



Adopted Operating Budget

Department Detail

For the Fiscal Year
Ending June 30, 2020

City of Des Moines, Iowa

**Adopted
Operating Budget**

**Department Detail
2019-20**

City Council

Frank Cownie

Mayor

Connie Boesen

At-Large

Christopher Coleman

At-Large

Bill Gray

First Ward

Linda Westergaard

Second Ward

Josh Mandelbaum

Third Ward

Joe Gatto

Fourth Ward

Officials

Scott Sanders

City Manager

Robert Fagen

Finance Director

Des Moines Vision

Des Moines is a vibrant capital city – the pride of Iowa with great neighborhoods, alive downtown, and thriving diverse regional economy, and is a recognized leader in community sustainability.

Des Moines has abundant opportunities for an active lifestyle, and an effective transportation system connecting the region.

Residents and business take tremendous pride in the Des Moines community!

Our Mission

The mission of Des Moines city government is to be financially strong in order to provide exceptional municipal services with customer focus and an involved community - residents and businesses.

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Budget Summary

	2017-18	2018-19		2019-20	2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED	% TOTAL
ALL CITY FUNDS - EXPENDITURE BUDGET					
General	168,923,239	172,883,319	198,845,760	181,836,916	23%
Capital Projects	91,702,695	154,682,652	160,199,720	174,889,918	22%
Special Revenue	138,400,973	129,541,474	135,662,977	136,299,765	17%
Enterprise	127,285,380	136,233,830	164,712,497	136,144,247	17%
Debt Service	167,834,484	95,326,775	92,555,836	106,365,250	13%
Internal Service	45,099,445	49,955,420	56,501,091	54,668,964	7%
Reserved General Fund	456,876	227,594	1,572,574	128,700	<1%
Special Assessment	---	25,000	25,000	25,000	<1%
Expendable Trust	---	2,400	2,400	2,400	<1%
	739,703,092	738,878,464	810,077,855	790,361,159	100%

The tables below provide more detailed breakdown of each from the table above.

	2017-18	2018-19		2019-20	2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED	% TOTAL
GENERAL FUND					
The General Fund is the general operating fund of the city for general service departments. Public safety, parks, cemetery, library and recreation programs are accounted for in this fund. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund.					
Police	63,519,627	66,321,521	68,004,865	70,109,498	39%
Fire	39,644,823	41,613,695	39,969,635	41,345,390	23%
Finance	14,731,985	11,301,878	37,320,331	15,357,373	8%
Park and Recreation	11,621,384	12,704,875	12,696,698	12,945,435	7%
Library	7,261,362	7,939,371	7,858,223	8,030,159	4%
City Manager	7,558,473	6,866,621	7,323,240	7,570,775	4%
Community Development	6,366,656	6,896,359	6,513,642	7,269,789	4%
Information Technology	5,614,139	6,204,249	6,145,529	6,450,705	4%
Engineering	4,372,152	4,690,029	5,335,486	4,918,372	3%
Legal	3,871,246	3,441,356	3,429,472	3,551,330	2%
Human Resources	1,542,730	1,964,622	1,730,258	1,775,758	<1%
City Clerk	1,007,536	933,024	1,043,004	1,030,704	<1%
Civil and Human Rights	532,862	673,849	591,205	591,517	<1%
Mayor and Council	449,345	462,298	467,997	470,337	<1%
Public Works	828,919	869,572	416,175	419,774	<1%
	168,923,239	172,883,319	198,845,760	181,836,916	100%

FINANCIAL TABLES

	2017-18	2018-19		2019-20	2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED	% TOTAL
ENTERPRISE FUNDS					
Enterprise funds are used to finance and account for the operation and maintenance of the City's facilities and services that are supported primarily by user charges. The following comprise the City's enterprise funds:					
Sanitary Sewer	49,115,225	50,514,155	50,721,628	51,646,533	38%
Stormwater	40,348,255	33,865,885	43,232,893	32,334,096	24%
Housing Services	22,142,724	22,198,146	22,195,967	22,893,118	17%
Solid Waste	19,576,742	16,286,643	16,741,584	14,949,980	11%
Parking	14,560,682	13,149,534	31,343,236	14,094,320	10%
Golf	256,540	219,467	477,189	226,200	<1%
	<u>146,000,168</u>	<u>136,233,830</u>	<u>164,712,497</u>	<u>136,144,247</u>	<u>100%</u>

	2017-18	2018-19		2019-20	2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED	% TOTAL
SPECIAL REVENUE					
Special Revenue funds are only spent for specific, targeted purposes or to segregate income sources and transfers for required reporting.					
TIF	30,263,171	35,023,071	34,114,712	35,544,355	26%
Road Use Tax	28,776,074	30,702,479	31,221,254	32,668,318	24%
Employee Benefit Tax Accounts	22,649,706	22,705,478	22,705,478	22,157,641	16%
Other Employee Benefits	11,841,505	18,170,403	18,170,403	20,141,329	15%
Community Development Grants	8,865,323	6,715,470	7,034,825	8,299,569	6%
Franchise Fee Settlement	11,674,238	5,150,000	7,250,000	6,000,000	4%
Severance Payouts	2,339,048	2,000,000	3,000,000	2,500,000	2%
SSMIDs	1,928,633	2,271,987	2,283,243	2,495,740	2%
IRA Revenue/IRA Bonds	---	1,531,141	1,435,000	2,270,550	2%
City Manager Programs	16,215,013	2,188,100	2,246,938	2,083,790	2%
Police Grants	1,550,859	1,664,361	2,039,368	733,000	<1%
Police Programs	854,675	615,746	728,529	675,000	<1%
Library Gifts	535,005	384,000	824,429	428,600	<1%
Parks Programs	209,199	228,323	246,943	246,958	<1%
Housing Grants	115,365	52,000	30,000	30,000	<1%
Engineering Programs	18,090	---	20,000	20,000	<1%
Community Development Programs	1,257	4,000	4,000	4,000	<1%
Flood Mitigation/Recover Buyout	384,266	615	2,288,281	615	<1%
Mayor & Council Programs	---	300	300	300	<1%
Housing Programs	151,827	134,000	---	---	<1%
Fire Programs	27,279	---	---	---	<1%
Civil and Human Rights Programs	441	---	19,274	---	<1%
	<u>138,400,973</u>	<u>129,541,474</u>	<u>135,662,977</u>	<u>136,299,765</u>	<u>100%</u>

FINANCIAL TABLES

	2017-18	2018-19		2019-20	2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED	% TOTAL
SPECIAL REVENUE - FURTHER BREAKDOWN OF ROAD USE TAX ALLOCATIONS					
To account for the allocated revenue from the State of Iowa Road Use Tax Fund for construction, maintenance and supervisor of City streets. While the primary source of funding for these operating budgets are Road Use Tax receipts there may be other sources of funds that support operations.					
Street Maintenance	12,999,749	14,112,631	14,550,377	14,926,260	46%
Equipment/Vehicle Replacement	1,525,000	2,525,000	2,525,000	4,000,000	12%
Capital Project Allocation	4,500,000	3,700,000	3,700,000	3,000,000	9%
Street Lighting	2,904,468	3,300,500	3,050,000	3,000,000	9%
Traffic/Other	2,155,132	2,198,235	2,198,235	2,198,235	7%
Street Trees	1,572,762	1,550,712	1,780,785	2,197,144	7%
Signal Installation & Maintenance	1,105,685	1,231,842	1,219,698	1,237,611	4%
Sign, Painting, Signal and Lighting	998,736	964,527	1,109,088	1,013,835	3%
Traffic Engineering	864,430	987,322	931,916	954,022	3%
Street Excavation	150,113	131,710	156,155	141,211	<1%
	<u>28,776,074</u>	<u>30,702,479</u>	<u>31,221,254</u>	<u>32,668,318</u>	<u>100%</u>

	2017-18	2018-19		2019-20	2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED	% TOTAL
CAPITAL PROJECTS					
Capital Project fund is for major construction or acquisition projects financed in whole or part through the issuance of bonds, federal and state funds, contributions, and user fees. Below are the categories utilized in the 6-year Capital Improvement Plan.					
Storm Sewer	15,401,605	38,477,952	27,451,176	43,225,000	25%
Streets	27,669,314	40,385,000	50,561,461	42,930,598	25%
Sanitary Sewer	11,357,188	22,090,000	22,209,892	22,850,000	13%
Miscellaneous	4,914,994	9,032,200	11,662,606	15,495,000	9%
Parks	4,515,489	13,350,000	15,394,255	13,926,000	8%
Bridge	8,675,291	19,440,000	15,342,049	13,835,320	8%
Fire	2,772,584	6,015,000	6,631,775	9,270,000	5%
Municipal Buildings	13,312,308	2,767,500	5,466,624	7,218,000	4%
Parking	2,102,045	1,900,000	3,487,321	4,250,000	2%
Library	981,879	1,225,000	1,992,561	1,890,000	1%
	<u>91,702,695</u>	<u>154,682,652</u>	<u>160,199,720</u>	<u>174,889,918</u>	<u>100%</u>

	2017-18	2018-19		2019-20	2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED	% TOTAL
DEBT SERVICE					
Debt services fund are used to pay debt service (principal and interest) on issued obligation bonds and lease purchase payments funded through debt service tax revenue.					
GO Bonds	167,287,293	94,786,401	92,167,567	105,976,982	100%
Lease Purchase	547,190	540,374	388,269	388,268	<1%
	<u>167,834,484</u>	<u>95,326,775</u>	<u>92,555,836</u>	<u>106,365,250</u>	<u>100%</u>

FINANCIAL TABLES

	2017-18	2018-19		2019-20	2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED	% TOTAL
INTERNAL SERVICE					
Internal service funds are used to finance and account for services and commodities provided by designated departments or agencies to other departments and agencies of the City.					
Employee Health Insurance	30,208,592	32,641,852	31,831,014	33,587,782	61%
Equipment Parts & Maintenance	7,468,479	7,848,011	7,703,035	7,823,551	14%
Equipment Purchases	2,114,115	4,032,500	11,302,360	7,190,233	13%
Fuel	2,119,115	2,354,034	2,390,507	2,361,130	4%
Forestry	1,747,376	1,626,104	1,827,215	2,256,930	4%
Radio Services	767,476	812,686	772,215	772,168	1%
Telephone Communications	605,707	556,233	590,745	593,170	1%
Central Supplies	68,586	84,000	84,000	84,000	<1%
	<u>45,099,445</u>	<u>49,955,420</u>	<u>56,501,091</u>	<u>54,668,964</u>	<u>100%</u>

FINANCIAL TABLES

OPERATING BUDGET BY DEPARTMENT BY FUND						
	GENERAL	ENTERPRISE	SPECIAL REVENUE	INTERNAL SERVICE	OTHER	TOTAL
Finance	15,357,373	-	58,359,485	17,374,914	106,390,250	197,482,022
Public Works	419,774	98,930,609	17,264,615	2,340,930	-	118,955,928
Police	70,109,498	664,921	1,408,000	772,168	18,700	72,973,287
Human Resources	1,775,758	-	20,141,329	33,587,782	60,000	55,564,869
Fire	41,345,390	-	-	-	-	41,345,390
City Manager	7,570,775	-	23,469,113	-	-	31,039,888
Engineering	4,918,372	13,429,399	6,264,683	-	50,000	24,662,454
Housing Services	-	22,893,118	30,000	-	-	22,923,118
Community Development	7,269,789	-	8,686,682	-	-	15,956,471
Park & Recreation	12,945,435	226,200	246,958	-	2,400	13,420,993
Library	8,030,159	-	428,600	-	-	8,458,759
Information Technology	6,450,705	-	-	593,170	-	7,043,875
Legal	3,551,330	-	-	-	-	3,551,330
City Clerk	1,030,704	-	-	-	-	1,030,704
Civil and Human Rights	591,517	-	-	-	-	591,517
Mayor & Council	470,337	-	300	-	-	470,637
	<u>\$ 181,836,916</u>	<u>\$ 136,144,247</u>	<u>\$ 136,299,765</u>	<u>\$ 54,668,964</u>	<u>\$ 106,521,350</u>	<u>\$ 615,471,241</u>

In the chart above, some operating budgets represent more than what many understand as daily operations. Examples include City Manager, Finance and Human Resources budgets. The City Manager Special Revenue budget accounts for economic development loans and projects. The Finance budget includes debt service and TIF payments for capital projects, Road Use Tax transfers, employee payroll taxes, and payments to the Des Moines Convention and Visitor's Bureaus and Bravo Greater Des Moines shown in Special Revenue, General and Other funds. Also included in Finance is the Internal Service fund budget for the Equipment Maintenance Center. Human Resources Special Revenue and Internal Service budgets are for employee health insurance and other benefits and tax transfers.

FINANCIAL TABLES



FINANCIAL TABLES

Expenditures by Department and Activity

DEPARTMENT AND ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
City Clerk				
Administration	802,269	721,747	815,423	814,098
Animal License	87,521	93,489	94,102	95,160
Parking Violations Collections	117,746	117,788	133,479	121,446
Subtotal City Clerk	1,007,536	933,024	1,043,004	1,030,704
City Manager				
Administration	2,017,262	2,138,361	1,938,599	1,971,929
Benchmarking	---	114,000	124,000	89,000
CDBG Loan Repayments	715,518	300,000	300,000	300,000
City Energy Project (CEP)	63,412	---	75,500	---
Combined Charities Campaign	138	500	500	500
Council Round Table Refreshment Fund	2,114	5,000	2,500	2,500
Economic Development Enterprise	15,335,842	1,812,100	1,714,790	1,714,790
Economic Development Projects (TIF Projects)	13,791,863	16,516,425	17,283,892	21,385,323
Employee Appreciation Events	65,604	66,000	66,000	66,000
Equipment Replacement	2,114,115	4,032,500	---	---
Facilities Maintenance	3,313,307	3,145,745	3,578,532	3,785,124
Fleet Service Maintenance	4,024,807	4,347,591	---	---
Fleet Service Parts	3,368,406	3,427,100	---	---
Fuel Services	2,119,115	2,354,034	---	---
Information	301,277	407,134	497,189	518,244
Motor Pool	75,266	73,320	---	---
National League of Cities Sustainability Grant	7,906	---	---	---
Office of Economic Development	1,910,910	1,045,814	1,162,087	1,185,645
Sister Cities	100	---	---	---
Sister City Commission	15,717	15,567	22,833	20,833
SW 9th Revitalization	24,479	---	87,648	---
Youth Advisory Board	---	4,500	---	---
Subtotal City Manager	49,267,157	39,805,691	26,854,070	31,039,888
Civil and Human Rights				
Administrative Services	492,296	654,865	553,352	566,517
Civil Rights Symposium	29,248	18,984	31,691	25,000
Edna Griffin Legacy Awards	441	---	19,274	---
Grant Programs	11,318	---	6,162	---
Subtotal Civil and Human Rights	533,304	673,849	610,479	591,517
Community Development Department				
Administration	308,207	391,358	296,788	308,792
Beaverdale SSMID	4,269	13,675	10,570	10,570
Building Inspection	1,018,608	1,058,335	1,035,011	1,056,164
Development Zoning Section	391,176	398,458	411,264	422,847
Electrical Inspection	342,303	353,067	350,962	356,127
Grants	8,865,323	6,715,470	7,034,825	8,299,569
Highland Park SSMID	11,844	10,600	35,660	10,660
Ingersoll SSMID	193,217	205,028	203,814	257,406
LIHTC-Low Income Housing Tax Credit	1,257	4,000	4,000	4,000
Mechanical Inspection	317,586	326,888	329,211	336,516
Metro Planning	210,330	215,472	215,472	217,521
Neighborhood Inspections	1,498,837	1,745,111	1,470,718	2,101,450
Neighborhood Planning	270,628	271,081	271,398	280,651
Neighborhood Revitalization Program Evaluation	151,725	---	---	---

FINANCIAL TABLES

DEPARTMENT AND ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Permit and Development Center	936,950	976,066	971,413	995,371
Planning	659,027	728,098	729,444	752,804
Plumbing Inspection	413,003	432,425	431,961	441,546
Roosevelt Cultural District SSMID	266	6,410	5,520	5,520
SW 9th Corridor SSMID	84,350	98,386	97,186	98,957
Subtotal Community Development Department	15,678,907	13,949,928	13,905,217	15,956,471
Engineering Department				
Child Care Center Maintenance	18,090	---	20,000	20,000
Construction Inspection	591,445	545,129	537,655	551,377
Contracts and Compliance	486,387	509,987	727,516	592,946
Design / Project Management	769,989	875,823	760,289	769,410
General Property Management	37,600	---	1,350,000	50,000
Graphics Support	364,219	383,319	380,159	390,867
Management Services	506,566	559,043	544,024	557,858
Permit and Development	554,132	430,776	559,290	579,028
Real Estate Services	477,622	566,178	510,954	520,944
Sherman Hill SSMID	---	32,580	61,000	38,600
Sherman Hill Street Lighting - Other Areas	20,388	---	---	---
Sherman Hill Street Lighting - Woodland Only	3,325	---	---	---
Storm Mitigation/Recovery	384,266	615	2,288,281	615
Survey	218,763	299,636	558,608	274,143
T&T - Administration	185,489	171,486	364,887	283,078
T&T - Intermodal Repair and Replacement	200,000	300,000	300,000	250,000
T&T - Park and Ride Operation	3,442,864	1,227,034	1,090,265	1,028,000
T&T - Parking Administration	9,709,425	9,904,794	27,925,177	10,836,360
T&T - Parking Meter Maintenance and Collection	626,751	1,022,219	1,372,802	1,315,039
T&T - Right-of-way Management	217,539	348,652	392,104	398,721
T&T - Sign, Painting, Signal and Lighting	998,736	964,527	1,109,088	1,013,835
T&T - Signal Installation and Maintenance	1,105,685	1,231,842	1,219,698	1,237,611
T&T - Street Lighting	2,904,468	3,300,500	3,050,000	3,000,000
T&T - Traffic Engineering	864,430	987,322	931,916	954,022
Subtotal Engineering Department	24,688,180	23,661,462	46,053,713	24,662,454
Finance Department				
Accounting	805,002	845,363	860,166	886,424
Administration	378,459	404,177	421,198	431,177
Ambulance Collection	201,586	195,000	210,000	215,000
Auxiliary	3,000,000	82,000	10,242,494	4,086,300
Community Partnership Programs	3,289,079	3,576,788	3,593,250	3,821,619
Debt Service Administration	27,428	7,500	7,500	7,500
Equipment Replacement	---	---	11,302,360	7,190,233
FICA Medicare Tax Account	1,374,973	1,425,257	1,425,257	1,461,324
FICA Tax Account	2,677,353	2,438,938	2,438,938	2,413,139
Fire Retirement Tax Account	6,440,104	6,476,155	6,476,155	5,933,239
Fleet Service Maintenance	---	---	4,237,255	4,353,545
Fleet Service Parts	---	---	3,400,980	3,404,480
Franchise Fee Settlement	11,674,238	5,150,000	7,250,000	6,000,000
Fuel Services	---	---	2,390,507	2,361,130
General Fund - Non-Departmental	4,769,643	3,532,739	17,922,885	3,326,262
GO Bonds Series 2009B Refunding	294,456	296,656	296,656	293,556
GO Bonds Series 2009C Refunding	2,196,663	2,214,713	2,214,713	---

FINANCIAL TABLES

DEPARTMENT AND ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
GO Bonds Series 2009G	401,338	399,000	399,000	---
GO Bonds Series 2010A Refunding	7,071,838	---	---	---
GO Bonds Series 2010B Refunding	9,432,800	---	---	---
GO Bonds Series 2010D	17,760,094	---	---	---
GO Bonds Series 2010H Refunding	42,840,000	---	---	---
GO Bonds Series 2011A / Refunding	4,230,913	2,841,563	2,841,563	2,816,063
GO Bonds Series 2012A	877,988	874,988	874,988	1,856,988
GO Bonds Series 2012B	396,800	391,300	391,300	464,700
GO Bonds Series 2012C	171,725	174,478	174,478	176,758
GO Bonds Series 2013A	1,967,075	1,696,875	1,696,875	1,916,475
GO Bonds Series 2013B Refunding	2,228,800	2,236,400	2,236,400	2,241,200
GO Bonds Series 2014B	1,965,700	1,915,700	1,915,700	2,145,700
GO Bonds Series 2014D	283,695	278,895	278,895	279,095
GO Bonds Series 2014E	3,972,419	3,975,094	3,975,094	3,982,019
GO Bonds Series 2015A	4,957,513	4,960,763	4,960,763	3,744,763
GO Bonds Series 2015B	2,228,750	2,233,150	2,233,150	2,245,750
GO Bonds Series 2015C Refunding	494,200	494,700	494,700	---
GO Bonds Series 2016A	2,769,638	2,774,638	2,774,638	2,771,388
GO Bonds Series 2016B Refunding	1,575,050	3,216,950	3,216,950	2,890,750
GO Bonds Series 2017A	44,340,329	2,745,744	2,745,744	2,742,494
GO Bonds Series 2017B	9,297,042	276,163	276,163	276,163
GO Bond Series 2017C	5,344,582	460,100	460,100	939,300
GO Bond Series 2018A Refunding	134,811	9,872,586	9,685,274	9,718,200
GO Bonds 2018B	25,650	43,144,720	48,016,923	3,358,120
GO Bonds 2018C	---	7,303,725	---	61,110,000
IPERS Tax Account	3,835,546	3,716,939	3,716,939	3,767,153
IRA Revenue/IRA Bonds	---	1,531,141	1,435,000	2,270,550
Lease Purchase Supplement 2011 & 2012	395,084	388,268	236,162	236,162
Lease Purchase Supplement 2014	152,106	152,106	152,107	152,106
Motor Pool	---	---	64,800	65,526
Police Retirement Tax Account	8,321,730	8,648,189	8,648,189	8,582,786
Procurement	493,156	543,611	473,364	461,014
Research And Budget	644,638	835,036	813,614	839,212
Road Use Tax	8,180,132	8,423,235	8,423,235	9,198,235
Severance Payouts	2,339,048	2,000,000	3,000,000	2,500,000
Special Assessment - Refunds	---	25,000	25,000	25,000
SSMID - Downtown	1,610,974	1,905,308	1,869,493	2,074,027
TIF - Accent	27,379	---	---	---
TIF - Center Metro District	14,716,290	16,801,907	15,136,282	12,466,456
TIF - Central Place District	14,427	---	---	---
TIF - Southeast Agricultural District	1,713,212	1,704,739	1,694,538	1,692,576
Tort Liability	767,278	871,615	2,365,000	865,000
Treasury	383,144	415,549	418,360	425,365
Subtotal Finance Department	245,491,875	166,875,461	212,811,095	197,482,022
Fire Department				
Administration	1,765,756	1,902,936	1,778,670	1,788,768
Academy	---	---	---	205,400
Des Moines Fire Department Trust	64	---	---	---
Emergency Management Services	102,873	139,000	139,000	139,000
Emergency Medical Services	1,208,373	1,189,989	1,196,674	1,210,867
Fire Prevention Bureau	1,624,161	1,756,617	1,615,130	1,706,811
HazMat	196,333	223,135	223,355	225,493

FINANCIAL TABLES

DEPARTMENT AND ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Maintenance and Repair	1,202,145	1,287,261	1,177,950	1,206,411
Misc. Fire Federal Grants	27,215	---	---	---
Operations	32,386,855	33,896,549	32,659,011	33,650,298
Special Operations	165,346	163,549	159,589	164,623
Technical Services	375,023	413,960	395,158	403,163
Training and Safety	617,957	640,699	625,098	644,556
Subtotal Fire Department	39,672,102	41,613,695	39,969,635	41,345,390
Housing Services Department				
Central Office	1,082,954	1,065,668	1,112,772	1,064,310
Community Service Programs	102	134,000	---	---
Grants	115,365	52,000	30,000	30,000
Housing Services - Public Housing	3,153,924	2,978,075	2,930,908	2,996,373
Housing Services - Section 8	17,905,846	18,154,403	18,152,287	18,832,435
Subtotal Housing Services Department	22,258,191	22,384,146	22,225,967	22,923,118
Human Resources Department				
City Wide Training and Benchmarking	118,468	---	---	---
Employee Development	14,103	125,400	125,400	125,400
Employee Health Clinic	229,375	399,613	328,113	328,113
Employee Relations	1,299,251	1,439,609	1,276,745	1,322,245
Employee Wellness	38,525	60,000	60,000	60,000
Health/Dental Insurance	30,208,592	32,641,852	31,831,014	33,587,782
Other Employee Benefits	11,841,505	18,170,403	18,170,403	20,141,329
Subtotal Human Resources Department	43,749,819	52,836,877	51,791,675	55,564,869
Information Technology Department				
Administration	325,834	374,748	363,319	376,111
Enterprise Application Development	1,631,315	1,861,232	1,781,547	2,065,270
Geographic Information Systems	464,949	581,084	584,581	714,782
Infrastructure Management	2,079,801	2,164,364	2,280,234	1,898,391
Telephone Communications	605,707	556,233	590,745	593,170
User Services	1,112,240	1,222,821	1,135,848	1,396,151
Subtotal Information Technology Department	6,219,846	6,760,482	6,736,274	7,043,875
Legal Department				
General Services	1,941,639	2,029,024	2,015,441	2,197,926
Tort Services	1,929,607	1,412,332	1,414,031	1,353,404
Subtotal Legal Department	3,871,246	3,441,356	3,429,472	3,551,330
Library				
Administrative Services	910,441	1,005,188	961,622	973,841
Building Maintenance	1,205,235	1,332,920	1,338,275	1,363,673
Customer Services	4,213,261	4,579,453	4,670,327	4,785,608
Library Gifts	535,005	384,000	824,429	428,600
Technical Services	932,424	1,021,810	887,999	907,037
Subtotal Library	7,796,368	8,323,371	8,682,652	8,458,759
Mayor & Council				
Mayor and Council	449,345	462,298	467,997	470,337
Pete Crivaro Memorial Scholarship Fund	---	300	300	300
Subtotal Mayor and Council	449,345	462,598	468,297	470,637
Park & Recreation Department				
Athletics and Sports Tourism	453,132	463,389	491,006	497,492
Bikeways	15,166	20,201	19,232	19,232
Brenton Ice Skating Plaza	8,605	55,000	80,000	55,000

FINANCIAL TABLES

DEPARTMENT AND ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Cemetery	1,608,189	1,740,803	1,738,354	1,776,336
Chesterfield Community Center	11,852	14,824	14,532	14,918
Davis Park	167,277	193,122	212,711	212,726
Downtown Maintenance	507,162	549,137	542,340	552,891
Environmental Education	144,564	160,977	158,502	164,085
Fourmile Community Recreation Center	163,583	202,368	204,451	207,303
Glendale Cemetery Restoration	25,356	5,000	5,000	5,000
Golf Contracted Operations	256,540	219,467	477,189	226,200
Grays Lake	540,918	628,928	673,402	679,121
Greenhouse	239,262	272,383	274,991	274,277
Heavy Equipment Support	775,789	914,732	859,154	877,468
Horticulture Maintenance	3,023,588	3,265,941	3,265,581	3,329,579
James W. Cownie Baseball Park	73,898	88,404	88,405	91,049
James W. Cownie Soccer Park	391,963	385,584	385,638	393,953
Lillian Swartzell - City Projects	---	1,300	1,300	1,300
Lillian Swartzell - Public Projects	---	1,100	1,100	1,100
Management Services	991,625	1,109,209	1,105,106	1,153,728
Marina Operations	7,932	6,070	6,683	6,053
Marketing	174,158	209,836	203,944	208,216
Mausoleum Repairs	---	2,000	2,000	2,000
Park Improvements Planning	220,489	92,144	134,568	164,244
Pioneer-Columbus Community Recreation Center	180,786	219,321	220,079	222,749
Pools	814,146	937,327	882,875	889,666
Special Events	147,584	167,267	159,402	164,741
Sports Turf Maintenance	277,535	282,919	282,909	287,480
Summer Playground Program	109,975	148,140	130,529	129,897
Tournaments	---	3,000	3,000	3,000
Trails	191,703	207,426	199,312	204,248
Volunteer Programs	272,946	292,746	304,935	310,941
Woodland Cemetery Maintenance	1,400	5,000	5,000	5,000
Zoo	290,000	290,000	290,000	290,000
Subtotal Park and Recreation Department	12,087,123	13,155,065	13,423,230	13,420,993
Police Department				
911 Reimbursement	1,431,287	1,371,267	1,044,613	1,058,015
Animal Control Section	891,225	891,144	902,007	939,119
Bomb Squad	580,405	595,527	594,048	612,828
Chief of Police	1,017,985	1,060,765	1,048,270	1,075,936
Communications	4,851,458	4,882,293	4,859,389	4,911,309
COPS CHRP Recovery Grant - City Match	---	143,894	143,874	---
Crime Free Multi-housing Program	864	6,200	6,200	6,200
CRIME Program	210	---	---	---
Des Moines Police Airport Security Section	2,134,548	2,256,503	2,235,584	2,299,686
Detective Bureau	8,851,215	9,522,946	9,437,505	9,611,535
Digital Evidence Unit	514,081	364,785	347,983	355,584
Eastside Boxing Program	1,793	8,446	3,000	3,000
Federally Forfeited Funds	32,102	12,500	66,029	12,500
Grants	1,550,859	1,664,361	2,039,368	733,000
Honor Guard	8,874	---	1,000	1,000
K9 Contributions	946	500	500	500
Metro Special Weapons Response Section	822,940	895,791	838,598	850,691

FINANCIAL TABLES

DEPARTMENT AND ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Miscellaneous Police Contributions	14,807	10,000	7,500	7,500
Miscellaneous Police Grants	---	---	10,000	10,000
Neighborhood-Based Service Delivery Program	2,124,263	2,235,708	2,248,149	2,297,369
Office of Professional Standards	608,902	633,924	489,624	498,068
Parking Meter Enforcement	581,643	695,487	654,992	664,921
Patrol Bureau Support Unit	928,545	996,141	988,182	1,367,796
Patrol Section	27,510,286	28,526,573	30,881,681	32,392,742
Personnel and Training Section	943,820	1,107,404	1,137,255	1,152,898
Planning and Budget Office	1,021,295	1,172,673	1,214,902	1,213,171
Police Training And Equipment	261,318	17,500	12,500	12,500
Property Management	1,051,349	1,001,251	1,024,120	1,036,198
Radio Services Section	767,476	812,686	772,215	772,168
Records	1,882,279	2,009,568	1,970,839	1,867,206
Safety City	20	4,500	500	500
School Crossing Guard	333,593	350,000	345,000	---
School Resource Officer Program	1,186,301	1,218,914	1,218,243	1,248,628
State Forfeited Funds	795,922	579,800	640,000	640,000
Tort Claims Investigation	239,761	226,845	225,535	228,221
Traffic Section	2,145,008	2,417,948	2,393,834	2,459,594
Vice and Narcotics Section	2,449,079	2,583,551	2,559,504	2,632,904
Subtotal Police Department	67,536,462	70,277,395	72,362,543	72,973,287
Public Works Department				
Administration	578,475	602,988	149,591	153,190
Central Stores B	68,586	84,000	84,000	84,000
Curbside Recycling	1,332,487	1,451,922	1,525,871	1,533,307
Des Moines - Sanitary Sewer Maintenance	14,463,394	6,904,611	7,148,075	7,025,054
Des Moines - Storm Sewer Maintenance	5,625,571	5,510,710	5,635,021	5,560,873
Flood Early Warning System Maintenance	52,249	92,510	66,495	68,339
Forestry	1,747,376	1,626,104	1,827,215	2,256,930
Municipal Trash Collection	250,443	266,584	266,584	266,584
National Pollution Discharge Elimination System (NPDES)	156,579	218,960	176,349	202,157
Private Property Cleanup	402,592	319,318	373,974	381,566
Sanitary Sewer Analysis	935,933	2,459,050	2,747,781	11,177,247
Sanitary Sewer Debt, Capital, and ROI	10,754,612	16,830,233	14,723,119	10,987,738
Sanitary Sewer Pump Station	734,600	807,688	1,379,972	1,483,377
Sanitary Sewer Sinking Fund	3,073,233	3,062,415	5,031,735	1,258,875
Solid Waste Collection	17,841,663	14,515,403	14,841,739	13,035,107
Storm Pump Stations	1,218,716	1,223,235	1,393,199	1,330,190
Stormwater Sinking Funds	14,426,933	5,953,297	6,100,501	7,636,265
Stormwater Utility Management	14,534,744	17,628,887	25,766,846	13,522,979
Street Cleaning	4,333,463	3,238,286	4,094,482	4,013,293
Street Excavation	150,113	131,710	156,155	141,211
Street Maintenance	12,999,749	14,112,631	14,550,377	14,926,260
Street Trees	1,572,762	1,550,712	1,780,785	2,197,144
Wastewater Treatment Payment	19,153,454	20,450,158	19,690,946	19,714,242
Subtotal Public Works Department	126,407,726	119,041,412	129,510,812	118,955,928
Total Departmental Expenditures	666,715,185	584,195,812	649,878,135	615,471,241
Nondepartmental:				
Capital Improvements	91,702,695	154,682,652	160,199,720	174,889,918
Total Nondepartmental Expenditures	91,702,695	154,682,652	160,199,720	174,889,918
Grand Total	758,417,881	738,878,464	810,077,855	790,361,159



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Expenditures by Fund, Department, and Activity

FUND, DEPARTMENT, ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Debt Service Funds				
Finance				
Debt Service Administration	27,428	7,500	7,500	7,500
GO Bonds Series 2009B Refunding	294,456	296,656	296,656	293,556
GO Bonds Series 2009C Refunding	2,196,663	2,214,713	2,214,713	---
GO Bonds Series 2009G	401,338	399,000	399,000	---
GO Bonds Series 2010A Refunding	7,071,838	---	---	---
GO Bonds Series 2010B Refunding	9,432,800	---	---	---
GO Bonds Series 2010D	17,760,094	---	---	---
GO Bonds Series 2010H Refunding	42,840,000	---	---	---
GO Bonds Series 2011A / Refunding	4,230,913	2,841,563	2,841,563	2,816,063
GO Bonds Series 2012A	877,988	874,988	874,988	1,856,988
GO Bonds Series 2012B	396,800	391,300	391,300	464,700
GO Bonds Series 2012C	171,725	174,478	174,478	176,758
GO Bonds Series 2013A	1,967,075	1,696,875	1,696,875	1,916,475
GO Bonds Series 2013B Refunding	2,228,800	2,236,400	2,236,400	2,241,200
GO Bonds Series 2014B	1,965,700	1,915,700	1,915,700	2,145,700
GO Bonds Series 2014D	283,695	278,895	278,895	279,095
GO Bonds Series 2014E	3,972,419	3,975,094	3,975,094	3,982,019
GO Bonds Series 2015A	4,957,513	4,960,763	4,960,763	3,744,763
GO Bonds Series 2015B	2,228,750	2,233,150	2,233,150	2,245,750
GO Bonds Series 2015C Refunding	494,200	494,700	494,700	---
GO Bonds Series 2016A	2,769,638	2,774,638	2,774,638	2,771,388
GO Bonds Series 2016B Refunding	1,575,050	3,216,950	3,216,950	2,890,750
GO Bonds Series 2017A	44,340,329	2,745,744	2,745,744	2,742,494
GO Bonds Series 2017B	9,297,042	276,163	276,163	276,163
GO Bond Series 2017C	5,344,582	460,100	460,100	939,300
GO Bond Series 2018A Refunding	134,811	9,872,586	9,685,274	9,718,200
GO Bonds 2018B	25,650	43,144,720	48,016,923	3,358,120
GO Bonds 2018C	---	7,303,725	---	61,110,000
Lease Purchase Supplement 2011 & 2012	395,084	388,268	236,162	236,162
Lease Purchase Supplement 2014	152,106	152,106	152,107	152,106
Subtotal Finance	<u>167,834,484</u>	<u>95,326,775</u>	<u>92,555,836</u>	<u>106,365,250</u>
Subtotal Debt Service Fund	<u>167,834,484</u>	<u>95,326,775</u>	<u>92,555,836</u>	<u>106,365,250</u>
Enterprise Funds				
Golf Funds				
Park and Recreation				
Golf Contracted Operations	256,540	219,467	477,189	226,200
Subtotal Park and Recreation	<u>256,540</u>	<u>219,467</u>	<u>477,189</u>	<u>226,200</u>
Subtotal Golf Funds	<u>256,540</u>	<u>219,467</u>	<u>477,189</u>	<u>226,200</u>

