners should let the Clerk know if they prefer a printed copy.

FOR THE GOOD OF THE ORDER (limited to events, feel-good announcements only)

ADJOURN.

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. §286.0105)

Mayor Berrien said a special meeting in workshop discussion form is on October 28, 2025, beginning at 5:00 p.m., and the next regular meeting is Monday, November 10, 2025, at 6:00 p.m.

There being no further business to conduct, Commissioner McCutchen seconded Commissioner Williams to adjourn the Regular Commission meeting of October 14, 2025, at 9:41 p.m.

Motion to adjourn passed by a unanimous vote.

Samuel Berrien, Mayor

ATTEST:

Nicole Patterson, City Deputy Clerk

MINUTES
FORT MEADE CITY
COMMISSION REGULAR MEETING
TUESDAY, MAY 12, 2026
6:00 P.M.

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, May 12, 2026, at Fort Meade Community Center, 10 SW 3rd Street, Fort Meade, Florida, and via YouTube.

PROCLAMATIONS/PRESENTATIONS/RECONGNITIONS:

1. Fort Meade Middle Senior High School Softball District 8 Champions Proclamation

Vice Mayor McCutchen read a proclamation recognizing the Fort Meade Middle Senior High School softball team as the 2026 District 8 Champions. City Manager Bell stated that team members and the two coaches would also receive certificates and gift cards in recognition of their achievement.

2. Municipal Clerks Week Proclamation

A proclamation was read recognizing Municipal Clerks Week and the dedication, professionalism, neutrality, and service provided by municipal clerks. Deputy City Clerk Nicole Patterson was recognized and thanked for her service to the City.

3. Mother's Day Proclamation

A proclamation was read recognizing Mother's Day and honoring mothers and maternal figures for their contributions to families and the community. Mothers serving on the Commission and City staff were also recognized.

CALL TO ORDER:

The meeting was called to order at 6:00 PM by Vice Mayor McCutchen.

ROLL CALL- DEPUTY CLERK:

City Commission

Mayor Jaret Williams Absent
Vice Mayor Petrina McCutchen Present
Commissioner James Watts Present
Commissioner Matthew Taylor Present
Commissioner Candice Lott Present

Staff Present

City Manager Troy Bell Present
City Attorney Zackery Good- TG Law Present

INVOCATION & PLEDGE:

An invocation was given, followed by the Pledge of Allegiance to the flag.

ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA:

The Commission amended Items A2 and A3 from recognitions to proclamations.

Motion: to approve the agenda change adding proclamations to Items A2 and A3.

Second: a second was made.

Voice Vote: passed unanimously.

PUBLIC FORUM:

1. Teresa Keen

Ms. Keen complimented the improvements underway at Patterson Park. She raised concerns regarding the availability of handicap parking downtown, crosswalk signage and safety, maintenance needs at Peace River Park, and requested brief explanations of Consent Agenda Items H1 through H3.

2. Michael Bennett

Mr. Bennett waived his time.

3. Heather Grant

Ms. Grant asked about the City's emergency telephone notification system, particularly for boil-water notices during upcoming water and sewer work. Staff advised that the notification system was expected to integrate with the new City website and that interim options were being explored.

4. Stephen McKenzie

Mr. McKenzie asked for clarification regarding the land-use and zoning matters listed later on the agenda. He was advised that he would have an opportunity to address those items when they were called.

5. John Hill

Mr. Hill spoke regarding the proposed data center and stated that residents had contacted him because they did not feel their concerns were being heard. He encouraged the Commission to communicate with residents, consider their concerns, and provide additional opportunities for public discussion.

6. Amanda Sparks

Ms. Sparks asked for an update regarding the City mobile home park, questioned the process used for City Attorney services, and raised concerns regarding transparency and prior public statements concerning the data center.

7. George McNerney

Mr. McNerney requested that the City Manager's report include month-over-month information regarding outstanding public records requests.

APPROVAL OF MINUTES:

Motion: approve April 21, 2026, Special City Commission Meeting minutes.

Second: by Commissioner Watts.

Voice Vote: passed unanimously.

CONSENT AGENDA:

At the request of the Commission, City Attorney Good read the Consent Agenda Items, and City Manager Bell provided a brief explanation of each item for the public.

H1 Resolution R2026-24 – Approval of Ranked Firms for Continuing Engineering Services Request for Qualifications.

H2 Resolution R2026-25 – Authorizing the City Manager or designee to execute an agreement with Performance Services, Inc. for an Investment Grade Audit and project development.

H3 Resolution R2026-26 – Appointing the Division of Administrative Hearings to serve as the City's Special Magistrate.

Motion: Commissioner Watts moved to approve the Consent Agenda as written.

Second: Commissioner Taylor.

Voice Vote: passed unanimously.

PUBLIC HEARING: NONE

OLD BUSINESS: NONE

NEW BUSINESS: NONE

RESOLUTIONS: NONE

ORDINANCES – FIRST READING:

1. Ordinance 2026-06 – Future Land Use Map Amendment

The City Attorney read Ordinance 2026-06 by title. The ordinance proposed changing approximately 0.09 acres located at 109 Dr. Martin Luther King Jr. Street, formerly 4th Street Southwest, from Commercial future land use to Low Density Residential.

Curtis Knowles of the Central Florida Regional Planning Council presented the application on behalf of City staff. He advised that staff found the request consistent with the Comprehensive Plan and compatible with surrounding land uses. He also advised that the Planning and Zoning Board had recommended denial on May 4, 2026.

Commission discussion addressed the small parcel size, possible need for variances, the mixture of residential and commercial uses in the area, and whether mixed-use or other zoning alternatives should be considered for the corridor.

Public comments included concerns regarding the Planning and Zoning Board's denial recommendation, setbacks, lot size, the prior residential use of the property, and the process for moving the application forward.

Motion: Commissioner Taylor moved to approve Ordinance 2026-06 on first reading and move the ordinance forward to second reading.

Second: by Commissioner Watts

Voice Vote: Split vote 2-2, motion failed.

Motion: Commissioner Lot moved for staff to review other zoning and future land use options for the Dr. Martin Luther King Jr. Street/4th Street area and bring options back to the Commission for workshop consideration.

Second: by Commissioner Taylor

Voice Vote: passed unanimously.

2. Ordinance 2026-07 – Zoning Map Amendment (QUASI-JUDICIAL ITEM)

The City Attorney read Ordinance 2026-07 by title. The ordinance proposed changing the same approximately 0.09-acre parcel at 109 Dr. Martin Luther King Jr. Street from C-1 Neighborhood Commercial to R-1C Single-Family Residential.

The City Attorney advised that because Ordinance 2026-06 failed, Ordinance 2026-07 could not be approved while remaining consistent with the City's Future Land Use Map. No approval action was taken on Ordinance 2026-07.

CITY MANAGER REPORT:

City Manager Troy Bell reviewed the monthly register, Fire Department run report, Polk County Sheriff's Office monthly report, Library usage report, and Code Enforcement report. City Manager Bell advised that staff is reviewing expired subsidy agreements and working with the City Attorney to develop a standardized agreement template for future Commission review.

Jeff Cely, lead project manager for the Library/Community Center design-build team, provided a project update. He reported that design and permitting were complete and site work was expected to begin immediately. The approximately 12,800-square-foot facility would include the Library and Community Center and was being constructed using a tilt-wall system to help meet the grant schedule.

Mr. Cely discussed anticipated construction milestones, an October 1 temporary certificate of occupancy target, a projected final certificate of occupancy later in the year, and construction-cost volatility. He stated that the construction budget was approximately \$4 million and that the project was currently expected to remain near the guaranteed maximum price.

The next Ridge League meeting was identified for June 11, 2026, in the City of Davenport.

CITY ATTORNEY REPORT:

City Attorney Zackery Good clarified the City's Land Development Code provisions regarding nonconforming uses. He advised that when damage and repair costs exceed 50% of the assessed value, a nonconforming use may not be reestablished under the cited provision. The City Attorney also addressed questions raised during Public Forum regarding procurement of City Attorney services and explained the distinction between Florida Statutes governing professional-services procurement and the Government in the Sunshine requirements.

City Attorney Good offered to provide a future presentation regarding Government in the Sunshine and public records. Vice Mayor McCutchen requested that the presentation include information regarding Chapter 119 public records requests.

REPORTS OF MAYOR AND COMMISSIONERS:

Vice Mayor McCutchen discussed the downtown streetscape project and concerns regarding crosswalk visibility and signage. City Manager Bell advised that the project was not complete and that compliant signage, striping, and other improvements were still being addressed. Vice Mayor McCutchen also requested review of maintenance needs at Peace River Park.

Commissioner Taylor discussed traffic-calming and traffic-signal concerns along U.S. 17 and U.S. 98, including the North and South 9th Street areas. Staff advised that conversations with the appropriate transportation agencies had begun and that traffic studies may be required. Commissioner Lott asked whether responses to questions raised during Public Forum could be communicated more broadly to residents. City Manager Bell advised that responses could be included in reports and distributed through City communication channels.

Commissioner Lott announced a community baby shower scheduled for May 23, 2026, from 10:00 a.m. to 2:00 p.m. at the Fort Meade Historical Museum barn.

FUTURE AGENDA ITEMS, IF ANY:

The Commission noted upcoming Fort Meade Class of 2026 activities, including baccalaureate services, senior breakfast and school walk-throughs, and graduation.

FOR THE GOOD OF THE ORDER:

Commissioner Taylor recognized Mr. Alfonso and the Watchdog group for the professional manner in which they shared information despite differences of opinion.

Wanda Whitehurst announced the launch of a new adult disability training center at 210 West Broadway and invited the community to attend the opening activities.

ADJOURNMENT:

Motion: to adjourn, presented by Commissioner Taylor.

Second: a second was made by Commissioner Watts.

Voice Vote: passed unanimously.

There being no further business, Vice Mayor McCutchen adjourned the meeting at approximately 7:28 PM.

Jaret Landon Williams, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

MINUTES
FORT MEADE CITY
COMMISSION REGULAR MEETING
TUESDAY, MARCH 10, 2026
6:00 P.M.

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, March 10, 2026, at Fort Meade Community Center, 10 SW 3rd Street, Fort Meade, Florida, and via YouTube.

PROCLAMATIONS/PRESENTATIONS/RECONGNITIONS:

The Commission recognizes the Ft. Meade High School Varsity Boys Basketball team for their accomplishments during the 2026 season both on and off the court, especially for becoming this year's District Champions.

With March being recognized as Women's History Month, the Commission decided to honor two women from Ft. Meade for their contributions to the community.

Ms. Shonda Nelson was recognized for her efforts with South Side Relay for Life and her overall concern for the Ft. Meade community.

Mrs. Kagiano was recognized for her guidance and care for Mayor Williams. He was able to reflect on when he first relocated to Ft. Meade as a child and how Mrs. Kagiano helped with the transition by simply being a kind teacher/counselor.

CALL TO ORDER:

The meeting was called to order by Mayor Williams.

ROLL CALL- INTERIM DEPUTY CLERK:

City Commission

Mayor Jaret Williams Present
Vice Mayor Petrina McCutchen Present
Commissioner James Watts Present
Commissioner Matthew Taylor Present
Commissioner Candice Lott Present

Staff Present

City Manager Troy Bell Present
City Attorney Francheska Sabattini sitting in for Ms. Smith

INVOCATION & PLEDGE:

ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA:

Motion: Commissioner Watts moved to change resolution number 202619 to ordinance 202605, moving it from the resolution section to the ordinance section for the first reading.

Second: Commissioner Taylor

Voice Vote: Unanimous yes.

Motion: Commissioner Taylor also moved to change agenda item G-01 to J-06 as an ordinance.

Second: None

City Manager Bell interjected, letting the commission know that the item in question would not be an ordinance but instead classified as a resolution (H-05).

Motion: Commissioner Taylor then moved to have agenda item G-01 removed and placed under H-05.

Second: Vice Mayor McCutchen seconded this motion.

Voice Vote: Unanimous Yes

Mayor Williams recommended that item G-02, resolution R2026-14, be moved to H-06.

Motion: Commissioner Taylor moved for this change (moving R2026-14 to H-06).

Second: Commissioner Lott

Voice Vote: Unanimous Yes

PUBLIC FORUM:

Mayor Williams opens the floor to public commentary.

Deborah Rowl: Came to voice her concern regarding changes in her voting district.

Primarily focusing on the change in boundaries for voting precinct 516, inquiring if those changes have been recorded with the Supervisor of Elections office. She stated that due to the boundary changes, she should now be registered at 518, and she hopes that there are no issues with future voting due to these changes.

Following Mrs. Rowl's speech, Mr. Bell made a request to move the Proclamations up to the next order of business, prior to completing public commentaries.

Motion: Commissioner Taylor moved to move proclamations up to the next order of business, resuming public forum right after.

Second: Vice Mayor McCutchen

Voice Vote: Unanimous yes.

Following proclamations, public forum was continued.

CONSENT AGENDA:

Motion: Vice Mayor McCutchen moved to accept the consent agenda.

Second: Commissioner Lott.

Voice Vote: Unanimous yes.

RESOLUTIONS:

H-01 Line of Credit (Library)

Motion: Vice Mayor McCutchen moved to accept resolution H-01, approving the City Manager to obtain a line of \$1.3 credit M to fund the remaining cost for the multi-purpose building project.

Second: Commissioner Taylor.

Voice Vote: Unanimous yes.

H-02 Reorganization Plan (R2026-17)

City Manager Bell recommended that the Parks and Recreation Department be declassified as a department and reclassified as a division, as part of the reorganization plan.

Motion: to declassify the Parks and Recreation Department and reclassify it as the Parks and Recreation Division was entered by Vice Mayor McCutchen.

Second: by Commissioner Lott.

Voice Vote: Unanimous yes.

H-03 Proposed New Rules of Procedure (2026-18)

Motion: Commissioner Lott motions to remove item 7.5 from resolution 2026-18.

Second: by Commissioner Taylor

Voice Vote: Unanimous yes.

Motion: Commissioner Watts moves to pull the item from the agenda and hold a workshop to discuss time limits and procedures and then re-present new rules.

Second: None (motion fails)

Motion: Commissioner Taylor makes a motion to adopt new rules of decorum regarding time limits as written, with the exclusion of the 30 min rule and the 2 min rule being replaced with 3 min, and to have the public forum sign-up extended to 5 min from the start of the meeting.

Second: by Vice Mayor McCutchen.

Voice Vote: 4-1 (motion passes)

H-04 City Attorney (Markeisha Smith)

Motion: Commissioner Taylor makes a motion to replace current representation with TG Law to obtain a municipal law specialist.

Second: by Commissioner Watts.

The Commission opens the floor for public comments on this topic.

Voice Vote: 3-2 (motion fails)

City Manager Mr. Bell offers his input, recommending the commission go about this matter on an interim basis. With this approach, the commission would have the ability to come back later and do an RFP to consider other options.

Motion: Commissioner Watts makes a motion to hire a new law firm on an interim basis.

Second: by Commissioner Taylor.

Voice Vote: 3-2 (motion passes)

Motion: Vice Mayor McCutchen motions to extend meeting past 9:00 cutoff time.

Second: by Commissioner Lott

Voice Vote: Unanimous yes.

City Manager Mr. Bell proposed that the commission make a motion to remove current counsel (can't move forward with new counsel unless old counsel is terminated).

Motion: Commissioner Taylor moved to remove the existing counsel.

Second: by Commissioner Watts.

Voice Vote: 3-2 (motion passes)

H-05 Property Acquisition 102 W Broadway St. Ft. Meade, FL (Resolution 2026-14)

Motion: Commissioner Watts moved to adopt Resolution R2026-14 about the acquisition of the property located at 102 W Broadway St.

Second: Commissioner Taylor

Voice Vote: Unanimous yes.

PUBLIC HEARING: NONE

ORDINANCES FIRST READING:

J-01 Ordinance 2026-01:

This ordinance details the proposed future land use of property located West of HWY 17, just South of Valmont. This ordinance is amending 1 parcel of land (ID# 25-31-22-000000-042020) approximating 3.76 acres from future land use of commercial to industrial use. The Commission wants to make sure that this property isn't going to be used for heavy industrial use. This is primarily because of the property's location. No one wants to look at heavy industrial equipment while entering the city. The Commission even stated that "it wouldn't be welcoming to those coming into the city".

J-02 Ordinance 2026-02:

The amending of the official zoning map for the property listed in Ordinance 2026-01.

J-03 Ordinance 2026-03:

An ordinance of the City of Ft. Meade to close, vacate, renounce, or disclaim any rights of the city and the public to unapproved rights-of-way located North of 9th Street and being part of J.E. Rawsons edition.

J-04 Ordinance 2026-04:

Ordinance granting Duke Energy Florida LLC an electric utility rights-of-way utilization franchise to essentially provide electric services to the city of Ft. Meade.

J-05 Ordinance 2026-05:

Ordinance 2026-05, an ordinance of the City Commission of the city of Ft. Meade approving the development agreement between the city and Ft. Meade LLC doing business as Ft. Meade DC LLC for the development of a data center and related study infrastructure projects. Providing authorization to execute documents, etc.

The Floor was opened for public comment on this ordinance, to which many residents expressed their disapproval of the data center project.

NEW BUSINESS:

Motion: to

Second: by

Voice Vote:

RESOLUTIONS: NONE

ORDINANCES – SECOND READING:

Ordinance 2026-03:

Motion: Vice Mayor McCutchen moved to accept Ordinance 2026-03 on the second reading.

Second: Commissioner Taylor.

Voice Vote: Unanimous yes.

Ordinance 2026-04:

Motion: Vice Mayor McCutchen moved to accept Ordinance 2026-04 on the second and final reading.

Second: by Commissioner Taylor.

Voice Vote: Unanimous yes.

CITY MANAGER REPORT:

Mr. Bell mentioned the City website being changed to .gov, although not immediately; he wanted everyone aware so that when the time comes, everyone's prepared.

He also brought up the cemetery that was given to the City of Ft. Meade as a donation.

Mayor Williams requested that this item be tabled for later discussion.

The special events permit process was brought up. A moratorium was placed on special events for the next 30-60 days to allow for the restructuring of the special events permit process. The current permit process does not properly account for the risks associated with it.

There are timing and cost risks associated with maintaining the shutdown of roads, security, trash retrieval/cleanup, fire assessment, etc. for these special events.

Mr. Bell also reminded everyone of the upcoming Ridge League of Cities meeting this Thursday, the 12th.

CITY ATTORNEY REPORT:

REPORTS OF MAYOR AND COMMISSIONERS:

FUTURE AGENDA ITEMS, IF ANY:

Commissioner Taylor mentioned the road and sidewalk for Broadway, specifically the sign that was knocked down. He's concerned that it is likely to happen again.

FOR THE GOOD OF THE ORDER:

Vice Mayor McCutchen mentioned how pleased she was with the turnout of the annual MLK/ Black History Month celebration that took place on Feb.28th.

ADJOURNMENT:

Motion: to adjourn by Vice Mayor McCutchen

Second: by Commissioner Lott

Voice Vote: motion passes

There being no further business, Mayor Williams adjourned the meeting.

Jaret Landon Williams, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

MINUTES
FORT MEADE CITY
COMMISSION REGULAR MEETING
TUESDAY, JUNE 9, 2026
6:00 P.M.

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, June 9, 2026, at Fort Meade Community Center, 10 SW 3rd Street, Fort Meade, Florida, and via YouTube.

PROCLAMATIONS/PRESENTATIONS/RECONGNITIONS:

1. Juneteenth Independence Day Proclamation

Vice Mayor McCutchen read a proclamation recognizing Juneteenth Independence Day and its historical significance as a day of remembrance, celebration, reflection, liberty, and equality.

2. Father's Day Proclamation

Vice Mayor McCutchen read a proclamation recognizing Father's Day and honoring fathers and father figures for their contributions to children, families, and the community.

3. Fire Department Leadership and New Employee Recognition

Fire Chief Michael "Mike" Zylka, Deputy Fire Chief Phillip Antoine, and Senior Firefighter/EMT David Spangler were introduced and welcomed. Staff discussed the Fire Department leadership restructuring and its goals of strengthening service, accountability, training, and operational efficiency.

4. Recognition of Library Director Kylie Short

Library Director Kylie Short was recognized and thanked for her service, leadership, community engagement, and contributions to library programming as she prepared to leave the City for another professional opportunity.

CALL TO ORDER:

The meeting was called to order at 6:26 PM by Vice Mayor McCutchen.

ROLL CALL- DEPUTY CLERK:

City Commission

Mayor Jaret Williams Absent
Vice Mayor Petrina McCutchen Present
Commissioner James Watts Absent
Commissioner Matthew Taylor Present
Commissioner Candice Lott Present

Staff Present

City Manager Troy Bell Present
City Attorney Zackery Good-TG Law Present

INVOCATION & PLEDGE:

An invocation was given, followed by the Pledge of Allegiance to the flag.

ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA: NONE

PUBLIC FORUM:

1. Becky McLachlan

Ms. McLachlan introduced The Citrus Tea, a digital local-news publication. She discussed the importance of providing residents with timely information regarding local government, meetings, planning activities, community events, and other matters affecting Polk County residents.

APPROVAL OF MINUTES: NONE

CONSENT AGENDA:

The Vice Mayor opened the Consent Agenda for public comments. No public comments were received.

The Consent Agenda included, among other matters, a settlement agreement with Benchmark Construction Company, Inc.; Resolution R2026-30 regarding the preliminary Fire Protection Assessment for Fiscal Year 2026-2027; and Resolution R2026-35 approving Amendment No. 1 to the CDBG-CV Subrecipient Agreement with Help of Fort Meade, Inc.

Motion: to approve Consent Agenda Items H-1 through H-9 as presented by Commissioner Taylor.

Second: by Commissioner Lott

Voice Vote: passed unanimously, 3-0.

PUBLIC HEARING: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

1. PRWC Committee Commission Appointment

The Commission considered the open Commission appointment to the PRWC committee. Commissioner Taylor agreed to serve as the Commission representative, with Mayor Williams identified as the alternate.

Motion: to appoint Commissioner Matthew Taylor as the Commission representative to the PRWC committee and Mayor Jaret Williams as the alternate.

Second: by Vice Mayor McCutchen

Voice Vote: passed unanimously, 3-0.

RESOLUTIONS: NONE

ORDINANCES – FIRST READING:

1. Ordinance 2026-08 – Voluntary Annexation

The City Attorney read Ordinance 2026-08 by title. The ordinance concerned voluntary annexation of approximately 24.62 acres owned by Anderson Lazaro and located south of Lunn Road and west of Mount Pisgah Road.

Commission discussion addressed the distinction between annexation and future land use or zoning approvals, possible residential density, lot sizes, frontage, and flag lots. The developer representative explained that the matter before the Commission was annexation only and that future land use, zoning, and development approvals would require separate reviews.

The Vice Mayor opened the item for public comment.

1. Sherry Barton

Ms. Barton expressed concerns regarding potential future residential density, traffic, parking, flag lots, and preservation of the rural character of the surrounding area. She stated that she intended to remain involved as any future land use, zoning, or development proposal proceeds.

Motion: to approve Ordinance 2026-08 and annex the parcel into the City.

Second: by Vice Mayor McCutchen.

Voice Vote: passed unanimously, 3-0.

CITY MANAGER REPORT:

City Manager Troy Bell reviewed the City Manager's report and discussed the revised Polk County Sheriff's Office monthly statistical report.

City Manager Bell discussed the planned Fourth of July celebration and fireworks scheduled for July 3, subject to the status of the burn ban. Updates were also provided regarding recreational improvements at the Boys & Girls Club area and Patterson Park.

Water & Wastewater Director Evelyn Guffey provided a detailed presentation regarding the City's water and wastewater utility systems, aging infrastructure, historical rate studies, capital needs, regulatory requirements, utility reserves, Advanced Metering Infrastructure, and long-term system replacement needs.

The presentation included discussion of aging water lines, valves, hydrants, meters, fire-flow and pressure concerns, wastewater treatment and collection infrastructure, treatment equipment, sanitary sewer overflow prevention, and the need for significant future capital investment.

1. Maurice Campbell

Ms. Campbell requested review of increased water charges at a multi-unit property and reported a foul odor in the water at his residence. He requested that City staff investigate both concerns.

Commissioner Taylor requested that the utility presentation be made readily available on the City website. Commissioners also recognized Ms. Guffey and staff for their work and discussed the need to pursue grant funding and develop a comprehensive infrastructure plan.

A tentative June 23 workshop concerning Planning and Zoning and mixed-use matters was discussed. The next Regular City Commission Meeting was clarified as July 14, 2026.

CITY ATTORNEY REPORT:

City Attorney Zackery Good thanked the Commission for selecting TG Law to serve the City and introduced attorney Kate Watson.

City Attorney Good requested an attorney-client executive session pursuant to Section 286.011(8), Florida Statutes, regarding Veronica Hairston v. City of Fort Meade, Polk

County Circuit Court Case No. 2025-CA-00005238-A0000-BA, for discussion of litigation strategy in advance of mediation.

The Public Records and Sunshine Law presentation was deferred until the July meeting so that the full Commission could receive the presentation.

REPORTS OF MAYOR AND COMMISSIONERS:

Vice Mayor McCutchen requested consideration of roadway improvements on the south side of the City during the upcoming budget process, including Dr. Martin Luther King Jr. Street and Lanier Avenue. She also requested that staff address residential streetlight outages.

Commissioner Lott also raised concerns regarding streetlight outages and thanked City staff for preparing for the June 13 Peace River cleanup.

Commissioner Taylor thanked the Polk County Sheriff's Office for its responsiveness to recent incidents and recognized Code Enforcement staff for their responsiveness to community concerns.

FUTURE AGENDA ITEMS, IF ANY: NONE

FOR THE GOOD OF THE ORDER:

City Manager Bell asked Commissioners to remain briefly after the meeting for individual photographs for City identification cards.

The Commission was reminded of the April 21, 2026, meeting at 6:00 PM and the need to ensure a quorum so remaining business could be addressed.

ADJOURNMENT:

Motion: Commissioner Taylor moved to adjourn.

Second: by Commissioner Lott.

Voice Vote: passed unanimously.

There being no further business, Vice Mayor McCutchen adjourned the meeting at approximately 9:48 PM.

Jaret Landon Williams, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

MINUTES
FORT MEADE CITY
COMMISSION REGULAR MEETING
TUESDAY, FEBRUARY 10, 2026
6:00 P.M.

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, February 10, 2026, at Fort Meade Chambers, 8 W Broadway Street, Fort Meade, Florida, and via YouTube.

A. CALL TO ORDER:

Mayor Jaret Williams called the Regular City Commission Meeting to order.

B. ROLL CALL:

Mayor Jaret Williams - Present

Vice Mayor Petrina McCutchen - Present

Commissioner James Watts - Present

Commissioner Matthew Taylor - Present

Commissioner Candice Lott - Present

A quorum was present.

C. INVOCATION & PLEDGE OF ALLEGIANCE:

Pastor Melvin Bass of Mount Pleasant Primitive Baptist Church delivered the invocation, followed by the Pledge of Allegiance.

D. ADDITIONS / DELETIONS / CHANGES TO THE AGENDA:

The Commission discussed Item N-04, Rules of Conduct for the City Commission. The Commission indicated a preference for additional discussion/workshop before formal adoption. The item was addressed later under the City Manager report.

E. PUBLIC FORUM:

Barbara Arnold asked about the status of the Peace River grant, downtown/Main Street traffic visibility and parking, and administrative accountability. City Manager Troy Bell stated that the Peace River grant had not been lost, but that a deadline was approaching and timely action was required.

Wanda Whitehurst thanked the City Manager, Mayor, Commission, and staff for recent community engagement and encouraged unity and continued responsiveness to residents. Heather Grant, Raul Alphonso, Ken Webb, and Ben Spate spoke regarding the proposed data center and raised concerns about water use, environmental impacts, emergency services, project oversight, long-term community impacts, and the need for independent expertise and due diligence.

F. PROCLAMATIONS / PRESENTATIONS / AWARDS / REPORTS:

The City presented a memorial plaque recognizing the service of former Commissioner James "Possum" Cheryl. His family was present to receive the recognition.

