



**City of Enterprise
Revenue Department**

Enterprise, AL 36330 • (334) 348-2606 • Fax (334) 348-2613
P.O. BOX 311000, Enterprise, AL. 36331

Sworn Affidavit for Non-Profit/Exempt Application Checklist

Mail completed forms and applicable documents to:

**City of Enterprise
Revenue Department
PO Box 311000
Enterprise, AL 36331**

- Fully completed Business License Application signed by duly authorized person. If the person is not listed on the requested Articles, a letter of authorization must be provided on company letterhead to allow the individual to apply on behalf of the company. **If** providing the company's EIN, please omit any and all Social Security Number(s) on the application.
- Fully completed Declaration and Verification of Citizenship Form signed by duly authorized person.
- If the company is an LLC or Corporation, a copy of the Articles of Organization/Incorporation.
- A copy of valid government issued identification of the authorized individual signing the business license application and DVC.
- A copy of the IRS or Alabama Department of Revenue designation letter of non-profit status.
- \$12.00 issuance fee.
- Any other documentation or information required by the Revenue Department.

If location is located within the city limits of Enterprise, the following is also required.

- If location is a commercial property or the renting or leasing of a space located within an existing business, a copy of current lease or proof of ownership.
- Clearance from the Engineering Department must be obtained. This may include, but not limited to, a final approval of the business walk-through inspection or home occupation approval letter.



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Sworn Affidavit for Non-Profit/Exempt Organization

NAME OF ORGANIZATION: _____

FEIN: _____ DATE OF APPLICATION: _____

PHYSICAL ADDRESS: _____

BUSINESS ACTIVITIES: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT PERSON: _____ TELEPHONE #: _____

E-MAIL ADDRESS: _____

MAILING ADDRESS:
 SAME AS PHYSICAL OTHER: _____

CITY: _____ STATE: _____ ZIP: _____

TYPE OF ENTITY: (check one)

- United States Government Agency, State Government Entity, or municipality
- City and County Boards of Education
- Department of Youth Services School District
- Private and Church School Systems (K-12)
- Farmers (must submit a copy of growers permit)
- Church and or Religious Groups (must submit a copy of 501(c) paperwork)
- Other: _____

Under penalties of perjury, I certify that the information submitted below is accurate and current to the best knowledge of the signee.

Name of Authorized Person: _____ Signature of Authorized Person: _____ Title: _____

Please have your signature acknowledged in the presence of a Notary Public.

STATE OF _____, COUNTY OF _____

On this _____ day of _____, 20____, personally appeared before me the said named _____ to me known and known to me to be the person described in and who executed the foregoing instrument and he/she acknowledged that he/she executed the same and being duly sworn by me, made oath that the statements in the application are true.

Signature of Notary Public: _____

My Commission Expires: _____

COUNCIL

SONYA W. RICH, *District 1*
EUGENE GOOLSBY, *District 2*
GREG PADGETT, *District 3*
SCOTTY JOHNSON, *District 4*
TURNER TOWNSEND, *District 5*

City of Enterprise

WILLIAM E. (BILL) COOPER, MAYOR
501 South Main
P. O. Box 311000
Enterprise, Alabama 36331-1000

CITY ADMINISTRATOR
JONATHAN TULLOS

CITY CLERK
BEVERLY SWEENEY

CHIEF FINANCIAL OFFICER
LEEANN SWARTZ, CPA

(334) 347-1211
(334) 348-2813 FAX

DECLARATION AND VERIFICATION OF CITIZENSHIP/AUTHORIZED ALIEN STATUS FORM

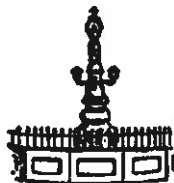
As per the provisions of State of Alabama Act 2011-535, the **Beason-Hammon Taxpayer and Citizen Protection Act**, I hereby declare that I am

_____ A Citizen of the United States.

_____ An Alien lawfully present in the United States

Printed Name: _____

Signature: _____ Date: _____



Boll Weevil Monument - The Only Monument In The World Glorifying A Pest

UPDATED: 11/23/2020