FINANCIAL TABLES

FUND, DEPARTMENT, ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Housing Services Funds				
Housing Services				
Central Office	1,082,954	1,065,668	1,112,772	1,064,310
Housing Services - Public Housing	3,153,924	2,978,075	2,930,908	2,996,373
Housing Services - Section 8	17,905,846	18,154,403	18,152,287	18,832,435
Subtotal Housing Services	<u>22,142,724</u>	<u>22,198,146</u>	<u>22,195,967</u>	<u>22,893,118</u>
Subtotal Housing Services Funds	22,142,724	22,198,146	22,195,967	22,893,118
Parking Funds				
Engineering				
T&T- Intermodal Repair and Replacement	200,000	300,000	300,000	250,000
T&T - Park and Ride Operation	3,442,864	1,227,034	1,090,265	1,028,000
T&T - Parking Administration	9,709,425	9,904,794	27,925,177	10,836,360
T&T - Parking Meter Maintenance and Collection	626,751	1,022,219	1,372,802	1,315,039
Subtotal Engineering	<u>13,979,040</u>	<u>12,454,047</u>	<u>30,688,244</u>	<u>13,429,399</u>
Police				
Parking Meter Enforcement	581,643	695,487	654,992	664,921
Subtotal Police	<u>581,643</u>	<u>695,487</u>	<u>654,992</u>	<u>664,921</u>
Subtotal Parking Funds	14,560,682	13,149,534	31,343,236	14,094,320
Sanitary Sewer Funds				
Public Works				
Des Moines - Sanitary Sewer Maintenance	14,463,394	6,904,611	7,148,075	7,025,054
Sanitary Sewer Analysis	935,933	2,459,050	2,747,781	11,177,247
Sanitary Sewer Debt, Capital, and ROI	10,754,612	16,830,233	14,723,119	10,987,738
Sanitary Sewer Pump Station	734,600	807,688	1,379,972	1,483,377
Sanitary Sewer Sinking Fund	3,073,233	3,062,415	5,031,735	1,258,875
Wastewater Treatment Payment	19,153,454	20,450,158	19,690,946	19,714,242
Subtotal Public Works	<u>49,115,225</u>	<u>50,514,155</u>	<u>50,721,628</u>	<u>51,646,533</u>
Subtotal Sanitary Sewer Funds	49,115,225	50,514,155	50,721,628	51,646,533
Solid Waste Funds				
Public Works				
Curbside Recycling	1,332,487	1,451,922	1,525,871	1,533,307
Private Property Cleanup	402,592	319,318	373,974	381,566
Solid Waste Collection	17,841,663	14,515,403	14,841,739	13,035,107
Subtotal Public Works	<u>19,576,742</u>	<u>16,286,643</u>	<u>16,741,584</u>	<u>14,949,980</u>
Subtotal Solid Waste Funds	19,576,742	16,286,643	16,741,584	14,949,980
Stormwater Funds				
Public Works				
Des Moines - Storm Sewer Maintenance	5,625,571	5,510,710	5,635,021	5,560,873
Flood Early Warning System Maintenance	52,249	92,510	66,495	68,339
National Pollution Discharge Elimination System (NPDES)	156,579	218,960	176,349	202,157
Storm Pump Stations	1,218,716	1,223,235	1,393,199	1,330,190
Stormwater Sinking Fund	14,426,933	5,953,297	6,100,501	7,636,265
Stormwater Utility Management	14,534,744	17,628,887	25,766,846	13,522,979
Street Cleaning	4,333,463	3,238,286	4,094,482	4,013,293
Subtotal Public Works	<u>40,348,255</u>	<u>33,865,885</u>	<u>43,232,893</u>	<u>32,334,096</u>
Subtotal Storm Water Utility Funds	<u>40,348,255</u>	<u>33,865,885</u>	<u>43,232,893</u>	<u>32,334,096</u>
Subtotal Enterprise Funds	146,000,168	136,233,830	164,712,497	136,144,247

FINANCIAL TABLES

FUND, DEPARTMENT, ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Expendable Trust Funds				
Park and Recreation				
Lillian Swartzell - City Projects	---	1,300	1,300	1,300
Lillian Swartzell - Public Projects	---	1,100	1,100	1,100
Subtotal Park and Recreation	---	2,400	2,400	2,400
Subtotal Expendable Trust Funds	---	2,400	2,400	2,400
General Fund				
City Clerk				
Administration	802,269	721,747	815,423	814,098
Animal License	87,521	93,489	94,102	95,160
Parking Violations Collections	117,746	117,788	133,479	121,446
Subtotal City Clerk	1,007,536	933,024	1,043,004	1,030,704
City Manager				
Administration	2,017,262	2,138,361	1,938,599	1,971,929
Benchmarking	---	114,000	124,000	89,000
Facilities Maintenance	3,313,307	3,145,745	3,578,532	3,785,124
Information	301,277	407,134	497,189	518,244
Office of Economic Development	1,910,910	1,045,814	1,162,087	1,185,645
Sister City Commission	15,717	15,567	22,833	20,833
Subtotal City Manager	7,558,473	6,866,621	7,323,240	7,570,775
Civil and Human Rights				
Administrative Services	492,296	654,865	553,352	566,517
Civil Rights Symposium	29,248	18,984	31,691	25,000
Grant Programs	11,318	---	6,162	---
Subtotal Civil and Human Rights	532,862	673,849	591,205	591,517
Community Development				
Administration	308,207	391,358	296,788	308,792
Building Inspection	1,018,608	1,058,335	1,035,011	1,056,164
Development Zoning Section	391,176	398,458	411,264	422,847
Electrical Inspection	342,303	353,067	350,962	356,127
Mechanical Inspection	317,586	326,888	329,211	336,516
Metro Planning	210,330	215,472	215,472	217,521
Neighborhood Inspections	1,498,837	1,745,111	1,470,718	2,101,450
Neighborhood Planning	270,628	271,081	271,398	280,651
Permit and Development Center	936,950	976,066	971,413	995,371
Planning	659,027	728,098	729,444	752,804
Plumbing Inspection	413,003	432,425	431,961	441,546
Subtotal Community Development	6,366,656	6,896,359	6,513,642	7,269,789

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FUND, DEPARTMENT, ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Engineering				
Construction Inspection	591,445	545,129	537,655	551,377
Contracts and Compliance	486,387	509,987	727,516	592,946
Design / Project Management	769,989	875,823	760,289	769,410
Graphics Support	364,219	383,319	380,159	390,867
Management Services	506,566	559,043	544,024	557,858
Permit and Development	554,132	430,776	559,290	579,028
Real Estate Services	477,622	566,178	510,954	520,944
Survey	218,763	299,636	558,608	274,143
T&T - Administration	185,489	171,486	364,887	283,078
T&T - Right-of-way Management	217,539	348,652	392,104	398,721
Subtotal Engineering	4,372,152	4,690,029	5,335,486	4,918,372
Finance				
Accounting	805,002	845,363	860,166	886,424
Administration	378,459	404,177	421,198	431,177
Ambulance Collection	201,586	195,000	210,000	215,000
Auxiliary	3,000,000	82,000	10,242,494	4,086,300
Community Partnership Programs	3,289,079	3,576,788	3,593,250	3,821,619
General Fund - Non-Departmental	4,769,643	3,532,739	17,922,885	3,326,262
Procurement	493,156	543,611	473,364	461,014
Research And Budget	644,638	835,036	813,614	839,212
Tort Liability	767,278	871,615	2,365,000	865,000
Treasury	383,144	415,549	418,360	425,365
Subtotal Finance	14,731,985	11,301,878	37,320,331	15,357,373
Fire				
Administration	1,765,756	1,902,936	1,778,670	1,788,768
Academy	---	---	---	205,400
Emergency Management Services	102,873	139,000	139,000	139,000
Emergency Medical Services	1,208,373	1,189,989	1,196,674	1,210,867
Fire Prevention Bureau	1,624,161	1,756,617	1,615,130	1,706,811
HazMat	196,333	223,135	223,355	225,493
Maintenance and Repair	1,202,145	1,287,261	1,177,950	1,206,411
Operations	32,386,855	33,896,549	32,659,011	33,650,298
Special Operations	165,346	163,549	159,589	164,623
Technical Services	375,023	413,960	395,158	403,163
Training and Safety	617,957	640,699	625,098	644,556
Subtotal Fire	39,644,823	41,613,695	39,969,635	41,345,390
Human Resources				
Employee Development	14,103	125,400	125,400	125,400
Employee Health Clinic	229,375	399,613	328,113	328,113
Employee Relations	1,299,251	1,439,609	1,276,745	1,322,245
Subtotal Human Resources	1,542,730	1,964,622	1,730,258	1,775,758
Information Technology				
Administration	325,834	374,748	363,319	376,111
Enterprise Application Development	1,631,315	1,861,232	1,781,547	2,065,270
Geographic Information Systems	464,949	581,084	584,581	714,782
Infrastructure Management	2,079,801	2,164,364	2,280,234	1,898,391
User Services	1,112,240	1,222,821	1,135,848	1,396,151
Subtotal Information Technology	5,614,139	6,204,249	6,145,529	6,450,705

FINANCIAL TABLES

FUND, DEPARTMENT, ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Legal				
General Services	1,941,639	2,029,024	2,015,441	2,197,926
Tort Services	1,929,607	1,412,332	1,414,031	1,353,404
Subtotal Legal	3,871,246	3,441,356	3,429,472	3,551,330
Library				
Administrative Services	910,441	1,005,188	961,622	973,841
Building Maintenance	1,205,235	1,332,920	1,338,275	1,363,673
Customer Services	4,213,261	4,579,453	4,670,327	4,785,608
Technical Services	932,424	1,021,810	887,999	907,037
Subtotal Library	7,261,362	7,939,371	7,858,223	8,030,159
Mayor and Council				
Mayor and Council	449,345	462,298	467,997	470,337
Subtotal Mayor and Council	449,345	462,298	467,997	470,337
Park and Recreation				
Athletics and Sports Tourism	453,132	463,389	491,006	497,492
Brenton Ice Skating Plaza	8,605	55,000	80,000	55,000
Cemetery	1,608,189	1,740,803	1,738,354	1,776,336
Chesterfield Community Center	11,852	14,824	14,532	14,918
Downtown Maintenance	507,162	549,137	542,340	552,891
Environmental Education	144,564	160,977	158,502	164,085
Fourmile Community Recreation Center	163,583	202,368	204,451	207,303
Grays Lake	540,918	628,928	673,402	679,121
Greenhouse	239,262	272,383	274,991	274,277
Heavy Equipment Support	775,789	914,732	859,154	877,468
Horticulture Maintenance	3,023,588	3,265,941	3,265,581	3,329,579
James W. Cownie Baseball Park	73,898	88,404	88,405	91,049
James W. Cownie Soccer Park	391,963	385,584	385,638	393,953
Management Services	991,625	1,109,209	1,105,106	1,153,728
Marina Operations	7,932	6,070	6,683	6,053
Marketing	174,158	209,836	203,944	208,216
Park Improvements Planning	220,489	92,144	134,568	164,244
Pioneer-Columbus Community Recreation Center	180,786	219,321	220,079	222,749
Pools	814,146	937,327	882,875	889,666
Special Events	147,584	167,267	159,402	164,741
Sports Turf Maintenance	277,535	282,919	282,909	287,480
Summer Playground Program	109,975	148,140	130,529	129,897
Trails	191,703	207,426	199,312	204,248
Volunteer Programs	272,946	292,746	304,935	310,941
Zoo	290,000	290,000	290,000	290,000
Subtotal Park and Recreation	11,621,384	12,704,875	12,696,698	12,945,435
Police				
911 Reimbursement	1,431,287	1,371,267	1,044,613	1,058,015
Animal Control Section	891,225	891,144	902,007	939,119
Bomb Squad	580,405	595,527	594,048	612,828
Chief of Police	1,017,985	1,060,765	1,048,270	1,075,936
Communications	4,851,458	4,882,293	4,859,389	4,911,309
Des Moines Police Airport Security Section	2,134,548	2,256,503	2,235,584	2,299,686
Detective Bureau	8,851,215	9,522,946	9,437,505	9,611,535
Digital Evidence Unit	514,081	364,785	347,983	355,584
Metro Special Weapons Response Section	822,940	895,791	838,598	850,691

FINANCIAL TABLES

FUND, DEPARTMENT, ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Neighborhood-based Service Delivery Program	2,124,263	2,235,708	2,248,149	2,297,369
Office of Professional Standards	608,902	633,924	489,624	498,068
Patrol Bureau Support Unit	928,545	996,141	988,182	1,367,796
Patrol Section	27,510,286	28,526,573	30,881,681	32,392,742
Personnel and Training Section	943,820	1,107,404	1,137,255	1,152,898
Planning and Budget Office	1,021,295	1,172,673	1,214,902	1,213,171
Property Management	1,051,349	1,001,251	1,024,120	1,036,198
Records	1,882,279	2,009,568	1,970,839	1,867,206
School Crossing Guard	333,593	350,000	345,000	---
School Resource Officer Program	1,186,301	1,218,914	1,218,243	1,248,628
Tort Claims Investigation	239,761	226,845	225,535	228,221
Traffic Section	2,145,008	2,417,948	2,393,834	2,459,594
Vice and Narcotics Section	2,449,079	2,583,551	2,559,504	2,632,904
Subtotal Police	63,519,627	66,321,521	68,004,865	70,109,498
Public Works				
Administration	578,475	602,988	149,591	153,190
Municipal Trash Collection	250,443	266,584	266,584	266,584
Subtotal Public Works	828,919	869,572	416,175	419,774
Subtotal General Fund	168,923,239	172,883,319	198,845,760	181,836,916
Internal Service Funds				
City Manager				
Equipment Replacement	2,114,115	4,032,500	---	---
Fleet Service Maintenance	4,024,807	4,347,591	---	---
Fleet Service Parts	3,368,406	3,427,100	---	---
Fuel Services	2,119,115	2,354,034	---	---
Motor Pool	75,266	73,320	---	---
Subtotal City Manager	11,701,709	14,234,545	---	---
Finance				
Equipment Replacement	---	---	11,302,360	7,190,233
Fleet Service Maintenance	---	---	4,237,255	4,353,545
Fleet Service Parts	---	---	3,400,980	3,404,480
Fuel Services	---	---	2,390,507	2,361,130
Motor Pool	---	---	64,800	65,526
Subtotal Finance	---	---	21,395,902	17,374,914
Human Resources				
Health/Dental Insurance	30,208,592	32,641,852	31,831,014	33,587,782
Subtotal Human Resources	30,208,592	32,641,852	31,831,014	33,587,782
Information Technology				
Telephone Communications	605,707	556,233	590,745	593,170
Subtotal Information Technology	605,707	556,233	590,745	593,170
Police				
Radio Services Section	767,476	812,686	772,215	772,168
Subtotal Police	767,476	812,686	772,215	772,168
Public Works				
Central Stores B	68,586	84,000	84,000	84,000
Forestry	1,747,376	1,626,104	1,827,215	2,256,930
Subtotal Public Works	1,815,962	1,710,104	1,911,215	2,340,930
Subtotal Internal Service Funds	45,099,445	49,955,420	56,501,091	54,668,964

FINANCIAL TABLES

FUND, DEPARTMENT, ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Reserved General Funds				
City Manager				
Sister Cities	100	---	---	---
Subtotal City Manager	100	---	---	---
Engineering				
General Property Management	37,600	---	1,350,000	50,000
Subtotal Engineering	37,600	---	1,350,000	50,000
Human Resources				
City Wide Training and Benchmarking	118,468	---	---	---
Employee Wellness	38,525	60,000	60,000	60,000
Subtotal Human Resources	156,993	60,000	60,000	60,000
Police				
Crime Free Multi-housing Program	864	6,200	6,200	6,200
COPS CHRP Recovery Grant - City Match	---	143,894	143,874	---
Police Training And Equipment	261,318	17,500	12,500	12,500
Subtotal Police	262,183	167,594	162,574	18,700
Subtotal Reserved General Funds	456,876	227,594	1,572,574	128,700
Special Assessment Funds				
Finance				
Special Assessment - Refunds	---	25,000	25,000	25,000
Subtotal Finance	---	25,000	25,000	25,000
Subtotal Special Assessment Funds	---	25,000	25,000	25,000
Special Revenue Funds				
City Manager				
CDBG Loan Repayments	715,518	300,000	300,000	300,000
City Energy Project (CEP)	63,412	---	75,500	---
Combined Charities Campaign	138	500	500	500
Economic Development Enterprise	15,335,842	1,812,100	1,714,790	1,714,790
Economic Development Projects (TIF Projects)	13,791,863	16,516,425	17,283,892	21,385,323
Employee Appreciation Events	65,604	66,000	66,000	66,000
Metro Advisory Council Refreshments	2,114	5,000	2,500	2,500
National League of Cities Sustainability Grant	7,906	---	---	---
SW 9th Revitalization	24,479	---	87,648	---
Youth Advisory Board	---	4,500	---	---
Subtotal City Manager	30,006,875	18,704,525	19,530,830	23,469,113
Civil and Human Rights				
Edna Griffin Legacy Awards	441	---	19,274	---
Subtotal Civil and Human Rights	441	---	19,274	---
Community Development				
Beaverdale SSMID	4,269	13,675	10,570	10,570
Grants	8,865,323	6,715,470	7,034,825	8,299,569
Highland Park SSMID	11,844	10,600	35,660	10,660
Ingersoll SSMID	193,217	205,028	203,814	257,406
LIHTC-Low Income Housing Tax Credit	1,257	4,000	4,000	4,000
Neighborhood Revitalization Program Evaluation	151,725	---	---	---
Roosevelt Cultural District SSMID	266	6,410	5,520	5,520
SW 9th Corridor SSMID	84,350	98,386	97,186	98,957
Subtotal Community Development	9,312,251	7,053,569	7,391,575	8,686,682

FINANCIAL TABLES

FUND, DEPARTMENT, ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Engineering				
Child Care Center Maintenance	18,090	---	20,000	20,000
Sherman Hill SSMID	---	32,580	61,000	38,600
Sherman Hill Street Lighting - Other Areas	20,388	---	---	---
Sherman Hill Street Lighting - Woodland Only	3,325	---	---	---
Storm Mitigation/Recovery	384,266	615	2,288,281	615
T&T - Sign, Painting, Signal and Lighting	998,736	964,527	1,109,088	1,013,835
T&T - Signal Installation and Maintenance	1,105,685	1,231,842	1,219,698	1,237,611
T&T - Street Lighting	2,904,468	3,300,500	3,050,000	3,000,000
T&T - Street Markings Maintenance	---	---	---	---
T&T - Traffic Engineering	864,430	987,322	931,916	954,022
Subtotal Engineering	6,299,388	6,517,386	8,679,983	6,264,683
Finance				
FICA Medicare Tax Account	1,374,973	1,425,257	1,425,257	1,461,324
FICA Tax Account	2,677,353	2,438,938	2,438,938	2,413,139
Fire Retirement Tax Account	6,440,104	6,476,155	6,476,155	5,933,239
Franchise Fee Settlement	11,674,238	5,150,000	7,250,000	6,000,000
IPERS Tax Account	3,835,546	3,716,939	3,716,939	3,767,153
IRA Revenue/IRA Bonds	---	1,531,141	1,435,000	2,270,550
Police Retirement Tax Account	8,321,730	8,648,189	8,648,189	8,582,786
Road Use Tax	8,180,132	8,423,235	8,423,235	9,198,235
Severance Payouts	2,339,048	2,000,000	3,000,000	2,500,000
SSMID - Downtown	1,610,974	1,905,308	1,869,493	2,074,027
TIF - Accent	27,379	---	---	---
TIF - Center Metro District	14,716,290	16,801,907	15,136,282	12,466,456
TIF - Central Place District	14,427	---	---	---
TIF - Southeast Agricultural District	1,713,212	1,704,739	1,694,538	1,692,576
Tort Liability	---	---	---	---
Subtotal Finance	62,925,406	60,221,808	61,514,026	58,359,485
Fire				
Des Moines Fire Department Trust	64	---	---	---
Miscellaneous Fire Federal Grants	27,215	---	---	---
Subtotal Fire	27,279	---	---	---
Housing Services				
Community Service Programs	102	134,000	---	---
Community Services Block Grant	115,365	52,000	30,000	30,000
Subtotal Housing Services	115,467	186,000	30,000	30,000
Human Resources				
Other Employee Benefits	11,841,505	18,170,403	18,170,403	20,141,329
Subtotal Human Resources	11,841,505	18,170,403	18,170,403	20,141,329
Library				
Library Gifts and Grants	535,005	384,000	824,429	428,600
Subtotal Library	535,005	384,000	824,429	428,600
Mayor and Council				
Pete Crivaro Memorial Scholars	---	300	300	300
Subtotal Mayor and Council	---	300	300	300

FINANCIAL TABLES

FUND, DEPARTMENT, ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Park and Recreation				
Bikeways	15,166	20,201	19,232	19,232
Davis Park	167,277	193,122	212,711	212,726
Glendale Cemetery Restoration	25,356	5,000	5,000	5,000
Mausoleum Repairs	---	2,000	2,000	2,000
Tournaments	---	3,000	3,000	3,000
Woodland Cemetery Maintenance	1,400	5,000	5,000	5,000
Subtotal Park and Recreation	<u>209,199</u>	<u>228,323</u>	<u>246,943</u>	<u>246,958</u>
Police				
CRIME Program	210	---	---	---
Eastside Boxing Program	1,793	8,446	3,000	3,000
Federally Forfeited Funds	32,102	12,500	66,029	12,500
Grants	1,550,859	1,664,361	2,039,368	733,000
Honor Guard	8,874	---	1,000	1,000
K9 Contributions	946	500	500	500
Miscellaneous Police Contributions	14,807	10,000	7,500	7,500
Miscellaneous Police Grants	---	---	10,000	10,000
Safety City	20	4,500	500	500
State Forfeited Funds	795,922	579,800	640,000	640,000
Subtotal Police	<u>2,405,534</u>	<u>2,280,107</u>	<u>2,767,897</u>	<u>1,408,000</u>
Public Works				
Street Excavation	150,113	131,710	156,155	141,211
Street Maintenance	12,999,749	14,112,631	14,550,377	14,926,260
Street Trees	1,572,762	1,550,712	1,780,785	2,197,144
Subtotal Public Works	<u>14,722,623</u>	<u>15,795,053</u>	<u>16,487,317</u>	<u>17,264,615</u>
Subtotal Special Revenue Funds	<u>138,400,973</u>	<u>129,541,474</u>	<u>135,662,977</u>	<u>136,299,765</u>
Total Departmental Expenditures	<u>666,715,185</u>	<u>584,195,812</u>	<u>649,878,135</u>	<u>615,471,241</u>
Nondepartmental:				
Capital Improvements	<u>91,702,695</u>	<u>154,682,652</u>	<u>160,199,720</u>	<u>174,889,918</u>
Total Nondepartmental Expenditures	<u>91,702,695</u>	<u>154,682,652</u>	<u>160,199,720</u>	<u>174,889,918</u>
Grand Total	<u>758,417,881</u>	<u>738,878,464</u>	<u>810,077,855</u>	<u>790,361,159</u>

FINANCIAL TABLES



Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Administration	469,443	428,750	434,250	434,250
Parking Violations Collections	1,318,671	1,155,500	1,615,500	1,315,500
Animal License	382,415	376,000	376,000	376,000
Total Revenues	<u>2,170,530</u>	<u>1,960,250</u>	<u>2,425,750</u>	<u>2,125,750</u>
<i>Expenditure</i>				
Administration	802,269	721,747	815,423	814,098
Parking Violations Collections	117,746	117,788	133,479	121,446
Animal License	87,521	93,489	94,102	95,160
Total Expenditures	<u>1,007,536</u>	<u>933,024</u>	<u>1,043,004</u>	<u>1,030,704</u>
Subsidy	(1,162,994)	(1,027,226)	(1,382,746)	(1,095,046)
<i>Personnel</i>				
Administration	5.25	5.25	5.25	5.25
Parking Violations Collections	1.00	1.00	1.00	1.00
Animal License	0.75	0.75	0.75	0.75
Total Personnel	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Expenditure Total	<u>1,007,536</u>	<u>933,024</u>	<u>1,043,004</u>	<u>1,030,704</u>
Personnel Total	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>

CITY CLERK

Administration G001 CC001010 General Fund

Description:

The function of Administration is to prepare and distribute Council agendas; record and maintain records of all council meetings; maintain a file of all roll calls and supporting documentation; administer business, liquor, beer, and cigarette licenses and applications; and coordinate the City's records management program.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	157,970	127,750	130,750	130,750
Fines and Forfeitures	13,600	10,000	12,500	12,500
Charges for Services/User Fees	285	400	400	400
Other	207	600	600	600
Intergovernmental	297,382	290,000	290,000	290,000
Total Revenues	469,443	428,750	434,250	434,250

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	588,759	615,387	636,081	620,756
Contractual Services	209,530	94,110	163,092	181,092
Commodities	3,437	6,250	10,250	6,250
Capital Outlays	544	6,000	6,000	6,000
Total Expenditures	802,269	721,747	815,423	814,098

Subsidy	332,826	292,997	381,173	379,848
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Change in contractual services line item is related to election expenses.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
City Clerk	1.00	1.00	1.00	1.00
Chief Deputy City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00
License Clerk	1.25	1.25	1.25	1.25
Total Full-time Permanent Employees	5.25	5.25	5.25	5.25

**Parking Violations Collections
G001 CC010000
General Fund**

Description:

The function of Parking Violations Collection is to process all actions related to nonmoving traffic violations.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fines and Forfeitures	1,304,329	1,143,500	1,603,500	1,303,500
Other	14,343	12,000	12,000	12,000
Total Revenues	1,318,671	1,155,500	1,615,500	1,315,500

Increase in fiscal year 2019 amended budget related to efforts to collect outstanding parking violations. This generated a one-time increase in revenues.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	73,429	75,188	75,179	76,146
Contractual Services	44,262	42,500	58,200	45,200
Commodities	55	100	100	100
Total Expenditures	117,746	117,788	133,479	121,446
Subsidy	(1,200,926)	(1,037,712)	(1,482,021)	(1,194,054)

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Senior License Clerk	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	1.00	1.00	1.00	1.00

CITY CLERK

Animal License G001 CC011000 General Fund

Description:

The function of Animal Licenses is to process dog and cat licenses, process appeals of vicious/dangerous animal declarations, and record rabies vaccination certificates.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	338,336	334,000	334,000	334,000
Charges for Services/User Fees	44,074	42,000	42,000	42,000
Other	5	---	---	---
Total Revenues	382,415	376,000	376,000	376,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	66,823	71,514	70,027	71,085
Contractual Services	17,922	18,875	20,975	20,975
Commodities	2,776	3,100	3,100	3,100
Total Expenditures	87,521	93,489	94,102	95,160
Subsidy	(294,894)	(282,511)	(281,898)	(280,840)

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
License Clerk	0.75	0.75	0.75	0.75
Total Full-time Permanent Employees	0.75	0.75	0.75	0.75

CITY MANAGER

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Administration	519,261	530,408	518,660	525,847
Sister City Commission	2,788	1,722	1,066	1,066
Office of Economic Development	60,090	60,000	60,000	60,000
Information	12,284	10,150	10,150	10,150
Facilities Maintenance	214,800	208,213	164,061	189,102
Total Revenues	<u>809,224</u>	<u>810,493</u>	<u>753,937</u>	<u>786,165</u>
<i>Expenditure</i>				
Administration	2,017,262	2,138,361	1,938,599	1,971,929
Sister City Commission	15,717	15,567	22,833	20,833
Office of Economic Development	1,910,910	1,045,814	1,162,087	1,185,645
Information	301,277	407,134	497,189	518,244
Facilities Maintenance	3,313,307	3,145,745	3,578,532	3,785,124
Benchmarking	---	114,000	124,000	89,000
Total Expenditures	<u>7,558,473</u>	<u>6,866,621</u>	<u>7,323,240</u>	<u>7,570,775</u>
Subsidy	6,749,249	6,056,128	6,569,303	6,784,610
<i>Personnel</i>				
Administration	12.00	12.00	10.00	10.00
Office of Economic Development	7.00	7.00	7.00	7.00
Information	2.00	2.00	3.00	3.10
Facilities Maintenance	22.00	22.00	22.00	25.00
Total Personnel	<u>43.00</u>	<u>43.00</u>	<u>42.00</u>	<u>45.10</u>
Internal Service Funds:				
<i>Expenditure</i>				
Fleet Service Maintenance	4,024,807	4,347,591	---	---
Fuel Services	2,119,115	2,354,034	---	---
Motor Pool	75,266	73,320	---	---
Fleet Service Parts	3,368,406	3,427,100	---	---
Equipment Replacement	2,114,115	4,032,500	---	---
Total Expenditures	<u>11,701,709</u>	<u>14,234,545</u>	<u>---</u>	<u>---</u>
<i>Personnel</i>				
Fleet Service Maintenance	38.00	38.00	---	---
Total Personnel	<u>38.00</u>	<u>38.00</u>	<u>---</u>	<u>---</u>
Special Revenue Funds:				
<i>Expenditure</i>				
Special Revenue Funds	30,006,875	18,704,525	19,530,830	23,469,113
Total Expenditures	<u>30,006,875</u>	<u>18,704,525</u>	<u>19,530,830</u>	<u>23,469,113</u>
Expenditure Total	<u>49,267,157</u>	<u>39,805,691</u>	<u>26,854,070</u>	<u>31,039,888</u>
Personnel Total	<u>81.00</u>	<u>81.00</u>	<u>42.00</u>	<u>45.10</u>

CITY MANAGER

Administration G001 CM001000 General Fund

Description:

The functions of Administration are to: (1) implement Council policy and enforce City ordinances, (2) advise Council on policy matters, (3) prepare written materials and management reports, (4) present the annual operating and capital budget, (5) answer inquiries and service requests, (6) coordinate the day-to-day administration of the City government, (7) provide for the administrative functions of special councils and commissions, (8) promote public and professional relations with other local, state, regional, and federal entities, and (9) communicate with and provide administrative functions for the Greater Des Moines Sister City Commission.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	479	4,934	---	---
Other	518,783	525,474	518,660	525,847
Total Revenues	519,261	530,408	518,660	525,847

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,821,847	2,017,797	1,766,621	1,837,451
Contractual Services	187,597	115,164	165,578	128,578
Other Services and Charges	224	---	---	---
Commodities	7,594	5,400	6,400	5,900
Total Expenditures	2,017,262	2,138,361	1,938,599	1,971,929

Subsidy	1,498,000	1,607,953	1,419,939	1,446,082
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	2.00	2.00	2.00	2.00
Management Services Director	1.00	1.00	---	---
Government Relations Director	1.00	1.00	1.00	1.00
Performance and Innovation Manager	1.00	1.00	1.00	1.00
Transportation Planner	1.00	1.00	---	---
Assistant to the City Manager	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00
Executive Administrative Assistant	2.00	2.00	1.00	1.00
Policy Liaison	---	---	1.00	1.00
Total Full-time Permanent Employees	12.00	12.00	10.00	10.00

Changes in fiscal year 2019 amended budget include the elimination of the Management Services Director position that was vacated through retirement. The Transportation Planner position is now budgeted in the Engineering Department, T&T Administration - G001 EG062077.

**Sister City Commission
G001 CM021000
General Fund**

Description:

The function of the Sister City Commission is to initiate cultural, commercial, social, and educational exchanges between our citizens and those of our sister cities. The Commission is comprised of 15 members from Des Moines, and one each from the participating suburbs of Ankeny, Cumming, Johnston, and Windsor Heights. Norwalk joined the Commission in July 2017. Members are appointed by mayors and council members of those cities. The sister cities are Catanzaro, Italy; Kofu, Japan; Saint-Etienne, France; Shijiazhuang, China; and Stavropol, Russia.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	2,788	1,722	1,066	1,066
Total Revenues	2,788	1,722	1,066	1,066

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,087	822	1,088	1,088
Contractual Services	14,180	14,045	16,045	14,045
Other Services and Charges	336	---	5,000	5,000
Commodities	113	700	700	700
Total Expenditures	15,717	15,567	22,833	20,833
Subsidy	12,929	13,845	21,767	19,767

CITY MANAGER

Office of Economic Development G001 CM022000 General Fund

Description:

The functions of the Economic Development Division are: (1) to plan, promote, develop, finance, and manage commercial, industrial, and multi-family residential growth opportunities for new and existing businesses and developers in order to create quality jobs and increase the municipal tax base and (2) to provide staff services to the Urban Renewal Board and the Corporation for Economic Development in Des Moines.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	60,090	60,000	60,000	60,000
Total Revenues	60,090	60,000	60,000	60,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	962,812	1,012,307	1,019,656	1,043,214
Contractual Services	944,278	29,907	139,431	139,431
Commodities	3,821	3,600	3,000	3,000
Total Expenditures	1,910,910	1,045,814	1,162,087	1,185,645
Subsidy	1,850,820	985,814	1,102,087	1,125,645

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Economic Development Director	1.00	1.00	1.00	1.00
Economic Development Coordinator	4.00	4.00	4.00	4.00
Project Manager	1.00	1.00	1.00	1.00
Economic Development Assistant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	7.00	7.00	7.00	7.00

Information
G001 CM023000
General Fund

Description:

The function of Public Information is to: 1) perform as a liaison and contact for media organization, 2) coordinate public relations on behalf of the City, 3) coordinate and maintain the City's official internet site, and 4) program and operate the City cable channel.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	12,284	10,150	10,150	10,150
Total Revenues	12,284	10,150	10,150	10,150

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	133,300	212,814	297,614	318,069
Contractual Services	163,235	181,920	187,175	187,775
Commodities	3,356	7,400	8,400	8,400
Capital Outlays	1,386	5,000	4,000	4,000
Total Expenditures	301,277	407,134	497,189	518,244
Subsidy	288,993	396,984	487,039	508,094

Personnel Detail:

PERMANENT FULL-TIME POSITIONS	2017-18	2018-19		2019-20
JOB CLASSIFICATION TITLE	ACTUAL	ADOPTED	AMENDED	ADOPTED
Chief Communications Officer	1.00	1.00	1.00	1.00
Communication Specialist	1.00	1.00	2.00	2.10
Total Full-time Permanent Employees	2.00	2.00	3.00	3.10

Changes in fiscal year 2019 amended budget includes the addition of a Communication Specialist position. This was a mid-year budget addition. Additionally, a new Communications Specialist will be added in fiscal year 2020. 10 percent of this position will be funded by the General fund.

CITY MANAGER

Facilities Maintenance G001 CM030000 General Fund

Description:

Responsible for all municipal buildings and City facilities, the functions of Facilities Maintenance are: (1) preserve, enhance, and maintain existing municipal buildings and City facilities, (2) determine infrastructure and safety needs for all city facilities, and (3) meet federally mandated requirements regarding buildings. While there are numerous City facilities, major municipal buildings include: Armory; City Hall; Municipal Service Center; Four Mile, Pioneer-Columbus, and Chesterfield Community Centers; Police Headquarters, Academy, Animal Control and Homeland Security buildings; and Public Works and Equipment Maintenance Compounds.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	152,165	147,586	97,585	121,667
Other	62,635	60,627	66,476	67,435
Total Revenues	214,800	208,213	164,061	189,102

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,673,797	1,796,465	2,062,188	2,334,179
Contractual Services	1,026,943	934,141	1,157,178	1,091,779
Other Services and Charges	365,592	194,819	83,400	83,400
Commodities	202,222	192,420	222,866	222,866
Capital Outlays	44,753	27,900	52,900	52,900
Total Expenditures	3,313,307	3,145,745	3,578,532	3,785,124
Subsidy	3,098,506	2,937,532	3,414,471	3,596,022

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Facilities Manager	1.00	1.00	1.00	1.00
Facilities Operations Manager	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Air-Conditioning Mechanic	1.00	1.00	1.00	1.00
Electrician	3.00	3.00	3.00	4.00
Climate Control Technician	1.00	1.00	1.00	1.00
Painter	3.00	3.00	3.00	3.00
Plumber	1.00	1.00	1.00	2.00
Senior Maintenance Carpenter	4.00	4.00	4.00	4.00
Irrigation Technician	1.00	1.00	1.00	1.00
Senior Building Equipment Operator	3.00	3.00	3.00	3.00
Building Equipment Operator	1.00	1.00	1.00	2.00
Facilities Administrative Coordinator	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	22.00	22.00	22.00	25.00

An Electrician, Plumber, and Building Equipment Operator positions have been added to the fiscal year 2020 budget as part of the budget process. For fiscal years 2019 and 2020, approximately 87 and 84 percent, respectively, of total salaries and benefits are budgeted in the personal services line above with the remaining expense being direct charges to various Capital Improvement projects.

**Benchmarking
G001 CM032000
General Fund**

Description:

The function of Benchmarking is to provide funds for enterprise-wide benchmarking activities including the City's strategic plan- GuideDSM, STAR Communities, and the biennial Resident and Business Survey Reports.