Mayor Williams proclaimed February 2026 as Black History Month. Maurice Campbell, President of the Dr. Martin Luther King Scholarship Committee, spoke regarding the organization's scholarship and community work and its planned transition to the Miss Dora Johnson Scholarship Committee.

Mary Thomas, consultant to the Polk Regional Water Cooperative (PRWC), presented an overview of regional water-supply planning, the Southeast and West Polk Wellfield projects,

Fort Meade's status as an associate member, potential future participation, estimated costs, and the process for requesting a water allocation.

G. CONSENT AGENDA:

Items G-2, G-3, and G-4 were removed from the Consent Agenda for separate discussion and moved to Item H as Items H-6, H-7, and H-8.

Motion: to approve remaining Consent Agenda Items G-1 and G-5.

Second: a second was made.

Voice Vote: passed unanimously.

H. RESOLUTIONS / ITEMS REMOVED FROM CONSENT:

H-01 - Resolution R2026-08 - Paylocity Payroll and Human Capital Management Services Agreement

Staff presented the proposed Paylocity agreement and discussed payroll, human resources, timekeeping, employee communication, implementation, accountability, and cost considerations. Public comments were received from Missy Rainey in support of Paylocity based on her experience with the system.

Motion: to approve the agreement as presented, acknowledging that the agreement does not include a Florida governing-law provision and determining approval to be in the City's best interest.

Second: a second was made.

Voice Vote: passed unanimously.

H-02 - Resolution R2026-10 - Tampa Bay Black Business Investment Corporation Subrecipient Agreement

The Commission considered a subrecipient agreement with Tampa Bay Black Business Investment Corporation, Inc. to develop and implement the City of Fort Meade Small Business Assistance Grant Program using CDBG-CV funding. Staff and the organization's representative discussed program administration and implementation.

Motion: to approve Resolution R2026-10.

Second: A second was made.

Voice Vote: passed unanimously.

H-03 - Resolution R2026-11 - Help of Fort Meade / Utility Assistance Program

The Commission considered an amended subrecipient agreement and related CDBG-CV documents for the Fort Meade Utility Assistance Program, including an increase in program funding in an amount not to exceed \$735,000.

Motion: to approve Resolution R2026-11 and Amendment No. 3 to CDBG-CV Agreement No. 22CV-S18.

Second: A second was made.

Voice Vote: passed unanimously.

H-04 - Resolution R2026-12 - City of Fort Meade v. Home Solutions, LLC Foreclosure

The City Attorney discussed litigation strategy, the choice between county and circuit court, the amount of the City's claims, and potential participation in a foreclosure sale. The Commission directed that the matter be transferred to Circuit Court.

Motion: to move/transfer the foreclosure matter to Circuit Court.

Second: a second was made.

Voice Vote: passed 3-2.

H-05 - Resolution R2026-09 - Administrative Department Realignment

The City Manager requested additional time for research and study regarding the proposed realignment of administrative departments and creation of a City Manager Department.

Motion: to remove Resolution R2026-09 and bring the matter back at a later date.

Second: a second was made.

Voice Vote: passed unanimously.

H-06 - Resolution R2026-05 - Supplemental Appropriation / State Revolving Fund

Staff and consultants discussed funding associated with hurricane-related supplemental appropriations and the State Revolving Fund. The agenda title was clarified during the discussion.

Motion: to approve Resolution R2026-05.

Second: a second was made.

Voice Vote: passed unanimously.

H-07 - Resolution R2026-06 - Supplemental Appropriation

The Commission considered the companion supplemental appropriation/State Revolving Fund item related to Hurricanes Helene and Milton.

Motion: to approve Resolution R2026-06.

Second: A second was made.

Voice Vote: passed unanimously.

H-08 - Resolution R2026-07 - BS&A Cloud Software Upgrade

Staff discussed moving the City's BS&A system to a cloud-based platform, including implementation costs, annual subscription costs, training, professional services, efficiencies, and anticipated cost savings.

Motion: to approve Resolution R2026-07 approving the BS&A cloud software upgrade agreement; authorize the City Manager to execute the agreement subject to City Attorney review and approval; acknowledge annual fee-adjustment provisions; and authorize staff to take actions necessary to implement the cloud platform.

Second: a second was made.

Voice Vote: passed unanimously.

I. PUBLIC HEARINGS:

None.

J. ORDINANCES:

J-01 and J-02 - Ordinances 2026-01 and 2026-02 - First Reading

The Commission discussed proposed future land use/zoning matters. Because the complete ordinance documents were not available in the Commission packet, the Commission tabled both items until the full ordinances could be provided.

Motion: to table Ordinances 2026-01 and 2026-02 until the complete ordinances are available.

Second: a second was made.

Voice Vote: passed unanimously.

J-03 - Ordinance 2026-03 - First Reading

The ordinance proposed closing, vacating, renouncing, and disclaiming City and public rights to certain unimproved rights-of-way north of Ninth Street within J. Robinson's Addition. Staff advised that applicable departments had reviewed the request and identified no utility conflict, subject to notice requirements discussed at the meeting.

Motion: to approve Ordinance 2026-03 on first reading.

Second: a second was made.

Voice Vote: passed unanimously.

J-04 - Ordinance 2026-04 - First Reading

The Commission considered Ordinance 2026-04 and discussed responsibility for tracking renewal deadlines and ensuring future required action is timely brought back before the Commission.

Motion: to approve Ordinance 2026-04 on first reading.

Second: a second was made.

Voice Vote: passed unanimously.

K. NEW BUSINESS:

K-01 - Library / Multi-Purpose Center Project Update

The project team presented the construction schedule and major milestones. The Guaranteed Maximum Price was expected on or about February 19, 2026, and was required to be \$3.2 million or less. Site mobilization was anticipated in early March, substantial completion was targeted for October 1, 2026, and project invoices were required to be submitted to Florida Commerce by October 31, 2026. Staff also discussed construction signage for the site. No formal action was required.

K-02 - Committee Appointments

The Commission discussed annual Planning and Zoning Board appointments and the need to review applicable appointment requirements. Commissioner Watts also advised that he wished to step down from the Polk Regional Water Cooperative assignment. The Commission separately addressed an appointment to the Ridge League of Cities.

Motion: to appoint Commissioner Candice Lott to the Ridge League of Cities.

Second: a second was made.

Voice Vote: passed unanimously.

L. OTHER BUSINESS:

The Commission deferred further discussion regarding other committee assignments for additional review.

M. REPORT OF THE MAYOR:

Mayor Williams emphasized that the City should be intentional and cautious regarding City-owned real estate and should focus on addressing existing City properties and obligations.

N. REPORT OF THE CITY MANAGER:

City Manager Bell reviewed several administrative and operational matters. A representative of Plante Moran provided a presentation. The Commission also discussed proposed formal Rules of Conduct/Procedure for City Commission meetings. Direction was given for the City Manager and City Attorney to work through commissioners' concerns and return a proposed resolution at a future meeting.

The Commission discussed capacity and safety concerns in the Commission Chambers, including residents having to stand or sit in hallways. The Mayor directed staff to address legal, risk-management, fire-code, and facility issues so future meetings could better accommodate public attendance.

The City Manager noted that the lengthy agenda included time-sensitive items necessary to protect grant funding and meet expenditure deadlines.

O. REPORT OF THE CITY ATTORNEY:

The City Attorney discussed the need for timely submission of agenda materials, so legal review can be completed before meetings. She clarified the respective roles of the City Attorney, City Clerk, and City Manager in the agenda process and acknowledged a scrivener's error in which Commissioner Matthew Taylor's first name had been incorrectly listed in certain materials.

P. FUTURE AGENDA ITEMS:

No additional future agenda items were requested at that time.

Q. UPCOMING MEETING DATES:

The Commission reviewed upcoming dates, including the February 19, 2026, CRA Community Meeting; March 10, 2026, Pension Board, CRA, and Regular City Commission meetings; and April 14, 2026, Regular City Commission Meeting.

R. FOR THE GOOD OF THE ORDER:

Vice Mayor McCutchen reminded the community of the upcoming Dr. Martin Luther King Committee parade and festivities. Commissioner Lott recognized the Fort Meade High School varsity basketball team for its district championship and requested City recognition of the achievement.

S. ADJOURNMENT:

Motion: to adjourn.

Second: a second was made.

Voice Vote: passed unanimously.

The meeting adjourned at approximately 9:40 p.m.

Jaret Landon Williams, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

**MINUTES
CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, DECEMBER 9, 2025**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, December 9, 2025, at 6:00 P.M. at Commission Chambers, 8 W. Broadway Street, Fort Meade, Florida, and via YouTube.

CALL TO ORDER

Mayor Berrien called the meeting to order.

ROLL CALL - CITY CLERK

Commissioner Matthew Taylor Present (See Item K01)

Commissioner James Watts Present

Commissioner Petrina McCutchen Present

Commissioner Jaret Williams Present

Mayor Samuel Berrien Present

INVOCATION & PLEDGE TO THE FLAG

Commissioner Williams gave the invocation, followed by the Pledge to the Flag.

ADDITIONS AND/OR DELETIONS

Motion by Commissioner McCutchen, seconded by Commissioner Williams, to move item K01 up to after the consent agenda.

Motion to move item K01 up to after the consent agenda passed by vote of 4-0 with 1 seat vacant.

PUBLIC FORUM: Each person addressing the Commission shall sign in with the City Clerk no later than 6:05 PM. Persons shall step up to the microphone, shall give his/her name and address in an audible tone of voice for the record, and, unless further time is granted by the Commission, shall limit their address to three (3) minutes. All remarks shall be addressed to the Commission as a body, and not to any member thereof. No person other than the members of the Commission having the floor shall be permitted to enter into any discussion, either directly or through the members of the Commission.

Teresa Keen believes the proposed housing development on Ninth Street is too large for the area and said the new data center will be a strain on the City's utilities due to the ten-year tax credit given by the County.

Cayenne Kroom shared research regarding data centers and expressed concerns for water and electric usage.

Frederick Hillard distributed a letter regarding election district boundaries.

Kathy Schaill thanked the Commission for their kindness and for the memorial placed for her husband, James's "Possum" Schaill.

PROCLAMATIONS/PRESENTATIONS/AWARDS/REPORTS

01. Financial Update for Key Focus Areas and Budgetary Considerations – Breanna Smith
Mr. Brown said the newly hired Finance Director, Tim Harrison, will give updates in the future. Ms. Smith provided information regarding key focus areas and gave a high-level overview of the City's current financial and audit status.

02. Fleet Management Solution – Ryan Woodward, Enterprise Fleet
Mr. Woodward provided an overview of services and potential savings. Mr. Brown said a formal agenda item with all the particulars will be brought to the Commission at the December 16, 2025, meeting.

03. Project Update - Multi- Purpose Community Center & Library - Owner's Representative HME Professional Services
Erskin Hart with HME Professional Services provided an overview of the project. Mr. Brown said Amy Wheeler, Kylie, and he have attended weekly progress meetings, and the project is three weeks behind schedule. The \$4 million funding from Florida Commerce will be lost if the project is not substantially completed by October 1, 2026, with final closing out by November 12, 2026. Tim Harrison will be attending the meetings until a new City Manager is hired.

Lisa Rice asked if a fundraiser would be needed for the project.

CONSENT AGENDA: (one vote on all items unless pulled from agenda)

City Commission Seat 1 Vacancy

Mayor Berrien opened the floor to the public.

Ben Spate addressed the discrepancies in the election district maps and verbiage.

Lisa Rice expressed concern with the nomination process and said the ordinance needs to be reworded. She'd like to be considered for the seat.

Dimple Galvin was disappointed that a decision was not made at the previous meeting and believed residents of District 1 should choose their commissioner.

David Black in District 1 said the Commission should appoint someone in the district.

Rick Cochran said he put his name up for consideration in the past because he thought he was in District 1 but is not according to the maps.

Shayla Riley said the districts were changed in the past to prevent a candidate from winning and encouraged residents to speak with their commissioners about issues of concern.

Joseph Burke called the Supervisor of Elections for Polk County and was told something different from what others were saying. He said that other than his wife and children, he's not related to anybody else in Fort Meade sharing his last name.

Wanda Whitehurst expressed concern with the redistricting and said the problem needs to be fixed.

Commissioner Williams offered Matthew Taylor for the District 1 seat. Mr. Taylor introduced himself and provided his background.

Frank Lastinger said he loves the community and, if appointed, would provide representation to the district on their areas of concern.

Motion Commissioner McCutchen, seconded by Commissioner Williams, to appoint Mr. Matthew Taylor to seat one.

Motion to appoint Mr. Matthew Taylor to seat one passed by vote of 3-1 with 1 seat vacant. Commissioner Watts opposed.

Mayor Berrien called the meeting to recess at 7:45 p.m.

Mayor Berrien reconvened and called the meeting to order at 8:00 p.m.

Matthew Taylor was sworn in to the District 1 City Commission seat by the City Clerk.

RESOLUTION(S)

01. Revised Resolution R2025-101 – Updating the lien management process, disposing of pre-2014 liens, establishing a \$5,000 lien cap, and creating a \$1,000 administrative fee. After reviewing outstanding liens, staff recommended a different resolution to handle the process.

Greg King said the proposed process is overcomplicated and opposed it.

Motion Commissioner Williams, seconded by Commissioner Watts, to continue Resolution number R2025-101 for the January Commission meeting.

Motion to continue Resolution number R2025-101 for the January Commission meeting passed by unanimous vote.

02. Resolution R2025-124 – Authorizing the City to utilize the Source Well Cooperative purchasing contract for managed IT Services with TPX Communications.

Mr. Brown outlined current service issues and recommended contracting with a new IT service provider.

Joshua Heard from Data Integrity Services, the City's current service provider, said they were not aware of the issues and asked them to provide a proposal.

Dustin Burke said he worked with Data Integrity Services during his time with the City and thought them excellent and proactive, and problems were related to City administration and lack of onboarding.

Michael Vines with TPX Communications provided an overview of services and potential cost savings.

Greg King objected to the purchasing process.

Motion Commissioner Williams, seconded by Commissioner Watts, to table this to the next scheduled meeting, December 16, 2025, to allow Data Integrity an opportunity to present before the commission.

Motion to table this to the next scheduled meeting, December 16, 2025, to allow Data Integrity an opportunity to present before the commission failed by a vote of 2-3. Mayor Berrian and Commissioners McCutchen and Taylor opposed.

Motion Commissioner McCutchen, seconded by Commissioner Taylor, to allow staff to authorize the Interim City Manager to execute a three-year managed IT service agreement with TPX Communications with two optional one-year renewals and an amount not to exceed the monthly amount identified in the TPX proposal utilizing the Source well Cooperative purchasing contract subject to the City Attorney's review.

Motion to allow staff to authorize the Interim City Manager to execute a three-year managed IT service agreement with TPX Communications with two optional one-year renewals and an amount not to exceed the monthly amount identified in the TPX proposal utilizing the Source Well Cooperative purchasing contract subject to the City Attorney's review passed by a vote of 3-2. Commissioners Williams and Watts opposed.

PUBLIC HEARINGS, if any:

ORDINANCE(S):

OLD BUSINESS (discussion of matters held over from last meeting, if any)

01. City Manager Search – Applicants and Background Check Updates – Bob Slavin
Mr. Slavin recommended virtual screening interviews be held with candidates who have completed background checks.

Motion Commissioner Williams, second Commissioner McCutchen to offer the City Manager position to Mr. Darryl Le Troy Bell who has extensive experience in city management as well as engineering as well as experience in water.

Ben Spate opposed based on the candidate's employment history.

Dustin Burke said the candidate should not be judged for mistakes that have also been made by City staff.

Lisa Rice said she researched the candidate and it did not look good.

Motion to offer the City Manager position to Mr. Darryl Le Troy Bell, who has extensive experience in city management, engineering, as well as experience in water, failed by a vote of 2-3. Mayor Berrien and Commissioners Taylor and Watts opposed.

Motion by Commissioner Watts, seconded by Commissioner Taylor, to schedule interviews for January 14, 2026, and have staff work out the time frames for each interview.

Motion to schedule interviews for January 14, 2026, and have staff work out the time frames for each interview passed by unanimous vote.

NEW BUSINESS:

01. Authorization of Task Order Amendment for CPH to begin Design Improvements

Motion Commissioner McCutchen, seconded by Commissioner Watts, to move Item L01 to December 16, 2025.

Motion to move Item L01 to December 16, 2025, passed by unanimous vote.

02. Community Development Block Grant (CDBG) Projects

Motion by Commissioner Williams, seconded by Commissioner McCutchen, to table this to December 16, 2025.

Motion to table this to December 16, 2025, passed by unanimous vote.

REPORT OF THE MAYOR:

Mayor Berrien discussed a public safety concern at Merry Main Street regarding fire personnel and thanked Sergeant Lynch for stepping in. Mr. Brown said he would look into the matter.

REPORT OF THE CITY MANAGER:

Mr. Brown thanked the Commission for allowing him to serve Fort Meade.

REPORT OF THE CITY ATTORNEY:

The attorney spoke on behalf of Ms. Smith regarding scheduling a shade Meeting.

Motion Commissioner Williams, seconded by Commissioner Watts, to schedule an Executive Session shade meeting for January 13, 2026, at 4:00 p.m.

Motion to schedule a shade meeting for January 13, 2026, at 4:00 p.m. passed by unanimous vote.

FUTURE AGENDA ITEMS OF COMMISSIONERS, if any:

Commissioner Williams thanked people for coming to the meetings.

FOR THE GOOD OF THE ORDER (limited to events, feel good announcements only)

Commissioner McCutchen reminded everyone that the Christmas Parade would be Saturday, and the route has changed.

ADJOURN.

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. §286.0105)

A special meeting will be held on December 16, 2025, at 6:00 p.m.

The next regular meeting is Tuesday, January 13, 2026, with the shade meeting beginning at 4:00 p.m. and the regular meeting beginning at 6:00 p.m.

There being no further business to conduct, Commissioner McCutchen seconded Commissioner Watts to adjourn the Regular Commission meeting of December 9, 2025, at 9:45 p.m.

Motion to adjourn passed by a unanimous vote.

Samuel Berrien, Mayor

ATTEST:

Nicole Patterson, City Deputy Clerk

**MINUTES
CITY OF FORT MEADE
CITY COMMISSION BUDGET WORKSHOP
TUESDAY, AUGUST 19, 2025**

A Budget Workshop of the Fort Meade City Commission was held on Tuesday, August 19, 2025, at 2:00 P.M. at Commission Chambers, 8 W. Broadway Street, Fort Meade, Florida, and via YouTube.

CALL TO ORDER

Mayor Berrien called the meeting to order.

ROLL CALL - CITY CLERK

Vice Mayor James Possum Schail Present
Commissioner James Watts Present
Commissioner Petrina McCutchen Present
Commissioner Jaret Williams Absent
Mayor Samuel Berrien Present

COMMISSION BUSINESS

1. City Commission Review of the General Funds Operating Budget (Expenditures) and Capital Improvement Program (CIP)

[NO AUDIO ON VIDEO UNTIL DURING ITEM B; AGENDA ORDER SEEMS TO HAVE BEEN CHANGED AS SHOWN)

b) Parks – Roc Eiland

[NO AUDIO DURING FIRST PART OF PRESENTATION]

The department head has requested \$5,000 to install hand dryers and baby changing stations and \$5,200 for capital machinery and equipment, including a weed eater, backpack blower, and some trunk toolboxes.

The \$25,000 for a tree is for removal from Evergreen Cemetery, which requires a crane to avoid damaging gravestones.

Commissioner McCutchen expressed concern that Morrison Cemetery also has maintenance required and said both cemeteries are equally important. She asked that an assessment be done at Morrison to improve its condition.

Commissioner Watts learned from DOT that some trees are deemed historical and said the City needs to research this and develop a policy for tree maintenance.

Mr. Eiland said there are currently two staff vacancies in the Parks Department.

The Parks budget for 2025 is \$602,577 and the projected budget for fiscal year 2026 is estimated at \$900,838. The Assistant Administrator said that grant funds have been received from FERDAP and an RFP for additional work is about to be issued. Approximately \$300,000 of the \$900,838 grant funds.

f) Museum – Jennifer Noe/Roc Eiland

The museum budget remains at \$38,800, which covers utilities, liability insurance, and grounds maintenance.

h) Streets – Roc Eiland

There is a specific request for an increase to replace the street signs. Other allocations include: \$2,000 for CDL training; \$5,000 for capital improvements; \$850,900 designated to the CDBG-funded street improvements; \$750,000 for street repaving under the FDOT grant; and \$5,000 for machinery and equipment. There are no budgeted costs for disaster expenditures.

The CDBG-funded project at Broadway and MLK just completed permitting, and a groundbreaking ceremony is to be scheduled.

Mr. Eiland said there is nothing in the budget that is not necessary.

It was discussed that once a department's overall budget has been approved by the Commission, moving amounts between line items is permissible, and any RFP necessary would be issued.

a) Other General – Jennifer Noe

The general government department takes care of City Hall and anything considered a city-wide expenditure.

\$2,500 is allocated for postage and considers two postage increases expected from the postal service during the year. No funding is allocated for disaster expenses. \$26,000 is designated for promotional activity, which includes a \$25,000 donation to the 175th County Gala and \$1,000 for other city-wide promotional efforts. \$17,520 is budgeted for mass transit, which is part of the Citrus Connection two-year contract of \$25,250 per year. This cost is shared with the CRA and expires on September 30, 2026. \$5,000 is set aside for capital improvements and is not earmarked. \$500,000 is allocated for utility payment assistance under the CDBG Aid to Others program. This covers October 1 – September 30 and is based on what has already been spent. Fireworks are budgeted under the legislative department and will be discussed at the next budget workshop.

c) Community Center – Jennifer Noe

The contract services line item was removed because there was no activity over the past two fiscal years and there were no capital outlay requests. Otherwise, the budget remains the same.

d) Planning – Nicole Patterson

The Planning budget maintains the status quo with \$75,000 to the Central Florida Regional Planning Council for services they provide; \$6,600 for newspaper notices; and \$2,000 for the investor commitment to the Central Florida Development Council.

In the past, the city has been a recipient of the competitive Florida partnership grant, which offset the cost of the city's planning services. The grant has been applied for for \$45,000.

e) Building/Permits – Nicole Patterson

Changes include promoting an employee and moving them to City Hall, resulting in a decrease in personnel costs, utility services, liability insurance, and building repairs and maintenance.

There is no capital outlay requested. Costs associated with the building department can be covered by building permit fees. There is one staff vacancy for a Code Enforcement Officer, which is currently being sought.

g) Support – Brittany Naranjo

There are no significant changes to the Support Department budget and no disaster expenditures are included. Subscriptions and Memberships had no activity over the last two fiscal years, and there are no capital outlay requests. Salary and Wages come from different places - some in this budget and others are allocated to specific funds.

The Community Support subaccount was eliminated because the intended programming never took off. The amounts in the account were moved under Support.

I) Police – Jennifer Noe

The contract with the Polk County Sheriff's Office increased 15.9% to \$1,579,350 for police services within the City. There is an allocation for capital improvements with no earmarks. It was discussed that the generator for the police station also runs the City's main traffic signal. The generator is not functioning and needs to be replaced. There are also problems with the station's Wi-Fi, and officers are using hotspots on their cell phones to enable them to do their work.

j) Office @ Edgewood – Jennifer Noe

The Edgewood Office was created as a department within the General Fund. It is recommended to move it back to the Mobile Home Park Fund and be included in the Enterprise Fund rather than the General Fund. The Sewer Department is currently using the building while their building is being repaired.

1. City Manager and City Attorney Reports/or Comments

The Interim City Manager said there should be an ordinance that the City Commission creates departments, not the City Manager or staff. This will help line up the back office with the financial system. He has some concerns about the organizational chart, which having a strategic plan should address.

1. City Commission Reports and/or Comments

Commissioner Watts asked about the current millage rate. Ms. Breanna Smith said 8.500, and the projected rate is 9.45. Commissioner Watts said he'd like to get back to 8.500. Ms. Breanna Smith said they are trying to balance the general fund at a lower amount than 9.45.

Commissioner Schaill said the City's millage rate is the second highest in the County. Mayor Berrien asked if the concern was being second highest in the county and whether that was taking precedence over meeting the needs of the City. Commissioner Watts said the budget is serving more luxury than critical need and should be cut by 3%. Mayor Berrien asked everyone to keep an open mind, and the focus should always be on citizens first.

Commissioner McCutchen thanked everyone for the information presented. She said the only department not balanced is Fire Protection Services. She said everyone would like to see the millage go down, and she has some ideas which she'll share at tomorrow's meeting.

Mayor Berrien said Commission members attend FLC each year, which is an opportunity to network and seek out ways to better the community. He provided information to HR for review of a potential way to generate money on behalf of the City at no cost. He encouraged Commission members to use their seats to identify ways to help the City.

Commissioner Schaill said he spoke to the Sheriff, who said they are losing money and he can't cut his budget further. Commissioner McCutcheon said she's aware that costs are increasing; they are increasing nationwide. Commissioner Watts said constituents and citizens should be aware that the Commission is trying to find items to cut costs.

ADJOURN:

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. §286.0105)

There being no further business to conduct, Commissioner McCutchen, seconded by Commissioner Watts to adjourn the City Commission Budget Workshop of August 19, 2025, at 3:22 PM.

Mayor Berrien said the next meeting is August 20, 2025, at 2 p.m.

Motion to adjourn passed by a unanimous vote of 4-0 with 1 absent.

Samuel Berrien, Mayor

ATTEST:

Nicole Patterson, City Deputy Clerk

MINUTES
FORT MEADE CITY
COMMISSION REGULAR MEETING
TUESDAY, AUGUST 11, 2026
6:00 P.M.

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, August 11, 2026, at Fort Meade Community Center, 10 SW 3rd Street, Fort Meade, Florida, and via YouTube.

PROCLAMATIONS/PRESENTATIONS/RECONGNITIONS:

1. Recognition of New City Employees

Human Resources Director Gloria Nelson introduced and welcomed new City employees.

CALL TO ORDER:

The meeting was called to order by Mayor Williams.

ROLL CALL- INTERIM DEPUTY CLERK:

City Commission

Mayor Jaret Williams Present
Vice Mayor Petrina McCutchen Present
Commissioner James Watts Present
Commissioner Matthew Taylor Present
Commissioner Candice Lott Present

Staff Present

City Manager Troy Bell Present
City Attorney Zackery Good-TG Law Present
Interim Deputy City Clerk Olivia Martin Present
PCSO Sergeant Timothy Lynch Present

INVOCATION & PLEDGE:

Vice Mayor McCutchen gave an invocation. Mayor Williams followed by leading the Pledge of Allegiance to the flag.

ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA:

No items were requested to be pulled from the Consent Agenda, and no additional changes were requested.

Motion: to approve the agenda as presented by Vice Mayor McCutchen.

Second: by Commissioner Watts

Voice Vote: passed unanimously.

PUBLIC FORUM:

1. Floyd Nelson

Mr. Nelson addressed the Commission regarding an ongoing lien mitigation matter involving family property. He stated that the outstanding lien was preventing the family from repairing, rebuilding, or otherwise investing in the property and requested that the City move forward with resolving the lien mitigation process. Mr. Nelson also mentioned that the lien will drop off naturally in 2 years, but why wait? The Mayor encouraged Mr. Nelson to coordinate with the City Manager.

2. Scott Lynch

Mr. Lynch expressed concerns regarding the data center, including potential impacts involving water, power, and other resources. He encouraged additional research regarding data centers in other communities. He also raised concerns about downtown roadway and curb improvements, traffic movements, and whether sufficient review occurred before implementation. He was encouraged to speak with City Manager Bell regarding updated information and his concerns.

3. Raul Alfonso

Mr. Alfonso requested consideration of a moratorium or additional zoning and land development regulations for future data centers. He clarified that his concern was not necessarily to stop the currently proposed project, but to prevent additional data centers from clustering in or around the City.

4. Pamela Clark

Ms. Clark addressed the Commission to offer encouragement and support. She acknowledged that residents and elected officials will not always agree but encouraged the commissioners to continue serving the community despite criticism or disagreement.

5. Samuel Berrien

Mr. Berrien requested information regarding the status or findings of previously discussed unexplained billing discrepancies. He also spoke on behalf of Main Street Fort Meade, expressed a desire to continue partnering with the City, and requested an opportunity to discuss Main Street accomplishments, plans, and funding during the budget process.

