

CITY OF COUNTRYSIDE ANNUAL REPORT



Special
Events

Economic
Development

Capital
Projects

Disaster
Response

Active
August

2023



Sean R. McDermott
MAYOR

Elizabeth A. Kmet
CITY CLERK

Courtney Bolt
TREASURER

ALDERMEN
Mark G. Benson
John Finn
Thomas Frohlich
Thomas A. Mikolyzk
Scott Musillami
John Von Drasek

February 14, 2024

Dear Mayor and City Council:

On behalf of the City employees, I am pleased to present the twelfth Annual Report of City operations. This report contains a summary of responsibilities of each board and committee and the major items considered during 2023.

This report also highlights each department (other than police). Department staff are featured along with each department's primary responsibilities. A listing of the major accomplishments this year are noted by department. Some of the major highlights include:

- The Finance Committee recommended no property taxes for 2023, tenth year in a row;
- Police Pension funding increased from 63.87% to 93% effective April 30, 2023;
- Maintained the City's high credit rating with the rating agencies citing strong management with good financial policies and historically strong budget performance as the primary reasons;
- Issued 695 permits with a construction value of \$20,599,389, an increase of 13% from 2022. This shows the confidence both businesses and homeowners have investing in Countryside;
- Conducted energy audits and made improvements saving \$9,000 annually in electric costs;
- Public Works saved \$5,000 for leaf disposal services by performing the service in-house;
- Sales tax increased by over 16% from pre-pandemic levels;
- Coordinated the MWRD drainage project to improve drainage in the community;
- Completed the installation of the Sunset Avenue water main;
- Flagg Creek Golf Course had a record net operating profit of \$653,000 due to an increase in rounds, concessions, and the implementation of labor control practices;
- Held 14 special events at no cost to the attendees;
- Conducted 301 inspections over 2-days of 103 tornado damaged homes and 2 multi-family buildings;
- Transferred and amended the Duckee's Travel Center RDA for the development on 75th Street; and
- A space needs analysis was completed for a new Public Works facility.

All department heads and their staff are committed to providing excellent services in the most cost effective manner for the taxpayers. On behalf of the employees, thank you to the City Council for your continued support.

Sincerely,

Gail Paul

Gail Paul
City Administrator

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OVERVIEW

The City of Countryside was incorporated in 1960. It is located in Cook County, approximately 15 miles southwest of Chicago, Illinois. The City is home to a population of 6,420 residents and over 400 businesses.

The City of Countryside is a home-rule community as defined by the Illinois Constitution. As a home-rule community, the City may exercise any power and perform any function pertaining to its government and affairs.

The City operates under a City Administrator form of government. Six Aldermen are elected from three wards for alternating four-year terms, three elected every two years. The Mayor, City Clerk, and Treasurer are elected at large for four-year terms. A professional Administrator manages the daily operations and is appointed by the Mayor with the advice and consent of the City Council. The City Administrator directs and oversees all departments except for the police department which is managed by the Chief of Police.

The City has 55 full-time employees. The City provides many services including police protection, streets and highways, water distribution, public improvements, planning and zoning, recreation, and general administrative services. The City provides sanitary sewer services to a portion of Ward 2. The remainder of the City is serviced by the South Lyons Sanitary District, a separate taxing body. The City provides water service to all areas of the city other than the "Triangle" area of Ward 3 which gets its water from LaGrange Highlands. Fire services are provided by the Pleasantview Fire Protection District, another separate taxing body.

The City Council is the governing body. They get input and recommendations from various boards and committees but it is the City Council that has the ultimate authority. This report includes a summary of the responsibilities of each committee/board and the major items taken under consideration by each during 2023.

After the City Council sets policies it is up to the staff to implement these policies. This report covers the responsibilities and accomplishments of departments including the Administrator's Office, Clerk's Office, Community Development Department, Finance Department, Department of Public Works, including the Water and Sewer Division, and Flagg Creek Golf Course. (Police Department operations are covered by a separate annual report.)

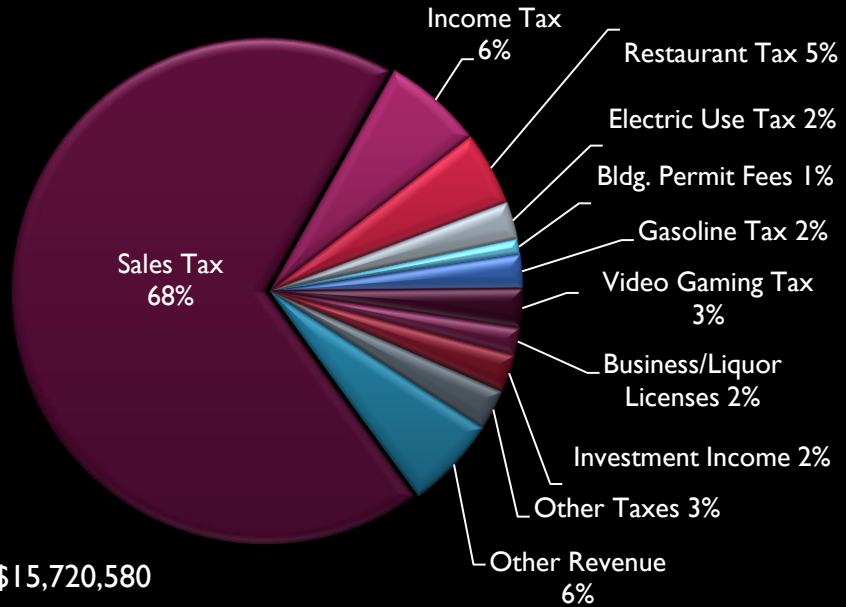
The next page includes charts which show the City's FY 24 (May 1, 2023 – April 30, 2024) budgeted revenues and expenditures for the general fund operations. The majority of general fund revenues come from sales taxes which represents 68% of total revenues. The City's strong sales tax base enabled the property tax levy to be completely abated again this year. 6% of revenue is classified as "Other". This category includes grants, operating transfers from other funds, profit-sharing from Flagg Creek Golf Course, and fees paid by businesses in lieu of sales taxes.

The expenditure chart shows that the largest portion of revenues is dedicated to public safety services at 30%. Debt service represents 20% of the general fund budget. Although a relatively high percentage, the annual debt service payments have been abated due to the City's high sales tax revenue. Pension contributions for all City employees including police are accounted for separately and represents 15% of the general fund budget. Debt service and pension contributions increased in 2022 due to an aggressive plan to fully fund the Police Pension Fund. Additional contributions were made to the Police Pension Fund raising the funding level from 63.87% as of 4/30/22 to 93% as of 4/30/23.

GENERAL FUND REVENUES - FY2024

May 1, 2023 - April 30, 2024

WHERE THE
MONEY
COMES
FROM...

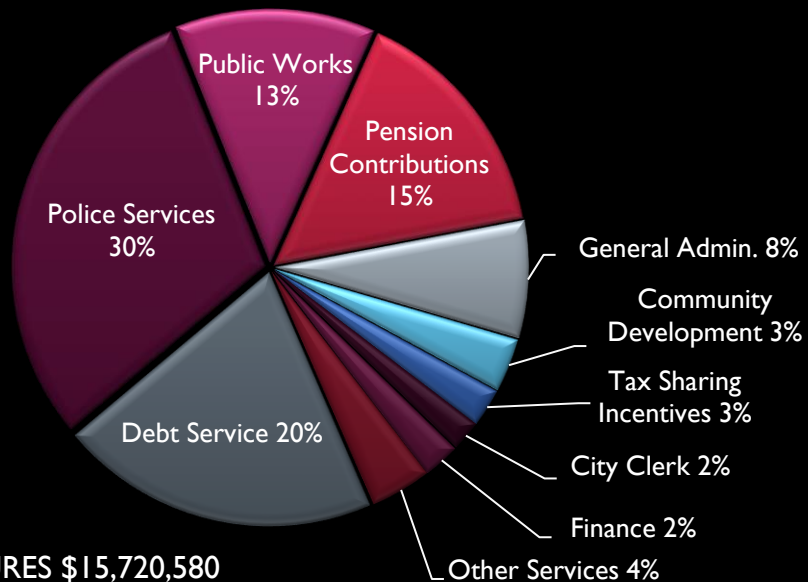


TOTAL REVENUES \$15,720,580

GENERAL FUND EXPENSES - FY2024

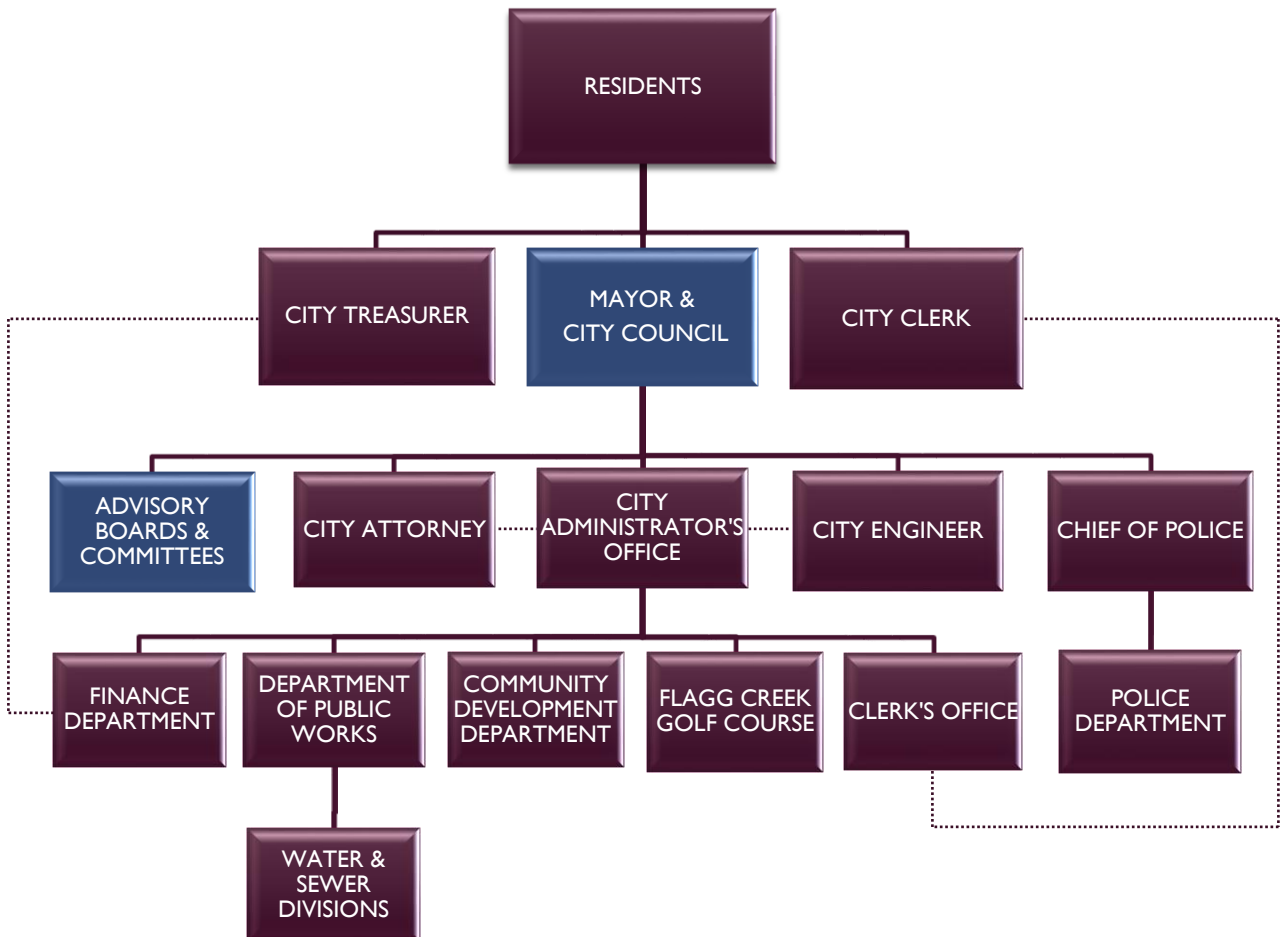
May 1, 2023 - April 30, 2024

WHERE THE
MONEY
GOES...



