

CITY OF COUNTRYSIDE



2019 ANNUAL REPORT

CITY OPERATIONS

Authored by:

Gail Paul, City Administrator

Sharon Peterson, Assistant City Administrator

Dave Schutter, Director of Finance

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Sean R. McDermott
MAYOR

Susan Burdett
CITY CLERK

Caryn Stancik
TREASURER

ALDERMEN
Mark G. Benson
John Finn
James N. Jasinski
Thomas A. Mikolyzk
Scott Musillami
John Von Drasek

April 15, 2020

Dear Mayor and City Council:

On behalf of the City employees, I am pleased to present the eighth Annual Report of City operations. This report contains a summary of responsibilities of each board and committee and the major items each considered in 2019.

This report also highlights each department (other than police). Department staff are featured along with each department's primary responsibilities. A listing of the major accomplishments this year are noted by department. Some of the major highlights include:

- The City was able to abate all the property taxes for the sixth year in a row.
- The City's network blocked over 12 million malware variants, 22 million spam messages and stopped nearly 2.4 million network attacks.
- The City continues to outperform its target for insurance claims. This year the City had a total of 10 claims falling below the IRMA target of 17, and a 29% decrease from 2018. This favorable claim experience helps to reduce the premiums paid to IRMA. In fact, the City of Countryside had the best experience factor of all 70 IRMA members resulting in a 34% reduction in our premiums for 2019, a savings of \$100,622.
- Implemented a new software system to streamline, digitize and automate the City's processes and operations.
- The City Council approved revisions in the Library Reimbursement program which essentially provides an annual membership at no charge to the resident. The Clerk's Office processed 134 reimbursement applications, an increase of 38% over the prior year.
- Converted walking path and tennis court lights at Countryside Park and tennis court lights Ideal Park to LED lights.
- The City Council adopted an ordinance establishing the 55th Street Commercial Tax Increment Financing District.
- Resurfaced Barton Road, 61st Place, Parkside Avenue and Forestview Road.
- The City negotiated an intergovernmental agreement with Cook County to resurface 5th Avenue Cutoff which began in the fall of 2018 and was completed in 2019 with all costs being reimbursed by the County.
- Successfully moved the City's operations to the Municipal Complex in October, 2019.

All department heads and their staff are committed to providing excellent services in the most cost effective manner for the taxpayers. On behalf of the employees, thank you to the City Council for your continued support.

Sincerely,

Gail Paul

Gail Paul
City Administrator

Cc: City Department Heads
Board/Committee Chairperson

OVERVIEW

The City of Countryside was incorporated in 1960. It is located in Cook County, approximately 15 miles southwest of Chicago, Illinois. The City is home to a population of 5,895 residents and over 400 businesses.

The City of Countryside is a home-rule community as defined by the Illinois Constitution. As a home-rule community, the City may exercise any power and perform any function pertaining to its government and affairs.

The City operates under a City Administrator form of government. Six Aldermen are elected from three wards for alternating four-year terms, three elected every two years. The Mayor, City Clerk, and Treasurer are elected at large for four-year terms. A professional Administrator manages the daily operations and is appointed by the Mayor with the advice and consent of the City Council. The City Administrator directs and oversees all departments except for the police department which is managed by the Chief of Police.

The City has 53 full-time employees. The City provides many services including police protection, streets and highways, water distribution, public improvements, planning and zoning, recreation, and general administrative services. The City provides sanitary sewer services to a portion of Ward 2. The remainder of the City is serviced by the South Lyons Sanitary District, a separate taxing body. The City provides water service to all areas of the city other than the "Triangle" area of Ward 3 which gets its water from LaGrange Highlands. Fire services are provided by the Pleasantview Fire Protection District, a separate taxing body.

The City Council is the governing body. They get input and recommendations from various boards and committees but it is the City Council that has the ultimate authority. This report includes a summary of the responsibilities of each committee/board and the major items taken under consideration by each during 2019.

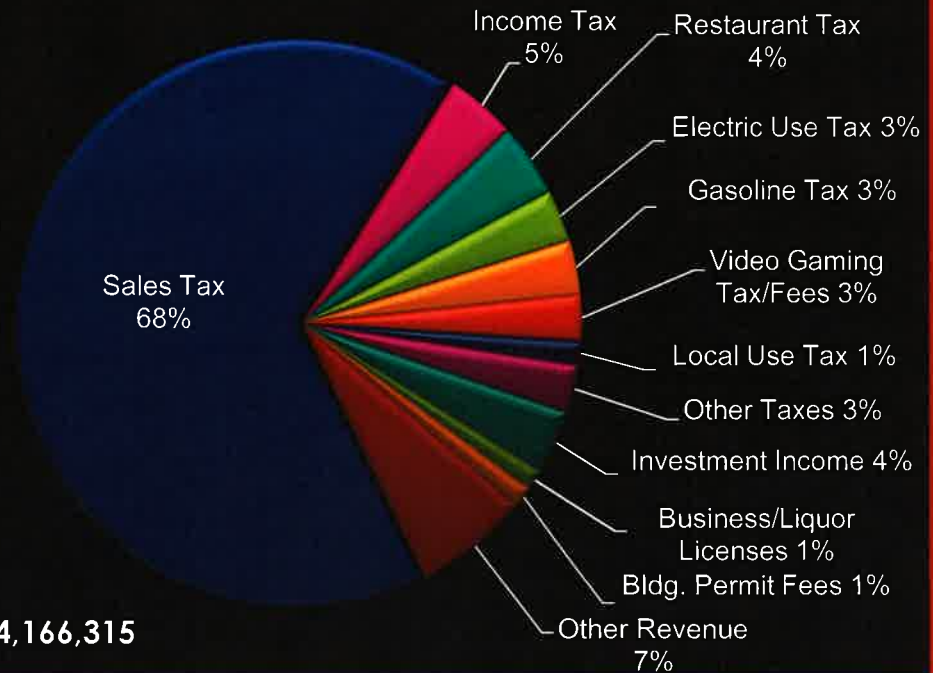
After the City Council sets policies it is up to the staff to implement these policies. This report covers the responsibilities and accomplishments of departments including the Administrator's Office, Clerk's Office, Community Development Department, Finance Department, and Department of Public Works, including the Water and Sewer Division. (Police Department operations are covered by a separate annual report.)

Many sections will reference the new Municipal Complex. The construction of the new facility was completed this year. The Municipal Complex was designed to be a Net Zero Energy Building which means we will produce as much or more energy than we use. This is the first municipal Net Zero Energy building in the State of Illinois.

The next page includes charts which show the City's FY2020 budgeted revenues and expenditures for its general fund operations. The majority of general fund revenues come from sales taxes which represents 68% of total revenues. The local economy and our sales tax improved this past year enabling the property tax levy to be completely abated again this year. The expenditure chart shows that the largest portion of revenues is dedicated to police services at 29%. Pension contributions for all City employees including police are accounted for separately and represents 9% of the general fund budget. Sales Tax Sharing Incentives represent 4% of the general fund expenditures. These incentives are utilized by the City Council to entice new businesses to locate within our limits or to entice current businesses to expand, thereby generating more sales taxes. The "Other Services" category includes boards/committees and information technology services/equipment.

GENERAL FUND REVENUES - FY2020

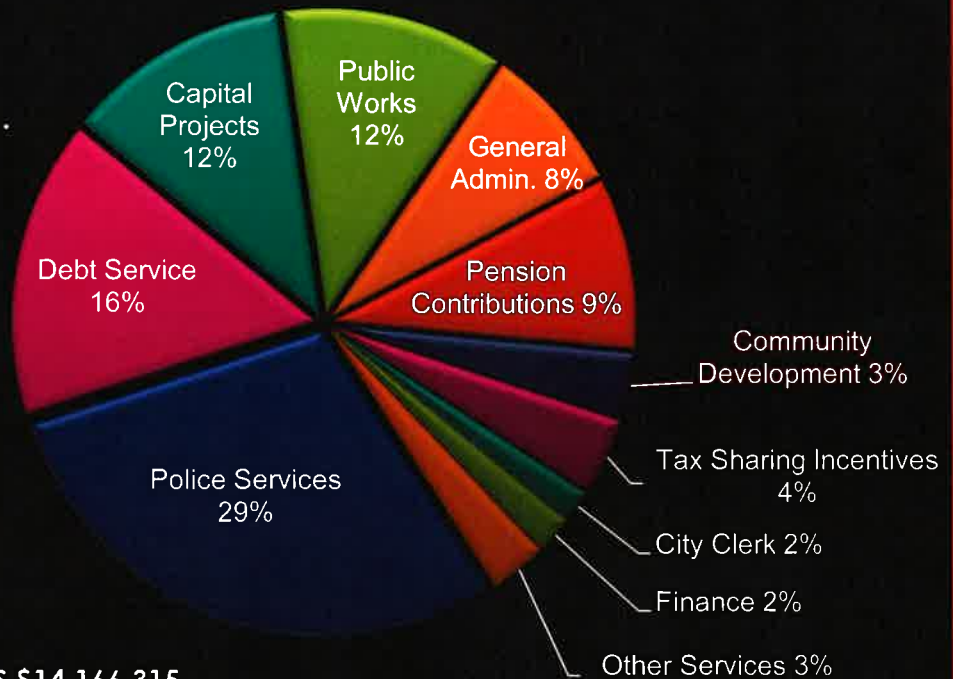
WHERE THE
MONEY COMES
FROM...



TOTAL REVENUES \$14,166,315

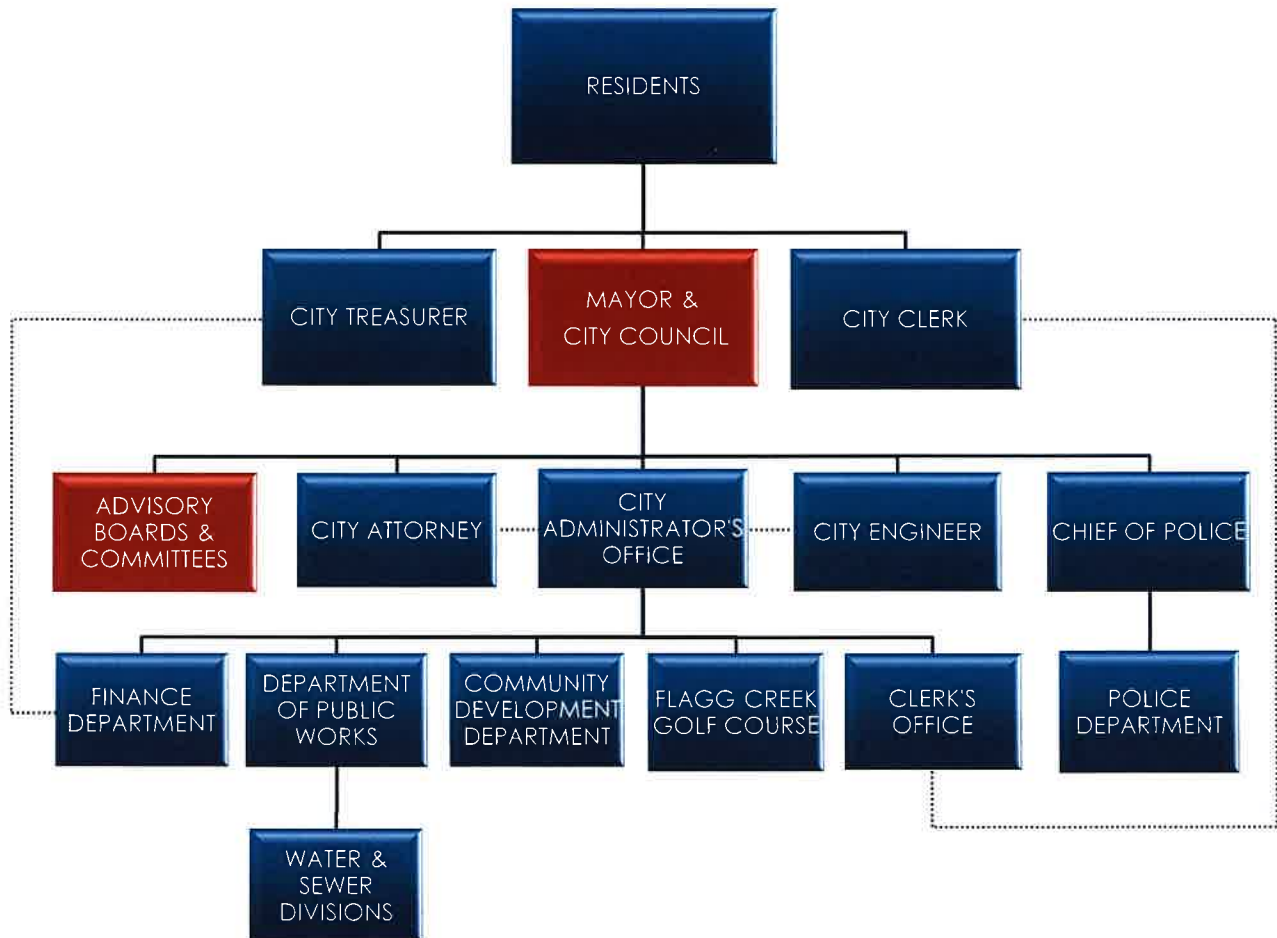
GENERAL FUND EXPENSES - FY2020

WHERE THE
MONEY GOES...



