**JOINT MEETING OF ESSEX AND UNION COUNTIES**
**AGENDA**

**THURSDAY, DECEMBER 19, 2024 AT 4:00 P.M.**
**VIRTUAL MEETING**

**The dial-in number for the meeting for Board Members and members of the public is 1-309-205-3325. The meeting ID # is**
**823 2306 6502**
***Passcode: 830968***

1. Call To Order
2. Notice of Compliance
3. Roll Call
4. Pledge of Allegiance
5. Approval of Minutes
6. Report of Officers
    a. Treasurer's Report
7. Report of Committees, Staff & Professionals
    a. Committees
        1. Personnel & Procurement

            Professional Authorizations

            - General Engineering Services (R-103)
            - Special Engineering Services (R-104)
            - General Counsel (R-105)
            - Labor and Employment Counsel (R-106)
            - Special Counsel for Pretreatment Violations (R-107)

**FINAL: 12/19/2024**

- Special Conflict Counsel (R-108)

- Auditing Services (R-109)

- Insurance Broker Services (R-110)

- Bond Counsel (R-111)

- Financial Advisor Services (R-112)

- Grant Writing Services (R-113)

- QPA Services (R-114)

- Acting Director of Finance and Administration– Kelly and Kairu (R-115)

- Elevator Modernization/Replacement Project in the Sewer Digester Plant Building – H2M Architects & Engineers (R-116)

Authorization to Bid

- Authorization to Bid Various Services, Equipment & Materials for 2025 (R-117)

- Authorization to Bid Various Services, Equipment & Materials (R-118)

  --- Digester Elevator Modernization/Replacement

Bid Reports/Award

- Furnishing and Delivering Potassium Permanganate (R-119)

- Authorizing a Contract with Foley Power System through Sourcewell (R-120)

Bid Report/Reject & Rebid

- Repairing and Delivering Centrifuge Rotating Assembly (R-121)

Purchase Order Authorizations

- Providing DWF High Solid Pump Control Panel Upgrades (R-122)

- Leasing of Gas Cylinders, Welding Supplies and Gases (R-123)

- Providing Preventive Maintenance Services, Parts, Repairs and Emergency Repairs for the ANVIC Controllers of MSP1 and MSP3 and the VFD Controllers of MSP2, MSP4 AND MSP5 for 2025 (R-124)

Miscellaneous

- Extending Contract for Furnishing and Delivering Bulk Liquid Polymer (R-125)

- Extending Contract for Providing Excavation & Repair Services on an "As Needed" Basis to the Joint Meeting's Wastewater Treatment Facility & Biosolids Facilities (R-126)

- Extending Contract for Providing Excavation & Repair Services on an "As Needed" Basis to the JMEUC Trunkline Collection, Manholes & Flow Monitoring Systems (R-127)

- Extending Contract for Providing Cleaning Equipment Rental and CCTV Inspection Services to the JMEUC Wastewater Treatment Plant & Sludge Dewatering Facilities on an “As Needed Basis” (R-128)

- Extending Contract for Furnishing and Delivering Exhaust Catalyst Elements (R-129)

- Annual State Purchasing Contracts (R-130)

- Financial Incentive Pilot Program (SHBP) (R-131)

2. Finance & Budget

- Adoption of 2025 Budget (R-101)

- Approving – Capital Improvement Plan (R-132)

b. Staff

1. Treatment Plant Report

2. Industrial Pretreatment Report

3. Financial Report

c. Professionals

1. General Counsel Report

- Connell Foley LLP

2. Labor & Employment Counsel Report

- Antonelli Kantor Rivera

3. Special Conflict and Pretreatment Violations Counsel Report (s)

- Antonelli Kantor Rivera

4. Engineering Report

- CME Associates

5. CSO Report

- CDM Smith

8. Correspondence

9. Public Comment (Max 5 min. per Person)

10. Closed Session

a. Personnel

11. Resolutions

R-100/24 – Payment of Bills

R-101/24 – Approving the 2025 Budget

R-102/24 – Annual Notice of Meetings

R-103/24 – Awarding Contract to XXXXXXX for General Engineering Services

R-104/24 – Awarding Contract to XXXXXXX for Special Engineering Services

R-105/24 – Awarding Contract to XXXXXXX for General Counsel

R-106/24 – Awarding Contract to XXXXXXX for Labor and Employment Counsel

R-107/24 – Awarding Contract to XXXXXXX to serve as Pretreatment Violations Counsel

