

Meeting Minutes of April 16, 2020

A telephone conference meeting of the Joint Meeting of Essex and Union Counties was held on the above date. Chairperson DeAugustine was in the Chair.

The Executive Director read the following statement:

Pursuant to Section #5, Chapter 231, P.L. 1975, notice of this meeting has been provided to the public by posting and maintaining the annual notice of the regular meetings of the Joint Meeting on the bulletin board of the Maplewood Municipal Building, by mailing the annual notice of the regular meetings for 2020 to the Star Ledger, The Home News Tribune and to the offices of the Municipal Clerks of the 11 member municipalities of the Joint Meeting and to the City Clerk of the City of Elizabeth and to the County Clerks of the Counties of Essex and Union all on December 30, 2019 and provided special notice of the telephonic conference to the Star Ledger, The Home News Tribune and the offices of the Municipal Clerks of the 11 member municipalities of the Joint Meeting and to the City Clerk of the City of Elizabeth and to the County Clerks of the Counties of Essex and Union as required by law.

On roll call the following members were present: Messrs. DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino, and DeAugustine and Ms. Holman, Ms. Burgess, and Ms. Prupis. Ms. Holman was absent.

Also in attendance were Ms. Johnson, Messrs. Dowhan, Barry, Phillips and Berkeley Esq. of Joint Meeting; E. Webster and J. Noble, Esq. of Inglesino, Webster, Wyciskala & Taylor, LLC, J. Burke and R. Rivera, Esq. of Scarinci Hollenbeck, H. Johnsen, N. Towers of Joint Meeting's Consultants CME Associates, AVA Consulting LLC, E. Johnson, Wilentz Goldman Spitzer, Bond Counsel, and Julie Ehlers, NW Financial, Financial Consultant.

On motion by Ms. Burgess, seconded by Mr. Ramos, the minutes of the last meeting were adopted. On motion all in favor, nays, none.

On motion by Mr. Guarino, seconded by Mr. Bowman, the Treasurer's Report having been mailed to the Board members was received and ordered printed. On motion all in favor, nays, none.

The following verbal report was given:

Personnel & Procurement Committee: Chair Ramos stated that the Committee had met, discussed and recommends authorization of the following: Resolution awarding a contract to Kelly and Kairu to serve as Acting Director of Administration/Finance (034/20), Resolution awarding a contract to CME Associates for Flood Mitigation Facilities Funding Services (035/20).

On motion by Mr. Florio, seconded by Mr. Guarino, Resolution 034, awarding a contract to Kelly and Kairu to serve as Acting Director of Administration/Finance was adopted. On roll call: ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Burgess and Ms. Prupis; nays, none.

On motion by Mr. Florio, seconded by Mr. Guarino, Resolution 035, awarding a contract to CME Associates for Flood Mitigation Facilities Funding Services was adopted. On roll call: ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Burgess and Ms. Prupis; nays, none.

On motion by Ms. Burgess, seconded by Mr. DeLuca, the 2019 Annual Operations Report, Treatment Plant Report, Industrial Pretreatment Report, and Budget Reports for March 2020 having been mailed to the Board members were received and ordered printed. On motion all in favor, nays, none.

On motion by Mr. Ramos, seconded by Mr. Florio, the General Counsel Report, Labor and Employment Counsel Report, and Special Conflict and Pretreatment Violations Counsel Report(s) having been mailed to the Board members were received and ordered printed. On motion all in favor, nays, none.

On motion by Mr. Bowman, seconded by Mr. DeLuca, the Engineering Report having been mailed to the Board members were received and ordered printed. On motion all in favor, nays, none.

On motion by Mr. Ramos, seconded by Mr. Guarino, the CSO Report having been mailed to the Board members were received and ordered printed. On motion all in favor, nays, none.

The correspondence was received and will be filed.

The Chairperson asked if there was anyone wishing to address the Board on any Joint Meeting matter with a five minute limit. Hearing no one the Public Session was declared closed.

On motion by Mr. Florio, seconded by Mr. DeLuca, Resolution 033/20, Approving Payment of Bills was adopted. On roll call: ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Burgess and Ms. Prupis; nays, none.

The Joint Meeting's Bond Counsel and Financial Advisor gave an update on the Flood Mitigation Project and the discussion with FEMA regarding funding. The Financial Advisor advised that the municipalities would be receiving a memo explaining the project and the next steps to obtain financing. Bond Counsel explained the ordinances to be adopted and how the financing would impact the municipalities.

Executive Director Johnson and Superintendent Dowhan gave an update on the procedures being implemented by the Joint Meeting for COVID 19. Executive Director Johnson also indicated that the Joint Meeting's insurance policies are up for renewal at the end of April and will need to be ratified by the Joint Meeting Board at the May Board meeting.

Mr. Clarke advised that a food waste bill has been passed by the legislature and it requires large facilities to recycle their food waste. Mr. Webster advised that he would review the new bill and provide an update at the last meeting.

No closed session was held.

There being no further business on motion by Mr. DeLuca, seconded by Mr. Guarino, the meeting then adjourned to meet again on May 21, 2020 at the Maplewood Municipal Building at 4:00 pm unless called earlier by the Chair. On motion all in favor, nays, none.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Renee C. Burgess". The signature is written in black ink and is positioned above the printed name.

Renee C. Burgess
Secretary