Historically, this budget was comingled with Human Resources employee development funds (City Wide Training and Benchmarking - ND409732).

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	---	114,000	124,000	89,000
Total Expenditures	---	114,000	124,000	89,000
Subsidy	---	114,000	124,000	89,000

CITY MANAGER

Fleet Service Maintenance I010 CM024020 Equipment Maintenance Center Fund

Description:

The function of Equipment Maintenance Center is for a facility to provide repair and maintenance for all of the City's equipment fleet, along with the Fire and Park & Recreation Departments, providing repair services for specialized equipment related to operations in those departments.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	3,425,579	3,698,248	---	---
Contractual Services	422,744	495,822	---	---
Other Services and Charges	102,688	111,000	---	---
Commodities	18,200	15,000	---	---
Capital Outlays	55,595	27,521	---	---
Total Expenditures	4,024,807	4,347,591	---	---

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fleet Services Manager	1.00	1.00	---	---
Fleet Services Operations Manager	1.00	1.00	---	---
Fleet Services Section Chief	2.00	2.00	---	---
Fleet Services Vehicle and Equipment Coordinator	1.00	1.00	---	---
Fleet Services Master Mechanic/Team Leader	2.00	2.00	---	---
Fleet Services Welder	1.00	1.00	---	---
Fleet Services Auto Body Person	1.00	1.00	---	---
Park Maintenance Mechanic	2.00	2.00	---	---
Fleet Services Mechanic	20.00	20.00	---	---
Fleet Services Service Person	5.00	5.00	---	---
Fleet Services Administrative Coordinator	1.00	1.00	---	---
Fleet Services Service Writer	1.00	1.00	---	---
Total Full-time Permanent Employees	38.00	38.00	---	---

The management of Fleet Maintenance function has been reassigned to the Finance Department. All operating budgets have been moved accordingly.

**Fuel Services
I010 CM024022
Equipment Maintenance Center Fund**

Description:

The function of the Fuel Services budget is to purchase unleaded and diesel fuel for distribution at the City fuel island.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	50,296	50,898	---	---
Commodities	2,068,819	2,303,136	---	---
Total Expenditures	2,119,115	2,354,034	---	---

The management of Fleet Maintenance function has been reassigned to the Finance Department. All operating budgets have been moved accordingly.

CITY MANAGER

Motor Pool I010 CM024023 Equipment Maintenance Center Fund

Description:

The function of motor pool is to provide for vehicles which can be shared by department personnel, reducing the need for separate vehicles.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	75,266	73,320	---	---
Total Expenditures	75,266	73,320	---	---

The management of Fleet Maintenance function has been reassigned to the Finance Department. All operating budgets have been moved accordingly.

**Fleet Service Parts
I010 CM024024
Equipment Maintenance Center Fund**

Description:

The function of Fleet Service Parts is for the purchase of equipment parts for the City's Equipment Maintenance Facility to use in repair and maintenance of the City fleet.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	305,169	288,400	---	---
Commodities	3,063,237	3,138,700	---	---
Total Expenditures	3,368,406	3,427,100	---	---

The management of Fleet Maintenance function has been reassigned to the Finance Department. All operating budgets have been moved accordingly.

CITY MANAGER

Equipment Replacement I201 CM024021 Equipment Replacement Fund

Description:

The function of Equipment Replacement budget is to provide for a central budget to purchase the vehicles used for General Fund and Road Use Tax fund program operations.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Capital Outlays	2,114,115	4,032,500	---	---
Total Expenditures	2,114,115	4,032,500	---	---

The management of Fleet Maintenance function has been reassigned to the Finance Department. All operating budgets have been moved accordingly.

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Reserved General Fund					
H827 CM021035	Sister Cities	100	---	---	---
	Total Reserved General Funds	100	---	---	---
Special Revenue Funds					
S023 CM025029	CDBG Loan Repayments	715,518	300,000	300,000	300,000
S371 S371CM99	Economic Development Projects (TIF Projects)	13,791,863	16,516,425	17,283,892	21,385,323
S719 ND409731	Employee Appreciation Events	65,604	66,000	66,000	66,000
S728 ND409733	Combined Charities Campaign	138	500	500	500
S733 CM027000	Council Round Table Refreshment Fund	2,114	5,000	2,500	2,500
S743 CM025033	Economic Development Enterprise	15,335,842	1,812,100	1,714,790	1,714,790
S788 CM022039	SW 9th Revitalization	24,479	---	87,648	---
S845 CM026037	Youth Advisory Board	---	4,500	---	---
S876 CMNLC016	National League of Cities Sustainability Grant	7,906	---	---	---
S876 ND049000	City Energy Project (CEP)	63,412	---	75,500	---
	Total Special Revenue Funds	30,006,875	18,704,525	19,530,830	23,469,113
	Total Special Revenue and Other Funds	30,006,975	18,704,525	19,530,830	23,469,113

CITY MANAGER



CIVIL AND HUMAN RIGHTS

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Administrative Services	76,303	90,150	50,500	85,000
Civil Rights Symposium	18,955	15,000	20,000	20,000
Total Revenues	<u>95,258</u>	<u>105,150</u>	<u>70,500</u>	<u>105,000</u>
<i>Expenditure</i>				
Administrative Services	492,296	654,865	553,352	566,517
Grant Programs	11,318	---	6,162	---
Civil Rights Symposium	29,248	18,984	31,691	25,000
Total Expenditures	<u>532,862</u>	<u>673,849</u>	<u>591,205</u>	<u>591,517</u>
Subsidy	437,604	568,699	520,705	486,517
<i>Personnel</i>				
Civil and Human Rights - Services	5.00	5.00	5.00	5.00
Total Personnel	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Special Revenue Funds:				
<i>Expenditure</i>				
Edna Griffin Legacy Awards	441	---	19,274	---
Total Expenditures	<u>441</u>	<u>---</u>	<u>19,274</u>	<u>---</u>
Expenditure Total	<u>533,304</u>	<u>673,849</u>	<u>610,479</u>	<u>591,517</u>
Personnel Total	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

CIVIL AND HUMAN RIGHTS

Administrative Services

G001 HI001000

General Fund

Description:

The function of the Department of Civil and Human Rights is to investigate human and civil rights complaints, provide educational training, and coordinate efforts with others attempting to promote and ensure equal opportunities for all.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fines and Forfeitures	800	---	---	---
Other	4,558	15,150	10,000	10,000
Intergovernmental	70,945	75,000	40,500	75,000
Total Revenues	76,303	90,150	50,500	85,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	423,726	597,655	473,720	487,885
Contractual Services	46,864	35,760	43,682	43,682
Other Services and Charges	19,981	20,200	33,200	33,200
Commodities	1,725	1,250	2,750	1,750
Total Expenditures	492,296	654,865	553,352	566,517

Subsidy	415,993	564,715	502,852	481,517
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Human Rights Director	1.00	1.00	1.00	1.00
Equity Coordinator	1.00	1.00	1.00	1.00
Human Relations Specialist	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	5.00	5.00	5.00	5.00

CIVIL AND HUMAN RIGHTS

Grant Programs
G001 HI120000
General Fund

Description:

This is a special Fair Housing Assistance Program (FHAP) Partnership Grant that will directly complement and enhance the work performed by the Department of Civil and Human Rights.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	11,318	---	6,162	---
Total Expenditures	11,318	---	6,162	---
Subsidy	11,318	---	6,162	---

CIVIL AND HUMAN RIGHTS

Civil Rights Symposium G001 HI135000 General Fund

Description:

The Civil & Human Rights Symposium is the annual signature event of the Commission that is designed to raise awareness to issues to human rights issues affecting Des Moines & Central Iowa in order to foster a community that has mutual respect and understanding to the rights and predicaments of all persons.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	18,955	15,000	20,000	20,000
Total Revenues	18,955	15,000	20,000	20,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	11,732	7,000	21,500	15,000
Other Services and Charges	960	2,484	2,191	2,000
Commodities	16,556	9,500	8,000	8,000
Total Expenditures	29,248	18,984	31,691	25,000
Subsidy	10,293	3,984	11,691	5,000

\$5,000 of the annual subsidy is from the General Fund, and any carry-over cash balance.

CIVIL AND HUMAN RIGHTS

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Special Revenue Funds					
S754 HI136000	Edna Griffin Legacy Awards	441	---	19,274	---
	Total Special Revenue Funds	441	---	19,274	---
	Total Special Revenue and Other Funds	441	---	19,274	---

CIVIL AND HUMAN RIGHTS



COMMUNITY DEVELOPMENT DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
Revenue				
Planning	74,568	97,045	71,287	71,287
Neighborhood Inspections	895,086	1,042,239	969,845	969,845
Neighborhood Planning	206	11,483	11,483	11,483
Permit and Development Center	124,693	115,818	117,318	118,818
Development Zoning Section	115,567	137,975	122,975	122,975
Building Inspection	2,498,394	2,589,848	2,484,997	2,526,429
Electrical Inspection	304,960	321,016	291,016	296,816
Mechanical Inspection	282,511	278,068	285,068	286,068
Plumbing Inspection	350,575	362,291	352,820	355,092
Total Revenues	4,646,785	4,955,783	4,706,809	4,758,813
Expenditure				
Administration	308,207	391,358	296,788	308,792
Planning	659,027	728,098	729,444	752,804
Metro Planning	210,330	215,472	215,472	217,521
Neighborhood Inspections	1,498,837	1,745,111	1,470,718	2,101,450
Neighborhood Planning	270,628	271,081	271,398	280,651
Permit and Development Center	936,950	976,066	971,413	995,371
Development Zoning Section	391,176	398,458	411,264	422,847
Building Inspection	1,018,608	1,058,335	1,035,011	1,056,164
Electrical Inspection	342,303	353,067	350,962	356,127
Mechanical Inspection	317,586	326,888	329,211	336,516
Plumbing Inspection	413,003	432,425	431,961	441,546
Total Expenditures	6,366,656	6,896,359	6,513,642	7,269,789
Subsidy	1,719,871	1,940,576	1,806,833	2,510,976
Personnel				
Administration	2.00	2.00	2.00	2.00
Planning	5.00	5.00	5.00	5.00
Neighborhood Inspections	13.86	13.86	13.04	18.04
Neighborhood Planning	2.00	2.00	2.00	2.00
Permit and Development Center	9.00	9.00	9.00	9.00
Development Zoning Section	4.00	4.00	4.00	4.00
Building Inspection	9.00	9.00	9.00	9.00
Electrical Inspection	3.00	3.00	3.00	3.00
Mechanical Inspection	3.00	3.00	3.00	3.00
Plumbing Inspection	4.00	4.00	4.00	4.00
Total Personnel	54.86	54.86	54.04	59.04
Special Revenue Funds:				
Expenditure				
Special Revenue Funds	9,312,251	7,053,569	7,391,575	8,686,682
Total Expenditures	9,312,251	7,053,569	7,391,575	8,686,682
Personnel				
Special Revenue Funds - Grants	25.89	25.89	26.71	26.71
Total Personnel	25.89	25.89	26.71	26.71
Expenditure Total	15,678,907	13,949,928	13,905,217	15,956,471
Personnel Total	80.75	80.75	80.75	85.75

COMMUNITY DEVELOPMENT DEPARTMENT

Administration G001 CD001000 General Fund

Description:

Administration provides staff level administration services to the five divisions of the Community Development Department by providing interdivisional coordination; financial, personnel, and training services; policies and procedures; administrative support to the Plan and Zoning Commission; staff support to the City Manager and City Council; and customer services and referral services to the public as the initial contact point for the entire department. The following divisions are in Community Development: Neighborhood Development (Neighborhood Planning and Redevelopment), Neighborhood Conservation, Neighborhood Inspection, Permit and Development Center (Development Zoning and Building, Electrical, Mechanical, and Plumbing Inspection), and Planning.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	225	---	---	---
Total Revenues	225	---	---	---

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	264,517	327,499	258,728	270,732
Contractual Services	11,459	39,859	14,060	14,060
Other Services and Charges	30,000	20,000	20,000	20,000
Commodities	2,232	4,000	4,000	4,000
Total Expenditures	308,207	391,358	296,788	308,792

Subsidy	307,982	391,358	296,788	308,792
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Community Development Director	1.00	1.00	1.00	1.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	2.00	2.00	2.00	2.00

COMMUNITY DEVELOPMENT DEPARTMENT

Planning
G001 CD040040
General Fund

Description:

The Planning Division performs long-range and development planning, provides planning support for downtown projects and implements various community and regional plans. Development Planning includes lead staff support for the Plan and Zoning Commission, the Zoning Board of Adjustment and the Historic Preservation Commission as well as support for the City's development review processes.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	74,568	97,045	71,287	71,287
Total Revenues	74,568	97,045	71,287	71,287

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	642,612	711,345	705,923	729,283
Contractual Services	16,207	15,253	22,021	22,021
Commodities	208	1,500	1,500	1,500
Total Expenditures	659,027	728,098	729,444	752,804
Subsidy	584,458	631,053	658,157	681,517

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Planning Administrator	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00
Senior City Planner	3.00	3.00	3.00	3.00
Total Full-time Permanent Employees	5.00	5.00	5.00	5.00

COMMUNITY DEVELOPMENT DEPARTMENT

**Metro Planning
G001 CD040041
General Fund**

Description:

Metropolitan Planning records the City of Des Moines' payment to the Des Moines Metropolitan Planning Organization (MPO). The amount is determined by agreement and is based on each member's population as determined by the US Census Bureau.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	210,330	215,472	215,472	217,521
Total Expenditures	210,330	215,472	215,472	217,521
Subsidy	210,330	215,472	215,472	217,521

COMMUNITY DEVELOPMENT DEPARTMENT

Neighborhood Inspections G001 CD041042 General Fund

Description:

The function of Neighborhood Inspections is to inspect non-owner occupied residential structures to ensure that they comply with Chapter 14 of the Municipal Code, and to inspect vacant residential structures to determine if their condition constitutes a danger to the health and safety of the public. Neighborhood Inspections is partially funded by the Community Development Block Grant (CDBG).

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	680	412	412	412
Fines and Forfeitures	143,188	109,997	110,181	110,181
Charges for Services/User Fees	692,488	885,165	812,587	812,587
Use of Money and Property	(1,477)	---	---	---
Other	60,207	46,665	46,665	46,665
Total Revenues	895,086	1,042,239	969,845	969,845

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,211,304	1,487,829	1,194,274	1,674,636
Contractual Services	246,116	213,332	226,169	226,539
Other Services and Charges	356	1,500	2,800	2,800
Commodities	41,061	42,450	47,475	57,475
Capital Outlays	---	---	---	140,000
Total Expenditures	1,498,837	1,745,111	1,470,718	2,101,450

Subsidy	603,751	702,872	500,873	1,131,605
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For fiscal year 2020, four Neighborhood Inspectors, one Neighborhood Inspection Assistant and four vehicles have been added to the budget as part of the Property Maintenance program.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Neighborhood Inspection Administrator	0.44	0.44	0.44	0.44
Neighborhood Inspections Supervisor	2.26	2.26	2.26	2.26
Neighborhood Inspector	7.62	7.62	7.62	11.62
Vehicle Impound Clerk	0.18	0.18	0.18	0.18
Neighborhood Inspection Assistant	2.36	2.36	2.36	3.36
Customer Service Representative	1.00	1.00	0.18	0.18
Total Full-time Permanent Employees	13.86	13.86	13.04	18.04

The amended budget for fiscal year 2019 slightly changes the allocation of personnel between the General Fund and CDBG block grants. For fiscal year 2020, four Neighborhood Inspectors and one Neighborhood Inspection Assistant have been added to the budget for the Property Maintenance program.

COMMUNITY DEVELOPMENT DEPARTMENT

Neighborhood Planning G001 CD041043 General Fund

Description:

The Neighborhood Planning Division provides planning and leadership for the City's Neighborhood Revitalization Program. This includes evaluation and selection of the neighborhoods to participate in the program, development of neighborhood plans and assistance with the implementation of the plans, technical assistance and support for NFC and NDC activities, and development of appropriate redevelopment plans and grant applications. Additionally, the Neighborhood Planning Division provides planning support for the HUD Consolidated Plan and all related regulatory planning, which includes environmental reviews, historical and archaeological studies, and agreements for federally funded projects. The division administers the Neighborhood Recognition Policy and coordinates and provides staff support for the Neighborhood Revitalization Board. Neighborhood Planning is partially funded by the Community Development Block Grant (CDBG).

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	206	500	500	500
Intergovernmental	---	10,983	10,983	10,983
Total Revenues	206	11,483	11,483	11,483

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	213,858	224,559	224,356	233,609
Contractual Services	7,242	5,522	5,542	5,542
Other Services and Charges	48,079	40,000	40,000	40,000
Commodities	1,449	1,000	1,500	1,500
Total Expenditures	270,628	271,081	271,398	280,651

Subsidy	270,421	259,598	259,915	269,168
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Senior City Planner	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	2.00	2.00	2.00	2.00

COMMUNITY DEVELOPMENT DEPARTMENT

**Permit and Development Center
G001 CD042044
General Fund**

Description:

The Permit and Development Center develops and administers standards to insure a healthy and vibrant community, including the administration, implementation, and coordination of all private development related reviews, permitting, licensing, and inspections. This center functions as a clearinghouse for most development related review, permitting, and regulatory functions, including staffing from the Community Development Department as well as full-time participation from the Fire and Engineering Departments. This division provides administrative support to the Licensing and Appeals Board and the Board for Power Engineers.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	17,977	25,758	25,758	25,758
Charges for Services/User Fees	89,915	80,787	82,287	82,287
Use of Money and Property	15,082	9,273	9,273	10,773
Other	1,719	---	---	---
Total Revenues	124,693	115,818	117,318	118,818

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	838,883	883,063	863,513	897,271
Contractual Services	85,665	84,803	87,971	88,171
Commodities	7,441	8,200	19,929	9,929
Capital Outlays	4,960	---	---	---
Total Expenditures	936,950	976,066	971,413	995,371

Subsidy	812,257	860,248	854,095	876,553
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Permit & Development Administrator	1.00	1.00	1.00	1.00
Permit & Development Center Supervisor	1.00	1.00	1.00	1.00
Senior City Planner	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	2.00
Customer Service Representative	3.00	3.00	3.00	3.00
Permit Technician	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	9.00	9.00	9.00	9.00

COMMUNITY DEVELOPMENT DEPARTMENT

Development Zoning Section

G001 CD042045

General Fund

Description:

The functions of the Development Zoning Section are to: (1) deliver code enforcement services, abatement actions; and cost recovery for Municipal Codes relating to zoning, environmental quality, property maintenance, rodent and insect control, noise, sign, and public nuisance; (2) impound and dispose of junked and abandoned vehicles; (3) provide administrative support for the Zoning Board of Adjustment and the Odor Control Board; (4) assist in administration of local land use regulations; (5) review building and development plans; (6) submit recommendations on license applications; and (7) provide staff assistance in issuing building and related permits and to inspect for compliance in this regard.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	88,416	109,034	94,034	94,034
Charges for Services/User Fees	27,151	28,941	28,941	28,941
Total Revenues	115,567	137,975	122,975	122,975

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	366,852	394,008	390,814	402,397
Contractual Services	22,726	4,100	20,100	20,100
Other Services and Charges	477	---	---	---
Commodities	1,123	350	350	350
Total Expenditures	391,176	398,458	411,264	422,847

Subsidy	275,610	260,483	288,289	299,872
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Development Zoning Inspector	4.00	4.00	4.00	4.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

COMMUNITY DEVELOPMENT DEPARTMENT

**Building Inspection
G001 CD042046
General Fund**

Description:

The Permit and Development Center - Building Inspection Division inspects buildings to ensure compliance with the City's Building Code during construction and alteration activities.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	2,476,865	2,563,006	2,463,155	2,504,587
Fines and Forfeitures	21,513	26,738	21,738	21,738
Other	17	104	104	104
Total Revenues	2,498,394	2,589,848	2,484,997	2,526,429

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	993,974	1,030,900	1,007,344	1,028,472
Contractual Services	20,875	27,255	27,519	27,544
Other Services and Charges	3,670	---	---	---
Commodities	88	180	148	148
Total Expenditures	1,018,608	1,058,335	1,035,011	1,056,164

Subsidy	(1,479,787)	(1,531,513)	(1,449,986)	(1,470,265)
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Deputy Building Official	1.00	1.00	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00	1.00
Plans Examiner	3.00	3.00	3.00	3.00
Building Inspector	4.00	4.00	4.00	4.00
Total Full-time Permanent Employees	9.00	9.00	9.00	9.00

COMMUNITY DEVELOPMENT DEPARTMENT

Electrical Inspection G001 CD042047 General Fund

Description:

The Permit and Development Center - Electrical Inspection Division inspects buildings to ensure compliance with the City's Electrical Code.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	304,960	321,016	291,016	296,816
Total Revenues	304,960	321,016	291,016	296,816

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	337,614	348,503	343,879	349,035
Contractual Services	4,664	4,564	6,783	6,792
Other Services and Charges	---	---	300	300
Commodities	25	---	---	---
Total Expenditures	342,303	353,067	350,962	356,127

Subsidy	37,343	32,051	59,946	59,311
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Senior Electrical Inspector	1.00	1.00	1.00	1.00
Electrical Inspector	1.00	1.00	1.00	1.00
Combination Inspector	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	3.00	3.00	3.00	3.00

COMMUNITY DEVELOPMENT DEPARTMENT

**Mechanical Inspection
G001 CD042048
General Fund**

Description:

The Permit and Development Center - Mechanical Inspection Division inspects buildings to ensure compliance with the City's Mechanical Code.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	281,693	276,793	284,793	285,793
Charges for Services/User Fees	815	1,275	275	275
Other	3	---	---	---
Total Revenues	282,511	278,068	285,068	286,068

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	311,384	320,424	321,001	328,308
Contractual Services	6,203	6,464	8,210	8,208
Total Expenditures	317,586	326,888	329,211	336,516
Subsidy	35,075	48,820	44,143	50,448

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Senior Mechanical Inspector	1.00	1.00	1.00	1.00
Mechanical Inspector	2.00	2.00	2.00	2.00
Total Full-time Permanent Employees	3.00	3.00	3.00	3.00

COMMUNITY DEVELOPMENT DEPARTMENT

Plumbing Inspection G001 CD042049 General Fund

Description:

The Permit and Development Center - Plumbing Inspection Division inspects buildings to ensure compliance with the City's Plumbing Code.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	337,042	348,972	339,235	341,235
Use of Money and Property	13,384	13,319	13,585	13,857
Other	149	---	---	---
Total Revenues	350,575	362,291	352,820	355,092

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	399,598	415,411	416,050	425,635
Contractual Services	13,406	16,864	15,911	15,911
Commodities	---	150	---	---
Total Expenditures	413,003	432,425	431,961	441,546

Subsidy	62,429	70,134	79,141	86,454
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Senior Plumbing Inspector	1.00	1.00	1.00	1.00
Plumbing Inspector	3.00	3.00	3.00	3.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

COMMUNITY DEVELOPMENT DEPARTMENT

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Special Revenue Funds					
Nongrant					
S060 CD046000	LIHTC-Low Income Housing Tax Credit	1,257	4,000	4,000	4,000
S857 NR000117	Neighborhood Revitalization Program Evaluation	151,725	---	---	---
S863 ND410753	Highland Park SSMID	11,844	10,600	35,660	10,660
S864 ND410754	Ingersoll SSMID	193,217	205,028	203,814	257,406
S865 ND410757	Beaverdale SSMID	4,269	13,675	10,570	10,570
S866 ND410758	SW 9th Corridor SSMID	84,350	98,386	97,186	98,957
S867 ND410759	Roosevelt Cultural District SSMID	266	6,410	5,520	5,520
	Subtotal Nongrant Special Revenue	<u>446,928</u>	<u>338,099</u>	<u>356,750</u>	<u>387,113</u>
Grants					
Community Development Block Grants					
	Central Iowa Shelter & Services	87,500	87,500	175,000	175,000
	Code Enforcement	1,498,502	1,520,774	1,599,816	1,629,968
	Community Services Site Office	150,000	150,000	150,000	150,000
	Economic Development Loan Program	476,737	75,000	75,000	75,000
	Engineering Demolition	795,227	73,139	400,440	400,440
	Monitoring	645,928	678,676	694,561	636,302
	Neighborhood Conservation Programs	922,536	739,588	678,906	689,290
	Neighborhood Revitalization Program	123,354	---	---	200,000
	Polk County Homeless	25,000	75,000	---	---
	Public Works SCRUB Program	37,753	---	---	---
	State Disaster Recovery Block Grants	640,508	---	300,000	---
	Subtotal CDBG Grants	<u>5,403,044</u>	<u>3,399,677</u>	<u>4,073,723</u>	<u>3,956,000</u>
HOME Grants					
	HOME	295,782	301,200	650,000	864,835
	CHDO	205,206	360,000	529,794	250,000
	Subtotal Home Grants	<u>500,988</u>	<u>661,200</u>	<u>1,179,794</u>	<u>1,114,835</u>
Homeless Grants					
	Subtotal Homeless Grants	<u>2,961,291</u>	<u>2,654,593</u>	<u>1,781,308</u>	<u>3,228,734</u>
	Subtotal Grants	<u>8,865,323</u>	<u>6,715,470</u>	<u>7,034,825</u>	<u>8,299,569</u>
	Subtotal Special Revenue Funds	<u>9,312,251</u>	<u>7,053,569</u>	<u>7,391,575</u>	<u>8,686,682</u>
	Total Special Revenue and Other Funds	<u>9,312,251</u>	<u>7,053,569</u>	<u>7,391,575</u>	<u>8,686,682</u>

COMMUNITY DEVELOPMENT DEPARTMENT

Special Revenue Fund Definitions And Descriptions

Community Development Block Grants

- Central Iowa Shelter & Services** - Provides funding to help defray operational costs driven by high demand.
- Code Enforcement** - Provides expanded services in environmental code enforcement and resident education about City policies and issues.
- Community Services Site Office** - Provides funding to the Community Action Agency administered by the Housing Services Department which oversees the Community Services Block Grant (CSBG) and the Low Income Home Energy Assistance Program (LIHEAP).
- Economic Development Loan Program** - Provides loans and financial assistance to businesses for new construction and redevelopment.
- Engineering Demolition** - Provides funding to the Engineering Department for demolition of blighted and abandoned properties within the federal defined low-income census tracts within the City.
- Homeless Camp Clean-Up** - Provides funding to identify and clean up homeless camp locations throughout the City.
- Monitoring** - Provides funding for administrative costs for programs across CDBG.
- Neighborhood Conservation Programs** - Provides funding for homeowner rehabilitations for low-moderate income households, technical assistance for design, and rental housing rehabilitation for low income households.
- Neighborhood Revitalization Plan** - Provides funding for property acquisition and clean-up of abandoned or delinquent properties within the federal defined low-income census tracts within the City.
- Polk County Homeless** - Provides funding for technical assistance and training to strengthen organizational capacity of the Polk County Continuum of Care staff to provide leadership in developing operational and program policies that meet HUD requirements for the Homelessness Grant programs.
- Public Works SCRUB Program** - Provides funding to the Public Works department for the Spring Clean-up to Reduce Urban Blight (SCRUB) programs which supports neighborhood clean-up days and other safety and appearance approvals.
- State Disaster Recovery Block Grant** - This grant is special funding from HUD to the State of Iowa for flood or other disaster related recovery. The State releases funds in rounds through a competitive application process at its own discretion.

HOME Grants

- HOME Investment Partnership Program (HOME)** - This grant program of the U.S. Department of Housing & Urban Development provides affordable housing through acquisition, rehabilitation and new construction of housing units for low and moderate income families.
- HOME Community Housing Development Organization Guidance (CHDO)** - A CHDO is defined as a not-for-profit, community-based and low-income community service organization whose staff members have the capacity to develop affordable housing for the community it serves. Only projects in which the CHDO acts as a developer, sponsor or owner of housing are eligible to receive a part of the 15 percent set aside allocation of HOME funds.

Homeless Grants

Funds for Homeless programs are provided by HUD through the Emergency Solutions Grant (ESG), Shelter Plus Care (SPC), and the Strategic Homeless Planning Group (SHPG). These funds are received by the City and passed on to various community groups providing medical care, housing, and assistance to the homeless population.

COMMUNITY DEVELOPMENT DEPARTMENT

Grants Personnel

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Neighborhood Development Administrator	1.00	1.00	1.00	1.00
Neighborhood Inspection Administrator	0.56	0.56	0.56	0.56
Neighborhood Inspections Supervisor	0.74	0.74	0.74	0.74
Community Investment Analyst	2.00	2.00	2.00	2.00
Senior City Planner	2.00	2.00	2.00	2.00
Housing Conservation Inspector	2.00	2.00	2.00	2.00
Neighborhood Inspector	9.38	9.38	9.38	9.38
Assistant Planner	2.00	2.00	2.00	2.00
Neighborhood Inspection Assistant	2.64	2.64	2.64	2.64
Vehicle Impound Clerk	0.82	0.82	0.82	0.82
Customer Service Representative	1.00	1.00	1.82	1.82
Administrative Aide	1.00	1.00	1.00	1.00
Legal Assistant	0.75	0.75	0.75	0.75
Total Full-time Permanent Employees	25.89	25.89	26.71	26.71

The amended budget for fiscal year 2019 changed due to an update in personnel allocations between Neighborhood Inspections and Grant funded positions.

COMMUNITY DEVELOPMENT DEPARTMENT



ENGINEERING DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Management Services	160,112	165,181	162,108	161,194
Contracts and Compliance	331,871	271,505	518,197	334,748
Design / Project Management	848,430	896,125	962,929	930,243
Graphics Support	29,197	30,300	32,296	31,374
Real Estate Services	271,401	277,100	389,078	379,320
Survey	237,517	261,000	254,502	245,979
Construction Inspection	355,866	475,750	362,233	352,642
Permit and Development	1,069	31,500	---	---
T&T - Administration	6,792	---	28,208	27,604
T&T - Right-of-way Management	418,742	340,625	169,310	410,000
Total Revenues	2,660,998	2,749,086	2,878,861	2,873,104
<i>Expenditure</i>				
Management Services	506,566	559,043	544,024	557,858
Contracts and Compliance	486,387	509,987	727,516	592,946
Design / Project Management	769,989	875,823	760,289	769,410
Graphics Support	364,219	383,319	380,159	390,867
Real Estate Services	477,622	566,178	510,954	520,944
Survey	218,763	299,636	558,608	274,143
Construction Inspection	591,445	545,129	537,655	551,377
Permit and Development	554,132	430,776	559,290	579,028
T&T - Administration	185,489	171,486	364,887	283,078
T&T - Right-of-way Management	217,539	348,652	392,104	398,721
Total Expenditures	4,372,152	4,690,029	5,335,486	4,918,372
Subsidy	1,711,154	1,940,943	2,456,625	2,045,268
<i>Personnel</i>				
Management Services	4.00	4.00	4.00	4.00
Contracts and Compliance	8.00	8.00	8.00	8.00
Design / Project Management	19.00	19.00	20.00	20.00
Graphics Support	4.00	4.00	4.00	4.00
Real Estate Services	8.00	8.00	9.00	9.00
Survey	8.00	8.00	8.00	8.00
Construction Inspection	11.00	11.00	12.00	12.00
Permit and Development	7.00	7.00	7.00	7.00
T&T - Administration	1.00	1.00	2.00	2.00
Total Personnel	70.00	70.00	74.00	74.00
Enterprise Funds:				
<i>Expenditure</i>				
T&T - Parking Administration	9,709,425	9,904,794	27,925,177	10,836,360
T&T - Parking Meter Maintenance and Collection	626,751	1,022,219	1,372,802	1,315,039
T&T - Park and Ride Operation	3,442,864	1,227,034	1,090,265	1,028,000
T&T - Intermodal Repair and Replacement	200,000	300,000	300,000	250,000
Total Expenditures	13,979,040	12,454,047	30,688,244	13,429,399
<i>Personnel</i>				
T&T - Parking Administration	1.00	1.00	1.00	1.00
T&T - Parking Meter Maintenance and Collection	4.90	4.90	4.90	4.90
Total Personnel	6.00	6.00	6.00	6.00

ENGINEERING DEPARTMENT

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Special Revenue Funds:				
<i>Expenditure</i>				
T&T - Street Lighting	2,904,468	3,300,500	3,050,000	3,000,000
T&T - Signal Installation and Maintenance	1,105,685	1,231,842	1,219,698	1,237,611
T&T - Sign, Painting, Signal and Lighting	998,736	964,527	1,109,088	1,013,835
T&T - Traffic Engineering	864,430	987,322	931,916	954,022
Special Revenue Funds - Not Road Use Tax	426,069	33,195	2,369,281	59,215
Total Expenditures	6,299,388	6,517,386	8,679,983	6,264,683
<i>Personnel</i>				
T&T - Signal Installation and Maintenance	7.00	8.00	8.00	8.00
T&T - Sign, Painting, Signal and Lighting	7.00	7.00	7.00	7.00
T&T - Traffic Engineering	6.00	6.00	6.00	6.00
Total Personnel	20.00	21.00	21.00	21.00
Reserved General Funds:				
<i>Expenditure</i>				
Reserved General Funds	37,600	---	1,350,000	50,000
Total Expenditures	37,600	---	1,350,000	50,000
Expenditure Total	24,688,180	23,661,462	46,053,713	24,662,454
Personnel Total	96.00	97.00	101.00	101.00

ENGINEERING DEPARTMENT

Management Services
G001 EG001070
General Fund

Description:

The function of Management Services is to provide management, leadership, oversight, and staff level administrative support services to the Engineering Department's three divisions: Traffic and Transportation; Design and Construction, and Contracts and Real Estate.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	14,073	---	10,000	10,000
Charges for Services/User Fees	67,741	85,750	79,682	77,682
Other	78,298	79,431	72,426	73,512
Total Revenues	160,112	165,181	162,108	161,194

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	436,612	535,684	507,578	526,410
Contractual Services	62,500	17,009	27,596	22,598
Commodities	6,939	5,350	7,850	7,850
Capital Outlays	515	1,000	1,000	1,000
Total Expenditures	506,566	559,043	544,024	557,858
Subsidy	346,454	393,862	381,916	396,664

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
City Engineer	1.00	1.00	1.00	1.00
Deputy City Engineer - Design & Construction	1.00	1.00	1.00	1.00
Deputy City Engineer - Administrative Services	1.00	1.00	1.00	1.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

The Personal services budget in this division is approximately 74.3 percent of the total cost with the other 25.7 percent being direct charges to various Capital Improvement projects.

ENGINEERING DEPARTMENT

Contracts and Compliance

G001 EG001071

General Fund

Description:

The functions of this Section within the Contracts and Real Estate Division are to: (1) process assessments against property owners who receive benefit from construction of public improvements or nuisance abatement, or who fail to pay fees for City services, (2) assist low-income property owners by providing special assessment subsidy services, (3) contract for demolition of condemned structures or structures which are in conflict with capital improvement construction projects, (4) provide staff support for property management activities, and (5) contract administration on public improvement projects including: proposals, bid documents, grant compliance and reimbursement, contractor payments, insurance, Davis Bacon compliance, and project records.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	101,576	156,505	106,197	102,748
Other	230,295	115,000	412,000	232,000
Total Revenues	331,871	271,505	518,197	334,748

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	454,249	471,715	538,180	557,314
Contractual Services	16,166	20,772	164,836	22,132
Commodities	3,693	2,500	3,500	3,500
Capital Outlays	12,279	15,000	21,000	10,000
Total Expenditures	486,387	509,987	727,516	592,946

Subsidy	154,516	238,482	209,319	258,198
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Senior Engineering Technician	3.00	3.00	3.00	3.00
Engineering Technician	2.00	2.00	2.00	2.00
Engineering Administrative Assistant	2.00	2.00	2.00	2.00
Engineering Administrative Manager	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	8.00	8.00	8.00	8.00

The Personal services budget in this division is approximately 69.0 percent of the total cost with the other 31.0 percent being direct charges to various Capital Improvement projects.