APPROVAL OF MINUTES:

Motion: to approve the minutes as presented by Commissioner Watts for July 14, 2026 Regular CC Meeting, the July 14, 2026 CRA Meeting, July 8, 2025 Regular CC Meeting.

Second: by Commissioner Taylor.

Voice Vote: passed unanimously.

CONSENT AGENDA:

Motion: to approve Consent Agenda Items by Vice Mayor McCuchen.

Second: by Commissioner Watts and Commissioner Lott.

Voice Vote: passed unanimously.

PUBLIC HEARING: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

Motion: to authorize the City Manager and City staff to obtain or retain outside legal counsel to represent City Commissioners involved in the recall process.

Second: by Commissioner Lott.

The City Attorney explained that representation by the regular City Attorney's Office could create a potential conflict of interest and that outside counsel would therefore be appropriate if the Commission elected to provide representation. The City Attorney's Office could assist with review of engagement agreements and related contracts.

Vice Mayor McCutchen stated that she didn't find it necessary to seek legal counsel for this matter.

The Mayor opened the item for public comment.

1. **Wanda Whitehurst stated that although representation might not presently be necessary, the City should be responsible for the cost if it became necessary.**
2. **Teresa King also addressed the Commission regarding difficulty locating information about matters being considered by the City.**

The Mayor discussed the City website, social media, public notices, and regularly scheduled meetings as methods for residents to remain informed. He encouraged citizens to stay informed, and if for some reason any of the above methods aren't available, he recommended that citizens stop by City Hall to gain information.

Voice Vote: motion passes 4-1.

RESOLUTIONS: NONE

ORDINANCES – SECOND READING:

1. Ordinance 2026-09 – Amendment to Chapter 26 Regarding Landfill Prohibitions and Definitions

Stefanie von Paleske-Bush with the Central Florida Regional Planning Council gave a presentation to the commission and public.

The Mayor opened the item for public comment.

1. **Scott Lynch wanted clarification regarding whether the proposed operation would involve a recycling center, landfill, or burning of materials.**

Staff explained that wood debris would be brought to the facility, processed or ground, and transported from the site rather than permanently deposited or burned.

1. **Mr. Spivey, the applicant, also described the proposed operation and processing of vegetative debris.**

Motion: to adopt Ordinance 2026-09 on second reading by Commissioner Watts.

Second: by Commissioner Taylor.

Voice Vote: passed unanimously.

CITY MANAGER REPORT:

City Manager Troy Bell reviewed the City Manager's report.

City Manager Bell also discussed the planned City mobile communication application, which will provide another method for residents to receive City information. The application is expected to include SeeClickFix functionality, allowing residents to photograph and report issues such as potholes, damaged signs, and other maintenance concerns, and receive status updates through the City's work-order process. Public

engagement with the application was anticipated to begin within approximately three weeks.

Commission members expressed appreciation for the increased information being provided and recognized the City Manager and staff for improvements in communication, transparency, and the budget process.

CITY ATTORNEY REPORT:

City Commission District Boundaries. The City Attorney reported on research concerning differences between the Supervisor of Elections' records and the City's codified Charter language regarding Commission district boundaries. Following research of publicly available records and consultation with former clerks and City attorneys, legal counsel determined that the Municode version contained a scrivener's error that had inadvertently been carried forward. The district boundaries being used by the Supervisor of Elections were determined to be correct. The City is coordinating with Municode to correct the online version, and no additional Commission action is required.

Sunshine Law and Public Records Training. The City Attorney presented an overview of Florida's Sunshine Law and Public Records Law. Topics included open meeting and notice requirements, meeting locations and minutes, public participation, advisory boards, quasi-judicial proceedings, ex parte communications, electronic communications, social gatherings, executive session exemptions, voting and conflicts of interest, violations and penalties, public records definitions, drafts and personal notes, electronic records and email, transitory messages, public records custodians, response requirements, exemptions, and redaction requirements.

REPORTS OF MAYOR AND COMMISSIONERS:

Vice Mayor McCutchen requested additional information regarding previously discussed unexplained billing discrepancies and the termination of an employee so that the Commission and public could receive clarification regarding the status and outcome of the matter. A request was also made for the preparation of documentation to allow the Commission to evaluate City Manager Bell's performance as he approaches his first anniversary.

The Vice Mayor addressed threatening and hateful communications received following the Commission's vote concerning the data center. The Vice Mayor stated that disagreement with elected officials and their decisions is appropriate, but threats of violence are unacceptable. The Vice Mayor reiterated a commitment to serving the community openly and with integrity and encouraged residents with questions to communicate directly with elected officials.

Commissioner Taylor stated that threatening communications had also been received and advised that the Polk County Sheriff's Office was actively investigating certain threats. Additional comments emphasized that civil disagreement remains important and that residents should be able to disagree with elected officials without threats or intimidation. Commissioner Taylor also discussed the City's financial challenges and the importance of maintaining stability during the budget process.

FUTURE AGENDA ITEMS, IF ANY:

The City Attorney requested an executive session in the matter of Holder v. City of Fort Meade and advised that legal counsel would coordinate with the City Manager and City Clerk to schedule the session at an appropriate time.

Motion: by Commissioner Watts.

Second: by Commissioner Taylor.

Voice Vote: passed unanimously.

FOR THE GOOD OF THE ORDER:

The Vice Mayor recognized the agencies and City staff involved in the recent Back-to-School Bash. The event was reported to have been well attended and provided students with school supplies and other needed items. The Vice Mayor thanked the participating organizations and expressed support for continuing the event annually.

ADJOURNMENT:

Motion: to adjourn by Commissioner Watts.

Second: by Vice Mayor McCutchen.

Voice Vote: passed unanimously.

There being no further business, Mayor Williams adjourned the meeting.

Jaret Landon Williams, Mayor

ATTEST:

Olivia Martin, Interim Deputy City Clerk

MINUTES
FORT MEADE CITY
BUDGET WORKSHOP
TUESDAY, AUGUST 11, 2026
2:30 P.M.

A City Commission Budget Workshop was held on Tuesday, August 11, 2026, at City Hall Commission Chambers, 8 W Broadway Ave, Fort Meade, Florida.

CALL TO ORDER:

The City Commission Budget Workshop was called to order at 2:30 P.M.

ROLL CALL- INTERIM DEPUTY CLERK

City Commission

Mayor Jaret Williams Absent
Vice Mayor Petrina McCutchen Absent
Commissioner James Watts Present
Commissioner Matthew Taylor Present
Commissioner Candice Lott Present

Staff Present

City Manager Troy Bell Present
City Attorney Jennifer Cockcroft via Teams -TG Law Present
Int Deputy City Clerk Olivia Martin Present

INVOCATION & PLEDGE OF ALLEGIANCE:

Commissioner Watts provided the invocation, followed by the Pledge of Allegiance.

COMMISSION BUSINESS:

1. **City Commission Review of the General Fund Operating Budget – Expenditures:**

ELECTRIC DEPARTMENT:

The total budget for the Electric Department is \$6.876 M. Personnel Services account for about \$1 M of those dollars.

The operating expenditure accounts for \$4.749 M, and the capital expenditure accounts for approximately \$1.35 M.

Upon reviewing the spreadsheet, it was found that revenues were expected to go down to about \$50,000 in total. This drop is attributed to the \$40,000 decrease in mutual aid.

Mutual aid covers instances where the City goes to assist at an event. This ensures that there is revenue to cover it.

There is roughly \$71,700 in unspent funds from last year. This amount reflects any funds remaining after all obligations were met.

There was an increase in Personnel Services, including wages and salaries, of about 3%.

Direction: There still needs to be a salary and wage study performed to see the effects of these increases.

The Commission questioned the Internal Services charge and its purpose.

It was then explained to the Commission that these funds are set aside to fund Overhead expenditures such as:

- Payroll/ Salaries
- Accounting
- Leasing Space
- Facilities/ Facilities Maintenance
- Insurance

Capital Improvement Grants

These grants include a \$175,000 Substation Grant as well as a \$100,000 City match. \$41,051.75 has already been spent this fiscal year, leaving a remaining balance of \$222,319.05 for the grant. The Commission discussed possibly using any funds left at the end of the year as a rebate to customers. Essentially providing credit on the customers' accounts.

The Commission also discussed implementing the communication app, where customers would save approximately 1% on their bill by making online payments through the app. There is no anticipated need to use reserve funds or balance forward to balance this new communication app. The Commission reviewed Hurricane preparedness systems and their cost. It is estimated that materials have tripled in cost, so to avoid depleting the budget, the Commission will not be adding any new materials this year.

It has been determined that Connection Fee revenue has dropped since last year. \$74,550 was last year's number for 25-50 homes. As of now, there have only been about 12 Connections for the current FY.

For brand new homes, it would take approximately 3 years to see the revenue.

Direction: Study fees that haven't been adjusted in at least 13 years. Any fees that aren't up to date can be revised to capitalize on missed revenue.

WATER AND SEWER DEPARTMENT:

There was a decrease in personnel for this department. This change has particularly contributed to our operations and maintenance contract with Woodard and Curran. They currently run all our facilities and maintain regulatory compliance. As a result, we only have one employee in the Water/Sewer department. As a result, there will be an increase on the contractor's side.

There will also be an increase in professional services such as master planning, capacity studies, hydraulic studies, and grade studies.

All these areas are important when applying for potential grants.

Mr. Bell reiterated how badly our systems are outdated and how they're causing leaks and other deficiencies in the system. He has investigated the projected cost (60 million) of replacing the old systems, and it exceeds the revenue. Therefore, a budget has been drawn up to fit what we can afford at the moment.

It was then that he proposed to the Commission that service charges be raised to draw additional funds, ultimately reducing the amount that would be taken from reserves. The proposed amount of reserved funds needed to balance the budget for the water department is \$341,307.99, which is lower than the original proposed amount of \$500,000.

The total budget for the department is \$4.7M. Personnel has a budget of \$91,000. Operating expenditure has a \$1.5M budget, and the Capital Expenditure budget is 3.1mil.

WATER

There's been a slight increase in residential revenues, commercial revenues, and an increase of approximately 2.1% in service charges.

Mr. Bell also mentioned the anticipation of new accounts.

After reductions in personnel, the budget for personnel comes to \$59,000 for both water and sewer.

There's approximately \$250,000 in expenditure for professional services. By conducting the fees/charges study, this number should rise.

There will be no transfers to the general fund, so the \$28,000 that was proposed to be transferred will stay where it is.

SEWER

Mr. Bell went over the projected cost for the department, starting with the total budget of \$16.6M. Of which \$91,000 will go towards the personnel budget, \$1.9M to operating expenditures, and \$11 M to capital expenditures.

He then proposed to use \$580,000 of reserve funds to balance the budget for sewer.

STORM WATER

The Commission discussed our current storm water infrastructure and the importance of making necessary updates due to flooding in multiple areas across the city.

It was mentioned that our current storm water infrastructure is subject to frequent leaks, which could potentially lead to cave-ins. French Ave and 9th is one area of concern, along with South Oak Ave. and many other areas of town.

The Public Works department has been working with contractors to come up with a plan to get the stormwater off the roads.

There is a \$377,000 total budget. \$283, 000 is for personnel services and \$93,000 for operating expenditures. To balance this budget, \$124,311 in reserved funds would need to be used.

The commission asked if we could be proactive in this department. Suggesting routine maintenance. It was then made known that the current budget doesn't accommodate proactive measures. Right now, keeping regular maintenance of our storm sewer systems is best as far as proactive measures are concerned. Cleaning the leaves and debris regularly could essentially help to prevent any clogs in the system.

There has been no significant increase in revenue. The total revenue amount is \$378,820, including reserved funds.

The commission questioned which property the city was responsible for upkeep, and which belonged to the state.

SOLID WASTE

The Commission began this portion of the discussion addressing the new contract amount for waste removal. The main question is whether these increases will cause increased bills for the community or will the City's budget accommodate this?

Mr. Bell advised that the City not assume these new charges, due to the current financial standing. However, it is still up to the Commission to decide.

There is approximately an \$869,000 total budget for this department, and the operating expenses total \$869,000. The proposed revenues should leave the department with a slight surplus. If extra charges are applied to customers' utility bills, the City should see those revenues.

Mr. Bell opened the floor to any questions or concerns, to which no one was in opposition to the proposed plan.

FIRE & SAFETY:

It was mentioned that we have two new hires at the fire department. This comes with recent changes in the department. Our department is currently transitioning from being fully volunteer to a hybrid department.

The Fire Chief presented the Commission with a list of questions to get a general idea of our Fire Department's efficiency and ultimately figure out how to better serve this community. Based on the answers provided, it can be determined that having local firefighters provides faster response times. The faster they can get to an emergency, the better chances they have of saving someone's home or property.

The challenges that our department currently faces include:

- Understaffed for dangerous situations (should have two men inside and two outside).
- Equipment not in compliance or just inoperable
- No current standard for written policy
- Protective gear does not meet national standards (poses a health risk to firefighters when exposed to forever chemicals)
- No record keeping for maintenance

Over the last 90 days, the department has made some adjustments to combat these issues. Fixing the things that don't require money.

The Fire Department receives money from fire assessment. Anything that isn't covered under fire assessment, the city must cover.

It was then proposed that the day-to-day staffing be increased to 5 people per shift. This would then meet the national standard for dangerous situations, making the job safer. This also prevents citizens from waiting long periods of time for the county to respond. It was reported that citizens have had to wait as long as an hour and a half. In the instance of a structural fire, this could be dangerous or even deadly.

The department is currently looking to replace some of the equipment and hold off on anything that can wait. To know what an immediate need is, yearly testing is done on the equipment. With the demand for more staff comes the demand for more safety equipment.

The Fire Chief also informed the Commission of the current mold problem inside the fire station. This is an important fix, considering our firefighters' health depends on it.

Overall, the Fire Department has three proposed strategies to combat current issues:

- Option 1- Bare Minimum: \$1.8M to keep a certain level of coverage/compliance. Future general funding would be much higher.
- Option 2- Moderate: \$2.6M to make faster improvements and updates. General funding would be marginal.
- Option 3- All In: \$3.05M would be the fastest and most efficient way to improve.

The Fire Department is leaning more towards Option 2 just to be financially strategic.

Currently, there is no EMS rating, but with the requested budget, it can be added. This one change can allow the Department to give oxygen in necessary situations versus only being allowed to perform CPR.

Our department must be able to compete with other departments as far as payroll and scheduling is concerned. This will ultimately attract and keep personnel.

TO DO:

To get the best results for the department, we must first get a solid plan written out, including a timeframe. Then proceed with the appropriate budget for such plans.

The floor was then opened for the commission to ask questions.

The commission questioned how many hoses the department had, to which the answer was summed up as not enough. There's at least one hose from 1972, showing that we may not be able to take the "replaced" equipment out of service. There doesn't seem to be a good log documenting how many working/good hoses are available for use.

The fire assessment fee serves as the main revenue source for the fire department, and the reserves for the department amount to only about \$153,589. The general funds reserve for the department is about \$500,000. So, the challenge is trying to figure out where the rest of the \$2.6M is going to come from.

The assessment fee for a single-family home is \$294.75. Relying on assessment fees only will make it nearly impossible to raise the proposed budget amount. Therefore, the department is looking for other ways of gathering these funds. Taking from another department's general fund was even suggested.

It was also mentioned that there may be state resources/ financing that could help with reaching that \$2.6M goal.

STAFFING:

The Commission reviewed the budget for staffing, including the increase in staff for each department as well as pay increases. This budget shows the difference between a 3% increase and a 5% increase. The difference is about \$112,000 spread across both the general and enterprise funds. When looking at the 3% increase in staff, it gives us a total budget of about \$608,000, which is \$600,000 more than last fiscal year. This amount reflects both increased compensation and an increased number of positions. If we were to jump to 5%, that would be an increase of \$721,000 this year.

There would be seventeen new positions created. Fifteen of them will be in the Fire Department, and some positions will be eliminated to create new positions.

The Commission questioned how much was being paid to the lobby group that handles acquiring grants for the City. Last year they were able to get the city \$4 M in grants. This year, the city was approved for \$2 M in grants; however, that decision was vetoed following the data signing. It was reported that the city is billed \$60,000 yearly for these services. Therefore, the commission must decide if it's within the City's best interest to continue paying \$60k for these services. The Commission acknowledges the advantage of having a lobbyist represent the City, but if the Commission shows up in Tallahassee on behalf of our city, it'll make all the difference.

2. City Manager Updates:

Mr. Bell reiterated the importance of the Commission showing up in person to walk the halls of Tallahassee versus sending legal representation.

3. City Commission Reports and/ or Correspondence:

The Commission continued to show concern for the current budget and how necessary changes need to be made to accommodate the departments affected by the lack of funds.

The upcoming agenda was also discussed.

Next meeting: Special Executive Meeting August 11, 2026, Time: 5:30 PM

Location: Ft. Meade Community Center

ADJOURNMENT:

A motion was made and seconded to adjourn the Budget Workshop.

Motion carried unanimously.

The meeting was adjourned.

Jaret Landon Williams, Mayor

ATTEST:

Olivia Martin, Interim Deputy City Clerk

MINUTES
FORT MEADE CITY
BUDGET WORKSHOP
MONDAY, AUGUST 10, 2026
2:30 P.M.

A City Commission Budget Workshop was held on Monday, August 10, 2026, at City Hall Commission Chambers, 8 W Broadway Ave, Fort Meade, Florida.

CALL TO ORDER:

The City Commission Budget Workshop was called to order at approximately 2:30 P.M.

ROLL CALL- INTERIM DEPUTY CLERK

City Commission

Mayor Jaret Williams Absent
Vice Mayor Petrina McCutchen Present
Commissioner James Watts Present
Commissioner Matthew Taylor Present
Commissioner Candice Lott Present

Staff Present

City Manager Troy Bell Present
City Attorney Jennifer Cockcroft via Teams -TG Law Present
Int Deputy City Clerk Olivia Martin Present

INVOCATION & PLEDGE OF ALLEGIANCE:

Commissioner Watts provided the invocation, followed by the Pledge of Allegiance.

CITY MANAGER PRESENTATION:

The City Manager continued the Fiscal Year 2026-2027 budget workshop with a review of the remaining General Fund departments and Enterprise Funds. Staff explained departmental budget requests, highlighted significant changes from the previous fiscal year, and answered questions from the Commission.

1. **City Commission Review of the General Fund Operating Budget – Expenditures:**

STREETS DEPARTMENT:

Upon review, it has been determined that the Streets Department has a budget of approximately \$359,000.00, of which \$154,000 is budgeted for personnel services. Staff explained that personnel costs remain relatively consistent with the previous fiscal year and include standard

cost-of-living adjustments and staffing needs. There's a small increase to be expected for staffing.

Operating expenditures total about \$204,760 with no significant increases. There has been a slight increase in the budget for road materials due to the new cost of materials. On the other hand, fuel costs have been transferred to the City's new Fleet cost center.

There have been no capital expenditures proposed for FY 2026-2027 because current grant-funded roadway projects are nearing completion and the City is limiting additional capital commitments until financial conditions become clearer.

The Commission discussed the fuel tax bond payment and requested additional information regarding the original purpose of the bond and its remaining term.

Direction: Staff will provide additional information regarding the fuel tax bond, including its original purpose and remaining repayment schedule.

PARKS DEPARTMENT:

The total projected expenditures are \$923,791. This amount reflects a reduction from last year's budget.

\$476,000 will be dedicated to personnel services due to the increased cost of living.

Operating expenditures total about \$174,200. This includes professional services totaling \$1,400.00 this year. Grounds Maintenance which slightly increased by about 4,000.00. There has also been an increase of \$5000.00 for tree removal.

The Commission discussed the significant increase in cemetery maintenance funding and agreed that additional investment is necessary to improve maintenance standards.

There is still more to be discussed in reference to the acquisition of the cemetery located on HWY 17 on the south end of town, along with determining which department would be responsible for upkeep. Staff advised that discussions between the City's legal counsel and the donor's attorney remain ongoing.

The Commission also discussed the increase in the training budget. This ensures that the Parks Department gets any additional training necessary.

The Commission reviewed the \$50,000 capital improvement project which focuses on the restroom/ concession area of Patterson Park. This would include expanding the current space to accommodate the following:

- A concession area
- Customer service window
- Equipment storage
- Roll-up service door
- Future recreational rentals such as paddle boats

The Commission then questioned if resources could be redirected to Peace River Park for improvements to the property. The primary focus was the condition of the aging playground and restroom facilities.

It was made known that a previously awarded grant will fund several of these improvements, including:

- Playground replacement
- Lighting improvements
- Soccer field enhancements
- Walking path improvements
- Additional recreational amenities

While grant-funded improvements are being completed, the existing playground will be removed due to safety concerns.

Direction: Continue implementation of the Peace River Park grant project. Evaluate restroom improvements as funding becomes available.

HISTORICAL MUSEUM:

The Commission went on to review the projected budget for the Historical Museum totaling about \$36,680. From this amount, \$17,000 will be used for utilities, liability insurance, building repair and maintenance (roughly \$1,500).

The Commissioner did approve a \$20,000 budget to replace the deck. The work on this project hasn't started yet. Therefore, this expenditure will remain in the budget until the project is complete.

The Commission discussed whether this property could generate some income, prompting the following questions:

- Will it continue to be an expense, or can we make revenue?
- Does it have the potential to be a venue or visitor attraction?
- How does the train help/hinder the use of this property?
- Can the City afford the insurance/expenses associated with keeping the property?

Since the City doesn't own this property, there's a multitude of open questions. Several Commissioners suggested exploring partnerships with the Historical Society or incorporating historical programming into future library operations.

The City Manager also noted that the City's new Library Director has been tasked with expanding community programming beyond the library building, indicating that historical programming could become part of that broader effort.

Direction: Continue researching ownership documentation. Evaluate long-term operational and financial options for the Historical Museum. Explore opportunities to expand public programming and improve utilization of the facility.

COMMUNITY CENTER:

The Commission reviewed the Community Center budget, totaling approximately \$52,150.00, with operating expenditures being the only expenditures.

The Community Center is occupied by the Boys and Girls Club under the current agreement. There is \$14,000 budgeted for communication and internet, along with other City expenditures such as utilities, insurance, and major building maintenance. This leaves the Boys and Girls Club responsible for any minor building maintenance. Overall, the City is not anticipating any major expenditure this year.

Grounds maintenance for the Community Center falls under the Parks and Recreation Department.

The Commission noted that CRA improvements to the surrounding park will also benefit Community Center users.

No changes were requested.

OTHER GENERAL GOVERNMENT:

The Commission reviewed the total budget for Other General Government, which totaled approximately \$279,740 with no salaries included.

The operating expenditures for this include:

- Utilities
 - Communications
 - Internet
 - Building maintenance
 - Equipment maintenance
 - Postage
 - Publications
 - Citrus Connection transportation services
 - Miscellaneous operational costs

City Hall Security Improvements:

- Relocation of the secure access door
- Additional access control systems
- Elevator access modifications
- Improved building security

There is a \$9,000 budget included to cover these improvements.

Staff explained that relocating the secured entry point to the first floor will improve employee safety and better control public access to City offices.

The Commission expressed support for the proposed security enhancements.

ENTERPRISE FUND REVIEW:

COMMUNITY DEVELOPMENT AGENCY (CRA)

The Commission reviewed the proposed CRA budget, approximating roughly \$432,250 in revenue. This was substantially lower than the last two years' accumulated revenue.

It was determined that future CRA revenue remains uncertain pending the November constitutional referendum concerning homestead exemptions. If approved, the increased exemption could significantly reduce CRA revenues generated from residential properties, making commercial property improvements increasingly important to sustaining CRA funding.

CRA Programs

The Commission reviewed the following CRA programs:

- Commercial Façade Improvement Program
 - Residential Improvement Program
 - Demolition Program
 - Streetscape Improvements
 - Main Street/Community Partnership Funding
 - Transit Services

Most CRA programs were reduced by approximately fifty percent from the previous year's funding levels due to reduced projected revenues.

Budget Reconciliation

Staff identified several accounting discrepancies requiring correction before final budget adoption.

These items include:

- Commercial façade projects;
- Residential rehabilitation projects;
- Playground improvements;
- Patterson Park expenses; and
- Other expenditures that may have been charged to incorrect general ledger accounts.

Staff advised that correcting these accounting entries will provide more accuracy of remaining program balances.

The Commission discussed how grant reimbursements and pending purchase orders affect both commercial and residential improvement programs.

CRA staff explained that demand for residential improvements continues to exceed available funding, with approximately twenty-five homes currently awaiting assistance.

The possibility of reallocating unused commercial façade funding for residential improvements was suggested, but only if permitted under CRA regulations.

Direction: Reconcile all CRA budget accounts and correct general ledger classifications.

Continue monitoring available balances for both commercial and residential programs. Evaluate transferring unused commercial program funds to residential improvements if appropriate and legally permissible.

RESERVE POLICY DISCUSSION:

The City Manager mentioned that there is no formal reserve policy in place, prompting the discussion on implementing a policy that can help with making improvements.

Staff explained that professional organizations generally recommend maintaining reserves equal to approximately three months of operating expenditure or approximately thirty percent of annual revenues, particularly for communities susceptible to natural disasters.

The City Manager advised that the City's existing reserve levels should be evaluated against an adopted policy rather than determined annually without guidance.

Commissioners agreed that establishing a formal reserve policy would improve long-term financial planning and provide greater consistency for future budgets.

Direction: Staff will prepare a formal Reserve Policy for future Commission consideration

COMMISSION COMMENTS:

Commissioners discussed the importance of maintaining adequate financial reserves while continuing to invest strategically in City infrastructure and neighborhood improvements.

Additional discussion occurred regarding future budget priorities, long-term financial sustainability, and ensuring City assets are utilized effectively.

Commissioners thanked staff for the extensive work completed during the budget process.

ADJOURNMENT:

A motion was made and seconded to adjourn the Budget Workshop.

Motion carried unanimously.

The meeting was adjourned.

Jaret Landon Williams, Mayor

ATTEST:

Olivia Martin, Interim Deputy City Clerk

MINUTES
FORT MEADE CITY
BUDGET WORKSHOP
FRIDAY, AUGUST 7, 2026
2:30 P.M.

A City Commission Budget Workshop was held on Friday, August 7, 2026, at City Hall Commission Chambers, 8 W Broadway Ave, Fort Meade, Florida.

CALL TO ORDER:

The City Commission Budget Workshop was called to order at approximately 2:30 P.M.

ROLL CALL- INTERIM DEPUTY CLERK

City Commission

Mayor Jaret Williams Absent
Vice Mayor Petrina McCutchen Present
Commissioner James Watts Present
Commissioner Matthew Taylor Present
Commissioner Candice Lott Present

Staff Present

City Manager Troy Bell Present
City Attorney Zackery Good-TG Law Present
Int Deputy City Clerk Olivia Martin Present

INVOCATION & PLEDGE OF ALLEGIANCE:

Commissioner Watts provided the invocation and followed with the Pledge of Allegiance.

COMMISSION BUSINESS:

Before beginning the departmental budget review, City Manager Troy Bell presented the Commission with the third draft of conceptual renderings for improvements to the City's downtown area.

The renderings illustrated potential improvements along Broadway Street, including wider sidewalks, outdoor café-style seating areas, raised planter boxes, parallel parking, façade improvements, enhanced rear parking areas, accessible parking spaces, and improvements to the rear entrances of downtown businesses.

Mr. Bell explained that the concept also considered opportunities for second- and third-story residential uses above first-floor commercial spaces.

1. **City Commission Review of the General Fund Operating Budget – Expenditures:**

LEGAL:

The Commission reviewed the proposed Legal Department budget.

The City Attorney explained that professional services expenditures are based upon the City's contractual legal services costs, including the base contractual amount and anticipated additional legal services.

Operating expenses include costs associated with publications, certified mail, litigation documents, and other materials necessary for the City Attorney's Office to represent the City.

The Commission discussed current legal expenses compared with the previous fiscal year.

Staff reported that approximately \$172,924 was expended for legal services during FY 2024–2025 compared with approximately \$144,991 year-to-date during the current fiscal year.