TOTAL EXPENDITURES \$15,720,580

CITY OF COUNTRYSIDE – ORGANIZATIONAL CHART



THIS SECTION SUMMARIZES RECOMMENDATIONS MADE BY THE ADVISORY BOARDS AND COMMISSIONS TO THE CITY COUNCIL FOR REVIEW AND FINAL ACTION.

BOARD OF FIRE & POLICE COMMISSION
Mary Lou Pisone - Chairman
Edward Carter - Secretary
Michael Wilson - Commissioner
Erik Peck - Attorney

The **Board of Fire and Police Commission** consists of 3 members who shall be appointed by the Mayor with consent of the City Council. They shall serve for terms of 3 years.

The Board shall appoint all sworn officers of the Police Department of the City, except the Chief of Police, who shall be appointed by the Mayor. The Board, in accordance with the applicable provisions of the statute, shall make such rules, appointments and removals, it shall have such other and further powers and duties as are contained in 65 Illinois compiled Statutes 5/10-2.1-1 through 5/10-2.1-29.

The Board shall hold hearings on any charges brought against any police officer, except the Chief of Police, as provided by statute.

The Board of Fire and Police Commission met 7 times during 2023. The most significant items reviewed by the committee include:

- The Board amended the Board of Fire and Police Commission Rules and Regulations regarding the following chapter:
 - Chapter II, Part C, Section 1 – Added Education (a). Must have 60 hours accredited College/University courses. Education will be waived for candidates who have 2 years of U.S. military service with an honorable discharge.
 - Chapter II, Part D, Section 2(a) – A writing proficiency test was added.
 - Chapter II, Part D, Section 2(c) – The maximum score on the writing proficiency test will be “Pass” or “Fail”.
 - Chapter II, Part E, Section 2 – Outlines the failure to achieve minimum or passing grades for the multiple choice cognitive test, the writing proficiency test, and the oral examination.
- Promoted Patrol Officer Joseph DiGangi to the rank of Sergeant.
- Hired one Patrol Officer, Margaret Greenfield.
- Created a Promotional Eligibility list for the position of Sergeant. The current list will expire on September 24, 2026.
- The Board created two Patrol Officer Eligibility Lists.
 - The first list, effective June 24, 2023, consisted of two candidates. Candidate ranked first, Margaret Greenfield, was hired in September and the candidate ranked second took a position with another Police Department. Per state statute, a current list must be in place.
 - The second list was created and effective December 20, 2023.

ECONOMIC DEVELOPMENT COMMITTEE

Alderman John Von Drasek - Chairman

Alderman Mark Benson

Alderman John Finn

The **Economic Development Committee “EDC”** shall review and make recommendations to the full City Council regarding all aspects of economic and community development, including, but not limited to: economic development planning, marketing, business attraction, business retention, incentive programs, special districts, housing development plans, and redevelopment agreements.

The EDC met 4 times during 2023. The most significant items reviewed include:

- Hoffmann Alpha Omega Development, LLC presented a revised development proposal in 2022 to the committee. This development combines a residential property on 71st Street in Countryside and a vacant commercial property on 71st Street in Hodgkins into a tax producing commercial development. The project includes a restaurant, fueling station, convenience store and truckers’ lounge area. This development was discussed at several meetings and required the recommendation of an intergovernmental tax sharing agreement with the Village of Hodgkins and a Redevelopment Agreement (RDA) between the City of Countryside, Village of Hodgkins and Hoffmann Development. The purpose of the revised agreement was to extend terms due to the pandemic. In 2023, they requested transferring the Redevelopment Agreement to Prairie Realty Advisors. The committee recommended this assignment of the RDA. Construction is scheduled to begin in the spring of 2024.



- Luka Travel Mart presented a proposal to redevelop the old city hall property. Their proposal included a vehicle fueling station, convenience store and out-lot on the north end of the property. The south end of the property includes a two-story multi-tenant property. The committee was receptive to the development but wanted information on the tenants before they agreed to sell the property. Staff worked with the developer throughout 2023. At the end of the year they had a specialty grocer and a brewery committed to the project. Staff is finalizing the RDA with the developer which will be presented to the EDC in 2024.



- The Committee reviewed an application from Tage Dansher LLC for a Cook County Class 6b property tax incentive for the property at 5301 Dansher Road. Over 92% of the property has been vacant for four years. They plan to purchase the property and recoat and restripe the parking lots, do work on the concrete curb cuts, install new LED lighting in the interior and exterior, and clean up the property including landscaping improvements. These improvements will cost between \$400,000 - \$500,000 initially to attract tenants. They anticipate the creation of 20 new jobs. The committee recommended the Class 6b incentive to the City Council.
- The Committee entertained a proposal from Illinois Harley Davidson to purchase the adjacent vacant Aldi property and expand their dealership. They would increase their showroom space, storage and motorcycle rentals, which were moved from Countryside to their location in Rosemont. Now customers can select the airport location by O'Hare or the Route 66 location in Countryside. The committee directed staff to negotiate an RDA for the committee's consideration. Negotiations to finalize the RDA were in process at the end of the year.

FINANCE COMMITTEE
Alderman John Finn - Chairman
Treasurer Courtney Bolt
Alderman Thomas Frohlich
Alderman Thomas Mikolyzk

The **Finance Committee** focuses on any and all matters related to or affected by the City's finances. This includes, but is not limited to: budgeting, auditing, financial reporting, debt issuance (borrowing), accounts payable, accounts receivable, cash flow forecasting, investments and financial analysis.

The Finance Committee met 7 times during 2023. The most significant items reviewed and/or recommended by the committee include:

- The Finance Director reported on the progress made under the accelerated police pension funding plan and additional proposed steps to be taken to achieve its overall goals.
- The Finance Director presented detailed projections for fiscal year 2023 which included a preliminary general fund surplus of \$2.5 million. This result was achieved from conservative budget practices, a strong local economy, and the initial implementation of the accelerated police pension funding plan.
- The Committee chose to reallocate the projected surplus through supplemental appropriations to meet the excess police pension funding contributions required to achieve the goals of the accelerated funding plan.
- The Committee proposed abatement ordinances to the City Council for all outstanding general obligation bonds to affect the elimination of a property tax levy for the tenth consecutive budget year (fiscal 2024) while maintaining a balanced operating budget.
- The Committee reviewed and discussed quarterly investment returns and portfolio analyses presented by the Finance Director.
- Modeled and updated 15-year capital replacement plans for the City's infrastructure assets, operating assets for all departments, and the Flagg Creek Golf Course Fund. These plans were incorporated into the budget proposals presented to the committee.
- City staff completed an RFP for auditing services and recommended approval to select Lauterbach and Amen for the 5-year year engagement – the committee concurred.
- The City's new independent auditors presented the final fiscal year audited financial statements to the committee. The auditors issued a clean unmodified opinion on the financial statements and noted that no significant deficiencies in controls were present.
- The Committee approved the purchase of Microsoft Office 365, the BS&A cloud purchase and implementation, the purchase of an administrative vehicle for the police department, and approved a proposal to redevelop and maintain our website for five years with Revize.

FLAGG CREEK GOLF COURSE BOARD
Park District – Michael Natale - Chairman
City - John Finn
City - Thomas Frohlich
Park District – Gary Reichert
Park District – Frank Urban

The **Flagg Creek Golf Course Board** was designed to provide equitable representation from both the City of Countryside and the Pleasant Dale Park District. The purpose of the board is to oversee the general administration of the golf course. The Board reviews the monthly rounds reports, financial statements and the monthly expenditures report. The Board also reviews any capital projects recommended for improvement to the golf course's infrastructure.

The Flagg Creek Golf Course Board met 10 times during 2023. The most significant items reviewed by the committee include:

- No rate increase across the golf and range areas. Minor food and beverage increases among several items.
- The Board approved several larger capital purchases which included six new EZGO golf carts, one new Jacobsen Greens King IV riding greens mower, and one new Yamaha UMAX Deluxe beverage cart.
- Presented to the Board the annual financial report which received an unmodified opinion from our independent auditors. Presented the management letter with no findings and no adjusting journal entries.
- Approval of profit sharing distribution for fiscal year 2023 in the amount of \$250,000.
- Approval of repairs made to the club house deck to improve the experience and safety of Flagg Creek's guests for years to come.
- Approval of a program under the ComEd Energy Efficiency Program to replace all the lights at Flagg Creek to LED technology.
- Had a well-attended annual drive around at the golf course. Discussed many projects that will need to be addressed in 2024 and beyond.
- Approval of annual budget and capital plans.

HUMAN RESOURCES COMMITTEE
Alderman Tom Mikolyzk - Chairman
Alderman Tom Frohlich
Alderman Scott Musillami

The **Human Resources Committee “HR”** shall review and make recommendations to the full City Council regarding, but not limited to: all personnel matters involving employees and officers of the City and to perform other such duties as may be requested by the Mayor or City Council.

This Committee is comprised of three aldermen. The Committee met 7 times during 2023. Items reviewed by the Committee include the following:

- Staff worked with the City’s labor attorney to update the Employee Handbook. The revised handbook was presented to the Committee with all major changes discussed. The HR Committee approved the Handbook and presented to the City Council for their review.
- A request to create a full-time Lead Community Officer (CSO) position and approve a job description for the Lead CSO was approved due to the shortage of part-time CSOs.
- The Committee directed staff to begin the hiring process for a Lead CSO and Office Clerk for the Clerk’s Office.
- The Committee interviewed for a Maintenance Worker I in 2022. The number 1 candidate was hired. Another Maintenance Worker I position opened in early 2023. As only a few months past since the prior interviews, the Committee discussed and approved extending an offer to the second candidate before beginning the recruitment process all over. The candidate accepted the position saving both time and money in filling this vacancy.
- Interviews were held by the Committee, Police Chief and Deputy Chief for a Lead CSO. A candidate was selected and recommended to the City Council for approval.
- Interviews were conducted for the Office Assistant. A candidate was selected and recommended to the City Council for their approval.
- The cost of living increase was discussed. A 3.5% COLA was approved for FY2024. This COLA adjustment is applied to non-union employees’ salaries in order to stay competitive with comparable communities.
- The part-time Crossing Guards have not received an increase since 2018. The Committee approved increasing the daily rate to \$30.
- Interviews were once again completed for Maintenance Worker I. A candidate was selected and recommended to fill the vacancy.
- The State’s Paid Leave for All Workers Act was reviewed. The Committee recommended following the Cook County Ordinance. This required amending the Employee Handbook for personal time given to full-time employees to 40 hours and providing all part-time and seasonal employees 40 hours of paid time off. This recommendation was ultimately approved by the City Council.

INFRASTRUCTURE COMMITTEE
Alderman Mark Benson - Chairman
Alderman John Finn
Alderman Scott Musillami

The **Infrastructure Committee** shall review and make recommendations to the full City Council regarding public improvements and infrastructure, including, but not limited to: maintenance and associated operations of street lighting, the storm sewer system, non-regulatory signs, City owned buildings/property, infrastructure-related agreements, and capital improvement planning; and proposed amendments, from time to time, of the following titles of this code: title 7, chapters 1 – 4 and 8 – 11 concerning public ways and property; title 8, building regulations; title 9, subdivisions; and title 10, zoning and the comprehensive plan.