ENGINEERING DEPARTMENT

Design / Project Management G001 EG060072 General Fund

Description:

The functions of Design / Project Management Group are to: (1) provide design services for city infrastructure and building facilities included in the capital improvement budget, (2) provide professional support for Engineering Department and city activities, (3) provide management of capital improvements construction projects, and (4) address the City's infrastructure needs by utilizing a priority ranking system for timely maintenance.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	848,239	896,125	962,929	930,243
Other	191	---	---	---
Total Revenues	848,430	896,125	962,929	930,243

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	683,226	783,312	634,006	643,046
Contractual Services	84,109	85,551	119,316	119,397
Commodities	1,836	2,960	2,967	2,967
Capital Outlays	818	4,000	4,000	4,000
Total Expenditures	769,989	875,823	760,289	769,410
Subsidy	(78,442)	(20,302)	(202,640)	(160,833)

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Chief Design Engineer	1.00	1.00	1.00	1.00
City Architect	1.00	1.00	1.00	1.00
Civil Engineer III	1.00	1.00	1.00	1.00
Civil Engineer II	8.00	8.00	9.00	9.00
Assistant City Architect	1.00	1.00	1.00	1.00
CAD Graphic Technician	1.00	1.00	1.00	1.00
Civil Engineer I	3.00	3.00	3.00	3.00
Senior Engineering Technician	2.00	2.00	2.00	2.00
Engineering Administrative Assistant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	19.00	19.00	20.00	20.00

One additional Civil Engineer II position has been added due to the anticipated CIP workload. Because of 90% of this position's time is anticipated to be charged to the CIP, and an overhead rate of 56.11% on salaries as a revenue back to this department, there is no impact to the operating budget. The Personal services budget in this division is approximately 22.7 percent of the total cost with the other 77.3 percent being direct charges to various Capital Improvement projects.

ENGINEERING DEPARTMENT

Graphics Support G001 EG060073 General Fund

Description:

The functions of the Graphics Support Section within the Contracts and Real Estate Division are to: (1) provide support for Engineering project design preparation, (2) maintain and provide to City departments and the public quarter section, planimetric, and topographic maps, sewer maps and data, aerial photography, and construction records on all public improvements, (3) provide City agencies with maps, plans, charts, overlays, displays, and exhibits, (4) maintain plan files of public improvements, and (5) complete the conversion and implementation phase for the city-wide Automated Mapping and Facilities Management Geographics Information System.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	27,266	30,300	32,296	31,374
Other	1,931	---	---	---
Total Revenues	29,197	30,300	32,296	31,374

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	336,377	356,171	338,824	349,532
Contractual Services	18,462	20,848	35,035	35,035
Commodities	1,351	2,300	2,300	2,300
Capital Outlays	8,030	4,000	4,000	4,000
Total Expenditures	364,219	383,319	380,159	390,867

Subsidy	335,022	353,019	347,863	359,493
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Engineering Data Supervisor	1.00	1.00	1.00	1.00
CAD Graphic Technician	2.00	2.00	2.00	2.00
Engineering Technician	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

The Personal services budget in this division is approximately 81.5 percent of the total cost with the other 18.5 percent being direct charges to various Capital Improvement projects.

ENGINEERING DEPARTMENT

Real Estate Services G001 EG061074 General Fund

Description:

The functions of the Real Estate Services Section are to: (1) support City projects and programs requiring the purchase or disposition of real estate and to coordinate with other City departments to accomplish this function, (2) provide for orderly relocation of individuals and businesses displaced as part of the City's acquisition activities, and (3) provide property management services for City-owned properties.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	227,178	216,500	312,078	302,320
Use of Money and Property	44,223	60,600	65,000	65,000
Other	---	---	12,000	12,000
Total Revenues	271,401	277,100	389,078	379,320

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	411,803	507,676	441,247	451,214
Contractual Services	63,635	56,502	67,207	67,230
Commodities	2,185	2,000	2,500	2,500
Total Expenditures	477,622	566,178	510,954	520,944

Subsidy	206,221	289,078	121,876	141,624
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Real Estate Division Manager	1.00	1.00	1.00	1.00
Acquisition and Relocation Specialist	1.00	1.00	1.00	1.00
Real Estate Coordinator	3.00	3.00	4.00	4.00
Real Estate Records and Property Technician	1.00	1.00	1.00	1.00
Engineering Administrative Assistant	1.00	1.00	1.00	1.00
Real Estate Compliance Officer	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	8.00	8.00	9.00	9.00

One additional Real Estate Coordinator position has been added due to the anticipated CIP workload. Because of 90% of this position's time is anticipated to be charged to the CIP, and an overhead rate of 56.11% on salaries as a revenue back to this department, there is no impact to the operating budget. The Personal services budget in this division is approximately 36.9 percent of the total cost with the other 63.1 percent being direct charges to various Capital Improvement projects.

ENGINEERING DEPARTMENT

Survey
G001 EG061075
General Fund

Description:

The functions of the Survey Section are to: (1) provide professional land, civil engineering, forensic, and specialized surveys to the Engineering Department, as well as other City departments, and (2) support city-wide survey activities by maintaining a control and benchmarking system for use by public and private surveyors within the Des Moines city limits.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	237,517	261,000	254,502	245,979
Total Revenues	237,517	261,000	254,502	245,979

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	149,479	196,676	166,262	171,694
Contractual Services	28,291	35,489	40,961	41,064
Other Services and Charges	125	10,201	294,700	4,700
Commodities	8,524	16,140	15,555	15,555
Capital Outlays	32,345	41,130	41,130	41,130
Total Expenditures	218,763	299,636	558,608	274,143
Subsidy	(18,754)	38,636	304,106	28,164

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Survey Supervisor	1.00	1.00	1.00	1.00
Surveyor	3.00	3.00	3.00	3.00
Assistant Surveyor	3.00	3.00	3.00	3.00
Surveyor Helper	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	8.00	8.00	8.00	8.00

The Personal services budget in this division is approximately 21.0 percent of the total cost with the other 79.0 percent being direct charges to various Capital Improvement projects.

ENGINEERING DEPARTMENT

**Construction Inspection
G001 EG061076
General Fund**

Description:

The functions of the Construction Inspection Section are to provide construction inspection and material testing services to insure that public improvements are constructed in compliance with the approved plans, specifications, and contract documents

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	349,991	475,750	362,233	352,642
Other	5,875	---	---	---
Total Revenues	355,866	475,750	362,233	352,642

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	474,882	451,519	422,303	435,590
Contractual Services	101,924	75,380	97,446	97,881
Other Services and Charges	8,273	---	200	200
Commodities	6,195	10,730	10,206	10,206
Capital Outlays	171	7,500	7,500	7,500
Total Expenditures	591,445	545,129	537,655	551,377

Subsidy	235,579	69,379	175,422	198,735
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Construction Inspection Supervisor	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00
Engineering Lab Operations Technician	1.00	1.00	1.00	1.00
Senior Construction Inspector	7.00	7.00	8.00	8.00
Engineering Laboratory Technician	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	11.00	11.00	12.00	12.00

One additional Senior Construction Inspector position has been added due to the anticipated CIP workload. Because of 90% of this position's time is anticipated to be charged to the CIP, and an overhead rate of 56.11% on salaries as a revenue back to this department, there is no impact to the operating budget. The Personal services budget in this division is approximately 30.8 percent of the total cost with the other 69.2 percent being direct charges to various Capital Improvement projects.

ENGINEERING DEPARTMENT

Permit and Development G001 EG061100 General Fund

Description:

The function of the Permit and Development Section located in the Permit and Development Center (PDC) of the Community Development Department includes: permitting activities within the City's right-of-way (streets and border areas) for utility installation, drive accesses, encroachments, sidewalk construction; contract plan review and approval of private construction of public infrastructure; and activities associated with development, such as grading permits, site plan and subdivision plat review and Pre-Application Conferences.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	1,069	31,500	---	---
Total Revenues	1,069	31,500	---	---

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	550,688	430,776	555,230	574,968
Contractual Services	3,412	---	4,060	4,060
Commodities	32	---	---	---
Total Expenditures	554,132	430,776	559,290	579,028
Subsidy	553,063	399,276	559,290	579,028

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Civil Engineer II	1.00	1.00	1.00	1.00
Civil Engineer I	1.00	1.00	1.00	1.00
Construction Inspection Supervisor	1.00	1.00	1.00	1.00
Senior Construction Inspector	2.00	2.00	2.00	2.00
Sidewalk Compliance Coordinator	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	7.00	7.00	7.00	7.00

ENGINEERING DEPARTMENT

T&T - Administration
G001 EG062077
General Fund

Description:

The function of the Traffic and Transportation Administration Section is to provide administrative support to the operating sections of the Traffic and Transportation Division. This includes preparation of reports and communications, including City Council Reports.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	6,792	---	28,208	27,604
Total Revenues	6,792	---	28,208	27,604

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	149,638	137,726	322,126	240,313
Contractual Services	30,615	31,050	34,943	34,947
Other Services and Charges	477	---	4,600	4,600
Commodities	4,759	2,710	3,218	3,218
Total Expenditures	185,489	171,486	364,887	283,078
Subsidy	178,697	171,486	336,679	255,474

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
City Traffic Engineer	0.50	0.50	0.50	0.50
Transportation Planner	---	---	1.00	1.00
Administrative Assistant	0.50	0.50	0.50	0.50
Total Full-time Permanent Employees	1.00	1.00	2.00	2.00

50 percent of the City Traffic Engineer and Administrative Assistant positions will be charged to the Parking Fund. The amended FY2019 and recommended FY2020 personal services budgets here are approximately 100 percent of the total cost - a small percentage of time may be charged directly to the CIP. The Transportation Planner position was previously budgeted in City Manager Administration budget - G001 CM001000.

ENGINEERING DEPARTMENT

T&T - Right-of-Way Management G001 EG062083 General Fund

Description:

The function of ROW Management is to implement the ordinance passed in FY 1999 designed to coordinate and manage activities in the public right-of-way. The outcome being a reduction in traffic obstructions, decreased damage and degradation of the infrastructure, increased safety and mapping of underground utilities.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Franchise Fees	2,150	15,000	---	---
Licenses and Permits	198,683	210,000	169,310	160,000
Charges for Services/User Fees	217,709	115,625	---	250,000
Use of Money and Property	200	---	---	---
Total Revenues	418,742	340,625	169,310	410,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	197,585	319,822	363,247	369,859
Contractual Services	1,346	6,330	2,107	2,112
Other Services and Charges	17,494	20,000	23,500	23,500
Commodities	1,114	1,500	3,250	3,250
Capital Outlays	---	1,000	---	---
Total Expenditures	217,539	348,652	392,104	398,721

Subsidy	(201,203)	8,027	222,794	(11,279)
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Personal costs will now be based on actual time charged to ROW activity - instead of a percent allocation by position. The budgeted amount of work is equal to approximately 3.15 FTE positions.

ENGINEERING DEPARTMENT

T&T - Parking Administration
E051 EG062085
Parking Operations Fund

Description:

The function of Parking Administration is to provide general administration of, and support for, the Municipal Parking System.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	121,978	145,808	112,466	117,583
Transfers to Other Funds	1,810,000	1,600,000	17,900,000	4,000,000
Contractual Services	2,552,253	2,632,434	2,368,069	2,370,428
Other Services and Charges	1,988,732	2,148,062	2,063,352	1,261,393
Commodities	125,731	55,440	187,440	147,453
Debt Service	3,110,731	3,323,050	5,293,850	2,939,502
Total Expenditures	9,709,425	9,904,794	27,925,177	10,836,360

Fiscal year 2019 amended budget includes a \$14.9 million transfer to the General fund for the sale of 8th and Mulberry parking garage.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Traffic Facilities Manager	0.50	0.50	0.50	0.50
City Traffic Engineer	0.50	0.50	0.50	0.50
Total Full-time Permanent Employees	1.00	1.00	1.00	1.00

ENGINEERING DEPARTMENT

T&T - Parking Meter Maintenance and Collection E051 EG062087 Parking Operations Fund

Description:

The function of Parking Meter Maintenance and Collection is collection from and the maintenance of parking meters in the Central Business District, including preventive maintenance and systematic replacement of old meters.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	485,823	489,009	509,682	477,232
Contractual Services	83,044	80,760	180,583	180,063
Other Services and Charges	20	5,000	5,000	5,000
Commodities	54,222	47,450	77,537	52,745
Capital Outlays	3,643	400,000	600,000	600,000
Total Expenditures	626,751	1,022,219	1,372,802	1,315,039

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Senior Traffic Device Maintenance Worker	1.00	1.00	1.00	1.00
Traffic Device Maintenance Worker	3.00	3.00	3.00	3.00
Traffic Facilities Manager	0.40	0.40	0.40	0.40
Administrative Assistant	0.50	0.50	0.50	0.50
Total Full-time Permanent Employees	4.90	4.90	4.90	4.90

ENGINEERING DEPARTMENT

T&T- Intermodal Repair and Replacement E067 EG062089 Intermodal Repair and Replacement Fund

Description:

The function of Intermodal Repair and Replacement Fund is to provide Park and Ride operating funds for construction or repair of Park and Ride facilities.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Transfers to Other Funds	200,000	300,000	300,000	250,000
Total Expenditures	200,000	300,000	300,000	250,000

ENGINEERING DEPARTMENT

T&T - Park and Ride Operation
E078 EG062086
Park and Ride Operations Fund

Description:

The function of Park and Ride Operation budget is to provide for contracted operation and maintenance of the park and ride facilities, shuttle services at the facilities, and contributions to DART.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	10,349	11,247	12,308	13,241
Contractual Services	3,219,241	1,012,580	874,500	805,250
Other Services and Charges	213,274	203,207	203,457	209,509
Total Expenditures	3,442,864	1,227,034	1,090,265	1,028,000

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Traffic Facilities Manager	0.10	0.10	0.10	0.10
Total Full-time Permanent Employees	0.10	0.10	0.10	0.10

ENGINEERING DEPARTMENT

T&T - Street Lighting S360 EG062078 Road Use Tax Fund

Description:

The function of Street Lighting is the maintenance and operation of the street lights on city streets, including maintenance and operation of street lights by MidAmerican Energy, maintenance of City owned street lights by contract.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	2,904,468	3,300,500	3,050,000	3,000,000
Total Expenditures	2,904,468	3,300,500	3,050,000	3,000,000
Road Use Tax	2,904,468	3,300,500	3,050,000	3,000,000

ENGINEERING DEPARTMENT

T&T - Signal Installation and Maintenance S360 EG062079 Road Use Tax Fund

Description:

The function of Signal Installation and Maintenance is to install and maintain traffic signals on city streets, including responding to major signal maintenance calls on a 24-hours basis, relamping, preventive maintenance, and systematic upgrade of control equipment.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	4,863	---	4,704	4,471
Other	52,622	25,000	25,000	25,000
Total Revenues	57,485	25,000	29,704	29,471

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	783,146	888,251	852,404	877,496
Contractual Services	224,651	225,511	246,214	239,035
Other Services and Charges	66,324	60,600	60,600	60,600
Commodities	31,163	53,980	56,980	56,980
Capital Outlays	400	3,500	3,500	3,500
Total Expenditures	1,105,685	1,231,842	1,219,698	1,237,611
Road Use Tax	1,048,200	1,206,842	1,189,994	1,208,140

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Traffic Signal System Chief	1.00	1.00	1.00	1.00
Traffic Signal Technician	5.00	6.00	6.00	6.00
Utility Locator	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	7.00	8.00	8.00	8.00

The Personal services budget in this division is approximately 98.7 percent of the total cost with the other 1.3 percent being direct charges to various Capital Improvement projects.

ENGINEERING DEPARTMENT

T&T - Sign, Painting, Signal and Lighting S360 EG062080 Road Use Tax Fund

Description:

The function of Sign, Painting, Signal and Lighting Division is: 1) the fabrication, installation, and maintenance of traffic signs on city streets, including systematically replacing worn or faded signs and repairing or replacing vandalized signs, and 2) the application and maintenance of pavement markings (lane lines, medians and curbed islands, cross walks, stop bars, and arrows and symbols) on city streets and some City-owned parking lots, (3) maintenance and operation of street lights, and (4) install, maintain and operate traffic signals and related traffic control devices/equipment, including responding to signal outage calls on a 24-hour basis, preventative maintenance and systematic upgrade of equipment

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	4,740	---	12,472	11,931
Other	7,147	5,000	5,000	5,000
Total Revenues	11,887	5,000	17,472	16,931

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	761,624	799,326	768,163	771,012
Contractual Services	55,469	61,546	61,353	61,736
Other Services and Charges	16,832	2,515	101,000	2,515
Commodities	157,990	96,140	178,572	178,572
Capital Outlays	6,821	5,000	---	---
Total Expenditures	998,736	964,527	1,109,088	1,013,835

Road Use Tax	986,849	959,527	1,091,616	996,904
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Traffic Control Supervisor	1.00	1.00	1.00	1.00
Traffic Maintenance Chief	1.00	1.00	1.00	1.00
Senior Traffic Device Maintenance Worker	1.00	1.00	1.00	1.00
Traffic Device Maintenance Worker	4.00	4.00	4.00	4.00
Total Full-time Permanent Employees	7.00	7.00	7.00	7.00

The Personal services budget in this division is approximately 96.0 percent of the total cost with the other 4.0 percent being direct charges to various Capital Improvement projects.

ENGINEERING DEPARTMENT

T&T - Traffic Engineering S360 EG062084 Road Use Tax Fund

Description:

The function of Traffic Engineering is to provide traffic engineering studies and recommendations to enhance vehicle and pedestrian safety. This includes identification of high-accident locations, determination of major causes for accidents at high-accident locations, recommendations for corrective actions, and redesign of problem intersections and traffic control systems. It also includes, review of street lighting plans and requests for lighting.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	101,375	90,000	97,000	97,000
Charges for Services/User Fees	28,298	32,250	29,879	25,507
Other	82,649	100,000	150,000	150,000
Total Revenues	212,322	222,250	276,879	272,507

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	632,799	638,832	672,729	694,710
Contractual Services	211,356	326,880	241,576	241,701
Commodities	18,304	16,610	17,611	17,611
Capital Outlays	1,972	5,000	---	---
Total Expenditures	864,430	987,322	931,916	954,022

Road Use Tax	652,108	765,072	655,037	681,515
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Principal Traffic Engineer	2.00	2.00	2.00	2.00
Engineering Technician	2.00	2.00	2.00	2.00
Traffic Engineer	2.00	2.00	2.00	2.00
Total Full-time Permanent Employees	6.00	6.00	6.00	6.00

ENGINEERING DEPARTMENT

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Reserved General Fund					
H767 EG064090	General Property Management	37,600	---	1,350,000	50,000
	Total Reserved General Funds	37,600	---	1,350,000	50,000
Special Revenue Funds					
S715 EG064091	Child Care Center Maintenance	18,090	---	20,000	20,000
S854	Storms Mitigation/Recovery	384,266	615	2,288,281	615
S860 ND410760	Sherman Hill SSMID	---	32,580	61,000	38,600
S860 ND410750	Sherman Hill Street Lighting - Woodland Only	3,325	---	---	---
S861 ND410751	Sherman Hill Street Lighting - Other Areas	20,388	---	---	---
	Total Special Revenue Funds	426,069	33,195	2,369,281	59,215
	Total Special Revenue and Other Funds	463,669	33,195	3,719,281	109,215

ENGINEERING DEPARTMENT



FINANCE DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Administration	93,994	81,719	76,082	73,921
Accounting	230,557	233,501	192,999	195,855
Auxiliary	8,200,000	90,000	14,990,000	90,000
Procurement	197,566	201,428	215,995	219,235
Research And Budget	77,787	78,762	101,430	102,842
Treasury	101,524	102,948	102,089	103,606
General Fund - Non-Departmental	127,379,164	138,595,986	151,274,289	141,713,871
Tort Liability	2,100,120	2,324,583	4,324,583	2,403,049
Total Revenues	138,380,713	141,708,927	171,277,467	144,902,379
<i>Expenditure</i>				
Administration	378,459	404,177	421,198	431,177
Auxiliary	3,000,000	82,000	10,242,494	4,086,300
Community Partnership Programs	3,289,079	3,576,788	3,593,250	3,821,619
Accounting	805,002	845,363	860,166	886,424
Procurement	493,156	543,611	473,364	461,014
Research And Budget	644,638	835,036	813,614	839,212
Treasury	383,144	415,549	418,360	425,365
Ambulance Collection	201,586	195,000	210,000	215,000
General Fund - Non-Departmental	4,769,643	3,532,739	17,922,885	3,326,262
Tort Liability	767,278	871,615	2,365,000	865,000
Total Expenditures	14,731,985	11,301,878	37,320,331	15,357,373
Subsidy	(123,648,728)	(130,407,049)	(133,957,136)	(129,545,006)
<i>Personnel</i>				
Administration	2.00	2.00	2.00	2.00
Accounting	7.00	7.00	7.00	7.00
Procurement	4.00	4.00	4.00	4.00
Research And Budget	6.00	6.00	6.00	6.00
Treasury	3.00	3.00	3.00	3.00
Total Personnel	22.00	22.00	22.00	22.00
Internal Service Funds:				
<i>Expenditure</i>				
Fleet Service Maintenance	---	---	4,237,255	4,353,545
Fuel Services	---	---	2,390,507	2,361,130
Motor Pool	---	---	64,800	65,526
Fleet Service Parts	---	---	3,400,980	3,404,480
Equipment Replacement	---	---	11,302,360	7,190,233
Total Expenditures	---	---	21,395,902	17,374,914
<i>Personnel</i>				
Fleet Service Maintenance	---	---	38.00	38.00
Total Personnel	---	---	38.00	38.00
Special Revenue Funds:				
<i>Expenditure</i>				
Road Use Tax	8,180,132	8,423,235	8,423,235	9,198,235
Special Revenue Funds	54,745,274	51,823,573	53,115,791	49,186,250
Total Expenditures	62,925,406	60,246,808	61,539,026	58,384,485

FINANCE DEPARTMENT

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Debt Service Funds:				
<i>Expenditure</i>				
Debt Service Funds	167,834,484	95,326,775	92,555,836	106,365,250
Total Expenditures	167,834,484	95,326,775	92,555,836	106,365,250
Expenditure Total	<u>245,491,875</u>	<u>166,875,461</u>	<u>212,811,095</u>	<u>197,482,022</u>
Personnel Total	22.00	22.00	60.00	60.00

FINANCE DEPARTMENT

**Administration
G001 FN001000
General Fund**

Description:

The function of Administration is to coordinate financial management activities throughout the City organization.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	61,699	50,000	42,445	40,000
Other	32,295	31,719	33,637	33,921
Total Revenues	93,994	81,719	76,082	73,921

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	340,836	355,054	373,850	390,829
Contractual Services	37,578	48,923	47,148	40,148
Commodities	45	200	200	200
Total Expenditures	378,459	404,177	421,198	431,177

Subsidy	284,465	322,458	345,116	357,256
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Finance Director	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	2.00	2.00	2.00	2.00

FINANCE DEPARTMENT

**Community Partnership Programs
G001 ND412640
General Fund**

Description:

The function of Community Partnership Programs is for the payment of Hotel/Motel Taxes to Des Moines Convention & Visitors Bureau and BRAVO.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	3,289,079	3,576,788	3,593,250	3,821,619
Total Expenditures	3,289,079	3,576,788	3,593,250	3,821,619
Subsidy	3,289,079	3,576,788	3,593,250	3,821,619

FINANCE DEPARTMENT

**Accounting
G001 FN080000
General Fund**

Description:

The Accounting division is responsible for maintaining the integrity the City's financial records. The department is responsible for the timely receipt, payment, recording, and reporting of the City's financial transactions and assuring that adequate supporting documentation is obtained and maintained. The staff of the Accounting division is responsible for preparing the City's Comprehensive Annual Financial Report, the Street Financial Report, and the State of Iowa's annual report. The division also compiles the information for the City's SEC disclosures.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	230,557	233,501	192,999	195,855
Total Revenues	230,557	233,501	192,999	195,855

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	683,875	733,049	746,659	772,917
Contractual Services	120,400	110,814	112,007	112,007
Other Services and Charges	---	500	500	500
Commodities	727	1,000	1,000	1,000
Total Expenditures	805,002	845,363	860,166	886,424
Subsidy	574,445	611,862	667,167	690,569

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Comptroller	1.00	1.00	1.00	1.00
Deputy Comptroller	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Accounting Specialist II	2.00	2.00	2.00	2.00
Accounting Specialist I	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	7.00	7.00	7.00	7.00

FINANCE DEPARTMENT

Procurement G001 FN082000 General Fund

Description:

The function of the Procurement Division is to ensure that City departments procure goods and services in a fair, competitive, and cost-effective manner, in compliance with the City Code, State Law, and the City's current policies and procedures.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	---	1,000	---	---
Other	197,566	200,428	215,995	219,235
Total Revenues	197,566	201,428	215,995	219,235

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	381,735	413,837	348,514	331,128
Contractual Services	108,053	121,249	118,550	123,586
Other Services and Charges	624	2,525	300	300
Commodities	2,744	6,000	6,000	6,000
Total Expenditures	493,156	543,611	473,364	461,014
Subsidy	295,590	342,183	257,369	241,779

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Procurement Administrator	1.00	1.00	1.00	1.00
Buyer	1.00	1.00	1.00	1.00
Procurement Services Specialist	1.00	1.00	1.00	1.00
Printing Services Supervisor	1.00	---	---	---
Courier	---	1.00	1.00	1.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

FINANCE DEPARTMENT

**Research and Budget
G001 FN083000
General Fund**

Description:

The function of the Research and Budget division is to prepare and compile the City's Operating Budget and Capital Improvements Program, perform fiscal analyses of City operations, and provide research and analysis support on issues that impact the City.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	77,787	78,762	101,430	102,842
Total Revenues	77,787	78,762	101,430	102,842

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	603,998	773,132	771,178	796,776
Contractual Services	40,122	59,604	42,136	42,136
Commodities	519	2,300	300	300
Total Expenditures	644,638	835,036	813,614	839,212

Subsidy	566,852	756,274	712,184	736,370
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Senior Budget Analyst	1.00	1.00	1.00	1.00
Budget Analyst II	2.00	2.00	2.00	2.00
Management Analyst	2.00	2.00	2.00	2.00
Budget Analyst	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	6.00	6.00	6.00	6.00

FINANCE DEPARTMENT

Treasury G001 FN085000 General Fund

Description:

The function of Treasury division is to manage the City's investments within the policy guidelines established by City Council and state law, including "safety, liquidity, and yield" - in that order of priority. The division also provides a cashier's window for the public and departmental use.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	101,524	102,948	102,089	103,606
Total Revenues	101,524	102,948	102,089	103,606

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	293,816	294,107	307,236	314,241
Contractual Services	87,510	117,692	107,374	107,374
Commodities	1,818	3,750	3,750	3,750
Total Expenditures	383,144	415,549	418,360	425,365
Subsidy	281,620	312,601	316,271	321,759

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Treasury Manager	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Accounting Specialist II	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	3.00	3.00	3.00	3.00

FINANCE DEPARTMENT

Ambulance Collection
G001 ND412641
General Fund

Description:

Ambulance Collections has been outsourced to the private sector, and is overseen by the Fire and Finance Departments.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	201,578	195,000	210,000	215,000
Other Services and Charges	8	---	---	---
Total Expenditures	201,586	195,000	210,000	215,000
Subsidy	201,586	195,000	210,000	215,000

FINANCE DEPARTMENT

General Fund - Non-Departmental G001 ND405643 General Fund

Description:

The function of this organization is to provide for the centralization of General Fund revenues and expenditures not directly tied to any of the other departments in the General Fund.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Payroll Interface Revenue Account	10,730	---	---	---
Taxes	62,624,221	67,279,871	67,308,680	70,165,748
Franchise Fees	13,697,851	13,671,000	13,571,000	13,421,000
Charges for Services/User Fees	3,011	---	---	---
Use of Money and Property	2,434,700	2,300,000	3,960,494	2,150,000
Other	46,204,166	52,974,821	63,063,821	54,003,410
Intergovernmental	2,404,487	2,370,294	3,370,294	1,973,713
Total Revenues	127,379,164	138,595,986	151,274,289	141,713,871

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	209	(1,700,000)	(1,633,420)	(1,700,000)
Transfers to Other Funds	2,229,524	2,425,489	6,177,285	2,686,400
Contractual Services	2,538,820	1,946,000	2,448,192	1,403,500
Other Services and Charges	1,090	861,250	688,058	936,362
Capital Outlays	---	---	10,242,770	---
Total Expenditures	4,769,643	3,532,739	17,922,885	3,326,262
Subsidy	(122,609,521)	(135,063,247)	(133,351,404)	(138,387,609)

Major changes to the budget include the following:

Personal Services: In prior fiscal years, each of the personnel budgets in the General Fund have been adjusted down 1.4% to avoid over budgeting from vacancies in any year due to retirements, resignations, and other reasons. Beginning in the fiscal year 2018 amended budget, projected personnel budgets will be budgeted at 100% with the vacancy assumption amount (\$1,700,000) budgeted here.

Flood Buyouts: Fiscal year 2019 amended budget includes transfer in of \$9,500,000 from the Stormwater fund and expenses of about \$10,500,000 for expenses dealing with the purchase of nearly 80 homes affected by the June 30/July 1 flooding event.

Vehicle Replacement: Included in this budget is the amount for vehicle replacement for all of the General Fund in fiscal year 2019 amended budget and fiscal year 2020 recommended, which is \$1,400,000.

Transfers to Other Funds: Included in the fiscal year 2019 amended budget are additional transfers to capital projects, severance fund, and the tort fund.

FINANCE DEPARTMENT

**Auxiliary
G002 FN001100
General Fund**

Description:

The function of this organization is to provide supplementary or additional help and support of financial management activities throughout the City organization.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	8,200,000	90,000	14,990,000	90,000
Total Revenues	8,200,000	90,000	14,990,000	90,000

Fiscal year 2019 amended budget includes a \$14.9 million transfer from the Parking Enterprise fund for the sale of 8th and Mulberry parking garage.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Transfers to Other Funds	---	82,000	10,242,494	4,086,300
Contractual Services	3,000,000	---	---	---
Total Expenditures	3,000,000	82,000	10,242,494	4,086,300
Subsidy	(5,200,000)	(8,000)	(4,747,506)	3,996,300

Fiscal year 2019 amended budget includes transfers of \$4 million to Parking Enterprise fund and a one-time \$6.3 million to Capital Projects fund.

FINANCE DEPARTMENT

Tort Liability G005 ND405645 Tort Fund

Description:

The function of Tort Liability is for the centralized collection of the Tort Levy portion of property taxes - mainly to fund the Tort Services division of the Legal Department (LG160000), and the Tort Claims Investigation division of the Police Department (PD222369).

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Taxes	2,014,034	2,236,868	2,236,868	2,329,949
Other	---	---	2,000,000	---
Intergovernmental	86,087	87,715	87,715	73,100
Total Revenues	2,100,120	2,324,583	4,324,583	2,403,049

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Transfers to Other Funds	200,000	200,000	200,000	200,000
Contractual Services	567,278	656,615	650,000	650,000
Other Services and Charges	---	15,000	1,515,000	15,000
Total Expenditures	767,278	871,615	2,365,000	865,000
Subsidy	(1,332,843)	(1,452,968)	(1,959,583)	(1,538,049)

FINANCE DEPARTMENT

**Fleet Service Maintenance
I010 FN024020
Equipment Maintenance Center Fund**

Description:

The function of Equipment Maintenance Center is for a facility to provide repair and maintenance for all of the City's equipment fleet, along with the Fire and Park & Recreation Departments, providing repair services for specialized equipment related to operations in those departments.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	---	---	3,660,570	3,768,362
Contractual Services	---	---	458,485	471,983
Other Services and Charges	---	---	105,000	100,000
Commodities	---	---	13,200	13,200
Total Expenditures	---	---	4,237,255	4,353,545

Prior to the amended fiscal year 2019 budget, this group reported to the City Manager's Office, and the budget was reflected in that section.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fleet Services Manager	---	---	1.00	1.00
Fleet Services Operations Manager	---	---	1.00	1.00
Fleet Services Section Chief	---	---	2.00	2.00
Fleet Services Vehicle and Equipment Coordinator	---	---	1.00	1.00
Fleet Services Master Mechanic/Team Leader	---	---	2.00	2.00
Fleet Services Welder	---	---	1.00	1.00
Fleet Services Auto Body Person	---	---	1.00	1.00
Park Maintenance Mechanic	---	---	2.00	2.00
Fleet Services Mechanic	---	---	19.00	19.00
Fleet Services Service Person	---	---	6.00	6.00
Fleet Services Administrative Coordinator	---	---	1.00	1.00
Fleet Services Service Writer	---	---	1.00	1.00
Total Full-time Permanent Employees	---	---	38.00	38.00

Prior to the amended fiscal year 2019 budget, this group reported to the City Manager's Office, and the personnel were reflected in that section.

FINANCE DEPARTMENT

Fuel Services
I010 FN024022
Equipment Maintenance Center Fund

Description:

The function of the Fuel Services budget is to purchase unleaded and diesel fuel for distribution at the City fuel island.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	---	---	56,371	59,394
Commodities	---	---	2,334,136	2,301,736
Total Expenditures	---	---	2,390,507	2,361,130

Prior to the amended fiscal year 2019 budget, this group reported to the City Manager's Office, and the budget was reflected in that section.

FINANCE DEPARTMENT

Motor Pool I010 FN024023 Equipment Maintenance Center Fund

Description:

The function of motor pool is to provide for vehicles which can be shared by department personnel, reducing the need for separate vehicles.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	---	---	64,800	65,526
Total Expenditures	---	---	64,800	65,526

Prior to the amended fiscal year 2019 budget, this group reported to the City Manager's Office, and the budget was reflected in that section.

FINANCE DEPARTMENT

Fleet Service Parts
I010 FN024024
Equipment Maintenance Center Fund

Description:

The function of Fleet Service Parts is for the purchase of equipment parts for the City's Equipment Maintenance Facility to use in repair and maintenance of the City fleet.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	---	---	312,980	316,480
Commodities	---	---	3,088,000	3,088,000
Total Expenditures	---	---	3,400,980	3,404,480

Prior to the amended fiscal year 2019 budget, this group reported to the City Manager's Office, and the budget was reflected in that section.

FINANCE DEPARTMENT

Equipment Replacement Fund

ORGANIZATION CODE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Enterprise Funds				
Solid Waste	---	---	4,302,298	1,821,833
Sanitary Sewer	---	---	982,700	431,970
Stormwater	---	---	1,986,300	1,271,430
General Fund				
Contingency	---	---	---	---
Community Development	---	---	105,000	105,000
Engineering	---	---	105,000	105,000
Facilities	---	---	65,000	65,000
Finance	---	---	---	---
Fire	---	---	120,000	120,000
Fleet	---	---	15,000	15,000
Library	---	---	20,000	20,000
Parks	---	---	320,000	320,000
Police	---	---	600,000	600,000
Road Use Tax				
Contingency	---	---	300,000	300,000
Engineering	---	---	418,309	168,309
Public Works	---	---	1,662,753	1,546,691
Internal Service Fund				
Forestry	---	---	300,000	300,000
Subtotal Equipment Replacement Fund	---	---	11,302,360	7,190,233

In past years, equipment replacement expenses for non-enterprise funds were budgeted in CM024021 - CM Equipment Replacement. For the amended 2019 budget forward, management of Fleet functions has moved under the Finance department and the equipment replacement process has changed. For the non-enterprise fund entities, a five year plan has been created and each department receives a fixed annual allocation. If a department's equipment replacement costs for one year are below this allocation, they can roll the amount forward to future years. If, for example, a department knows that in several years they will need to replace equipment in excess of their annual allocation, they can roll forward sufficient funds to account for this. This process aids long term planning and eliminates the variances in the budget.

Note that while the equipment replacement costs for the enterprise funds are reported here, these funds are not participants in the allocation approach. Given the nature of the enterprise groups, they will use a hybrid approach that combines as-needed replacements with an annual set-aside.

FINANCE DEPARTMENT

Road Use Tax S360 ND412648 Road Use Tax Fund

Description:

The function of the Road Use Tax organization in the Finance Department is for the centralized collection of Road Use Tax receipts to fund the various divisions in the Road Use Fund.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Intergovernmental	25,711,616	26,039,474	26,039,474	26,039,474
Total Revenues	25,711,616	26,039,474	26,039,474	26,039,474

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Transfers to Other Funds	6,655,132	5,898,235	5,898,235	5,198,235
Contractual Services	1,525,000	2,525,000	2,525,000	4,000,000
Total Expenditures	8,180,132	8,423,235	8,423,235	9,198,235
Road Use Tax	(17,531,484)	(17,616,239)	(17,616,239)	(16,841,239)

The adopted fiscal year 2019 and recommended fiscal year 2020 budgets increased significantly due to the creation of an equipment replacement fund. The purpose of this is to enhance long term planning for the replacement of vehicles and equipment at the end of their useful life cycles. Additionally, 16 large trucks will be replaced in 2020.