TOTAL EXPENDITURES \$14,166,315

CITY OF COUNTRYSIDE – ORGANIZATIONAL CHART



THIS SECTION SUMMARIZES RECOMMENDATIONS MADE BY THE ADVISORY BOARDS AND COMMISSIONS TO THE CITY COUNCIL FOR REVIEW AND FINAL ACTION.

BOARD OF FIRE & POLICE COMMISSION

Jerry Welch - Chairman

Mary Lou Pisone - Secretary

Thomas Perry - Commissioner

Erik Peck - Attorney

The **Board of Fire and Police Commission** consists of 3 members who shall be appointed by the Mayor with consent of the City Council. They shall serve for terms of 3 years.

The Board shall appoint all officers and members of the Police Department of the City, except the Chief of Police, who shall be appointed by the Mayor. The Board, in accordance with the applicable provisions of the statute, shall make such rules, appointments and removals, it shall have such other and further powers and duties as are contained in 65 Illinois compiled Statutes 5/10-2.1-1 through 5/10-2.1-29.

The Board shall hold hearings on any charges brought against any policeman, except the Chief of Police, as provided by statute.

The Board of Fire and Police Commission met 4 times during 2019. The most significant items reviewed by the committee include:

- Appointed a new commissioner, Thomas Perry, to the Board in May.
- The Board created a Patrol Officer Eligibility list. The current list will expire on June 22, 2021.
- The Board received a letter of retirement from Patrol Officer Ken Goluszka which stated that he will retire effective December 29, 2019.
- The Board began the process to generate a new Promotional Eligibility list for the position of Sergeant with the written test sign-up in September. The current list will expire on March 12, 2020.
- The Commissioners attended training sponsored through the Illinois Fire & Police Commissioners Association.

ECONOMIC DEVELOPMENT COMMITTEE

Alderman John Von Drasek - Chairman

Alderman Mark Benson

Alderman John Finn

The **Economic Development Committee “EDC”** shall review and make recommendations to the full City Council regarding all aspects of economic and community development, including, but not limited to: economic development planning, marketing, business attraction, business retention, incentive programs, special districts, housing development plans, and redevelopment agreements.

The EDC met 4 times during 2019. The most significant items reviewed include:

- Napleton Mazda – Napleton purchased the Mazda dealership from CJ Wilson in 2018. Mazda Corporate was pushing to upgrade the dealership to its new design; “Retail Evolution Store”. It is a completely new look requiring an additional investment of \$2.0 - \$2.5 million. Napleton requested a tax sharing agreement to help offset the costs. The Committee recommended an amendment to the original incentive agreement which provided for a 50% sales tax rebate, for 5 additional years with a maximum payout of an additional \$785,000.
- In 2018, staff requested authorization to draft a request for qualifications from developers for the current City Hall/Police Department. A draft was presented to the EDC in 2019 for their review and input prior to sending it to prospective developers.
- Staff reviewed with the Committee a potential Tax Increment Financing (TIF) District which would include all properties on the south side of 55th Street from East Avenue to the Mobil Gas Station on La Grange Road which is in the Countryside Commercial TIF District. This TIF would include the old City Hall property. Any increment derived from development of the property could help offset the local portion of the IDOT projects on East Avenue and 55th Street and provide funding which may be necessary to offer incentives for private investment. The Committee recommended that the City enter into an agreement with Kane, McKenna Associates Inc. for the study of this potential TIF District.
- Wexford Holdings, requested a renewal of a Class 6b incentive on the former Coopers Hawk location in the Dansher Industrial Park. Wexford Holdings is a leading manufacturer and distributor of quality art and home goods, mostly framed canvases, gallery wrapped canvases, multi-piece art, picture frames and more. This year they became the largest supplier to Wayfair.com and Overstock.com. Wexford would run 2 shifts, 7 days a week with 20-30 employees on site at any given time. The Committee recommended extending the Class 6b incentive on this building.
- CGI is a video production company working with the National League of Cities and the Illinois Municipal League to market individual communities. The Committee recommended entering into a contract with CGI to produce 6 videos (Welcome, Sustainability, Economic Development, Quality of Life and Community Organizations).

- The Committee recommended an amendment to the City Code, Self-Storage Facility Tax to include storage facilities whether or not the owner has access to the unit. This would include storage facilities which pick up and drop off items to be stored.
- A new online retailer, GoPuff presented a new concept in a convenience store at 5324 East Avenue. Their concept is a warehouse with all items which are typically available at a convenience store. Customers order online and GoPuff delivers the items in a timely fashion. This new concept was positively received by the Committee.
- Heidner Property Management Company presented a proposal for the redevelopment of the old City Hall property. They proposed the construction of a fueling station, car wash, convenience store and retail building. The Committee took their proposal under advisement.

FINANCE COMMITTEE

Alderman John Finn - Chairman

Treasurer Caryn Stancik

Alderman Jim Jasinski

Alderman Thomas Mikolyzk

The **Finance Committee** focuses on any and all matters related to or affected by the City's finances. This includes, but is not limited to: budgeting, auditing, financial reporting, debt issuance (borrowing), accounts payable, accounts receivable, cash flow forecasting, investments and financial analysis.

The Finance Committee met 8 times during 2019. The most significant items reviewed and/or recommended by the committee include:

- Reviewed monthly financial reports that communicated changes in financial position, revenue and expense variances, and forecasts of year-end results in key areas.
- Proposed abatement ordinances for all outstanding bond issues to affect the elimination of the property tax levy for the sixth consecutive year.
- Presented and discussed audits and management letters for the City and the Flagg Creek Golf Course in conjunction with the independent auditors.
- Refined a new investment management strategy to significantly improve returns. Made duration and other portfolio adjustments in response to changing market conditions.
- Reviewed quarterly investment reports with the committee including an analysis of annual investment returns and comparative benchmarking.
- Committee approved the purchase of new enterprise resource planning (ERP) software to create operational efficiencies, and streamline/digitize processes and programs. Implemented the new ERP software and merchant platform this fiscal year.
- Staff presented purchasing policy amendments for newly-built out ERP workflows and automated/enhanced paperless processes.
- Calculated/revised the master budget for the City Hall municipal complex. Communicated changes, contingencies, and funding plans with the committee.
- Reviewed independent actuarial reports and assumptions affecting the City's contribution to the police pension fund in conjunction with the City Treasurer.
- Reviewed and revised the budget several times before final approval in April 2019. Took budget amendment to committee based on detailed year end forecasts.
- Modeled and updated capital plans and presented periodic capital requests.

FLAGG CREEK GOLF COURSE BOARD

City – John Von Drasek - Chairman

City – John Finn

Park District – Michael Natale

Park District – Brad Tertell

City – Jerry Welch

The **Flagg Creek Golf Course Board** was designed to provide equitable representation from both the City of Countryside and the Pleasant Dale Park District. The purpose of the board is to oversee the general administration of the golf course. The Board reviews the monthly rounds reports, financial statements and the monthly expenditures report. The Board also reviews any capital projects recommended for improvement to the golf course's infrastructure.

The Flagg Creek Golf Course Board met 12 times during 2019. The most significant items reviewed by the committee include:

- Discussed a software upgrade through GolfNow.
- Recommended sponsoring the annual St. Patrick's Day Parade and being an after party location along the trolley pub crawl.
- Recommended hosting Free-N-Fun Bingo! Bingo was held every Monday night from July through December.
- Reviewed numerous donation requests from outside organizations.
- Reviewed and discussed monthly financial data and operating statistics.
- Discussed and made recommendations on maintenance and capital equipment expenditures.
- Recommended the FY20 Budget.
- Recommended a sidewalk replacement program in the amount of \$34,000.00. This was identified as a trip hazard by our Risk Management Agency.
- Recommended the installation of a 60' Rohn 65 tower in the amount of \$45,055.00 for communication with the Municipal Complex.
- Held a book signing and narrative event hosted by author Ron Read on December 6-7, 2019.
- Reviewed the annual audit and management letter which provides recommendations for improvements.

HUMAN RESOURCES COMMITTEE

Alderman Tom Mikolyzk- Chairman

Alderman Jim Jasinski

Alderman Scott Musillami

The **Human Resources Committee “HR”** shall review and make recommendations to the full City Council regarding, but not limited to: all personnel matters involving employees and officers of the city and to perform other such duties as may be requested by the Mayor or City Council.

This committee is comprised of 3 aldermen. The committee met 3 times during 2019. Items reviewed by the committee include the following:

- Reviewed and approved 5 updated job descriptions.
- Began the recruitment process for the Building Official position.
- Reviewed and recommend a Fitness Center Policy for the use of the new workout room in the municipal complex.
- Reviewed and recommended the Community Room Policy for use by non-profit organizations and community groups.
- Reviewed and recommended Collective Bargaining Agreements for the Fraternal Order of Police Patrol Unit and Sergeants Unit for the period of April 1, 2019 – April 1, 2022.
- Reviewed and recommended the Driveway Apron Snow Plowing Policy.

INFRASTRUCTURE COMMITTEE

Alderman Mark Benson - Chairman

Alderman John Finn

Alderman Scott Musillami

The **Infrastructure Committee** shall review and make recommendations to the full City Council regarding public improvements and infrastructure, including, but not limited to: maintenance and associated operations of street lighting, the storm sewer system, non-regulatory signs, City owned buildings/property, infrastructure-related agreements, and capital improvement planning; and proposed amendments, from time to time, of the following titles of this code: title 7, chapters 1 – 4 and 8 – 11 concerning public ways and property; title 8, building regulations; title 9, subdivisions; and title 10, zoning and the comprehensive plan.

The Infrastructure Committee met 3 times during 2019. The most significant items reviewed by the committee include:

- Recommended Resolution 19-05-R supporting the water main replacement project for a Community Development Block Grant.
- Reviewed the Street/Alley Conditions Map and recommended five streets to be included in the City's 2019 Street and Alley Resurfacing Plan, see **EXHIBIT A**.
 1. Forestview Road from Lorraine Drive to Sunset Avenue
 2. Parkside Avenue from Hillsdale Road to Crestview Road
 3. 61st Place from Brainard Avenue to the Cul-de-sac
 4. Barton Road from Brainard Avenue to Longview Drive
- Discussed ITEP Grant Funding ideas; however the Committee chose not to apply for an ITEP Grant.
- Reviewed the Traffic Study and Recommendation from Andy's Frozen Custard for their 58th Street Modifications Proposal. This modification should alleviate the traffic congestion on 58th Street due to overflow stacking in the drive through lane.

