



City of Enterprise

Department of Engineering Services & Public Works
501 S Main Street
Enterprise, Alabama 36330
Phone (334) 348-2671
Fax (334) 348-2672

SIGN PERMIT APPLICATION

Date: _____

Applicant Name: _____ Phone: _____

Business or Subdivision Name: _____

Address of Sign: _____ Cost of Sign: _____

Business Owner Name: _____ Phone: _____

Business Owner Address: _____

Contractor Name: _____ Phone: _____

Contractor Address: _____

Sign Company Electrician: (For Illuminated Signs)

Electrician: _____ Phone: _____

Electrician's City of Enterprise Business Lic#: _____

Property Owner Name: _____ Phone: _____

Property Owner Address: _____

Type of Sign: (circle) Awning For Sale/Lease Monument Projecting Wall Subdivision Apartment

Description: _____

Size in Square Feet: _____ Unit/building frontage measurement (wall signs only): _____

Height of sign from grade and main street grade: _____ ft. _____ ft.

Lot frontage measurement of property where sign will be: _____ ft.

Type of material (awning & projecting signs only): _____

Illuminated: (circle) No Yes If yes: (circle) Internal External

If the sign is internally illuminated:

- Name & UL Certification # of company fabricating the sign: _____
- Shall produce no more than 30-foot candles when measured 4 feet from the sign.

Are changes being made to the electrical service in order to install the sign: (circle) No Yes

If yes, a separate application for an electric permit must be submitted.

In addition to the application, please submit the following:

All Signs Except Monument Signs:

___ Detailed rendering of the sign to include sign anchoring connections and construction of anchoring structure (i.e. Concrete Masonry Unit (CMU), Metal Stud, Typical Wood Construction)

___ Rendering of building elevation where sign will be placed.

___ Site plan that shows roadways, buildings, parking lots, location of the business, right of ways and where the sign(s) will be placed.

Monument Signs:

___ Detailed rendering of the sign, including all connections and foundation.

___ Plat of survey showing the exact location of the proposed sign including the measurements (in feet and inches) for setbacks from the property lines, including notation of rights of way.

No sign may be erected, altered or relocated without a permit being approved and issued by the City of Enterprise.

- Please contact the office if plans change or the sign will not be installed after the permit has been issued.
- Sign must pass an electrical and building inspection; please schedule at least 24 hours in advance.

The undersigned agrees that the proposed sign, described in this application, for which this permit is applied for will be constructed in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions and regulations of the City of Enterprise Municipal Code applicable thereto in force when construction is commenced and further agrees that in the event of any variance or conflict between the plans and specifications submitted herewith, and the provisions or regulations of said ordinances and/or codes pertaining to such construction, that the provisions or regulations contained in said ordinances shall govern and shall be followed.

Applicant Signature: _____ Date: _____

Owner Signature: _____ Date: _____

Please allow 24 hours for review.

OFFICE USE ONLY	
Building Permit:	\$ _____
Inspection Fees:	\$ _____
State of AL Industry Craft Training Fee: (\$1 per \$1,000)	\$ _____
Total Permit Fee:	\$ _____

Approved By: _____

Date: _____ Permit #: _____