FINANCE DEPARTMENT

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Special Revenue Funds					
SA11 ND411781	Special Assessment - Refunds	---	25,000	25,000	25,000
S370 ND408701	TIF - Accent	27,379	---	---	---
S370 ND408705	TIF - Center Metro District	14,716,290	16,801,907	15,136,282	12,466,456
S370 ND408706	TIF - Central Place District	14,427	---	---	---
S370 ND408708	TIF - Southeast Agricultural District	1,713,212	1,704,739	1,694,538	1,692,576
S453 ND405650	Severance Payouts	2,339,048	2,000,000	3,000,000	2,500,000
S457 ND405651	Fire Retirement Tax Account	6,440,104	6,476,155	6,476,155	5,933,239
S463 ND405653	Police Retirement Tax Account	8,321,730	8,648,189	8,648,189	8,582,786
S466 ND405654	FICA Medicare Tax Account	1,374,973	1,425,257	1,425,257	1,461,324
S469 ND406665	IPERS Tax Account	3,835,546	3,716,939	3,716,939	3,767,153
S472 ND405655	FICA Tax Account	2,677,353	2,438,938	2,438,938	2,413,139
S605 ND413000	Franchise Fee Settlement	11,674,238	5,150,000	7,250,000	6,000,000
S740 ND413790	IRA Revenue/IRA Bonds	---	1,531,141	1,435,000	2,270,550
S862 ND410752	SSMID - Downtown	1,610,974	1,905,308	1,869,493	2,074,027
	Total Special Revenue Funds	<u>54,745,274</u>	<u>51,823,573</u>	<u>53,115,791</u>	<u>49,186,250</u>
	Total Special Revenue and Other Funds	54,745,274	51,823,573	53,115,791	49,186,250

FINANCE DEPARTMENT

Debt Service Fund

ORGANIZATION CODE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Debt Service Administration	27,428	7,500	7,500	7,500
General Obligation Bonds				
Series 2009B Refunding	294,456	296,656	296,656	293,556
Series 2009C Refunding	2,196,663	2,214,713	2,214,713	---
Series 2009G	401,338	399,000	399,000	---
Series 2010A Refunding	7,071,838	---	---	---
Series 2010B Refunding	9,432,800	---	---	---
Series 2010D	17,760,094	---	---	---
Series 2010H Refunding	42,840,000	---	---	---
Series 2011A / Refunding	4,230,913	2,841,563	2,841,563	2,816,063
Series 2012A	877,988	874,988	874,988	1,856,988
Series 2012B	396,800	391,300	391,300	464,700
Series 2012C	171,725	174,478	174,478	176,758
Series 2013A	1,967,075	1,696,875	1,696,875	1,916,475
Series 2013B Refunding	2,228,800	2,236,400	2,236,400	2,241,200
Series 2014B	1,965,700	1,915,700	1,915,700	2,145,700
Series 2014D	283,695	278,895	278,895	279,095
Series 2014E	3,972,419	3,975,094	3,975,094	3,982,019
Series 2015A	4,957,513	4,960,763	4,960,763	3,744,763
Series 2015B	2,228,750	2,233,150	2,233,150	2,245,750
Series 2015C Refunding	494,200	494,700	494,700	---
Series 2016A	2,769,638	2,774,638	2,774,638	2,771,388
Series 2016B Refunding	1,575,050	3,216,950	3,216,950	2,890,750
Series 2017A	44,340,329	2,745,744	2,745,744	2,742,494
Series 2017B	9,297,042	276,163	276,163	276,163
Series 2017C	5,344,582	460,100	460,100	939,300
Series 2018A Refunding	134,811	9,872,586	9,685,274	9,718,200
Series 2018B	25,650	43,144,720	48,016,923	3,358,120
Series 2019	---	7,303,725	---	61,110,000
Subtotal General Obligation Bonds	167,259,865	94,778,901	92,160,067	105,969,482
Lease Purchase				
Supplement 2011 & 2012	395,084	388,268	236,162	236,162
Supplement 2014	152,106	152,106	152,107	152,106
Subtotal Lease Purchase	547,190	540,374	388,269	388,268
Total Debt Service Funds	167,834,484	95,326,775	92,555,836	106,365,250

FIRE DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Administration	11,890	6,210	7,500	7,500
Maintenance and Repair	8,061	---	1,000	1,000
Training and Safety	1,769	1,515	1,500	1,500
HazMat	152,356	353,500	393,722	393,722
Special Operations	10,087	5,050	3,100	2,500
Operations	2,413,579	1,974,267	2,086,786	1,368,650
Emergency Medical Services	4,543,201	4,411,100	4,251,200	4,251,200
Fire Prevention Bureau	410,137	509,650	383,150	383,150
Total Revenues	<u>7,551,079</u>	<u>7,261,292</u>	<u>7,127,958</u>	<u>6,409,222</u>
<i>Expenditure</i>				
Administration	1,765,756	1,902,936	1,778,670	1,788,768
Maintenance and Repair	1,202,145	1,287,261	1,177,950	1,206,411
Training and Safety	617,957	640,699	625,098	644,556
Academy	---	---	---	205,400
Technical Services	375,023	413,960	395,158	403,163
HazMat	196,333	223,135	223,355	225,493
Special Operations	165,346	163,549	159,589	164,623
Operations	32,386,855	33,896,549	32,659,011	33,650,298
Emergency Medical Services	1,208,373	1,189,989	1,196,674	1,210,867
Emergency Management Services	102,873	139,000	139,000	139,000
Fire Prevention Bureau	1,624,161	1,756,617	1,615,130	1,706,811
Total Expenditures	<u>39,644,823</u>	<u>41,613,695</u>	<u>39,969,635</u>	<u>41,345,390</u>
Subsidy	32,093,744	34,352,403	32,841,677	34,936,168
<i>Personnel</i>				
Administration	2.00	2.00	2.00	2.00
Maintenance and Repair	6.00	6.00	6.00	6.00
Training and Safety	4.00	4.00	4.00	4.00
Technical Services	2.00	2.00	2.00	2.00
HazMat - Polk County Area	1.00	1.00	1.00	1.00
Special Operations	1.00	1.00	1.00	1.00
Operations	264.00	264.00	264.00	267.00
Emergency Medical Services	4.00	4.00	4.00	4.00
Commercial Fire Inspection	11.00	11.00	12.00	12.00
Total Personnel	<u>295.00</u>	<u>295.00</u>	<u>296.00</u>	<u>299.00</u>
Special Revenue Funds:				
<i>Expenditure</i>				
Special Revenue Funds	27,279	---	---	---
Total Expenditures	<u>27,279</u>	<u>---</u>	<u>---</u>	<u>---</u>
Expenditure Total	<u>39,672,102</u>	<u>41,613,695</u>	<u>39,969,635</u>	<u>41,345,390</u>
Personnel Total	<u>295.00</u>	<u>295.00</u>	<u>296.00</u>	<u>299.00</u>

FIRE DEPARTMENT

Administration G001 FD001000 General Fund

Description:

The Administration Section provides overall leadership of the Fire Department and has primary responsibility for emergency preparedness and disaster response, personnel management, strategic planning and fiscal oversight.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	11,878	6,210	7,500	7,500
Other	12	---	---	---
Total Revenues	11,890	6,210	7,500	7,500

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	298,286	334,511	308,190	318,298
Contractual Services	8,035	13,575	13,080	13,070
Other Services and Charges	1,446,096	1,543,500	1,446,000	1,446,000
Commodities	13,339	11,350	11,400	11,400
Total Expenditures	1,765,756	1,902,936	1,778,670	1,788,768
Subsidy	1,753,867	1,896,726	1,771,170	1,781,268

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fire Chief	1.00	1.00	1.00	1.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	2.00	2.00	2.00	2.00

FIRE DEPARTMENT

Maintenance and Repair G001 FD100000 General Fund

Description:

The Des Moines Fire Department Maintenance and Repair Section maintains all Department facilities, equipment and vehicles, including preventive maintenance and major repair. Under the direction of the Superintendent of Maintenance, specifications for department vehicles and apparatus are developed. Department stores and logistics are a Section responsibility, as well as the development of maintenance procedures, inventory tracking, and testing for standards compliance.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	8,061	---	1,000	1,000
Total Revenues	8,061	---	1,000	1,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	651,409	761,761	652,698	681,200
Contractual Services	287,005	298,100	291,202	291,161
Commodities	224,575	208,400	221,150	221,150
Capital Outlays	39,156	19,000	12,900	12,900
Total Expenditures	1,202,145	1,287,261	1,177,950	1,206,411
Subsidy	1,194,084	1,287,261	1,176,950	1,205,411

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fire Maintenance Superintendent	1.00	1.00	1.00	1.00
Fire Equipment Mechanic	5.00	5.00	5.00	5.00
Total Full-time Permanent Employees	6.00	6.00	6.00	6.00

FIRE DEPARTMENT

Training and Safety

G001 FD101000

General Fund

Description:

The Fire Department's Training Section provides all in-service training (fire fighting techniques, rescue, pump testing, emergency vehicle operation, etc.) to Department personnel. Training Section staff also serve as administrators and lead instructors of our Fire Recruit Academy. Research and Development, including evaluation of new technology, tactics, and strategies, is a responsibility of the Training Section. Training Section staff serve as the Department's principal Safety and Employee Wellness Officers.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	1,769	1,515	1,500	1,500
Total Revenues	1,769	1,515	1,500	1,500

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	601,352	623,149	607,425	626,922
Contractual Services	11,917	14,950	15,073	15,034
Commodities	4,688	2,600	2,600	2,600
Total Expenditures	617,957	640,699	625,098	644,556
Subsidy	616,188	639,184	623,598	643,056

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Assistant Fire Chief	1.00	1.00	1.00	1.00
Fire Captain	1.00	1.00	1.00	1.00
Fire Lieutenant	2.00	2.00	2.00	2.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

FIRE DEPARTMENT

Academy G001 FD101500 General Fund

Description:

The Fire Academy provides funding for new Firefighter hires. Funding will vary from annually depending on size of the recruit class and whether or not a class is taking place in a given fiscal year. Costs for new recruits include certifications, training, educational materials, wearing apparel, and safety and protective equipment.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	---	---	---	91,500
Commodities	---	---	---	113,900
Total Expenditures	---	---	---	205,400
Subsidy	---	---	---	205,400

FIRE DEPARTMENT

Technical Services

G001 FD102000

General Fund

Description:

The Technical Services Section is responsible for major project management; the Capital Improvement Program; the Operating Budget; grants administration; department-level information systems, technology, management and infrastructure; records management; and RF voice and data, and video communication systems management.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	195,926	216,964	200,794	208,799
Contractual Services	178,202	194,996	192,364	192,364
Commodities	894	2,000	2,000	2,000
Total Expenditures	<u>375,023</u>	<u>413,960</u>	<u>395,158</u>	<u>403,163</u>
Subsidy	375,023	413,960	395,158	403,163

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Superintendent of Tech Service	1.00	1.00	1.00	1.00
Public Safety Mobile Data Specialist	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

FIRE DEPARTMENT

HazMat
G001 FD103110
General Fund

Description:

The Des Moines Fire Department has Technician and Specialist Level Hazardous Materials Emergency Response Teams that respond to halt, contain, and mitigate accidental and intentional releases of substances that are dangerous to health, life, and the environment. The Department develops site-specific contingency plans and provides Awareness and Operations Level training to other area emergency responders including fire, law enforcement, emergency medical, public health, and public works.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	152,356	353,500	393,722	393,722
Total Revenues	152,356	353,500	393,722	393,722

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	144,195	145,773	143,362	145,580
Contractual Services	47,599	65,562	68,193	68,113
Commodities	4,540	11,800	11,800	11,800
Total Expenditures	196,333	223,135	223,355	225,493
Subsidy	43,978	(130,365)	(170,367)	(168,229)

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fire Captain	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	1.00	1.00	1.00	1.00

FIRE DEPARTMENT

Special Operations

G001 FD104112

General Fund

Description:

Swift Water Rescue and Technical Rescue (high angle, low angle, confined space, and trench) Teams are included in Operations. These Teams respond to emergency incidents that require specific and advanced training and specialized tools and equipment. This division provides for the equipment used by these teams.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	---	5,050	2,500	2,500
Other	10,087	---	600	---
Total Revenues	10,087	5,050	3,100	2,500

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	148,418	143,349	139,389	144,423
Contractual Services	1,147	5,600	5,600	5,600
Commodities	5,362	9,600	9,600	9,600
Capital Outlays	10,418	5,000	5,000	5,000
Total Expenditures	165,346	163,549	159,589	164,623
Subsidy	155,259	158,499	156,489	162,123

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fire Lieutenant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	1.00	1.00	1.00	1.00

FIRE DEPARTMENT

Operations G001 FD104113 General Fund

Description:

The Operations section provides fire suppression, advanced emergency medical care and transportation, vehicle extrication, and all-hazard emergency response services. Staffing ten fire stations, Operations personnel also provide community education, fire prevention, and related community risk reduction activities such as pre-fire planning. The Special Operations Section provides planning, training and coordination for the Department's HazMat, Swift Water Rescue, and Technical Rescue (high angle, low angle, confined space, and trench) Teams.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fines and Forfeitures	31,060	50,500	45,000	45,000
Charges for Services/User Fees	3,899	10,100	88,546	10,000
Other	1,208,721	1,313,667	1,353,240	1,313,650
Intergovernmental	1,169,899	600,000	600,000	---
Total Revenues	2,413,579	1,974,267	2,086,786	1,368,650

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	31,944,490	33,432,560	32,153,035	33,180,612
Contractual Services	143,601	160,989	165,386	164,686
Other Services and Charges	11,458	3,500	5,500	5,500
Commodities	228,814	239,500	275,090	239,500
Capital Outlays	58,492	60,000	60,000	60,000
Total Expenditures	32,386,855	33,896,549	32,659,011	33,650,298

Subsidy	29,973,276	31,922,282	30,572,225	32,281,648
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Assistant Fire Chief	1.00	1.00	1.00	1.00
District Fire Chief	6.00	6.00	6.00	6.00
Fire Captain	27.00	27.00	27.00	27.00
Fire Lieutenant	15.00	15.00	15.00	15.00
Fire Engineer	42.00	42.00	42.00	42.00
Senior Fire Medic	27.00	27.00	27.00	27.00
Fire Medic	27.00	27.00	27.00	27.00
Firefighter	119.00	119.00	119.00	122.00
Total Full-time Permanent Employees	264.00	264.00	264.00	267.00

FIRE DEPARTMENT

Emergency Medical Services G001 FD105000 General Fund

Description:

The provision of emergency medical care and transportation is an integral function of the Des Moines Fire Department. All personnel who staff fire companies are trained emergency medical technicians and all fire apparatus are equipped with advanced life support equipment and supplies. Emergency transportation is provided by seven advanced life support (ALS) ambulances. All new hires are trained as paramedics in our Recruit Academy and maintenance of their paramedic license is a condition of their employment. Emergency Medical Section staff provide in-service training to DMFD and Police Department personnel, perform routine chart audits to ensure quality patient care, and work with Polk County Public Health and Des Moines hospitals to assure appropriate response to mass casualty, communicable disease, and epidemic events.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	4,540,819	4,411,100	4,250,000	4,250,000
Other	2,382	---	1,200	1,200
Total Revenues	4,543,201	4,411,100	4,251,200	4,251,200

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	603,290	609,389	584,838	595,783
Contractual Services	231,377	217,100	237,336	260,584
Other Services and Charges	22,406	2,000	22,000	2,000
Commodities	314,485	341,500	332,500	332,500
Capital Outlays	36,815	20,000	20,000	20,000
Total Expenditures	1,208,373	1,189,989	1,196,674	1,210,867
Subsidy	(3,334,827)	(3,221,111)	(3,054,526)	(3,040,333)

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Assistant Fire Chief	1.00	1.00	1.00	1.00
Fire Captain	1.00	1.00	1.00	1.00
Fire Lieutenant	2.00	2.00	2.00	2.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

FIRE DEPARTMENT

Emergency Management Services G001 FD106000 General Fund

Description:

The Emergency Management division provides for the funding of preventive maintenance of the City's outdoor warning sirens including contracted maintenance, parts, and replacement batteries.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	102,873	122,000	122,000	122,000
Commodities	---	17,000	17,000	17,000
Total Expenditures	102,873	139,000	139,000	139,000
Subsidy	102,873	139,000	139,000	139,000

FIRE DEPARTMENT

Fire Prevention Bureau G001 FD107114 General Fund

Description:

The Fire Prevention Bureau conducts fire code enforcement inspections of commercial buildings, industrial facilities, medical centers, and all state licensed facilities. Fire Prevention Section staff ensure that City code and ordinances pertaining to fire prevention, fire protection, and the manufacturing, storage, use, handling, and disposal of hazardous materials are current with adopted standards. In cooperation with Operations staff, fire, life safety and harm prevention education is available to the community and is routinely provided to children, business, industry, and the elderly. Fire Prevention Section staff conduct plan reviews for fire protection issues in conjunction with other City departments.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	387,275	469,650	343,150	343,150
Charges for Services/User Fees	19,307	40,000	40,000	40,000
Other	3,555	---	---	---
Total Revenues	410,137	509,650	383,150	383,150

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,593,707	1,726,017	1,579,239	1,671,028
Contractual Services	27,273	29,000	34,291	34,183
Commodities	3,182	1,600	1,600	1,600
Total Expenditures	1,624,161	1,756,617	1,615,130	1,706,811

Subsidy	1,214,025	1,246,967	1,231,980	1,323,661
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fire Captain	2.00	2.00	2.00	2.00
Fire Lieutenant	3.00	3.00	4.00	4.00
Fire Marshal	1.00	1.00	1.00	1.00
Fire Protection Engineer	1.00	1.00	1.00	1.00
Senior Fire Prevention Inspector	1.00	1.00	1.00	1.00
Fire Prevention Inspector	2.00	2.00	1.00	1.00
FD Stores and Invent Clerk	1.00	1.00	1.00	1.00
Fire Protection Engineer II	---	---	1.00	1.00
Total Full-time Permanent Employees	11.00	11.00	12.00	12.00

FIRE DEPARTMENT

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Special Revenue Funds					
S734 FIR00200	Des Moines Fire Department Trust	64	---	---	---
S750 FIR00100	Miscellaneous Fire Federal Grants	27,215	---	---	---
	Total Special Revenue and Other Funds	27,279	---	---	---

FIRE DEPARTMENT



HOUSING SERVICES DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Enterprise Funds:				
<i>Expenditure</i>				
Central Office	1,082,954	1,065,668	1,112,772	1,064,310
Housing Services - Public Housing	3,153,924	2,978,075	2,930,908	2,996,373
Housing Services - Section 8	17,905,846	18,154,403	18,152,287	18,832,435
Total Expenditures	<u>22,142,724</u>	<u>22,198,146</u>	<u>22,195,967</u>	<u>22,893,118</u>
<i>Personnel</i>				
Central Office	7.00	7.00	7.00	7.00
Housing Services - Public Housing	11.00	11.00	11.00	11.00
Housing Services - Section 8	16.00	16.00	16.00	16.00
Total Personnel	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>
Special Revenue Funds:				
<i>Expenditure</i>				
Special Revenue Funds	115,467	186,000	30,000	30,000
Total Expenditures	<u>115,467</u>	<u>186,000</u>	<u>30,000</u>	<u>30,000</u>
Expenditure Total	<u>22,258,191</u>	<u>22,384,146</u>	<u>22,225,967</u>	<u>22,923,118</u>
Personnel Total	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>

HOUSING SERVICES DEPARTMENT

Housing Services - Public Housing S350 HS120130 Des Moines Public Housing Agency Fund

Description:

This division accounts for the revenue generated and direct costs associated with the operation of all Public Housing units. Beginning in FY 2015, this division includes Royal View Manor, East View Manor, South View Manor, and Highland Park/Oak Park. The division also accounts for revenues and expenditures associated with operation of the Disposition Program and the 5H Homeownership program.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	750,058	1,019,068	974,414	1,006,069
Contractual Services	1,562,612	1,263,791	1,261,279	1,281,719
Other Services and Charges	109,154	85,514	85,514	86,929
Commodities	732,100	609,702	609,701	621,656
Total Expenditures	3,153,924	2,978,075	2,930,908	2,996,373

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Public Housing Administrator	1.00	1.00	1.00	1.00
Housing Services Projects Specialist	1.00	1.00	1.00	1.00
Housing Services Maintenance Team Leader	1.00	1.00	1.00	1.00
Housing Services Maintenance Mechanic A	3.00	3.00	3.00	3.00
Senior Housing Case Manager	2.00	2.00	2.00	2.00
Resident Services Coordinator	1.00	1.00	1.00	1.00
Housing Services Application Specialist	1.00	1.00	1.00	1.00
Family Self-sufficiency Coordinator	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	11.00	11.00	11.00	11.00

HOUSING SERVICES DEPARTMENT

Housing Services - Section 8
S350 HS125000
Des Moines Public Housing Agency Fund

Description:

The function of Section 8 is to provide management and administrative support for the City's affordable Section 8 program.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,223,215	1,368,385	1,375,273	1,419,934
Contractual Services	16,417,508	16,377,419	16,385,531	17,016,685
Other Services and Charges	20,346	173,709	173,708	173,708
Commodities	244,777	234,890	217,775	222,108
Total Expenditures	17,905,846	18,154,403	18,152,287	18,832,435

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Housing Services Voucher Administrator	1.00	1.00	1.00	1.00
Housing Services Administrative Secretary	1.00	1.00	1.00	1.00
Housing Services Inspections Team Leader	1.00	1.00	1.00	1.00
Housing Services Housing Inspector	2.00	2.00	2.00	2.00
Family Self-Sufficiency Coordinator	3.00	3.00	3.00	3.00
Senior Housing Case Manager	1.00	1.00	1.00	1.00
Housing Services Housing Case Manager	6.00	6.00	6.00	6.00
Housing Services Application Specialist	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	16.00	16.00	16.00	16.00

HOUSING SERVICES DEPARTMENT

Central Office
S350 HS001000
Des Moines Public Housing Agency Fund

Description:

The function of the Central Office division is to provide administrative oversight and support for public housing units and Section 8 program rental units. Support includes development of annual operating budgets that conform with the City's annual budget process and the HUD budgeting process; provide budgetary control, compliance, and reporting throughout the department; and assure accurate collection of all accounts payable and payment of all outstanding bills.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	722,129	764,634	865,930	813,924
Contractual Services	167,410	119,539	62,151	62,651
Other Services and Charges	85,593	85,798	85,799	85,799
Commodities	107,822	95,697	98,892	101,936
Total Expenditures	1,082,954	1,065,668	1,112,772	1,064,310

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Housing Services Director	1.00	1.00	1.00	1.00
Housing Research & Develop Administrator	1.00	1.00	1.00	1.00
Housing Services Accounting Manager	1.00	1.00	1.00	1.00
Housing Systems Administrator	1.00	1.00	1.00	1.00
Housing Services Accounting Analyst	1.00	1.00	1.00	1.00
Housing Services Bookkeeper	1.00	1.00	1.00	1.00
Housing Services Administrative Secretary	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	7.00	7.00	7.00	7.00

Currently, the Housing Services Director position is not filled. The Director of Community Development is overseeing Housing on an interim basis.

HOUSING SERVICES DEPARTMENT

Special Revenue and Other Funds

ORGANIZATION CODE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Special Revenue Funds				
Nongrant				
Community Service Programs	102	134,000	---	---
Subtotal Nongrant Special Revenue	102	134,000	---	---
Grants				
Community Services Block Grants				
Lead Based Paint Programs	115,365	52,000	30,000	30,000
Subtotal CSBG Grants	115,365	52,000	30,000	30,000
Subtotal Grants	115,365	52,000	30,000	30,000
Total Special Revenue Funds	115,467	186,000	30,000	30,000
Total Special Revenue and Other Funds	115,467	186,000	30,000	30,000

Special Revenue Fund Definitions And Descriptions

Nongrant

Community Service Programs - These are special programs with the City of Des Moines that expand on federal programs. These include the administration of Mid-American Energy's I-CARE program which provides additional energy assistance to low income residents, BankOn Central Iowa financial literacy program, funding from the United Way, and the Holiday Baskets project which provides gifts to needy families during the holiday season.

Community Services Block Grants

Lead Based Paint Programs - Polk County Housing Trust Funds provides the City funds for Lead Based Paint Removal and Emergency Repair Loans for qualified city-owned properties. Funding for Polk County Housing Trust Fund comes from the State of Iowa, Polk County, and private donors.

HOUSING SERVICES DEPARTMENT



HUMAN RESOURCES DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Employee Relations	253,735	245,915	273,921	277,529
Total Revenues	<u>253,735</u>	<u>245,915</u>	<u>273,921</u>	<u>277,529</u>
<i>Expenditure</i>				
Employee Relations	1,299,251	1,439,609	1,276,745	1,322,245
Employee Health Clinic	229,375	399,613	328,113	328,113
Employee Development	14,103	125,400	125,400	125,400
Total Expenditures	<u>1,542,730</u>	<u>1,964,622</u>	<u>1,730,258</u>	<u>1,775,758</u>
Subsidy	1,288,994	1,718,707	1,456,337	1,498,229
<i>Personnel</i>				
Employee Relations	11.00	11.00	11.00	11.00
Total Personnel	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
Internal Service Funds:				
<i>Expenditure</i>				
Health/Dental Insurance	30,208,592	32,641,852	31,831,014	33,587,782
Total Expenditures	<u>30,208,592</u>	<u>32,641,852</u>	<u>31,831,014</u>	<u>33,587,782</u>
Special Revenue Funds:				
<i>Expenditure</i>				
Special Revenue Funds	11,841,505	18,170,403	18,170,403	20,141,329
Total Expenditures	<u>11,841,505</u>	<u>18,170,403</u>	<u>18,170,403</u>	<u>20,141,329</u>
Reserved General Funds:				
<i>Expenditure</i>				
Reserved General Funds	156,993	60,000	60,000	60,000
Total Expenditures	<u>156,993</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
Expenditure Total	<u>43,749,819</u>	<u>52,836,877</u>	<u>51,791,675</u>	<u>55,564,869</u>
Personnel Total	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>

HUMAN RESOURCES DEPARTMENT

Employee Relations

G001 HR001000

General Fund

Description:

The function of Human Resources is to support City operating departments by recruiting, hiring, and retaining a quality work force and providing administrative support to the Civil Service Commission.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	80	204	---	---
Other	253,656	245,711	273,921	277,529
Total Revenues	253,735	245,915	273,921	277,529

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,218,633	1,338,495	1,168,068	1,216,568
Contractual Services	74,937	93,814	99,377	99,377
Other Services and Charges	1,442	---	---	---
Commodities	4,239	7,300	9,300	6,300
Total Expenditures	1,299,251	1,439,609	1,276,745	1,322,245
Subsidy	1,045,516	1,193,694	1,002,824	1,044,716

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18 ACTUAL	2018-19		2019-20 ADOPTED
		ADOPTED	AMENDED	
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Analyst	2.00	2.00	2.00	2.00
Human Resources Generalist	4.00	4.00	3.00	3.00
Compensation Specialist	1.00	1.00	1.00	1.00
Workplace Environment & Employee Development Administ	1.00	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	2.00	2.00
Total Full-time Permanent Employees	11.00	11.00	11.00	11.00

One HR Generalist position was replaced with an HR Assistant position.

HUMAN RESOURCES DEPARTMENT

**Employee Health Clinic
G001 HR131000
General Fund**

Description:

The function of the fund is to provide full-service occupational health needs ranging from pre-employment drug testing and physicals to post injury care.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	145,684	267,000	232,000	232,000
Other Services and Charges	83,695	132,613	96,113	96,113
Commodities	(3)	---	---	---
Total Expenditures	<u>229,375</u>	<u>399,613</u>	<u>328,113</u>	<u>328,113</u>
Subsidy	229,375	399,613	328,113	328,113

HUMAN RESOURCES DEPARTMENT

**Employee Development
G001 HR132000
General Fund**

Description:

The function of the fund is to provide funds for employee development and enterprise-wide training. Historically, this budget was comingled with the City Manager benchmarking funds (City Wide Training and Benchmarking - ND409732).

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	12,338	125,400	125,400	125,400
Commodities	1,766	---	---	---
Total Expenditures	14,103	125,400	125,400	125,400
Subsidy	14,103	125,400	125,400	125,400

HUMAN RESOURCES DEPARTMENT

Health/Dental Insurance
I301 ND412647
Health and Dental Fund

Description:

The Health/Dental Insurance fund is established to pay health care and dental costs for active employees and non-Medicare retirees.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	30,150,701	32,626,852	31,771,014	33,527,782
Other Services and Charges	57,890	15,000	60,000	60,000
Total Expenditures	30,208,592	32,641,852	31,831,014	33,587,782

The change in Other Services and Charges reflects that a previously anticipated decrease in Federal and State Taxes caused by the changes to the Affordable Care Act will not be realized.

HUMAN RESOURCES DEPARTMENT

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Reserved General Fund					
H720 ND409732	City Wide Training and Benchmarking	118,468	---	---	---
H722 ND409730	Employee Wellness	38,525	60,000	60,000	60,000
	Total Reserved General Funds	156,993	60,000	60,000	60,000
Special Revenue Funds					
S451 ND405649	Other Employee Benefits	11,841,505	18,170,403	18,170,403	20,141,329
	Total Special Revenue Funds	11,841,505	18,170,403	18,170,403	20,141,329
	Total Special Revenue and Other Funds	11,998,498	18,230,403	18,230,403	20,201,329

INFORMATION TECHNOLOGY DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Administration	492,436	489,221	434,044	438,031
Infrastructure Management	90	9,386	---	---
Geographic Information Systems	13,717	11,848	12,310	12,310
User Services	1,803	259	259	259
Total Revenues	<u>508,046</u>	<u>510,714</u>	<u>446,613</u>	<u>450,600</u>
<i>Expenditure</i>				
Administration	325,834	374,748	363,319	376,111
Infrastructure Management	2,079,801	2,164,364	2,280,234	1,898,391
Geographic Information Systems	464,949	581,084	584,581	714,782
Enterprise Application Development	1,631,315	1,861,232	1,781,547	2,065,270
User Services	1,112,240	1,222,821	1,135,848	1,396,151
Total Expenditures	<u>5,614,139</u>	<u>6,204,249</u>	<u>6,145,529</u>	<u>6,450,705</u>
Subsidy	5,106,092	5,693,535	5,698,916	6,000,105
<i>Personnel</i>				
Administration	2.00	2.00	2.00	2.00
Infrastructure Management	10.00	10.00	10.00	10.00
Geographic Information Systems	4.00	4.00	4.00	5.00
Enterprise Application Development	6.00	6.00	7.00	8.00
User Services	9.00	9.00	10.00	9.00
Total Personnel	<u>31.00</u>	<u>31.00</u>	<u>33.00</u>	<u>34.00</u>
Internal Service Funds:				
<i>Expenditure</i>				
Telephone Communication	605,707	556,233	590,745	593,170
Total Expenditures	<u>605,707</u>	<u>556,233</u>	<u>590,745</u>	<u>593,170</u>
<i>Personnel</i>				
Telephone Communication	1.00	1.00	1.00	1.00
Total Personnel	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Expenditure Total	<u>6,219,846</u>	<u>6,760,482</u>	<u>6,736,274</u>	<u>7,043,875</u>
Personnel Total	<u>32.00</u>	<u>32.00</u>	<u>34.00</u>	<u>35.00</u>

INFORMATION TECHNOLOGY DEPARTMENT

Administration G001 IT001000 General Fund

Description:

The function of Information Technology Administration is to support the use of current, new, and emerging technologies that enhance our ability to gather information and manage the resulting information resources in a way that improves decision making throughout the organization.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	492,436	489,221	434,044	438,031
Total Revenues	492,436	489,221	434,044	438,031

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	271,335	297,774	288,235	301,027
Contractual Services	38,760	66,974	60,084	60,084
Commodities	15,739	10,000	15,000	15,000
Total Expenditures	325,834	374,748	363,319	376,111
Subsidy	(166,603)	(114,473)	(70,725)	(61,920)

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
IT Director	1.00	1.00	1.00	1.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	2.00	2.00	2.00	2.00

INFORMATION TECHNOLOGY DEPARTMENT

**Infrastructure Management
G001 IT150000
General Fund**

Description:

The Infrastructure Management division provides for the development and operational support of the City's networks and related equipment.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	90	---	---	---
Intergovernmental	---	9,386	---	---
Total Revenues	90	9,386	---	---

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,370,141	1,460,639	1,481,221	1,503,772
Contractual Services	399,811	470,025	564,713	375,319
Other Services and Charges	125	---	600	600
Commodities	1,446	9,700	9,700	9,700
Capital Outlays	308,278	224,000	224,000	9,000
Total Expenditures	2,079,801	2,164,364	2,280,234	1,898,391

Subsidy	2,079,711	2,154,978	2,280,234	1,898,391
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For amended fiscal year 2019, the change in Contractual Services reflects the reallocation of resources throughout the Information Technology Department for this account. The change in Capital Outlays for fiscal year 2020 reflects the transfer of funds for the PC replacement process from here to User Services.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Deputy Chief Information Officer	1.00	1.00	---	---
Network Architect	---	---	1.00	1.00
IT Network Manager	1.00	1.00	1.00	1.00
IT Network Engineer	5.00	5.00	5.00	5.00
Network Technician	3.00	3.00	3.00	3.00
Total Full-time Permanent Employees	10.00	10.00	10.00	10.00

Due to retirement, the Deputy Chief Information Officer was removed and replaced with a Network Architect.

INFORMATION TECHNOLOGY DEPARTMENT

Geographic Information Systems G001 IT151000 General Fund

Description:

The function of this division is to provide for the development and on-going support of the City's geographic information systems.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	1,409	---	---	---
Intergovernmental	12,308	11,848	12,310	12,310
Total Revenues	13,717	11,848	12,310	12,310

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	360,655	465,779	459,041	582,889
Contractual Services	104,246	113,005	123,240	129,593
Commodities	48	800	800	800
Capital Outlays	---	1,500	1,500	1,500
Total Expenditures	464,949	581,084	584,581	714,782
Subsidy	451,232	569,236	572,271	702,472

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
GIS Manager	1.00	1.00	1.00	1.00
GIS Analyst	2.00	2.00	2.00	3.00
GIS Specialist	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	4.00	4.00	4.00	5.00

One new GIS Analyst position will be added in fiscal year 2020.

INFORMATION TECHNOLOGY DEPARTMENT

Enterprise Application Development G001 IT152000 General Fund

Description:

The Enterprise Application Development division provides for the development and on-going support of the City's computer based applications.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	772,315	885,709	879,653	1,034,942
Contractual Services	859,000	975,523	901,894	1,030,328
Total Expenditures	1,631,315	1,861,232	1,781,547	2,065,270

Subsidy	1,631,315	1,861,232	1,781,547	2,065,270
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For fiscal year 2020, the change in Contractual Services reflects the reallocation of resources throughout the Information Technology Department for this account.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Applications Development Manager	1.00	1.00	---	---
Enterprise Applications Manager	---	---	1.00	1.00
Enterprise Applications Analyst	---	---	1.00	1.00
ERP Systems Manager	1.00	1.00	1.00	1.00
ERP Systems Analyst	---	---	---	1.00
IT Senior Web Developer	2.00	2.00	2.00	2.00
IT Systems Analyst/Programmer	2.00	2.00	2.00	2.00
Total Full-time Permanent Employees	6.00	6.00	7.00	8.00

The Applications Development Manager is now classified as an Enterprise Applications Manager. The Enterprise Applications Analyst is currently part of the Capital Improvement Program (CIP) working on the EnerGov project. When this project is complete, the position will transition to Operations. In fiscal year 2020, the ERP Systems Analyst will replace the Client-Server Application Developer in User Services (IT153000).

INFORMATION TECHNOLOGY DEPARTMENT

User Services G001 IT153000 General Fund

Description:

The User Services division provides technical on-going support of the City's computers and computer users.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	1,803	259	259	259
Total Revenues	1,803	259	259	259

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,094,547	1,128,881	1,134,908	1,061,401
Contractual Services	17,412	93,940	940	119,750
Commodities	190	---	---	215,000
Capital Outlays	91	---	---	---
Total Expenditures	1,112,240	1,222,821	1,135,848	1,396,151

Subsidy	1,110,437	1,222,562	1,135,589	1,395,892
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For fiscal year 2020, the change in Contractual Services reflects the reallocation of resources throughout the Information Technology Department for this account. The change in Commodities reflects the transfer of funds for the PC replacement process to here from IT150000, Infrastructure Management. The amount is unchanged.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Deputy Chief Information Officer	1.00	1.00	1.00	1.00
Business Analyst	2.00	2.00	3.00	3.00
User Support Manager	1.00	1.00	1.00	1.00
User Support Technician	4.00	4.00	4.00	4.00
Client-Server Application Developer	1.00	1.00	1.00	---
Total Full-time Permanent Employees	9.00	9.00	10.00	9.00

One Business Analyst position is currently part of the Capital Improvement Program (CIP) working on the Ennergov project. When this project is complete, the position will transition to Operations. In fiscal year 2020, the Client-Server Application Developer will be converted to an ERP Systems Analyst and transferred to Enterprise Applications Development (IT152000).