The City Attorney explained that the firm is utilizing available insurance coverage for litigation matters where appropriate to limit direct legal costs to the City.

It was noted that, to date, the City's applicable insurance carriers have not denied coverage on matters handled by the current City Attorney's Office.

The Commission expressed satisfaction with the responsiveness and services being provided by the City Attorney's Office.

No formal action was taken.

SUPPORT SERVICES:

Upon review of the Support Services budget, the following was established:

The proposed budget totaled approximately \$408,000, representing an increase of approximately \$6,000 over the previous year's budget.

The proposed expenditures included approximately \$392,000 in personnel services, approximately \$2,800 in operating expenses, and approximately \$5,000 in capital expenditures.

Staff advised that the proposed personnel costs reflect the City's approved 85% City/15% employee health insurance premium cost-sharing structure.

The Commission discussed the positions allocated to the department, including a position whose costs are distributed among Public Works and utility operations.

No formal action was taken.

PLANNING:

The Commission reviewed the Planning Department budget.

Mr. Bell advised that a calculation error had been identified on the previously distributed departmental spreadsheet. Certain personnel-related costs were displayed on the worksheet but had not been included in the calculated total.

The corrected Planning Department budget was reported at approximately \$146,000, consisting of approximately \$59,000 in personnel services and approximately \$86,900 in operating expenditures.

The Commission discussed contractual planning services and the City's goal of transitioning additional planning functions in-house.

Mr. Bell explained that existing contractual services would remain available during the transition to ensure continuity of service and would be phased out as the Community Development Department becomes fully operational.

The Commission also discussed procurement and clarified that procurement functions are planned to remain within the Finance Department rather than Planning.

Direction: Correct the Planning Department budget worksheet and continue the phased transition of planning services in-house while maintaining contractual support as needed.

BUILDING:

The Building Department has a total Budget of approximately \$287,000. Mr. Bell explained that the increase from the prior fiscal year is primarily associated with personnel costs and the City's transition toward bringing additional building and development services in-house.

The proposed operating budget includes approximately \$85,000 for contractual building services through the City's interlocal agreement with Polk County. This interlocal agreement will remain in place while the City develops its internal Community Development Department and will be phased out as City staffing becomes capable of assuming those responsibilities.

The proposed budget also includes approximately \$50,000 in capital improvements for the City-owned property located at 102 W. Broadway Street.

The proposed improvements include renovations, locks, cameras, technology, and other upgrades needed to convert the facility into a centralized location for planning, permitting, building, and related Community Development functions.

The Commission also discussed the potential to temporarily lease portions of the building that are not immediately required for City operations in order to generate revenue and maximize use of the facility.

Direction: Continue planning for renovation of 102 W. Broadway Street as the future Community Development Department location while evaluating opportunities for temporary lease of unused space.

LIBRARY:

There was a slight decrease in the budget this year, totaling \$233,000. \$165,000 for personnel, \$40,000 for operating expenditure, and 27,000 for capital expenditure.

Mr. Bell advised that many expenses associated with establishing the new library are already incorporated into the awarded construction grant and project budget rather than the Library Department's regular operating budget.

The objective is to transition into the new facility.

The Commission discussed potential future uses for the existing library building following relocation. One concept discussed was the use of the facility for an urgent care or other healthcare-related service. Mr. Bell advised that no final recommendation has been made and that the matter will be returned to the Commission for direction before any decision is made.

Mr. Bell announced that the City's new Library Director is scheduled to begin August 17, 2026.

The incoming director has been working with outgoing Interim Library Director Kylie Short to provide for an orderly transition.

CODE ENFORCEMENT:

The total budget is \$205,000, of which personnel services get \$129,300, operating expenses \$70,000, and capital expenditure \$6,000. This would be a slight increase from last year due to the proposed addition of another Code Enforcement Officer. This addition would allow the City to

provide more timely enforcement throughout the community and establish focused enforcement areas within both the CRA and other portions of the City.

The commission then began to question if we could potentially capitalize on the demolition of unsafe properties. Anything demolished and not paid for by the property owner can be assessed on the Property Tax Bill.

So far, there have been 112 cases opened this year, of which 67 have been closed. There are approximately 13 cases expected to proceed before the Special Magistrate, additional notices of violation being prepared, and new complaints continuing to be received.

Compliance is the objective, so it's important to explain the ordinances to our residents and be as helpful as possible. When residents receive a certain level of professionalism, they are more likely to comply with city ordinances.

The Commission noted that the City's lien forgiveness program is scheduled to continue through October 6, 2026.

Direction: Continue planning for an additional Code Enforcement Officer and strengthen processes for recovering eligible nuisance abatement and demolition costs.

SHERIFF'S OFFICE / PUBLIC SAFETY:

The total budget for the Sheriff's Office is \$1.69 million based on the contracts for local policing. \$17,550 is personnel-related costs for pension obligations. Capital expenditures account for \$17,000.

We currently have a day shift, 6 A.M.- 6 P.M., and a night shift, 6 P.M. – 6 A.M., along with a swing shift deputy for when someone's out. We have 9 deputies in total. Our new contract says that we should have 1 Sergeant, 10 deputies, 1 school resource officer, and a secretary.

Direction: Staff and the Sheriff's Office will review the current agreement to confirm the required number of deputies and ensure the City is receiving all law enforcement staffing for which it is paying.

The Sheriff's Office also discussed its community policing efforts, including the recent Crust, Cones and Cops event and opportunities to coordinate future events with other City-sponsored community activities.

The Commission expressed appreciation for the Sheriff's Office's participation in community events and emphasized the importance of maintaining adequate law enforcement coverage within the City.

2. City Manager Updates:

Mr. Bell mentioned the \$10,000 Duke Energy grant, awarded to help with renovations for the downtown revitalization project.

The Commission discussed the future use of City-owned properties, including the existing library site and other potential City facility needs. Mr. Bell advised that recommendations concerning those properties will be brought back to the Commission following completion of applicable planning and procurement processes.

The Commission also discussed future downtown design standards. Mr. Bell advised that the City is currently in the visioning phase and that engineering/design standards would be addressed during later phases. The City's ongoing CCNA professional services procurement may provide firms capable of assisting with that work.

3. City Commission Reports and/ or Correspondence:

Commission members expressed support for the downtown conceptual plan and discussed Fort Meade's potential for future growth.

The Commission emphasized that future development should be planned, controlled, and consistent with the City's desired character.

Commissioners also expressed appreciation to City staff, legal counsel, Code Enforcement, law enforcement personnel, and others involved in preparing and presenting the proposed budget.

No additional Commission action was taken.

ADJOURNMENT:

A motion was made to adjourn the Budget Workshop and was seconded.

Motion carried unanimously.

The meeting was adjourned at approximately 3:34 P.M.

Jaret Landon Williams, Mayor

ATTEST:

Olivia Martin, Interim Deputy City Clerk

MINUTES
FORT MEADE CITY
BUDGET WORKSHOP
THURSDAY, AUGUST 6, 2026
2:30 P.M.

A City Commission Budget Workshop was held on Thursday, August 6, 2026, at City Hall Commission Chambers, 8 W Broadway Ave, Fort Meade, Florida.

CALL TO ORDER:

The City Commission Budget Workshop was called to order.

ROLL CALL- INTERIM DEPUTY CLERK

City Commission

Mayor Jaret Williams Absent
Vice Mayor Petrina McCutchen Present
Commissioner James Watts Present
Commissioner Matthew Taylor Present
Commissioner Candice Lott Present

Staff Present

City Manager Troy Bell Present
City Attorney Jennifer Cockcroft via Teams -TG Law Present
Int Deputy City Clerk Olivia Martin Present

INVOCATION & PLEDGE OF ALLEGIANCE:

Commissioner Watts provided the invocation, followed by the Pledge of Allegiance.

COMMISSION BUSINESS:

1. City Commission Review of the General Fund Operating Budget – Expenditures:

City Manager Troy Bell provided an overview of the proposed General Fund Operating Budget and discussed major financial considerations affecting the City's budget planning.

Mr. Bell reviewed the potential impact of the proposed property tax referendum and explained that, if approved and fully implemented, the referendum could substantially reduce the City's residential taxable value and associated ad valorem revenue.

The City Manager advised that the City's current millage rate is 8.4403 mills and recommended maintaining the current rate while the City continues to evaluate the financial effects of the proposed referendum and potential future commercial development.

The Commission discussed the importance of preparing the budget conservatively and considering the potential effects of reduced property tax revenue on City services.

The potential data center development was also discussed as a possible future source of significant commercial tax revenue. The Commission acknowledged that both the proposed referendum and the potential data center create uncertainty in long-term financial planning. Mr. Bell reviewed the approximately \$9.8 million General Fund budget and explained that a significant portion of General Fund revenues consists of intergovernmental revenues and awarded grants. He clarified that only grants that have already been awarded are included in the proposed budget.

The Commission reviewed the overall distribution of expenditures, including operating expenses, grant-related expenditures, personnel costs, and capital expenditures.

Mr. Bell discussed the City's substantial infrastructure needs, including aging water and wastewater infrastructure, and advised that approximately \$70 million in capital improvements have been identified.

The Commission also reviewed the City's fixed and service-level expenditures. Mr. Bell advised that approximately 77.6% of operating revenue is committed to non-discretionary expenditures, leaving limited funding available for discretionary spending and capital purchases.

The Commission discussed possible operational efficiencies, including reviewing City facility hours, customer service hours, expanded online payment options, and the possible implementation of a four-day workweek with extended operating hours.

LEGISLATIVE:

The Commission reviewed the Legislative Department budget.

Discussion included funding provided to local nonprofit and community organizations. The Commission discussed the importance of avoiding duplication of services between organizations receiving City funding.

The Commission discussed the possibility of establishing a general funding allocation for nonprofit organizations rather than budgeting funds for individual organizations by name.

Organizations could then be evaluated based upon established criteria before funds are awarded.

The Commission also clarified the funding sources for organizations currently receiving support through the Legislative Department and the Community Redevelopment Agency.

Direction: Administration will continue reviewing nonprofit funding and potential duplication of services as the proposed budget is refined.

CITY MANAGER:

The Commission reviewed the City Manager Department budget.

Mr. Bell discussed the proposed operating expenditures and capital expenses associated with the department, including funding related to a proposed City communication/mobile application and necessary technology equipment.

No formal action was taken.

ASSISTANT TO CITY MANAGER:

The Commission reviewed the Assistant City Manager budget.

Mr. Bell recommended changing the position from Assistant City Manager to Assistant to the City Manager.

He explained that the revised position would provide administrative and organizational support to the City Manager while reducing the overall personnel cost associated with maintaining a full Assistant City Manager position.

The Commission discussed the role, organizational needs, succession planning, and the size of the City organization.

Direction: Administration will continue developing the proposed Assistant to the City Manager position as part of the FY 2026–2027 budget.

DEPUTY CLERK:

The Commission reviewed the Deputy City Clerk Department budget.

Mr. Bell recognized Interim Deputy City Clerk Olivia Martin for assuming the responsibilities of the Clerk's Office and discussed the progress made in addressing public records requests, meeting minutes, agendas, meeting administration, and other Clerk's Office responsibilities.

Mr. Bell advised that the Deputy City Clerk Department budget remains relatively consistent with the previous fiscal year.

The City Manager also discussed an organizational change regarding permitting. Permitting responsibilities will no longer be reported through the Deputy City Clerk. Those responsibilities are transitioning to the Permit Coordinator and will ultimately become part of the planned Community Development Department.

The Commission expressed appreciation for the improvements, communication, and progress within the Clerk's Office.

Direction: Continue implementation of the Clerk's Office improvement plan and transition permitting responsibilities away from the Deputy City Clerk Department.

HUMAN RESOURCES:

The Commission reviewed the Human Resources and Risk Management Department budget.

Mr. Bell discussed the importance of both the human resources and risk management functions and recognized Human Resources staff for work completed in addressing outstanding claims, employee-related matters, and organizational needs.

The Commission also recognized the department's efforts in recovering funds and resolving matters that had previously remained outstanding.

No formal action was taken.

ACCOUNTING:

The Commission reviewed the Accounting/Finance Department budget.

Mr. Bell advised that the City currently does not have a Finance Director and discussed the additional responsibilities being handled by existing staff.

He recognized Jennifer Snow and Olivia Martin for their work assisting with budget preparation, financial operations, restructuring departmental budgets, and other Finance Department responsibilities.

The proposed budget anticipates fully staffing the Finance Department consistent with the City's organizational structure.

Discussion included strengthening the City's procurement and grants management functions.

Mr. Bell advised that the City currently has approximately \$30 million in awarded grants across various City funds and emphasized the need for dedicated grant administration, reimbursement tracking, and financial oversight.

The City Manager also reported that staff had identified prior grant expenditures for which reimbursement had not been requested and that staff are working to submit outstanding reimbursement requests.

The Commission expressed support for filling the Finance Director position to provide appropriate leadership and reduce the additional workload currently being carried out by existing staff.

Direction: Continue recruitment and organizational planning for the Finance Department, including Finance Director, procurement, and grants management functions.

CUSTOMER SERVICE:

The Commission reviewed the Customer Service Department budget.

Mr. Bell discussed the importance of customer service as a primary point of contact between the City and its residents, particularly regarding utility services.

The proposed personnel structure includes two employees assigned fully to customer service, one employee whose responsibilities are divided between customer service and permitting, and a department supervisor.

Discussion included improving customer service procedures, modernizing utility operations, encouraging online payments, implementing automatic meter technology, and reviewing department operating hours.

The Commission discussed the possibility of operating customer service on a four-day schedule with extended hours if the change would provide cost savings while maintaining or improving service to residents.

Direction: Administration will continue evaluating customer service operating hours, technology improvements, online payment options, and other opportunities to improve efficiency and resident service.

2. City Manager Updates:

Mr. Bell reviewed the meeting schedule for the upcoming Tuesday.

The following meeting times were clarified:

Budget Workshop – 2:30 P.M.

Shade/Executive Session – 5:30 P.M.

Regular City Commission Meeting – 6:00 P.M.

Mr. Bell also recognized Public Works staff for recent cleanup and improvements around City Hall.

3. City Commission Reports and/ or Correspondence:

Commission members expressed appreciation to City staff for their additional responsibilities, responsiveness, and work being performed throughout the organization.

The Commission also recognized the City Attorney's Office for its responsiveness and assistance to the City.

No additional reports or correspondence requiring Commission action were presented.

ADJOURNMENT:

A motion was made and seconded to adjourn the Budget Workshop.

Motion carried unanimously.

The meeting was adjourned.

Jaret Landon Williams, Mayor

ATTEST:

Olivia Martin, Interim Deputy City Clerk

MINUTES
FORT MEADE CITY
COMMISSION REGULAR MEETING
TUESDAY, APRIL 14, 2026
6:00 P.M.

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, April 14, 2026, at Fort Meade Community Center, 10 SW 3rd Street, Fort Meade, Florida, and via YouTube.

PROCLAMATIONS/PRESENTATIONS/RECONGNITIONS:

CALL TO ORDER:

The meeting was called to order by Mayor Williams.

ROLL CALL- INTERIM DEPUTY CLERK:

City Commission

Mayor Jaret Williams Present
Vice Mayor Petrina McCutchen Present
Commissioner James Watts Present
Commissioner Matthew Taylor Present
Commissioner Candice Lott Present

Staff Present

City Manager Troy Bell Present
City Attorney Zackery Good- TG Law Present

INVOCATION & PLEDGE:

The invocation was delivered by Pastor Williams of Cornerstone Church, followed by the Pledge of Allegiance.

ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA:

Motion: Vice Mayor McCutchen moved to move agenda items M1 and M2 (ordinance 2026-01 & ordinance 2026-02) up to item H.

Second: Commissioner Lott.

Voice Vote: Unanimous yes.

PUBLIC FORUM:

Mayor Williams opened the floor for any comments or concerns not relating to any of the agenda items.

It appears that all public comments are being reserved for the appropriate time in relation to the agenda.

Danielle Evans initially approached the podium regarding the proposed data center. Mayor Williams clarified that the Public Forum was limited to non-agenda matters and that comments concerning the data center and development agreement would be heard when those agenda items were called.

Lisa Rice requested that the Commission consider a moratorium on future data centers.

Mayor Williams again clarified the distinction between non-agenda public forum comments and the data-center matters scheduled later in the meeting.

There being no additional non-agenda comments, the Public Forum was closed.

APPROVAL OF MINUTES:

No approval of prior meeting minutes was reflected in the meeting.

ORDINANCES – SECOND READING:

Motion: Vice Mayor McCutchen moved to adopt ordinance 2026-01 on its second reading.

Second: by Commissioner Watts.

Voice Vote: Unanimous yes.

Motion: Commissioner Watts moved to approve Ordinance 2026-02 on its second reading.

Second: by Vice Mayor McCutchen

Voice Vote: Unanimous yes.

PUBLIC HEARING:

1. Developer Agreement Stonebridge:

The Developer gave a presentation to break down the Stonebridge agreement. Primarily focusing on the data center and mitigation of noise, traffic, power, and water.

Following the developer's presentation, the floor was opened to public commentary. A great number of residents, as well as neighboring residents, stepped up to voice their opinions on the agreement.

Mayor Williams opened the floor to the commission to ask any questions or give any remarks related to the proposed Stonebridge Agreement. Commissioner Taylor took full advantage of this opportunity to voice his concern regarding the public's reaction to the proposed data center. He shared his disappointment with the threats/unsolicited hate mail being received in response to the data center proposal.

Commissioner Lott voiced a concern regarding water allotment and what happens once the allotted amount has been reached.

The developer assured the commission that they would only receive the allotted amount of water and any infrastructure built would have to operate with the agreed-upon water allotment.

Commissioner Watts asked a series of questions that developers would have to perform an ongoing regulatory process to answer.

The Commission assured the public that they are doing their due diligence in researching the ins and outs of adopting the proposed agreement and the possibilities associated with bringing the data center to Ft. Meade.

Motion: Vice Mayor McCutchen motions to accept the development agreement with Stonebridge.

Second: by Commissioner Taylor.

Voice Vote: Unanimous yes.

OLD BUSINESS: NONE

NEW BUSINESS: NONE

RESOLUTIONS: NONE

CITY MANAGER REPORT:

City Manager Mr. Bell mentioned the upcoming CFRPC CRA plan update tour meeting scheduled for April 16, 2026, at 9:15 A.M.

He also mentioned that the notice to proceed for the Library Community Center Project had been issued on April 1, 2026, with a deadline of October 15, 2026. Mr. Bell confirmed that residents should see site work being done by April 20, 2026.

In addition to these notices, Mr. Bell acknowledged that the previous commission had opted to surplus the Trailer Park that the City owns on a loan agreement and that loan has been paid back.

Mr. Bell wrapped up by answering any of the commission's remaining questions regarding purchased property.

CITY ATTORNEY REPORT:

Zackery Good shared his appreciation for the opportunity to serve as the City's attorney. He also thanked the City Manager and staff for making the transition smooth.

REPORTS OF MAYOR AND COMMISSIONERS: NONE

FUTURE AGENDA ITEMS, IF ANY:

Commissioner Taylor requested a DOT traffic study to address traffic concerns on HWY 98 coming into town.

FOR THE GOOD OF THE ORDER:

City Manager requested that members of the commission stay after adjournment for pictures.

ADJOURNMENT:

Motion: to adjourn by Vice Mayor McCutchen

Second: by Commissioner Lott

Voice Vote: Unanimous yes.

There being no further business, Mayor Williams adjourned the meeting.

Jaret Landon Williams, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

DRAFT
MINUTES
FORT MEADE CITY
COMMISSION REGULAR MEETING
TUESDAY, JANUARY 13, 2026
6:00 P.M.

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, January 13, 2026, at 6:00 P.M. at Commission Chambers, 8 W. Broadway Street, Fort Meade, Florida, and via YouTube.

CALL TO ORDER:

The meeting was called to order at 6:00 PM by Mayor Berrien.

1. ROLL CALL - CITY CLERK:

City Commission

Mayor Samuel Berrien Absent
Vice Mayor Jaret Williams Present
Commissioner Matthew Taylor Absent
Commissioner Petrina McCutchen Present
Commissioner James Watts Present
Commissioner Candace Watts Present (see item G01)

Staff Present

City Manager Troy Bell Present
City Attorney Markeishia Smith Present
Deputy City Clerk Nicole Patterson Present
PCSO Sergeant Timothy Lynch Present

INVOCATION & PLEDGE TO THE FLAG

Commissioner Watts gave the invocation, followed by the Pledge to the Flag.

ADDITIONS AND/OR DELETIONS

For consideration of adding to the agenda, the City Clerk distributed Resolution 2025-04 supporting the funding agreement between the Fort Meade Community Redevelopment Agency and Main Street Fort Meade Inc., providing for an effective date.

Motion: to add Resolution 2025-04 to the agenda as Item I-02 by Commissioner McCutchen.

Second: by Commissioner Watts

Voice Vote: passed unanimously.

PUBLIC FORUM: Each person addressing the Commission shall sign in with the City Clerk no later than 6:05 PM. Persons shall step up to the microphone, shall give his/her name and address in an audible tone of voice for the record, and, unless further time is

granted by the Commission, shall limit their address to three (3) minutes. All remarks shall be addressed to the Commission as a body, and not to any member thereof. No person other than the members of the Commission having the floor shall be permitted to enter into any discussion, either directly or through the members of the Commission.

1. James Scarborough

Mr. Scarborough said he addressed the Commission on October 28, 2025, regarding his electric bill and not receiving credit for his solar panels. The City Manager was supposed to investigate and passed it off to the Assistant City Manager. He has not heard anything about the outcome of that investigation and believes the Assistant City Manager thinks it's a joke. He said if he doesn't get an answer tonight, he will request a formal criminal investigation from the Sheriff's Office for utility theft.

2. Heather Grant

Ms. Grant said she is concerned about the data center and signing an open-ended contract. She said the Commission has worked to improve downtown, attract businesses and festivals, and does a great job. Her concern is that this will kill the community, and she said Polk County and Florida are already in a water crisis and this will double consumption overnight.

3. Lisa Rice

Ms. Rice said she appreciated the Commission putting off the vote on the data center to allow the developers more time to meet with residents and distributed research to the Commission. She asked the Commission to do what is right for the City of Fort Meade, not the current or potential business owners and not the people who will be making trillions of dollars that the City will never see.

4. Cayenne Kroom

Ms. Kroom said the data center developers are overselling what the City will get and underselling the negative benefits. She was specifically concerned about water consumption and believes the numbers advertised are not correct and will result in citizens losing water pressure. She would like to see an independent environmental impact assessment done by the City or a local environmental group. She said trading people's health and way of life for a little bit of tax revenue doesn't make sense.

5. Ricky Williams

Mr. Williams said he is concerned about the increase in electric bikes and scooters and said the Commission needs to do something to mitigate accidents. He said he fears that he will lose his privilege as a responsible e-bike operator if the Commission does not act.

6. Raúl Alfonso

Mr. Alfonso said he's been collecting information on the data center and trusts that the Commission will do its due diligence in considering the matter.

7. Dustin Burke

Mr. Burke spoke about the complicated relationship between citizens and those who govern them and said the greatest danger to leadership is not external pressure, but internal drift: the

slow belief that the rules apply differently once you hold power. He said citizens owe leaders respect, prayer, and taxes, but not silence when commitment to the law becomes selective.

8. Tyler Hancock

Mr. Hancock said the Commission should stand hard against the data center because it will decimate the quality of life for all residents of the City. He encouraged others to do their research.

9. Leanne Smith

Ms. Smith implored the Commission to research the data center and look at the pros and cons. She said there will be a lot of waste and pollution, and it will drive away people, nature, and good water.

PROCLAMATIONS/PRESENTATIONS/AWARDS/REPORTS

01. Video Presentation – Historical Society of Fort Meade for 175th Anniversary Production

A video presentation was shown giving the history of Fort Meade.

SWEARING IN NEW COMMISSIONER AND ELECTION OF MAYOR AND VICE MAYOR FOR 2026

01. Swear in Candice Lott for City Commissioner Seat #5 - *Nicole Patterson*

The City Clerk administered the swearing-in of Candice Lott for City Commissioner seat number 5.

02. City Commission Approval of Appointment of Mayor and Vice Mayor for 2026 (Committee Appointments for the City Commission will be on February 10, 2025, Regular City Commission Meeting Agenda)

Motion: to nominate Jaret Landon Williams as Mayor by Commissioner Watts.

Second: by Commissioner McCutchen

Voice Vote: passed unanimously.

Motion: to nominate Commissioner McCutchen as Vice Mayor by Commissioner McCutchen.

Second: by Commissioner Lott

Voice Vote: passed 3-1. Commissioner Watts opposed.

CONSENT AGENDA: (one vote on all items unless pulled from agenda)

Commissioner Lott asked that Item 02 Resolution 2026-01 be pulled from the Consent Agenda for further discussion.

01. Minutes of December 23, 2025, Special City Commission Meeting

02. Resolution R2026-01 - New Fire Station - RFQ Issuance - *Interim Fire Chief Jason Lamana*

03. Resolution R2026-02 - City of Fort Meade Local Mitigation Strategy Statement Approval - *Assistant City Manager Amy Wheeler*

Motion: to approve Consent Agenda items one and three by Vice Mayor McCutchen.

Second: by Commissioner Watts

Voice Vote: passed unanimously.

RESOLUTION(S)

01. Resolution R2026-03 - CDBG Block Grant Proposed Reallocation of all or a portion of the remaining \$1.1 M Funding

The Assistant City Manager said the Commission directed staff to move forward with reallocating up to \$1.1 million in unspent COVID relief funding to support the local business community. The Tampa Bay Black Business Investment Corporation would act as the City's qualified subrecipient and handle outreach, eligibility, underwriting, compliance, and reporting.

1. Lisa Rice

Ms. Rice asked that \$100,000 be held back to benefit the parks.

2. Dustin Burke

Mr. Burke said that directing the funds toward local businesses is a constructive step that supports job creation and economic recovery in alignment with the original purpose of the program. He is concerned about the amount being discussed and said the math did not add up on the utility assistance program. He said he submitted a public records request on November 17, 2025, asking the city to produce the calculations supporting those allocations and has not received the information. He asked if the City has done the math to support the figure being presented and, if so, said the analysis should be made part of the public record.

Commissioner Watts said he spoke with the City Attorney and the following will be incorporated into Resolution 2026-03 and there is no objection from the organizers. The City Attorney read, "In accordance with the code of ethics for public officers and employees, Chapter 112 of the Florida statutes and pursuant to the ethical standards of conflict-of-interest provisions and the Fort Meade City Charter, no elected official or any immediate family members of any elected official will be eligible to apply for, receive, or otherwise benefit from this program."

Commissioner Lott asked if there will be a clearly defined application and scoring process that would be available for the public to see after the selection is done. Albert Lee, President of the Black Investment Corporation, said they would work with the City to establish the

criteria, and there is guidance within the CDBG as to how eligibility requirements can be put in place to maintain objectivity throughout the process.

Commissioner Rice said the amount for the parks could not be considered because of the fund's specific guidelines. The City Attorney said the CRA addressed money set aside for parks at a previous meeting.

Motion: to approve Resolution 2026-03 by Vice Mayor McCutchen.

Second: by Commissioner Lott

Voice Vote: passed unanimously.

02. Resolution 2026-04 - Supporting the Funding Agreement between the Fort Meade Community Redevelopment Agency and Main Street Fort Meade Inc. and providing for an effective date (added to the Agenda during Item D)

1. Sam Berrian

Mr. Berrian said this document is normally received from the City upon the agreement being initiated and should have been submitted before December 31, 2025. It needs to be done now and uploaded to the State of Florida for compliance reasons.

The City Attorney gave a summary of the agreement and said it can be reviewed annually.

Motion: to approve Resolution 2026-04 by Vice Mayor McCutchen.

Second: by Commissioner Lott

Voice Vote: passed 3-1. Commissioner Watts opposed.

03. Resolution R2026-01 - New Fire Station - RFQ Issuance - *Interim Fire Chief Jason Lamana* (moved from Consent Agenda)

Mr. Bell said the Resolution should read "RFP" rather than "RFQ". Mr. Lamana provided an overview of the project and funding. Mayor Williams expressed concern over location and said he feels the RFP is premature. Mr. Bell said he would also like more time to review but said if the process is not started now, the grant funding deadline could be missed. Mr. Lamana said his request is not for this parcel but to solicit contractors.

