Elko County
Community Development
Planning & Zoning Division

540 COURT ST SUITE 104, ELKO, NEVADA 89801
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FINAL MAP
DIVISION OF LAND INTO LARGE PARCELS

Pursuant to NRS 278.471-278.4725 & Elko County Code 5-2-17

APPLICATION MUST BE SUBMITTED WITH ALL REQUIRED INFORMATION AND THE APPLICATION FEE.

AN INCOMPLETE APPLICATION WILL NOT BE ACCEPTED FOR REVIEW.

* * * FOR STAFF USE ONLY * * *

REC'D BY: _____

APP. NO: _____

APP. FEE: **$400.00**

CHECK #_____ CASH_____

DATE & TIME _____

ASSESSOR'S PARCEL NUMBER(s) _____

1/4 SECTION _____ SECTION _____ TOWNSHIP _____ RANGE _____

STREET ADDRESS AND GENERAL LOCATION OF PROPERTY

_____

_____ **OWNER OF PROPERTY:**

NAME: _____

MAILING ADDRESS: _____

CITY, STATE: _____

PHONE : _____MOBILE: _____

EMAIL: _____

_____ **SURVEYOR OF RECORD:**

NAME: _____

MAILING ADDRESS: _____

CITY, STATE: _____

PHONE : _____MOBILE: _____

EMAIL: _____

_____ **AGENT:**

NAME: _____

MAILING ADDRESS: _____

CITY, STATE: _____

PHONE : _____MOBILE: _____

EMAIL: _____

__*__ PLEASE INDICATE PRIMARY CONTACT FOR APPLICATION

Tentative Map Approved by Elko Planning Commission

Meeting Date: _____

(**HAND WRITTEN APPLICATIONS MUST BE LEGIBLE, ILLEGIBLE FORMS WILL NOT BE ACCEPTED**)

Final Map Division of Land Into Large Parcel

Application submittal requirements:

The following items must be completed and submitted with this application.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

Requirements Checklist:

_____Application form completed, with notarized signature of owner or authorized agent.

_____Legal description of property. Metes and bounds or aliquot part(s), and a copy of any referenced and filed (recorded) map.

_____Verification of ownership copy of most recently recorded deed reflecting the current ownership.

_____Will serve letters - Water, Sewer, Solid Waste, and any other public utilities. (If applicable)

_____Official written comments from agencies which have reviewed the Final map. (i.e. - state agencies, active architectural review committee, etc..)

_____Vicinity map, topography map, and flood zone map (if printed)

_____Zoning verification of existing zoning

_____Supplemental data form this should be attached.

_____Ten folded copies of the proposed tentative map, complete with: owner's signature and professional land surveyor's signature and stamp. Utility company signatures, Elko County Treasurer's, Elko County Assessor's signature, Elko county surveyor, Elko County Planning Commission and Elko County Board of Commissioners (if applicable) will be require prior to filing of final map in the off ice of the Elko County Recorder.

Final Map Division of Land Into Large Parcel

Must show the following:

_____ 1. All adjacent property owners and holdings of owner.

_____ 2. Documented legal right-of-way to existing and proposed new parcels.

_____ 3. Location, name and right-of-way widths of all adjoining streets or access easements.

_____ 4. Proposed name of each new street and typical section of street improvements (when required), along with curve radius and grades of all perimeter and proposed streets or access easements.

_____5. Width, location and purpose for all existing and proposed easements - for access, drainage irrigation, utilities, etc.

_____ 6. Identification of all parcels by letter or number. The dimensions and net acreage for each parcel shall be clearly shown.

_____ 7. Vicinity map, legend, north arrow and scale (also sheet numbers if more than one)

_____ 8. Basis of bearings clearly shown.

_____ 9. Owner's certificate with notary public certificate.

_____10. Preparing surveyor's certificate.

_____15. Treasurer's certificate - stating that taxes have been paid for the fiscal year.

_____16. Assessor's certificate - stating that the assessor's parcel number is correct and if applicable that the deferred taxes are paid in full.

_____17. Delineation of any special flood hazard areas, and the accompanying note concerning compliance with the county's flood prevention codes for any new/future construction.

Note: additional information may be required or requested by the county surveyor, engineer, planning commission, or county commissioners.

OWNER'S AFFIDAVIT

STATE OF _____)

COUNTY OF _____)

I / we, _____ being duly sworn, depose and state that I am
Please Print Name (s)
the owner of the property herein described in the application, and that I / we consent to the filing of this petition.

Signed: _____

Mailing Address: _____

_____

Telephone Number: _____

On this _____ day of _____ , 20_____ , before me personally appeared _____

_____, whose identity was proven to me on the basis of satisfactory evidence to be the person whose name is subscribed to this instrument, and acknowledged that he/she executed the same.

_____
Notary Public in and for said County and State

OPTIONAL USE

I / we further confirm that I / we have given _____the authority to act on our behalf, in the matter of this particular request to be heard by the Elko County Planning Commission and Board of County Commissioners, if applicable.

OWNER'S AFFIDAVIT
APPLICATION AGREEMENT

I, undersigned owner/or authorized agent,(with a letter of approval from the property owner) of the property herein described, hereby make application for the Community Development department's review of the master plan being submitted, and I hereby certify that the information given is true and correct to the best of my knowledge.

In addition, I understand that this application must be determined to be complete by county staff and will not be accepted for complete review until such determination has been made.