INFORMATION TECHNOLOGY DEPARTMENT

Telephone Communications
I033 IT154000
IT - Telephone Communication Fund

Description:

The function of Telephone Communications is to provide coordinated, low-cost, comprehensive telecommunications services to City government activities.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	136,358	138,633	138,145	140,570
Contractual Services	468,743	417,500	452,500	452,500
Commodities	606	100	100	100
Total Expenditures	605,707	556,233	590,745	593,170

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Network Technician	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	1.00	1.00	1.00	1.00



LEGAL DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
General Services	350,418	354,676	318,547	322,369
Tort Services	1,766	---	---	---
Total Revenues	<u>352,184</u>	<u>354,676</u>	<u>318,547</u>	<u>322,369</u>
<i>Expenditure</i>				
General Services	1,941,639	2,029,024	2,015,441	2,197,926
Tort Services	1,929,607	1,412,332	1,414,031	1,353,404
Total Expenditures	<u>3,871,246</u>	<u>3,441,356</u>	<u>3,429,472</u>	<u>3,551,330</u>
Subsidy	3,519,062	3,086,680	3,110,925	3,228,961
<i>Personnel</i>				
General Services	11.70	11.70	11.70	12.70
Tort Services	8.55	8.55	8.55	8.55
Total Personnel	<u>20.25</u>	<u>20.25</u>	<u>20.25</u>	<u>21.25</u>
Expenditure Total	<u>3,871,246</u>	<u>3,441,356</u>	<u>3,429,472</u>	<u>3,551,330</u>
Personnel Total	<u>20.25</u>	<u>20.25</u>	<u>20.25</u>	<u>21.25</u>

LEGAL DEPARTMENT

General Services G001 LG001000 General Fund

Description:

The function of General Services is to provide general representation of the City Council, City departments, and boards and commissions.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	350,418	354,676	318,547	322,369
Total Revenues	350,418	354,676	318,547	322,369

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,861,557	1,948,741	1,920,810	2,103,295
Contractual Services	56,148	55,283	67,631	67,631
Commodities	23,934	23,600	25,600	25,600
Capital Outlays	---	1,400	1,400	1,400
Total Expenditures	1,941,639	2,029,024	2,015,441	2,197,926

Subsidy	1,591,221	1,674,348	1,696,894	1,875,557
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Corporation Counsel	0.70	0.70	0.70	0.70
Deputy City Attorney II	1.00	1.00	1.00	1.00
Deputy City Attorney I	1.00	1.00	1.00	1.00
Assistant City Attorney II	3.00	3.00	3.00	3.00
Assistant City Attorney I	4.00	4.00	4.00	5.00
Legal Assistant II	1.00	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	11.70	11.70	11.70	12.70

For fiscal year 2020, one Assistant City Attorney I position has been added for the Property Maintenance program.

LEGAL DEPARTMENT

Tort Services
G005 LG160000
Tort Fund

Description:

The function of Tort Services is to represent the City in all actions brought concerning civil wrongs in state and federal courts, prosecute traffic citations and criminal misdemeanors, and provide municipal code enforcement.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	1,766	---	---	---
Total Revenues	1,766	---	---	---

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	936,911	1,173,042	1,171,330	1,210,703
Contractual Services	215,293	214,790	218,201	118,201
Other Services and Charges	758,784	---	---	---
Commodities	18,619	23,500	23,500	23,500
Capital Outlays	---	1,000	1,000	1,000
Total Expenditures	1,929,607	1,412,332	1,414,031	1,353,404
Subsidy	1,927,841	1,412,332	1,414,031	1,353,404

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Corporation Counsel	0.30	0.30	0.30	0.30
Deputy City Attorney I	1.00	1.00	1.00	1.00
Assistant City Attorney II	2.00	2.00	2.00	2.00
Assistant City Attorney I	2.00	2.00	2.00	2.00
Claims Adjuster	1.00	1.00	1.00	1.00
Open Records Coordinator	1.00	1.00	1.00	1.00
Legal Assistant	1.25	1.25	1.25	1.25
Total Full-time Permanent Employees	8.55	8.55	8.55	8.55

LEGAL DEPARTMENT



Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Administrative Services	5,822	---	6,146	6,146
Customer Services	256,433	292,740	258,854	258,854
Total Revenues	262,405	292,740	265,000	265,000
<i>Expenditure</i>				
Administrative Services	910,441	1,005,188	961,622	973,841
Customer Services	4,213,261	4,579,453	4,670,327	4,785,608
Technical Services	932,424	1,021,810	887,999	907,037
Building Maintenance	1,205,235	1,332,920	1,338,275	1,363,673
Total Expenditures	7,261,362	7,939,371	7,858,223	8,030,159
Subsidy	6,998,958	7,646,631	7,593,223	7,765,159
<i>Personnel</i>				
Administrative Services	8.00	8.00	8.00	8.00
Customer Services	36.00	36.00	39.00	39.00
Technical Services	8.00	8.00	8.00	8.00
Building Maintenance	4.00	4.00	4.00	4.00
Total Personnel	56.00	56.00	59.00	59.00
Special Revenue Funds:				
<i>Expenditure</i>				
Special Revenue Funds	535,005	384,000	824,429	428,600
Total Expenditures	535,005	384,000	824,429	428,600
Expenditure Total	7,796,368	8,323,371	8,682,652	8,458,759
Personnel Total	56.00	56.00	59.00	59.00

LIBRARY

Administrative Services

G001 LB001000

General Fund

Description:

The function of Administrative Services is to provide staff and operations which support the library in fulfilling its mission. Administrative Services includes customer service management, human resources management, marketing, outreach, inter-agency relationships, contracts management, accounting and payroll.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	5,822	---	6,146	6,146
Total Revenues	5,822	---	6,146	6,146

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	848,976	934,238	866,322	877,746
Contractual Services	52,024	59,350	82,900	83,195
Other Services and Charges	1,371	---	800	800
Commodities	8,071	11,600	11,600	12,100
Total Expenditures	910,441	1,005,188	961,622	973,841
Subsidy	904,620	1,005,188	955,476	967,695

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Library Director	1.00	1.00	1.00	1.00
Deputy Library Director	1.00	1.00	1.00	1.00
Supervising Librarian	1.00	1.00	1.00	1.00
Library Office Manager	1.00	1.00	1.00	1.00
Community Engagement Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Graphic Designer - Library	1.00	1.00	1.00	1.00
Intermediate Clerk Typist - Library	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	8.00	8.00	8.00	8.00

**Customer Services
G001 LB170000
General Fund**

Description:

The function of Customer Services is to provide staff and operations to deliver services directly to the public. This includes library service staff who directly interact with library customers.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fines and Forfeitures	94,860	135,000	93,000	93,000
Charges for Services/User Fees	63,964	63,670	61,784	61,784
Use of Money and Property	46,762	44,570	49,570	49,570
Other	50,848	49,500	54,500	54,500
Total Revenues	256,433	292,740	258,854	258,854

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	4,028,400	4,362,453	4,456,327	4,564,108
Contractual Services	144,158	167,000	169,000	174,500
Commodities	40,703	50,000	45,000	47,000
Total Expenditures	4,213,261	4,579,453	4,670,327	4,785,608

Subsidy	3,956,828	4,286,713	4,411,473	4,526,754
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Supervising Librarian	2.00	2.00	2.00	2.00
Senior Librarian	6.00	6.00	6.00	6.00
Community Engagement Supervisor	---	---	1.00	1.00
Librarian	15.00	15.00	17.00	17.00
Digital Marketing Specialist	---	---	1.00	1.00
Library Assistant	2.00	2.00	2.00	2.00
Senior Clerk Typist - Library	1.00	1.00	2.00	2.00
Clerk - Library	10.00	10.00	8.00	8.00
Total Full-time Permanent Employees	36.00	36.00	39.00	39.00

The Community Engagement Supervisor and Digital Marketing Specialist are two new positions in the fiscal year 2019 amended budget. Other budget neutral personnel changes were made possible by a shift of available resources due to recent retirements, changes in other positions, and a reduction in permanent part-time and casual labor.

LIBRARY

Technical Services G001 LB171000 General Fund

Description:

The function of Technical Services is to provide staff and operations to manage collection development, the cataloging and processing of library materials, and the maintenance of library hardware and software.

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	150	---	---	---
Total Revenues	150	---	---	---

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	724,343	760,655	636,796	651,384
Contractual Services	179,905	226,155	218,203	221,653
Commodities	28,177	35,000	33,000	34,000
Total Expenditures	932,424	1,021,810	887,999	907,037

Subsidy	932,274	1,021,810	887,999	907,037
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Supervising Librarian	1.00	1.00	1.00	1.00
Cataloger	1.00	1.00	1.00	1.00
Librarian	3.00	3.00	3.00	3.00
Senior Clerk Typist - Library	3.00	3.00	2.00	2.00
Clerk - Library	---	---	1.00	1.00
Total Full-time Permanent Employees	8.00	8.00	8.00	8.00

**Building Maintenance
G001 LB172000
General Fund**

Description:

The function of Building Services is to provide staff and operations to maintain library facilities, provide book and mail deliveries between facilities and city buildings, maintain office supply and maintenance supply stores for library, supervise and manage contracted building and landscape maintenance, oversee required inspections, and manage major library repair and construction projects.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	317,947	344,102	348,151	355,886
Contractual Services	809,879	903,268	896,824	912,337
Other Services and Charges	21,315	5,050	11,800	11,800
Commodities	56,094	80,500	81,500	83,650
Total Expenditures	1,205,235	1,332,920	1,338,275	1,363,673
Subsidy	1,205,235	1,332,920	1,338,275	1,363,673

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Building Maintenance Supervisor	1.00	1.00	1.00	1.00
Building Equipment Operator - Library	1.00	1.00	1.00	1.00
Library Courier	1.00	1.00	1.00	1.00
Building Equipment Operator Assistant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

LIBRARY

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Special Revenue Funds					
S875	Library Gifts and Grants	535,005	384,000	824,429	428,600
	Total Special Revenue Funds	535,005	384,000	824,429	428,600
	Total Special Revenue and Other Funds	535,005	384,000	824,429	428,600

MAYOR AND COUNCIL

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Expenditure</i>				
Mayor and Council	449,345	462,298	467,997	470,337
Total Expenditures	449,345	462,298	467,997	470,337
Subsidy	449,345	462,298	467,997	470,337
<i>Personnel</i>				
Mayor and Council	7.00	7.00	7.00	7.00
Total Personnel	7.00	7.00	7.00	7.00
Special Revenue Funds:				
<i>Expenditure</i>				
Special Revenue Funds	---	300	300	300
Total Expenditures	---	300	300	300
Expenditure Total	449,345	462,598	468,297	470,637
Personnel Total	7.00	7.00	7.00	7.00

MAYOR AND COUNCIL

Mayor and Council G001 MC180180 General Fund

Description:

The function of Mayor and Council is to adopt the annual budget, enact legislation, and establish policy for the City.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	366,406	385,742	375,460	377,590
Contractual Services	82,357	73,856	89,837	90,047
Other Services and Charges	25	300	300	300
Commodities	556	2,400	2,400	2,400
Total Expenditure	449,345	462,298	467,997	470,337

Subsidy	449,345	462,298	467,997	470,337
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Mayor	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00
Total Full-time Permanent Employees	7.00	7.00	7.00	7.00

MAYOR AND COUNCIL

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Special Revenue Funds					
S800 MC180181	Pete Crivaro Memorial Scholarship Fund	---	300	300	300
	Total Special Revenue Funds	---	300	300	300
	Total Special Revenue and Other Funds	---	300	300	300



PARK AND RECREATION DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Management Services	161,613	159,845	164,012	166,049
Park Improvements Planning	43,098	63,453	57,415	70,827
Cemetery	1,420,674	1,307,704	1,394,500	1,394,500
Heavy Equipment Support	11,686	5,695	12,071	12,388
Downtown Maintenance	123,242	130,000	130,500	130,500
Horticulture Maintenance	173,513	137,700	154,800	154,800
Trails	7,326	9,000	9,000	9,000
Pools	362,095	389,000	379,500	379,500
Grays Lake	106,974	96,150	101,150	101,150
Athletics and Sports Tourism	396,050	417,000	360,000	410,000
Summer Playground Program	101,647	103,000	101,500	101,500
Special Events	98,562	57,520	28,800	23,250
Brenton Ice Skating Plaza	2,560	2,000	2,000	2,000
Fourmile Community Recreation Center	34,964	32,934	33,384	33,494
Pioneer-Columbus Community Recreation Center	46,637	52,893	39,893	39,996
Model City Complex	5,112	5,112	5,112	5,112
James W. Cownie Baseball Park	70,000	70,000	70,000	70,000
Volunteer Programs	20,034	21,700	21,700	21,700
Environmental Education	4,143	2,818	3,000	3,000
Marina Operations	48,114	46,212	41,900	42,900
Total Revenues	3,238,844	3,109,736	3,110,237	3,171,666
<i>Expenditure</i>				
Management Services	991,625	1,109,209	1,105,106	1,153,728
Marketing	174,158	209,836	203,944	208,216
Park Improvements Planning	220,489	92,144	134,568	164,244
Zoo	290,000	290,000	290,000	290,000
Cemetery	1,608,189	1,740,803	1,738,354	1,776,336
Heavy Equipment Support	775,789	914,732	859,154	877,468
Greenhouse	239,262	272,383	274,991	274,277
Downtown Maintenance	507,162	549,137	542,340	552,891
Horticulture Maintenance	3,023,588	3,265,941	3,265,581	3,329,579
Trails	191,703	207,426	199,312	204,248
Sports Turf Maintenance	277,535	282,919	282,909	287,480
Pools	814,146	937,327	882,875	889,666
Grays Lake	540,918	628,928	673,402	679,121
Athletics and Sports Tourism	453,132	463,389	491,006	497,492
Summer Playground Program	109,975	148,140	130,529	129,897
Special Events	147,584	167,267	159,402	164,741
Brenton Ice Skating Plaza	8,605	55,000	80,000	55,000
Fourmile Community Recreation Center	163,583	202,368	204,451	207,303
Pioneer-Columbus Community Recreation Center	180,786	219,321	220,079	222,749
Chesterfield Community Center	11,852	14,824	14,532	14,918

PARK AND RECREATION DEPARTMENT

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
James W. Cownie Soccer Park	391,963	385,584	385,638	393,953
James W. Cownie Baseball Park	73,898	88,404	88,405	91,049
Volunteer Programs	272,946	292,746	304,935	310,941
Environmental Education	144,564	160,977	158,502	164,085
Marina Operations	7,932	6,070	6,683	6,053
Total Expenditures	11,621,384	12,704,875	12,696,698	12,945,435
Subsidy	8,382,541	9,595,139	9,586,461	9,773,769
Personnel				
Management Services	8.00	8.00	8.00	8.00
Marketing	1.00	1.00	1.00	1.00
Park Improvements Planning	4.00	4.00	4.00	5.00
Cemetery	12.00	12.00	12.00	12.00
Heavy Equipment Support	6.34	6.34	6.34	6.34
Greenhouse	1.13	1.13	1.13	1.13
Horticulture Maintenance	13.11	13.11	13.11	13.11
Trails	1.38	1.38	1.38	1.38
Pools	1.20	1.20	1.20	1.20
Grays Lake	1.40	1.40	1.40	1.40
Athletics and Sports Tourism	3.20	3.20	3.20	3.20
Summer Playground Program	0.25	0.25	0.25	0.25
Special Events	1.20	1.20	1.20	1.20
Fourmile Community Recreation Center	0.30	0.30	0.30	0.30
Pioneer-Columbus Community Recreation Center	0.30	0.30	0.30	0.30
Volunteer Programs	2.00	2.00	3.00	3.00
Environmental Education	1.20	1.20	1.20	1.20
Total Personnel	58.00	58.00	59.00	60.00
Enterprise Funds:				
Expenditure				
Golf Contracted Operations	256,540	219,467	477,189	226,200
Total Expenditures	256,540	219,467	477,189	226,200
Special Revenue Funds:				
Expenditure				
Special Revenue Funds	209,199	228,323	246,943	246,958
Total Expenditures	209,199	228,323	246,943	246,958
Expendable Trust Funds:				
Expenditure				
Expendable Trust Funds	---	2,400	2,400	2,400
Total Expenditures	---	2,400	2,400	2,400
Expenditure Total	12,087,123	13,155,065	13,423,230	13,420,993
Personnel Total	58.00	58.00	59.00	60.00

PARK AND RECREATION DEPARTMENT

Management Services
G001 PK001200
General Fund

Description:

The primary function of the Management Services division is to provide management and support services to the major divisions of the Park and Recreation Department: parks, planning, and recreation services.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	254	500	250	250
Use of Money and Property	161,229	159,345	159,345	161,316
Other	130	---	4,417	4,483
Total Revenues	161,613	159,845	164,012	166,049

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	852,716	970,291	954,136	991,246
Contractual Services	124,343	122,168	135,741	147,253
Other Services and Charges	1,619	---	100	100
Commodities	10,448	16,750	15,129	15,129
Capital Outlays	2,499	---	---	---
Total Expenditures	991,625	1,109,209	1,105,106	1,153,728

Subsidy	830,013	949,364	941,094	987,679
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Park & Recreation Director	1.00	1.00	1.00	1.00
Assistant Park and Recreation Director	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00
Parks Manager	1.00	1.00	1.00	1.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	1.00	1.00
Parks Customer Service Representative	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	8.00	8.00	8.00	8.00

PARK AND RECREATION DEPARTMENT

Marketing G001 PK001202 General Fund

Description:

The function of Marketing is the development of strategies to support the various offerings of the Park and Recreation Department through management, production and/or purchase of advertising, promotions, publicity, and collateral materials.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	138,878	158,063	154,419	158,691
Contractual Services	32,573	41,950	42,350	42,350
Commodities	528	7,175	7,175	7,175
Capital Outlays	2,180	2,648	---	---
Total Expenditures	174,158	209,836	203,944	208,216
Subsidy	174,158	209,836	203,944	208,216

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Marketing Supervisor	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	1.00	1.00	1.00	1.00

PARK AND RECREATION DEPARTMENT

**Park Improvements Planning
G001 PK001203
General Fund**

Description:

The function of Park Improvement Planning is to manage the design and implementation of projects that enhance the various spaces throughout the parks system funded through the Capital Improvements Program budgets.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	43,098	63,453	57,415	70,827
Total Revenues	43,098	63,453	57,415	70,827

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	210,057	84,773	90,787	115,853
Contractual Services	9,105	5,400	8,305	12,915
Commodities	191	700	700	700
Capital Outlays	1,136	1,271	34,776	34,776
Total Expenditures	220,489	92,144	134,568	164,244

Subsidy	177,390	28,691	77,153	93,417
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18 ACTUAL	2018-19		2019-20 ADOPTED
		ADOPTED	AMENDED	
Park & Recreation Development & Planning Administrator	1.00	1.00	1.00	1.00
Park Planner III	1.00	1.00	1.00	1.00
Park Planner II	1.00	1.00	---	---
Park Planner	1.00	1.00	2.00	3.00
Total Full-time Permanent Employees	4.00	4.00	4.00	5.00

A Park Planner position has been added to the fiscal year 2020 budget as part of the budget process. For fiscal years 2019 and 2020, approximately 22 percent of total salaries and benefits are budgeted in the personal services line above with the remaining 78 percent being direct charges to various Capital Improvement projects.

PARK AND RECREATION DEPARTMENT

Zoo
G001 PK001214
General Fund

Description:

The Zoo budget provides for the contribution to the Blank Park Zoo Foundation to support the operation and program activities. Hotel-motel tax receipts that fund the contribution are shown in Finance General Fund - Non-Departmental -- ND405643.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	290,000	290,000	290,000	290,000
Total Expenditures	290,000	290,000	290,000	290,000
Subsidy	290,000	290,000	290,000	290,000

PARK AND RECREATION DEPARTMENT

Cemetery
G001 PK200220
General Fund

Description:

As required by the State of Iowa, provide perpetual care for the more than 165,000 gravesites in the seven municipal cemeteries, all of which are over 100 years old and are of historic, cultural and societal importance to the Des Moines area and span over 350 acres. The operating budget provides the resources for more than 600 interments annually and well as maintenance of all seven cemeteries. Operating activities include burial services include turf and tree care, floral beautification, snow removal, and other infrastructure maintenance as well as preparation of monument/marker foundations and customer service/administrative support for funerals/memorial service arrangements, space and niche sales, financial and right of interment records, and grave location/genealogy inquiries.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	1,367,627	1,277,704	1,359,500	1,359,500
Use of Money and Property	35,894	30,000	35,000	35,000
Other	17,153	---	---	---
Total Revenues	1,420,674	1,307,704	1,394,500	1,394,500

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,076,678	1,111,311	1,106,109	1,140,745
Contractual Services	383,247	585,994	568,601	571,947
Other Services and Charges	109,182	8,050	19,900	19,900
Commodities	35,717	31,190	38,087	38,087
Capital Outlays	3,366	4,258	5,657	5,657
Total Expenditures	1,608,189	1,740,803	1,738,354	1,776,336
Subsidy	187,516	433,099	343,854	381,836

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Park & Recreation Supervisor	1.00	1.00	1.00	1.00
Cemetery Operations Supervisor	1.00	1.00	1.00	1.00
Cemetery Equipment Operator	2.00	2.00	2.00	2.00
Park Maintenance Worker	4.00	4.00	4.00	4.00
Truck Driver	1.00	1.00	1.00	1.00
Laborer	2.00	2.00	2.00	2.00
Parks Customer Service Representative	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	12.00	12.00	12.00	12.00

PARK AND RECREATION DEPARTMENT

Heavy Equipment Support G001 PK200223 General Fund

Description:

The function of Heavy Equipment Support is to provide grading, excavation, materials hauling, and off-road park land maintenance. Fleet management for the department, not handled by the Equipment Maintenance Center (EMC), is also included in the Heavy Equipment Support budget.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	10,015	4,195	10,571	10,888
Other	1,672	1,500	1,500	1,500
Total Revenues	11,686	5,695	12,071	12,388

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	565,611	623,973	573,235	588,700
Contractual Services	178,162	247,394	243,910	246,759
Other Services and Charges	1,470	10,100	5,600	5,600
Commodities	28,676	30,935	36,409	36,409
Capital Outlays	1,871	2,330	---	---
Total Expenditures	775,789	914,732	859,154	877,468

Subsidy	764,103	909,037	847,083	865,080
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Horticulture Inspector	0.34	0.34	0.34	0.34
Park Construction Technician	1.00	1.00	1.00	1.00
Medium Equipment Operator	3.00	3.00	3.00	3.00
Truck Driver	1.00	1.00	1.00	1.00
Park Maintenance Worker	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	6.34	6.34	6.34	6.34

For fiscal years 2019 and 2020, approximately 90 percent of total salaries and benefits are budgeted in the personal services line above with the remaining 10 percent being direct charges to various Capital Improvement projects.

PARK AND RECREATION DEPARTMENT

**Greenhouse
G001 PK200224
General Fund**

Description:

The function of the Greenhouse is to provide plant material for open space and parkland beautification at a lower cost than purchased; propagate more perennial plants for further cost savings throughout the Parks system and for Fleur Drive; and to aid in the introduction of more native species in the Parks system.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	800	---	---	---
Total Revenues	800	---	---	---

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	121,322	141,459	146,607	152,832
Contractual Services	64,249	97,264	79,284	72,345
Commodities	53,029	33,660	49,100	49,100
Capital Outlays	662	---	---	---
Total Expenditures	239,262	272,383	274,991	274,277
Subsidy	238,462	272,383	274,991	274,277

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Horticulture Inspector	0.13	0.13	0.13	0.13
Conservatory/Greenhouse Horticulture Technician	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	1.13	1.13	1.13	1.13

PARK AND RECREATION DEPARTMENT

Downtown Maintenance

G001 PK200225

General Fund

Description:

The function of Downtown Maintenance is to provide aesthetically pleasing, clean, well maintained grounds in parks, turfed medians, islands, and other public properties in the Downtown area of the City including services to the Downtown Self-Supported Municipal Improvement District. Any staff resources utilized to provide these services are budgeted in other areas of the department - primarily Horticulture Maintenance (PK200226), Grays Lake (PK201262), and Facilities Maintenance (CM030000).

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	26,803	35,000	35,000	35,000
Use of Money and Property	29,500	25,000	30,500	30,500
Other	66,939	70,000	65,000	65,000
Total Revenues	123,242	130,000	130,500	130,500

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	494,770	524,637	517,840	528,391
Commodities	12,392	24,500	24,500	24,500
Total Expenditures	507,162	549,137	542,340	552,891

Subsidy	383,920	419,137	411,840	422,391
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PARK AND RECREATION DEPARTMENT

Horticulture Maintenance
G001 PK200226
General Fund

Description:

The function of Horticulture Maintenance is provide aesthetically pleasing, clean, well maintained grounds in parks, turfed medians, islands, levees and other public properties. In addition to basic horticulture maintenance activities, warm season responsibilities include oversight of individuals and groups renting shelters, water chemistry in swimming and wading pools, trash and litter control. Winter responsibilities include snow removal and, where appropriate, the clearing of ponds for ice skating.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	9,860	7,800	8,800	8,800
Use of Money and Property	144,803	120,100	136,000	136,000
Other	18,850	9,800	10,000	10,000
Total Revenues	173,513	137,700	154,800	154,800

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,929,055	2,039,050	2,016,266	2,099,235
Contractual Services	838,236	961,635	955,932	936,961
Other Services and Charges	52,572	50,500	98,800	98,800
Commodities	170,744	180,120	187,334	187,334
Capital Outlays	32,981	34,636	7,249	7,249
Total Expenditures	3,023,588	3,265,941	3,265,581	3,329,579

Subsidy	2,850,075	3,128,241	3,110,781	3,174,779
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Reduction in contractual services represents the change in management of right-of-way mowing contracts from the Park and Recreation department to Public Works department.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Horticulture Inspector	1.96	1.96	1.96	1.96
Park Maintenance Worker	11.00	11.00	11.00	11.00
Park & Recreation Superintendent	0.05	0.05	0.05	0.05
Park & Recreation Supervisor	0.10	0.10	0.10	0.10
Total Full-time Permanent Employees	13.11	13.11	13.11	13.11

PARK AND RECREATION DEPARTMENT

Trails G001 PK200227 General Fund

Description:

The function of Trails is to maintain the City's multi-use trail system, ensuring that it is clean, safe and attractive to all users. The trail system is not only used for recreational and fitness related activities but also as an alternative transportation network for citizens. The trail system is heavily supported by other areas of the department - primarily Horticulture Maintenance (PK200226) and Heavy Equipment Support (PK200223).

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Use of Money and Property	7,326	9,000	9,000	9,000
Total Revenues	7,326	9,000	9,000	9,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	133,680	139,176	136,606	140,998
Contractual Services	4,840	12,550	11,108	11,652
Other Services and Charges	50,782	50,500	41,500	41,500
Commodities	2,401	5,200	10,098	10,098
Total Expenditures	191,703	207,426	199,312	204,248
Subsidy	184,377	198,426	190,312	195,248

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Horticulture Inspector	0.33	0.33	0.33	0.33
Park Maintenance Worker	1.00	1.00	1.00	1.00
Park & Recreation Superintendent	0.05	0.05	0.05	0.05
Total Full-time Permanent Employees	1.38	1.38	1.38	1.38

PARK AND RECREATION DEPARTMENT

Sports Turf Maintenance
G001 PK201260
General Fund

Description:

The function of Sports Turf Maintenance is to provide funding for payment to a contractor for the maintenance at the City's sports fields, excluding the James W. Cownie Baseball Park and James W. Cownie Soccer Complex, as well as other miscellaneous operating expenses. These athletic fields are used for various levels of competition and activity.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	243,397	245,259	243,868	247,786
Other Services and Charges	---	797	---	---
Commodities	34,138	36,863	39,041	39,694
Total Expenditures	<u>277,535</u>	<u>282,919</u>	<u>282,909</u>	<u>287,480</u>
Subsidy	277,535	282,919	282,909	287,480

PARK AND RECREATION DEPARTMENT

Pools G001 PK201261 General Fund

Description:

This budget provides for the seasonal operations of Des Moines' three aquatic centers and two traditional pools. Activities include open swim, swim lesson program, and private and club rentals. Maintenance functions, including water chemistry, are provided by the Horticulture Maintenance (PK200226) division of the department.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	345,602	371,600	365,600	365,600
Use of Money and Property	16,409	17,400	13,900	13,900
Other	84	---	---	---
Total Revenues	362,095	389,000	379,500	379,500

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	570,549	664,738	609,606	616,290
Contractual Services	170,742	192,888	190,682	190,789
Other Services and Charges	---	7,050	8,900	8,900
Commodities	64,244	61,000	73,687	73,687
Capital Outlays	8,612	11,651	---	---
Total Expenditures	814,146	937,327	882,875	889,666

Subsidy	452,051	548,327	503,375	510,166
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Park & Recreation Superintendent	0.20	0.20	0.20	0.20
Park & Recreation Supervisor	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	1.20	1.20	1.20	1.20

PARK AND RECREATION DEPARTMENT

**Grays Lake
G001 PK201262
General Fund**

Description:

The budget provides for the annual maintenance operations and special events to support the daily usage of this unique urban park allowing the citizens of Des Moines an environment of exercise and escape. Revenues are generated from rentals and concession operations.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Use of Money and Property	106,426	96,150	101,150	101,150
Other	548	---	---	---
Total Revenues	106,974	96,150	101,150	101,150

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	392,547	404,591	416,218	421,391
Contractual Services	103,379	145,500	140,696	141,242
Other Services and Charges	9,584	26,750	71,000	71,000
Commodities	32,552	47,320	45,488	45,488
Capital Outlays	2,856	4,767	---	---
Total Expenditures	540,918	628,928	673,402	679,121

Subsidy	433,944	532,778	572,252	577,971
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Personal services includes a reduction of two hours per day during the summer season of Gray's Lake operations.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Horticulture Inspector	0.25	0.25	0.25	0.25
Park Maintenance Worker	1.00	1.00	1.00	1.00
Park & Recreation Superintendent	0.05	0.05	0.05	0.05
Park & Recreation Supervisor	0.10	0.10	0.10	0.10
Total Full-time Permanent Employees	1.40	1.40	1.40	1.40

PARK AND RECREATION DEPARTMENT

Athletics and Sports Tourism

G001 PK201263

General Fund

Description:

This organization code provides funds used to manage the programming operations of the City's various athletic and recreation facilities. Programs are wide in variety and serve all ages - preschool, youth, and adult. Funding also provides for the management and implementation required to host state, regional, and national sporting events for the purpose of providing quality of life programs and boosting the economy through hotel/motel room rentals and entertainment opportunities.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	232,566	226,000	205,000	220,000
Use of Money and Property	163,259	191,000	155,000	190,000
Other	226	---	---	---
Total Revenues	396,050	417,000	360,000	410,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	283,984	285,125	294,207	300,693
Contractual Services	118,571	129,224	129,232	129,232
Other Services and Charges	374	5,050	22,000	22,000
Commodities	41,914	34,775	45,567	45,567
Capital Outlays	8,288	9,215	---	---
Total Expenditures	453,132	463,389	491,006	497,492

Subsidy	57,081	46,389	131,006	87,492
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Park & Recreation Superintendent	0.60	0.60	0.60	0.60
Park & Recreation Supervisor	0.60	0.60	0.60	0.60
Recreation Program Coordinator	1.00	1.00	1.00	1.00
Recreation Specialist I	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	3.20	3.20	3.20	3.20

PARK AND RECREATION DEPARTMENT

**Summer Playground Program
G001 PK201264
General Fund**

Description:

The Summer Playground Program budget funds the Park and Recreation Departments' summer wading pool program and associated recreation activities at these locations. The City receives annual financial support from the Des Moines Independent School District to assist in the operation of this program.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	1,646	2,000	1,500	1,500
Intergovernmental	100,001	101,000	100,000	100,000
Total Revenues	101,647	103,000	101,500	101,500

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	98,847	122,016	109,746	109,033
Contractual Services	6,604	15,624	10,283	10,364
Commodities	4,524	10,500	10,500	10,500
Total Expenditures	109,975	148,140	130,529	129,897
Subsidy	8,328	45,140	29,029	28,397

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Park & Recreation Superintendent	0.05	0.05	0.05	0.05
Park & Recreation Supervisor	0.20	0.20	0.20	0.20
Total Full-time Permanent Employees	0.25	0.25	0.25	0.25

PARK AND RECREATION DEPARTMENT

Special Events G001 PK201265 General Fund

Description:

The Special Events budget provides for various special events and festivals held within the City's park system and recreation facilities including the popular annual Father/Daughter Dance and Free Flicks movie series. This budget also includes revenues and expenses related to the programming and rental of the Simon Estes Amphitheater.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	83,857	40,520	21,800	16,250
Use of Money and Property	5,205	10,000	---	---
Other	9,500	7,000	7,000	7,000
Total Revenues	98,562	57,520	28,800	23,250

Reduction in revenues is related to downtown bridge construction forcing the temporary closure of the Simon Estes Amphitheater.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	121,089	129,850	127,640	132,977
Contractual Services	17,729	19,830	28,212	28,214
Other Services and Charges	1,359	---	---	---
Commodities	7,408	11,550	3,550	3,550
Capital Outlays	---	6,037	---	---
Total Expenditures	147,584	167,267	159,402	164,741

Subsidy	49,023	109,747	130,602	141,491
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18 ACTUAL	2018-19		2019-20 ADOPTED
		ADOPTED	AMENDED	
Park & Recreation Superintendent	0.20	0.20	0.20	0.20
Park & Recreation Supervisor	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	1.20	1.20	1.20	1.20

PARK AND RECREATION DEPARTMENT

Brenton Ice Skating Plaza
G001 PK201266
General Fund

Description:

The Brenton Skating Plaza budget provides for the maintenance of the facility and the contractual obligation to the operator of up to \$25,000 if operating expenses exceed revenues.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Use of Money and Property	2,560	2,000	2,000	2,000
Total Revenues	2,560	2,000	2,000	2,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	6,948	50,500	75,500	50,500
Commodities	1,656	4,500	4,500	4,500
Total Expenditures	8,605	55,000	80,000	55,000
Subsidy	6,045	53,000	78,000	53,000

Increase in amended fiscal year 2019 contractual services assumes two \$25,000 contractual payments due to a timing issue.

