

## MARINA COMMITTEE MEETING

**DATE OF MEETING:** April 4, 2022 at 5:00 p.m. DeWitt County Building

**MEMBERS PRESENT:** Dan Matthews – Chair, Terry Ferguson, Travis Houser, Aaron Kammeyer and Jay Wickenhauser. Also, present, Dee Dee Rentmeister, County Administrator, Joe and Marybeth Caldwell- marina operators.

**MEMBERS ABSENT:** None

### SUMMARY OF DISCUSSION:

- No one was present to speak to the committee.
- Motion by Kammeyer, 2<sup>nd</sup> by Houser to approve March 2022 minutes. Voice vote, motion carried.
- Motion by Ferguson, 2<sup>nd</sup> by Wickenhauser to approve the claim. Voice vote, motion carried.
- Discussion on the riprap and back filling the peninsula project. Need to know the quantity of materials needed. One bid for the peninsula project and one bid for the riprap in the marina area. Could possibly utilize the materials from the removal of the parking lot island. Discussed utilizing Chastain & Associate for this project. Motion by Kammeyer, 2<sup>nd</sup> by House to approve up to \$5000 for engineering/bid specs for the riprap and peninsula project with Chastain & Associates. Voice vote, motion carried.
- Reviewed bid specs put together by Ferguson for the removal of the islands in the parking lots. Will ask for two bids – one for the North lot and one for the center lot. Would like the project to be completed by the middle of May if possible due to boating season. Will advertise for bids and open at next month's meeting.
- Discussed bid specs for the north section of the breakwater – parallel to the gas dock. Will contact Chastain & Associates to ask them to restart this project.
- Discussion on the audit. The agreement has been received but not signed by the Chair of the Board. Discussion on who is going to pay for the audit – county board or marina. Discussed putting on the full board agenda with the amount.
- Ferguson indicated that the lease with the Sailboat Association automatically renewed for three years not one. Discussed renegotiating the agreement if both parties agree.
- Motion by Wickenhauser, 2<sup>nd</sup> by Kammeyer to adjourn at 5:38 p.m. Voice vote, motion carried.

### COMMITTEE ACTION:

Approve March 2022 minutes.

Approve the claims.

Approve up to \$5000 for engineering/bid specs for the riprap and peninsula project with Chastain & Associates.

### RECOMMENDATIONS TO THE BOARD:

None

**DATE OF NEXT MEETING:** May 2, 2022, at 5:00 p.m. County Building

## **AGENDA FOR THE MARINA COMMITTEE**

Date and Time of Meeting: April 4, 2022 at 5:00 p.m.

Location: County Building

- 1) Call Meeting to Order
- 2) Persons Wishing to Address the Committee/Public Comment (If requesting action, also list below in section three).
  - a.
  - b.
- 3) Items for Discussion and Possible Action
  - a. Approve March minutes
  - b. Approve claims
  - c. Bid specs for rip rap and backfilling peninsula
  - d. Bid specs for parking lot work – removing islands
  - e. Bid specs for gas dock breakwater – north section
  - f.
  - g.
- 4) Closed Session
  - a.
- 5) Items for Discussion Only (No Action Requested)
  - a.
  - b.
  - c.
- 6) Motion to adjourn.

Posted: March 31, 2022 at 11:10 a.m.

By: Dee Dee Rentmeister

Mar. 2022

# Mar. 1, 2022-Mar. 31, 2022

Item	Category	Unit	Units Sold	Gross Sales	Units Returned	Returns	Net Sales
Daily Ramp Fee	Daily Ramp Fees	ea	154	\$770.00	0	\$0.00	\$770.00
Regular		ea	154	\$770.00	0	\$0.00	\$770.00
Dry Land 1 Year	Dry Land Storage	ea	5	\$2,000.00	1	(\$400.00)	\$1,600.00
Regular		ea	5	\$2,000.00	1	(\$400.00)	\$1,600.00
Year Ramp Pass Cash/Check	Year Ramp Pass	ea	96	\$4,800.00	0	\$0.00	\$4,800.00
Regular		ea	96	\$4,800.00	0	\$0.00	\$4,800.00
Year Ramp Pass Credit Card	Year Ramp Pass	ea	7	\$360.50	0	\$0.00	\$360.50
Regular		ea	7	\$360.50	0	\$0.00	\$360.50
<b>Total</b>		<b>ea</b>	<b>262</b>	<b>\$7,930.50</b>	<b>1</b>	<b>(\$400.00)</b>	<b>\$7,530.50</b>

$7520.50$   
 $-10.50$   
 CC FEES

$350.-$   
 CC FEES

$7520.-$

48% \$3609.60

Feb. 2022

# Feb. 1, 2022-Feb. 28, 2022

Item	Category	Unit	Units Sold	Gross Sales	Units Returned	Returns	Net Sales
Daily Ramp Fee	Daily Ramp Fees	ea	2	\$10.00	0	\$0.00	\$10.00
Regular		ea	2	\$10.00	0	\$0.00	\$10.00
Year Ramp Pass Cash/Check	Year Ramp Pass	ea	1	\$50.00	0	\$0.00	\$50.00
Regular		ea	1	\$50.00	0	\$0.00	\$50.00
<b>Total</b>		ea	<b>3</b>	<b>\$60.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$60.00</b>

48% \$28.80