The Infrastructure Committee met 5 times during 2023. The most significant items reviewed by the committee include:

- Reviewed the Street/Alley Conditions Map and did not recommend any streets to be included in the City's 2023 Street and Alley Resurfacing Plan.
- Contracted with Go Painters for the sandblasting and painting of the fire hydrants in Ward 1. All 131 hydrants were painted in 2023.
- The Committee reviewed the status of the roof and brick façade work at the Public Works building. The committee determined that the cost to fix the building was greater than the longevity of the building and directed staff to put together a Request for Qualifications for a Space Needs Analysis for a new Public Works facility. Tria Architecture was contracted to do the Space Need Analysis and they presented the results to the committee.
- The Mayor, City Engineer, and City Administrator met with the Metropolitan Water Reclamation District (MWRD) regarding drainage issues in the City. MWRD has been working with IDOT on building a larger sewer down 55th Street which will run from Plainfield Road to East Avenue. MWRD conducted a drainage study which included recommendations for Kensington Avenue, Ashland Avenue, Catherine Avenue, Madison Avenue, and Bob-O-Link at 7th Avenue. These projects have been completed.
- The Illinois Environmental Protection Agency mandated that all municipalities provide a complete inventory of their water services that are connected to its distribution system to identify any lead pipes. There are currently 1,557 services in the City's system. Surveys were sent out to all residents and businesses to identify lead pipes. Currently, the City has not identified any lead services and has only 144 services remaining to verify.

PLAN COMMISSION / ZONING BOARD OF APPEALS	
Robert Schwarz - Chairman	
Tina Grotzke - Secretary	
Danielle Edenfield	
Thomas Geraghty	
Jonathan Gertsmeier	
Marco Gutierrez	
Stephen Kehr	
Ron Ward	
Bryan White	

The **Plan Commission/Zoning Board of Appeals (PC/ZBA)** consists of 9 commissioners. The Mayor appoints 3 commissioners from each of the 3 wards in the City of Countryside, with the advice of City Council. The purpose of the commission is to permit municipalities to vary the requirements of the Zoning Ordinance. Variations should be granted solely to provide relief under unusual considerations.

The PC/ZBA met 9 times during 2023. The most significant items reviewed include:

- Recommended denial to grant a variance (Aissatou & Abdoulaye Diallo) to reduce the lot width from the minimum required sixty-five (65) feet to fourteen (14) point four (4) five (5) feet in the R-3 Zoning District for the construction of a new single-family residence.
- Recommended denial to grant a special use to permit a Planned Unit Development (PUD) in order to establish a business development of commercial uses (automobile rental establishment, used automobile retail sales dealership, automobile service use, and automobile parts/accessory store) at 6420 Joliet Road in the B-3 Zoning District.
- Recommended approval to grant a map amendment to update the Zoning Map to reflect all the zoning changes that occurred in the prior year (2022).
- Recommended approval to grant a special use permit (Colleen Bowman) to permit massage therapy, only as a secondary use to the primary business (Baci Salon Boutique) at 5512 S. Brainard Avenue, Suite 101, in the B-2 Zoning District.
- Recommended denial to grant a special use to permit a Planned Unit Development (PUD) in order to establish a business development of commercial uses (automobile service station and drive-through facility) at 6201 Joliet Road in the B-2 Zoning District.

PLAN COMMISSION/ZONING BOARD OF APPEALS CASES		
	2023	2022
Month	Cases	Cases
January	3	3
February	0	1
March	1	2
April	1	3
May	1	3
June	1	1
July	1	3
August	1	1
September	1	0
October	0	1
November	0	4
December	3	2

- Recommended approval to grant a variance (Donald Tietz) to reduce the corner lot front yard setback from the minimum required thirty (30) feet to nineteen (19) feet eight (8) inches for a proposed new covered porch at 5540 S. Edgewood Avenue in the R-1 Zoning District.
- Recommended approval to grant a variance (David Wytmar, AIA, Groundwork Ltd.) to increase the height of a structure from the maximum height of thirty-five (35) feet to thirty-nine (39) feet, including mechanical equipment, from grade for the construction of a self-storage facility at 411 E. Plainfield Road in the M-1 Zoning District.
- Recommended approval to grant a special use permit (Novica Zugic, Novi Grooming) to permit a 2nd location and expanded dog grooming business at 6568 Joliet Road in the B-1 Zoning District.
- Recommended approval to grant a text amendment to the Zoning Code to amend the off-street loading regulations language to prohibit tractors and/or trailers from being parked, dropped, left or stored in any front, side or rear yard of a residential, commercial, office and public or semi-public zones. The amended language provides a more specific and precise location for “where” tractors and trailers, as well as other heavy commercial vehicles, may park for those patrons of current and future hotels/motels.
- Recommended approval to grant a special use (Derek Molis & Jennifer Bozzi) to permit the establishment of an outdoor patio (three-season patio) in front of the proposed restaurant (Caraways) in the B-1 Zoning District. Also, recommended approval to grant variances to waive the requirements of concrete curbed parking lot landscaped areas (landscaped islands) at the end of each row of parking and that not less than 10% of the interior of the parking lot be devoted to landscaping of the parking lot.
- Recommended approval to grant an amendment to the existing special use (88-31-O) to expand the automobile car wash (Fuller’s Car Wash) at 5550 S. Brainard Avenue in the B-2 Zoning District.

POLICE PENSION BOARD
Louis Moravecek - President
Brendan Gleespen - Vice-President
Brandon Edenfield - Secretary
Dave Schutter - Assistant Secretary
Agostino Alonzo - Trustee

The **Police Pension Board** consists of 5 members. Two members of the Board shall be appointed by the Mayor, the third and fourth members of the Board shall be elected from the active members of the Police Pension Fund, and the fifth member shall be elected by and from the beneficiaries of the Police Pension Fund.

The Police Pension Board met 4 times during 2023. The most significant items reviewed by the committee include:

- Discussed and approved annual audit, compliance report, and actuarial reports and valuations.
- Performed an annual review of all contracts related to professional services and fiduciary insurance coverage levels and pricing.
- Performed quarterly reviews of cash and liquid assets on hand relative to cash outflows required for the payment of benefits and professional fees.
- Discussed and developed a cash management policy to guide future reserve levels and withdrawal requests from Illinois Police Officers' Pension Investment Fund (IPOPIF) assets to ensure timely payments of the fund's obligations.
- Reviewed the fund's retained portfolio of annuity investments and made periodic recommendations to liquidate positions and transfer proceeds to the IPOPIF.
- Tallied and reviewed trustee election results and appointed board member positions.
- Approved benefit calculations for retiring officers and memberships into the fund from new officers. Requested portability transfers for new members as appropriate.
- Discussed and approved Qildro Orders affecting member benefit payments as appropriate.
- Performed annual review of statutorily required cost of living increases for pensioners and surviving spouse/dependent beneficiaries.
- Reviewed and discussed ongoing litigation affecting Illinois public pension funds including but not limited to the ongoing consolidation lawsuit which was selected by the Illinois Supreme Court.

SPECIAL EVENTS COMMITTEE

Alderman Scott Musillami - Chairman

Alderman Mark Benson

Alderman Von Drasek

The **Special Events Committee** shall review and make recommendations to the full City Council regarding, but not limited to, capital planning for the City's park system and planning special events, such as: Winterfest, Easter Egg Hunt, Summer Concert Series, and the Children's Christmas party.

The Special Events Committee met once during 2023. The most significant items reviewed by the committee include:

- The Back to School Outdoor Wellness Fair/Celebration and Neighborhood Festival was held the Saturday prior to school starting in August. This event was held at Ideal School Park and the City partnered with School District 105 for the second year. Participants received a back pack filled with back to school items, and each family was also provided with hygiene kits and a box of fresh fruits and vegetables donated from the Greater Chicago Food Depository.
- The Bluegrass and Brews Festival was held at Countryside Park in August. This event featured two local breweries, food trucks, and three bluegrass bands that played from 3:00 p.m. to 9:00 p.m.
- Met with Designer Event Chicago regarding the City's summer concert series. Eight concerts were held during the months of June through August, and a fireworks show was held at the end of the series.
- The annual 2023 Children's Christmas Party was held at Premier Catering. Entertainment was by the Head Spin Guy. This was the most well attended party with approximately 185 attendees.



SUSTAINABILITY COMMITTEE

Alderman Scott Musillami - Chairman

Alderman John Finn

Alderman Tom Mikolyzk

The **Sustainability Committee** is responsible for creating and updating the Sustainability Plan to guide the City into the future sustainably. They are in charge of creating, recommending and administering sustainability programs and initiatives for education and awareness, implementation of sustainability programs, assisting City operations to consider, recommend, and administer appropriate sustainability programs and initiatives.



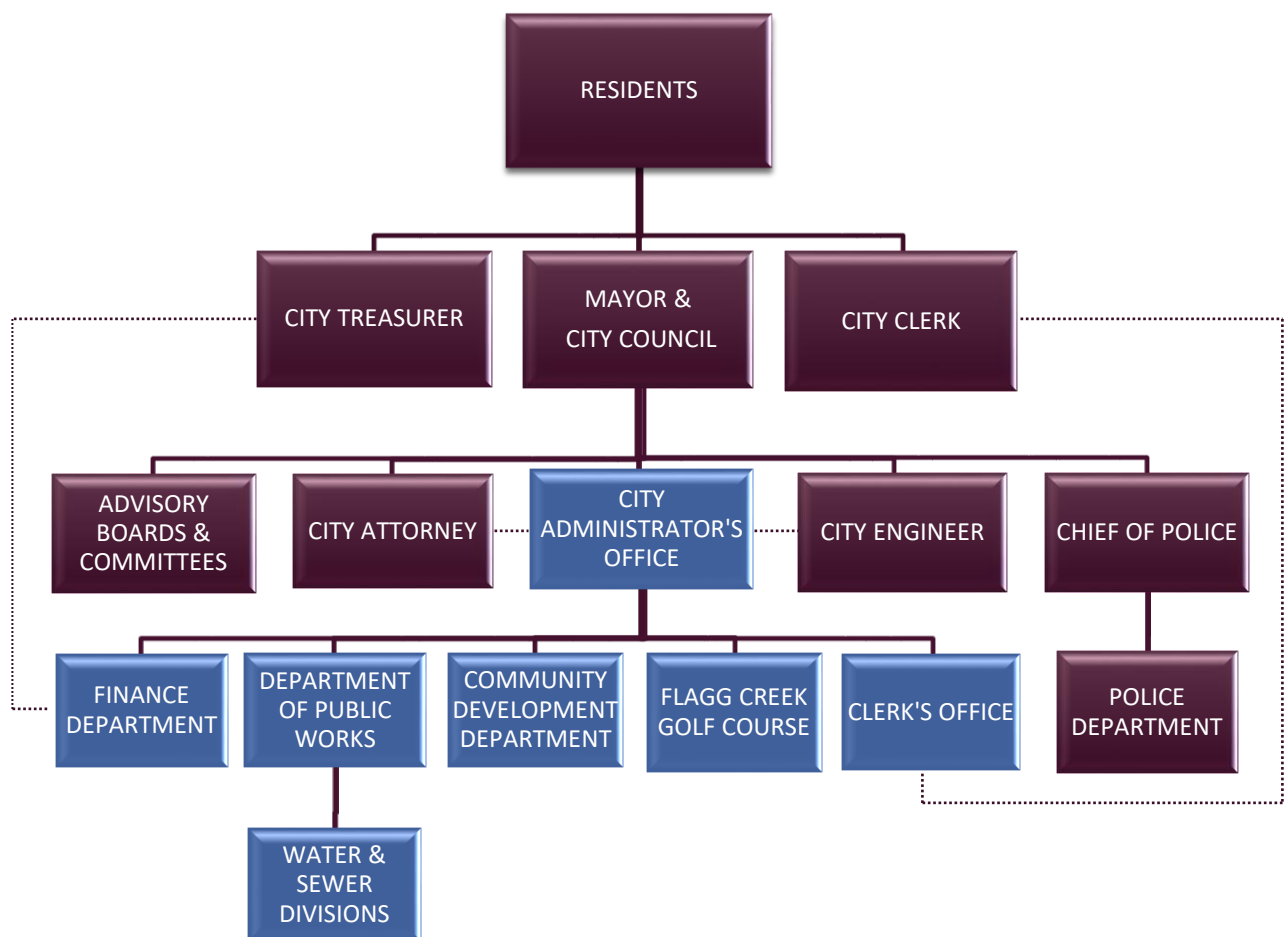
COUNTRYSIDE
LEADING THE WAY IN SUSTAINABILITY

The Sustainability Committee met 3 times during 2023. The most significant items reviewed by the committee include:

- The Committee reviewed the sustainable initiatives completed in 2022 prioritized sustainable actions for the next 18 months.
- A representative of Soltice made a presentation to the committee regarding the State's Illinois Solar for All program. This program provides qualified households up to 50% savings on the supply portion of their energy bills. The committee directed staff to work with Soltice to develop and advertise a program for Countryside residents.
- No Mow 'til Mother's Day was approved by the committee. This program allows homeowners to avoid cutting their lawn or a portion thereof through Mother's Day. This program supports the local ecology, the habitats of pollinators and area wildlife. 72 residents participated in the program.
- Conducting an energy audit was a sustainable goal in 2023. Staff worked with the ComEd Energy Efficiency program to assess energy usage at the Pump House, ESDA building and Flagg Creek Golf Course clubhouse. Recommendations were made to the City Council to participate in this program. The City received \$44,000 of incentives to put towards the cost of improvements including LED light fixtures, lighting controls and HVAC upgrades. It was estimated that the City will save almost \$9,000 a year.
- Continued our work trying to increase the pollinator population. This includes coordination with Lori Harris, Salt Creek Butterfly Farm, who maintains our bee hives.