1. Sam Berrien

Mr. Berrien said having the fire station in the midst of downtown will not be congruent with revitalization efforts and events which might need the road blocked off. He encouraged the Commission not to move forward.

2. Leanne Smith

Ms. Smith said it wouldn't necessarily conflict with City events because the structure could be entered from either side. She said other historic cities have fire stations as a prominent

part of the community, and firefighters are normally well respected and well received. She said there would be less tear-down at the proposed site due to the drive-through teller lanes.

Motion: to approve Resolution 2026-01 by Vice Mayor McCutchen.

Second: by Commissioner Watts

Voice Vote: passed 3-1. Mayor Williams opposed.

PUBLIC HEARINGS, if any: NONE.

ORDINANCE(S): NONE.

OLD BUSINESS (discussion of matters held over from last meeting, if any): NONE.

NEW BUSINESS: NONE.

REPORT OF THE MAYOR: NONE.

REPORT OF THE CITY MANAGER:

- 01. Receive and File - Plante Moran Forensic Audit Report**
- 02. Library Usage Report**
- 03. Fire Department Run Reports**
- 04. Code Enforcement Update**
- 05. City Manager 90-day Entry Plan**
- 06. Water and Sewer Initial Assessments**
- 07. Tentative Stonebridge Data Center Project Town Hall Meeting Dates**

The City Clerk distributed a packet with details on each item.

REPORT OF THE CITY ATTORNEY:

The City Attorney spoke about participation in meetings when a member of the Commission is not physically present and asked for feedback so a policy can be drafted.

The Shade Meeting is tomorrow, and a court reporter will be there. Commissioner Watts requested a copy of the transcript from the last shade meeting and never received it.

FUTURE AGENDA ITEMS OF COMMISSIONERS, if any: NONE.

UPCOMING MEETING DATES:

- 01. January 14, 2026 - City Commission Executive Session at 5:00 PM**
- 02. Tentative Stonebridge Data Center Project Town Hall Meeting - Week of January 26-30, 2026, TBD**
- 03. February 9, 2026 - Planning and Zoning Meeting at 5:30 PM**

**04. February 10, 2026 - Regular City Commission Meeting at 6:00 PM -
"Commemoration Ceremony for Vice Mayor James "Possum" Schall"**

05. March 10, 2026 -Pension Board Meeting at 5:00 PM

06. March 10, 2026 - CRA Meeting at 5:30 PM

07. March 10, 2026 - Regular City Commission Meeting at 6:00 PM

FOR THE GOOD OF THE ORDER (limited to events, feel-good announcements only)

Commissioner Watts would like Comments from the Commissioners put back on the agenda.

Mayor Williams asked for an update from the City Manager by next Friday on grant funds, specifically the expected date of depletion of each fund.

ADJOURN.

Motion: to adjourn the Regular Commission meeting of January 13, 2026, at 7:57 p.m. by Vice Mayor McCutchen.

Second: by Commissioner Lott

Voice Vote: passed unanimously.

There being no further business, Mayor Williams adjourned the meeting.

Jaret Landon Williams, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

DRAFT
MINUTES
FORT MEADE CITY
COMMISSION WORKSHOP
THURSDAY, MARCH 5, 2026
5:00 P.M.

A Workshop of the Fort Meade City Commission was held on Thursday, March 5, 2026, at 5:00 PM at Commission Chambers, 8 W. Broadway Street, Fort Meade, Florida, and via YouTube.

A. CALL TO ORDER:

The meeting was called to order at 5:00 PM by Mayor Williams.

B. ROLL CALL - CITY CLERK:

City Commission

Mayor	Jaret Williams	Present
Vice Mayor	Petrina McCutchen	Present
Commissioner	James Watts	Present
Commissioner	Matthew Taylor	Present
Commissioner	Candice Lott	Present

Staff Present

City Manager	Troy Bell	Present
City Attorney	Markeishia Smith	Present
Interim Deputy City Clerk	Olivia Martin	Present
Human Resources Director	Gloria Nelson	Present

Mayor Williams gave an invocation.

C. NEW BUSINESS:

1. Rules of Conduct for City Commission

Mr. Bell gave an overview of the City's form of government, the ability of the Commission to adopt rules of procedure, and Robert's Rules of Order Newly Revised.

Commission discussion included the committee appointment procedure, timing of proclamations during the meeting, time limit for public comment, and complying with the City Charter. The City Attorney and City Manager will review the proposed rules of procedure and offer further input at the next meeting.

D. ADJOURNMENT:

Motion: to adjourn by Commissioner Watts.

Second: Vice Mayor McCutchen

Voice Vote: passed unanimously

There being no further business, Mayor Williams adjourned the workshop on Thursday, March 5, 2026, at 6:17 PM.

Jaret Landon Williams, Mayor

ATTEST:

Olivia Martin, Interim Deputy City Clerk

DRAFT
MINUTES
FORT MEADE CITY
COMMISSION AND PLANNING AND ZONING
BOARD WORKSHOP

TUESDAY, JUNE 23, 2026
5:30 P.M.

A Workshop of the Fort Meade City Commission and Fort Meade Planning and Zoning Board was held on Tuesday, June 23, 2026, at 5:30 PM at Commission Chambers, 8 W. Broadway Street, Fort Meade, Florida, and via YouTube.

A. CALL TO ORDER:

The meeting was called to order at 5:30 PM by Vice Mayor McCutchen.

B. ROLL CALL - CITY CLERK:

City Commission

Mayor	Jaret Williams	Absent
Vice Mayor	Petrina McCutchen	Present
Commissioner	James Watts	Present
Commissioner	Matthew Taylor	Present
Commissioner	Candice Lott	Present

Planning and Zoning Board

Chair	Richard Cason	Present
Member	James Myers	Absent
Member	Curtis Franklin	Present
Member	Megan Zahara	Present
Member	Ramel Ford	Absent
Member	Debbie Rowell	Absent
Member	Rupert Russell	Present

Attorney- Jennifer Cockcroft- TG Law Present

C. INVOCATION & PLEDGE:

Commissioner Watts gave an invocation followed by the Pledge of Allegiance to the flag.

D. NEW BUSINESS:

1. The Martin Luther King Street Corridor

Mr. Bell said there was discussion concerning possible mixed-use development and a mulching endeavor involving a contradiction between the City Code of Ordinances and Land Development Code.

Brenda Torres with the Central Florida Regional Planning Council gave a presentation covering issues along the MLK Street Corridor requiring Commission and Board direction and provided the history of land use and zoning in the area.

Stefanie von Paleske-Bush with the Central Florida Regional Planning Council presented possible options to correct the contradiction.

- Option 1: Allow single-family homes in C1 as a special exception.
- Option 2: Consider creating a new mixed-use district.
- Option 3: Leave it as it is.
- Option 4: Leave it Commercial and allow existing single-family homes to be rebuilt or reconstructed if destroyed by natural disaster without rezoning; this does not allow for any new residential development.

Mr. Bell said there are two things to consider before deciding: 1) There is a referendum on property taxes on the ballot; and 2) The CRA is currently compiling data and statistics on the downtown area and should have renderings in the next 30-45 days. He said mixed-use helps support affordable housing.

2. Potential Text Amendments to the Land Development Code About Non-Residential Uses

Ms. Torres said there is a conflict between the Land Development Code, which allows recycling, and the Code of Ordinance, which does not. One option could be to change the Code of Ordinance to allow recycling by special use permit, which would also allow the Board and Commission to impose conditions.

The Attorney said the definitions in the Ordinance need to be tightened up. Any modifications to the Ordinance would go to the Board and then to Commission for discussion and adoption.

Mr. Bell recommended waiting for the renderings from the CRA before deciding on any rezoning. The Commission agreed to wait for the renderings.

3. Open Discussion

Mr. Cason asked for a text amendment to eliminate flag lots. Ms. von Paleske-Bush said this could be done at some time as other ordinance changes, and they are currently looking for other discrepancies between the Code of Ordinances and the Land Development Code.

Mr. Cason asked that there be more time scheduled between Planning and Zoning Board meetings and City Commission meetings so the Commission would have the information compiled and discussed by the Board when considering issues. Mr. Bell said he will work on the meeting timings and on getting Board minutes caught up.

1. Marice Campbell

Ms. Campbell asked for clarification on the options. Ms. Torres said a special exception would have to come before the Board and Commission, whereas changing the zoning to mixed use would not.

2. Hilda Rogers

Ms. Rogers had a question about the zoning of a specific parcel, and Ms. Torres helped identify it as commercial.

E. ADJOURNMENT:

There being no further business, Vice Mayor McCutchen adjourned the meeting on Tuesday, June 23, 2026, at 6:50 PM.

Jaret Landon Williams, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

DRAFT
MINUTES
FORT MEADE CITY
COMMISSION CRA MEETING
TUESDAY, MARCH 11, 2025
5:00 P.M.

A CRA Meeting of the Fort Meade City Commission was held on Tuesday, March 11, 2025, at Fort Meade City Hall, 8 Broadway Street W, Fort Meade, Florida, and via YouTube.

A. CALL TO ORDER:

Mayor Berrien called the meeting to order at approximately 5:05 P.M.

B. ROLL CALL- INTERIM DEPUTY CLERK:

City Commission

Mayor	Samuel Berrien	Present
Vice Mayor	James Schaill	Present
Commissioner	James Watts	Present
Commissioner	Petrina McCutchen	Present
Commissioner	Jaret Williams	Present

Staff Present

City Manager	Alis Drumgo	Present
City Attorney	Markeisha Smith	Present

C. COMMISSIONS WORKSHOP:

PRWC Presentation: Polk Regional Water Cooperative.

Eric Dean, the executive director at PRWC, came in and gave a brief presentation to explain what the PRWC is and why it is important to the city of Ft. Meade. During his presentation, he explained how restrictions to the Upper Floridan Aquifer are directly impacting the Polk County area. Without access to the Upper Floridan Aquifer, Polk County residents would have to obtain water from alternate sources. The problem is that there are limited options for obtaining this water.

This is where the PRWC becomes useful. They search for alternate water supply projects and help with choosing the most cost-efficient option.

Upon completion of the PRWC presentation, the floor was opened for commentary. There were no questions or concerns.

Motion: to adjourn was made by Commissioner McCutchen.

Second: by Commissioner Watts.

Voice Vote: Unanimous yes.

The Commission's Workshop adjourned at 5:38 P.M.

D. BOARD OF TRUSTEES:

This portion of the meeting commenced at approximately 5:39 P.M.

E. APPROVAL OF MINUTES:

Motion: Commissioner Watts moved to approve the minutes from the meeting held on December 10, 2024.

Second: Commissioner McCutchen.

Voice Vote: Unanimous yes.

F. NEW BUSINESS:

a. Ratification of Invoice Payments

Motion: to approve the ratification of invoice payments was made by Commissioner Watts.

Second: Vice Mayor Schaill.

Voice Vote: Unanimous yes.

b. Ratification of Retiree Payments

Motion: To approve the ratification of retiree payments was made by Commissioner McCutchen.

Second: by Vice Mayor Schaill.

Voice Vote: Unanimous yes.

c. Quarterly Investment Returns of December 31, 2024

No Vote Required.

d. Review and Approve Detailed Accounting Reports (for the Fire/Police Plans to be filed with the annual reports).

Motion: Vice Mayor Schaill moved to review and approve the detailed accounting reports for the Fire and Police plans to be filed with the annual reports.

Second: by Commissioner Watts.

Voice Vote: Unanimous yes.

e. Plan Administrative Comments

No Comments.

Motion: to adjourn was given by Commissioner Watts.

Second: by Vice Mayor Schaill.

Voice Vote: Unanimous yes.

Meeting adjourned at approximately 5:53 P.M. Next meeting scheduled for June 10, 2025, at 5:30 P.M.

G. CRA:

This portion of the meeting began at approximately 5:54 P.M.

H. PUBLIC FORUM: NONE

I. RESOLUTIONS:

CRA Resolution R 25-02: Resending all resolutions for R2024-06 and authorizing the cancellation of the pro charging contract.

The Commission discussed the need for EV charging stations at Wawa, focusing on whether the need is great enough to keep the pro charging contract in place. The City Manager informed the Commission that they could still cancel prior to receiving any payments without penalty.

Mr. Drumgo also proposed the option to keep the resolution while cancelling the contract. This would allow for future changes without having to write a new resolution.

Motion: Commissioner McCutchen moved to retain the resolution (R2024-06) and cancel the existing contract, revisiting the execution of a contract later subject to the City Manager's discretion.

Second: by Commissioner Watts.

Voice Vote: Unanimous yes.

J. ADJOURNMENT:

Motion: to adjourn by Vice Mayor Schail.

Second: by Commissioner McCutchen.

Voice Vote:

There being no further business, Mayor Berrien adjourned the meeting.

Samuel Berrien, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

DRAFT
MINUTES
FORT MEADE CITY
COMMISSION CRA MEETING
TUESDAY, AUGUST 12, 2025
5:00 P.M.

A CRA Meeting of the Fort Meade City Commission was held on Tuesday, August 12, 2025, at Fort Meade City Hall, 8 Broadway Street West, Fort Meade, Florida, and via YouTube.

A. CALL TO ORDER:

The meeting was called to order by Mayor Berrien.

B. ROLL CALL- INTERIM DEPUTY CLERK:

City Commission

Mayor	Samuel Berrien	Present
Vice Mayor	James Schaill	Present
Commissioner	James Watts	Present
Commissioner	Petrina McCutchen	Present
Commissioner	Jaret Williams	Present

Staff Present

City Manager	Alis Drumgo	Present
City Attorney	Markeisha Smith	Present

C. PUBLIC FORUM:

The floor was open for public comment; however, there was none.

D. BUSINESS: CRA POLICIES AND PROCEDURES MANUAL

1. The commission reviewed the CRA Policies and Procedures Manual, noting any corrections:
 - All meetings will start at 5 P.M. instead of 6:30 P.M.
 - It was also noted that the Commission had never designated officers for the CRA, only the CRA advisory board.
2. Agendas: According to the Policies and Procedure Manual, amended agendas are to be provided to the CRA board by 12 noon on Friday, before Tuesday's meeting. A copy of the policies and procedures should also be provided to the CRA board by 12 noon on Monday, prior to Tuesday's meeting.

3. Preamble/ Bylaws: Established to provide local operating rules consistent with FL state statutes regarding redevelopment projects.
 - Development and adoption of a community development plan is essential.
 - The Community Development Plan should include things like parks, equipment, and affordable housing.
 - Ms. Johnson acknowledged that there is currently a Community Development Plan in place; it just needs to be updated.
4. General Provision and Meetings: The affairs of the Community Redevelopment Agency (CRA) shall be controlled by a board of commissioners, known as the CRA Board.
 - The CRA Board shall be composed of 5 city commissioners.
 - The city commission may appoint the city advisory board.
 - i. The advisory board shall have 7 members, appointed in alignment with the city's board and committee policy.
 - ii. The advisory board member may be reappointed to an additional 2-year term but shall not serve more than 2 years consecutively.
 - iii. Members of the advisory board must be business owners, property owners, or employed within the CRA district.
5. Administration: The CRA Board may assign the City Manager or other city staff members to employ a CRA Director to be the chief administrative officer of the agency. (must have 2/3 vote)
 - For any regular or special meeting, the CRA Director shall be employed and serve at the will of the CRA Board.
 - The CRA Director is responsible for implementing policies as directed by the CRA Board.
 - The CRA Director shall also prepare the proposed CRA budget (annual) along with any other duties that may be assigned.
6. Officers' Terms and Duties:
 - The Chair and Vice Chairperson (1-year term)
 - The City Clerk or Deputy City Clerk
 - i. Serves as custodian of the minutes, being responsible for the accurate keeping of the minutes for the CRA Board.
 - The Director of Finance
 - i. Responsible for the safekeeping of the funds and security of the agency.
 - Fiscal Management
 - i. Handles the annual reports, audits, accounting, surplus funds, and expenditures.

After reviewing the Procedures, Policies, and Bylaws, the Commission was instructed to sign the document acknowledging that they understand these procedures, policies, and bylaws. The floor was then opened for any questions.

E. PROGRAMS:

There are three types of programs that can be applied for. These programs consist of the Commercial Exterior Improvement program, the Commercial Interior Improvement program, and the Residential Improvement program. Each program has its own funds that will be utilized for these improvements.

1. Commercial Exterior Improvement: The intent is to support the revitalization of the commercial corridor of the Ft. Meade CRA by stimulating private investment and improvement that enhances the appearance of commercial properties. Any funds received by the applicant can be used to replace/repair any of the following items: awnings, paint, windows, doors, etc.
2. Commercial Interior Improvement: This program intends to help business owners revitalize the interior of their businesses, making any necessary upgrades that will help their business flourish.
3. Residential Improvement Program: This program assists property owners within specific target areas with eligible projects including exterior repairs or enhancements to improve safety, property value, and the overall aesthetics of the neighborhood.

Program Eligibility:

Properties along HWY 17 and Broadway St. shall be eligible for 50% reimbursement of project cost, not exceeding \$10,000. Commercial properties located on MLK Jr. St. are eligible for up to 75% reimbursement of project cost. The difference is due to the lack of businesses on MLK Jr. St.

New construction is not eligible for the Commercial Exterior Improvement Program. If applying for Commercial Exterior Improvement, one cannot apply for Commercial Interior Improvement. If awarded, one must wait 5 years to apply for another program. Stacking grants is allowed, so incubators are being brought in to pour in additional funds for the small businesses of Ft. Meade.

There is a point system in place to help determine eligibility. Any applicant with less than 60 pts will be recommended for denial. Therefore, the scoring criteria are very important.

For property owners applying for the Residential Improvement Program, the income reported must be qualified at or below 85% of medium income. Government and non-profit organizations are not eligible to apply, except for those paying property taxes. This program is intended for single-family homes, duplexes, and townhomes.

Applicants must ensure that the property taxes, property insurance, and mortgage are current.

Process:

All qualified applicants must schedule an appointment with the CRA prior to preparing an application for submittal. Applicants are to call (863)267-4205 to set up these appointments. The application process is first-come, first-served due to limited spaces.

For eligible applicants applying for the Residential Improvement Program, the following is required:

- Photo ID.
- Income Verification
- Current Photos and Any Historical Photos of the structure (if applicable)
- Images of Architectural style/features that the owner likes

The applicant (residential) must also provide staff and contractors with access to the exterior spaces of the house. An initial site meeting will be scheduled once the property is ready for contractor assignment. Following this meeting, the house will be placed in one of the following categories.

Level 1: Includes repair and replacement of eaves, fascia boards, gutters, downspouts, scraping /painting, or other protective covering repairs. Screen repair, window landscaping, window replacement, damaged wood replacement, French repairs, and front door repair/ replacement is included in the Level 1 category. The maximum amount for this grant is \$5,000, and it is not a matched grant.

Level 2: Houses with termite damage and/or roof damage qualify for this category. This category covers all the same repairs/replacements mentioned in Level 1 with the addition of fence repairs to the list. The maximum amount awarded for this level is \$25,000.

If the property owner wishes to have work done that exceeds the budget or is outside of the program guidelines, they would have to enter into a separate agreement with the contractor.

Dispersing of Funds/ Grant Expiration:

If awarded a grant, you must act on it. Follow policy and guidelines to avoid expiration of the grant.

Applicants must receive a building permit within 6 months of the date that the CRA approves the request. If not, the applicant risks the grant expiring.

Project completion must be within 12 months of the issuance of a building permit. Extensions may be granted by the CRA, but only under special circumstances.

All work must be permitted as necessary and completed by licensed contractors for both the interior and exterior programs.

Lastly, applicants will need to have 3 quotes (itemized statements) from the contractor.

F. FOR THE GOOD OF THE ORDER:

The Commission expresses its appreciation for the thorough presentation.

G. ADJOURNMENT:

Motion: to adjourn by Commissioner Watts

Second: by Vice Mayor Schaill

Voice Vote: Unanimous yes.

There being no further business, Mayor Berrien adjourned the meeting.

Samuel Berrien, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

DRAFT
MINUTES
FORT MEADE CITY
COMMISSION CRA MEETING
TUESDAY, OCTOBER 14, 2025
5:00 P.M.

A CRA Meeting of the Fort Meade City Commission was held on Tuesday, October 14, 2025, at Fort Meade City Hall, 8 Broadway Street West, Fort Meade, Florida, and via YouTube.

A. CALL TO ORDER:

The meeting was called to order by Mayor Berrien.

B. ROLL CALL- INTERIM DEPUTY CLERK:

City Commission

Mayor	Samuel Berrien	Present
Vice Mayor	James Schaill	Present
Commissioner	James Watts	Present
Commissioner	Petrina McCutchen	Present
Commissioner	Jaret Williams	Present

Staff Present

City Manager	Alis Drumgo	Present
City Attorney	Markeisha Smith	Present

C. PUBLIC FORUM:

Resident Scott Lynch came up to voice his concerns on the proposed data center. His concerns included, but were not limited to, the following:

- 1) Increased utility rates.
- 2) Consumption of energy (usage consistent with that of 2,000 homes).
- 3) Climate change.
- 4) Water consumption (can we support the yearly consumption rate of 10 million gallons)

Mr. Lynch provided facts to support his concerns before his 3 min were up and Public Forum was closed.

D. CRA RESOLUTIONS:

Resolution 2025-108 is a resolution of the Ft. Meade Community Redevelopment Agency, approving a redevelopment grant agreement between the Ft. Meade CRA

and Habitat for Humanity of East Polk Inc. for the administration of the owner-occupied Residential Rehabilitation Incentive Program, authorizing the CRA Chair and Executive Director to execute the agreement providing for severability and providing for an effective date.

At this time, Commissioner McCutchen started a motion to adopt the resolution but was stopped to allow Vice Mayor Schaill to join the meeting via web.

Motion: Commissioner Watts moved to allow Vice Mayor Schaill to attend the meeting and cast votes digitally.

Second: by Commissioner McCutchen.

Voice Vote: Unanimous yes.

Motion: Commissioner McCutchen moved to approve Resolution 2025-108, approving the Redevelopment Grant Agreement between the Ft. Meade CRA and Habitat for Humanity of East Polk Inc.

Second: by Commissioner Williams.

Voice Vote: Unanimous yes.

E. ADJOURNMENT:

Motion: to adjourn by Commissioner McCutchen.

Second: by Commissioner Williams.

Voice Vote: Unanimous yes.

There being no further business, Mayor Berrien adjourned the meeting.

Samuel Berrien, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

**DRAFT
MINUTES
FORT MEADE CITY
COMMISSION CRA MEETING
TUESDAY, DECEMBER 9, 2025
5:00 P.M.**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, December 9, 2026, at Fort Meade City Hall, 8 Broadway Street West, Fort Meade, Florida, and via YouTube.

A. CALL TO ORDER:

The meeting was called to order by Mayor Berrien.

B. ROLL CALL- INTERIM DEPUTY CLERK:

City Commission

Mayor	Samuel Berrien	Present
Vice Mayor		
Commissioner	James Watts	Present
Commissioner	Petrina McCutchen	Present
Commissioner	Jaret Williams	Present

Staff Present

City Manager	Howard W. Brown Jr.	Present
City Attorney	Anthony Sabatini	Present

C. PUBLIC FORUM: NONE.

D. BUSINESS:

1. CRA Resolution 2025-121: A resolution of the City of Ft. Meade Community Redevelopment Agency approving a budget amendment for the Commercial Facade Grant (originally \$10,000 now requesting \$25,000).

Motion: Commissioner McCutchen motions to adopt Resolution 2025-121, approving an amendment to the CRA Commercial Façade Grant Program.

Second: by Commissioner Williams.

Voice Vote: Unanimous yes.

2. CRA Resolution 2025-122: A resolution of the City of Ft. Meade Community Redevelopment Agency approving a budget amendment for the Residential Rehabilitation Program (additional \$24,720).

Motion: Commissioner McCutchen moves to approve the budget amendment of an additional \$24,720 for the Residential Rehab Program and the authorization of the CRA Executive Director or Designee to take all necessary action to implement the budget amendment and contract modification (approve R 2025-122).

Second: Commissioner Williams

Voice Vote: Unanimous yes.

3. CRA Resolution 2025-123: A resolution of Ft. Meade Community Redevelopment Agency approving a budget amendment to enhance the community's facilities and improve quality of life through the CRA capital project.

Motion: Commissioner McCutchen makes a motion for the Ft. Meade CRA to approve a budget amendment of \$120,000 and authorize the CRA Executive Director or Designee to take all necessary actions to implement the amendment (approve R 2025-123).

Second: by Commissioner Williams

Voice Vote: Unanimous yes.

E. FUTURE AGENDA ITEMS, IF ANY:

The Commission briefly discussed the possibility of adding a mural to the community center and doing some parking lot resurfacing as part of the CRA's efforts to beautify the community. This discussion, however, will be tabled until next meeting.

F. ADJOURNMENT:

Motion: to adjourn by Commissioner McCutchen.

Second: by Commissioner Williams.

Voice Vote: Unanimous yes.

There being no further business, Mayor Berrien adjourned the meeting.

Samuel Berrien, Mayor

ATTEST:

Nicole Patterson, Deputy City Clerk

**CITY OF
FORT MEADE, FLORIDA
RESOLUTION R2026-54**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, ADOPTING A FINAL OPERATING MILLAGE RATE OF AD VALOREM TAXATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2026, AND ENDING SEPTEMBER 30, 2027; PROVIDING FOR SCRIVENER'S ERRORS AND AN EFFECTIVE DATE.

WHEREAS, the City of Fort Meade has a proposed budget for its General Fund, which calls for revenues to be raised from ad valorem taxation; and

WHEREAS, the City Commission conducted a public hearing and adopted its tentative operating millage rate for the fiscal year commencing on October 1, 2026, and ending on September 30, 2027 ("Fiscal Year 2026-2027") via Resolution 2026-51 at its September 3, 2026, City Commission First TRIM Hearing; and

WHEREAS, pursuant to Section 200.065, Florida Statutes, the City of Fort Meade is required to advise the Property Appraiser of its final operating ad valorem taxation millage rate, its rolled back rate, and the date, time, and place that the public hearing will be held to consider the final millage rates and the final budget; and

WHEREAS, the final operating millage rate of ad valorem taxation for Fiscal Year 2026-2027 is 8.4403 mills, which is \$8.4403 per \$1,000.00 of assessed value; and

WHEREAS, the rollback rate is 8.3184 mills, which is \$8.3184 per \$1,000.00 of assessed value; and

WHEREAS, the City Commission hereby determines that this Resolution is in the best interest of the health, safety, and welfare of the City of Fort Meade, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, AS FOLLOWS:

Section 1. **Recitals Adopted.** The foregoing recitals are hereby ratified and confirmed as true and correct and are incorporated herein by this reference.

Section 2. **Final Operating Millage Tax Rate.** The final operating millage rate of ad valorem taxation is 8.4403 mills, which is \$8.4403 per \$1,000.00 of taxable assessed value for Fiscal Year 2026-2027, which is 1.465% above the rolled-back rate of 8.3184 mills.

Section 3. **Scrivener's Errors.** Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

Section 4. **Effective Date.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Commission of the City of Fort Meade, Florida, this 17th day of September 2026.

By: _____
Jaret Landon Williams, Mayor

ATTEST:

Olivia Martin, Interim Deputy City Clerk

Approved as to form and legal sufficiency.

TG Law PLLC, City Attorney

Requested by Administration

Voted

Mayor Jaret Landon Williams

Vice Mayor Petrina McCutchen

Commissioner James Watts

Commissioner Matthew Taylor

Commissioner Candice Lott

ORDINANCE NO. 26-10

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, ADOPTING THE FINAL BUDGET FOR EACH OF THE SEVERAL FUNDS AND DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2026, AND ENDING SEPTEMBER 30, 2027; PROVIDING FOR APPROPRIATIONS AND PROCEDURES; PROVIDING FOR CONFLICTS, SEVERABILITY, SCRIVENER'S ERRORS AND AN EFFECTIVE DATE.