The application hereby submitted truly represents my intended proposal. Therefore, I understand and agree that my application will proceed for proper review procedures, unless a substantial change (as determined by staff) is made during the public notice period.

I hereby certify that I have read and understand this application.

Signature _____

Subscribed and sworn to before me this _____day of _____, 20___.

_____
Notary Public in and for said County and State

Final Map Division of Land Into Large Parcels

Application Data Form

ELKO COUNTY HAS WITHIN ITS ADOPTED CODES, ZONING ORDINANCE AND OTHER DEVELOPMENT CRITERIA, VARIOUS REQUIREMENTS, PROVISIONS, INTENDED PURPOSES, SPECIFICATIONS, FEES, VIOLATIONS, AND PENALTIES ARE SET FORTH THEREIN.

If you have questions or need assistance please contact
Elko County Planning & Zoning Division
(775) 738-6816 Extension 213 or 214
540 Court Street Suite 104, Elko, NV 89801
jkingwell@elkocountynv.net

Provide the following information, mandatory for all applications requiring public review and hearings. Answer the following questions thoroughly. Please provide all pertinent and significant Information use additional pages as necessary.

I. PROJECT DESCRIPTION:

Project or Applicant Name: _____

Total size of property and Total No. of Proposed lots _____

Reason for subdividing land? _____

Will Road Right of Ways be offered for dedication for public purposes. _____

If No Explain Alternative _____

_____

Will Applicant request Alternate Compliance for any applicable Code? _____

If Yes explain _____

_____

Additional Information:

_____

_____

_____

_____

II. SPECIAL DEVELOPMENT INFORMATION:

PLEASE BE AWARE THAT IF YOU MAKE ANY INACCURATE STATEMENTS FILLING OUT THIS SUPPLEMENTAL INFORMATION FORM THAT INFORMATION COULD DELAY ACTION ON THIS MASTER PLAN MAP APPLICATION.

If **YES** is answered to **ANY** of the following questions please provide an explanation on Page 9 or on a separate page.

	YES	NO
1. Development, construction or grading on steep slopes.		
2. Will require extensive earthwork or grading.		
3. Development or construction on fill or expansive soils.		
4. Will be altering the course of any drainage or waterway.		
5. Will cause an increase in: ash, dust, smoke, fumes or odor to the area or surrounding properties.		
6. Proposed project is located on lands that periodically flood or is totally or partially within a flood zone. If yes, provide Flood Zone Designation. _____		
7. Will cause the loss of wetland or waterway vegetation.		
8. Will create the reduction of agricultural lands, croplands or agricultural soils.		
9. Will require the removal of trees or large amounts of brush.		
10. Will cause an increase in noise or vibration on or off-site.		
11. Is substantially different in size or character from existing development patterns of the area.		
12. A notice of violation or citation has been issued concerning this property or project.		
13. Will create a substantial increase in energy / resource use.		
14. Will cause a loss of existing housing units.		
15. Will cause an increase in housing units.		
16. Will substantially increase vehicular traffic to the area.		
17. Involve the use of: a) toxic or hazardous materials, b) highly flammable materials, c) explosives.		
18. Will introduce the risk of an explosion or the release of hazardous substances in the event of an accident.		
19. Will expose the public to untreated or partially treated sewage or chemical pollution.		
20. Will require outdoor areas illuminated at night		
21. Will change the scenic view from existing: a) residential areas, b) public lands, c) roadways.		
22. Will involve possible archaeologically or historically significant areas.		
23. Will involve development on more than one parcel of land.		
24. This project is part of a speculated or proposed series of future projects.		

	YES	NO
25. This project is located within one (1) mile of the Incorporated City limits of the City of _____		
26. If so, has the City Council, Planning Commission or Staff been notified of this proposal?		
27. Are the Incorporated City comments attached to this application?		
28. This project is located within the un-incorporated town or community of _____.		
29. If so, has the town or community advisory board has been notified of this proposal.		
30. Are the un-incorporated town or community comments attached to this application?		
31. There are known written or verbal subdivision (CC&R's) (DOR's) restrictions attached to this property. If yes, attach a current copy to this application.		
32. This application has been submitted to the applicable architectural review committee, if required.		
32a. If yes, then attach a copy of letter of approval to this application.		
33. The applicant/developer has contacted adjacent property owners about the possible subdivision of this property.		
34. The applicant/developer is aware of any prior Elko County Planning Commission or Elko County Commissions actions against the development of this property.		
35. Will the proposed require NDEP and/or Army Corp of Engineers action or permitting?		
36. There is currently a lawsuit pending that will impact this property. If so, please provide the case number and names of the parties involved in the lawsuit.		
37. There is currently a lawsuit pending on properties adjacent to this property that will impact access or have other impacts upon this property. If so, please provide the case number and names of the parties involved in the lawsuit.		
38. Does this land currently meet the agricultural land use classification? Is this land "AGRICULTURALLY DEFERRED" for tax purposes?		
39. Is this land greater in size than 40 acres?		
40. Is this land currently being used for agricultural purposes?		

41. Describe the lands on all four (4) sides of the property including uses and zoning. (Use another sheet of paper if needed.)

42. If a second or subsequent subdivision is proposed, when was this property first subdivided, by whom and date of the zone change and/or subdivision application?

43. Elko County Recorders File Number _____

44. Answers to questions 1 through 40: _____