CITY OF COUNTRYSIDE – ORGANIZATIONAL CHART



THIS SECTION OF THE REPORT INCLUDES ALL THE DEPARTMENTS SHOWN ABOVE IN BLUE AND THEIR MAJOR ACCOMPLISHMENTS FOR THIS YEAR.

Administrator's Office

This office is comprised of 2 full-time employees; the City Administrator and the Executive/Human Resources Assistant. The role of this office is to provide leadership, direction and vision to the City departments. This office is responsible for the general oversight of all City operations other than police.



City Administrator, Gail Paul has lead this office since 2010. With over 30 years of government experience, she serves as the City Council's chief advisor. Her primary responsibilities include oversight of all City departments other than police, implementation of City ordinances and resolutions, risk management, human resource functions, union negotiations, litigation, and public relations.

In addition to the duties above, the City Administrator oversees all economic development activities. The activities include recruiting new businesses, business retention, negotiating redevelopment agreements, and promoting a positive business climate. Gail works with the Community Development Department staff to accomplish these tasks. Highlights will be covered in the Community Development Department section.



Sue Dignin, Executive/Human Resources Assistant works closely with the City Administrator in carrying out the duties of this office. She oversees employee benefits, and serves as the City's claim coordinator for insurance purposes. Sue also coordinates the compilation of Countryside Connections, the City's quarterly newsletter, and serves as the staff liaison to the Board of Fire and Police Commission.

Human Resources

The human resource functions of this office include hiring, disciplining and firing employees, City-wide training, and the administration of all employee benefit programs including health, dental, life insurance, flexible spending account, IMRF pension fund, and two 457 deferred compensation plans. Retirees are allowed to stay on the medical and dental plans.

BENEFIT PROGRAM	SINGLE	FAMILY
Health Insurance	23	51
Dental Insurance	27	53
Life Insurance	54	
Flexible Spending	4	
457 Plan	20	
TOTAL	128	104

The City belongs to the Intergovernmental Personnel Benefit Cooperative (IPBC) which is a cooperative established by units of local government in Illinois to administer some or all of the personnel benefit programs offered by the participating members. The IPBC acts as a public entity risk pool to receive, process and pay such claims as may come with the benefit program of each participating unit. All units participating in the cooperative pool their risks and funds and share in the cost of losses or surpluses. The IPBC pool administers health, dental and life insurance programs. All other benefit programs are administered by this office.

Risk Management

The City is a member of the Intergovernmental Risk Management Agency (IRMA). This agency is a public entity risk pool whose members are Illinois municipalities and other governmental agencies. IRMA manages and funds first party property losses, third party liability claims, workers' compensation claims and public officials' liability claims of its members. IRMA sets claim targets for each municipality. This department monitors both claim frequency by department and by claim type.

Over all, the City is within the IRMA target of 14 claims. However, the police department exceeded their target claims by 2. This relates to auto physical damage which also exceeded its target by 1 as well.

Not all the accidents are the fault of an employee. Of the 3 auto physical claims filed in 2023, only 1 accident was the employee's fault. The other two accidents were covered by the driver at fault and costs of repairs was subrogated or collected by the insurance pool.

The claim information is used to help management direct training resources to areas/departments which have higher risks. Training is provided by IRMA specifically related to risk reduction as well as other organizations.

Employee Recognition

This office recognizes employees when they reach years of service milestones. Employees are given service awards at 5, 10, 15, 20, 25, 30+ years. Based upon the number of years of service they receive a gift certificate for a local establishment of their choosing. The City would like to thank the employees listed in the chart to the right who reached service milestones in 2023.

In addition, luncheons are scheduled at least twice a year to show appreciation to the employees for their hard work. The cost of these luncheons is NOT paid by the City. Halloween is especially fun as employees dress up and get in the spirit of the holiday.

CLAIM FREQUENCY			
DEPARTMENT	IRMA TARGET	2023	2022
Administration	0	1	0
Police	4	6	7
Public Works	9	3	4
Recreation (Golf Course)	1	1	1
TOTAL	14	11	12

CLAIM EXPERIENCE			
CLAIM TYPE	IRMA TARGET	2023	2022
Auto Liability	1	1	1
Auto Physical Damage	2	3	4
General Liability	3	2	0
Property Damage	3	2	4
Workers Compensation	5	3	3
TOTAL	14	11	12

SERVICE AWARDS FOR 2023		
EMPLOYEE	DEPARTMENT	YEARS OF SERVICE
Darrell DuRell	Police	20
Nate McDonald	Police	20
Tim Wherry	Police	20
Joe Ford	Police	10
Maria Gonzalez	Police	10
Liz Saucedo	Clerk	10
Kevin Cerny	Police	5
Connor Rinehart	Police	5
Rich Trent	Comm. Dev.	5



Coffee with the Mayor

This office coordinates the quarterly meetings where residents and business owners can come to meet directly with Mayor Sean McDermott over a cup of coffee. Typically, there will be one or two speakers to educate the public on programs offered by the City and other agencies. Updates on City operations and economic development are often topics of discussion. All those in attendance are given the opportunity to ask questions and bring issues to the Mayor's attention. This year's guest speakers included Illinois Senator Mike Porfiro, State Senate Minority Leader John Curran, Dr. Khaled Asi, and Congressman Sean Casten.



Active August

Active August is a program developed to get the employees both physically and mentally active. Employees are given an opportunity to golf, bowl, take a hike, play bags, or do a craft.



MAJOR ACCOMPLISHMENTS

The primary responsibility of the City Administrator's Office is to oversee all departments' operations other than police. Therefore, accomplishments regarding economic development, and other department specifics will be listed under those departments.

- Implemented 25 ordinances and 7 resolutions adopted by the City Council in 2023 as required. See **EXHIBIT B** for a complete listing of all ordinances and resolutions adopted.
- Presented a slide show at the Cook County Green Town conference regarding the City's decision process in building a net zero energy building.
- Participated in the recruitment of 4 new employees: Two Maintenance Worker I, Office Assistant, and Executive Assistant to the Chief of Police.
- Worked on the sustainable initiatives identified by the Sustainability Committee including energy audits of the Pump House, ESDA building and Flagg Creek Golf Course Clubhouse; educated the public on sustainable issues, coordinated the annual seed give-away program; and purchased a plug-in hybrid vehicle.
- Overhauled the Employee Handbook for new regulations and policies including the Paid Leave for All Workers Act.
- Negotiated a settlement agreement with the architect for the replacement of the Municipal Complex's exterior light fixtures.
- Coordinated the transfer and amendment to the Duckee's Travel Center Redevelopment Agreement (RDA).
- Continued negotiations with Luka Travel Center for the development of the old City Hall property.
- Began negotiating an RDA with Illinois Harley Davidson for the purchase of the adjacent vacant store and the expansion of their dealership.
- Organized and participated in four Coffee with the Mayor events.
- Worked with the City Engineer and Public Works Superintendent on the delivery and installation of the Route 66 sign on private property.
- Coordinated the Active August program for the second year. The purpose of this program is to get employees away from sitting at their desks and become both physically and mentally active.
- Serve as the Chairman to the Lyons Township Area Communication Council and the delegate to IRMA, the City's insurance pool.
- Oversaw the City Council Orders regarding the suspension/revocation of licenses for two businesses.

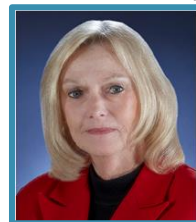
Clerk’s Office



This office is comprised of 3 full-time employees; the Deputy Clerk, Senior Clerk, and Office Assistant. This office plays a critical role in the daily operations of the City.

Deputy City Clerk, Liz Saucedo oversees the day to day operations of the Clerk’s office. The primary responsibility of this office is to maintain all official records for the City.

However, as the first point of contact, the Clerk’s Office acts as a central hub. The staff, **Karen Melone** and **Molly Rodriguez** are extremely knowledgeable about City services and answer dozens of phone calls each day in addition to assisting the public with a variety of requests.



Open and Transparent Government

The Deputy Clerk is the City’s Freedom of Information Officer and is responsible for processing all Freedom of Information Act (FOIA) requests. The City processed 273 FOIA requests in 2023. The Deputy Clerk is also the Open Meetings Act (OMA) designee for the City of Countryside, ensuring that required training is completed and that all meetings are in compliance with the Act.

Meetings Preparation

The Clerk’s office is responsible for scheduling the many committee, commission, and City Council meetings. There were 86 meetings in 2023. The staff prepare agendas and minutes in accordance with the OMA. After meetings, staff ensures that all follow up is completed. This includes the recording of ordinances and resolutions, execution of documents and action items resulting from City Council direction.

Licenses

Business licenses, registrations and special event licenses are processed and administratively approved in the Clerk’s office. This helps to expedite the process. Liquor licenses are also processed with review by the Liquor Commissioner and approval by City Council.

Elections and Voting

The Clerk’s office staff are registered as Deputy Registrars with the Cook County Elections office. They are available to assist residents with voter registration.

The Deputy Clerk is responsible for facilitating all election filings and related public notices.

DESCRIPTION	2023	2022
# Business Licenses	461	450
# Liquor Licenses	46	47
# Special Use/Special Event Permits	35	47
# Raffles Permits	3	1
# Garage Sale Permits	69	52
# Real Estate Transfers	103	54
# FOIA Requests	273	257
# Tree Program Applications Processed	73	66
# Library Reimbursements	150	147
# Pool Reimbursements	25	28
# New Voter Registrations	15	47
# Foreclosures	4	3
# Seniors registered for snow removal	266	258

Resident Programs and Payment Processing

There are many community programs which are facilitated through the Clerk’s office. These include: library and pool reimbursements, senior snow removal, shared-cost tree program, senior ride program, community garden, and others. The Clerk’s staff accept payments for all City revenue other than property taxes and State shared revenues. This includes revenue from water bills, permits, inspections, real estate transfers, vehicle fuel tax, and restaurant tax.