WHEREAS, the City of Fort Meade, Florida (the "City") has prepared and recommended an annual budget for the Fiscal Year beginning October 1, 2026, and ending September 30, 2027, ("Fiscal Year 2026-2027") for each of the funds the City maintains, which is attached hereto and incorporated herein as Exhibit "A"; and

WHEREAS, Section 29(a) of Article III, "Legislative Procedures," of the City Charter states that City Commission shall, by ordinance, adopt the budget on or before the 30th day of September of each year; and

WHEREAS, pursuant to Sections 166.241 and 200.065, Florida Statutes, the City of Fort Meade has provided notice that a public hearing will be held to consider the final millage rate and the final budget; and

WHEREAS, the Fort Meade Community Redevelopment Agency conducted a public hearing and approved its proposed budget for Fiscal Year 2026-2027 via Resolution 2026-10 at its September 3, 2026, Meeting, and submitted the same to the City of Fort Meade for inclusion in the City's budget and consideration by the City Commission; and

WHEREAS, the City Commission hereby determines that this Ordinance is in the best interest of the health, safety, and welfare of the City of Fort Meade, Florida.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, THAT:

Section 1. Recitals Adopted. The foregoing recitals are hereby fully incorporated herein as the legislative findings of the City Commission of the City of Fort Meade.

Section 2. Approval of Budget for Fiscal Year 2026-2027. Pursuant to the City of Fort Meade Charter and Florida Statutes, Chapters 166 and 200, the City of Fort Meade hereby adopts the various final budgets as set forth in Exhibit "A," which is attached hereto and incorporated herein.

Section 3. Amendments to Appropriations. Supplemental amendments to appropriations may be affected as deemed necessary in strict compliance with the procedures specified in Sections 29(b) and 29(c) of Article III, “Legislative Procedures,” of the City Charter.

Section 4. Conflicts. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5. Severability. Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

Section 6. Scrivener’s Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Ordinance, as determined by the City Clerk and City Attorney, may be corrected.

Section 7. Effective Date. This Ordinance shall take effect immediately upon final adoption.

The foregoing ordinance was moved by _____, seconded by _____ and upon being put to the vote, the vote was as follows:

	AYE	NAY
Mayor Jaret Landon Williams	_____	_____
Vice Mayor Petrina McCutchen	_____	_____
Commissioner James Watts	_____	_____
Commissioner Matthew Taylor	_____	_____
Commissioner Candice Lott	_____	_____

PASSED on first reading at _____ Session of the City Commission held on _____, 20____.

The foregoing ordinance was moved by _____, seconded by _____ and upon being put to the vote, the vote was as follows:

AYE NAY

Mayor Jaret Landon Williams

Vice Mayor Petrina McCutchen

Commissioner James Watts

Commissioner Matthew Taylor

Commissioner Candice Lott

PASSED on second and final reading at _____ Session of the City Commission held on _____, 20____.

CITY OF FORT MEADE, FLORIDA

(MUNICIPAL SEAL)

Mayor-Commissioner

ATTEST:

Olivia Martin,
Interim Deputy City Clerk

Commissioners

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

TG Law PLLC,
City Attorney

EXHIBIT “A”

SPECIAL REVENUE FUND

Fund Totals	Personnel Services/ Salary & Wages	Expenditures	Capital	Total w/o Grants	Awarded Grants	Total W Grants	Expense	Unawarded Grants	Fund Revenues	Fund
Fleet	-	206,333.33	-	206,333.33	-	206,333.33		-		
Legislative	44,500.00	127,286.80	-	171,786.80	-	171,786.80		-		
City Manager	220,874.99	28,074.00	3,000.00	251,948.99	-	251,948.99		6,000,000.00		
D. Clerk	115,386.93	20,519.00	-	135,905.93	-	135,905.93		-		
HR	179,586.47	32,331.00	2,000.00	213,917.47	-	213,917.47		-		
Asst CM	63,440.52	2,679.00	-	66,119.52	-	66,119.52		-		
Acct	455,408.18	211,219.95	-	666,628.13	-	666,628.13		-		
Legal	-	200,000.00	-	200,000.00	-	200,000.00		-		
Code Enf	163,246.09	54,250.00	6,000.00	223,496.09	-	223,496.09		-		
Cust. Serv	243,350.10	55,670.00	-	299,020.10	-	299,020.10		-		
Planning	58,523.82	72,808.00	-	131,331.82	-	131,331.82		-		
Other General	-	250,240.00	15,000.00	265,240.00	-	265,240.00		-		
Sheriff	-	1,691,097.00	-	1,691,097.00	-	1,691,097.00		-		
BLDG/Permits	238,037.42	76,163.00	45,000.00	359,200.42	-	359,200.42		500,000.00		
Streets	156,393.14	189,210.00	-	345,603.14	-	345,603.14		-		
Multipurpose	-	-	-	-	2,953,519.94	2,953,519.94		-		
Library	166,932.61	61,679.00	12,500.00	241,111.61	-	241,111.61		-		
Community Center	-	\$45,150.00	-	45,150.00	-	45,150.00		-		
Historical Museum	-	35,080.65	-	35,080.65	-	35,080.65		-		
Office @ edgewood	-	1,975.00	-	1,975.00	-	1,975.00		-		
Parks	406,341.80	155,200.00	59,000.00	620,541.80	200,000.00	820,541.80		-		
Support	327,538.34	26,719.00	3,850.00	358,107.34	-	358,107.34	9,683,115.08	-	9,683,115.08	General Fund
CRA	180,704.22	381,479.00	435,967.77	998,150.99	-	998,150.99			998,150.99	SRF-CRA
Storm	196,074.56	110,400.00	-	306,474.56	-	306,474.56			306,474.56	SRF-Storm
Fire	857,190.00	183,019.98	184,000.00	1,224,209.98	2,250,000.00	3,474,209.98		3,217,825.00	3,474,209.98	SRF-Fire
Electric	1,196,098.54	5,336,739.00	713,400.38	7,246,237.92	222,319.05	7,468,556.97			7,468,556.97	EF-Electric
Water	92,369.09	\$1,565,329.67	-	1,657,698.76	3,098,905.16	4,756,603.92			4,756,603.92	EF-Water
Solid waste	-	882,526.00	-	882,526.00	-	882,526.00			882,526.00	EF-Solid Waste
Sewer	92,469.09	1,962,627.67	50,000.00	2,105,096.76	11,608,086.17	13,713,182.93			13,713,182.93	EF-Sewer

20,332,830.32

9,717,825.00

GENERAL FUND REVENUE

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET
001-000.00-311.000	AD VALOREM TAX	\$1,905,570.80
001-000.00-311.001	CRA TIF FUNDING	(\$548,558.91)
GL TO COME	TRF TO FIRE	(\$176,584.15)
001-000.00-312.300	COUNTY 9TH CENT GAS TAX	\$33,350.00
001-000.00-312.310	LOCAL OPTION 6TH CENT TAX	\$181,150.00
001-000.00-312.400	NEW LOCAL OPTION FUEL TAX	\$122,550.00
001-000.00-314.120	ELECTRIC CITY TAXES	\$669,400.00
001-000.00-314.320	WATER CITY TAXES	\$87,850.00
001-000.00-314.400	UTIL TAX - NATURAL GAS	\$12,100.00
001-000.00-314.800	UTIL TAX - PROPANE	\$2,300.00
001-000.00-315.100	COMMUNICATIONS SERVICES TAX	\$140,673.00
001-000.00-316.100	LOCAL BUSINESS TAX	\$13,800.00
001-000.00-322.000	BUILDING PERMITS	\$460,000.00
001-000.00-322.009	RIGHT OF WAY PERMIT	\$110,000.00
001-000.00-323.400	FRANCHISE FEES - NATURAL GAS	\$100,000.00
001-000.00-323.700	FRANCHISE FEES-SOLID WASTE	\$130,000.00
001-000.00-323.900	FRANCHISE FEES-WCA LANDFILL	\$6,800.00
001-000.00-329.010	GOLF CART PERMITS	\$15,000.00
001-000.00-329.020	SPECIAL EVENT APPLICATION FEE	\$40,000.00
001-000.00-329.050	RENTAL PROPERTY PERMITS	80,000.00
001-000.00-329.060	ZONING FEES	\$306,000.00
001-000.00-331.391	FEDERAL GRANTS- CDBG OTHER PHYSICAL ENVI	\$2,954,269.94
001-000.00-334.701	STATE GRANTS-FRDAP PEACE RIVER PARK	\$200,000.00
001-000.00-335.120	STATE REVENUE SHARING	\$345,579.00
001-000.00-335.140	MOBILE HOME LICENSE TAX	\$15,000.00
001-000.00-335.150	ALCOHOLIC BEV LICENSE TAX	\$4,000.00
001-000.00-335.180	HALF CENT SALES TAX	\$362,182.00
001-000.00-338.010	COUNTY BUSINESS TAX	\$2,200.00
001-000.00-338.040	COUNTY PUBL LIBR COOP FDS	\$58,900.00
001-000.00-338.060	FDOT HIGHWAY MAINTENANCE	\$14,300.00
001-000.00-341.200	INTERNAL SERVICE FEES	\$575,836.00
001-000.00-341.900	ELECTION QUALIFYING FEE	\$250.00
001-000.00-347.100	LIBRARY FEES	\$40,000.00
001-000.00-347.260	USER FEES-PARK FACILITIES	\$12,500.00
001-000.00-347.290	USER FEES-COMMUNITY CTR	\$20,000.00
001-000.00-347.910	PROPERTY/LAND RENTAL	\$8,400.00
001-000.00-351.000	COURT FINES	\$37,500.00
001-000.00-354.020	CODE ENFORCEMENT FINES	\$25,000.00
001-000.00-359.010	CUSTOMER SERVICE FINES	\$120,000.00
001-000.00-361.010	INTEREST EARN ON INVEST	\$40,000.00
001-000.00-364.010	CEMETERY LOT SALES	\$30,000.00
001-000.00-366.100	CONTRIBUTIONS-PRIVATE SOURCES	\$55,000.00
001-000.00-369.010	OTHER MISC REVENUE	\$20,100.00
001-000.00-382.010	TRS FM ELECTRIC FUND for city franchise fee	\$497,110.00
GL TO COME	FMEA UTILITY SURVEY REBATE	\$23,000.00
GL TO COME	ENTERPRISE FUND FLEET TRF	\$128,733.33
001-000.00-399.910	FUND BALANCE BROUGHT FORWARD (Reserve)	\$401,854.06

\$9,683,115.08

Net - Positive or (Negative)

(\$0.00)

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001-511.00 - LEGISLATIVE			
Personnel Services			
001-511.00-500.120	SALARIES & WAGES	39,600.00	
001-511.00-500.210	FICA	3,050.00	
001-511.00-500.240	WORKERS' COMPENSATION	1,850.00	
Operating Expenditures			(44,500.00)
001-511.00-500.310	PROFESSIONAL SERVICES	10,000.00	
001-511.00-500.340	CONTRACT SERVICES	60,000.00	
001-511.00-500.400	TRAVEL & PER DIEM	6,000.00	
001-512.01-500.410	COMMUNICATIONS/INTERNET	1,900.00	
001-511.00-500.411	POSTAGE	500.00	
001-511.00-500.480	PROMOTIONAL ACTIVITIES	1,000.00	
001-511.00-500.490	OTHER CURRENT CHARGES	2,700.00	
001-511.00-500.491	JULY 4TH EVENT	14,356.80	
001-511.00-500.520	OPERATING SUPPLIES	1,080.00	
001-511.00-500.522	UNIFORMS	500.00	
001-511.00-500.540	SUBSCRIPTIONS & MEMBERSHIPS	2,000.00	
001-511.00-500.541	TRAINING	8,750.00	
001-511.00-500.820	AID TO PRIVATE ORGANIZATIONS	1,500.00	
001-511.00-500.826	SUBSIDY SUPPORT	10,000.00	
GL TO COME	ELECTIONS	5,000.00	
GL TO COME	PUBLICATION	2,000.00	
			(127,286.80)

Total Exp **(171,786.80)**

GL NUMBER	DESCRIPTION	DEPT REQUESTED	
001-512.01 - CITY MANAGER			
Personnel Services			
001-512.01-500.120	SALARIES & WAGES	\$146,906.21	
001-512.01-500.210	FICA	\$11,238.33	
001-512.01-500.220	RETIREMENT CONTRIBUTIONS	\$23,508.91	
001-512.01-500.230	FLEX BENEFITS	\$33,721.54	
001-512.01-500.240	WORKERS' COMPENSATION	\$5,500.00	
Operating Expenditures		(144,650.00)	(220,874.99)
001-512.01-500.310	PROFESSIONAL SERVICES	\$10,000.00	
001-512.01-500.340	CONTRACT SERVICES	\$229.00	
001-512.01-500.342	SOFTWARE MAINTENANCE		
001-512.01-500.400	TRAVEL & PER DIEM	\$3,000.00	
001-512.01-500.401	VEHICLE ALLOWANCE	\$6,000.00	
001-512.01-500.410	COMMUNICATIONS/INTERNET	\$375.00	
001-512.01-500.411	POSTAGE	\$50.00	
001-512.01-500.440	RENTALS & LEASES	\$600.00	
001-512.01-500.490	OTHER CURRENT CHARGES	\$500.00	
001-512.01-500.492	EMPLOYEE AWARD/RECOGNITION	\$200.00	
001-512.01-500.520	OPERATING SUPPLIES	\$2,000.00	
001-512.01-500.522	UNIFORMS	\$200.00	
001-512.01-500.540	SUBSCRIPTIONS & MEMBERSHIPS	\$2,670.00	
001-512.01-500.541	TRAINING	\$1,500.00	
GL TO COME	PUBLICATION	750.00	
Capital Expenditures			(28,074.00)
001-512.01-500.641	CAPITAL-OFFICE	\$3,000.00	
			(3,000.00)

Total Exp **(107,298.99)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001-512.02 - DEPUTY CITY CLERK			
Personnel Services			
001-512.02-500.120	SALARIES & WAGES	81,633.11	
001-512.02-500.210	FICA	6,244.93	
001-512.02-500.220	RETIREMENT CONTRIBUTIONS	9,795.97	
001-512.02-500.230	FLEX BENEFITS	14,312.92	
001-512.02-500.240	WORKERS' COMPENSATION	3,400.00	
Operating Expenditures			(115,386.93)
001-512.02-500.310	PROFESSIONAL SERVICES	200.00	
001-512.02-500.340	CONTRACT SERVICES	229.00	
001-512.02-500.342	SOFTWARE MAINTENANCE	13,000.00	
001-512.02-500.400	TRAVEL & PER DIEM	750.00	
001-512.02-500.410	COMMUNICATIONS/INTERNET	600.00	
001-512.02-500.411	POSTAGE	150.00	
001-512.02-500.440	RENTALS & LEASES	740.00	
001-512.02-500.462	EQUIP REPAIR & MAINT	250.00	
001-512.02-500.490	OTHER CURRENT CHARGES	100.00	
001-512.02-500.492	EMPLOYEE AWARD/RECOGNITION	50.00	
001-512.02-500.520	OPERATING SUPPLIES	1,000.00	
001-512.02-500.522	UNIFORMS	100.00	
001-512.02-500.540	SUBSCRIPTIONS & MEMBERSHIPS	600.00	
001-512.02-500.541	TRAINING	750.00	
Capital Expenditures			(18,519.00)
001-512.02-500.640	CAPITAL-MACH & EQUIP	2,000.00	
			(2,000.00)

Total Exp **(135,905.93)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001- 512.03 - HUMAN RESOURCES			
Personnel Services			
001-512.03-500.120	SALARIES & WAGES	133,951.10	
001-512.03-500.210	FICA	10,247.26	
001-512.03-500.220	RETIREMENT CONTRIBUTIONS	16,074.13	
001-512.03-500.230	FLEX BENEFITS	15,863.98	
001-512.03-500.240	WORKERS' COMPENSATION	3,450.00	
Operating Expenditures			(179,586.47)
001-512.03-500.310	PROFESSIONAL SERVICES	8,000.00	
001-512.03-500.340	CONTRACT SERVICES	8,108.00	
001-512.03-500.342	SOFTWARE MAINTENANCE	229.00	
001-512.03-500.400	TRAVEL & PER DIEM	2,000.00	
001-512.03-500.410	COMMUNICATIONS/INTERNET	494.00	
001-512.03-500.411	POSTAGE	50.00	
001-512.03-500.440	RENTALS & LEASES	600.00	
001-512.03-500.480	PROMOTIONAL ACTIVITIES	750.00	
001-512.03-500.490	OTHER CURRENT CHARGES	500.00	
001-512.03-500.492	EMPLOYEE REWARD/RECOGNITION	5,000.00	
001-512.03-500.520	OPERATING SUPPLIES	2,500.00	
001-512.03-500.522	UNIFORMS	100.00	
001-512.03-500.540	SUBSCRIPTIONS & MEMBERSHIPS	1,250.00	
001-512.03-500.541	TRAINING	2,000.00	
GL TO COME	PUBLICATION	750.00	
Capital Expenditures			(32,331.00)
001-512.03-500.640	CAPITAL-MACH & EQUIP	2,000.00	
			(2,000.00)

Total Exp **(213,917.47)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001- 512.04 - ASSISTANT TO CITY MANAGER			
Personnel Services			
001-512.04-500.120	SALARIES & WAGES	38,000.00	
001-512.04-500.210	FICA	3,228.00	
001-512.04-500.220	RETIREMENT CONTRIBUTIONS	5,490.00	
001-512.04-500.230	FLEX BENEFITS	13,072.52	
001-512.04-500.240	WORKERS' COMPENSATION	3,650.00	
Operating Expenditures			(63,440.52)
001-512.04-500.310	PROFESSIONAL SERVICES	500.00	
001-512.04-500.342	SOFTWARE MAINTENANCE	229.00	
001-512.04-500.440	RENTALS & LEASES	600.00	
001-512.04-500.490	OTHER CURRENT CHARGES	-	
001-512.04-500.492	EMPLOYEE AWARD/RECOGNITION	50.00	
001-512.04-500.520	OPERATING SUPPLIES	500.00	
001-512.04-500.540	SUBSCRIPTIONS & MEMBERSHIPS	300.00	
001-512.04-500.400	TRAVEL & PER DIEM	500.00	
001-512.04-500.410	COMMUNICATIONS/INTERNET	-	
001-512.04-500.522	UNIFORMS	-	
			(2,679.00)

Total Exp **(66,119.52)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001- 513.01 - ACCOUNTING			
Personnel Services			
001-513.01-500.120	SALARIES & WAGES	311,666.21	
001-513.01-500.140	OVERTIME	500.00	
001-513.01-500.210	FICA	23,842.47	
001-513.01-500.220	RETIREMENT CONTRIBUTIONS	37,399.95	
001-513.01-500.230	FLEX BENEFITS	77,149.55	
001-513.01-500.240	WORKERS' COMPENSATION	4,850.00	
Operating Expenditures			(455,408.18)
001-513.01-500.310	PROFESSIONAL SERVICES	4,000.00	
001-513.01-500.320	ACCOUNTING & AUDITING	125,000.00	
001-513.01-500.340	CONTRACT SERVICES	12,747.07	
001-513.01-500.342	SOFTWARE MAINTENANCE	60,624.00	
001-513.01-500.400	TRAVEL & PER DIEM	1,000.00	
001-513.01-500.410	COMMUNICATIONS/INTERNET	1,100.00	
001-513.01-500.411	POSTAGE	1,000.00	
001-513.01-500.440	RENTALS & LEASES	480.00	
001-513.01-500.490	OTHER CURRENT CHARGES	500.00	
001-513.01-500.492	EMPLOYEE AWARD/RECOGNITION	200.00	
001-513.01-500.520	OPERATING SUPPLIES	2,018.88	
001-513.01-500.522	UNIFORMS	400.00	
001-513.01-500.540	SUBSCRIPTIONS & MEMBERSHIPS	900.00	
001-513.01-500.541	TRAINING	1,250.00	
			(211,219.95)

Total Exp **(666,628.13)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001- 513.02 - CUSTOMER SERVICE			
Personnel Services			
001-513.02-500.120	SALARIES & WAGES	176,065.00	
001-513.02-500.140	OVERTIME	500.00	
001-513.02-500.210	FICA	13,212.45	
001-513.02-500.220	RETIREMENT CONTRIBUTIONS	20,725.41	
001-513.02-500.230	FLEX BENEFITS	27,997.24	
001-513.02-500.240	WORKERS' COMPENSATION	4,850.00	
Operating Expenditures			(243,350.10)
001-513.02-500.342	SOFTWARE MAINTENANCE	5,000.00	
001-513.02-500.343	UB PRINTING	8,500.00	
001-513.02-500.410	COMMUNICATIONS/INTERNET	500.00	
001-513.02-500.411	POSTAGE	21,000.00	
001-513.02-500.440	RENTALS & LEASES	780.00	
001-513.02-500.490	OTHER CURRENT CHARGES	200.00	
001-513.02-500.492	EMPLOYEE AWARD/RECOGNITION	150.00	
001-513.02-500.520	OPERATING SUPPLIES	1,000.00	
001-513.02-500.522	UNIFORMS	300.00	
001-513.02-500.540	SUBSCRIPTIONS & MEMBERSHIPS	240.00	
001-513.02-500.541	TRAINING	-	
GL TO COME	UTILITY SURVEY REBATE	18,000.00	
			(55,670.00)

Total Exp **(299,020.10)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001-514.00 LEGAL			
Operating Expenditures			
001-514.00-500.310	PROFESSIONAL SERVICES	200,000.00	
GL TO COME	PUBLICATION	-	
			(200,000.00)

Total Exp	200,000.00
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GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
Dept 515.01 - CODE ENFORCEMENT			
Personnel Services			
001-515.01-500.120	SALARIES & WAGES	133,640.00	
001-515.01-500.140	OVERTIME	500.00	
001-515.01-500.210	FICA	6,184.81	
001-515.01-500.220	RETIREMENT CONTRIBUTIONS	9,701.68	
001-515.01-500.230	FLEX BENEFITS	9,919.60	
001-515.01-500.240	WORKERS' COMPENSATION	3,300.00	
Operating Expenditures			(163,246.09)
001-515.01-500.310	PROFESSIONAL SERVICES	12,500.00	
001-515.01-500.340	CONTRACT SERVICES	8,000.00	
001-515.01-500.341	DEMOLITIONS	7,500.00	
001-515.01-500.342	SOFTWARE MAINTENANCE	3,800.00	
001-515.01-500.400	TRAVEL & PER DIEM	1,000.00	
001-515.01-500.410	COMMUNICATIONS/INTERNET	1,400.00	
001-515.01-500.411	POSTAGE	2,300.00	
001-515.01-500.430	UTILITY SERVICES	2,200.00	
001-515.01-500.440	RENTALS & LEASES	1,800.00	
001-515.01-500.450	LIABILITY INSURANCE	1,750.00	
001-515.01-500.461	BLDG REPAIR & MAINT	1,500.00	
001-515.01-500.462	EQUIP REPAIR & MAINT	500.00	
001-515.01-500.490	OTHER CURRENT CHARGES	1,500.00	
001-515.01-500.520	OPERATING SUPPLIES	\$2,000.00	
001-515.01-500.522	UNIFORMS	1,000.00	
001-515.01-500.540	SUBSCRIPTIONS & MEMBERSHIPS	1,500.00	
001-515.01-500.541	TRAINING	1,000.00	
001-515.01-500.492	EMPLOYEE AWARD/RECOGNITION	-	
GL TO COME	PUBLICATION	3,000.00	
Capital Expenditures			(54,250.00)
001-515.01-500.630	CAPITAL - IMPROVEMENTS	6,000.00	
			(6,000.00)

Total Exp **(223,496.09)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
Dept 515.02 - PLANNING			
Personnel Services			
001-515.01-500.120	SALARIES & WAGES	40,000.00	
001-515.01-500.210	FICA	3,059.69	
001-515.01-500.220	RETIREMENT CONTRIBUTIONS	4,799.52	
001-515.01-500.230	FLEX BENEFITS	9,584.61	
001-515.01-500.240	WORKERS' COMPENSATION	1,080.00	
Operating Expenditures			(58,523.82)
001-515.02-500.310	PROFESSIONAL SERVICES	4,500.00	
001-515.02-500.340	CONTRACT SERVICES	60,000.00	
001-515.02-500.342	SOFTWARE MAINTENANCE	4,008.00	
001-515.02-500.411	POSTAGE	100.00	
001-515.02-500.520	OPERATING SUPPLIES	200.00	
001-515.02-500.540	SUBSCRIPTIONS & MEMBERSHIPS	1,500.00	
GL TO COME	PUBLICATION	2,500.00	
			(72,808.00)

Total Exp **(131,331.82)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001-519.00 OTHER GENERAL GOV'T			
Operating Expenditures			
001-519.00-500.310	PROFESSIONAL SERVICES	150.00	
001-519.00-500.340	CONTRACT SERVICES	720.00	
001-519.00-500.341	IT SUPPORT SERVICES	92,700.00	
001-519.00-500.410	COMMUNICATIONS/INTERNET	7,500.00	
001-519.00-500.411	POSTAGE	1,000.00	
001-519.00-500.430	UTILITY SERVICES	12,000.00	
001-519.00-500.440	RENTALS & LEASES	4,150.00	
001-519.00-500.450	LIABILITY INSURANCE	73,000.00	
001-519.00-500.461	CITY HALL BLDG REPAIR & MAINT	13,000.00	
001-519.00-500.462	CITY HALL EQUIP REPAIR & MAINT	4,000.00	
001-519.00-500.464	GROUPS MAINTENANCE	1,000.00	
001-519.00-500.480	PROMOTIONAL ACTIVITIES	1,000.00	
001-519.00-500.490	OTHER CURRENT CHARGES	16,500.00	
001-519.00-500.520	OPERATING SUPPLIES	4,500.00	
001-519.00-500.540	SUBSCRIPTIONS & MEMBERSHIPS	500.00	
001-519.00-500.544	MASS TRANSIT SYSTEMS	17,520.00	
GL TO COME	PUBLICATION	1,000.00	
Capital Expenditures			(250,240.00)
001-519.00-500.630	CAPITAL - IMPROVEMENTS	6,000.00	
001-519.00-500.640	CAPITAL-MACH & EQUIP	3,000.00	
001-519.00-500.641	CAPITAL-OFFICE	6,000.00	
			(15,000.00)
		Total Exp	(265,240.00)

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001-521.00 - SHERIFF			
Personnel Services			
001-521.00-500.220	RETIREMENT CONTRIBUTIONS	17,550.00	
Operating Expenditures			(17,550.00)
001-521.00-500.340	CONTRACT SERVICES	1,642,477.00	
001-521.00-500.410	COMMUNICATIONS/INTERNET	2,100.00	
001-521.00-500.430	UTILITY SERVICES	12,000.00	
001-521.00-500.450	LIABILITY INSURANCE	10,050.00	
001-521.00-500.461	BLDG REPAIR & MAINT	3,800.00	
001-521.00-500.462	EQUIP REPAIR & MAINT	2,000.00	
001-521.00-500.464	GROUNDS MAINTENANCE	500.00	
001-521.00-500.490	OTHER CURRENT CHARGES	420.00	
001-521.00-500.520	OPERATING SUPPLIES	200.00	
			(1,673,547.00)

Total Exp **(1,691,097.00)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001-524.00 - BLDG			
Personnel Services			
001-524.00-500.120	SALARIES & WAGES	\$158,085.00	
001-524.00-500.140	OVERTIME	\$500.00	
001-524.00-500.210	FICA	\$11,959.03	
001-524.00-500.220	RETIREMENT CONTRIBUTIONS	\$18,759.27	
001-524.00-500.230	FLEX BENEFITS	\$48,034.12	
001-524.00-500.240	WORKERS' COMPENSATION	\$700.00	
Operating Expenditures			(238,037.42)
001-524.00-500.340	CONTRACT SERVICES	64,000.00	
001-524.00-500.342	SOFTWARE MAINTENANCE	4,008.00	
001-524.00-500.400	TRAVEL & PER DIEM	500.00	
001-524.00-500.410	COMMUNICATIONS/INTERNET	400.00	
001-524.00-500.411	POSTAGE	350.00	
001-524.00-500.430	UTILITY SERVICES	-	
001-524.00-500.440	RENTALS & LEASES	750.00	
001-524.00-500.450	LIABILITY INSURANCE	1,750.00	
001-524.00-500.461	BLDG REPAIR & MAINT	400.00	
001-524.00-500.490	OTHER CURRENT CHARGES	100.00	
001-524.00-500.492	EMPLOYEE AWARD/RECOGNITION	-	
001-524.00-500.520	OPERATING SUPPLIES	1,100.00	
001-524.00-500.522	UNIFORMS	200.00	
001-524.00-500.540	SUBSCRIPTIONS & MEMBERSHIPS	230.00	
001-524.00-500.541	TRAINING	2,000.00	
GL TO COME	PUBLICATION	375.00	
Capital Expenditures			(76,163.00)
001-524.00-500.630	CAPITAL - IMPROVEMENTS	45,000.00	
			(45,000.00)