LICENSE COMMITTEE

Alderman Tom Mikolyzk - Chairman

Alderman Jim Jasinski

Alderman John Von Drasek

The **License Committee** shall review and make recommendations to the full City Council regarding, but not limited to, proposed amendments, of the following titles of this code: Title 3, business regulations; and Title 6, health and sanitation.

The License Committee did not meet during 2019. In May 2019, this Committee was absorbed by the Economic Development Committee, however there were not any licensing items that needed to be brought to the Economic Development Committee during 2019.

PLAN COMMISSION / ZONING BOARD OF APPEALS

Richard Fullmer - Chairman

Tina Grotzke - Secretary

Michael Anderson

Danielle Edenfield

Marco Gutierrez

Stephen Kehr

Robert Schwarz

Ron Ward

The **Plan Commission/Zoning Board of Appeals (PC/ZBA)** consists of 9 commissioners. The Mayor appoints 3 commissioners from each of the 3 wards in the City of Countryside, with the advice of City Council. The purpose of the commission is to permit municipalities to vary the requirements of the Zoning Ordinance. Variations should be granted solely to provide relief under unusual considerations.

The PC/ZBA met 10 times during 2019. The most significant items reviewed include:

- Recommended approval to grant a variance from the Sign Code for the construction and placement of a freestanding sign to be erected 2.83 feet from the public right of way instead of the required 5 feet at 5545 S. La Grange Road (Russell's BBQ).
- Recommended approval to update the Zoning Map for all the zoning changes that occurred in the prior year (2018).
- Recommended approval of a text amendment in the Comprehensive Plan to address text and map updates.
- Recommended approval to rezone property at 7130-7132 Willow Springs Road from R-1 "One Family Residence" to R-2 "One Family Residence" to allow for smaller lots. Recommended approval to subdivide the property into 2 lots (Lots 1 & 2).
- Recommended approval of a special use permit for Novica Zugic (Novi Grooming) to allow a dog grooming business (with no overnight boarding of animals) at 6558 Joliet Road in the B-1 Zoning District.
- Recommended approval of a special use permit to Michael Ettleson (Ettleson Hyundai) for an automobile retail sales dealership with appurtenant facilities at 6420 Joliet Road in the B-3 Zoning District. Ettleson Hyundai was asking to allow a second dealership in the City.
- Recommended approval of a special use permit to Joe Polino for a Mixed-Use Planned Unit Development (PUD) consisting of commercial/residential uses at 7061 Willow Springs Road in the B-1 Zoning District. Recommended Preliminary/Final Development Plan approval for the Mixed-Use PUD.

- Recommended approval of a special use permit for the renovation to Napleton's Countryside Mazda (the automobile retail sales dealership) with appurtenant facilities at 6060 S. La Grange Road in the B-3 Zoning District. Napleton's Countryside Mazda was asking to bring their legal nonconforming site into compliance and to construct interior/exterior renovations to the site as the new property owner.
- Recommended approval of a special use permit to Mazen Rahman (Oak Lawn Vacuum) to allow the operation of an electrical equipment appliance business (sales, service and warranty for vacuums) at 5540 S. La Grange Road within the Arterial Road Corridor (ARC) Overlay District.
- Recommended denial of a special use permit for the property at 9930 W. 55th Street to permit a day care center/preschool in the B-1 Zoning District. Finley Brown (Land Owner) and Kathryn Moore (Kiddie Academy: Tenant) were asking to allow the operation of a day care center/preschool on the property.
- Recommended approval to grant a variance for the construction and maintenance of a 6 foot privacy fence at 5656 S. Madison Avenue. The variance reduced the corner side lot line setback from the required minimum 15 feet to 0 feet to allow the placement of a privacy fence along 57th Street.
- Recommended approval of a text amendment to the Zoning Code for Adult-Use Cannabis & Medical Cannabis Dispensing Organizations as a special use in the B-1, Retail Business District. The text amendment also includes Medical/Adult-Use Cannabis Dispensing Organizations as a special use in the M-1, Limited Manufacturing District.

POLICE COMMITTEE

Alderman John Finn - Chairman

Alderman Mark Benson

Alderman Tom Mikolyzk

The **Police Committee** consists of 3 members who are appointed by the Mayor, with the consent of the City Council. The committee reviews and makes recommendations to the full City Council regarding items directly related to the police department including but not limited to purchases, programs, and ordinances.

The Police Committee met once during 2019. The items reviewed by the committee included:

- Sought approval to waive the formal bidding process and purchase 3, 2020 Ford Interceptor SUV's from Westfield Ford and trade in 3 used vehicles for a net cost of \$90,304.43.
- Sought approval to waive the formal bidding process and award a contract to MPC Communications and Lighting in Northbrook, IL, lowest quote, to up-fit 3 new police vehicles with emergency equipment. Total cost of \$17,919.00.

POLICE PENSION BOARD

Louis Moravecsek - President

Brendan Gleespen - Vice-President

Agostino Alonzo - Secretary

Dave Schutter – Assistant Secretary

Brandon Edenfield - Trustee

The **Police Pension Board** consists of 5 members. Two members of the Board shall be appointed by the Mayor, the third and fourth members of the Board shall be elected from the active members of the Police Pension Fund, and the fifth member shall be elected by and from among the beneficiaries of the Police Pension Fund.

The Police Pension Board met 5 times during 2019. The most significant items reviewed by the committee include:

- On a vote of 3-2 the Board approved annual COLA increases for surviving spouses consistent with the Board Attorney's interpretation of case law which is contrary to the pension code and opinions issued by the Illinois Department of Insurance.
- In the Pension Spike Litigation, the individual defendants/pensioners filed an appeal with the Illinois Supreme Court. In a vote of 3-2 the Pension Board decided not to appeal the Appellate Court decision. In January of 2019, the Illinois Supreme Court denied the individual defendants' petition.
- In April of 2019, by a vote of 3-2, the Board decided not to retain Ancel Glink to begin serving as the Board's counsel effective immediately. Dissenting parties committed to bringing this agenda item forward in future meetings to affect the replacement of existing legal counsel for the Board.
- Reviewed market conditions and asset allocations in investment portfolio with the fund's consultants on a quarterly basis.
- Reviewed and approved vendor contracts including the fiduciary insurance plan.
- Approved benefit calculations for retiring Officer Ken Goluska.
- The Board agreed to eliminate/streamline unnecessary/redundant purchasing procedures and approval processes.

RECREATION COMMITTEE

Alderman Jim Jasinski - Chairman

Alderman Mark Benson

Alderman Von Drasek

The **Recreation Committee** shall review and make recommendations to the full City Council regarding, but not limited to, capital planning for the City's park system and planning special events, such as: Winterfest, Easter Egg Hunt, Summer Concert Series, and the Children's Christmas party. As of May, 2019, the Recreation Committee ceased to exist and the Special Events Committee was formed.

The Recreation Committee met 2 times during 2019. The most significant items reviewed by the committee include:

- Continued working with Designer Event Chicago for the City's summer concert series. The series consists of eight weeks of outdoor concerts and a fireworks show on August 1st.
- Directed staff to prepare a sponsorship packet for the summer concerts.
- Coordinated a Winterfest event at Flagg Creek Golf Course on Saturday, January 19th. Due to it's success, and the Committee recommended making it an annual event.
- Recommended continuing the annual Countryside Children's Christmas Party at Bella Banquets on December 7th. A total of 155 children participated and enjoyed the event.

WATER COMMITTEE

Alderman Mark Benson - Chairman

Alderman John Finn

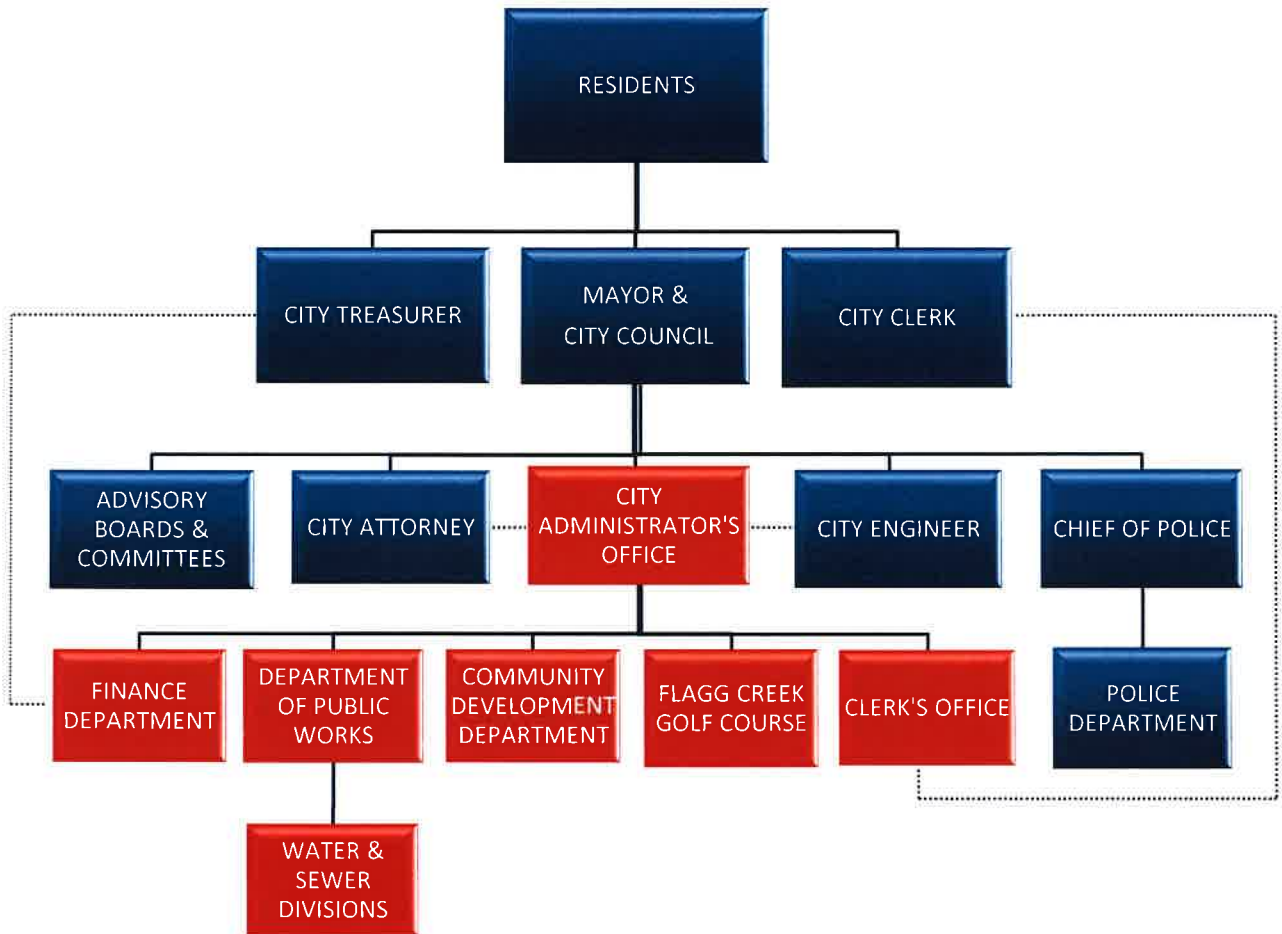
Alderman John Von Drasek

The **Water Committee** is responsible for addressing and/or recommending to City Council any and all issues which are related to: water/sewer rates, utility invoicing, and delinquent accounts, infrastructure needs, contractual agreements, water/sewer operations, and any city code updates pertaining to Sections 7-6 and 7-7.