MAJOR ACCOMPLISHMENTS

- Deputy Clerk Saucedo was sworn in by Mayor McDermott.
- Trained the new Office Assistant, Molly Rodriguez. This is the first new employee in the clerk's office since 2016.
- Assisted in the upgrade of the City's website.
- Continued development of the City's social media presence by increased use of the City's Facebook page.
- Processed 7 new resolutions and 25 new ordinances. Ensured that the City Code was updated for all new ordinances.
- Worked with businesses to issue 461 new licenses and 46 liquor licenses.
- Continued to develop process improvements by meeting with other departments to find ways to assist each other.
- Clerk's Office continued the City's Angel Tree Program in 2023. We assisted 116 residents in need this past holiday season. Even though it is disheartening that there are this many families in need in Countryside, we are happy that we are able to offer the program and happy that there are the "Angels" out there that continue to make this program as successful as it is.
- Expanded department knowledge through attendance at the following training program:
 - 2023 Institute of Municipal Clerk's in Bloomington, IL
 - Supervisor Training through the Illinois Public Employer Labor Relations Association
- Serve as the staff liaison to the Special Events Committee. Coordinated WinterFest, St. Patrick's Day Parade, Easter Egg Hunt, Concert Series, Back to School Fair, Blues and Brews Festival and the Children's Christmas Party.



Community Development Department

This department is comprised of 3 full-time employees and 2 part-time employees; the Building Commissioner, Planning Manager, Permit Specialist, and part-time Plumbing Inspector and Code Enforcement Officer. The department encompasses Building, Zoning, Code Enforcement, and Economic Development. The oversight of this department is divided up between the City Administrator (Economic Development) and the Building Commissioner (Building, Code Enforcement and overall management of the department).

Plan Review & Building Construction Inspections

Kevin Wagner, Building Commissioner performs a comprehensive review of all submitted documents, and plans for all scopes of the project. The review will insure that the proposed construction meets the intent of the building code and any local City amendments. The Building Commissioner performs these required reviews as part of the general services offered by the Community Development Department. The department also performs all fire protection reviews including fire alarms, kitchen suppression systems, and residential and commercial fire sprinklers. The City coordinates all inspections with the Pleasantview Fire Protection District. Since January 2020, the Building Commissioner performs all inspections as required for conformance of the building & fire codes with the exception of plumbing and health inspections.



Planning & Zoning

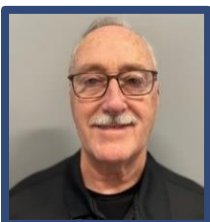
Municipalities use zoning to establish land use within their borders. The City's Zoning Map see **EXHIBIT C** establishes a zoning designation (i.e. R-1 One-Family Residence, B-1 Retail Business, etc.) for each property within the City. Zoning regulations are based upon the City's adopted development plans and overall City policies and objectives, which are intended to serve the City as it deals with future growth and development. The regulations dictate what may be built, what type of business may move in, what structures may be built, etc. on a given property. In the event a new development does not meet the Zoning Code, the owner may petition the Plan Commission/Zoning Board of Appeals (PC/ZBA) for a variance or special use depending on the project. **Richard Trent, Planning Manager** serves as the staff liaison to the PC/ZBA.



Building Permits

Janice Bodinet, Permit Specialist is the gatekeeper for all permits including their acceptance, processing, issuance, and follow-up. There are many types of permits ranging from new construction, remodels, additions, fire protection, fences, driveways, roofs, and utility right-of-way work. The permit specialist also registers contractors, issues certificates of occupancy, keeps track of monthly assessor data and statistics, issues annual elevator licenses, and is

the information coordinator and file keeper for the building division of the Community Development Department.



Plumbing Inspections

Mike Tatro, Plumbing Inspector reviews plumbing permits and inspects residential and commercial properties. The Plumbing Inspector is able to perform rental housing inspections, general permit inspections, and general code enforcement issues.

Code Enforcement & Rental Housing

Cheryl Jordan, Code Enforcement Officer investigates and processes all property maintenance complaints and is also the Rental Housing Compliance inspector. Cheryl inspected 168 rental units in 2023. Most rental inspections require multiple inspections. Cheryl investigates all property complaints in regards to site, building maintenance, housing regulations, to signage enforcement. There were 550 code enforcement cases in 2023. She also performs all tri-annual rental housing inspections for compliance with the City rental housing code and the International Property Maintenance code. The City tries to work with code violators to give them an opportunity to voluntarily correct the violation to avoid citations.



Economic Development

The City Administrator is the staff liaison to the Economic Development Committee and is responsible for planning and directing economic development activity within the City. She also works closely with the Planning Manager to assist developers with proposed site plans and location assistance. New materials have been developed for the website and distribution to better assist developers and potential end users. Responsibilities include marketing and promoting the City to attract new businesses, support retention and expansion of existing businesses, and to develop short and long range plans for the City as it relates to community development.

DESCRIPTION	2023	2022
# Permits Issued	695	634
# Permit Entered	744	673
Value of Permits Issued	\$20,599,389	\$18,159,132
Permit Revenue	\$449,527	\$267,077
# Reviews Completed	1,502	1,439
# Inspections Completed	2,743	1,904
# Citations Issued	261	132
# Code Enforcement Cases	550	475
# Code Enforcement and Rental Inspections	1,220	1,281
Value of Fines Collected	\$114,250	\$25,200

MAJOR ACCOMPLISHMENTS

- Issued 695 permits this year, with a construction value of \$20,599,389 which is an increase of 13% in construction value from 2022. Even though construction materials continue to fluctuate with the economy, permits were up 10% from 2022. Some of the larger projects that came through the department in 2023 include: Country Cup interior remodel, All Star Pediatrics expansion/addition, Lucky Dog, TJ Maxx/Home Goods interior remodel for additional sales areas, Honey Jam exterior improvements and a new storage building at 411 E Plainfield Road.
- Issued 261 citations for code violations in 2023. Code enforcement efforts are continuously ongoing with issues of residential and commercial property maintenance and work started without a permit. We also issue citations for the Pleasantview Fire Protection District for fire code violations.
- Physicians Immediate Care located at 800 W Plainfield Road is scheduled to open in March of 2024. This is a new medical facility.
- 411 E Plainfield Road will be a 3-story 94,182 square foot self-storage building. Construction is underway.
- All Star Pediatrics at 6410 Joliet Road doubled in size by expanding into the space next door. This new 4,600 square foot build-out includes storage and exam rooms.
- The iconic Country Cup at 6201 Joliet Road completed an interior remodel. This included new interior walls, seating, flooring, counters, tables and a kitchen remodel.



- TJ Maxx / Home Goods at 5555 Brainard Avenue completed an expansion to their sales area for men's, boys and luggage. This area was previously storage.



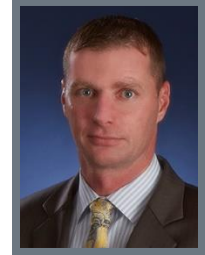
- The number of inspections increased by 44% this year. All inspections for building, mechanical, electrical, plumbing and accessibility remain in-house. The Pleasantview Fire Marshal inspects the fire protection systems. All reviews for building, mechanical, electrical, plumbing, accessibility and fire protection remain in-house.
- In 2023 there were no building code related changes.
- On July 12, 2023 an EF-1 tornado touched down in Ward 2 with winds of 110 miles per hour. Community Development along with help from the Village of La Grange Park conducted 301 inspections over a two (2) day period. There were 103 damaged single family homes and 2 damaged multi-family commercial buildings. Most damage was limited to roof, siding, gutters, fascia, soffits and windows. We also worked closely with the Countryside Police Department and the Pleasantview Fire Protection District during this disaster.



Finance Department

This office is comprised of 3 full-time employees and 1 part-time employee; the Finance Director, Senior Accountant, Senior Clerk, and Account Clerk. Major responsibilities of the Finance Department include budgeting, financial reporting, administration of accounts receivable/payable, utility billing, debt and investment management, grant administration, and providing complex financial modeling and analytics to support City-wide departments, programs, and initiatives.

Finance Director, Dave Schutter, CFA, CPFO oversees the day to day operations of the department. The Finance Department also oversees the Information Technology function and provides a high level of internal support to the other departments and functional areas. In addition, the department supports residents and businesses with respect to utility billing functions, fee assessments, tax abatements and incentives, tax increment financing, and accounts receivable and payable.



Budget

The Finance Director works closely with the City Treasurer, Finance Committee and City Administration in assembling and recommending a budget to the City Council. The budget process begins with department requests which are reviewed by the City Administrator and Finance Director. The preliminary General Fund/Capital Fund budgets are presented in the fall to develop property tax levy/abatement recommendations to the Finance Committee and City Council. Budgets for all City funds are introduced in January/February and are refined as required until the final budget adoption in April following a public hearing.

Financial Reporting and Grant Administration

The Treasurer and Finance Director report the budgetary performance and financial position of the City on a monthly basis. This Treasurer's Report includes an analysis of budget to actual amounts with explanations for major variances, the cash and fund balances, and investment activity and performance (quarterly). The City also issues a Comprehensive Annual Financial Report currently audited by Baker Tilly Virchow Krause, LLP (available on City's website). The Finance Department is responsible for monitoring the receipts, disbursements, and reporting of grant programs and works with Administration and the City Engineer with respect to grant applications and reimbursement processes. The department also determines any special grant audit or other financial reporting requirements. Please see **EXHIBIT D** for additional grant information.

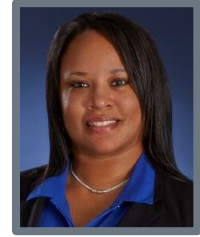
Senior Accountant, Meiling Lieu, CPA processes the bi-weekly payroll, manages accounts payable and receivable (other than utility billing), prepares journal entries, reconciles bank accounts, processes the quarterly hotel/motel tax returns, and works closely with the auditors to complete the Annual Comprehensive Financial Report.



Account Clerk, Kelvin (Kelly) Keach is a retired CPA with over 25 years of experience serving local government finance offices. Kelly works part-time for the Finance Department performing a variety of duties. He serves as the primary accounts payable clerk while assisting the Finance Director and Senior Accountant with high profile projects involving financial analytics, reporting, and implementation of technology solutions, workflows, and integrations that streamline processes across City departments.

Utility Billing

Senior Clerk, Holly Williams maintains the utility billing system. Holly prepares an electronic meter read file which is used by the Water Operators to obtain meter readings. Holly then downloads the readings and prepares the monthly utility bills and monthly reporting package for the Lead Water Operator and Finance Director. She also processes the monthly restaurant and gasoline use tax returns and serves as the primary collection agent for all past due accounts.



Information Technology

The City outsources its information technology needs to Merging Technologies. This IT function ensures the overall safekeeping/security of the City's data, backup files and servers, hardware needs, software upgrades, licenses, and the email exchange server.

Financial Highlights

DESCRIPTION	2023	2022
Sales Taxes (Trailing 12 Months)	\$10,986,447	\$10,738,445
Sales Tax Growth (Y over Y)	2.31%	1.66%
Income Taxes (Trailing 12 Months)	\$1,025,359	\$1,046,121
% Change (Y over Y)	(1.98%)	29.84%
Gaming Machines in City	91	111
Gaming Taxes (Trailing 12 Months)	\$387,024	\$383,170
% Change (Y over Y)	1.00%	1.11%
Water Billing Accounts	1,589	1,585
Gallons Billed (Trailing 12 Months)	494,503,000	501,036,000
Gallons Purchased (Trailing 12 Months)	535,817,000	545,799,000
Unaccounted for Flow	7.7%	8.20%

- Sales taxes represent the primary revenue source for the general fund – 68% of total FY 24 budgeted revenues. Sales tax receipts have grown by over 16.24% from pre-pandemic levels achieved in fiscal year 2019. Tax growth has been industry sensitive and has been facilitated by strong revenue receipts from the Automotive & Filing Station, Food, Eating and Drinking Place, Lumber & Building Hardware, and Furniture & Household sectors. However, high inflation, supply chain issues, and rapid monetary policy tightening can start to wear on demand in both the global and the local economy and could pose significant growth risks going forward.
- Income taxes (Local Government Distribution Fund “LGDF”) distributions from the State represent the second largest revenue source at just over 5% of budgeted general fund revenues. Collections are showing significant growth from levels achieved just three years ago. This growth was facilitated by a tight labor market - very low unemployment rates coupled with wage inflation. In addition, growth has also been achieved from an increase in corporate profits and corporate income tax receipts from the State.
- Restaurant taxes represent the 3rd largest revenue source for the general fund – significant growth was achieved year over year for the past two years from healthy consumer demand.