PARK AND RECREATION DEPARTMENT

Fourmile Community Recreation Center G001 PK201267 General Fund

Description:

Fourmile Community Recreation Center operates as a Park and Recreation Department neighborhood-based community center with a wide range of programs for ages youth to seniors. This site also receives lease income from Polk County for use as a Congregate Meal Site.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	2,667	4,545	2,500	2,500
Use of Money and Property	31,323	27,884	30,384	30,494
Other	974	505	500	500
Total Revenues	34,964	32,934	33,384	33,494

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	113,350	123,878	123,423	126,700
Contractual Services	49,675	74,047	72,367	71,942
Commodities	558	4,125	8,661	8,661
Capital Outlays	---	318	---	---
Total Expenditures	163,583	202,368	204,451	207,303

Subsidy	128,619	169,434	171,067	173,809
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Park & Recreation Superintendent	0.30	0.30	0.30	0.30
Total Full-time Permanent Employees	0.30	0.30	0.30	0.30

PARK AND RECREATION DEPARTMENT

**Pioneer-Columbus Community Recreation Center
G001 PK201268
General Fund**

Description:

Pioneer-Columbus Community Recreation Center operates as a Park and Recreation Department neighborhood-based community center with a wide range of programs for ages youth to seniors. This site also receives lease income from Polk County for use as a Congregate Meal Site.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	13,919	17,000	11,500	11,500
Use of Money and Property	30,910	35,093	27,593	27,696
Other	1,807	800	800	800
Total Revenues	46,637	52,893	39,893	39,996

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	117,805	122,315	126,447	129,707
Contractual Services	56,362	84,424	84,122	83,532
Commodities	2,855	7,550	9,510	9,510
Capital Outlays	3,764	5,032	---	---
Total Expenditures	180,786	219,321	220,079	222,749

Subsidy	134,149	166,428	180,186	182,753
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Park & Recreation Superintendent	0.30	0.30	0.30	0.30
Total Full-time Permanent Employees	0.30	0.30	0.30	0.30

PARK AND RECREATION DEPARTMENT

**Chesterfield Community Center
G001 PK201269
General Fund**

Description:

The Chesterfield Community Center, located at the same site as the greenhouse, serves as the base of operation for the greenhouse volunteer program and for other Park and Recreation Department staff and functions.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	11,852	14,824	14,532	14,918
Total Expenditures	11,852	14,824	14,532	14,918
Subsidy	11,852	14,824	14,532	14,918

PARK AND RECREATION DEPARTMENT

**Model City Complex
G001 PK201271
General Fund**

Description:

The function of Model City complex is to operate the community center and offer a full range of associated programming. The facility is operated by the YMCA and the organization pays the City an annual rental fee.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Use of Money and Property	5,112	5,112	5,112	5,112
Total Revenues	5,112	5,112	5,112	5,112

Subsidy	(5,112)	(5,112)	(5,112)	(5,112)
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PARK AND RECREATION DEPARTMENT

**James W. Cownie Soccer Park
G001 PK201272
General Fund**

Description:

The function of James W. Cownie Soccer Park is to provide funding for payment to a contractor for the maintenance of the James W. Cownie Soccer Park as well as other miscellaneous operating expenses. The revenues associated with parking fees and field rentals are accounted for in the Athletics and Sports Tourism (PK201263) budget. Drawing over 85,000 participants annually, the facility has served as host to many state, regional, and national youth soccer tournaments as well as the home fields for many local high schools, universities, and local soccer tournaments.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	306,241	279,438	299,716	306,414
Commodities	85,722	106,146	85,922	87,539
Total Expenditures	391,963	385,584	385,638	393,953
Subsidy	391,963	385,584	385,638	393,953

PARK AND RECREATION DEPARTMENT

James W. Cownie Baseball Park
G001 PK201273
General Fund

Description:

The function of James W. Cownie Baseball Park is to provide funding for payment to a contractor for the maintenance of the James W. Cownie Baseball Park as well as other miscellaneous operating expenses. The City has a lease agreement with South Des Moines Little League which grants exclusive use of the facility to provide recreational, educational, and other related services to its league members and to the general public. In consideration for this use, South Des Moines Little League pays an annual lease payment.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Use of Money and Property	70,000	70,000	70,000	70,000
Total Revenues	70,000	70,000	70,000	70,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	66,154	76,958	78,336	80,779
Commodities	7,744	11,446	10,069	10,270
Total Expenditures	73,898	88,404	88,405	91,049
Subsidy	3,898	18,404	18,405	21,049

PARK AND RECREATION DEPARTMENT

Volunteer Programs G001 PK201275 General Fund

Description:

The function of Volunteer Programs is to enhance the Park & Recreation Department's ability to interact with the community via the recruitment of volunteers and special population or program groups who assist staff in accomplishing programs and projects that positively impact the Department's mission. This division also manages the Community Gardening program.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	6,260	5,500	5,500	5,500
Other	13,774	16,200	16,200	16,200
Total Revenues	20,034	21,700	21,700	21,700

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	229,564	238,429	253,144	259,128
Contractual Services	30,921	33,140	34,907	34,929
Commodities	11,583	14,610	16,884	16,884
Capital Outlays	878	6,567	---	---
Total Expenditures	272,946	292,746	304,935	310,941
Subsidy	252,912	271,046	283,235	289,241

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Park & Recreation Supervisor	1.00	1.00	1.00	1.00
Recreation Program Coordinator	1.00	1.00	1.00	1.00
Park & Recreation Field Coordinator	---	---	1.00	1.00
Total Full-time Permanent Employees	2.00	2.00	3.00	3.00

Changes in fiscal year 2019 amended budget include the upgrade of permanent part-time Park & Recreation Field Coordinator to a full-time position. This was a mid-year budget addition.

PARK AND RECREATION DEPARTMENT

Environmental Education
G001 PK201276
General Fund

Description:

The function of the Environmental Education is to give citizens the opportunity to actively enjoy parks and natural resources while learning more about the natural environment, what lives there and how people impact the world in which they live.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	3,640	1,818	2,000	2,000
Use of Money and Property	210	---	---	---
Other	293	1,000	1,000	1,000
Total Revenues	4,143	2,818	3,000	3,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	133,588	142,907	141,802	147,385
Contractual Services	2,716	5,350	5,250	5,250
Commodities	7,362	11,450	11,450	11,450
Capital Outlays	898	1,270	---	---
Total Expenditures	144,564	160,977	158,502	164,085

Subsidy	140,421	158,159	155,502	161,085
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Park & Recreation Superintendent	0.20	0.20	0.20	0.20
Park & Recreation Supervisor	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	1.20	1.20	1.20	1.20

PARK AND RECREATION DEPARTMENT

Marina Operations G001 PK201289 General Fund

Description:

This fund provides for the annual maintenance and supervision of the Birdland Marina. Revenues are generated through slip rentals to local boaters using the marina and also through a contract with an on-site concessionaire.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	46,314	44,412	40,100	41,100
Other	1,800	1,800	1,800	1,800
Total Revenues	48,114	46,212	41,900	42,900

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	7,932	6,070	6,683	6,053
Total Expenditures	7,932	6,070	6,683	6,053
Subsidy	(40,181)	(40,142)	(35,217)	(36,847)

PARK AND RECREATION DEPARTMENT

**Golf Contracted Operations
E201 PK001201
Golf Operations Fund**

Description:

The City has three golf courses - A.H. Blank, Bright Grandview, and Waveland - which all aim to provide a quality, cost-effective golfing experience for area golfers. The City has entered into agreements with a golf course operator where the city will no longer reimburse or pay expenses for the operation of the course. The City will continue to pay only costs charged to all enterprise funds - indirect cost and PILOT fees - and for an interest expense fee for the golf fund debt. The contractor will pay the City a fee or a percent of revenues which will cover these costs.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	202,492	190,100	191,823	190,679
Other Services and Charges	49,129	29,367	35,366	35,521
Commodities	4,919	---	---	---
Capital Outlays	---	---	250,000	---
Total Expenditures	256,540	219,467	477,189	226,200

Contractual services include payments for natural gas, motor vehicle fuel, and water. The contractor reimburses the City for natural gas and fuel. Per 28E Agreement with Des Moines Water Works, effective January 1, 2014, the City started paying for water usage at the three City golf courses. The payment for usage was phased-in at rate of 20 percent per year with calendar year 2018 reaching 100 percent. Per the golf course management agreements, the cost of water cannot be passed to the contractor. The contractor has committed to minimize irrigation to the best of their ability.

Other services and charges include indirect cost and interest expense for the golf fund debt.

The City collects a percentage of revenue from each course on a semi-annual basis. Anticipated revenues for fiscal year 2020 are \$414,000.

Fiscal year 2019 amended budget includes \$250,000 for repairs of the maintenance building at A.H. Blank Golf Course. Future capital needs at golf courses will be assessed and funded through the Capital Improvements Program.

PARK AND RECREATION DEPARTMENT

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Special Revenue Funds					
S707 PK200232	Bikeways	15,166	20,201	19,232	19,232
S725 PK200238	Woodland Cemetery Maintenance	1,400	5,000	5,000	5,000
S768 PK200231	Glendale Cemetery Restoration	25,356	5,000	5,000	5,000
S787 PK200240	Mausoleum Repairs	---	2,000	2,000	2,000
S795 PK201278	Tournaments	---	3,000	3,000	3,000
S901 PK201281	Davis Park	167,277	193,122	212,711	212,726
	Total Special Revenue Funds	209,199	228,323	246,943	246,958
Expendable Trust Funds					
T204 PK200236	Lillian Swartzell - City Projects	---	1,300	1,300	1,300
T207 PK200237	Lillian Swartzell - Public Projects	---	1,100	1,100	1,100
	Total Expendable Trust Funds	---	2,400	2,400	2,400
	Total Special Revenue and Other Funds	209,199	230,723	249,343	249,358

POLICE DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
Revenue				
Chief of Police	1,173	2,042	2,327	2,328
School Resource Officer Program	651,799	728,589	704,467	722,532
Patrol Section	4,819,809	5,116,560	7,614,159	7,620,419
Traffic Section	---	1,236	1,250	1,250
School Crossing Guard	218,233	175,000	172,500	---
Patrol Bureau Support Unit	---	---	---	177,500
Neighborhood-Based Service Delivery Program	646	1,010	2,000	2,000
Animal Control Section	60,998	57,570	60,000	60,000
Des Moines Police Airport Security Section	2,357,131	2,242,634	2,342,470	2,436,168
Metro Special Weapons Response Section	89,156	1,510	600	600
Bomb Squad	2,391	3,076	2,300	2,300
Personnel and Training Section	1,914	6,010	3,250	3,250
Office of Professional Standards	---	505	500	500
Vice and Narcotics Section	33,542	18,382	30,000	30,000
Detective Bureau	34,799	47,521	38,100	38,100
Property Management	408,439	374,710	415,000	415,000
Records	446,154	426,785	462,600	452,600
Communications	244,797	95,612	13,256	500
911 Reimbursement	1,180,297	1,370,767	1,044,613	1,058,015
Digital Evidence Unit	256,007	---	---	---
Planning and Budget Office	11,117	13,000	11,000	11,000
Total Revenues	10,818,402	10,682,519	12,920,392	13,034,062
Expenditure				
Chief of Police	1,017,985	1,060,765	1,048,270	1,075,936
School Resource Officer Program	1,186,301	1,218,914	1,218,243	1,248,628
Patrol Section	27,510,286	28,526,573	30,881,681	32,392,742
Traffic Section	2,145,008	2,417,948	2,393,834	2,459,594
School Crossing Guard	333,593	350,000	345,000	---
Patrol Bureau Support Unit	928,545	996,141	988,182	1,367,796
Neighborhood-Based Service Delivery Program	2,124,263	2,235,708	2,248,149	2,297,369
Animal Control Section	891,225	891,144	902,007	939,119
Des Moines Police Airport Security Section	2,134,548	2,256,503	2,235,584	2,299,686
Metro Special Weapons Response Section	822,940	895,791	838,598	850,691
Bomb Squad	580,405	595,527	594,048	612,828
Personnel and Training Section	943,820	1,107,404	1,137,255	1,152,898
Office of Professional Standards	608,902	633,924	489,624	498,068
Vice and Narcotics Section	2,449,079	2,583,551	2,559,504	2,632,904
Detective Bureau	8,851,215	9,522,946	9,437,505	9,611,535
Property Management	1,051,349	1,001,251	1,024,120	1,036,198
Records	1,882,279	2,009,568	1,970,839	1,867,206
Communications	4,851,458	4,882,293	4,859,389	4,911,309
911 Reimbursement	1,431,287	1,371,267	1,044,613	1,058,015
Digital Evidence Unit	514,081	364,785	347,983	355,584
Planning and Budget Office	1,021,295	1,172,673	1,214,902	1,213,171
Tort Claims Investigation	239,761	226,845	225,535	228,221
Total Expenditures	63,519,627	66,321,521	68,004,865	70,109,498
Subsidy	52,701,225	55,639,002	55,084,473	57,075,436

POLICE DEPARTMENT

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personnel				
Chief of Police	6.00	6.00	6.00	6.00
School Resource Officer Program	9.00	9.00	9.00	9.00
Patrol Section	192.00	192.00	194.00	203.00
Traffic Section	17.50	18.00	17.00	17.00
School Crossing Guard	0.50	---	---	---
Patrol Bureau Support Unit	7.00	7.00	7.00	7.00
Neighborhood-Based Service Delivery Program	16.00	16.00	16.00	16.00
Animal Control Section	1.00	1.00	1.00	1.00
Des Moines Police Airport Security Section	17.00	17.00	17.00	17.00
Metro Special Weapons Response Section	4.00	4.00	4.00	4.00
Bomb Squad	4.00	4.00	4.00	4.00
Personnel and Training Section	6.00	6.00	6.00	6.00
Office of Professional Standards	4.00	4.00	3.00	3.00
Vice and Narcotics Section	18.00	18.00	18.00	18.00
Detective Bureau	72.00	72.00	71.00	71.00
Property Management	4.00	4.00	4.00	4.00
Records	20.00	20.00	17.00	17.00
Communications	46.00	46.00	46.00	46.00
Digital Evidence Unit	3.00	3.00	3.00	3.00
Planning and Budget Office	7.00	7.00	7.00	7.00
Tort Claims Investigation	2.00	2.00	2.00	2.00
Total Personnel	456.00	456.00	452.00	461.00
Enterprise Funds:				
Expenditure				
Parking Meter Enforcement	581,643	695,487	654,992	664,921
Total Expenditures	581,643	695,487	654,992	664,921
Personnel				
Parking Meter Enforcement	8.00	8.00	8.00	8.00
Total Personnel	8.00	8.00	8.00	8.00
Internal Service Funds:				
Expenditure				
Radio Services Section	767,476	812,686	772,215	772,168
Total Expenditures	767,476	812,686	772,215	772,168
Personnel				
Radio Services Section	7.00	7.00	7.00	7.00
Total Personnel	7.00	7.00	7.00	7.00
Special Revenue Funds:				
Expenditure				
Special Revenue Funds	2,405,534	2,280,107	2,767,897	1,408,000
Total Expenditures	2,405,534	2,280,107	2,767,897	1,408,000
Personnel				
Grants Personnel	9.00	9.00	9.00	---
Total Personnel	9.00	9.00	9.00	---
Reserved General Funds:				
Expenditure				
Reserved General Funds	262,183	167,594	162,574	18,700
Total Expenditures	262,183	167,594	162,574	18,700
Expenditure Total	67,536,462	70,277,395	72,362,543	72,973,287
Personnel Total	480.00	480.00	476.00	476.00

POLICE DEPARTMENT

**Chief of Police
G001 PD001350
General Fund**

Description:

The function of the Office of the Chief of Police is to provide overall management and leadership for the department, to determine resource allocations and develop its budget, develop and maintain effective relationships with neighborhoods, businesses, community groups, City Council, other departments and agencies and to set the priorities for the efficient and effective operation of the department.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Use of Money and Property	1,100	1,263	1,250	1,250
Other	73	779	1,077	1,078
Total Revenues	1,173	2,042	2,327	2,328

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	915,553	960,650	943,807	970,843
Contractual Services	98,276	91,415	96,963	97,593
Commodities	4,156	8,700	7,500	7,500
Total Expenditures	1,017,985	1,060,765	1,048,270	1,075,936
Subsidy	1,016,812	1,058,723	1,045,943	1,073,608

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Chief	1.00	1.00	1.00	1.00
Assistant City Attorney II	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	6.00	6.00	6.00	6.00

POLICE DEPARTMENT

School Resource Officer Program G001 PD220353 General Fund

Description:

The function of the School Resource Officer Program is to provide an on-site police presence at each Des Moines Independent School District high school as well as supporting middle and elementary schools for the purpose of providing a safe learning environment for students and faculty by taking law enforcement action when appropriate; and providing guidance and support in assisting students, school staff and parents with a variety of non emergency police related matters. Personnel costs for the School Resource Officer Program are reimbursed by the each Des Moines Independent School District at 60 percent.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	651,799	728,589	704,467	722,532
Total Revenues	651,799	728,589	704,467	722,532

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,140,751	1,179,196	1,172,029	1,202,137
Contractual Services	43,302	36,718	44,214	44,491
Commodities	2,247	3,000	2,000	2,000
Total Expenditures	1,186,301	1,218,914	1,218,243	1,248,628
Subsidy	534,501	490,325	513,776	526,096

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Sergeant	1.00	1.00	1.00	1.00
Senior Police Officer	8.00	8.00	8.00	8.00
Total Full-time Permanent Employees	9.00	9.00	9.00	9.00

POLICE DEPARTMENT

**Patrol Section
G001 PD220354
General Fund**

Description:

The function of the Patrol Section is to respond to calls for service, including street crime, accident investigation, traffic enforcement and a variety of public safety demands in the community. This is the largest section in the department and has the most frequent contact with the general public.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fines and Forfeitures	2,033,838	2,078,782	4,716,200	4,716,200
Charges for Services/User Fees	700,202	779,100	773,217	779,477
Other	1,990,271	2,183,678	1,946,742	1,946,742
Intergovernmental	95,497	75,000	178,000	178,000
Total Revenues	4,819,809	5,116,560	7,614,159	7,620,419

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	23,682,610	24,928,971	24,708,014	26,417,689
Transfers to Other Funds	788,182	747,702	941,494	1,500,000
Contractual Services	1,656,560	1,724,100	3,064,423	3,067,803
Other Services and Charges	1,362,073	1,102,000	2,135,000	1,385,000
Commodities	20,861	23,800	32,750	22,250
Total Expenditures	27,510,286	28,526,573	30,881,681	32,392,742

Subsidy	22,690,477	23,410,013	23,267,522	24,772,323
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Captain	3.00	3.00	3.00	3.00
Police Lieutenant	3.00	3.00	3.00	3.00
Police Sergeant	18.00	18.00	19.00	19.00
Senior Police Officer	136.00	136.00	128.00	137.00
Police Officer	32.00	32.00	41.00	41.00
Total Full-time Permanent Employees	192.00	192.00	194.00	203.00

The 2013 COPS Hiring Grant expires in FY 2019. Beginning in FY 2020, 9 Senior Police Officers are added to the Patrol Section. There is no change in authorized force from FY 2019 to FY 2020.

POLICE DEPARTMENT

Traffic Section G001 PD220356 General Fund

Description:

The Traffic Section provides the enforcement of ordinances and state laws governing the flow of pedestrian and vehicular traffic, responds to citizen and neighborhood complaints regarding traffic safety issues, conducts coordinated traffic enforcement efforts with other law enforcement agencies. The Traffic Section also participates with the street use committee in planning special events and investigates vehicular collisions to include fatalities, serious personal injury and hit and run incidents.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	---	1,236	1,250	1,250
Total Revenues	---	1,236	1,250	1,250

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	2,018,049	2,252,968	2,238,756	2,306,083
Contractual Services	121,028	154,280	142,078	142,511
Commodities	5,931	10,700	13,000	11,000
Total Expenditures	2,145,008	2,417,948	2,393,834	2,459,594
Subsidy	2,145,008	2,416,712	2,392,584	2,458,344

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	2.00	2.00	2.00	2.00
Senior Police Officer	13.00	13.00	13.00	13.00
Police Officer	0.50	1.00	---	---
Police Cadet	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	17.50	18.00	17.00	17.00

POLICE DEPARTMENT

**School Crossing Guard
G001 PD220357
General Fund**

Description:

The function of School Crossing Guard section is the provision of traffic safety service to a variety of elementary schools in the city. The primary goal is the safety of school children when crossing streets between their residence and school. The cost for this service is shared with the school district.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	218,233	175,000	172,500	---
Total Revenues	218,233	175,000	172,500	---

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	333,593	350,000	345,000	---
Total Expenditures	333,593	350,000	345,000	---
Subsidy	115,361	175,000	172,500	---

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Officer	0.50	---	---	---
Total Full-time Permanent Employees	0.50	---	---	---

The City contracted crossing guard services at the beginning of the 2017/18 school year. Des Moines Public Schools and the City share costs at 50% each. Beginning in FY 20, school crossing guard expenditures are moved to the Patrol Support Unit.

POLICE DEPARTMENT

Patrol Bureau Support Unit G001 PD220359 General Fund

Description:

The function of the Patrol Bureau Support Unit is to provide overall management and leadership for the Patrol Bureau as well as logistical, clerical, payroll and administrative support to division operations. Responsibilities also include coordination of city, state and federal subpoenas; liaison with the Mobile Crisis Unit; and coordination of the Reserve Officer Program.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	---	---	---	177,500
Total Revenues	---	---	---	177,500

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	914,771	974,772	971,622	996,217
Contractual Services	13,331	19,669	14,860	369,879
Commodities	443	1,700	1,700	1,700
Total Expenditures	928,545	996,141	988,182	1,367,796
Subsidy	928,545	996,141	988,182	1,190,296

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Major	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Senior Police Officer	2.00	2.00	2.00	2.00
Senior Clerk Typist	1.00	1.00	1.00	1.00
Senior Clerk	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	7.00	7.00	7.00	7.00

POLICE DEPARTMENT

Neighborhood-Based Service Delivery Program G001 PD220360 General Fund

Description:

The function of Neighborhood Based Service Delivery is to work in unison with other city services and designated neighborhoods to identify and provide a unified response to existing municipal problems.

The Neighborhood Based Service Delivery program is assigned to recognized neighborhoods within the City of Des Moines. This team serves as a point of contact for residents, businesses and police personnel as it pertains to revitalization and quality of life issues. Responsibilities include: (1) working in a cooperative effort with neighborhood leaders, businesses, landlords, residents and other City Departments to identify and resolve various neighborhood issues; (2) maintaining regular contact with all interested parties to keep abreast of changes in issues, concerns and leadership within their designated area; (3) attend neighborhood meetings and functions, and provide assistance, information and participation as a member of the neighborhood group; (4) act as a resource for police department personnel, and provide support and assistance in resolving issues in and around assigned neighborhoods; and (5) serve as an ambassador for the police department.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	646	1,010	2,000	2,000
Total Revenues	646	1,010	2,000	2,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	2,090,606	2,186,732	2,201,847	2,250,935
Contractual Services	33,098	47,726	43,952	44,084
Commodities	559	1,250	2,350	2,350
Total Expenditures	2,124,263	2,235,708	2,248,149	2,297,369
Subsidy	2,123,617	2,234,698	2,246,149	2,295,369

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	7.00	7.00	7.00	7.00
Senior Police Officer	8.00	8.00	8.00	8.00
Total Full-time Permanent Employees	16.00	16.00	16.00	16.00

POLICE DEPARTMENT

Animal Control Section G001 PD220361 General Fund

Description:

The functions of the Animal Control Section are: (1) the enforcement of ordinances and statutes regarding any type of animal in the City of Des Moines including dangerous and vicious animals, animal bites, animal cruelty, dogs at large, licensing violations, rabies testing of certain animals; (2) provide emergency care to injured animals; (3) oversee the operation of the Animal Shelter by the Animal Rescue League in accordance with the contractual agreements and state requirements in a caring and compassionate manner; (4) identify and reunite captured animals with owners.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	60,936	57,570	60,000	60,000
Other	62	---	---	---
Total Revenues	<u>60,998</u>	<u>57,570</u>	<u>60,000</u>	<u>60,000</u>

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	137,881	142,062	148,347	154,353
Contractual Services	753,345	749,082	753,660	784,766
Total Expenditures	<u>891,225</u>	<u>891,144</u>	<u>902,007</u>	<u>939,119</u>
Subsidy	830,227	833,574	842,007	879,119

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Sergeant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

POLICE DEPARTMENT

**Des Moines Police Airport Security Section
G001 PD221365
General Fund**

Description:

The Des Moines Police Department provides protective services for the Airport Authority. The Airport Authority is billed for the total cost of the Police personnel assigned to this location. An offsetting revenue is credited to the General Fund, resulting in a net zero cost to the City.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	2,357,101	2,242,634	2,342,470	2,436,168
Other	30	---	---	---
Total Revenues	2,357,131	2,242,634	2,342,470	2,436,168

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	2,134,548	2,256,503	2,235,584	2,299,686
Total Expenditures	2,134,548	2,256,503	2,235,584	2,299,686
Subsidy	(222,583)	13,869	(106,886)	(136,482)

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	2.00	2.00	2.00	2.00
Senior Police Officer	14.00	14.00	11.00	11.00
Police Officer	---	---	3.00	3.00
Total Full-time Permanent Employees	17.00	17.00	17.00	17.00

POLICE DEPARTMENT

Metro Special Weapons Response Section

G001 PD221366

General Fund

Description:

This section includes personnel with skills to assist with homeland security related tasks. This section provides personnel trained in the use of specialized equipment to handle a wide variety of critical incidents. Some of the areas that members have expertise include intentional releases of hazardous materials, hostage taking, hijackings, armed assaults, active shooters, barricaded subjects, civil disobedience, dignitary escort and protection, crisis negotiations, precision marksmanship and waterway operations.

The Metro Special Tactics and Response Unit and Special Response is called upon to provide additional police coverage in high crime areas or areas that require specialized patrol techniques or equipment, provide officers for service as a result of natural or manmade disasters, assist with priority calls for service, secure major crime scenes, provide security in times of disaster or emergencies, make high risk entries and provide a police presence and or expertise in specialized areas of law enforcement.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	367	1,510	600	600
Intergovernmental	88,789	---	---	---
Total Revenues	89,156	1,510	600	600

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	614,734	602,093	549,090	560,851
Contractual Services	124,330	147,448	145,508	145,840
Commodities	83,876	146,250	144,000	144,000
Total Expenditures	822,940	895,791	838,598	850,691

Subsidy	733,784	894,281	837,998	850,091
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Senior Police Officer	2.00	2.00	2.00	2.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

POLICE DEPARTMENT

**Bomb Squad
G001 PD221367
General Fund**

Description:

The Bomb Squad responds to actual or suspected explosive devices and other hazardous material calls. The FBI certified bomb technicians deploy equipment to assess suspect chemical, biological, radiological, nuclear and explosive items and render-safe improvised explosive devices, commercial explosives, military munitions and explosive hazardous materials.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	2,391	3,076	2,300	2,300
Total Revenues	2,391	3,076	2,300	2,300

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	539,796	549,637	548,222	566,992
Contractual Services	33,737	36,290	36,226	36,236
Commodities	6,873	9,600	9,600	9,600
Total Expenditures	580,405	595,527	594,048	612,828
Subsidy	578,014	592,451	591,748	610,528

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Sergeant	1.00	1.00	1.00	1.00
Senior Police Officer	3.00	3.00	3.00	3.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

POLICE DEPARTMENT

Personnel and Training Section G001 PD220352 General Fund

Description:

The function of Personnel and Training Section is to operate the Des Moines Police Academy to (1) recruit, train and maintain state certification for department personnel; (2) coordinate the Citizens' Academy; (3) maintain specific department training and medical records.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	1,914	6,010	3,250	3,250
Total Revenues	1,914	6,010	3,250	3,250

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	705,720	822,772	839,505	855,937
Contractual Services	164,089	146,932	154,950	155,261
Commodities	74,012	137,700	142,800	141,700
Total Expenditures	943,820	1,107,404	1,137,255	1,152,898
Subsidy	941,906	1,101,394	1,134,005	1,149,648

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Captain	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Senior Police Officer	2.00	2.00	2.00	2.00
Word Processor Operator	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	6.00	6.00	6.00	6.00

POLICE DEPARTMENT

**Office of Professional Standards
G001 PD222368
General Fund**

Description:

The Office of Professional Standards is responsible for the oversight of the administration of the Department's complaint system. The Office investigates reports of employee misconduct and recommends action to the Office of the Chief of Police.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	---	505	500	500
Total Revenues	---	505	500	500

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	604,305	624,095	483,647	492,056
Contractual Services	3,931	9,829	5,977	6,012
Commodities	665	---	---	---
Total Expenditures	608,902	633,924	489,624	498,068
Subsidy	608,902	633,419	489,124	497,568

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Captain	1.00	1.00	1.00	1.00
Police Sergeant	3.00	3.00	2.00	2.00
Total Full-time Permanent Employees	4.00	4.00	3.00	3.00

POLICE DEPARTMENT

Vice and Narcotics Section

G001 PD222370

General Fund

Description:

The functions of the Vice and Narcotics Section are: (1) the investigation and enforcement of federal, state and city drug and/or vice related laws; (2) evidentiary handling and eventual disposal of all controlled substances and forfeited property; (3) managing the liquor license application and enforcement process; (4) participation in task forces with local, state and federal law enforcement agencies.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	2,600	2,020	2,500	2,500
Other	3,295	202	500	500
Intergovernmental	27,647	16,160	27,000	27,000
Total Revenues	33,542	18,382	30,000	30,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	2,240,890	2,397,699	2,351,395	2,424,334
Contractual Services	123,086	90,352	112,309	112,770
Other Services and Charges	74,118	80,000	80,000	80,000
Commodities	10,985	15,500	15,800	15,800
Total Expenditures	2,449,079	2,583,551	2,559,504	2,632,904

Subsidy	2,415,538	2,565,169	2,529,504	2,602,904
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	2.00	2.00	2.00	2.00
Senior Police Officer	13.00	13.00	14.00	14.00
Police Officer	1.00	1.00	---	---
Investigative Assistant	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	18.00	18.00	18.00	18.00

POLICE DEPARTMENT

**Detective Section
G001 PD222378
General Fund**

Description:

The functions of the Detective Bureau are (1) the investigation of homicides, child abuse, elder abuse, sexual assaults, robberies, burglaries, domestic abuse, hate crimes, arson, criminal gang activity, fraud, auto theft and other crimes that require more extensive investigation than can be provided by patrol operations; (2) the collection, processing and preservation of evidence; (3) regulation and enforcement of pawn shop ordinances; and (4) to provide expert testimony.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	20,525	22,220	18,000	18,000
Charges for Services/User Fees	6,810	10,100	7,500	7,500
Other	78	5,101	2,600	2,600
Intergovernmental	7,386	10,100	10,000	10,000
Total Revenues	34,799	47,521	38,100	38,100

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	8,484,426	9,167,303	9,054,106	9,214,912
Contractual Services	302,210	309,043	337,649	350,873
Other Services and Charges	132	---	---	---
Commodities	64,448	46,600	45,750	45,750
Total Expenditures	8,851,215	9,522,946	9,437,505	9,611,535

Subsidy	8,816,416	9,475,425	9,399,405	9,573,435
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Major	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	3.00	3.00	3.00	3.00
Police Sergeant	6.00	6.00	6.00	6.00
Senior Police Officer	42.00	42.00	42.00	42.00
Senior Crime Scene Investigator	10.00	10.00	12.00	12.00
Crime Scene Investigator	2.00	2.00	---	---
Investigative Assistant	3.00	3.00	3.00	3.00
Customer Service Representative	2.00	2.00	2.00	2.00
Senior Clerk Typist	1.00	1.00	1.00	1.00
Word Processor Operator	1.00	1.00	---	---
Total Full-time Permanent Employees	72.00	72.00	71.00	71.00

Word Processor Operator position will not be filled following a retirement in FY 2019.

POLICE DEPARTMENT

Property Management G001 PD222374 General Fund

Description:

The functions of Property Management are: (1) the custody, care, control and disposition of all property associated with criminal investigations initiated by the Police Department; (2) the management of Police Department equipment needed for daily operations; (3) hazardous material and OSHA compliance; (4) the Motor Vehicle Impound Program; and (5) conduct property and vehicle auctions.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	9,340	26,260	15,000	15,000
Use of Money and Property	391,808	343,400	395,000	395,000
Other	7,291	5,050	5,000	5,000
Total Revenues	408,439	374,710	415,000	415,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	364,926	398,225	360,950	372,998
Contractual Services	467,585	377,026	436,670	436,700
Commodities	218,838	226,000	226,500	226,500
Total Expenditures	1,051,349	1,001,251	1,024,120	1,036,198
Subsidy	642,910	626,541	609,120	621,198

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Property Manager	1.00	1.00	1.00	1.00
Assistant Police Property Manager	1.00	1.00	1.00	1.00
Motor Vehicle Program Coordinator	1.00	1.00	1.00	1.00
Motor Vehicle Program Clerk	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

POLICE DEPARTMENT

Records
G001 PD222375
General Fund

Description:

The functions of the Records Section are to operate the Department Records Management System, provide information service to the general public through telephone and direct person-to-person contact, manage the police false alarm system, provide for the sale of public records, operate a telephone crime reporting service and support department-wide computer systems.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Fines and Forfeitures	222,477	221,985	222,600	222,600
Charges for Services/User Fees	71,151	50,270	65,000	65,000
Intergovernmental	152,525	154,530	175,000	165,000
Total Revenues	446,154	426,785	462,600	452,600

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,744,103	1,854,111	1,789,631	1,660,960
Contractual Services	129,478	142,857	168,608	193,646
Commodities	8,697	12,600	12,600	12,600
Total Expenditures	1,882,279	2,009,568	1,970,839	1,867,206

Subsidy	1,436,125	1,582,783	1,508,239	1,414,606
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Public Safety Systems Manager	1.00	1.00	1.00	1.00
Police Sergeant	3.00	3.00	3.00	3.00
Public Safety Mobile Data Specialist	1.00	1.00	1.00	1.00
Public Safety CAD Specialist	1.00	1.00	1.00	1.00
Public Safety RMS/DMS Specialist	1.00	1.00	1.00	1.00
Police Information Typist	9.00	9.00	9.00	9.00
Transcriber Typist	3.00	3.00	---	---
False Alarm Coordinator	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	20.00	20.00	17.00	17.00

3 Transcription Typist positions were eliminated in January 2019.

POLICE DEPARTMENT

Communications G001 PD222376 General Fund

Description:

The Communications Section is responsible for answering calls for emergency services including 911 calls and crime alert calls. From those calls, police, fire, and emergency medical services are dispatched, as required. The Section also manages radio communications services with police and fire department field units.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	---	612	500	500
Intergovernmental	244,797	95,000	12,756	---
Total Revenues	244,797	95,612	13,256	500

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	4,525,140	4,749,364	4,715,122	4,767,023
Contractual Services	109,597	116,728	128,267	128,286
Other Services and Charges	---	10,201	---	---
Commodities	3,210	6,000	16,000	16,000
Capital Outlays	213,510	---	---	---
Total Expenditures	4,851,458	4,882,293	4,859,389	4,911,309
Subsidy	4,606,661	4,786,681	4,846,133	4,910,809

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Major	1.00	1.00	1.00	1.00
Communications Section Administrator	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00
Police Sergeant	3.00	3.00	3.00	3.00
Police Lieutenant	1.00	1.00	1.00	1.00
Senior Public Safety Dispatcher	39.00	39.00	39.00	39.00
Total Full-time Permanent Employees	46.00	46.00	46.00	46.00

POLICE DEPARTMENT

**911 Reimbursement
G001 PD222377
General Fund**

Description:

The 911 Reimbursement program provides for the accounting of services being funded by 911 Surcharge revenue. Surcharge revenue is generated through wireless and landline surcharges. The Polk County 911 Board provides funding for dispatch related expenditures and related staff charges.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Intergovernmental	1,180,297	1,370,767	1,044,613	1,058,015
Total Revenues	1,180,297	1,370,767	1,044,613	1,058,015

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	440,282	428,267	408,113	421,515
Contractual Services	475,590	369,500	453,000	453,000
Commodities	65,442	498,500	108,500	108,500
Capital Outlays	449,974	75,000	75,000	75,000
Total Expenditures	1,431,287	1,371,267	1,044,613	1,058,015
Subsidy	250,991	500	---	---

POLICE DEPARTMENT

Digital Evidence Unit G001 PD222381 General Fund

Description:

The Digital Evidence Unit manages digital evidence created from the in-car camera and body camera program. The unit is the custodian of the department's microfilm collection. This unit processes all evidence requests from the County Attorney's Office, US Attorney's Office, other State law enforcement agencies, media, and citizens. The Unit ensures that Federal and State open records statutes are being followed and redacts information

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	256,007	---	---	---
Total Revenues	256,007	---	---	---

The \$256,007 revenue in FY 2018 Actual is private donations provided for the body camera program. A corresponding expenditure is listed on the Special Revenue and Other Funds page in the Police Department.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	291,913	315,785	300,483	308,084
Contractual Services	246	16,000	2,500	2,500
Commodities	221,922	33,000	45,000	45,000
Total Expenditures	514,081	364,785	347,983	355,584
Subsidy	258,074	364,785	347,983	355,584

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Sergeant	1.00	1.00	1.00	1.00
IT Digital Evidence Specialist	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	3.00	3.00	3.00	3.00

POLICE DEPARTMENT

Planning and Budget Office
G001 PD001351
General Fund

Description:

The function of the Planning and Budget Office is to research, develop and manage special projects and grants, coordinate and provide oversight of the department's purchasing process, manage contracts, maintain the department's written directive system, conduct short and long range planning, administer the Operating and Capital Improvement Project budgets, and provide staff assistance, guidance and training. This Office also provides oversight to the Radio Services Section.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	11,117	13,000	11,000	11,000
Total Revenues	11,117	13,000	11,000	11,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	842,984	875,946	907,032	905,291
Contractual Services	85,818	96,477	93,870	93,880
Commodities	92,493	200,250	214,000	214,000
Total Expenditures	1,021,295	1,172,673	1,214,902	1,213,171
Subsidy	1,010,178	1,159,673	1,203,902	1,202,171

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Captain	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Senior Police Officer	1.00	1.00	1.00	1.00
Police Budget Specialist	2.00	2.00	2.00	2.00
Administrative Aide	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	7.00	7.00	7.00	7.00

POLICE DEPARTMENT

Tort Claims Investigation

G005 PD222369

Tort Fund

Description:

The function of Tort Claims Investigation is to assist the City's Legal Department in researching, investigating, processing, and resolving civil action claims brought against the Police Department.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	239,117	226,845	225,535	228,221
Contractual Services	644	---	---	---
Total Expenditures	239,761	226,845	225,535	228,221
Subsidy	239,761	226,845	225,535	228,221

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Sergeant	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	2.00	2.00	2.00	2.00

POLICE DEPARTMENT

**Parking Meter Enforcement
E051 PD220358
Parking Operations Fund**

Description:

The function of Parking Meter Enforcement is to enforce parking ordinances, impound vehicles, monitor downtown parking, respond to parking complaints, and support all major special events.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	552,882	663,767	626,786	636,669
Contractual Services	25,333	23,570	20,706	20,752
Other Services and Charges	---	5,150	5,000	5,000
Commodities	3,428	3,000	2,500	2,500
Total Expenditures	581,643	695,487	654,992	664,921

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Sergeant	1.00	1.00	1.00	1.00
Parking Meter Checker	6.00	6.00	6.00	6.00
Police Cadet	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	8.00	8.00	8.00	8.00

POLICE DEPARTMENT

Radio Services Section

I040 PD222371

Police - Radio Maintenance and Repair Fund

Description:

The function of the Radio Services Section is to repair, maintain and assist in the management and improvement of multiple City radio systems and electronic equipment, maintain a parts inventory, ensure compliance with FCC regulations, and utilize preventive or corrective maintenance, as required, on the City's communications equipment. Establishes, maintains and continues to improve intergovernmental radio interoperability in cooperation with other local and state agencies.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	622,436	636,399	594,476	614,253
Contractual Services	97,688	123,287	123,701	103,877
Commodities	47,351	50,000	51,038	51,038
Capital Outlays	---	3,000	3,000	3,000
Total Expenditures	767,476	812,686	772,215	772,168

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Communications Supervisor	1.00	1.00	1.00	1.00
Senior Radio Technician	1.00	1.00	1.00	1.00
Radio Technician	1.00	1.00	1.00	1.00
Emergency Equipment Technician	2.00	2.00	2.00	2.00
Mobile Data Technician	1.00	1.00	1.00	1.00
PD Stores and Inventory Clerk	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	7.00	7.00	7.00	7.00

POLICE DEPARTMENT

Special Revenue and Other Funds

ORGANIZATION CODE		2017-18	2018-19		2019-20
		ACTUAL	ADOPTED	AMENDED	ADOPTED
Reserved General Fund					
H731 CFH00000	Crime Free Multi-housing Program	864	6,200	6,200	6,200
H754 PD227000	COPS CHRP Recovery Grant - City Match	---	143,894	143,874	---
H809 PD229000	Police Training And Equipment	261,318	17,500	12,500	12,500
Total Reserved General Funds		<u>262,183</u>	<u>167,594</u>	<u>162,574</u>	<u>18,700</u>
Special Revenue Funds					
Nongrants					
S321 PD225000	Federally Forfeited Funds	32,102	12,500	66,029	12,500
S324 PD226000	State Forfeited Funds	795,922	579,800	640,000	640,000
S821 PD223000	Safety City	20	4,500	500	500
S821 PD224000	Eastside Boxing Program	1,793	8,446	3,000	3,000
S821 PD229100	K9 Contributions	946	500	500	500
S821 PD229200	Honor Guard	8,874	---	1,000	1,000
S821 PD229300	Miscellaneous Police Contributions	14,807	10,000	7,500	7,500
S821 PD229400	CRIME Program	210	---	---	---
S821 PD229500	Miscellaneous Police Grants	---	---	10,000	10,000
Subtotal Nongrants Special Revenue		<u>854,675</u>	<u>615,746</u>	<u>728,529</u>	<u>675,000</u>
Grants					
ATF Task Force		8,433	---	---	---
COPS 2013 Hiring Grant		1,026,163	1,039,361	1,085,368	---
Department of Justice Body Worn Camera Grant		34,867	---	85,000	---
Governor's Traffic Safety Bureau		169,172	175,000	190,000	125,000
Homeland Security Explosive Ordinance Device		88,393	85,000	88,000	125,000
Homeland Security SWAT Grant		169,377	185,000	275,000	250,000
Justice Assistance Grant Program		33,209	135,000	248,000	165,000
Violence Against Women Grant		21,246	45,000	68,000	68,000
Subtotal Grants		<u>1,550,859</u>	<u>1,664,361</u>	<u>2,039,368</u>	<u>733,000</u>
Total Special Revenue Funds		<u>2,405,534</u>	<u>2,280,107</u>	<u>2,767,897</u>	<u>1,408,000</u>
Total Special Revenue and Other Funds		<u>2,667,716</u>	<u>2,447,701</u>	<u>2,930,471</u>	<u>1,426,700</u>

POLICE DEPARTMENT

Special Revenue Fund Definitions and Descriptions

Reserved General Funds

Crime Free Multi Housing Program - The participants in the program are managers and or owners of multi-housing establishments such as apartment complexes. The program includes classes for the participants to ensure their properties are utilizing appropriate security, safety guidelines, and receive updated information on lawful practices. The participants provide contact information which is maintained in a databases for the Police and Fire Departments. This program is self-sustained through program fees.