The Water Committee met once during 2019. The most significant items reviewed by the committee include:

- Consideration of Hydrant Maintenance Program to make sure all hydrants are ready for action when required, specifically after severe weather.
- Recommended the replacement of hydrants that are specified in maintenance program.
- Recommended a City-wide leak detection survey be performed on all ductile iron and cast iron mains.
- Discussion regarding the possibility of replacing the high pressure 16" water main on East Avenue in order to avoid conflicts with proposed IDOT improvements.
- Applied for a Cook County Community Development Grant for a water main replacement on Sunset Avenue.
- Reviewed/updated 5-year Capital Plan for proprietary fund – Water/Sanitary Sewer.

CITY OF COUNTRYSIDE – ORGANIZATIONAL CHART



THIS SECTION OF THE REPORT INCLUDES ALL THE DEPARTMENTS HIGHLIGHTED ABOVE IN RED AND THEIR MAJOR ACCOMPLISHMENTS FOR THIS YEAR.

Administrator's Office

This office is comprised of 3 full-time employees, the City Administrator, the Assistant City Administrator and the Executive/Human Resources Assistant. The role of this office is to provide leadership, direction and vision to the City departments. This office is responsible for the general oversight of all City operations other than police.



City Administrator, Gail Paul has lead this office since 2010. With over 25 years of government experience, she serves as the City Council's chief advisor. Her primary responsibilities include oversight of all City departments other than police, implementation of City ordinances and resolutions, risk management, human resources, union negotiations, litigation, and public relations.

In addition to the duties above, the City Administrator oversees all economic development activities. The activities include recruiting new businesses, business retention, negotiating redevelopment agreements, and promoting a positive business climate. Gail works with the Community Development Department staff to accomplish these tasks. Highlights will be covered in the Community Development Department section.



Sharon Peterson, Assistant City Administrator/Deputy Clerk has direct supervision of the Clerk's Office. She also oversees the recreation activities which includes Flagg Creek Golf Course and special events. Sharon assumes the Administrator's duties in Gail's absence.



Sue Dignin, Executive/Human Resources Assistant works closely with the Administrator and Assistant City Administrator in carrying out the duties of this office. She oversees employee benefits, and serves as the City's claim coordinator for insurance purposes. Sue also coordinates the compilation of Countryside Connections, the City's quarterly newsletter, and serves as the staff liaison to the Board of Fire and Police Commissioners.

Human Resources

The human resource functions of this office include hiring, disciplining and firing employees, City-wide training, and the administration of all employee benefit programs including health, dental, and life insurance, flexible spending account, IMRF pension fund and two 457 deferred compensation plans. Retirees are allowed to stay on the medical plan at a higher contribution rate.

BENEFIT PROGRAM SINGLE FAMILY

| | | |
|--------------------------|------------|-----------|
| <i>Health Insurance</i> | 24 | 45 |
| <i>Dental Insurance</i> | 16 | 53 |
| <i>Life Insurance</i> | 53 | |
| <i>Flexible Spending</i> | 6 | |
| <i>457 Plan</i> | 26 | |
| TOTAL | 125 | 98 |

The City belongs to the Intergovernmental Personnel Benefit Cooperative "IPBC" which is a cooperative established by units of local government in Illinois to administer some or all of the personnel benefit programs offered by the participating members. The IPBC acts as a public entity risk pool to receive, process and pay such claims as may come with the benefit program of each participating unit. All units participating in the cooperative pool their risks and funds and share in the cost of losses or surpluses. The IPBC pool administers health, dental and life insurance programs. All other benefit programs are administered by this office.

Risk Management

The City is a member of the Intergovernmental Risk Management Agency (IRMA). This agency is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first party property losses, third party liability claims, workers' compensation claims and public officials' liability claims of its members. IRMA sets claim targets for each municipality. This department monitors both claim frequency by department and by claim type.

Last year, the City saw a significant increase in the number of Police claims, double the target established by IRMA. With targeted training, the Police Department's claims dropped below the prior year and this year's target. The Public Works Department doubled their claims from the prior year, but are still well below their target. Workers' compensation claims hit IRMA's target all other claim types fell below the target level.

We use this information to help us direct training resources to areas/departments which have higher risks. For example, there was a significant increase in workers' compensation claims. The City will focus our training in 2020 to avoid back injuries and follow proper safety procedures. Overall the City's claim experience was well below the target level and 29% less claims than in 2018. This favorable claim experience helps to reduce the premiums paid to IRMA. In fact, the City of Countryside had the best experience factor of all 70 IRMA members resulting in a 34% reduction in our premiums for 2019, a savings of \$100,622.

CLAIM FREQUENCY by Department

| DEPARTMENT | IRMA TARGET | 2019 | 2018 |
|--------------------------|----------------|------|------|
| Administration | 0 | 0 | 0 |
| Police | 5 | 2 | 10 |
| Public Works | 11 | 6 | 3 |
| Recreation (Golf Course) | 1 | 2 | 1 |
| TOTAL | 17 | 10 | 14 |

CLAIM FREQUENCY by Type

| CLAIM TYPE | IRMA TARGET | 2019 | 2018 |
|----------------------|----------------|------|------|
| Auto Liability | 2 | 0 | 1 |
| Auto Physical Damage | 2 | 1 | 4 |
| General Liability | 3 | 0 | 1 |
| Property Damage | 4 | 3 | 3 |
| Workers Compensation | 6 | 6 | 5 |
| TOTAL | 17 | 10 | 14 |

| SERVICE AWARDS FOR 2019 | | |
|-------------------------|--------------|------------------|
| EMPLOYEE | DEPARTMENT | YEARS OF SERVICE |
| Tony Boyd | Police | 25 |
| Ken Goluszka | Police | 25 |
| Robert Sodt | Police | 20 |
| April Bisignani | Police | 15 |
| Kelly Kalker | Police | 15 |
| Paul Klimek | Police | 15 |
| Karen Melone | Clerk | 10 |
| Nicole Hervieux | Police | 5 |
| Charity Mitchell | Police | 5 |
| Mike Rojas | Police | 5 |
| Jesse Serna | Public Works | 5 |

Employee Recognition

This office recognizes employees when they reach years of service milestones. Employees are given service awards at 5, 10, 15, 20, 25, 30+ years. Based upon the number of years of service they receive a gift certificate for the local establishment of their choosing. The City would like to thank the eleven employees listed in the chart to the left who reached service milestones in 2019.

In addition to recognizing years of service, management tries to show appreciation to the employees in various ways. Annually a holiday luncheon is provided to all employees by the City Administrator and Chief of Police.

Recreation

Sharon Peterson oversees recreation including the City's 10 parks, Flagg Creek Golf Course (specific information is provided under the Flagg Creek Golf Course Advisory Board and the Flagg Creek Golf Course department), and special events including: Winterfest, St. Patrick's Day Parade, Easter Egg

Hunt, Summer Concert Series, and the Children's Christmas Party. The City will be celebrating it's 60th anniversary in 2020. Some type of celebration will be planned by the Special Events Committee.

Coffee with the Mayor

This office coordinates the quarterly meetings where residents and business owners can come to meet directly with Mayor McDermott over a cup of coffee. Typically, there will be one or two speakers to educate the public on programs offered by the City and other agencies. Updates on City operations and economic development are often topics of discussion. All those in attendance are given the opportunity to ask questions or bring issues to the City's attention. In 2019, speakers included representatives from Frederick Quinn Corporation (provided updates on the Municipal Complex Construction including a video), Finance Director, Dave Schutter (presented the FY2019-2020 budget), and City Administrator, Gail Paul (presented the new 55th Street Commercial TIF District). In addition, the time capsules from the old City Hall were opened, providing a plethora of documents and pictures from Countryside's past.



Municipal Complex

A top priority of this department was monitoring the construction of the Municipal Complex. This building is the first municipal net-zero energy building in the State of Illinois. Simply stated, "net-zero" means we will be generating as much energy as we are using. This is accomplished by a geothermal HVAC system, photovoltaic panels on the roof and car ports, and a very tight building envelope.

The City was awarded a \$1 million grant for this facility. Part of the requirements is to educate the public. The City installed signage and displays to educate visitors on sustainability, net-zero technology, and recycling. The Mayor established a new Sustainability Committee to continue education, and develop programs to further the City's sustainability goals.



MAJOR ACCOMPLISHMENTS

The primary responsibility of the City Administrator's Office is to oversee all departments' operations other than police. Therefore, accomplishments regarding economic development, recreation, and other department specifics will be listed under those departments.

- Implemented 43 ordinances and 12 resolutions adopted by the City Council in 2019 as required. See **EXHIBIT B** for a complete listing of all ordinances and resolutions adopted.
- Attended weekly construction meetings to monitor construction progress, approve change orders, discuss testing results and reconcile any issues as they relate to the construction of a net-zero energy facility.
- Administered the Illinois Clean Energy Community Foundation grant application including the submission of monthly energy reports.
- Planned and organized an Open House at the new Municipal Complex including a city-wide photo shoot, tours, and refreshments.
- Planned and organized a VIP event to celebrate the opening of the Municipal Complex with elected officials, staff, architects, engineers, other municipal officials and individuals who contributed to the facility's success.
- Serve as the City's delegate on the IRMA Board and coordinate the City's risk management program. Countryside had the best experience factor of all 70 IRMA members resulting in a 34% reduction in our premiums for 2019, a savings of \$100,622.
- Recommended the reorganization of the Community Development Department netting a savings of approximately \$180,000.
- Coordinated the content and filming of 5 videos highlighting the City of Countryside including a welcome video featuring the Mayor, Sustainability, Economic Development, Quality of Life and Community Organizations videos. These videos are on the City's homepage.
- Participated in Coffee with the Mayor sessions including room setup, coordination of a video presentation, recommendation of speakers and topics, and participating in Q&A.
- Coordinated 4 special events including: Winterfest, Easter Egg Hunt, Summer Concert Series, and the Children's Christmas Party.
- Negotiated and administered the contract with WGN radio for advertising in the pre and post game shows and during the Chicago White Sox games. The program was a collaborative effort of the City, Countryside Chamber of Commerce and all 9 car dealerships in town.
- Coordinated the move of employees, equipment and operations to the new facility.
- Recommended and hired a Building Maintenance Technician to assist in the monitoring and maintenance of the new facility.

Clerk's Office



This office was staffed by 3 full-time employees; the Deputy Clerk, Administrative Clerk, and Assistant Office Clerk. This office plays a critical role in the daily operations of the City.

Deputy City Clerk, Sharon Peterson oversees the day to day operations of the Clerk's office. The primary responsibility of this office is to maintain all official records for the City. However, as the first point of contact, the Clerk's Office acts as a central hub. The staff, **Karen Melone** and **Liz Saucedo** are extremely knowledgeable about City services and answer dozens of phone calls each day in addition to assisting the public with a variety of requests.



Open and Transparent Government

The Deputy Clerk is the City's Freedom of Information Officer and is responsible for processing all FOIA requests. The City processed 181 FOIA requests in 2019. The Deputy Clerk is also the Open Meetings Act (OMA) designee for the City of Countryside, ensuring that required training is completed and that all meetings are in compliance with the Act.

Meetings Preparation

The Clerk's office is responsible for scheduling the many committee, commission, and City Council meetings. There were 75 meetings in 2019! The staff prepare agendas and minutes in accordance with the Open Meetings Act. After meetings, staff ensures that all follow up is completed. This includes the recording of ordinances and resolutions, execution of documents and action items resulting from City Council direction.

Licenses

Business licenses, registrations and special event licenses are processed and administratively approved in the Clerk's office. This helps to expedite the process. Liquor licenses are also processed in the Clerk's office.

Elections and Voting

The Clerk's office staff are registered as Deputy Registrars with the Cook County Elections office. They are available to assist residents with voter registration. The Deputy Clerk is responsible for facilitating all election filings and related public notices.