Total Exp **(359,200.42)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
Dept 571.00 - LIBRARY			
Personnel Services			
001-571.00-500.120	SALARIES & WAGES	113,987.00	
001-571.00-500.140	OVERTIME	500.00	
001-571.00-500.210	FICA	8,720.01	
001-571.00-500.220	RETIREMENT CONTRIBUTIONS	11,625.60	
001-571.00-500.230	FLEX BENEFITS	27,600.00	
001-571.00-500.240	WORKERS' COMPENSATION	4,500.00	
Operating Expenditures			(166,932.61)
001-571.00-500.310	PROFESSIONAL SERVICES	300.00	
001-571.00-500.340	CONTRACT SERVICES	229.00	
001-571.00-500.342	SOFTWARE MAINTENANCE	1,050.00	
001-571.00-500.400	TRAVEL & PER DIEM	300.00	
001-571.00-500.410	COMMUNICATIONS/INTERNET	15,000.00	
001-571.00-500.411	POSTAGE	100.00	
001-571.00-500.430	UTILITY SERVICES	8,000.00	
001-571.00-500.440	RENTALS & LEASES	2,000.00	
001-571.00-500.450	LIABILITY INSURANCE	18,500.00	
001-571.00-500.461	BLDG REPAIR & MAINT	4,000.00	
001-571.00-500.462	EQUIP REPAIR & MAINT	800.00	
001-571.00-500.464	GROUNDS MAINTENANCE	1,500.00	
001-571.00-500.467	TREE REMOVAL/REPLACEMENT	1,000.00	
001-571.00-500.480	PROMOTIONAL ACTIVITIES	600.00	
001-571.00-500.490	OTHER CURRENT CHARGES	100.00	
001-571.00-500.492	EMPLOYEE AWARD/RECOGNITION	150.00	
001-571.00-500.520	OPERATING SUPPLIES	5,000.00	
001-571.00-500.522	UNIFORMS	300.00	
001-571.00-500.527	SUPPLIES - SPECIAL EVENTS	1,000.00	
001-571.00-500.540	SUBSCRIPTIONS & MEMBERSHIPS	900.00	
001-571.00-500.541	TRAINING	100.00	
GL TO COME	PUBLICATION	750.00	
Capital Expenditures			(61,679.00)
001-571.00-500.660	CAPITAL - LIBRARY MATRL	12,500.00	
			(12,500.00)

Total Exp **(241,111.61)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
001-541.00 - STREETS DEPARTMENT			
Personnel Services			
001-541.00-500.120	SALARIES & WAGES	93,337.00	
001-541.00-500.140	OVERTIME	8,000.00	
001-541.00-500.210	FICA	22,865.60	
001-541.00-500.220	RETIREMENT CONTRIBUTIONS	11,026.54	
001-541.00-500.230	FLEX BENEFITS	17,914.00	
001-541.00-500.240	WORKERS' COMPENSATION	3,250.00	
Operating Expenditures			(156,393.14)
001-541.00-500.342	SOFTWARE MAINTENANCE	700.00	
001-541.00-500.400	TRAVEL & PER DIEM	500.00	
001-541.00-500.410	COMMUNICATIONS/INTERNET	6,000.00	
001-541.00-500.430	UTILITY SERVICES	2,400.00	
001-541.00-500.440	RENTALS & LEASES	3,860.00	
001-541.00-500.450	LIABILITY INSURANCE	9,300.00	
001-541.00-500.461	BLDG REPAIR & MAINT	1,000.00	
001-541.00-500.462	EQUIP REPAIR & MAINT	3,000.00	
001-541.00-500.463	SIGNAL MAINTENANCE	4,000.00	
001-541.00-500.464	SYSTEM/GROUNDS MAINTENANCE	5,000.00	
001-541.00-500.467	TREE REMOVAL/REPLACEMENT	3,500.00	
001-541.00-500.490	OTHER CURRENT CHARGES	500.00	
001-541.00-500.492	EMPLOYEE AWARD/RECOGNITION	200.00	
001-541.00-500.520	OPERATING SUPPLIES	2,000.00	
001-541.00-500.522	UNIFORMS	2,500.00	
001-541.00-500.541	TRAINING	2,000.00	
001-541.00-500.711	2012 FUEL TAX BONDS	121,000.00	
001-541.00-500.530	ROAD MATERIALS & SUPPLIES	21,000.00	
GL TO COME	PUBLICATION	750.00	
			(189,210.00)

Total Exp **(345,603.14)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
Dept 570.00 MULTI-PURPOSE FACILITY			
Grant Expenditures			
001-570.00-500.620	CAPITAL - BUILDINGS	2,798,519.94	
001-570.00-500.640	CAPITAL-MACH & EQUIP	155,000.00	
			(2,953,519.94)

Total Exp (2,953,519.94)

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
Dept 572.00 - COMMUNITY CENTER			
Operating Expenditures			
001-572.00-500.410	COMMUNICATIONS/INTERNET	11,900.00	
001-572.00-500.430	UTILITY SERVICES	12,000.00	
001-572.00-500.450	LIABILITY INSURANCE	21,250.00	
			(45,150.00)

Total Exp **(45,150.00)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
Dept 573.00 - HISTORICAL MUSEUM			
Operating Expenditures			
001-573.00-500.430	UTILITY SERVICES	\$16,490.63	
001-573.00-500.450	LIABILITY INSURANCE	\$17,001.40	
001-573.00-500.461	BLDG REPAIR & MAINT	\$1,088.62	
001-573.00-500.464	SYSTEM/GROUNDS MAINTENANCE	\$500.00	
			(35,080.65)

Total Exp **(35,080.65)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
Dept 574.00 - OFFICE @ 199 EDGEWOOD			
Operating Expenditures			
001-574.00-500.450	LIABILITY INSURANCE	1,975.00	
			(1,975.00)
		Total Exp	(1,975.00)

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
Dept 578.00 - PARKS			
Personnel Services			
001-578.00-500.120	SALARIES & WAGES	245,569.77	
001-578.00-500.140	OVERTIME	20,000.00	
001-578.00-500.210	FICA	18,786.15	
001-578.00-500.220	RETIREMENT CONTRIBUTIONS	29,468.48	
001-578.00-500.230	FLEX BENEFITS	82,617.40	
001-578.00-500.240	WORKERS' COMPENSATION	9,900.00	
Operating Expenditures			(406,341.80)
001-578.00-500.342	SOFTWARE MAINTENANCE	1,500.00	
001-578.00-500.400	TRAVEL & PER DIEM	1,000.00	
001-578.00-500.411	POSTAGE	100.00	
001-578.00-500.410	COMMUNICATIONS/INTERNET	6,700.00	
001-578.00-500.430	UTILITY SERVICES	27,000.00	
001-578.00-500.440	RENTALS & LEASES	1,500.00	
001-578.00-500.450	LIABILITY INSURANCE	32,900.00	
001-578.00-500.461	BLDG REPAIR & MAINT	7,500.00	
001-578.00-500.462	EQUIP REPAIR & MAINT	6,000.00	
001-578.00-500.464	SYSTEM/GROUNDS MAINTENANCE	8,000.00	
001-578.00-500.466	CEMETERY MAINTENANCE	27,500.00	
001-578.00-500.467	TREE REMOVAL/REPLACEMENT	18,000.00	
001-578.00-500.490	OTHER CURRENT CHARGES	500.00	
001-578.00-500.492	EMPLOYEE AWARD/RECOGNITION	250.00	
001-578.00-500.520	OPERATING SUPPLIES	10,000.00	
001-578.00-500.522	UNIFORMS	3,000.00	
001-578.00-500.540	SUBSCRIPTIONS & MEMBERSHIPS	1,000.00	
001-578.00-500.541	TRAINING	2,000.00	
GL TO COME	PUBLICATION	750.00	
Capital Expenditures			(155,200.00)
001-578.00-500.620	CAPITAL - BUILDINGS	45,000.00	
001-578.00-500.640	CAPITAL-MACH & EQUIP	10,000.00	
001-578.00-500.720	FORD CREDIT LEASE PURCHASE	4,000.00	
Grant Expenditures			(59,000.00)
001-578.00-500.630	CAPITAL - IMPROVEMENTS (Grant)	200,000.00	
			(200,000.00)

Total Exp **(820,541.80)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
Dept 590.00 - SUPPORT			
Personnel Services			
001-590.00-500.120	SALARIES & WAGES	187,893.12	
001-590.00-500.140	OVERTIME	6,500.00	
001-590.00-500.210	FICA	17,794.02	
001-590.00-500.220	RETIREMENT CONTRIBUTIONS	27,912.20	
001-590.00-500.230	FLEX BENEFITS	80,389.00	
001-590.00-500.240	WORKERS' COMPENSATION	7,050.00	
Operating Expenditures			(327,538.34)
001-590.00-500.342	SOFTWARE MAINTENANCE	1,274.00	
001-590.00-500.400	TRAVEL & PER DIEM	500.00	
001-590.00-500.410	COMMUNICATIONS/INTERNET	4,745.00	
001-590.00-500.430	UTILITY SERVICES	2,000.00	
001-590.00-500.440	RENTALS & LEASES	500.00	
001-590.00-500.450	LIABILITY INSURANCE	7,900.00	
001-590.00-500.461	REPAIR & MAINT - BLDG	2,250.00	
001-590.00-500.462	REPAIR & MAINT - EQUIP	1,000.00	
001-590.00-500.464	SYSTEM/GROUNDS MAINTENANCE	1,500.00	
001-590.00-500.490	OTHER CURRENT CHARGES	500.00	
001-590.00-500.492	EMPLOYEE AWARD/RECOGNITION	-	
001-590.00-500.520	OPERATING SUPPLIES	3,000.00	
001-590.00-500.522	UNIFORMS	1,050.00	
001-590.00-500.541	TRAINING	500.00	
Capital Expenditures			(26,719.00)
001-590.00-500.630	CAPITAL - IMPROVEMENTS	3,850.00	
			(3,850.00)

Total Exp **(358,107.34)**

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
Dept 591.00 - FLEET			
Revenues			
Electric		57,600.00	
FLEET MAINTENANCE CHARGES		32,000.00	
Water		4,800.00	
FLEET MAINTENANCE CHARGES		2,666.67	
Sewer		4,800.00	
FLEET MAINTENANCE CHARGES		2,666.67	
Fire		5,000.00	
Storm		19,200.00	
Code		9,600.00	
Parks		19,200.00	
Streets		9,600.00	
Other		20,000.00	
Float (Gen)		19,200.00	
		206,333.33	
Dept 591.00 - FLEET			
Operating Expenditures			
001-591.00-500.340	CONTRACT SERVICES	124,800.00	
001-591.00-500.521	FUEL	55,000.00	
001-591.00-500.465	FLEET MAINTENANCE CHARGES	25,000.00	
001-591.00-500.440	LEASE PAYMENTS	1,533.33	
			(206,333.33)

Total Exp **(206,333.33)**

SPECIAL REVENUE FUND

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
101 - 550.00 - COMMUNITY REDEVELOPMENT			
Revenues			
Dept 000.00 - UNASSIGNED			
101-000.00-311.000	POLK COUNTY AD VALOREM TAX INCREME	430,449.18	
001-000.00-311.001	CRA TIF FUNDING CITY PORTION	548,558.91	
101-000.00-361.100	INTEREST EARNED	19,142.90	
		998,150.99	
Expenditures			
Personnel Services			
101-550.00-500.120	SALARIES & WAGES	134,921.00	
101-550.00-500.140	OVERTIME	500.00	
101-550.00-500.210	FICA	9,276.87	
101-550.00-500.220	RETIREMENT CONTRIBUTIONS	14,551.95	
101-550.00-500.230	FLEX BENEFITS	15,254.40	
101-550.00-500.240	WORKERS' COMPENSATION	6,200.00	
Operating Expenditures			(180,704.22)
101-550.00-500.310	PROFESSIONAL SERVICES	90,000.00	
101-550.00-500.320	ACCOUNTING & AUDITING	7,500.00	
101-550.00-500.341	DEMOLITIONS	15,000.00	
101-550.00-500.400	TRAVEL & PER DIEM	500.00	
101-550.00-500.410	COMMUNICATIONS/INTERNET	2,000.00	
101-550.00-500.411	POSTAGE	100.00	
101-550.00-500.430	UTILITY SERVICES	1,600.00	
101-550.00-500.440	RENTALS & LEASES	1,200.00	
101-550.00-500.450	LIABILITY INSURANCE	1,650.00	
101-550.00-500.467	TREE REMOVAL/REPLACEMENT	1,000.00	
101-550.00-500.461	BLDG REPAIR & MAINT	4,000.00	
101-550.00-500.464	SYSTEM/GROUNDS MAINTENANCE	5,000.00	
101-550.00-500.480	PROMOTIONAL ACTIVITIES	5,000.00	
101-550.00-500.492	EMPLOYEE AWARD/RECOGNITION	50.00	
101-550.00-500.494	INTERNAL SERVICE CHARGES	20,000.00	
101-550.00-500.520	OPERATING SUPPLIES	1,000.00	
101-550.00-500.522	UNIFORMS	100.00	
101-550.00-500.530	ROAD MATERIALS & SUPPLIES	23,000.00	
101-550.00-500.540	BOOKS, PUBS & MEMBERSHIPS	200.00	
101-550.00-500.541	TRAINING	5,000.00	
101-550.00-500.544	MASS TRANSIT SYSTEMS	7,600.00	
101-550.00-500.830	LOCAL GRANTS-FAÇADE (Business)	90,000.00	
101-550.00-500.712	BOND PAYMENT (sunset date?)	89,000.00	
101-550.00-500.825	SUBSIDY SUPPORT	10,000.00	
101-550.00-500.342	SOFTWARE MAINTENANCE	229.00	
GL TO COME	PUBLICATIONS	750.00	
Capital Expenditures			(381,479.00)
101-550.00-500.610	CAPITAL - LAND	200,000.00	
101-550.00-500.620	CAPITAL - BUILDINGS	145,967.77	
101-550.00-500.630	CAPITAL - IMPROVEMENTS (residential)	90,000.00	
			(435,967.77)

Total Exp (998,150.99)

Net Difference 0.00

SPECIAL REVENUE FUND

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
102-537.00 - STORM WATER			
Revenues			
102-000.00-325.200	STORM WATER SPECIAL ASSESSMENT RE	232,500.00	-
102-000.00-361.100	INTEREST EARNED	4,700.00	
102-000.00-369.010	OTHER MISC REVENUE	2,000.00	
102-000.00-369.100	BAD DEBT RECOVERY	200.00	
102-000.00-399.910	FUND BALANCE BROUGHT FORWARD	67,074.56	
		306,474.56	
Expenditures			
Personnel Services			
102-537.00-500.120	SALARIES & WAGES	98,381.46	
102-537.00-500.140	OVERTIME	4,200.00	
102-537.00-500.210	FICA	14,204.50	
102-537.00-500.220	RETIREMENT CONTRIBUTION	22,281.60	
102-537.00-500.230	FLEX BENEFITS	53,107.00	
102-537.00-500.240	WORKERS' COMPENSATION	3,900.00	
Operating Expenditures			(196,074.56)
102-537.00-500.342	SOFTWARE MAINTENANCE	5,300.00	
102-537.00-500.400	TRAVEL & PER DIEM	500.00	
102-537.00-500.410	COMMUNICATIONS/INTERNET	5,000.00	
102-537.00-500.411	POSTAGE	2,000.00	
102-537.00-500.430	UTILITY SERVICES	2,500.00	
102-537.00-500.440	RENTALS & LEASES	1,200.00	
102-537.00-500.450	LIABILITY INSURANCE	16,750.00	
102-537.00-500.461	BLDG REPAIR & MAINT	1,050.00	
102-537.00-500.462	EQUIP REPAIR & MAINT	6,000.00	
102-537.00-500.463	SWEEPING DEBRIS DISPOSAL	1,500.00	
102-537.00-500.464	SYSTEM MAINTENANCE	10,000.00	
102-537.00-500.465	FLEET MAINT-OPER EXP TRF	12,800.00	
102-537.00-500.467	TREE REMOVAL/REPLACEMENT	2,000.00	
102-537.00-500.492	EMPLOYEE AWARD/RECOGNITION	200.00	
102-537.00-500.494	INTERNAL SERVICE CHARGES	25,400.00	
102-537.00-500.496	OTHER PERMITS	200.00	
102-537.00-500.520	OPERATING SUPPLIES	2,000.00	
102-537.00-500.521	FUEL	6,400.00	
102-537.00-500.522	UNIFORMS	850.00	
102-537.00-500.540	BOOKS, PUBS & MEMBERSHIPS	1,000.00	
102-537.00-500.541	TRAINING	2,000.00	
102-537.00-500.713	NOTE/LEASE PAYMENTS	5,000.00	
GL TO COME	PUBLICATION	750.00	
			(110,400.00)

Total Exp (306,474.56)

Net Difference -

SPECIAL REVENUE FUND

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
103-522 - FIRE DEPARTMENT			
Revenues			
103-000.00-325.203	FIRE ASSESSMENT FEE REVENUE	706,336.58	-
103-000.00-329.070	FIRE INSPECTION FEES	177,000.00	
	RESERVES	149,289.25	
	TRF FROM GEN FUND RESERVES	176,584.15	
	FALSE ALARM FEES	15,000.00	
	FIRE STATION GRANT AWARDED	2,250,000.00	
		3,474,209.98	
Expenditures			
Personnel Services			
103-522.00-500.120	SALARIES & WAGES	622,400.00	
103-522.00-500.140	OVERTIME	10,000.00	
103-522.00-500.150	STIPENDS	14,000.00	
103-522.00-500.210	FICA	37,428.00	
103-522.00-500.220	RETIREMENT CONTRIBUTIONS	83,766.40	
103-522.00-500.230	FLEX BENEFITS	66,120.00	
103-522.00-500.240	WORKERS' COMPENSATION	19,462.80	
103-522.00-500.241	VFIS WORKERS COMP	4,012.80	
Operating Expenditures			(857,190.00)
103-522.00-500.310	PROFESSIONAL SERVICES	4,500.00	
103-522.00-500.342	SOFTWARE MAINTENANCE	10,000.00	
103-522.00-500.340	CONTRACT SERVICES	23,200.00	
103-522.00-500.400	TRAVEL & PER DIEM	2,500.00	
103-522.00-500.410	COMMUNICATIONS/INTERNET	14,000.00	
103-522.00-500.411	POSTAGE	1,800.00	
103-522.00-500.430	UTILITY SERVICES	8,000.00	
103-522.00-500.440	RENTALS & LEASES	5,000.00	
103-522.00-500.450	LIABILITY INSURANCE	11,000.00	
103-522.00-500.461	BLDG REPAIR & MAINT	28,219.98	
103-522.00-500.462	EQUIP REPAIR & MAINT	19,500.00	
103-522.00-500.464	SYSTEM/GROUNDS MAINTENANCE	300.00	
103-522.00-500.465	FLEET MAINT-OPER EXP TRF	5,000.00	
103-522.00-500.480	PROMOTIONAL ACTIVITIES	1,000.00	
103-522.00-500.490	OTHER CURRENT CHARGES	500.00	
103-522.00-500.492	EMPLOYEE AWARD/RECOGNITION	1,000.00	
103-522.00-500.520	OPERATING SUPPLIES	5,000.00	
103-522.00-500.521	FUEL	13,000.00	
103-522.00-500.522	UNIFORMS	10,000.00	
103-522.00-500.540	SUBSCRIPTIONS & MEMBERSHIPS	2,000.00	
103-522.00-500.711	DEBT SERVICE PAYMENTS	7,700.00	
103-522.00-500.750	DEBT SERVICE-LEASE PAYMENTS	1,300.00	
103-522.00-500.541	TRAINING	8,500.00	
			(183,019.98)
103-522.00-500.640	CAPITAL-MACH & EQUIP	184,000.00	
			(184,000.00)
Grant Expenditures			
	FIRE STATION GRANT EXP	2,250,000.00	
			(2,250,000.00)

Total Exp **(3,474,209.98)**

Net Difference (0.00)

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
401-531.00 - ELECTRIC			
Revenues			
401-000.00-343.110	RESIDENTIAL SALES	4,600,000.00	
401-000.00-343.111	COMMERCIAL SALES	1,991,244.00	
401-000.00-343.112	INDUSTRIAL SALES	150,000.00	
401-000.00-343.115	STREET LIGHTING	46,224.57	
401-000.00-343.116	AREA LIGHTING	115,000.00	
401-000.00-343.118	RATE STABILIZATION REV	(221,171.00)	
401-000.00-343.119	SERVICE CONNECTION FEES	91,000.00	
401-000.00-343.159	POLE ATTACH-CABLE & TELE	22,498.40	
401-000.00-369.010	MISCELLANEOUS REVENUE	5,000.00	
401-000.00-334.320	STATE GRANT- ELECTRIC SUPPLY	175,000.00	
401-000.00-361.100	INTEREST EARNED BBT MM	5,500.00	
GL TO COME	TRF FROM FIRE	7,700.00	
401-000.00-399.910	FUND BALANCE BROUGHT FORW	480,561.00	
		7,468,556.97	
Expenditures			
Personnel Services			
401-531.00-500.120	SALARIES & WAGES	823,470.00	
401-531.00-500.140	OVERTIME	45,000.00	
401-531.00-500.150	STIPENDS	3,600.00	
401-531.00-500.210	FICA	55,227.90	
401-531.00-500.220	RETIREMENT CONTRIBUTION	86,632.00	
401-531.00-500.230	FLEX BENEFITS	155,518.64	
401-531.00-500.240	WORKERS' COMPENSATION	26,650.00	
Operating Expenditures			(1,196,098.54)
401-531.00-500.310	PROFESSIONAL SERVICES	5,150.00	
401-531.00-500.315	BPCA ENGINEERING COSTS	6,200.00	
401-531.00-500.340	CONTRACT SERVICES	90,000.00	
401-531.00-500.342	SOFTWARE MAINTENANCE	229.00	
401-531.00-500.400	TRAVEL & PER DIEM	2,000.00	
401-531.00-500.410	COMMUNICATIONS/INTERNET	6,000.00	
401-531.00-500.430	UTILITY SERVICES	5,500.00	
401-531.00-500.431	CITY LIGHTING	76,600.00	
401-531.00-500.432	ELEC WHOLESALE PURCHASES	3,800,000.00	
401-531.00-500.433	ST LUCIE II PURCHASES	128,000.00	
401-531.00-500.440	RENTALS & LEASES	3,500.00	
401-531.00-500.450	LIABILITY INSURANCE	76,350.00	
401-531.00-500.461	BLDG REPAIR & MAINT	20,000.00	
401-531.00-500.462	REPAIR & MAINT - EQUIP	10,000.00	
401-531.00-500.464	SYSTEM/GROUNDS MAINTENANCE	160,000.00	
401-531.00-500.465	FLEET MTN OPER EXP TRF	57,600.00	
401-531.00-500.467	TREE REMOVAL/REPLACEMENT	80,000.00	
401-531.00-500.490	OTHER CURRENT CHARGES	2,660.00	
401-531.00-500.492	EMPLOYEE AWARD/RECOGNITIO	500.00	
401-531.00-500.494	INTERNAL SERVICE CHARGES	166,590.00	
401-531.00-500.497	MISC STATE UTILITY TAX	1,500.00	
401-531.00-500.520	OPERATING SUPPLIES	25,000.00	
401-531.00-500.521	FUEL	32,000.00	
401-531.00-500.522	UNIFORMS	15,000.00	
401-531.00-500.540	SUBSCRIPTIONS & MEMBERSHIPS	12,000.00	
401-531.00-500.541	TRAINING	8,500.00	
401-531.00-500.711	1 MAN BUCKET TRUCK NOTE	48,000.00	
401-531.00-500.900	TRF TO GENERAL FUND	497,110.00	
GL TO COME	PUBLICATION	750.00	
Capital Expenditures			(5,336,739.00)
401-531.00-500.630	CAPITAL - IMPROVEMENTS	333,400.38	
		380,000.00	
Grant Expenditures			
401-531.00-500.638	CAPITAL IMPROVEMENTS-SYSTEM	222,319.05	
			(935,719.43)

Total Exp (7,468,556.97)

Net Difference 0.00

ENTERPRISE FUND

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
402-533.00 - WATER			
Revenues			
402-000.00-343.305	WATER SALES-RESIDENTIAL	939,842.38	
402-000.00-343.306	WATER SALES-COMMERCIAL	309,170.27	
402-000.00-343.307	WATER SALES-INDUSTRIAL	19,708.50	
402-000.00-343.311	WATER SERVICE CONNECTION	30,650.00	
402-000.00-369.010	MISCELLANEOUS REVENUE	15,000.00	
402-000.00-361.100	INTEREST EARNED CITIZENS MM	4,500.00	
402-000.00-334.150	STATE REVOLVING FUND (SRF) GRAN	3,098,905.16	
402-000.00-343.312	WATER MISCELLANEOUS	13,800.00	
402-000.00-369.100	BAD DEBT RECOVERY	800.00	
402-000.00-399.910	FUND BALANCE BROUGHT FORWARD	324,227.60	
		4,756,603.92	
Expenditures			
Personnel Services			
402-533.00-500.120	SALARIES & WAGES	60,828.00	
402-533.00-500.210	FICA	4,589.69	
402-533.00-500.220	RETIREMENT CONTRIBUTION	7,199.52	
402-533.00-500.230	FLEX BENEFITS	9,951.88	
402-533.00-500.240	WORKERS' COMPENSATION	9,800.00	
Operating Expenditures			(92,369.09)
402-533.00-500.310	PROFESSIONAL SERVICES	225,000.00	
402-533.00-500.340	CONTRACT SERVICES	906,420.00	
402-533.00-500.342	SOFTWARE MAINTENANCE		
402-533.00-500.400	TRAVEL & PER DIEM	1,000.00	
402-533.00-500.410	COMMUNICATIONS/INTERNET	5,000.00	
402-533.00-500.411	POSTAGE	50.00	
402-533.00-500.430	UTILITY SERVICES	67,000.00	
402-533.00-500.440	RENTALS & LEASES	5,000.00	
402-533.00-500.450	LIABILITY INSURANCE	91,950.00	
402-533.00-500.461	REPAIR & MAINT - BLDG	3,500.00	
402-533.00-500.462	REPAIR & MAINT - EQUIP	3,000.00	
402-533.00-500.464	SYSTEM/GROUNDS MAINTENANCE	10,000.00	
402-533.00-500.465	FLEET MNT OPER EXP TRF	2,666.67	
402-533.00-500.490	OTHER CURRENT CHARGES	1,000.00	
402-533.00-500.492	EMPLOYEE AWARD/RECOGNITION	250.00	
402-533.00-500.494	INTERNAL SERVICE CHARGES	154,193.00	
402-533.00-500.520	OPERATING SUPPLIES	5,000.00	
402-533.00-500.521	FUEL	4,800.00	
402-533.00-500.522	UNIFORMS	250.00	
402-533.00-500.540	SUBSCRIPTIONS & MEMBERSHIPS	12,000.00	
402-533.00-500.541	TRAINING	1,500.00	
402-533.00-500.712	2021 WATER SYSTEM REFUNDING BO	65,000.00	
GL TO COME	PUBLICATION	750.00	
Capital Expenditures			(1,565,329.67)
402-533.00-500.635	SRF GRANT CAPITAL IMPROVEMENTS	3,098,905.16	
			(3,098,905.16)
Total Exp			(4,756,603.92)
Net Difference			(0.00)

