



-THE CITY OF-  
**EASLEY**  
SOUTH CAROLINA

REQUEST FOR PROPOSALS (RFP)

Culvert rehabilitation at Canvasback way

**Issued: September 6, 2022    Due: October 6, 2022 at 2:00 p.m**

The City of Easley (“the City”) is requesting qualifications to identify contractors to perform work at Canvasback way

**Responses shall be returned on or before October 6, 2022 at 2:00 PM to:**

City of Easley Public works  
Attn: Eddie Fortner  
P.O. Box 466  
Easley, SC 29640

Or by e-mail to [efortner@cityofeasley.com](mailto:efortner@cityofeasley.com)

Call 864-855-7916 with questions

The bid proposals shall include bid tabulation for each item within the scope of work. The contractor shall contact Eddie Fortner to schedule a site visit to go over the scope of work.

## Scope of Work

The location of the proposed project is in a creek crossing located between 308 and 304 Canvasback way, Sitton creek subdivision, Easley, SC. A portion of one of the two RCP pipes crossing the road has dislodged. The proposed work will include removing of the dislodged piece, removing a portion of the second pipe, forming a concrete wing wall around the pipes, placing rip-rap to stabilize the banks, removing and repouring section of the road near the catch basin. On the opposite side of the crossing – placing Bio-D 40 matting and rip-rap to stabilize the banks.

**DEADLINE ENFORCED**

Proposals received after the time and date set for receipt of bids WILL NOT be accepted and will be returned unopened to the bidder. It is the bidder's responsibility to ensure timely delivery of their bid. Weather, flight delays, carrier errors and other acts of otherwise excusable neglect are risks allocated to bidders and will not be exempted from deadline requirements. Telephone, e-mail or facsimile bids will not be accepted.

Any offer submitted as a result of this solicitation shall be binding on the offeror for **SIXTY (60) CALENDAR DAYS FOLLOWING THE BID OPENING DATE**. Any bid for which the offeror specifies a shorter acceptance period may be rejected.

Upon receiving the "NOTICE OF AWARD", the successful bidder has **Thirty (30) CALENDAR DAYS** to submit all required insurance, permits, and licenses, and meet with the City in a meeting to discuss any problems or questions pertaining to the project. It is the contractor's responsibility to contact the City's Project Manager immediately to arrange for the meeting during the **Thirty (30) DAY PERIOD**.

If the bidder discovers any ambiguity, conflict, discrepancy, omission or other errors in the bid, bidder shall immediately notify the City of such error in writing and request modification or clarification of the document. The bidder is responsible for clarifying any ambiguity, conflict, discrepancy; omission or other error in the bid or it shall be deemed waived.

The successful contractor shall comply with all instructions and shall perform services in a manner commensurate with the highest professional standards by qualified and experienced personnel.

During the performance of the contract, the contractor shall comply with any and all Federal State or Local Laws relating to a Drug Free Workplace.

**Proprietary and/or Confidential Information**

Your proposal or bid is a public document under the South Carolina Freedom of Information Act (FOIA), except as to information that may be treated as confidential as an exception to disclosure under the FOIA. If you cannot agree to this standard, please do not submit your bid or proposal. All information that is to be treated as confidential and/or proprietary must be **CLEARLY** identified, and each page containing confidential and/or proprietary information, in whole or in part, must be stamped and/or denoted as **CONFIDENTIAL**, in bold, in a font of at least 12-point type, in the upper right-hand corner of the page. **All information not so noted and identified shall be subject to disclosure by the City.**

BIDDERS ARE CAUTIONED that any statement made by City staff persons that materially change any portion of this bid document shall not be relied upon unless they are subsequently ratified by a formal written amendment to this bid document.

This Invitation for Proposals is being issued by the City of Easley Public Works Department. Direct all questions or request for clarification of this RFP in writing to: Darya Cowick, Stormwater Director, utilizing the aforementioned e-mail address shown on this invitation.

Bidders are specifically directed not to contact any other City personnel for meetings, conferences, or technical discussions related to this request unless otherwise stated in this bid. Failure to adhere to this policy may be grounds for rejection of your bid.

Any revisions to this Request for Proposal will be issued and distributed as an addendum. All addenda, additional communications, responses to questions, etc. pertaining to the Invitation for Bids will be posted on the City of Easley website.

All bidders should consult this website for updates before submitting bids.

The City of Easley reserves the right to reject any or all bids; to waive any informality or irregularity not affected by law; to evaluate, in its absolute discretion, the bids submitted; to award the contract according to the bid which best serves the interests of the City; or to not award the contract if the City determines that it is not in its best interest to do so.