Resident Programs and Payment Processing

There are many community programs which are facilitated through the Clerk's office. These include: library and pool reimbursements, senior snow removal, shared-cost tree program, senior ride program, community garden, and others. The Clerk's staff accept payments for all City revenue other than property taxes and State shared revenues. This includes revenue from water bills, permits, inspections, real estate transfers, vehicle fuel tax, and restaurant tax.

| DESCRIPTION | 2019 | 2018 |
|---------------------------------------|------|------|
| # Business Licenses | 465 | 461 |
| # Liquor Licenses | 55 | 54 |
| # Special Use/Special Event Permits | 37 | 34 |
| # Raffles Permits | 4 | 9 |
| # Garage Sale Permits | 86 | 71 |
| # Real Estate Transfers | 76 | 115 |
| # FOIA Requests | 181 | 213 |
| # Tree Program Applications Processed | 62 | 71 |
| # Library Reimbursements | 134 | 97 |
| # Pool Reimbursements | 34 | 29 |
| # New Voter Registrations | 0 | 2 |
| # Foreclosures | 9 | 11 |
| # Seniors registered for snow removal | 211 | 210 |

MAJOR ACCOMPLISHMENTS

- Coordinated the City's Annual St. Patrick's Day Parade – helping the City to raise \$9,000 in charitable donations for the Illinois Carol Fisher Chapter - Crohn's & Colitis Foundation and the Pulmonary Hypertension Association.
- The Clerk's Office continued our annual Angel Tree Program – assisting 62 residents in need during the holidays.
- Continued development of the City's social media presence by increased use of the City's Facebook page, development of its website, and the use of e-blast messages to residents enrolled in the program.
- Processed 12 new Resolutions and 43 new Ordinances. Ensured that the City Code was updated for all new ordinances requiring updates.
- Worked with businesses to issue 465 business licenses and 55 liquor licenses.
- Maintained a high standard of compliance with the Open Meetings Act (OMA) by posting all meeting notices and minutes within the required timeframe.
- Processed 62 applications for the Shared Cost Tree program.
- Worked with the Village of McCook on an Intergovernmental Agreement (IGA) for the Library Reimbursement Program; the City of Countryside reimburses up to \$100 for a library card. The Village of McCook library card is available for \$100. Therefore, our residents are getting the library card from the Village of McCook at no cost once they are reimbursed by the City.
- Coordinated City approval and support for over 34 events, including the Countryside Police Department Cop on Top, Countryside Chamber of Commerce (CCC) Carnival, the City of Countryside Summer Concerts, Easter Egg Hunt, Winterfest and the Children's Christmas Party.

Community Development Department

This department is comprised of 2 full-time employees, the Planning Manager, and the Building Clerk. The department encompasses Building, Zoning, Code Enforcement and Economic Development. The oversight of this department is divided up between the City Administrator (Economic Development) and the Assistant City Administrator (Building, Code Enforcement and overall management of the department).

Economic Development

The City Administrator is the staff liaison to the Economic Development Committee and is responsible for planning and directing economic development activity within the City. She also works closely with the Planning Manager to assist developers with proposed site plans and location assistance. New materials have been developed for the website and distribution to better assist developers and potential end users. Responsibilities include marketing and promoting the City to attract new businesses, support retention and expansion of existing businesses, and to develop short and long range plans for the City as it relates to community development.

Planning & Zoning

Municipalities use zoning to establish land use within their borders. The City's zoning map see **EXHIBIT C** establishes a zoning designation (i.e. R-1 residential one-family, B-1 Retail, etc.) for each property within the City. Zoning regulations are based upon the City's adopted development plans and overall City policies and objectives and are intended to serve the City as it deals with future growth and development. The regulations dictate what may be built, what type of business may move in, what structures may be built, etc. on the property. In the event a new development does not meet the zoning code, the owner may petition the Planning and Zoning Board of Appeals for a variance or special use as required. **Richard Trent, Planning Manager** serves as the staff liaison to this Board.



Building Permits

Steve Norman, Building Clerk processes permit applications, schedules inspections and follows up on occupancy permits. The most common projects requiring a permit include new construction, room additions and remodels, fences and roofs.



| <i>DESCRIPTION</i> | <i>2019</i> | <i>2018</i> |
|---------------------------------|-------------|--------------|
| <i># Permits Issued</i> | 483 | 515 |
| <i>Value of Permits Issued</i> | 9,666,365 | \$24,831,608 |
| <i># Citations Issued</i> | 96 | 106 |
| <i>Value of Fines Collected</i> | 10,175 | \$13,850 |

Inspections and Code Enforcement

TPI is also under contract for plan reviews, inspections and code enforcement. In 2019, there was a total of 196 scheduled code enforcement days. Examples of some of the work our code enforcement officer handles are: notices and letters sent to the property owners for non-compliance, stop work orders, and the removal of illegal advertising signs. In addition, the City does not employ a Health Inspector; but rather has an Intergovernmental Agreement with the Cook County Department of Public Health for all health and sanitation inspections. The City tries to work with code violators to give them an opportunity to correct the violation. However, in some cases issuing a citation is required. Staff presents these citations at the City's monthly adjudication hearings.

MAJOR ACCOMPLISHMENTS

- The City issued 483 permits this year, with a construction value of \$9,666,365.00 which is a decrease of 61% in construction value from 2018. This decrease is due to the majority of the permits for the Municipal Complex being pulled in 2018. Some of the larger projects that came through the department in 2019 include the Ettleson Hyundai secondary location on Joliet Road, the mixed-use Planned Unit Development at 7061 Willow Springs Road, Continental Honda's expansion, and Napleton Mazda's interior and exterior renovation.
- Issued 96 citations for code violations in 2019. Code enforcement efforts are continuously ongoing with issues of tall grass and weeds, as well as work without a permit.
- Worked with the City Engineer to update the Street Condition Map and the 5-Year Street and Alley Resurfacing Plan (see **EXHIBIT A**).
- Worked with the City Engineer to complete the Annual Street and Alley Resurfacing Program. The following streets were included in this program:
 1. Forestview Road from Lorraine Drive to Sunset Avenue
 2. Parkside Avenue from Hillsdale Road to Crestview Road
 3. 61st Place from Brainard Avenue to the Cul-de-sac
 4. Barton Road from Brainard Avenue to Longview Drive
- Updated the Zoning Code as it pertained to Adult Use Cannabis.
- At the August 28, 2019 City Council meeting, the City Council adopted an Ordinance approving the City of Countryside 55th Street Commercial Tax Increment Financing District. The Deputy Clerk was the lead on this project, coordinating the public hearings with our TIF Attorney, and ensuring that all ordinances were adopted in accordance with the State Statute requirements.

Finance Department

This office is comprised of 3 full-time employees and a part-time employee - the Finance Director, Senior Accountant, Senior Clerk and Account Clerk. Major responsibilities of the Finance Department include financial reporting, administration of accounts receivable and payable, utility billing, financial reporting and compliance, debt management, investment management, grant administration (in conjunction with City Administration and City Engineer), and performing complex financial modeling and analytics to support City-wide programs and initiatives.

Finance Director, Dave Schutter oversees the day to day operations of the department. The Finance Department also oversees the Information Technology function and provides a high level of internal customer support to the other departments and functional areas. In addition, the department supports residents and businesses with respect to utility billing functions, fee assessments, tax abatements and incentives, tax increment financing, and accounts receivable and payable.



Budget

The Finance Director works closely with the City Treasurer, Finance Committee and City Administration in assembling and recommending a budget to the full City Council. The budget process begins with department requests which are reviewed by the City Administrator and Finance Director. The General Fund budget is then presented to the Finance Committee and discussed September through November until a tax levy and abatement amounts are agreed upon by elected officials. Budget discussions continue in January with other fund budgets along with some minor adjustments to the General Fund. The entire process spans over several months with final budget adoption typically in April after a public hearing.

Financial Reporting

The Treasurer and Finance Director report the budgetary performance and financial position of the City on a monthly basis. This Treasurer's Report includes an analysis of budget to actual amounts with explanations for major variances, the cash and fund balances, and investment activity and performance. The City also issues a Comprehensive Annual Financial Report (CAFR) which is currently audited by Baker Tilly Virchow Krause, LLP. A copy of this report can be found on the City's website.

Grants

The Finance Department is responsible for monitoring the receipts and disbursements of several grants and works very closely with City Administration and the City Engineer with respect to grant application, planning, and administration. Since each grant may have unique requirements as specified in the grant agreement, the Finance Department must be aware and determine any special audit or other financial reporting requirements. Please see **EXHIBIT D** for additional grant information.

Accounting

Meiling Lieu, Senior Accountant maintains the accounting and financial reporting systems. She processes the bi-weekly payroll, manages accounts receivable (other than utility billing), oversees accounts payable, prepares journal entries, reconciles bank accounts, processes the quarterly hotel/motel tax returns, and works closely with the auditors to complete the annual audit. Meiling is assisted by the part-time **Account Clerk, Kelvin Keach** (picture not available) with vendor management, payables, and account reconciliations.



Utility Billing

Holly Williams, Senior Clerk maintains the utility billing system. Holly prepares an electronic meter read file which is used by the Water Operators to obtain meter readings. Holly then downloads the readings and prepares the monthly utility bills. She also processes the monthly food & beverage and gasoline use tax returns.



Information Technology

The City outsources its information technology needs to Merging Technologies. This IT function ensures the overall safekeeping/security of the City's data, backup files and servers, hardware needs, software upgrades, licenses, and the email exchange server.

| DESCRIPTION | 2019 | 2018 |
|--|-------------|-------------|
| <i>Sales Taxes (Rolling 12 Months)</i> | 9,522,104 | 9,324,409 |
| <i>Sales Tax Growth (Y over Y)</i> | 2.12% | 5.25% |
| <i>Income Taxes (Rolling 12 Months)</i> | 627,459 | 564,541 |
| <i>% Change (Y over Y)</i> | 11.14% | 4.26% |
| <i>Gaming Machines in City</i> | 94 | 92 |
| <i>Gaming Taxes (Rolling 12 Months)</i> | 299,576 | 302,511 |
| <i>Growth in Gaming Taxes (Y over Y)</i> | (.97%) | 10.69% |
| <i>Water Billing Accounts</i> | 1,588 | 1,586 |
| <i>Gallons Billed (Rolling 12 Months)</i> | 499,713,000 | 518,377,000 |
| <i>Gallons Purchased (Rolling 12 Months)</i> | 533,248,000 | 545,076,000 |
| <i>Unaccounted for Flow</i> | 6.29% | 4.90% |

Financial Highlights

- Sales taxes represent the primary revenue source for the general fund – approximately 68% of total revenues. Sales taxes include both the Retailer's Occupation Tax (City's 1% share on the sale of all goods), and the .75% Home Rule sales tax (excludes packaged food items, prescriptions, and titled vehicles). Current year growth is coming from increases in the auto/filling/repairs, food/grocery, furniture/households, and general merchandise sectors.
- Income taxes (State of Illinois Local Government Distribution Fund-LGDF) distributions represent the third largest revenue source at just over 4% of general fund revenues. Local government collections in 2018/2019 were impacted by a 5% reduction in shared revenues imposed by the State as a corrective budget adjustment. Income tax collections are improving from healthy nominal wage growth and higher dividends/capital gains.
- Restaurant Taxes and Investment Income represent the 2nd and 4th largest revenue sources for the general fund – growth in both areas are starting to flatten from market conditions following double digit increases in the post-recession era.
- Gaming taxes represent the 7th largest revenue source for the general fund. Growth is also showing a flattening trend following supernormal annual increases since this revenue item was approved by the City Council in calendar year 2012.