R-108/24 – Awarding Contract to XXXXXXX to serve as Special Conflict Counsel

R-109/24 – Awarding Contract to Suplee, Clooney & Company for Auditing Services

R-110/24 – Awarding Contract to XXXXXXX for Insurance Broker Services

R-111/24 – Awarding Contract to XXXXXXX for Bond Counsel

R-112/24 – Awarding Contract to XXXXXXX for Financial Advisor Services

R-113/24 – Awarding Contract to Colliers Engineering & Design, Inc. for Grant Writing Services

R-114/24 – Awarding Contract to Governance & Fiscal Affairs, LLC for QPA Services

R-115/24 – Awarding Contract to Kelly and Kairu to serve as Acting Director of Finance and Administration

R-116/24 – Awarding Contract to H2M Architects & Engineers for Bidding Support and Construction Administration for the Elevator Modernization/Replacement Project in the Sewer Digester Plant Building

R-117/24 – Authorization to Bid Various Services, Equipment & Materials for 2025

R-118/24 – Authorization to Bid Various Services, Equipment & Materials

--- Digester Elevator Modernization/Replacement

R-119/24 – Awarding Contract to Marubeni America Corporation for Furnishing and Delivering Potassium Permanganate

R-120/24 – Awarding Contract to Foley Power Systems through Sourcewell

R-121/24 – Rejecting all Bids Submitted for Repairing and Delivering Centrifuge Rotating Assembly

R-122/24 – Authorizing a Purchase Order to Morehouse Engineering, Inc. for Providing DWF High Solid Pump Control Panel Upgrades

R-123/24 – Authorizing a Purchase Order to Airgas USA, LLC for the Leasing of Gas Cylinders, Welding Supplies and Gases

R-124/24 – Authorizing a Purchase Order to Ineltech Corporation for Providing Preventive Maintenance Services, Parts, Repairs and Emergency Repairs for the ANVIC Controllers of MSP1 and MSP3 and the VFD Controllers of MSP2, MSP4 AND MSP5 for 2025

R-125/24 – Extending Contract to Polydyne Inc. for Furnishing and Delivering Bulk Liquid Polymer

R-126/24 – Extending Contract to Montana Construction Corporation Inc. for Providing Excavation & Repair Services on an "As Needed" Basis to the Joint Meeting's Wastewater Treatment Facility & Biosolids Facilities

R-127/24 – Extending Contract to Montana Construction Corporation Inc. for Providing Excavation & Repair Services on an "As Needed" Basis to the JMEUC Trunkline Collection, Manholes & Flow Monitoring Systems

R-128/24 – Extending Contract to All American Sewer for Providing Cleaning Equipment Rental and CCTV Inspection Services to the JMEUC Wastewater Treatment Plant & Sludge Dewatering Facilities on an “As Needed Basis”

R-129/24 – Extending Contract to Catalytic Combustion Corporation for Furnishing and Delivering Exhaust Catalyst Elements

R-130/24 – Annual State Purchasing Contracts

R-131/24 – Authorizing the participation in the Financial Incentive Program (SHBP)

R-132/24 – Approving a Capital Improvement Plan and Authorizing the Issuance of Capital Assessments to the Member Municipalities and the City of Elizabeth

R-133/24 – Audit Report Resolution – 2023

R-134/24 – Appointing Nathan N. Rogers as the Public Agency Compliance Officer for the Year 2025

R-135/24 – Pay Increase for Non-Union Employees

R-136/24 – Pay Increase for Board Members

12. Unfinished Business

13. New Business

    a. Next Meeting – January 16, 2025

14. Adjournment