Grants

Alcohol Tobacco and Firearms (ATF) Task Force – The ATF reimburses overtime and other personnel expenditures for collaborative investigations on cases related to explosive devices.

Community Oriented Police Services (COPS) - The DOJ provides partial funding for sworn Police Officers positions. Funding provides for a percentage of new Police Officer(s) salary and benefits for three years under the stipulation that the City provide 100% of the officer(s) salary and benefits for the fourth year. The City match portion is dependent on DOJ funds and varies from year to year.

Department of Justice Body Worn Camera Grant - The DOJ provides up to \$450,000 for the purchase of body worn cameras. As a condition of the funding, the grant requires a funding match, policy and program review, and training requirements for program administrators.

Governor's Traffic Safety Bureau (GTSB) - This program relies Federal funding being provided to the State each year. The funds are then sub-granted in fixed amounts to Police departments throughout the State. The funding is designated for enforcement of the Operating While Intoxicated (OWI) law. The funds are designated for officer overtime, specific training, and specific equipment required for this enforcement.

Homeland Security Explosive Ordnance Device (EOD) - The Iowa Department of Homeland Security (IDHS) provides funds for purchase of equipment or training to the eight federally certified bomb teams throughout the State of Iowa. Funding is requested in the grant application to purchase the identified equipment or for attending specified training. The equipment is purchased and distributed by the Des Moines Police Department to the statewide teams.

Homeland Security SWAT Grant - The Iowa Department of Homeland Security (IDHS) provides funds for purchase of equipment or training related to Special Weapons and Tactics (SWAT) teams throughout the State of Iowa. Funding is requested in the grant application to purchase the identified equipment or for attending specified training related to SWAT. The equipment is purchased and distributed by the Des Moines Police Department to the statewide teams.

Justice Assistance Grant (JAG) - JAG is a federal formula grant that allocates a set amount of funding each year to local Police departments and Sheriff's Offices nationwide. The funding must be applied for on a joint application between the Des Moines Police Department and the Polk County Sheriff's Office with a requirement that all purchases must directly pertain to law enforcement, evidence collection, or evidence processing.

Violence Against Women Grant (VAW) – VAW provides for targeted investigations of cases of abuse or violence against women. The grant also provides funding for training of investigators who work such cases.

POLICE DEPARTMENT

**Grants Personnel
COPJOB13**

Description:

The Department of Justice (DOJ) COPS Grant provides partial funding for 9 Police Officer positions. The City of Des Moines first received the COPS grant in 2013. The grant provides a match for three years and requires the officers be fully funded and maintained by the City for an additional year. General Fund dollars are set aside through FY 2019 to pay for the costs of these officers.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Police Officer	9.00	9.00	---	---
Senior Police Officer	---	---	9.00	---
Total Full-time Permanent Employees	9.00	9.00	9.00	---

The 9 Police Officer positions were hired under the 2013 DOJ COPS Grant. The federal funding is exhausted in FY 2018. As a requirement of the grant, the City is required to maintain the officers for one year with non-federal funds. Funding has been set aside in FY 2019 to meet the federal grant requirements and fund the nine positions through FY 2019. In FY 2020, the 9 Senior Police Officers will be added to Patrol.

POLICE DEPARTMENT



PUBLIC WORKS DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
Administration	501,900	508,551	80,479	81,686
Municipal Trash Collection	58,644	60,962	15,000	266,584
Total Revenues	560,543	569,513	95,479	348,270
<i>Expenditure</i>				
Administration	578,475	602,988	149,591	153,190
Municipal Trash Collection	250,443	266,584	266,584	266,584
Total Expenditures	828,919	869,572	416,175	419,774
Subsidy	268,376	300,059	320,696	71,504
<i>Personnel</i>				
Administration	3.00	3.00	0.45	0.45
Total Personnel	3.00	3.00	0.45	0.45
Enterprise Funds:				
<i>Expenditure</i>				
Des Moines - Sanitary Sewer Maintenance	14,463,394	6,904,611	7,148,075	7,025,054
Sanitary Sewer Pump Station	734,600	807,688	1,379,972	1,483,377
Sanitary Sewer Analysis	935,933	2,459,050	2,747,781	11,177,247
Wastewater Treatment Payment	19,153,454	20,450,158	19,690,946	19,714,242
Sanitary Sewer Debt, Capital, and ROI	10,754,612	16,830,233	14,723,119	10,987,738
Sanitary Sewer Sinking Fund	3,073,233	3,062,415	5,031,735	1,258,875
Solid Waste Collection	17,841,663	14,515,403	14,841,739	13,035,107
Curbside Recycling	1,332,487	1,451,922	1,525,871	1,533,307
Private Property Cleanup	402,592	319,318	373,974	381,566
Stormwater Utility Management	14,534,744	17,628,887	25,766,846	13,522,979
National Pollution Discharge Elimination System (NPDES)	156,579	218,960	176,349	202,157
Flood Early Warning System Maintenance	52,249	92,510	66,495	68,339
Stormwater 2004F Sinking	14,426,933	5,953,297	6,100,501	7,636,265
Street Cleaning	4,333,463	3,238,286	4,094,482	4,013,293
Storm Pump Stations	1,218,716	1,223,235	1,393,199	1,330,190
Des Moines - Storm Sewer Maintenance	5,625,571	5,510,710	5,635,021	5,560,873
Total Expenditures	109,040,222	100,666,683	110,696,105	98,930,609
<i>Personnel</i>				
Des Moines - Sanitary Sewer Maintenance	75.00	75.00	76.28	76.58
Sanitary Sewer Analysis	4.00	4.00	4.00	4.00
Solid Waste Collection	40.00	40.00	40.64	40.79
Curbside Recycling	7.00	7.00	7.00	7.00
Private Property Cleanup	2.00	2.00	2.00	2.00
Stormwater Utility Management	4.00	4.00	4.00	4.00
National Pollution Discharge Elimination System	1.00	1.00	1.00	1.00
Street Cleaning	21.00	21.00	21.00	21.00
Storm Pump Stations	13.00	13.00	13.00	13.00
Total Personnel	167.00	167.00	168.91	169.36

PUBLIC WORKS DEPARTMENT

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Internal Service Funds:				
<i>Expenditure</i>				
Forestry	1,747,376	1,626,104	1,827,215	2,256,930
Central Stores B	68,586	84,000	84,000	84,000
Total Expenditures	<u>1,815,962</u>	<u>1,710,104</u>	<u>1,911,215</u>	<u>2,340,930</u>
<i>Personnel</i>				
Forestry	14.00	14.00	15.00	17.00
Total Personnel	<u>14.00</u>	<u>14.00</u>	<u>15.00</u>	<u>17.00</u>
Special Revenue Funds:				
<i>Expenditure</i>				
Street Excavation	150,113	131,710	156,155	141,211
Street Maintenance	12,999,749	14,112,631	14,550,377	14,926,260
Street Trees	1,572,762	1,550,712	1,780,785	2,197,144
Total Expenditures	<u>14,722,623</u>	<u>15,795,053</u>	<u>16,487,317</u>	<u>17,264,615</u>
<i>Personnel</i>				
Street Maintenance	85.00	85.00	85.64	85.64
Total Personnel	<u>85.00</u>	<u>85.00</u>	<u>85.64</u>	<u>85.64</u>
Expenditure Total	<u>126,407,726</u>	<u>119,041,412</u>	<u>129,510,812</u>	<u>118,955,928</u>
Personnel Total	<u>269.00</u>	<u>269.00</u>	<u>270.00</u>	<u>272.45</u>

PUBLIC WORKS DEPARTMENT

**Administration
G001 PW001010
General Fund**

Description:

The functions of Administration are to provide line and staff leadership through managerial supervision and coordination of all activities and services performed within the Public Works Department, including liaison services with citizens, the City Council, and other departments and divisions of City government.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	501,900	508,551	80,479	81,686
Total Revenues	501,900	508,551	80,479	81,686

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	524,166	540,044	79,090	82,689
Contractual Services	37,484	42,644	50,301	50,301
Commodities	16,825	20,300	20,200	20,200
Total Expenditures	578,475	602,988	149,591	153,190
Subsidy	76,576	94,437	69,112	71,504

The amended budget for fiscal year 2019 reflects a new allocation of Personal Services expense. The General Fund will retain 15%, while the remaining 85% will be allocated evenly to Sanitary Sewer, Stormwater Sewer, Solid Waste and Street Maintenance.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Public Works Director	1.00	1.00	0.15	0.15
Deputy Public Works Director	1.00	1.00	0.15	0.15
Executive Administrative Assistant	1.00	1.00	0.15	0.15
Total Full-time Permanent Employees	3.00	3.00	0.45	0.45

In amended fiscal year 2019, 85% of the personnel in Public Works Administration will be allocated evenly to Sanitary Sewer, Stormwater Sewer, Solid Waste and Street Maintenance.

PUBLIC WORKS DEPARTMENT

Municipal Trash Collection G001 PW241000 General Fund

Description:

The function of Municipal Trash Collection is the routine collection and disposal of trash generated during the course of municipal operations at City facilities.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	58,644	60,962	15,000	---
Other	---	---	---	266,584
Total Revenues	58,644	60,962	15,000	266,584

The amended budget for fiscal year 2019 reflects the decision by the Des Moines International Airport to change trash collection from the City to a private vendor. Additionally, in fiscal year 2020 the General Fund will be reimbursed by the Solid Waste enterprise fund for trash collection at City facilities.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	250,443	266,584	266,584	266,584
Total Expenditures	250,443	266,584	266,584	266,584
Subsidy	191,800	205,622	251,584	---

PUBLIC WORKS DEPARTMENT

Des Moines - Sanitary Sewer Maintenance E101 PW247411 Sanitary Sewer Operations Fund

Description:

The function of Sanitary Sewer Maintenance is the routine inspection, cleaning, and maintenance of the City's sanitary sewers. Maintenance on sanitary and stormwater sewers is performed by the same personnel using the same equipment. This budget reflects the sanitary fund share of costs, but the total personnel used to maintain both systems.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	3,869,140	4,066,885	4,148,122	4,268,503
Transfers to Other Funds	8,200,000	---	---	---
Contractual Services	699,394	983,381	825,452	1,218,381
Other Services and Charges	716,746	454,146	700,146	650,146
Commodities	455,006	383,683	427,918	440,285
Capital Outlays	343,582	926,548	956,469	447,739
Debt Service	179,525	89,968	89,968	---
Total Expenditures	14,463,394	6,904,611	7,148,075	7,025,054

One-time transfers to the General Fund for fiscal year 2018 included contingent real estate agreements, or puts, for the former YMCA site and Gray's Station. The amounts were \$5.2 million and \$3.0 million, respectively. Capital Outlays are projected to decrease in fiscal year 2020 due to timing in the vehicle replacement fund.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Public Works Director	---	---	0.43	0.43
Deputy Public Works Director	---	---	0.43	0.43
Executive Administrative Assistant	---	---	0.43	0.43
Sewer Operations Administrator	1.00	1.00	1.00	1.00
Public Works Operations Manager	1.00	1.00	1.00	1.00
Sewer Construction Services Coordinator	1.00	1.00	1.00	1.00
Public Works Section Chief	3.00	3.00	3.00	3.00
Sewer TV Technician	3.00	3.00	3.00	3.00
Heavy Equipment Operator	3.00	3.00	3.00	3.00
Medium Equipment Operator	2.00	2.00	3.00	3.00
Senior Maintenance Carpenter	1.00	1.00	1.00	1.00
Public Works Crew Chief	1.00	1.00	1.00	1.00
Utility Locator Coordinator	1.00	1.00	1.00	1.00
Utility Locator	1.00	1.00	1.00	1.00
Sewer Cleaning Equipment Operator	9.00	9.00	9.00	9.00
Lead Sewer Maintenance Worker	3.00	3.00	3.00	3.00
Sewer Maintenance Worker	30.00	30.00	31.00	31.00
Truck Driver	4.00	4.00	4.00	4.00
Public Works Assistant	4.00	4.00	4.00	4.00
Laborer	6.00	6.00	4.00	4.00
Public Works Customer Service Representative	1.00	1.00	1.00	1.00
Communications Specialist	---	---	---	0.30
Total Full-time Permanent Employees	75.00	75.00	76.28	76.58

The amended budget for fiscal year 2019 reflects a new allocation of the Public Works Director, the Deputy Public Works Director and the Executive Administrative Assistant. The General Fund will retain 15% of their expenses, while the remaining 85% will be allocated evenly to Sanitary Sewer, Stormwater Sewer, Solid Waste and Street Maintenance. Additionally, a new Communications Specialist will be added in fiscal year 2020. 30% of this position will be funded by the sewer funds, to be split evenly between Sanitary Sewer Operations and Stormwater Utility Operations.

PUBLIC WORKS DEPARTMENT

Sanitary Sewer Pump Station E101 PW247412 Sanitary Sewer Operations Fund

Description:

The function of Des Moines Sanitary Sewer Pump Stations is to operate and maintain City sanitary pumping stations. The same personnel and equipment also work on stormwater and Wastewater Reclamation Authority (WRA) facilities and the stormwater fund is reimbursed. This budget reflects the reimbursement to the stormwater budget while the personnel are shown in E301 PW247414.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	583,855	607,125	1,207,596	1,306,386
Contractual Services	135,428	133,870	156,072	160,197
Commodities	13,222	16,693	16,304	16,794
Capital Outlays	2,094	50,000	---	---
Total Expenditures	734,600	807,688	1,379,972	1,483,377

PUBLIC WORKS DEPARTMENT

Sanitary Sewer Analysis E101 PW248420 Sanitary Sewer Operations Fund

Description:

The function of Sanitary Sewer Analysis is to maintain the integrity and capacity of the sanitary sewer system by periodically televising, repairing, and constructing sanitary sewers to meet the City's needs, as well as federal and state regulations; developing and maintaining computerized base mapping of the city-wide sewer system; and providing sewer related information and sewer capacity data to citizens and public officials.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	379,100	523,510	504,277	511,661
Contractual Services	49,157	54,239	57,284	58,736
Other Services and Charges	51,320	22,195	286,595	156,595
Commodities	5,156	715	3,175	3,255
Capital Outlays	---	4,941	43,000	1,000
Debt Service	451,200	1,853,450	1,853,450	10,446,000
Total Expenditures	935,933	2,459,050	2,747,781	11,177,247

The large increase in Debt Service in fiscal year 2020 is due to the early retirement of General Obligation bonds.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Civil Engineer III	1.00	1.00	1.00	1.00
Civil Engineer II	2.00	2.00	2.00	2.00
CAD Graphic Technician	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

PUBLIC WORKS DEPARTMENT

Wastewater Treatment Payment E101 PW248421 Sanitary Sewer Operations Fund

Description:

The function of Des Moines Wastewater Treatment is to provide payments to the Des Moines Metropolitan Wastewater Reclamation Authority for waste water treatment and payment to Des Moines Water Works for acting as the billing and collection agency.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	19,153,454	20,450,158	19,690,946	19,714,242
Total Expenditures	19,153,454	20,450,158	19,690,946	19,714,242

PUBLIC WORKS DEPARTMENT

Sanitary Sewer Debt, Capital, and ROI E101 ND402620 Sanitary Sewer Operations Fund

Description:

The function of Sanitary Sewer Debt, Capital, and ROI budget is to provide funding for payment of sewer system bonds or transfers from operations to the required sinking fund, transfer funding from operations to the capital improvement program, and payments for indirect cost allocations and return on investment charges as charged to city enterprise funds.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Transfers to Other Funds	5,790,345	11,769,963	9,752,711	5,405,129
Contractual Services	1,106	1,530	1,530	1,546
Other Services and Charges	4,618,323	5,058,740	4,890,230	4,893,621
Debt Service	344,838	---	78,648	687,442
Total Expenditures	10,754,612	16,830,233	14,723,119	10,987,738

The large decrease in fiscal year 2020 is due to fluctuations in the transfer to the Capital Improvement Program (CIP). The increase in Debt Service is due to payments on debt to the State Revolving Fund (SRF Loan).

PUBLIC WORKS DEPARTMENT

Sanitary Sewer Sinking Fund

E110 ND402621

Sanitary Sewer Sinking Fund

Description:

The function of the sinking fund is to set aside funds to pay bond issuance debt, as required by bond covenants.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Debt Service	<u>3,073,233</u>	<u>3,062,415</u>	<u>5,031,735</u>	<u>1,258,875</u>
Total Expenditures	<u>3,073,233</u>	<u>3,062,415</u>	<u>5,031,735</u>	<u>1,258,875</u>

PUBLIC WORKS DEPARTMENT

Solid Waste Collection E151 PW250430 Solid Waste Operations Fund

Description:

The function of Solid Waste Collection is the collection and disposal of solid waste through weekly curbside collection. Back door collection services are provided to elderly and disabled residents at no additional cost.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	4,312,025	4,485,839	4,560,907	4,619,657
Transfers to Other Funds	3,000,000	---	---	266,584
Contractual Services	4,663,242	4,914,969	4,845,033	5,214,323
Other Services and Charges	1,253,313	755,341	873,528	877,069
Commodities	303,792	222,533	259,973	235,641
Capital Outlays	4,309,292	4,136,721	4,302,298	1,821,833
Total Expenditures	17,841,663	14,515,403	14,841,739	13,035,107

A total of 21 loaders were replaced in fiscal years 2017 and 2018. An equipment replacement fund was also established. These factors are the cause of the decrease in Capital Outlays in 2020.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Public Works Director	---	---	0.21	0.21
Deputy Public Works Director	---	---	0.21	0.21
Executive Administrative Assistant	---	---	0.21	0.21
Sanitation Administrator	1.00	1.00	1.00	1.00
Municipal Solid Waste Supervisor	1.00	1.00	1.00	1.00
Solid Waste Section Chief	2.00	2.00	2.00	2.00
Senior Refuse Collector	28.00	28.00	28.00	28.00
Refuse Collector	2.00	2.00	2.00	2.00
Administrative Analyst	1.00	1.00	1.00	1.00
Public Works Assistant	3.00	3.00	3.00	3.00
Public Works Customer Service Representative	2.00	2.00	2.00	2.00
Communications Specialist	---	---	---	0.15
Total Full-time Permanent Employees	40.00	40.00	40.64	40.79

The amended budget for fiscal year 2019 reflects a new allocation of the Public Works Director, the Deputy Public Works Director and the Executive Administrative Assistant. The General Fund will retain 15% of their expenses, while the remaining 85% will be allocated evenly to Sanitary Sewer, Stormwater Sewer, Solid Waste and Street Maintenance. Additionally, a new Communications Specialist will be added in fiscal year 2020. 15% of this position will be funded by the Solid Waste Operations fund.

PUBLIC WORKS DEPARTMENT

Curbside Recycling E151 PW250432 Solid Waste Operations Fund

Description:

The function of Curbside Recycling is to provide bi-weekly collection of recyclables (mixed paper, newspaper, cardboard, glass, and plastics) placed at the curb.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	643,723	675,975	653,978	672,497
Contractual Services	533,457	602,376	731,571	719,879
Other Services and Charges	72,215	73,298	40,049	40,650
Commodities	83,092	100,273	100,273	100,281
Total Expenditures	1,332,487	1,451,922	1,525,871	1,533,307

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Solid Waste Section Chief	1.00	1.00	1.00	1.00
Senior Refuse Collector	6.00	6.00	6.00	6.00
Total Full-time Permanent Employees	7.00	7.00	7.00	7.00

PUBLIC WORKS DEPARTMENT

**Private Property Cleanup
E151 PW250433
Solid Waste Operations Fund**

Description:

The function of Private Property Cleanup is to provide trash removal from cited private properties and from right-of-ways as a part of neighborhood improvement efforts. Private properties receive a bill and, if unpaid, the fines are assessed to the property owner.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	199,390	200,664	195,274	200,842
Contractual Services	166,375	111,369	142,287	144,289
Other Services and Charges	36,431	6,005	36,005	36,015
Commodities	396	1,280	408	420
Total Expenditures	402,592	319,318	373,974	381,566

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Senior Refuse Collector	2.00	2.00	2.00	2.00
Total Full-time Permanent Employees	2.00	2.00	2.00	2.00

PUBLIC WORKS DEPARTMENT

Des Moines - Storm Sewer Maintenance E301 PW247413 Stormwater Utility Operations Fund

Description:

The functions of Storm Sewer Maintenance are (1) the routine inspection and cleaning of the City's storm sewer system and (2) the repair and maintenance of storm sewer system intakes, manholes, and drainageways. Maintenance on sanitary and stormwater sewers is performed by the same personnel using the same equipment. This budget reflects the stormwater fund share of costs, but the total personnel used to maintain both are shown in E101 PW247411.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	3,040,291	3,359,321	3,395,073	3,488,710
Contractual Services	585,315	776,388	685,530	825,838
Other Services and Charges	567,343	370,000	610,000	610,000
Commodities	283,328	214,357	270,918	278,695
Capital Outlays	1,149,293	790,644	673,500	357,630
Total Expenditures	5,625,571	5,510,710	5,635,021	5,560,873

Contractual Services reflect an increase of \$125,000 in fiscal year 2020 for an expanded sewer televising program. The decrease in Capital Outlays is driven by variances in the vehicle replacement program.

PUBLIC WORKS DEPARTMENT

**Stormwater Utility Management
E301 PW248423
Stormwater Utility Operations Fund**

Description:

The function of Stormwater Utility Management is to improve and maintain the City's storm sewer system by repairing and/or constructing storm sewers on a priority basis as funding allows.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	417,543	472,621	524,377	534,008
Transfers to Other Funds	10,476,203	13,352,005	21,047,130	9,021,421
Contractual Services	504,582	525,545	512,004	526,871
Other Services and Charges	2,359,782	2,534,800	2,507,634	2,511,457
Commodities	8,085	6,040	3,751	3,822
Capital Outlays	---	7,926	67,000	---
Debt Service	768,551	729,950	1,104,950	925,400
Total Expenditures	14,534,744	17,628,887	25,766,846	13,522,979

Transfers to Other Funds for amended fiscal year 2019 includes \$9.5 million for home buyouts due to the flooding in June and July of 2018.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Sewer Enterprise Administrator	1.00	1.00	---	---
Clean Water Program Administrator	---	---	1.00	1.00
Civil Engineer I	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	4.00	4.00	4.00	4.00

The amended budget for fiscal year 2019 replaces the Sewer Enterprise Administrator with a Clean Water Program Administrator.

PUBLIC WORKS DEPARTMENT

Storm Pump Stations E301 PW247414 Stormwater Utility Operations Fund

Description:

The function of Storm Pump Stations is to operate and maintain stormwater pumping stations and flood control gates. The same personnel and equipment also work on Sanitary and Wastewater Reclamation Authority (WRA) pump stations and the stormwater fund is reimbursed.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	830,574	808,943	822,337	957,628
Contractual Services	276,462	324,333	298,014	303,767
Other Services and Charges	34,496	15,000	35,000	30,000
Commodities	37,494	25,890	32,848	33,795
Capital Outlays	39,689	49,069	205,000	5,000
Total Expenditures	1,218,716	1,223,235	1,393,199	1,330,190

Capital Outlays for fiscal year 2020 are down due to the timing of equipment replacement.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Public Works Section Chief	1.00	1.00	1.00	1.00
Flood Systems Engineer	1.00	1.00	1.00	1.00
Electronic Technician	2.00	2.00	2.00	2.00
Pumping Station Crew Chief	1.00	1.00	1.00	1.00
Pumping Station Technician	8.00	8.00	8.00	8.00
Total Full-time Permanent Employees	13.00	13.00	13.00	13.00

PUBLIC WORKS DEPARTMENT

**National Pollution Discharge Elimination System (NPDES)
E301 PW248424
Stormwater Utility Operations Fund**

Description:

The function of the National Pollutant Discharge Elimination System program is to protect the quality of the City's surface and ground waters by providing minimum requirements for reducing and controlling the discharge of contaminants into the municipal stormwater system from industrial, agricultural, commercial, residential and other land use activities within Des Moines' jurisdiction.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	109,367	118,443	118,588	122,012
Contractual Services	47,198	97,317	54,561	76,849
Commodities	14	3,200	3,200	3,296
Total Expenditures	156,579	218,960	176,349	202,157

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Stormwater Environmental Technician	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	1.00	1.00	1.00	1.00

PUBLIC WORKS DEPARTMENT

Street Cleaning E301 PW244405 Stormwater Utility Operations Fund

Description:

The function of Street Cleaning is the sweeping of the City's residential and arterial streets. Routine cleaning facilitates drainage, reduces storm sewer cleaning requirements, and improves the overall aesthetics of the city.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,751,446	1,946,206	1,938,205	1,993,916
Contractual Services	902,711	1,058,462	982,262	997,240
Other Services and Charges	177,937	70,034	120,034	100,035
Commodities	2,507	6,203	3,981	4,102
Capital Outlays	1,498,862	157,381	1,050,000	918,000
Total Expenditures	4,333,463	3,238,286	4,094,482	4,013,293

The amended fiscal year 2019 budget reflects the replacement of four large trucks and one street sweeper at the end of their useful lives.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Public Works Section Chief	2.00	2.00	2.00	2.00
Street Sweeper Operator	13.00	13.00	13.00	13.00
Truck Driver	4.00	4.00	4.00	4.00
Street Maintenance Worker	1.00	1.00	2.00	2.00
Laborer	1.00	1.00	---	---
Total Full-time Permanent Employees	21.00	21.00	21.00	21.00

PUBLIC WORKS DEPARTMENT

Flood Early Warning System Maintenance E301 PW248425 Stormwater Utility Operations Fund

Description:

The function of Flood Early Warning System Maintenance is to maintain the equipment used for watershed monitoring of stream and river water levels that provide communities with an early warning of a flood occurrence. Several communities in the county participate with Des Moines and provide a portion of the system's funding.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	52,249	86,510	60,495	62,309
Commodities	---	1,000	1,000	1,030
Capital Outlays	---	5,000	5,000	5,000
Total Expenditures	52,249	92,510	66,495	68,339

PUBLIC WORKS DEPARTMENT

Stormwater 2004F Sinking E310 ND403630 Stormwater Sinking Fund

Description:

The function of the sinking fund is to put aside funds for annual payments due on bonds that were issued for construction projects.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Debt Service	<u>14,426,933</u>	<u>5,953,297</u>	<u>6,100,501</u>	<u>7,636,265</u>
Total Expenditures	14,426,933	5,953,297	6,100,501	7,636,265

PUBLIC WORKS DEPARTMENT

Forestry
I021 PW245000
Forestry Fund

Description:

The function of Forestry is to maintain the urban forest with emphasis on street trees. This includes reforestation, tree and stump removal and reinspections.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,254,450	1,343,825	1,472,319	1,716,105
Contractual Services	272,186	186,217	224,358	228,174
Other Services and Charges	186,818	71,902	103,500	103,500
Commodities	33,922	24,160	27,038	33,021
Capital Outlays	---	---	---	176,130
Total Expenditures	1,747,376	1,626,104	1,827,215	2,256,930

The increase in Personal Services and Capital Outlays for fiscal year 2020 is due to a new cyclical tree pruning program. As part of this, two new Arborists, a new aerial truck and a new chipper have been added to the budget.

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
City Forester	1.00	1.00	1.00	1.00
Urban Forestry Project Manager	---	---	1.00	1.00
Forestry Section Chief	1.00	1.00	1.00	1.00
Arborist	10.00	10.00	11.00	13.00
Heavy Equipment Operator	1.00	1.00	1.00	1.00
Truck Driver	1.00	1.00	---	---
Total Full-time Permanent Employees	14.00	14.00	15.00	17.00

In previous years the Urban Forestry Project Manager was funded by the Capital Improvement Program (CIP). Starting with the amended fiscal year 2019 budget, this will change to Operations. In fiscal year 2020, two Arborists positions have been added to the City's budget as part of a new cyclical tree pruning program.

PUBLIC WORKS DEPARTMENT

**Central Stores B
I066 PW246000
Central Services - Stores B Fund**

Description:

The function of Central Stores B is to acquire, maintain, and distribute the day-to-day tools, parts and personal protective equipment required in field operations.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Commodities	68,586	84,000	84,000	84,000
Total Expenditures	68,586	84,000	84,000	84,000

PUBLIC WORKS DEPARTMENT

**Street Excavation
S360 PW240401
Road Use Tax Fund**

Description:

The function of Street Excavation is the restoration of plumbing excavations to ensure timely completion and compliance with City specifications.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Charges for Services/User Fees	382,249	404,000	404,000	404,000
Total Revenues	382,249	404,000	404,000	404,000

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	1,761	8,510	5,055	5,111
Commodities	148,352	123,200	151,100	136,100
Total Expenditures	150,113	131,710	156,155	141,211

Road Use Tax	(232,136)	(272,290)	(247,845)	(262,789)
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PUBLIC WORKS DEPARTMENT

Street Maintenance S360 PW240402 Road Use Tax Fund

Description:

The function of Street Maintenance is the routine maintenance and repair of the City's residential and arterial streets. This includes a wide range of both asphaltic cement concrete and portland cement concrete reconstruction programs designed to extend the service life of the City's roadways.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Licenses and Permits	2,675	2,576	2,576	2,576
Fines and Forfeitures	23,675	5,152	5,152	5,152
Charges for Services/User Fees	584,873	469,253	466,903	466,903
Other	10,752	23,060	3,060	3,060
Intergovernmental	1,489,689	1,355,400	1,415,400	1,415,400
Total Revenues	2,111,663	1,855,441	1,893,091	1,893,091

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	7,711,151	8,042,247	8,009,051	8,227,240
Contractual Services	2,972,962	3,059,225	3,140,527	3,260,421
Other Services and Charges	1,189,767	991,000	1,458,108	1,458,108
Commodities	1,124,051	1,989,959	1,942,691	1,980,491
Capital Outlays	1,817	30,200	---	---
Total Expenditures	12,999,749	14,112,631	14,550,377	14,926,260

Road Use Tax	10,888,085	12,257,190	12,657,286	13,033,169
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Public Works Director	---	---	0.21	0.21
Deputy Public Works Director	---	---	0.21	0.21
Executive Administrative Assistant	---	---	0.21	0.21
Street Maintenance Administrator	1.00	1.00	1.00	1.00
Public Works Operations Manager	1.00	1.00	1.00	1.00
Public Works Section Chief	5.00	5.00	5.00	5.00
Senior Maintenance Carpenter	2.00	2.00	2.00	2.00
Cement Finisher	6.00	6.00	6.00	6.00
Medium Equipment Operator	16.00	16.00	16.00	16.00
Light Equipment Operator	4.00	4.00	4.00	4.00
Street Maintenance Worker	27.00	27.00	29.00	29.00
Truck Driver	13.00	13.00	13.00	13.00
Laborer	7.00	7.00	5.00	5.00
Public Works Customer Service Team Leader	1.00	1.00	1.00	1.00
Public Works Customer Service Representative	2.00	2.00	2.00	2.00
Total Full-time Permanent Employees	85.00	85.00	85.64	85.64

The amended budget for fiscal year 2019 reflects a new allocation of the Public Works Director, the Deputy Public Works Director and the Executive Administrative Assistant. The General Fund will retain 15% of their expenses, while the remaining 85% will be allocated evenly to Sanitary Sewer, Stormwater Sewer, Solid Waste and Street Maintenance.

PUBLIC WORKS DEPARTMENT

Street Trees
S360 PW242000
Road Use Tax Fund

Description:

The function of Street Trees is to provide funding for the City's forestry services in City right-of-way.

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Contractual Services	1,572,762	1,550,712	1,780,785	2,197,144
Total Expenditure	1,572,762	1,550,712	1,780,785	2,197,144
Road Use Tax	1,570,129	1,550,712	1,780,785	2,197,144

The only expense in this organization code is the Forestry Internal Service charge. An increasing percentage of the Forestry department's time and effort is devoted to working on Street Trees, which increases this expense allocation.

PUBLIC WORKS DEPARTMENT