MAJOR ACCOMPLISHMENTS

- For the sixth consecutive year, presented City operations that were supported without an annual property tax levy.
- Another successful year without a network breach or virus outbreak. We blocked 12,362,923 malware variants, 22 million spam messages, and stopped 2,398,986 network attacks.
- The City received the Certificate in Achievement for Financial Reporting from the Government Finance Officers Association (GFOA) for the 12th consecutive year for the 2018 audit. Approval for the 2019 award is pending.
- Received the Distinguished Budget Award from the GFOA for the 4th consecutive year in 2019. This award reflects the ongoing commitment of the City Council and staff to meeting the highest principles of governmental budgeting.
- Successfully transitioned into a new “sub pool” within the IPBC benefits pool – first year renewal increase came in at 1.5% while last year the City’s rate declined by .9%. This transition will secure and maintain a stable health and dental insurance premium for the City.
- Significantly improved interest income from strategic portfolio asset selection, declining interest rates that produced capital appreciation in the portfolio, and an increase in TIF increment used to pay interest on the General Fund advance.
- Consistently beat investment portfolio benchmarks – earned excess returns of 50-100 basis points over comparable government fixed income funds.
- Implemented new enterprise resource planning (ERP) software system to streamline, digitize, and automate City processes and operations.
- Integrated ERP workflows with document management software to eliminate traditional paper processes and facilitate more efficient access to records and data.

Department of Public Works

This department is comprised of 13 full-time employees; the Public Works Superintendent, Building Maintenance Technician, Mechanic, Crew Chiefs, Maintenance Worker 2, Maintenance Worker 1, Lead Water Plant Operator and Water Plant Operator. This department is responsible for the maintenance of public buildings and property, including parks, rights-of-way, water distribution system and sanitary sewer system in Ward 2. This year we welcome 3 new employees: Matt Murray (Building Maintenance Technician), Chris Laux (Maintenance Worker #1) and Mario Dominguez (Maintenance Worker #1).

Public Works Superintendent, Jesse Serna oversees all the activities in this department. The primary responsibilities of this department include snow plowing city streets, sidewalks, park pathways and nearly 200 driveway aprons for senior citizens, residential leaf pick-up, brush chipping, street sweeping, street/parkway/sidewalk/streetlight repairs, routine maintenance of public buildings and being on call 24/7 for emergency call-outs.



Street Maintenance

The City's Department of Public Works provides exceptional services to our residents. We often get calls and emails at City Hall about the excellent snow plowing performed by the staff. They maintain 17 miles of local roads in our community as well as the sidewalks. Besides snowplowing, they must maintain the streets after storms to remove any hazards.

The Superintendent works closely with the City Engineer to update the Streets Condition Map, and the 5-Year Street and Alley Resurfacing Plan, see **EXHIBIT A**. This allows the Infrastructure Committee to make informed resurfacing decisions each year.

Leaf Pickup

This program is by far the most labor intensive of the services provided. It typically takes about one week to make a full cycle of the City. This program collected 368 tons of leaves this year.

Park/Public Property Maintenance

People often do not realize the magnitude of the public properties maintained by this department including 9 parks, 3 buildings, and rights-of-way. See **EXHIBIT E** for a complete listing of all the properties maintained by DPW.



MAJOR ACCOMPLISHMENTS

- Removed 33 diseased/dead parkway trees.
- Planted 48 parkway trees.
- Picked up and disposed of 368 tons of leaves and 176 truckloads of brush.
- Snow plowed 211 driveway aprons for senior citizens.

| DESCRIPTION | 2019 | 2018 |
|--------------------------------|---------|---------|
| # Snow plowing trips | 17 | 16 |
| Tons of salt | 657 | 769 |
| # Public properties maintained | 100 | 100 |
| Truckloads of brush | 176 | 100 |
| Tons of leaves | 368 | 374 |
| Amount of dump charges | \$8,100 | \$9,945 |
| # DOL drug tests | 7 | 4 |

- Conducted park and facility safety checks with IRMA and repaired all items noted.
- Set up for the Countryside Chamber of Commerce Carnival, St. Patrick's Day Parade, Summer Concert Series, and Winterfest.
- Resurfaced the following streets: 5th Avenue Cutoff, Barton Road, 61st Place, Parkside Avenue, and Forestview Road.
- Installed holiday lights and decorated Memorial Park and City Hall; decorated the streetscapes on La Grange Road, and decorated the street poles with garland.
- Painted Countryside park gazebo (south side) and installed new aluminum fascia.
- Converted the walking path lights to LED lights in Countryside Park.
- Converted tennis court lights to LED lights at Countryside Park and Ideal Park.
- Implemented the new Drive Way Apron Plowing Policy adopted by the City Council.
- Installed ¾ of the fence between City Park and the residents on Kensington using the old fence panels from the Municipal Complex.
- Moved all of the City employees' equipment and records to the new Municipal Complex.
- Purchased 2 new F250 pickups/plow trucks.
- Purchased a new skid steer for snow removal at the new Municipal Complex.
- Hired and trained 3 new employees, 2 due to retirements and 1 new position.
- Attended weekly construction meetings to provide input on the construction progress and documented several items that needed contractors attention.
- Assisted with the sale and removal of old equipment and furniture from the City Hall.

Department of Public Works - Water & Sewer Divisions

Water/Sewer is a division of the Department of Public Works. The goal of the division is to provide the highest possible water quality and consumer confidence, while continuing our commitment to maintaining and improving the infrastructure. **Mike Hartigan, Lead Water Plant Operator and Don Decker, Water Plant Operator** run the day to day operations of this division. Some of their major responsibilities include infrastructure maintenance, meter reading, and quality assurance.

Infrastructure

This division is responsible for maintenance of its storage and pumping facilities, and oversight and maintenance of the City's water main infrastructure that provides water to the residents, businesses and customer towns, Indian Head Park and La Grange Highlands who receive water from the City. They provide customer service to the residents, and are on call 24/7 in the event of emergencies that may affect the system. This year, the staff oversaw the repair of 8 water main breaks. This is due to the City Council's commitment to continue replacing problematic water mains. Staff also works closely with the City's Engineer to review the infrastructure and make recommendations to the Water Committee on replacements.

Meter Reading

The staff is also responsible for the water meter reading. They obtain a disc from the Finance Department monthly and perform drive-by readings. Once analyzed, unobtainable reads are addressed, sometimes requiring the meter and transmitter to be repaired and/or replaced. In addition, this department performs final readings as properties change ownership.

| DESCRIPTION | 2019 | 2018 |
|----------------------|-------|-------|
| # Watermain breaks | 8 | 8 |
| # J.U.L.I.E. locates | 1,646 | 1,442 |
| # Service requests | 130 | 128 |
| Hydrants Replaced | 0 | 1 |
| Valves Replaced | 0 | 1 |
| Meters Replaced | 32 | 28 |
| MXUs Replaced | 27 | 23 |

Quality Assurance

The staff performs quality assurance sampling and monitoring tests and constantly strives to meet and or exceed EPA and IEPA guidelines as they apply to water. This department is responsible to issue the City's Consumer Confidence Report each year which contains information on the source of the City's water, contaminants detected in the water as well as education information. (This report can be found on the City's website.)

Sanitary System

In addition to the water responsibilities they also oversee and maintain the sanitary collection system and lift station that services the City's Ward 2 area, constantly striving to meet or exceed MWRD and IEPA regulations. Every year MWRD requires the City to perform inspections of its sanitary system including inspection of all residential and commercial sump pumps to verify that there is no cross connection with the sanitary system.

Customer Service

The staff provides timely services as requested. The most common are J.U.L.I.E. locates. There were 1,646 requests received in 2019, up from 1,442 or 14% from 2018 as the result of the various construction projects completed in 2019. Staff must go out to the property and mark where our infrastructure is located so that the requester stays clear of it during their construction. Staff responded to 130 service requests, up from 128 in 2018, ranging from frozen pipes and leaks to water usage and billing complaints, and final reads for property sales.

MAJOR ACCOMPLISHMENTS

- Completed 1,646 J.U.L.I.E. locates, a 14% increase from 2018.
- The water accountability for 2019 calendar year was 94.88% according to water billing data.
- The Water Department has repaired or replaced 32 water meters and replaced 27 MXU transmitters.
- The Hydrant Maintenance Program performed this year exposed several minor repair issues, all of which have been addressed.
- There were 9 backflow/inspections performed in the Ward 2 sanitary system in accordance with the Metropolitan Sanitary District Inflow and Infiltration Program requirements.
- Sanitary main lining at 7102 Pleasantdale Drive was completed in October 2019.
- There were two water main breaks in the system in 2019 and six water main related repairs thanks to moderate weather patterns. The City's commitment to replacing aging water mains is a big reason for the low number of breaks annually.
- The City maintains two meter vaults each containing 2-6 inch meters, that meter the flow of water purchased from McCook. During 2019 all four Master Meters were replaced with highly accurate OMNI meters. Meters were replaced due to age and condition.
- The 2019 IEPA Facility Inspection was completed without issue.

Flagg Creek Golf Course



The Flagg Creek Golf Course (FCGC) is owned equally by the City of Countryside and the Pleasant Dale Park District. The City assumed administrative oversight of the golf course in September 2014.

FCGC is a premiere 9-hole course with a lighted driving range, a club house available for private parties, full service bar and a food concession stand. Video gaming was added to the club house late in the year.



The golf course has 3 full-time employees, 27 permanent part-time employees and many seasonal employees. The day to day operations is the responsibility of the General Manager, **Billy Rosinia**. He has been with FCGC since 2000. As a member of the PGA, Billy has won over 15 tournaments. Billy's responsibilities include strategic planning for the golf course, making capital improvement recommendations to the Flagg Creek Advisory Board and public relations. Billy also handles the booking of private parties at the course.

Michele Stepanek started in 2014 as Assistant Manager. She has over 30 years of experience in the golf industry. Michele began her career as a caddy at Edgewood Valley Country Club. She worked as the Head Golf Coach at Mother McCauley High School for the majority of her career. Michele oversees the proshop, maintains the weekly schedule, coordinates all golf outings, maintains the website, coordinates marketing and promotions with the General Manager, and oversees all of the golf leagues.



| DESCRIPTION | 2019 | 2018 |
|----------------------|---------|---------|
| # Paid Rounds Played | 30,934 | 30,634 |
| # Comp'd Rounds | 725 | 817 |
| # Golf Outings | 55 | 54 |
| # Private Parties | 19 | 29 |
| Golf Revenues | 881,676 | 846,485 |
| Other Revenues | 205,200 | 199,658 |

MAJOR ACCOMPLISHMENTS

- Despite an extremely rainy season in the spring, the course managed to make up the rounds in the fall and winter. The number of paid rounds increased slightly by 1% in 2019.
- Introduced a Glow in the Dark Putting event as a fun family event.
- Hosted Wintefest on January 19, 2019. This event included entertainment, face painters, balloon artists, a visit from South Paw of the Chicago White Sox, bingo, and outdoor activities including miniature golf through ice sculptures, a bonfire with marshmallows, and a Home Depot craft project. Though the weather was frightful, there was a great turnout and a good time was had by all.
- Participated in the annual Pub Crawl sponsored by the Countryside Chamber of Commerce on May 18, 2019.
- Hosted an after party following the St. Patrick's Day Parade which included Irish dancers, the Rowdy Irishmen band, a traditional corned beef and cabbage dinner, and face painters. There was a fantastic turnout.
- A communications tower was installed. This \$45,000 project allows connectivity between FCGC and the City's Municipal Complex. This will allow access to the City's servers, phone system and camera system. Savings will be achieved over time by canceling the Comcast internet and phone service.
- The sidewalks on the north side of the club house entrance were replaced. The sidewalk to the south of the clubhouse was mudjacked to remove the trip hazards identified by IRMA during their site visit. These improvements cost \$34,000.