MAJOR ACCOMPLISHMENTS

- For the 10th consecutive budget cycle City operations were supported without the use of an annual property tax.
- The City received the Certificate in Achievement for Financial Reporting from the Government Finance Officers Association (GFOA) for the 17th consecutive year for the 2023 audit.
- The City earned the Distinguished Budget Award from the GFOA for the 8th consecutive year for the fiscal year 2024 document. This award reflects the ongoing commitment of the City Council and staff to meeting the highest principles of governmental budgeting.
- Effectively managed completion of Annual Comprehensive Financial Report document with no auditor adjusting entries or management letter comments/deficiencies for the last three years.
- The City has continued to maintain its high investment grade credit ratings of AA from Standard & Poor's and Aa2 from Moody's Investor Service – these credit rating levels are indicative of communities with a very strong capacity to meet financial commitments.
- Under their assessment methodologies, these credit rating agencies frequently cited the City's strong management with good financial policies and historically strong budgetary performance in support of their ratings.
- Advertising the benefits of InvoiceCloud, the paperless processing of bills and payments has improved participation. Below are some stats for 2023.
 - 34% of customers made an online payment in 2023. This represents a 16% increase over the prior year.
 - 22% of customers converted to paperless invoices in 2023. This is a 63% increase from the year before.
 - 16% of payers enrolled in AutoPay this past year. That's 50% more than in 2022.
- Based on conservative budgetary practices, a strong local economy, and the initial implementation of the accelerated police pension funding plan, the general fund produced a preliminary surplus variance of nearly 2.5 million.
- The Finance Committee committed this preliminary surplus funding toward an additional contribution to the police pension fund.
- As a result of the successful implementation of the accelerated police pension funding plan, the City's police pension plan is now over 90% as of 4/30/23. The next actuarial report will be completed as of 4/30/24 in which we anticipate another increase in the funding level.

Department of Public Works

This department is comprised of 13 full-time employees; the Public Works Superintendent, Building Maintenance Technician, Mechanic, Crew Chiefs, Maintenance Worker 2, Maintenance Worker 1, Lead Water Plant Operator, and Water Plant Operator. This department is responsible for the maintenance of public buildings and property, including parks, rights-of-way, water distribution system, and sanitary sewer system in Ward 2.

Public Works Superintendent, Jesse Serna oversees all the activities in this department. The primary responsibilities of this department include snow plowing City streets, sidewalks, park pathways, 250 driveway aprons for senior citizens; residential leaf pick-up, brush chipping, street sweeping, street/parkway/sidewalk/streetlight repairs, routine maintenance of public buildings, and being on call 24/7 for emergency call-outs.



Street Maintenance

The City's Department of Public Works provides exceptional services to our residents. We often receive calls and emails at City Hall about the excellent snow plowing performed by the staff. They maintain 17 miles of local roads in our community as well as the sidewalks. Besides snowplowing, they must maintain the streets after storms to remove any hazards.

The Superintendent works closely with the City Engineer to update the Streets Condition Map, and the 5-Year Street and Alley Resurfacing Plan, see **EXHIBIT A**. This allows the Infrastructure Committee to make informed resurfacing decisions each year.

Leaf Pickup

This program is by far the most labor intensive of the services provided. It typically takes about one week to make a full cycle of the City. This program collected 448 yards of leaves this year.

Park/Public Property Maintenance

People often do not realize the magnitude of the public properties maintained by this department including 9 parks, 4 buildings, and right-of-ways. See **EXHIBIT E** for a complete listing of all the properties maintained by DPW.

DESCRIPTION	2023	2022
# Snow plowing trips	20	17
Tons of salt	520	759
# Public properties maintained	101	101
Truckloads of brush	76	64
Yards of leaves	510	448
Amount of dump charges	\$7,000	\$12,000
# DOL drug tests	8	8
Driveway aprons plowed	240	250

MAJOR ACCOMPLISHMENTS

- Made 20 snow plowing trips including City street, public buildings' parking lots, city sidewalks and 240 driveway aprons for senior citizens.
- Installed holiday lights and decorated Memorial Park and City Hall, decorated the streetscapes on LaGrange Road, and decorated the street poles with garland.
- Picked up and disposed of 510 yards of leaves and 76 truckloads of brush.
- A new leaf disposal company was needed this year. Staff acquired multiple quotes with the lowest being \$15,000. DPW was able to cut the cost for leaf disposal services to \$7,000 by performing the service in house.
- Repaired curb and sidewalks in various locations within the City.
- Planted 72 parkway trees.
- Removed 42 diseased/dead parkway trees
- Coordinated the MWRD drainage project which included replacement of existing curb-line drainage structures with high efficiency inlets; curb and gutter removal and replacement; pavement removal and replacement; and parkway topsoil and sod restoration.
- Removed tornado debris in Ward 2 with the help of surrounding communities and local tree service contractors.



Department of Public Works - Water & Sewer Divisions

Water/Sewer is a division of the Department of Public Works. The goal of the division is to provide the highest possible water quality and consumer confidence, while continuing our commitment to maintaining and improving the infrastructure. **Wes Phenegar, Lead Water Plant Operator and Don Decker, Water Plant Operator** run the day to day operations of this division. Some of their major responsibilities include infrastructure maintenance, meter reading, and quality assurance.

Infrastructure

This division is responsible for maintenance of its storage and pumping facilities, and oversight and maintenance of the City's water main infrastructure that provides water to the residents, businesses and customer towns, Indian Head Park and La Grange Highlands. They provide customer service to the residents, and are on call 24/7 in the event of emergencies that may affect the system. This year, the staff oversaw the repair of 5 water main breaks. Staff also works closely with the City's Engineer to review the infrastructure and make recommendations to the Infrastructure Committee on replacements.

Meter Reading

The staff is also responsible for the water meter reading. They obtain a disc from the Finance Department monthly and perform drive-by readings. Once analyzed, unobtainable reads are addressed, sometimes requiring the meter and transmitter to be repaired and/or replaced. In addition, this department performs final readings as properties change ownership.

DESCRIPTION	2023	2022
# Watermain breaks	5	9
# J.U.L.I.E. locates	2,450	1,940
# Service requests	129	117
# Hydrants Replaced	2	2
# Valves Replaced	2	0
# Meters Replaced	6	86
# MXUs Replaced	6	84
# Hydrants painted	131	180
Water Accountability	92.43%	91.80%

Quality Assurance

The staff performs quality assurance sampling and monitoring tests and constantly strives to meet and or exceed EPA and IEPA guidelines. This department is responsible to issue the City's Consumer Confidence Report each year which contains information on the source of the City's water, contaminants detected in the water as well as education information. This report can be found on the City's website.

Sanitary System

In addition to the water responsibilities this department oversees and maintains the sanitary collection system and lift station that services the City's Ward 2 area, constantly striving to meet or exceed MWRD and IEPA regulations. Every year MWRD requires the City to perform inspections of its sanitary system including inspection of all residential and commercial sump pumps to verify that there is no cross connection with the sanitary system.

Customer Service

The staff provides timely services as requested. The most common are J.U.L.I.E. locates. There were 2,450 requests received in 2023, up from 1,940 or 26% from 2022 as the result of the Central Tri-State Tollway Project, East Avenue Project, City water main projects, and various construction projects completed in 2022. Staff must go out to the property and mark where our infrastructure is located so that the requester stays clear of it during their construction. Staff responded to 129 service requests, down from 117 in 2022, ranging from frozen pipes and leaks to water usage and billing complaints, and final reads for property sales.

MAJOR ACCOMPLISHMENTS

- Completed 2,450 JULIE locates, a 26% increase from 2022, largely due to the Central Tri-State Tollway Project, East Avenue Project, City Water/Storm Sewer projects, and various other construction projects.
- The water accountability for calendar year 2023 was 92.43% an increase of .63%.
- There were 5 water main breaks in the system in 2023 and 3 B-Box repairs. The City's commitment to replacing aging water mains is a big reason for the low number of breaks annually and the higher water accountability.
- Repainted the fire hydrants in Ward 1.
- The hydrant maintenance program exposed several repair issues, all of which have been addressed.
- There were 15 backflow inspections performed in the Ward 2 sanitary system with the involvement of the Community Development Department in accordance with the Metropolitan Sanitary District Inflow and Infiltration Program requirements.
- A valve exercising program consisting of 334 valves were exercised to ensure all valves are operational and reliable for any emergency situations.
- Our 12" Cla-Val control valve was repaired and rebuilt. The control valve is one of two control valves responsible for maintaining the City's water reservoir levels.
- Purchased a 2023 Ford F350 pick up truck to replace the 2008 Water Department truck.
- The City completed the installation of a new water main on Sunset Avenue consisting of 8" and 12" PVC piping stretching 3,127 feet to replace the previous 6" water main.



Flagg Creek Golf Course

The Flagg Creek Golf Course (FCGC) is owned equally by the City of Countryside and the Pleasant Dale Park District. The City assumed administrative oversight of the golf course in September 2014. FCGC is a premiere 9-hole course with a lighted driving range, a club house available for private parties, and a full service bar with a limited food service concession operation.



Patrick Jeter joined the Flagg Creek team as the new General Manager in October of 2021. With over a decade of golf industry experience, Patrick brings a practical approach to course management inclusive of understanding the nuances of balancing resources/priorities in order to ensure revenue targets and profitability goals are met. Patrick's responsibilities include strategic planning for the golf course, making capital improvement recommendations to the Flagg Creek Advisory Board and public relations.

Michele Sullivan started in 2014 as the Assistant Manager. She has over 30 years of experience in the golf industry. Michele's experience includes being a caddy, and head golf coach at a high school. Michele oversees the proshop, maintains the weekly schedule, coordinates all golf outings, maintains the website, coordinates marketing and promotions with the General Manager, and oversees all of the golf leagues.



Aaron Hill joined the Flagg Creek team in March of 2022 as the Superintendent. He has over 20 years of experience maintaining golf courses. His responsibilities include fungicide fertilization application, tree removal/replacement, landscaping, course maintenance and planning as well as making recommendations on the long term capital plan.

DESCRIPTION	2023	2022
# Paid Rounds Played	47,012	43,024
# Comp'd Rounds	109	89
# Golf Outings	63	59
# Private Parties	17	13
Golf Course/Range Revenues	\$1,389,392	\$1,195,202
Pro Shop/Concession Revenues	\$315,925	\$261,727
Total Revenues	\$1,705,317	\$1,456,929



MAJOR ACCOMPLISHMENTS

- 2023 rounds grew from 43,024 in 2022 to 47,012 which represents an increase of 8.5%. At the same time total revenues grew from \$1,456,929 to \$1,705,317 representing an increase of \$248,388 or 17%. These results were accomplished without an increase in green fee and range fee rates from the 2022 season levels.
- Continued operating an efficient food and beverage model with simple menu items such as hot dogs, brats, and pizza along with small snacks and candy. Increased net profits from concessions by \$36,720 or 38.5% over 2022.
- Capital outlays of just under \$66,000 were completed during the year which included deck improvements previously approved by the Advisory Board and member entities, preliminary engineering work regarding the potential cart path restoration work, and the purchase of golf cart replacements.
- Aggressively marketed prepaid online rounds with discounted green fees and dynamic pricing through GolfNow online channels which significantly reduced the labor required to schedule tee times.
- Implemented labor control practices course-wide which limited total personnel costs to less than 38.5% of revenue. This represents a significant improvement from pre-pandemic levels where personnel costs were running at 55% of revenues.
- Retrofitted all lights on the driving range as well as the clubhouse and maintenance facilities with efficient LED lighting. This project will provide a 1-year payback to the course.
- Returned two in-house events. We had night golf which was a sold out event with over 70 golfers coming out. Also brought back Breakfast with Santa on two days in December with over 100 people coming to enjoy the event.
- 96.3% of golfers recommended Flagg Creek according to Golf Now reviews. Out of 325 reviews on Golf Now, Flagg Creek has achieved an average rating of 4.6 out of 5 stars. Of 258 Google reviews Flagg Creek has achieved an average rating of 4.3 out of 5 stars.
- For 2023, the golf course generated a net operating profit before capital outlays and profit sharing distributions of just under \$653,000. This result provides significant resources to complete capital improvement projects in the future, while also providing the member entities with profit sharing distributions to be used to support various programs.