ENTERPRISE FUND

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
405-534.00 - SOLID WASTE			
Revenues			
405-000.00-343.410	RESIDENTIAL	\$882,026.00	
405-000.00-369.010	OTHER MISC REVENUE	\$0.00	
405-000.00-369.100	BAD DEBT RECOVERY	\$500.00	
		882,526.00	
Expenditures			
Operating Expenditures			
405-534.00-500.340	CONTRACT SERVICES	\$809,046.50	
405-534.00-500.494	INTERNAL SERVICE CHARGES	\$60,442.00	
405-534.00-500.900	TRF TO GENERAL FUND	\$0.00	
405-534.00-500.911	TRS TO FUND BALANCE	\$13,037.50	
			(882,526.00)

Total Exp **(882,526.00)**

Net Difference 0.00

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
407-535.00 - SEWER			
Revenues			
407-000.00-334.150	STATE REVOLVING FUND (SRF) GRANT	5,903,781.17	
407-000.00-343.505	SEWER SALES-RESIDENTIAL	1,275,995.00	
407-000.00-343.506	SEWER SALES-COMMERCIAL	228,295.00	
407-000.00-343.511	SEWER SERVICE CONNECTION	7,700.00	
407-000.00-361.100	INTEREST EARNED CITIZENS MM	9,500.00	
407-000.00-331.350	CDBG GRANT	4,864,115.00	
407-000.00-334.351	FDEP STATE GRANT	690,190.00	
407-000.00-399.910	FUND BALANCE BROUGHT FORWARD	583,606.76	
GL TO COME	SAM GRANT	150,000.00	
		13,713,182.93	
Expenditures			
Personnel Services			
407-535.00-500.120	SALARIES & WAGES	60,828.00	
407-535.00-500.210	FICA	4,589.69	
407-535.00-500.220	RETIREMENT CONTRIBUTION	7,199.52	
407-535.00-500.230	FLEX BENEFITS	9,951.88	
407-535.00-500.240	WORKERS' COMPENSATION	9,900.00	
Operating Expenditures			(92,469.09)
407-535.00-500.310	PROFESSIONAL SERVICES	225,000.00	
407-535.00-500.340	CONTRACT SERVICES	907,000.00	
407-535.00-500.342	SOFTWARE MAINTENANCE		
407-535.00-500.400	TRAVEL & PER DIEM	1,000.00	
407-535.00-500.410	COMMUNICATIONS/INTERNET	21,700.00	
407-535.00-500.411	POSTAGE	100.00	
407-535.00-500.430	UTILITY SERVICES	180,000.00	
407-535.00-500.440	RENTALS AND LEASES	3,000.00	
407-535.00-500.450	LIABILITY INSURANCE	154,050.00	
407-535.00-500.461	REPAIR & MAINT - BLDG	3,000.00	
407-535.00-500.462	REPAIR & MAINT - EQUIP	7,000.00	
407-535.00-500.464	SYSTEM/GROUNDS MAINTENANCE	30,000.00	
407-535.00-500.465	FLEET MNT OPER EXP TRF	2,666.67	
407-535.00-500.467	TREE REMOVAL/REPLACEMENT	2,000.00	
407-535.00-500.490	OTHER CURRENT CHARGES	550.00	
407-535.00-500.492	EMPLOYEE AWARD/RECOGNITION	250.00	
407-535.00-500.494	INTERNAL SERVICE CHARGES	149,211.00	
407-535.00-500.520	OPERATING SUPPLIES	10,000.00	
407-535.00-500.521	FUEL	4,800.00	
407-535.00-500.522	UNIFORMS	500.00	
407-535.00-500.540	SUBSCRIPTIONS & MEMBERSHIPS	1,000.00	
407-535.00-500.541	TRAINING	1,200.00	
407-535.00-500.712	2020 BOND PAYMENT	172,800.00	
407-535.00-500.713	NOTE/LEASE PAYMENTS	1,900.00	
407-535.00-500.721	VAC-CON PAYMENTS	83,000.00	
407-535.00-500.496	OTHER PERMITS	150.00	
GL TO COME	PUBLICATION	750.00	
Capital Expenditures			(1,962,627.67)
407-535.00-500.638	CAPITAL IMPROVEMENTS-SYSTEM	40,000.00	
407-535.00-500.640	CAPITAL - EQUIPMENT	10,000.00	
Grant Expenditures			(50,000.00)
407-535.00-500.631	CDBG CAPITAL IMPROVEMENTS	4,864,115.00	
407-535.00-500.635	SRF GRANT CAPITAL IMPROVEMENTS	5,903,781.17	
407-535.00-500.639	FDEP CAPITAL IMPROVEMENTS-SYSTEM	690,190.00	
GL TO COME	SAM	150,000.00	
			(11,608,086.17)

Total Exp **(13,713,182.93)**

Net Difference 0.00

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
420-533.00 WATER IMPACT FUND			
Revenues			
420-000.00-343.304	WATER IMPACT FEES	68,100.00	
			68,100.00
Expenditures			
Operating Expenditures			
420-533.00-500.638	CAPITAL IMPROVEMENTS-SYSTEM	45,400.00	
420-533.00-500.464	SYSTEM/GROUNDS MAINTENANCE	22,700.00	
			(68,100.00)

Total Exp **(68,100.00)**

Net Difference 0.00

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
470-535.00 SEWER IMPACT FUND			
Revenues			
470-000.00-343.504	SEWER IMPACT FEES	43,300.00	
		43,300.00	
Expenditures			
Operating Expenditures			
470-535.00-500.638	SEWER IMPACT FUND	43,300.00	
			(43,300.00)

Total Exp (43,300.00)

Net Difference 0.00

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
601-000.00 FIREFIGHTER PENSION PLAN			
Revenues			
601-000.00-367.100	GAIN/LOSS ON INV	55,631.00	
601-000.00-368.100	PENSION CONTRIBUTIONS	62,902.00	
		118,533.00	
Expenditures			
Operating Expenditures			
601-000.00-518.320	ACTUARIAL FEES	14,000.00	
601-000.00-518.340	CUSTODIAL FEES	4,100.00	
601-000.00-518.360	PENSION DISTRIBUTION	27,067.00	
601-000.00-518.490	OTHER CHARGES	2,000.00	
601-000.00-518.912	TRANSFER TO FUND BALANCE	71,366.00	
			(118,533.00)

Total Exp **(118,533.00)**

Net Difference 0.00

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
602-000.00 POLICE PENSION PLAN			
Revenues			
602-000.00-367.100	GAIN/LOSS ON INV	88,400.00	
602-000.00-368.100	PENSION CONTRIBUTIONS	17,393.00	
602-000.00-399.910	FUND BALANCE BROUGHT FORWARD	23,811.00	
		129,604.00	
Expenditures			
Operating Expenditures			
602-000.00-518.320	ACTUARIAL FEES	21,500.00	
602-000.00-518.340	CUSTODIAL FEES	5,400.00	
602-000.00-518.360	PENSION DISTRIBUTION	100,704.00	
602-000.00-518.490	OTHER CHARGES	2,000.00	
			(129,604.00)

Total Exp **(129,604.00)**

Net Difference 0.00

GL NUMBER	DESCRIPTION	FY26-27 DEPT REQUESTED BUDGET	
603-000.00 GENERAL EMP PENSION PLAN			
Revenues			
603-000.00-367.100	GAIN/LOSS ON INV	460,557.00	
603-000.00-368.100	PENSION CONTRIBUTIONS	288,658.00	
		749,215.00	
Expenditures			
Operating Expenditures			
603-000.00-518.320	ACTUARIAL FEES	15,500.00	
603-000.00-518.340	CUSTODIAL FEES	18,500.00	
603-000.00-518.360	PENSION DISTRIBUTIONS	398,658.00	
603-000.00-518.490	OTHER CHARGES	3,700.00	
603-000.00-518.912	TRANSFER TO FUND BALANCE	312,857.00	
			(749,215.00)

Total Exp **(749,215.00)**

Net Difference 0.00

CITY MANAGER EMPLOYMENT AGREEMENT

This Agreement is made and entered into this 23rd day of December 2025 by and between the CITY OF FORT MEADE, FLORIDA, a municipal corporation organized and existing under the laws of the State of Florida (the "City"), and TROY BELL, an individual possessing the education, training, and experience in local government management and subscribing to the ICMA Code of Ethics. ("BELL").

RECITALS

1. City desires to employ the services of BELL as City Manager of the City, as provided by the City Charter of the City of Fort Meade, Florida ("Charter").
2. The City Commission of the City of Fort Meade, Florida ("Commission") desires to provide certain benefits, establish certain conditions of employment and to set working conditions applicable to BELL.
3. The Commission desires to (1) secure and retain the services of BELL and to provide inducement for him to remain in such employment; (2) to make possible full work productivity by assuring BELL's morale and peace of mind with respect to future security; (3) to act as a deterrent against malfeasance or dishonesty for personal gain on the part of BELL; and (4) to provide a just means for terminating BELL's services at such time as he may be unable to fully discharge his duties or when City may otherwise desire to terminate his employment.
4. BELL has accepted employment as City Manager of the City of Fort Meade, Florida, beginning December 23, 2025, in accordance with this Agreement, the Charter, and the applicable policies and procedures of the City.

ACCORDINGLY, in consideration of the above stated Recitals, mutual covenants contained herein, and other good and valuable consideration the receipt and sufficiency of which are acknowledged by the parties, the parties agree as follows:

TERMS

Section 1. Recitals. The above Recitals are true and correct and form a material part of this Agreement.

Section 2. Term. The City and BELL agree to a term of employment starting on December 23, 2025, to serve at the pleasure of the City Commission. This Agreement shall become effective on the date of full signature execution, in alignment with a duly voted and approved city resolution. This agreement shall remain in full force and effect unless mutually modified or until terminated by either party in accordance with this Agreement. Nothing herein shall create a fixed term of employment; the relationship is at will. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the BELL to resign at any time from his position with City, subject only to the provisions set forth in Subsection 16(3), of this Agreement.

Section 3. Consideration. For and in consideration of the mutual promises and covenants contained in this Agreement and made by and to each other, the parties hereto, intending to be legally bound, agree that the City agrees to hire BELL subject to this Agreement and BELL agrees to perform services for the City upon the terms and conditions stated in this Agreement. BELL will perform the duties and responsibilities of City Manager as specified in the Charter and as may be assigned by the Commission from time to time.

Section 4. Duties. The City hereby agrees to employ BELL as City Manager of the City to perform the functions and duties specified in the Charter of the City and to perform other legally permissible and proper duties and functions as the City Commission shall from time-to-time assign. BELL is expected to perform all duties related to that position, including but not limited to those duties outlined in Section 8 and 12 of the Charter. The hours BELL must spend performing those duties may vary. BELL shall generally keep similar hours as other Department Heads and hours necessary to perform the duties hereunder; however, the Commission is the sole judge of the effectiveness of the job that BELL has done.

Section 5. Employee's Full-Time Devotion to Duties. BELL agrees to remain in the exclusive employment of the City and neither to accept other employment nor to become employed by any other employer except as provided herein. The term "employed" shall not be construed to include occasional teaching, writing, or consulting performed on BELL's time off. Any personal business activities must occur and/or be performed during BELL's personal time and not during working hours. BELL may not have other employment during employment with City without City's advance written approval.

Section 6. Residency. BELL agrees to use reasonable, good faith efforts to establish residency within the City within thirty-six (36) months from the effective date of this Agreement, recognizing that residency is encouraged but not a condition of employment, in line with Section 9 of the Fort Meade Charter.

Section 7. Strict Adherence to Charter and Laws. At all times, BELL shall strictly adhere to and follow the Charter and all applicable Federal, State, and local laws. Subject to review and acceptance by the Commission, he shall adhere to the recommendations of the City auditors and take such actions as are necessary to correct any deficiencies cited by the auditors in the City's annual audit.

Section 8. Policies and Procedures. BELL agrees to comply with the policies and procedures of the City, so long as they are reasonable and do not violate any law, rule or regulation. In the event of an inconsistency or conflict between a policy or procedure and this Agreement, the terms of this Agreement will control.

Section 9. Responsiveness to City Commission and Public. BELL shall make every reasonable effort to respond to each and every reasonable inquiry by a member of the Commission within a reasonable time from an Inquiry.

Section 10. Code of Conduct. BELL shall strictly adhere to the Standards of Conduct and Ethics of the Florida City and County Management Association ("FCCMA")

and to all applicable provisions of the City Personnel Policies and Procedures Manual.

Section 11. Papers and Other Properties. BELL agrees to return all property belonging to the City upon the termination of his employment or at such other time upon the request of the City. Such property includes the original and all copies of the City issued keys, business documents, computer software and programs, computer records, printouts, manuals, notebooks, memoranda, notes, and any other record, document or tangible property belonging or relating to the City.

Section 12. Performance Evaluation. The City Commission shall conduct a formal performance evaluation each November. The evaluation process shall be developed jointly by the City Commission and the Employee at a minimum of 6 months prior to the evaluation and shall focus on leadership, financial management, organizational effectiveness, progress toward Commission goals and be in alignment with the City's official Mission, Vision, and Values, and Strategic Plan. In the absence of an official approved City Mission, Vision, and Values statements for the City, the City shall conduct a retreat or workshops as necessary in order to develop and establish the City's Mission, Vision, and Values as a prior necessary input into the evaluation. All performance evaluations shall be conducted in an open public meeting in compliance with Florida's Government-in-the-Sunshine Law (Chapter 286, F.S.). The evaluation and any related documentation shall become part of the Employee's personnel record.

As an aspect of the Employee Performance Evaluation, the Commission is asked to participate throughout the contract term in staff-and-board team building exercises, goal setting and budget retreats, and strategic planning development sessions.

Section 13. Salary and Signing Bonus. The City agrees to pay BELL for his services rendered pursuant hereto an annual base salary of One Hundred Thirty Thousand Dollars (\$130,000.00) with COLA (annual Cost of Living Adjustment) as defined by the Social Security Administration (SSA) each October after the date of hire. Compensation will be payable in accordance with the City's regular payroll schedule less applicable federal income tax withholding, social security taxes, and any other applicable payroll deductions. This salary may be increased from time-to-time by majority vote of the entire Commission. The City agrees to

pay BELL a Five Thousand Dollar (\$5,000.00) signing bonus within five (5) business days from the effective date of this Agreement. The City agrees to pay BELL a Five Thousand Dollar (\$5,000.00) relocation stipend within five (5) business days from the effective date of this Agreement.

Section 14. Benefits. In addition to the salary provided for in Section 13 hereof, the City agrees to provide Mr. BELL with the following benefits:

(1) **Retirement.** BELL shall have the option to elect the City's retirement plan or a personal qualified retirement plan. Currently, the City has a 401A Retirement Plan with ICMA for City Managers. For retirement benefits, the City agrees to make an annual contribution to that Plan of 16.4% of annual base salary (\$130,000), which is equal to \$21,320.00 per year. This will be adjusted each year to account for any increases. The parties agree and acknowledge that this is the same rate as provided to Florida League of Cities Ft. Meade Pension Plan participants. The parties agree and acknowledge that this annual contribution is provided in lieu of Mr. BELL's specific participation in the Florida Retirement System.

(2) **Automobile.** The City will provide BELL a monthly automobile allowance of Five Hundred Dollars and 00/100 (\$500.00). The Commission agrees to annually review the automobile allowance, and the Commission may, at its sole discretion, make adjustments to the allowance, as necessary, to account for inflationary and economic factors which increase the cost of the items for which BELL is receiving the allowance. Said monthly allowance shall be considered full reimbursement for use of BELL's personal automobile within Polk County, Florida. BELL shall receive the standard mileage allowance provided by the City for travel outside of Polk County, Florida on official City business. BELL shall provide proof of insurance to the City on an annual basis.

(3) **Vacation and Sick Leave.** BELL shall accrue One hundred (100) hours of vacation leave upon his 90th day of employment and forty (40) hours of sick leave to be credited upon hire. Accrual of future leave will be at the highest rate afforded to department heads beginning

on the 1st day of the second year of employment and continuing on a monthly basis at a rate no less than one hundred (100) hours of annual vacation leave and forty (40) hours of annual sick leave.

(4) **Health and Life Insurance.** BELL shall be entitled to the same benefits that are provided to all employees of the City in accordance with the Personnel Policies and Procedures Manual. The City further agrees to pay BELL's annual health, vision, and dental insurance contribution/premium under the City's current health insurance plan, COFM Florida Blue #03748 for family coverage for each year of the contract. Any increase in health insurance contribution/premium shall be covered by the city for the term of the contract. If Bell elects to opt out of coverage, the cost of these premiums will be paid to Bell at the end of the enrollment period.

(5) **Dues and Subscriptions.** The City agrees to budget and to pay for the reasonable professional dues and subscriptions of BELL necessary for his continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for his continued professional participation, growth, and advancement, and for the good of the City. The Commission shall be the sole judge of the amounts included in the City's budget to pay for BELL'S professional dues and subscriptions.

(6) **Professional Development.** The City hereby agrees to budget and to pay for BELL's travel and subsistence expenses as BELL reasonably requests for professional and office travel, meetings, and occasions adequate to continue the professional development of BELL and to adequately pursue important official and other functions for the City. Such expenses may include, but are not limited to, expenses related to the International City Management Association, the Annual Meeting of the Florida City and County Management Association, and the Florida League of Cities. Said amount shall be limited to the budgeted amount for such items. The Commission shall be the sole judge of the amounts approved hereunder. The City also agrees to budget and to pay for

the reasonable travel and subsistence expenses of BELL for short courses, institutes, and seminars that are necessary for his professional development, the retention of the ICMA-CM certification and for the good of the City. Said amount shall be limited to the budgeted amount for such items. The Commission shall be the sole judge of the amounts approved hereunder.

(7) **Expenses.** The City recognizes that certain expenses of a non-personal and generally job-affiliated nature are incurred by BELL, and hereby agrees to reimburse or to pay said general expenses up to the amount budgeted annually for that purpose, and the Finance Director is hereby authorized to disburse such monies upon receipt of duly executed expense or petty cash vouchers, receipt, statements, or personal affidavits. The City further recognizes the need for enhanced City Manager engagement and interaction with City stakeholders as a means for improved community service delivery and agrees to budget for and pay said costs and expenses associated with mobile digital or manual communication implements. Upon the effective date of this Agreement, the City will provide BELL with a City cell phone to be used for business purposes as well as a touch screen laptop with a stylus for note-taking.

(8) **No Reduction in Benefits.** The City shall not, at any time during the term of this Agreement, reduce the salary, compensation, or other financial benefits of BELL, except to the extent of an across-the-board reduction applicable to all Department Heads of the City, or as may be necessitated by bona fide budgetary limitations that materially impact the City's ability to operate. BELL hereby consents to this provision.

Section 15. Indemnification. The City shall defend and indemnify the City Manager up to the statutory limits set forth in Section 768.28, Florida Statutes, against any action, including, but not limited to: tort, professional liability, claim or demand, or other non-criminal legal, equitable or administrative action, whether groundless or otherwise, arising out of an alleged act or omission occurring in BELL'S performance of his duties as City Manager and an officer of the City, other than an action brought by the

City against the City Manager, or any action filed against the City by the City Manager, unless otherwise required by law. The City shall, up to the amounts set forth in Section 768.28, Florida Statutes, indemnify and hold BELL harmless from and against any tort claim, except for willful or intentional torts, arising from or relating to any alleged act or omission committed by BELL within the course and scope of his employment as City Manager. City may compromise and settle any such claim, or any suit arising therefrom or relating thereto, and shall pay the amount of any settlement or judgment rendered in connection therewith provided, however, that the City may seek indemnity from BELL for losses or liability caused by any willful or intentional torts committed by BELL.

Section 16. Termination and Severance Pay.

(1) Termination Without Cause; Severance. In the event BELL is terminated by the Commission for reasons other than "For Cause" as defined below (hereinafter "Without Cause"), City agrees to provide BELL with a 30-day notice of termination and to pay BELL a lump sum cash payment equal to twenty weeks aggregate salary in accordance with Section 215.425, Florida Statutes, as applicable, and City agrees to pay BELL (a) for health insurance premiums for twenty (20) weeks after termination, as set forth in Section 14 of this Agreement, and (b) all accrued sick leave per the City's adopted Personnel Policies and Procedures Manual and any vacation time accrued under this Agreement at the time of termination (hereafter "Severance Compensation"). As a condition precedent to the City's obligation to BELL to pay Severance Compensation, BELL shall, upon or promptly following his last day of employment with the City, provide the City and the member of the Commission, elected officials, employees, agents, attorneys, and insurers (the "City's Released Parties"), with a valid, executed general release agreement (which will waive and releases all claims BELL may have against the City's Released Parties for discrimination and retaliation under applicable federal, state and local laws as well as all other employment related claims (whether based on contract, statute or common law) arising out of BELL's employment with the City) in a form to be prepared by and acceptable to the City. The release agreement must be executed upon BELL's termination (in accordance with the time periods set forth in the release agreement). The

City shall have no obligation to make any Severance Compensation payment unless and until the release agreement

contemplated by this Section becomes irrevocable by BELL in accordance with all applicable laws, rules and regulations. Notwithstanding anything contained herein to the contrary, the release agreement shall not release or affect, as applicable: (i) BELL's receipt of benefits otherwise due terminated employees under group insurance coverage consistent with the terms of the applicable City welfare benefit plan; (ii) BELL's rights under the Consolidated Omnibus Budget Reconciliation Act ("COBRA") to continue participation in medical, dental, hospitalization and life insurance coverage; (iii) BELL's receipt of benefits from his pension fund otherwise due in accordance with the terms of this Agreement; (iv) BELL's ability to make a claim for unemployment compensation benefits; (v) any statutory rights BELL may have to indemnification from the City pursuant to all applicable laws, rules or regulations; or (vi) any right or claim of BELL which accrues or arises after the effective date of the release agreement.

A. Change in Form of Government Clause: In the event the Florida Legislature or the City enacts legislation, ordinances, or charter amendments that alter the form of government (e.g., to a strong-mayor or council form, or by consolidation, dissolution, or merger, or to the role, powers, duties, authority, responsibilities of the Employee's position), the Employee shall be entitled to exercise the severance provisions herein as if terminated without cause, effective upon such change.

(2) Termination For Cause. The employment of BELL may be terminated by the City "For Cause" under any one of the following circumstances or as otherwise set out in this Agreement:

- (a) BELL commits a violation of the Code of Ethics contained in Chapter 112, Florida Statutes, or a violation of the City Charter or Code of Ordinances.
- (b) The commission of an act of fraud, misappropriation or theft against the City.
- (c) The breach of any material provision of this Agreement.

(d) Failure to adequately perform his duties provided, that BELL shall not be in default hereunder unless:

(i.) he shall have failed to cure the situation to the satisfaction of the Commission within thirty (30) days of written notice thereof by the Commission to BELL, or

(ii.) BELL shall have duly received notice of at least one (1) prior instance of such breach or default for the same conduct (whether or not cured by BELL).

(e) The conviction (or plea of no contest) of a crime (not including driving while under the influence of alcohol unless BELL is convicted on more than one occasion or if he is incarcerated for more than fifteen (15) days).

(f) The adjudicated violation of any nondiscrimination/unlawful harassment policy or law in effect.

(g) Habitual use of illegal drugs or intoxication during work hours.

(h) BELL's failure or refusal to comply, on a timely basis, with any lawful direction or instruction of the Commission.

A violation of any of the provisions of this Section cannot be based upon allegations alone but must be established by conviction or other official findings of similar stature. A termination For Cause under this Section shall be effective upon the date set forth in a written notice of termination delivered by the Commission to BELL. If BELL's employment is terminated "For Cause" then BELL shall only be entitled to BELL's earned base salary and any accrued sick leave and vacation time through the last day that he performs services for the City and shall not be entitled to any further compensation, benefits or severance.

(3) **Termination of Employment by City Manager.** BELL may terminate his employment under this Agreement at any time provided that BELL provides a one (1) month advance written notice ("Notice Period") of his intent to terminate his employment under this Agreement to the Commission. The Commission at its sole discretion will determine whether BELL must work through some or all his Notice Period. If the

Commission determines that BELL does not have to work through his Notice Period, then he will be entitled to receive his earned base salary and benefits through the Notice Period. BELL shall be compensated for any accrued sick leave, vacation, holidays, and other accrued benefits in accordance with this Agreement or the City's policies. In the event of BELL's death, BELL's employment under this Agreement will be automatically terminated effective upon the date of his death, and neither BELL, nor his heirs will be entitled to any further compensation, benefits or severance past the date of death.

Section 17. Notices. Notices pursuant to this Agreement shall be sent by deposit in the custody of the United States Postal Service, certified mail, postage prepaid, addressed as follows:

(1) The City: Mayor of the City of Fort Meade

City Commission on Fort Meade

City Hall, 8 West Broadway

P.O. Box 856

Fort Meade, FL 33841

(2) Copy: The Law Offices of Markeishia L. Smith, PA

Attn: Markeishia Smith, Fort Meade City Attorney

408 S 10th Street

Haines City, Florida 33844

(3) BELL:

Troy Bell

P.O. Box 143392

Coral Gables, FL 33114

Alternatively, notices required pursuant to this Agreement may be personally served on

the Mayor or BELL. Notice shall be deemed sent as of the date of personal service or any notice sent by mail as shall be deemed to have been delivered on the third business day following the date of mailing.

Section 18. Governing Law, Jurisdiction, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida without giving effect to conflicts of law provisions of the State of Florida. The parties hereby consent to the exclusive and personal jurisdiction of the federal or state courts located in Polk County, Florida, with venue in Polk County, Florida, to the exclusion of all other states' laws, venues, and jurisdictions.

Section 19. Amendment. No change or modification of this Agreement shall be valid unless it is in writing and signed by the parties hereto, and expressly reference that it is amending this Agreement.

Section 20. Knowingly and Voluntarily. BELL has read and fully understands and agrees with the provisions contained in this Agreement and he is signing this Agreement of his own free will.

Section 21. Entire Agreement: Modification/Amendment. This writing contains the entire Agreement of the parties and supersedes any prior oral or written representations. No representations were made or relied upon by either party, other than those that are expressly set forth herein. No agent, employee, or other representative of either party is empowered to modify or amend the terms of this Agreement, unless executed with the same formality as this document.

Section 22. No Third-Party Beneficiaries. This Agreement is intended only for the benefit of City and BELL and is specifically not intended to benefit any third parties.

Section 23. Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in force and effect and enforceable in

accordance with its terms.

Section 24. Joint Preparation. Preparation of this Agreement has been a joint effort of City and BELL, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than any other.

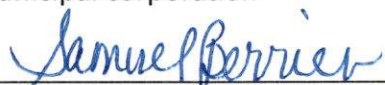
Section 25. Counterparts and Electronic Signatures. This Agreement may be executed in two or more counterparts, each of which when executed shall be deemed to be an original and all of which when taken together shall constitute one and the same instrument. The words "execution," "signed," "signature," and words of like import in this Agreement or in any other certificate, agreement or document related to this Agreement, shall include images of manually executed signatures transmitted by facsimile or other electronic format (including, without limitation, "pdf," "tif," or "jpg") and other electronic signatures (including, without limitation, DocuSign and AdobeSign). The use of electronic signatures and electronic records (including, without limitation, any contract or other record created, generated, sent, communicated, received, or stored by electronic means) shall be of the same legal effect, validity and enforceability as a manually executed signature or use of a paper-based record-keeping system to the fullest extent permitted by applicable law. including the Federal Electronic Signatures in Global and National Commerce Act, the Florida Uniform Electronic Transaction Act and any other applicable law, including, without limitation, any state law based on the Uniform Electronic Transactions Act or the Uniform Commercial Code.

ATTEST:



Nicole Patterson, Deputy Clerk

CITY OF FORT MEADE, FLORIDA, a
municipal corporation



Samuel Berrien, Mayor

APPROVED AS TO FORM AND LEGALITY:



Markeishia Smith, City Attorney
The Law Offices of Markeishia L. Smith, PA

TROY BELL, an individual



Troy Bell