EXHIBITS



City of Countryside
5 Year Plan
Construction & Engineering Cost Estimate
November 7, 2018

Exhibit A

| STREET | FROM | TO | LENGTH (FT.) | E-E WIDTH (FT.) | AREA (S.Y.) | Improvement Type | Construction & Engineering Cost |
|------------------------|-------------------|-----------------|-----------------|-----------------------|----------------|---------------------|---------------------------------------|
| YEAR 2019 | | | | | | | |
| Barton Road | Brainard Ave | Longview Dr | 640 | 28 | 1,991 | Resurface Spot C&G | \$ 89,600.00 |
| Forestview Road | Lorraine Dr | Sunset Ave | 845 | 30 | 2,817 | Resurface Spot C&G | \$ 126,750.00 |
| 61st Place | Brainard Ave | East Limit | 830 | 30 | 2,767 | Resurface Spot C&G | \$ 124,500.00 |
| Burr Oak Lane | South Limit | 5th Ave Cutoff | 630 | 22 | 1,540 | HMA Resurface | \$ 69,300.00 |
| | | Totals | 2,945 | 0.6 | 9,114 | | \$ 410,150.00 |
| YEAR 2020 | | | | | | | |
| Crestview Road | Lorraine Dr | Sunset Ave | 845 | 30 | 2,817 | Resurface Spot C&G | \$ 133,791.67 |
| Parkside Avenue | Hillsdale Rd | Crestview Rd | 685 | 30 | 2,283 | Resurface Spot C&G | \$ 108,458.33 |
| | | Totals | 1,530 | 0.3 | 5,100 | | \$ 242,250.00 |
| YEAR 2021 | | | | | | | |
| 55th Place | Willow Springs Rd | Park Ave | 2075 | 30 | 6,917 | Resurface Spot C&G | \$ 345,833.33 |
| Pleasantdale Drive | 5th Avenue Cutoff | Pleasantdale Ct | 855 | 30 | 2,850 | Resurface Spot C&G | \$ 135,375.00 |
| Pleasantdale Court | Pleasantdale Dr | Pleasantdale Dr | 750 | 30 | 2,500 | Resurface Spot C&G | \$ 118,750.00 |
| Edgewood Avenue | Plainfield Rd | 55th St | 1390 | 30 | 4,633 | Resurface Spot C&G | \$ 231,666.67 |
| Blackstone Avenue | Plainfield Rd | 55th Pl | 700 | 30 | 2,333 | Resurface Spot C&G | \$ 116,666.67 |
| Park Avenue | Plainfield Rd | 55th Pl | 460 | 30 | 1,533 | Resurface Spot C&G | \$ 76,666.67 |
| | | Totals | 6,230 | 1.2 | 20,767 | | \$ 1,024,958.33 |
| YEAR 2022 | | | | | | | |
| Longview Drive (North) | 59th St | Brainard Ave | 2100 | 30 | 7,000 | Resurface Spot C&G | \$ 385,000.00 |
| Madison Avenue | Plainfield Rd | 53rd Street | 590 | 30 | 1,967 | Resurface Spot C&G | \$ 108,166.67 |
| | | Totals | 2,690 | 0.5 | 8,967 | | \$ 493,166.67 |
| YEAR 2023 | | | | | | | |
| Dansher Road | 55th St | North Limit | 2675 | 27 | 8,025 | Widening & Full C&G | \$ 979,050.00 |
| | | Totals | 2,675 | 0.5 | 8,025 | | \$ 979,050.00 |

ORDINANCES

Exhibit B

- 01/23/19 19-01-O APPROVING A VARIANCE AT 5545 S LAGRANGE ROAD (RUSSELLS BBQ) FOR A FREESTANDING SIGN**
- 03/27/19 19-02-O AMENDING SECTION 3-5-7 OF THE MUNICIPAL CODE TO DELETE ONE CLASS AA LIQUOR LICENSE, DELETE ON CLASS HH LIQUOR LICENSE, AND DELETE ONE CLASS J-2 LIQUOR LICENSE**
- 03/27/19 19-03-O ADOPTING THE 2018 ZONING MAP**
- 04/10/19 19-04-O AMENDING THE LIQUOR CODE TO ADD ONE CLASS J LIQUOR LICENSE**
- 04/24/19 19-05-O ANNUAL APPROPRIATIONS FY2020**
- 04/24/19 19-06-O SUPPLEMENTAL APPROPRIATIONS FOR FY2019**
- 04/24/19 19-07-O AMENDMENT TO ORDINANCE 04-42-O COMPREHENSIVE PLAN**
- 05/08/19 19-08-O ORDINANCE CALLING FOR A PUBLIC HEARING & A JOINT REVIEW BOARD MEETING TO CONSIDER THE DESIGNATION OF A REDEVELOPMENT PLAN & PROJECT FOR THE CITY'S 55TH STREET COMMERCIAL TIF DISTRICT**
- 05/22/19 19-09-O AMENDING ZONING MAP REZONING 7130 & 7132 WILLOW SPRINGS ROAD FROM R-1 TO R-2**
- 05/22/19 19-10-O APPROVING PRELIMINARY & FINAL PLAT OF RESUBDIVISION 7130 & 7132 WILLOW SPRINGS ROAD**
- 06/19/19 19-11-O ORDINANCE GRANTING SPECIAL USE VARIATION 6558 JOLIET RD**
- 06/19/19 19-12-O AMENDING SECTION 4-3-2 OF THE MUNICIPAL CODE REGARDING TOBACCO**
- 06/19/19 19-13-O AMENDING SECTION 10-12-3 OF THE MUNICIPAL CODE REGARDING COMPOSITION OF PLAN COMMISSION ZONING BOARD**
- 06/19/19 19-14-O AMENDING SECTION 1-5-C-8 OF THE MUNICIPAL CODE REGARDING COMMITTEES**

- 06/19/19 19-15-O APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR THE SALE OF REAL ESTATE PARCEL TW-3B-16-029.01 & TW-3B-16-029.02**
- 07/24/19 19-16-0 AMENDING SECTION 10-12-3 OF THE CODE REGARDING SELF STORAGE FACILITY TAX**
- 07/24/19 19-17-0 APPROVING CERTAIN TECHNICAL CHANGES TO THE PROPOSED REDEVELOPMENT PROJECT AND PLAN DOCUMENT FOR THE COUNTRYSIDE 55TH STREET COMMERCIAL TAX INCREMENT FINANCING DISTRICT**
- 08/28/19 19-18-0 GRANTING A SPECIAL USE VARIATION AT 6420 JOLIET ROAD - ETTLESON HYUNDAI**
- 08/28/19 19-19-0 APPROVING THE CITY OF COUNTRYSIDE 55TH STREET COMMERCIAL TAX INCREMENT FINANCING DISTRICT REDEVELOPMENT PROJECT AREA REDEVELOPMENT PLAN AND PROJECT**
- 08/28/19 19-20-0 DESIGNATING THE CITY OF COUNTRYSIDE 55TH STREET COMMERCIAL TAX INCREMENT FINANCING DISTRICT REDEVELOPMENT PROJECT AREA**
- 08/28/19 19-21-0 ADOPTING TAX INCREMENT FINANCING FOR THE CITY OF COUNTRYSIDE 55TH STREET COMMERCIAL TAX INCREMENT FINANCING DISTRICT**
- 09/11/19 19-22-O AMENDING MAYOR PRO TEM PROVISIONS**
- 09/11/19 19-23-O APPROVING AMENDING SECTION 3-5-7 OF THE MUNICIPAL CODE CLASS O LIQUOR LICENSE**
- 09/11/19 19-24-O AMENDING SECTION 3-3-1 OF THE MUNICIPAL CODE REGARDING ALL PURPOSE SPECIAL EVENT LICENSE**
- 09/25/19 19-25-O INCREASING THE NUMBER OF CLASS B AND CLASS M LIQUOR LICENSES**
- 09/25/19 19-26-O AMENDING THE CITY CODE OF COUNTRYSIDE BY THE ADDITION OF CHAPTER 19, TITLE 3 IMPOSING A MUNICIPAL CANNABIS RETAILERS' OCCUPATION TAX**

- 09/25/19 19-27-O APPROVING A PLANNED UNIT DEVELOPMENT
SPECIAL USE AT 706 WILLOW SPRINGS ROAD**
- 09/25/19 19-28-O GRANTING A SPECIAL USE VARIATION AT 6060
SOUTH LAGRANGE ROAD - NAPLETON'S
COUNTRYSIDE MAZDA**
- 09/25/19 19-29-O APPROVING A SPECIAL USE AT 5540 SOUTH
LAGRANGE ROAD**
- 09/25/19 19-30-O WITHDRAWING FROM THE SOUTHWEST CENTRAL
DISPATCH**
- 09/25/19 19-31-O WITHDRAWING FROM THE SOUTHWEST CENTRAL
911 SYSTEM**
- 10/23/19 19-32-O APPROVING PARKING BLOCKING A MAILBOX
PROHIBITED**
- 11/13/19 19-33-O APPROVING A FENCE VARIANCE AT 5656 MADISON
AVENUE**
- 11/13/19 19-34-O AMENDING SECTION 10-6-A-2 OF THE ZONING
CODE (ADULT USE CANNABIS/MEDICAL CANNABIS
DISPENSING ORGANIZATIONS)**
- 12/11/19 19-35-O DECREASING THE NUMBER OF CLASS B & CLASS M
LIQUOR LICENSES**
- 12/11/19 19-36-O AUTHORIZING THE CITY TO APPROVE AND ENTER
INTO AN INTERGOVERNMENTAL AGREEMENT
ESTABLISHING AN INTERGOVERNMENTAL
COOPERATIVE VENTURE KNOWN AS THE "LYONS
TOWNSHIP AREA COMMUNICATIONS CENTER" FOR
THE OPERATION AND MAINTENANCE OF A
COMBINED DISPATCH AND COMMUNICATIONS
SYSTEM BY AND BETWEEN THE VILLAGE OF
LAGRANGE, LAGRANGE PARK, WESTERN SPRINGS,
& THE CITY OF COUNTRYSIDE**
- 12/11/19 19-37-O AUTHORIZING THE CITY TO APPROVE AND ENTER
INTO AN INTERGOVERNMENTAL AGREEMENT
ESTABLISHING A JOINT EMERGENCY TELEPHONE
SYSTEM BOARD BY AND BETWEEN THE VILLAGES OF
LAGRANGE, LAGRANGE PARK, WESTERN SPRINGS &
THE CITY OF COUNTRYSIDE**

- 12/11/19 19-38-O ABATING TAXES LEVIED FOR THE TAX YEAR 2019
HERETOFORE LEVIED TO PAY PRINCIPAL AND
INTEREST ON GENERAL OBLIGATION BOND SERIES
2012, OF THE CITY OF COUNTRYSIDE, COOK
COUNTY ILLINOIS**
- 12/11/19 19-39-O ABATING TAXES LEVIED FOR THE TAX YEAR 2019
HERETOFORE LEVIED TO PAY PRINCIPAL AND
INTEREST ON GENERAL OBLIGATION BOND SERIES
2014, OF THE CITY OF COUNTRYSIDE , COOK
COUNTY ILLINOIS**
- 12/11/19 19-40-O ABATING TAXES LEVIED FOR THE TAX YEAR 2019
HERETOFORE LEVIED TO PAY PRINCIPAL AND
INTEREST ON GENERAL OBLIGATION BOND SERIES
2017 OF THE CITY OF COUNTRYSIDE, COOK COUNTY**
- 12/11/19 19-41-O ABATING TAXES LEVIED FOR THE TAX YEAR 2019
HERETOFORE LEVIED TO PAY PRINCIPAL AND
INTEREST ON GENERAL OBLIGATION BOND SERIES
2018 OF THE CITY OF COUNTRYSIDE COOK COUNTY
ILLINOIS**
- 12/11/19 19-42-O UPDATING BUSINESS LICENSE FEES**
- 12/11/19 19-43-O AMENDING TITLES 3, 4, 5, 6, AND 8 OF THE CITY
CODE (CANNABIS OFFENSES & REGULATIONS)**



