



# **YOUTH COUNCIL**

## **APPLICATION PACKET**

# PROGRAM OVERVIEW

## PURPOSE

- Acquire knowledge about political framework via participation in local government.
- Learn about local municipal services and programs.
- Provide a voice on social, educational, recreational, cultural, and authorial issues affecting the youth of Dublin and Laurens County.
- Assist the Mayor, City Council, and City Staff with decision-making, problem solving, and achieving community goals.
- Leadership development and experience to become productive citizens and leaders within the community.

## MEETINGS

- During June's initial council meeting, the Youth Council will select two (2) dates per month to hold general meetings.
- Additional meetings for committees, special projects and miscellaneous events will be scheduled as necessary.
- A mandatory Summer Orientation and Training session (specific date to be announced) will be held in July.



# STUDENT APPLICATION

## **TO BE CONSIDERED, STUDENT APPLICANT MUST MEET THE FOLLOWING CRITERIA:**

- Submittal of this application completed in its entirety along with two letters of reference and a letter of interest are due on or before \_\_\_\_\_.
  - Presently enrolled in the Dublin City, Laurens County, or Homeschool Systems as a high school student.
  - Attend the schedule pending Summer Orientation and Training session in July.
  - Academically eligible to participate in school sports and extracurricular activities.
  - Hold no disciplinary infractions within the last six months.
  - Critical thinker with the ability to articulate thoughts and ideas.
  - Active interest in government and how it functions.
  - Leadership qualities and skills.
  - Parental or guardian permission and support.
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- Incomplete applications are automatically disqualified
  - Complete application (1), recommendation letters (2), and interest letter (1) must be submitted together as a packet

# JOB DESCRIPTIONS

## **COUNCIL MEMBERS:**

**Mayor:** Presides over all meetings of the council, generally ensuring that city departments run smoothly, helping to build a sense of community, and providing leadership and services to municipal citizens. The mayor serves as the official spokesperson for the City of Dublin.

**Council Members for Wards 1 – 4:** Responsible for representing respective wards within the City of Dublin limits. Students must live within the ward he / she represent. City of Dublin maps can be found in Dublin City Hall or at [www.cityofdublin.org](http://www.cityofdublin.org)

**Council Members AT-LARGE (city residents):** Responsible for collaborating with all ward council members and AT-LARGE (county) on projects and teen empowerment ideas.

**Council Members AT-LARGE (county residents):** Responsible for collaborating with Ward Council and AT-LARGE (city) Council on projects and teen empowerment ideas as well as act as a voice for youth who live in or attend county high schools.

**City Attorney:** Responsible for implementing and enforcing the program's bylaws. The CA must also represent the city/county and serve as an attorney in the Dublin-Laurens County Teen Court Program.

**City Clerk:** Responsible for producing Council Meeting agendas and recording minutes/attendance of each meeting.

**Council Historian:** Responsible for creating photographic memory books and documents of meetings, service projects, travel experiences, events, and more.

Council Historian acts as the custodian of past, present, and future Youth Council information.

**ALL YOUTH COUNCIL MEMBERS ARE RESPONSIBLE FOR WORKING TOGETHER ON COMMITTEES AND SERVICE PROJECTS.**



# APPLICATION

(Circle or Highlight 1 position)

Ward 1      Ward 2      Ward 3      Ward 4

AT-LARGE (City)      AT-LARGE (County)

City Attorney      City Clerk      Council Historian

(Please print or type)

Applicant's Name & Age \_\_\_\_\_

Street & Mailing Address \_\_\_\_\_

City, State, & Zip Code \_\_\_\_\_

Home Phone Number \_\_\_\_\_

Date of Birth \_\_\_\_\_

Student Email Address \_\_\_\_\_

Current Classification: FRESHMAN / SOPHOMORE / JUNIOR / SENIOR

Next School Year: FRESHMAN / SOPHOMORE / JUNIOR / SENIOR

Current High School \_\_\_\_\_

GPA \_\_\_\_\_

Guardian(s) Name: \_\_\_\_\_

Guardian(s) Cell Number: \_\_\_\_\_

Guardian(s) Email Address \_\_\_\_\_

# APPLICATION

Why do you wish to become a member of the City of Dublin Youth Council?

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What programs, activities, or issues would you like to see addressed by the City of Dublin Youth Council?

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What strengths could you contribute to the City of Dublin Youth Council?

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What extracurricular activities have you been involved in?

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Please list any involvement in community service or special projects:

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# APPLICATION

The City of Dublin Youth Council generally meets twice a month for approximately two (2) hours. In addition, Youth Council members will be involved in a variety of community events and committee meetings. Based on the commitments you have already made for the upcoming school year, could you dedicate approximately four (4) hours or more per month to the City of Dublin Youth Council?

YES or NO

Do you foresee any conflicts with the schedule? If so, what?

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# LETTER OF INTEREST

A Letter of Interest must be attached when submitting an application packet. The document must be double-spaced, typed in 12-point font, and printed in black ink. This letter should explain why you're a great candidate for Youth Council, what you hope to gain from the experience, what you can contribute to the organization, and any new ideas/activities you would like to see in the community and beyond.

I, \_\_\_\_\_, verify that the information that I have included on this application is correct to the best of my knowledge. I am interested in serving my community on the City of Dublin Youth Council, and if selected, I will abide by all of the rules and regulations set forth by the Mayor and Dublin City Council.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I, \_\_\_\_\_, the parent, or guardian of \_\_\_\_\_ grant permission for my son/daughter to serve on the City of Dublin Youth Council and grant permission for him/her to participate in all activities of the Youth Council, and, if selected, will assist him/her in this endeavor. I further grant permission for the release of my child's grades to the Youth Council Committee for review.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# REFERENCES

Two (2) Reference Letters are required to complete the application package. Requirements are as follows:

One (1) letter of reference from a teacher, counselor, or school administrator. One (1) letter of reference from a civic or community leader. Such references should provide information and examples of the applicant's qualifications for the City of Dublin Youth Council.

Contact information must be visible on letters as well as listed below.

1. Name: \_\_\_\_\_

Relation to applicant: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

2. Name: \_\_\_\_\_

Relation to applicant: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Return the completed application packet by  
\_\_\_\_\_ to:

Youth Programs  
Dublin City Hall  
P.O. Box 690  
Dublin, GA 31040

If you have any questions or concerns, please **do** not hesitate to contact the City of Dublin Youth Programs Office Board at  
(478) 279-3686 or [lloyda@dublinga.org](mailto:lloyda@dublinga.org).