EXHIBITS



City of Countryside
5 Year Plan
Construction & Engineering Cost Estimate
January 18, 2024

Exhibit A

STREET	FROM	TO	LENGTH (FT.)	E-E WIDTH (FT.)	AREA (S.Y.)	Improvement Type	Construction & Engineering Cost
YEAR 2023							
No Resurfacing Completed							\$ -
		Totals	0	0.0	0		\$ -
YEAR 2024							
Sunset Avenue	71st St	Stalford Rd	3100	30	10,333	Resurface Spot C&G	\$ 470,166.67
67th Street	Sunset Ave	East Limit	775	23	1,981	Resurface Spot C&G	\$ 90,115.28
Lorraine Drive	Rosemary Ct	Rose Ave	545	29	1,726	Resurface Full C&G	\$ 181,212.50
Rose Court	South End	58th St	250	22	611	Resurface Full C&G	\$ 85,555.56
Rose Avenue	Lorraine Dr	58th St	490	27	1,470	Resurface Full C&G	\$ 165,375.00
		Totals	5,160	1.0	16,121		\$ 992,425.00
YEAR 2025							
Kensington Avenue	Joliet Road	North Limit	810	28	2,520	Resurface Spot C&G	\$ 119,700.00
57th Street	Kensington Ave	LaGrange Rd	1910	31	6,473	Resurface Spot C&G	\$ 307,456.94
Catherine Avenue	South End	57th St	310	30	1,033	Resurface Spot C&G	\$ 49,083.33
Ashland Avenue	South End	57th St	310	30	1,033	Resurface Spot C&G	\$ 49,083.33
		Totals	3,340	0.6	11,059		\$ 525,323.61
YEAR 2026							
Dansher Road	55th St	North Limit	2675	27	8,025	Widening & Full C&G	\$ 1,123,500.00
		Totals	2,675	0.5	8,025		\$ 1,123,500.00
YEAR 2027							
Kensington Avenue	Plainfield Rd	54th St	490	30	1,633	Resurface Spot C&G	\$ 85,750.00
Ashland Avenue	55th St	Plainfield Rd	465	30	1,550	Resurface Spot C&G	\$ 81,375.00
6th Avenue	55th St	Plainfield Rd	1125	30	3,750	Resurface Spot C&G	\$ 196,875.00
		Totals	2,080	0.4	6,933		\$ 364,000.00

ORDINANCES

Exhibit B

01/11/23	23-01-O	AN ORDINANCE REDUCING THE NUMBER OF CLASS "A" AND CLASS "F" LIQUOR LICENSES AND INCREASING THE NUMBER OF CLASS "W" LIQUOR LICENSES.
01/11/23	23-02-O	AN ORDINANCE AMENDING SECTION 2-1-3 OF THE MUNICIPAL CODE OF THE CITY OF COUNTRYSIDE INCREASING THE COMPENSATION FOR MEMBERS OF THE BOARD OF FIRE AND POLICE COMMISSIONERS.
01/25/23	23-03-O	AN ORDINANCE INCREASING THE NUMBER OF CLASS A LIQUOR LICENSES AND DECREASING THE NUMER OF CLASS W2 LIQUOR LICENSES.
02/22/23	23-04-O	AN ORDINANCE DECREASING THE NUMBER OF CLASS "U2" LIQUOR LICENSES.
03/08/23	23-05-O	AN ORDINANCE INCREASING THE NUMBER OF CLASS "F" LIQUOR LICENSES.
03/22/23	23-06-O	AN ORDINANCE DECREASING THE NUMBER OF CLASS "O" LIQUOR LICENSES.
03/22/23	23-07-O	AN ORDINANCE ADOPTING 2022 ZONING MAP.
04/12/23	23-08-O	AN ORDINANCE PROVIDING FOR SUPPLIMENTAL APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023.
04/12/23	23-09-O	AN ORDINANCE DECREASING THE NUMBER OF CLASS "F" LIQUOR LICENSES.
04/26/23	23-10-O	ANNUAL APPROPRIATION ORDINANCE FOR FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024.
04/26/23	23-11-O	AN ORDINANCE APPROVING A SPECIAL USE TO PERMIT MASSAGE THERAPY, ONLY AS A SECONDARY USE TO THE PRIMARY BUSINESS (BACI SALON BOTIQUE) AT 5512 S. BRAINARD AVE SUITE 101.
05/24/23	23-12-O	AN ORDINANCE DECREASING THE NUMNER OF CLASS "A" LIQUOR LICENSES AN INCREASING THE NUMBER OF CLASS "B" LIQUOR LICENSES.
05/24/23	23-13-O	AN ORDINANCE ADJUSTING WATER RATES.

05/24/23	23-14-O	AN ORDINANCE AMENDING DELIVERIES AND PICK UPS AT BUSINESS ESTABLISHMENTS ADJACENT TO RESIDENTIAL USES.
06/14/23	23-15-O	AN ORDINANCE APPROVING A VARIATION TO 5540 SOUTH EDGEWOOD AVENUE.
06/14/23	23-16-O	AN ORDINANCE AMENDING DELIVERIES AND PICK UPS AT BUSINESS ESTABLISHMENTS ADJACENT TO RESIDENTIAL USES.
07/17/23	23-17-O	AN ORDINANCE APPROVING NO RIGHT TURN FROM EAST AVENUE ONTO 56TH STREET, 57TH STREET AND 58TH STREET.
08/09/23	23-18-O	AN ORDINANCE APPROVING A VARIATION TO 411 EAST PLAINFIELD ROAD.
08/09/23	23-19-O	AN ORDINANCE GRANTING SPECIAL USE VARIATION 6568 JOLIET ROAD.
09/13/23	23-20-O	AN ORDINANCE INCREASING THE NUMBER OF CLASS "F" LIQUOR LICENSES.
09/27/23	23-21-O	AN ORDINANCE AMENDING ZONING CODE SECTION 10-10-6 TO INCLUDE OFF-STREET LOADING REGULATION INVOLVING THE PARKING, DROPPING, LEAVING OR STORAGE OF TRACTORS AND/OR TRAILERS IN THE CODE.
12/13/23	23-22-O	AN ORDINANCE ABATING TAXES LEVIED FOR TAX YEAR 2023 HERETOFORE LEVIED TO PAY PRINCIPAL AND INTEREST ON ALL OUTSTANDING SERIES OF GENERAL OBLIGATION BONDS OF CITY OF COUNTRYSIDE, COOK COUNTY ILLINOIS.
12/13/23	23-23-O	AN ORDINANCE GRANTING A SPECIAL USE TO PERMIT AN OUTDOOR PATIO AT CARAWAYS IN THE B-1 ZONING DISTRICT AT 6562 JOLIET ROAD.
12/13/23	23-24-O	AN ORDINANCE GRANTING VARIANCES TO WAIVE THE REQUIREMENTS OF CONCRETE CURBED PARKING LOT LANDSCAPED AREAS AND THAT NOT LESS THAN 10% OF THE INTERIOR PARKING LOT BE DEVOTED TO LANDSCAPING OF THE PARKING LOT AT 6562 JOLIET ROAD (WILLOW PLAZA).
12/13/23	23-25-O	AN ORDINANCE GRANTING AN AMENDMENT TO THE EXISTING SPECIAL USE (88-31-O) TO EXPAND THE AUTOMOBILE CAR WASH (FULLER'S CAR WASH) AT 5550 S. BRAINARD AVENUE.

RESOLUTIONS

01/25/23	23-01-R	A RESOLUTION AUTHORIZING THE ASSIGNMENT OF THE REDEVELOPMENT AGREEMENT FROM HOFFMANN NEW HORIZONS CORP, AND ITS AFFILIATE, OWNER, HOFFMANN HODGKINS COUNTRYSIDE LLC.
02/22/23	23-02-R	A RESOLUTION IN SUPPORT OF THE 2023 CDBG APPLICATION.
03/08/23	23-03-R	A RESOLUTION SUPPORTING AND CONSENTING TO A CLASS 6B REAL ESTATE TAX ASSESSMENT APPLICATION FOR AN INDUSTRIAL FACILITY LOCATED AT 5301 DANSHER ROAD, FOR THE CITY OF COUNTRYSIDE, COUNTY OF COOK, STATE OF ILLINOIS.
06/14/23	23-04-R	A RESOLUTION APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE INTERGOVERNMENTAL RISK MANAGEMENT AGENCY (IRMA).
06/14/23	23-05-R	A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT FOR THE PURCHASE OF ELECTRICITY FROM THE LOWEST COST ELECTRICITY PROVIDER THROUGH THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE BID PROCESS.
09/27/23	23-06-R	A RESOLUTION FINDING DEFAULT AND AUTHORIZING APPLICATION OF BOND TO COMPLETION OF WORK.
12/13/23	23-07-R	A RESOLUTION AUTHORIZING THE EXECUTION OF THE 2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBRECIPIENT AGREEMENT WITH THE COUNTY OF COOK, ILLINOIS.
12/28/23	23-08-R	A RESOLUTION APPROVING AN AMENDMENT OF THE EMPLOYEE HANDBOOK FOR THE CITY OF COUNTRYSIDE REGARDING PAID LEAVE.



CITY OF COUNTRYSIDE ZONING MAP

ZONING DISTRICTS

- "R-1" ONE FAMILY
- "R-2" ONE FAMILY
- "R-3" ONE FAMILY
- "R-4" TWO FAMILY
- "R-5" GENERAL
- "R-7" RURAL
- "B-1" RETAIL
- "B-2" LIMITED SERVICE
- "B-3" SERVICE & WHOLESALE
- "O" LIMITED OFFICE SPACE
- "M-1" LIMITED MANUFACTURING
- "M-2" GENERAL MANUFACTURING
- "P-1" PUBLIC & SEMI PUBLIC
- "SU" SPECIAL USE AND PLANNED UNIT DEVELOPMENT
- "L-1" LAGRANGE ROAD ARTERIAL ROAD CORRIDOR (ARC) OVERLAY DISTRICT
- UNIMPROVED RIGHT-OF-WAY

MUNICIPAL BOUNDARY

- CITY LIMITS

FLOOD PLAINS

- FLOODWAY LIMIT
- FLOODPLAIN LIMIT (100 YEARS)



- ### PARK LEGEND
- ① COUNTRYSIDE PARK
 - ② IDEAL PARK
 - ③ BRANCATO PARK - TOT LOT
 - ④ SREJMA-MICHALEK MEMORIAL - TOT LOT
 - ⑤ HOLLANDS PARK
 - ⑥ CITY PARK
 - ⑦ SORHMAN PARK
 - ⑧ WOODLAND RIDGE PARK
 - ⑨ CARL W. LAGANT MEMORIAL PARK
 - ⑩ FLAGG CREEK GOLF COURSE
 - ⑪ ANDREW WHITING MEMORIAL PARK

CITY OF COUNTRYSIDE POPULATION
PER 2020 U.S. CENSUS: 6,420

CITY OF COUNTRYSIDE AREA IN
SQUARE ACRES: 1,807.96

CITY OF COUNTRYSIDE AREA IN
SQUARE MILES: 2.83

"This zoning map is provided in accordance with State of Illinois requirements. The map is a graphic representation of the zoning of the property in the City of Countryside. While every attempt is made to keep the zoning map accurate and up to date, it should be used for reference only. The zoning information contained herein is retrieved from the zoning Ordinances on file with the City Clerk."

The 2022 Zoning Map was adopted by Ordinance 23-07-O
On March 22, 2023 by the Countryside City Council.