CITY OF COUNTRYSIDE ZONING MAP

ZONING DISTRICTS

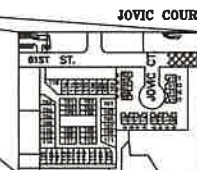
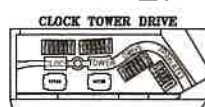
- "R-1" ONE FAMILY
- "R-2" ONE FAMILY
- "R-3" ONE FAMILY
- "R-4" TWO FAMILY
- "D-1" GENERAL
- "D-2" RURAL
- "D-3" RETAIL
- "D-4" LIMITED SERVICE
- "D-5" SERVICE & WHOLESALE
- "O" LIMITED OFFICE SPACE
- "M-1" LIMITED MANUFACTURING
- "M-2" GENERAL MANUFACTURING
- "P-1" PUBLIC & SEMI PUBLIC
- "U-1" SPECIAL USE AND PLANNED UNIT DEVELOPMENT
- "L-1" LAGRANGE ROAD ARTERIAL ROAD CORRIDOR (ABC) OVERLAY DISTRICT
- UNIMPROVED ROOST-OF-WAY

- FLOOD PLAINS**
- FLOODWAY LIMIT
 - FLOODPLAIN LIMIT (100 YEARS)

CITY OF COUNTRYSIDE POPULATION
PER 2010 U.S. CENSUS: 5,896

CITY OF COUNTRYSIDE AREA IN
SQUARE ACRES: 1,807.96

CITY OF COUNTRYSIDE AREA IN
SQUARE MILES: 2.63



COUNTRYSIDE MEADOWS
ALL PRIVATE BOUNDS
EXCEPT 61ST STREET

- PARK LEGEND**
- ① COUNTRYSIDE PARK
 - ② IDEAL PARK
 - ③ HANCOCK PARK - TOT LOT
 - ④ HERMAN-MICHAEL MEMORIAL - TOT LOT
 - ⑤ HOLLAND PARK
 - ⑥ CITY PARK
 - ⑦ ROCKMAN PARK
 - ⑧ WOODLAND RIDGE PARK
 - ⑨ MEMORIAL PARK AND CLOCKTOWER
 - ⑩ FLAGG CREEK GOLF COURSE
 - ⑪ ANDREW WHITING MEMORIAL PARK



GRAPHIC SCALE
IN FEET

0 500 1000

1 inch = 2000 ft.

NOVOTNY ENGINEERING

1001 North West Street, Suite 200
Chicago, IL 60610
312.281.1100
www.novotny-engineering.com

The 2017 zoning map was adopted by ordinance 18-07-O
On March 14, 2018 by the Countryside City Council.

"This zoning map is provided in accordance with State of Illinois requirements. The map is a graphic representation of the zoning of the property in the City of Countryside. While every attempt is made to keep the zoning map accurate and up to date, it should be used for reference only. The zoning information contained herein is retrieved from the zoning ordinance on file with the City Clerk."

CITY OF COUNTRYSIDE - GRANT SUMMARY (AS OF 12-31-19)

Exhibit D

| Grant Name | Fiscal Year | Amount Received | | | City Match | Total Project | Status |
|--|-------------|------------------|------------------|--------------------|------------------|-------------------|-------------|
| | | Amount Applied | Amount Awarded | Through 12/31/2019 | | | |
| CDBG 2015 | 2016 | 137,500 | - | - | 137,500 | 275,000 | Not Awarded |
| ITEP Streetscape Project - Construction | 2016 | 1,899,612 | 1,430,800 | - | 357,700 | 1,788,500 | Awarded |
| ITEP Streetscape Project - Engineering | 2016 | 423,788 | 319,200 | 7,549 | 79,800 | 399,000 | Awarded |
| ITEP- Bike Path Project - Construction | 2016 | 691,750 | 691,750 | - | 173,250 | 865,000 | Awarded |
| ITEP- Bike Path Project - Engineering | 2016 | 224,800 | 224,800 | - | 56,200 | 281,000 | Awarded |
| IL Liquor Commission- Tobacco Enforcement | 2016 | 1,760 | - | - | - | - | Not Awarded |
| IDOT Traffic Safety | 2016 | 27,564 | - | - | - | - | Not Awarded |
| Safe Route to School (Part 2) | 2016 | 131,060 | 131,060 | 110,241 | 1,500 | 132,560 | Completed |
| LED Installation | 2016 | 89,700 | 89,700 | 89,700 | 43,500 | 133,200 | Completed |
| TOTALS: | | 3,627,534 | 2,887,310 | 207,490 | 849,450 | 3,874,260 | |
| CDBG 2016 | 2017 | 180,000 | - | - | 180,000 | 360,000 | Not Awarded |
| ITEP Streetscape Project - Construction | 2017 | 1,899,612 | 1,430,800 | - | 357,700 | 1,788,500 | Awarded |
| ITEP Streetscape Project - Engineering | 2017 | 423,788 | 319,200 | 7,549 | 79,800 | 399,000 | Awarded |
| ITEP Bike Path Project - Construction | 2017 | 691,750 | 691,750 | - | 173,250 | 865,000 | Awarded |
| ITEP Bike Path Project - Engineering | 2017 | 224,800 | 224,800 | - | 56,200 | 281,000 | Awarded |
| IL Liquor Commission- Tobacco Enforcement | 2017 | 3,740 | 3,740 | 3,740 | - | 3,740 | Completed |
| IDOT Traffic Safety | 2017 | 9,518 | 9,518 | 9,518 | - | 9,518 | Completed |
| Safe Route to School (Part 2) | 2017 | 131,060 | 131,060 | 110,241 | 1,500 | 132,560 | Completed |
| TOTALS: | | 3,564,268 | 2,810,868 | 131,048 | 848,450 | 3,839,318 | |
| CDBG 2017 | 2018 | 180,000 | - | - | 190,000 | 380,000 | Not Awarded |
| ITEP Streetscape Project - Construction | 2018 | 1,899,612 | 1,430,800 | 382,707 | 357,700 | 1,788,500 | Awarded |
| ITEP Streetscape Project - Engineering | 2018 | 423,788 | 319,200 | 129,019 | 79,800 | 399,000 | Awarded |
| ITEP Bike Path Project - Construction | 2018 | 691,750 | 691,750 | - | 173,250 | 865,000 | Awarded |
| ITEP Bike Path Project - Engineering | 2018 | 224,800 | 224,800 | 70,386 | 56,200 | 281,000 | Awarded |
| IL Liquor Commission- Tobacco Enforcement | 2018 | 3,520 | 3,520 | 3,520 | - | 3,520 | Completed |
| IDOT Traffic Safety | 2018 | 16,570 | 16,570 | 16,570 | - | 16,570 | Completed |
| Safe Route to School (Part 2) | 2018 | 131,060 | 131,060 | 130,355 | 1,500 | 132,560 | Completed |
| ITEP Joliet Road Streetscape Phase 1 | 2018 | 2,254,890 | - | - | 764,535 | 3,019,425 | Not Awarded |
| ITEP La Grange Road Streetscape Phase 3 | 2018 | 2,704,608 | - | - | 903,252 | 3,607,860 | Not Awarded |
| TOTALS: | | 8,540,598 | 2,817,700 | 732,556 | 2,526,237 | 10,493,435 | |
| CDBG 2018 | 2019 | 350,000 | - | - | 370,000 | 720,000 | Not Awarded |
| ITEP Streetscape Project - Construction | 2019 | 1,899,612 | 1,430,800 | 880,873 | 357,700 | 1,788,500 | Awarded |
| ITEP Streetscape Project - Engineering | 2019 | 423,788 | 319,200 | 291,628 | 79,800 | 399,000 | Awarded |
| ITEP Bike Path Project - Construction | 2019 | 691,750 | 691,750 | - | 173,250 | 865,000 | Awarded |
| ITEP Bike Path Project - Engineering | 2019 | 260,800 | 260,800 | 70,386 | 65,200 | 326,000 | Awarded |
| Illinois Clean Energy Community Foundation | 2019 | 1,000,000 | 1,000,000 | 300,000 | 1,024,811 | 2,024,811 | Awarded |
| IL Liquor Commission- Tobacco Enforcement | 2019 | 1,760 | 1,760 | 1,760 | - | 1,760 | Completed |
| IDOT Traffic Safety | 2019 | 25,033 | 25,033 | 23,378 | - | 25,033 | Completed |
| TOTALS: | | 4,652,743 | 3,729,343 | 1,568,025 | 2,070,761 | 6,160,104 | |
| CDBG 2019 | 2020 | 350,000 | - | - | 392,500 | 742,500 | Not Awarded |
| Invest in Cook County | 2020 | 187,906 | 90,000 | - | - | 90,000 | Awarded |
| ITEP Streetscape Project - Construction | 2020 | 1,899,612 | 1,430,800 | 880,873 | 357,700 | 1,788,500 | Awarded |
| ITEP Streetscape Project - Engineering | 2020 | 423,788 | 319,200 | 291,628 | 79,800 | 399,000 | Awarded |
| ITEP Bike Path Project - Construction | 2020 | 691,750 | 691,750 | - | 83,250 | 775,000 | Awarded |
| ITEP Bike Path Project - Engineering | 2020 | 260,800 | 260,800 | 101,913 | 65,200 | 326,000 | Awarded |
| Illinois Clean Energy Community Foundation | 2020 | 1,000,000 | 1,000,000 | 300,000 | 1,024,811 | 2,024,811 | Awarded |
| ComEd Clean Energy Grant | 2020 | 23,078 | 23,078 | 23,078 | - | 23,078 | Completed |
| ComEd Public Safety Grant | 2020 | 9,362 | 9,362 | 9,362 | 10,638 | 20,000 | Completed |
| IL Liquor Commission- Tobacco Enforcement | 2020 | 1,980 | 1,980 | - | - | 1,980 | Awarded |
| IDOT Traffic Safety | 2020 | 36,193 | 36,193 | - | - | 36,193 | Awarded |
| STP-Shared Fund (Thru FTA) - Local Cost of IDOT's East Av. Project | 2020 | 445,165 | 445,165 | - | - | 445,165 | Awarded |
| TOTALS: | | 5,329,635 | 4,308,328 | 1,606,854 | 2,013,899 | 6,672,227 | |

Public Properties Maintained by Department of Public Works

1. 719 Building, Annex Building, 'Old" City Hall, and Pump House
2. 55th Street Parkways - Madison to Catherine
3. Madison Ave Parkway 55th Street to Plainfield Road (east side)
4. Brancato Park
5. Holland Park
6. Countryside Park
7. 61st Street parkway along Countryside Park
8. City Park
9. Srejma-Michalek Memorial Park
10. DPW grounds
11. Ideal School Tot Lot and grounds around Tennis Courts
12. Ideal School (field)
13. 59th Street dead end
14. 59th Street drainage ditch east of LaGrange Road
15. Parkways on south end of Constance Lane
16. Parkway at Golfview & Cantigny (island)
17. Woodland Ridge Park from entrance all through and in retention basin area, and parkways by vacant lot (also around sign etc.) and tot-lot
18. Hill (71st place on the west side of Willow Springs Road)
19. Parkway on South East Court
20. Parkway on North East Court
21. Alley north of Plainfield between Catherine and Ashland
22. 58th Street Parkway at East Avenue and along ditch enclosure fence to grate
23. 7th Avenue Parkway north of 56th Street to barricade
24. 71st Place parkway west of Willow Springs Road
25. Ward 2 Lift Station
26. Dead Ends (barricades) Madison, Ashland, & Catherine
27. Fire hydrants on south Brainard
28. Fire hydrants on the 5th Avenue Cutoff
29. Ditch enclosure from LaGrange Road to East Avenue (on 9th Avenue)
30. Alleys on west side LaGrange Road Between 55th and 56th Street
31. Triangle ditch 55th Place to end of fence
32. Parkways east of Catherine on the north side of Plainfield Road
33. South Brainard ditch
34. Kensington Arms parkway
35. Vacant property behind the City's Water Tower
36. Vacant area next to Countryside Park (used for community gardens)
37. Brainard Avenue parkway north of Longview Avenue
38. 5421 Kensington (grass alley)
39. Andrew Whiting Memorial Park
40. Median islands on LaGrange Road between 55th Street and Plainfield Road
41. LaGrange Road from 60th Place to Joliet Road (parkway)
42. Municipal Complex