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Wilmette, IL 60097
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F: (830) 887-0132
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REVISONS

NO.	BY	DATE	DESCRIPTION
1	JP	1/20/20	1.000
2	JP	3/20/20	1.000
3	JP	4/20/20	1.000
4	JP	5/20/20	1.000
5	JP	6/20/20	1.000
6	JP	7/20/20	1.000
7	JP	8/20/20	1.000
8	JP	9/20/20	1.000
9	JP	10/20/20	1.000
10	JP	11/20/20	1.000
11	JP	12/20/20	1.000
12	JP	1/20/21	1.000
13	JP	2/20/21	1.000
14	JP	3/20/21	1.000
15	JP	4/20/21	1.000
16	JP	5/20/21	1.000
17	JP	6/20/21	1.000
18	JP	7/20/21	1.000
19	JP	8/20/21	1.000
20	JP	9/20/21	1.000
21	JP	10/20/21	1.000
22	JP	11/20/21	1.000
23	JP	12/20/21	1.000
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25	JP	2/20/22	1.000
26	JP	3/20/22	1.000
27	JP	4/20/22	1.000
28	JP	5/20/22	1.000
29	JP	6/20/22	1.000
30	JP	7/20/22	1.000
31	JP	8/20/22	1.000
32	JP	9/20/22	1.000
33	JP	10/20/22	1.000
34	JP	11/20/22	1.000
35	JP	12/20/22	1.000
36	JP	1/20/23	1.000
37	JP	2/20/23	1.000
38	JP	3/20/23	1.000
39	JP	4/20/23	1.000
40	JP	5/20/23	1.000
41	JP	6/20/23	1.000
42	JP	7/20/23	1.000
43	JP	8/20/23	1.000
44	JP	9/20/23	1.000
45	JP	10/20/23	1.000
46	JP	11/20/23	1.000
47	JP	12/20/23	1.000
48	JP	1/20/24	1.000
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51	JP	4/20/24	1.000
52	JP	5/20/24	1.000
53	JP	6/20/24	1.000
54	JP	7/20/24	1.000
55	JP	8/20/24	1.000
56	JP	9/20/24	1.000
57	JP	10/20/24	1.000
58	JP	11/20/24	1.000
59	JP	12/20/24	1.000
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63	JP	4/20/25	1.000
64	JP	5/20/25	1.000
65	JP	6/20/25	1.000
66	JP	7/20/25	1.000
67	JP	8/20/25	1.000
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78	JP	7/20/26	1.000
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83	JP	12/20/26	1.000
84	JP	1/20/27	1.000
85	JP	2/20/27	1.000
86	JP	3/20/27	1.000
87	JP	4/20/27	1.000
88	JP	5/20/27	1.000
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91	JP	8/20/27	1.000
92	JP	9/20/27	1.000
93	JP	10/20/27	1.000
94	JP	11/20/27	1.000
95	JP	12/20/27	1.000
96	JP	1/20/28	1.000
97	JP	2/20/28	1.000
98	JP	3/20/28	1.000
99	JP	4/20/28	1.000
100	JP	5/20/28	1.000

GRANT SUMMARY

Exhibit D

Grant Name	Fiscal Year	Amount Applied	Amount Awarded	Amount Received Through 12/31/23	City Match	Total Project	Status
Community Development Block Grant (CDBG 2020)	2022	100,000	100,000	100,000	30,000	130,000	Completed
Invest in Cook County (Brainard Av. Bike Path Project)	2022	187,906	90,000	90,000	-	90,000	Completed
ITEP Streetscape Project - Construction	2022	1,899,612	1,430,800	1,430,800	357,700	1,788,500	Completed
ITEP Streetscape Project - Engineering	2022	423,788	296,690	296,690	74,173	370,863	Completed
ITEP Bike Path Project - Construction	2022	691,750	691,750	691,750	173,250	865,000	Completed
ITEP Bike Path Project - Engineering	2022	296,800	296,800	296,800	74,200	371,000	Completed
IL Law Enforcement Training Standards Board (Body Cameras)	2022	12,530	12,530	12,530	14,205	26,735	Completed
FEMA/IEMA Public Assistance Grant Program _COVID 1 Project	2022	38,782	38,782	38,782	-	38,782	Completed
IL Dept of Human Services (DHS) - Tobacco Enforcement	2022	1,870	1,870	1,870	-	1,870	Completed
IDOT Traffic Safety	2022	37,820	37,820	25,144	-	37,820	Completed
ComEd Green Region Openlands Grant Program	2022	7,160	7,160	7,160	75,410	82,570	Completed
Rebuild Illinois Bond Funds Grant Program	2022	388,504	388,504	323,755	-	388,504	Awarded
Illinois Clean Energy Community Foundation	2022	1,000,000	1,000,000	600,000	1,024,811	2,024,811	Awarded
American Resue Plan Act (ARPA)	2022	806,557	806,557	403,965	-	806,557	Awarded
IEPA Grant - Fuel Tank Clean Up No Further Remediation (NFR)	2022	66,632	66,632	-	-	66,632	Awarded
MWRD - Green Infrstructure Partnership Program	2022	325,000	325,000	-	252,983	577,983	Awarded
Eligo Energy - City Contribution Aggregation Program	2022	43,176	43,176	34,980	-	43,176	Awarded
STP - Local Cost of IDOT's East Av. Project	2022	333,874	333,874	-	111,291	445,165	Awarded
STP - Local Cost of IDOT's 55th Street Widening	2022	1,028,642	1,028,642	-	832,863	1,861,505	Awarded
STP - Joliet Road Shared Use Path	2022	582,000	582,000	-	198,000	780,000	Awarded
ITEP - Joliet Road Shared Use Path	2022	2,000,000	2,000,000	-	500,000	2,500,000	Awarded
Invest in Cook County - Joliet Road Shared Use Path	2022	110,000	110,000	-	-	110,000	Awarded
TOTALS:		10,382,403	9,688,587	4,354,226	3,718,886	13,407,473	
American Resue Plan Act (ARPA)	2023	806,557	806,557	806,557	-	806,557	Completed
Illinois Clean Energy Community Foundation	2023	1,000,000	1,000,000	1,000,000	1,024,811	2,024,811	Completed
Rebuild Illinois Bond Funds Grant Program	2023	388,504	388,504	388,504	-	388,504	Completed
IL Dept of Human Services (DHS) - Tobacco Enforcement	2023	2,537	2,537	2,537	-	2,537	Completed
Eligo Energy - City Contribution Aggregation Program	2023	43,176	43,176	43,176	-	43,176	Completed
Illinois Bike Walk Learnig Collaberative (IBWLC) Active Transportation	2023	500	500	500	-	500	Completed
IDOT Traffic Safety	2023	35,960	35,960	28,270	-	35,960	Completed
US Dept of Justice-North/MidStates Rural Law Enforcement Program	2023	39,830	39,830	39,830	-	39,830	Completed
FEMA/IEMA Public Assistance Grant Program-COVID 2 Project	2023	4,740	4,740	4,740	-	4,740	Completed
MWRD - Green Infrstructure Partnership Program	2023	325,000	325,000	325,000	252,983	577,983	Completed
IEPA Grant - Fuel Tank Clean Up No Further Remediation (NFR)	2023	66,632	66,632	30,711	-	66,632	Completed
DCEO Operating Grant	2023	40,000	40,000	-	20,359	60,359	Awarded
STP - Local Cost of IDOT's East Av. Project	2023	333,874	333,874	267,099	111,291	445,165	Awarded
STP - Local Cost of IDOT's 55th Street Widening	2023	1,028,642	1,028,642	-	832,863	1,861,505	Awarded
STP - Joliet Road Shared Use Path	2023	582,000	582,000	-	198,000	780,000	Awarded
ITEP - Joliet Road Shared Use Path	2023	2,000,000	2,000,000	-	500,000	2,500,000	Awarded
Invest in Cook County - Joliet Road Shared Use Path	2023	110,000	110,000	-	-	110,000	Awarded
TOTALS:		6,807,952	6,807,952	2,936,924	2,940,307	9,748,259	
IEPA Grant - Fuel Tank Clean Up No Further Remediation (NFR)	2024	66,632	66,632	66,633	-	66,632	Completed
IRMA Grant - Lexipol Policy Management Software	2024	4,000	4,000	4,000	31,714	35,714	Completed
IDOT Traffic Safety	2024	42,494	42,494	17,456	-	42,494	Awarded
IL Dept of Human Services (DHS) - Tobacco Enforcement	2024	2,690	2,690	1,267	-	2,690	Awarded
DECO Operating Grant	2024	40,000	40,000	-	20,359	60,359	Awarded
DECO Capital Grant (SB 240189)	2024	120,000	120,000	-	719,177	839,177	Awarded
Community Development Block Grant (CDBG 2024)	2024	200,000	200,000	-	245,000	445,000	Awarded
Illinois Attorney General's Organized Retail Crime Grant Program	2024	7,500	7,500	-	-	7,500	Awarded
STP - Local Cost of IDOT's East Av. Project	2024	333,874	333,874	267,099	111,291	445,165	Awarded
STP - Local Cost of IDOT's 55th Street Widening	2024	1,028,642	1,028,642	-	832,863	1,861,505	Awarded
STP - Joliet Road Shared Use Path	2024	582,000	582,000	-	198,000	780,000	Awarded
ITEP - Joliet Road Shared Use Path	2024	2,000,000	2,000,000	-	500,000	2,500,000	Awarded
Invest in Cook County - Joliet Road Shared Use Path	2024	110,000	110,000	-	-	110,000	Awarded
TOTALS:		4,537,832	4,537,832	356,455	2,658,404	7,196,236	

Public Properties Maintained by Department of Public Works

1. 719 Building, Annex Building, "Old" City Hall, and Pump House
2. 55th Street Parkways - Madison to Catherine
3. Madison Ave Parkway 55th Street to Plainfield Road (east side)
4. Brancato Park
5. Holland Park
6. Countryside Park
7. 61st Street parkway along Countryside Park
8. City Park
9. Srejma-Michalek Memorial Park
10. DPW grounds
11. Ideal School Tot Lot and grounds around Tennis Courts
12. Ideal School (field)
13. 59th Street dead end
14. 59th Street drainage ditch east of LaGrange Road
15. Parkways on south end of Constance Lane
16. Parkway at Golfview & Cantigny (island)
17. Woodland Ridge Park from entrance all through and in retention basin area, and parkways by vacant lot (also around sign etc.) and tot-lot
18. Hill (71st place on the west side of Willow Springs Road)
19. Parkway on South East Court
20. Parkway on North East Court
21. Alley north of Plainfield between Catherine and Ashland
22. 58th Street Parkway at East Avenue and along ditch enclosure fence to grate
23. 7th Avenue Parkway north of 56th Street to barricade
24. 71st Place parkway west of Willow Springs Road
25. Ward 2 Lift Station
26. Dead Ends (barricades) Madison, Ashland, & Catherine
27. Fire hydrants on south Brainard
28. Fire hydrants on the 5th Avenue Cutoff
29. Ditch enclosure from LaGrange Road to East Avenue (on 9th Avenue)
30. Alleys on west side LaGrange Road Between 55th and 56th Street
31. Triangle ditch 55th Place to end of fence
32. Parkways east of Catherine on the north side of Plainfield Road
33. South Brainard ditch
34. Kensington Arms parkway
35. Vacant property behind the City's Water Tower
36. Vacant area next to Countryside Park (used for community gardens)
37. Brainard Avenue parkway north of Longview Avenue
38. 5421 Kensington (grass alley)
39. Andrew Whiting Memorial Park
40. Median islands on LaGrange Road between 55th Street and Plainfield Road
41. LaGrange Road from 60th Place to Joliet Road (parkway)
42. Municipal Complex
43. Brainard Avenue bike path parkway Joliet Road to 55th Street
44. 71st Street sound wall (west of Willow Springs Road) and (east of Willow Springs Road)